



**UNIVERSITY OF SINDH, JAMSHORO**  
**DIRECTORATE OF CAMPUS SECURITY**



Ref. No.DCS/28  
Dated: 20-01-2016

To,

✓ **Mr. Muhammad Ayub Ali Khan,**  
Deputy Director (A&F),  
Sindh Public Procurement Regulatory Authority,  
Block-8, Sindh Secretariat No.4-A,  
Court Road Karachi.

**Subject: - Return of Tender Notice**

Dear

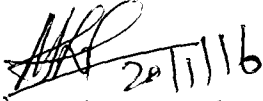
With reference letter No(IR)/ SPPRA / 2015-16/182 dated: 19<sup>th</sup> January, 2016 subject cited above the require documents are enclosed herewith, the details are as under:

1. Notification of Procurement Committee under rule-7
2. The University of Sindh is hiring security for hole the fixcal year, This is one time action to be taken for complete year. Therefore, ~~there is no need~~ plan under rule-11. Budget Plan enclosed.
3. Notification of Complaint Redressal Committee under rule-31

Moreover, I enclosed herewith a check No.28242693 dated: 11-01-2016 amount of Rs. 2000-00 (two thousand only) for tender fee of private security, university of sindh, Jamshoro to hoist on website of SPPRA, enclosed herewith the following documents as desired.

1. Approval of competent authority.
2. Hiring Tender Notice.
3. Download of website of sindh university jamshoro.
4. Adversities in newspapers.
5. Tender documents.

Yours sincerely,

  
20/1/16

**Muhammad Bux Laghari,**  
Security Officer,  
Directorate of Campus Security,  
University of Sindh, Jamshoro  
Phone: 0229213218

Copy for information to:

1. The Secretary to Worthy Vice-Chancellor, University of Sindh, Jamshoro for kind information and perusal of the authorities.
2. The Registrar, University of Sindh, Jamshoro

20-01-16  
B.E.F.



REGISTRAR

# UNIVERSITY OF SINDH

ALLAMA I. I. KAZI CAMPUS, JAMSHORO SINDH, PAKISTAN



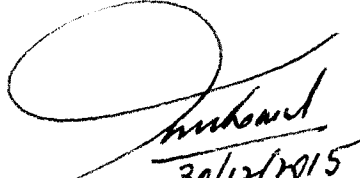
NO.ADMN./-7115

DATED:- 30/12/2015

## NOTIFICATION:

In partial modification to this office notifications No.Admn./-2963 & 3423 dated 22.07.2015 & 19.08.2015 the Vice-Chancellor, University of Sindh is pleased to re-constitute a committee consisting of on following to open the Tenders of Hiring suitable private Security Company at Allama I. I. Kazi Campus, University of Sindh, Jamshoro on 11.02.2016 for completing the codal formalities according to SSPRA at office of the Registrar, University of Sindh:

- |   |          |
|---|----------|
| 1. Prof. Dr. Muhammad Siddique Kalhoro,<br>Pro-Vice-Chancellor,<br>University of Sindh Laar Campus @ Badin.                         | Convenor |
| 2. Prof. Dr. Khalil-u-Rehman Khumbhati,<br>Professor, Institute of Information and Communication<br>Technology, University of Sindh | Member   |
| 3. Mr. Abdul Aziz Rustamani,<br>Cheif Accountant-II Finance Wing,<br>University of Sindh  | Member   |
| 4. Mr. Azharuddin Shaikh,<br>Deputy Director Quality Enhancement,<br>Liaquat University of Medical & Health Sciences,<br>Jamshoro   | Member   |
| 5. Mr. Nadeem Soomro,<br>Incharge (Procurement)<br>Mehran University of Engineering and Technology,<br>Jamshoro                     | Member   |

  
30/12/2015  
(Ghulam Muhammad Bhutto)  
REGISTRAR

Copy to all concerned



# UNIVERSITY OF SINDH

ALLAMA I. I. KAZI CAMPUS, JAMSHORO SINDH, PAKISTAN



REGISTRAR

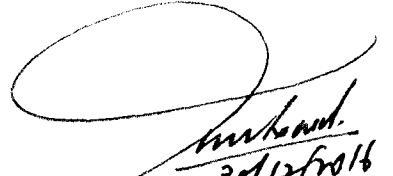
No.ADMN:1-7116  
DATED: 30/12/2015

## NOTIFICATION:

In continuation to this office notification No.Admn:/3647 dated 08.07.2014, the Vice-Chancellor, University of Sindh is pleased to constitute a Complaint Redressal Committee for bidder in case of any complaint regarding the bidding process of Hiring Suitable Private Security Company.

### The Committee consists on the following members:

- |    |  |          |
|----|--|----------|
| 1. | Prof. Dr. Abida Tahirani,<br>Vice-Chancellor,<br>University of Sindh, Jamshoro.                  | Convenor |
| 2. | Mr. Muhammad Mashooque Siddiqui,<br>Director Procurement,<br>University of Sindh, Jamshoro       | Member   |
| 3. | Dr. Bakshal Lashari,<br>Professor,<br>Mehran University of Engineering & Technology,<br>Jamshoro | Member   |

  
(Ghulam Muhammad Bhutto)  
REGISTRAR

Copy to all concerned

# UNIVERSITY OF SINDH



JAMSHORO



**REVISED BUDGET**  
FOR THE YEAR  
**2014-2015**  
&  
**BUDGET ESTIMATES**  
FOR THE YEAR  
**2015-2016**

TO BE PRESENTED BEFORE  
**SYNDICATE MEETING**  
SCHEDULED TO BE HELD ON 27-08-2015

**NOTE:** *In the absence of specific sanction by the proper authority mere Budget Provision is not be construed as any sanction for incurring expenditure.*

**FINANCE WING UNIVERSITY OF SINDH**

**UNIVERSITY OF SINDH**

6.42	Provision on Account of Pre Entry Test	13.366	15.000	19.000	19.000
6.43	Medical Re-imbusement	0.529	3.000	24.000	0.100
6.44	Group Health Insurance cover for employees BPS-2 to BPS-22 and their dependents	39.000	40.000	13.000	40.000
6.45	Service Charges to PERN under H.E.C	3.040	4.000	4.000	4.000
6.46	Financial Assistance to the Families of Deceased Employees	5.100	6.000	6.000	5.800
6.47	CNG Station, University of Sindh	-	0.050	0.050	0.050
6.48	Overtime to Late sitting Employee	1.920	2.700	2.700	2.700
6.49	Impact of Hiring of Private Security	8.312	8.000	10.000	10.000
6.51	Misc. Expenditure of Badin Campus	2.278	4.000	4.000	4.000
6.52	Misc. Expenditure of Mirpurkhas Campus	2.407	4.000	3.000	3.000
6.53	Misc. Exp Mohatrama Benazir Bhutto Shaheed Sindh University Campus at Dedu	3.538	3.000	4.000	4.000
6.54	Shaheed Benazir Bhutto Chair & Convention Center	-	0.100	0.100	0.100
6.55	Sindh Univerity Campus at Thatta	2.184	3.000	3.000	3.000
6.56	University of Sufism, Peace & Modern Sciences at Bhit Shah	2.504	3.000	3.000	3.000
6.57	Sindh Univerity Campus at Larkana	1.536	3.000	3.000	3.000
6.58	Sindh Univerity Campus at Nausheroferoz	2.098	3.000	5.000	3.000
6.59	Evaluation of P.H.D Thesis Allowa	1.520	-	-	-
6.60	Refund Various H.E.C Grant	8.731	-	-	-
7	Miscellaneous Contingency/ Unforeseen	1.786	2.700	3.050	3.100
8	Research	3.622	74.000	74.000	74.000
9	Up-Gradation of Campus Wide Net Work Facility including				50.000
	<b>Total:</b>	<b>2,700.607</b>	<b>3,824.15</b>	<b>3,402.333</b>	<b>3,923.473</b>



**UNIVERSITY OF SINDH, JAMSHORO**  
**DIRECTORATE OF CAMPUS SECURITY**



To,

Ref. No.DCS/22  
Dated: 15-01-2016

**Mr. Muhammad Ayub Ali Khan,**  
Deputy Director (A&F),  
Sindh Public Procurement Regulatory Authority,  
Block-8, Sindh Secretariat No.4-A,  
Court Road Karachi.

**Subject: - Tender for hiring private security, university of sindh, jamshoro to be hoist on the website of SPPRA**

Dear Sir,

I enclosed herewith a check No.28242693 dated: 11-01-2016 in amount of Rs. 2000-00 (two thousand only) for tender fee of private security, university of sindh, Jamshoro to hoist on website of SPPRA, Enclosed herewith the following documents as desired.

1. Approval of competent authority.
2. Hiring Tender Notice.
3. Download of website of sindh university jamshoro.
4. Advertisities in newspapers.
5. Tender documents.

182

Yours sincerely,

*Muhammad Bux Laghari*

**Muhammad Bux Laghari,**  
Security Officer,  
Directorate of Campus Security,  
University of Sindh,  
Jamshoro  
Phone: 0229213218

3140340

Copy for information to:

1. The Secretary to Worthy Vice-Chancellor, University of Sindh, Jamshoro for kind information and perusal of the authorities.
2. The Registrar, University of Sindh, Jamshoro

APP  
CRC



UNIVERSITY OF SINDH, JAMSHORO  
DIRECTORATE OF SAFETY SECURITY

①

Ref. No.DCS/  
Dated: 05-01-2016

Mr. Ammal Bux Laghari,  
Incharge Security Officer  
Phone: 02292, 3228

Draft for Approval

To,


The P.R.O,  
University of Sindh,  
Jamshoro.

Subject - Tender of Hiring Private Security at University of Sindh, Jamshoro.


Dear Sir,

The Tender of hiring private security, University of Sindh, Jamshoro advertised in the three National Newspapers 1) Daily Dawn 2) Daily Jang 3) Daily Kawish and to host on website of OPPRA and website of Sindh University has been approved by the Vice-Chancellor.

You are requested to comply as per approval of competent authority. The draft of tender Notice is attached herewith. *Further it is submitted that the copy may say the Party is authorized to be paid to appear!*

  
Incharge Security Officer,

Registrar  
  
15/01/2016

Vice-Chancellor  
  
15/01/2016



**UNIVERSITY OF SINDH, JAMSHORO**  
**DIRECTORATE OF CAMPUS SECURITY**



**Tender Notice**

Subject: - **HIRING OF PRIVATE SECURITY OF UNIVERSITY OF SINDH, JAMSHORO AND ITS COMPUSES.**

Sealed Tender is invited from reputed licensed security companies having income Tax/ registration with FBR and sales tax on services registration with SRB for providing security services for university, jamshoro. Company/Firm/agency must have a valid license from concerned governments department. Tender document may be obtained from the office of the directorate of campus security, university of sindh, (Ten class room building) Jamshoro on payment of Rs.2000/= or can be downloaded from the SPPRA website. Single stage two envelope procedures will be adopted. Technical and Financial proposals should be sealed in separate envelopes.

The schedule of tender process is as under.

1	Tender Document issued from <u>11-01-2016</u>	Date of Tender Opening  Dated: <u>11-02-2016</u> at 2:00 pm	Venue:  Registrar Office
2	Tender submission back upto <u>11-02-2016 1:00 pm</u>		

The University of Sindh, Jamshoro as procuring agency reserves the right to reject any bid or all bids within the provision as per SPPRA rules and may cancel the bidding process at any time prior to the acceptance of a Financial bid or proposal as per section 25 of SPPRA rules 2010 and amended upto date.

Registrar, University of Sindh, Jamshoro  
Ph: 022-9213159 Fax No.022-9213160  
Website: www.usindh.edu.pk



# Tenders

August 31, 2015 Written by [K@mranBrohi](#)

Tender Notice - Hiring of Private Security of University of Sindh, Jamshoro and its Campuses,  
Dated:13-01-2016

[Download](#)



Tender Notice-To Rent Out Sindh University CNG Station, Jamshoro Phattak-Dated-04-01-2016 68.72 KB

[Download](#)



Tender Notice-SU Naushehro Campus-Dated:04-11-2015 132.08 KB

[Download](#)



Notice Inviting Tender Schedule Extended-Central Scientific-28th October 11.00 KB

[Download](#)



Tender Notice-Repair of Bungalow No. A-1-Dated: 28th October 217.17 KB

[Download](#)



Tender Notice - Central Scientific Store - 7th October 1.00 KB

[Download](#)



Replacement of Damaged Sewerage Lane in the Working Women Hostel, University of Sindh, Jamshoro. 240.00 KB

[Download](#)



Construction of Subhanallah Masjid at Sindh University Jamshoro 104.88 KB

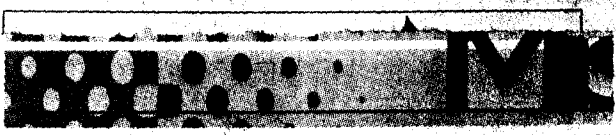
[Download](#)



Additional Alteration in Bungalow No.B-04 at Sindh University Colony,  
Jamshoro. 205.06 KB

[Download](#)

DAWN FRIDAY JANUARY 15, 2016



**UNIVERSITY OF SINDH**  
Directorate of Campus Security

### TENDER NOTICE

#### HIRING OF PRIVATE SECURITY OF UNIVERSITY OF SINDH, JAMSHORO AND ITS CAMPUSES

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**Registrar,**  
University of Sindh, Jamshoro

Telephone: 022-9213159-90 Fax: 022-9213160  
Website: www.usindh.edu.pk

FDH/50453

روزانه

Daily **KAWISH**

# کاوش

هڪ ٿي وقت ڪراچي، حيدرآباد ۽ سکر مان شايع ٿيندڙ پهرين سنڌي اخبار

**UNIVERSITY OF SINDH**  
Directorate of Campus Security

## ٽينڊر نوٽيس

يونيورسٽي آف سنڌ، جامشورو ۽ ان جي ڪيمپس لاءِ پرائيوٽ سيڪيورٽي جي خدمت جو حصول لکيم نڪس ايڊمٽي ايم. نڪس ڪان رجسٽريشن. ايس آر بي وٽان ان سروسز رجسٽريشن رکندڙ معروف لائسنس هائڊ سنڌوري ڪمپني کان يونيورسٽي آف سنڌ، جامشورو ۾ سنڌوري خدمت جي تدارد لاءِ مڙسندڙ ٽينڊر ڪهڙيل آهن. ڪمپني فردم ايجنسي جو لائيسنس هاري ادارن مان صحيح تعداد لائسنس جو هئڻ ضروري آهي. ٽينڊر دستاويز ٻاڻيجڻ وقت ڪمپني سنڌوري ٽيم يونيورسٽي آف سنڌ (10 ڪلاس روم بلڊنگ) ڏانهن ۾ جي آفيس ۾ 2000 روپين جي اڏاڪي عيوض حاصل ڪري سگهجن ٿا يا ايس بي جي آر جي حد ۾ سالت تان واپس ڪري سگهجن ٿا. ٽينڊر لاءِ هڪ مرحلو به لفافو طريقيڪار لاءِ ڪو ناهي. ٽينڊر لاءِ لائسنس پروپوزل لازمي انگ الگ لفافن ۾ مڙسندڙ هئڻ ڪري جن ٽينڊر جو شهيدبول هيٺين ريت آهي:

نمبر شمار	شهيدبول	ٽينڊر ڪلن جي تاريخ	هنڌ
1	ٽينڊر دستاويز جو آر آر 11 جنوري 2016 کان	12 جنوري 2016	آفيس
2	ٽينڊر دستاويز جو آر آر 2016 مهيند 1000 وڪي تائين مهيند 2000 وڪي رجسٽرار		

هن جي بيان تي لاءِ وڌيڪ جي ڄاڻ حاصل ڪرڻ لاءِ سنڌ، جامشورو هٿو پروفيسور هيسٽي جيمس ٽيمپل هڪ ٽيمپل ۾ وڃي وڌيڪ ڄاڻ حاصل ڪري سگهجن ٿا يا ايس بي جي آر جي حد ۾ سالت تان واپس ڪري سگهجن ٿا. ٽينڊر لاءِ هڪ مرحلو به لفافو طريقيڪار لاءِ ڪو ناهي. ٽينڊر لاءِ لائسنس پروپوزل لازمي انگ الگ لفافن ۾ مڙسندڙ هئڻ ڪري جن ٽينڊر جو شهيدبول هيٺين ريت آهي.

رجسٽرار

يونيورسٽي آف سنڌ، جامشورو

Telephone: 022-9213159-90 Fax: 022-9213160  
Website: www.usindh.edu.pk



**UNIVERSITY OF SINDH, JAMSHORO**  
**DIRECTORATE OF CAMPUS SECURITY**



Ref. No.DCS/  
Dated:

Issued to:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**TENDER NOTICE FOR HIRING OF PRIVATE SECURITY AT ALLAMA I.I.KAZI CAMPUS, UNIVERSITY OF SINDH, JAMSHORO.**

**Documents**

1. Security services for Deputing Staff and its Terms and Condition are attached to be submitted by the company on letter pad (10 Pages)
2. The Sindh University authorities (Procuring Agency) may reject all or any bids subject to the relevant provisions of SPPRA Rules or cancel bidding process as per provision of section 25 of SPPRA rules 2010 (amended uptodate).
3. The Tender document will be issued from 11-01-2016 upto 11-02-2016 and received back till 11-02-2016 01-00 PM and shall be open on 11-02-2016 at 02:00 PM in the office of the Registrar, University of Sindh in the presence of Bidders or their representatives, if they wish to be there.
4. Incomplete or conditional tender will not be accepted.

University of Sindh  
Jamshoro

**I abide myself of the terms and condition**

\_\_\_\_\_  
**Name of Firm / Company Signature & Stamp**

**By dealer:**

I am submitting a D.D. of Rs.----- bearing No. \_\_\_\_\_

Dated. \_\_\_\_\_ issued by bank \_\_\_\_\_

1. Copy of license Security Company.
2. Income Tax and Sale Tax Departments.
3. Tender fee Rs.2000/= University of Sindh CD-I.
4. Application from on letter Pad.



**UNIVERSITY OF SINDH, JAMSHORO**  
**DIRECTORATE OF CAMPUS SECURITY**



**TO RE SUBMITTED BY THE CONTRACTOR ON THEIR LETTER PAD**

Dated \_\_\_\_\_

The Registrar,  
University of Sindh,  
Jamshoro

Subject: - **SECURITY SERVICES BY DEPUTING STAFF AT UNIVERSITY OF SINDH, ALLAMA I.I.KAZI CAMPUS, JAMSHORO**

Dear Sir,

Having inspected whole campus and studied the scope of works, terms and conditions etc; we hereby offer to execute the above job for a total amount of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) for one year @ Rs. \_\_\_\_\_ per month.

A pay Order / Bank Draft No. \_\_\_\_\_ dated. \_\_\_\_\_ from \_\_\_\_\_ Bank for Rs.2% as bid security of bid offered for one year is enclosed herewith.

Thank you

Yours Sincerely,

\_\_\_\_\_  
**For & on behalf of Contractor**



# UNIVERSITY OF SINDH, JAMSHORO

## DIRECTORATE OF CAMPUS SECURITY



### Part-A

#### TOR for hiring private security

1. The Security Company will provide Shot Guns/Rifle (Semi automatic) and Pistols/Revolvers in good and working condition duly licensed by Provincial Government and Federal Government to security guards.
2. The Security Company will provide complete uniform with badges, cap, shoes, etc to security services and Extra Uniform as and when needed.
3. University of Sindh, Jamshoro will not under any circumstances whatsoever provide any space for stay as security services beyond duty hours. Security Company in case such situation arises, shall arrange space at its own.
4. University of Sindh, Jamshoro will provide only one room exclusively for changing and keeping uniforms. However, it will not be used for sleeping / night stay.
5. The Security Company shall provide hand metal detectors, car checking mirror and other security and safety related equipments in ample quantity for proper checking of pedestrians and vehicles.
6. The Security Company will provide copy of Army Discharge Book for EX-Army men and for Civilian, they will provide copy of Police Verification, Finger Print Report, Character Certificate for Security Guards and Supervisors will submit to Security Officer of Allama I.I. Kazi Campus, University of Sindh, Jamshoro before deployment of Security Guards.
7. All Taxes, Government levies and charges shall be borne by the Security Company.
8. The Security Company shall be responsible for any damage / stealing of any of the office equipments / material. In case of any such happening Security Company will pay damages / compensation to the University.
9. University of Sindh, Jamshoro will supervise and regulate the duties of the staff through its Incharge Director Security Campus. The Security Company shall follow instructions in respect of work as mentioned in the Soope of Work.
10. The Security Company will provide good looking uniform and identity card to all staff deputed to attend the duty. All the workers should have their NIC and their age should not be less than 25 years.
11. The Security Company will submit earnest money with the tender equal to 2% of bid security in the shape of pay order in favour of University of Sindh. The tenders without bid security will be rejected.
12. University of Sindh, Jamshoro shall not be responsible for any loss damage or injury sustained to Security personnel during the performance of their duties.



**UNIVERSITY OF SINDH, JAMSHORO**  
**DIRECTORATE OF CAMPUS SECURITY**



TOR  
(2)

13. University of Sindh, Jamshoro reserves the right to terminate this contract without assigning any reason whatsoever with the advance notice of one month.
14. If any employee of the Security Company is found not suitable for the job then on the recommendation of officer of University of Sindh, Jamshoro, the same employee should be replaced by the Security Company immediately.
15. University of Sindh, Jamshoro reserves the right to use any Armed Guards / Supervisor as escort with senior officer of Allama I.I. Kazi Campus, University of Sindh, Jamshoro with the approval of Security Section.
16. In case of shortage in staff strength provided by the Security Company the same shall be covered immediately otherwise University of Sindh, Jamshoro will deduct Rs.500/- per Guard per day and in case of Supervisor Rs.800/- per day.
17. The Security Company should have 05 years experience of serving in Educational Institutes.
18. Guards deployed in the Company should not have been involved in any of theft cases in last 05 years.
19. Security Company must be having office in Hyderabad / Karachi / Sukkur.
20. Security Company should have operations in Hyderabad Karachi / Sukkur or any other city for last 03 years.
21. Acceptance of bids and award of contract will be made in accordance of section 48 and 49 of SPPRA rules 2010.
22. Authority have right any time to increase or decrees number of security guards.
23. Authority have right to cancel or accept any bid.



**UNIVERSITY OF SINDH, JAMSHORO**  
**DIRECTORATE OF CAMPUS SECURITY**



TOR  
(2)

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**UNIVERSITY OF SINDH, JAMSHORO**  
**DIRECTORATE OF CAMPUS SECURITY**



**Part-B**

**TOR**

1	Nature of Job	Security Service contract by deputing staff at Allama I.I.Kazi Campus, University of Sindh, Jamshoro
2	Place of submission of tender	Office of Registrar, University of Sindh, Jamshoro
3	Date & time of opening of tender	On 11-02-2016 at 02:00 PM
4	Amount of Earnest money in shape of pay order / bank draft.	Pay order/ Bank Draft for an amount of Rs.2% of bid amount of one year in the name of University of Sindh, Jamshoro.
5	Release of Earnest money	To unsuccessful bidder on acceptance of the bid of the successful bidder.
6	Place of duty	University of Sindh, Jamshoro
7	Mode of payment	University of Sindh, Jamshoro will pay monthly bills based on actual guards deployed for the services. The payment will be made on satisfactory services each month certified by Incharge Director Security Campus and Registrar, University of Sindh
8	Contract period	Initially the contract is for one year as per agreement.
9	Period of honoring the bill	Within 15 days subject to the certification by officer University of Sindh, Jamshoro.
10	Date of commencement	30 days from the date of acceptance of letter of award.
11	Deduction from bills	Income tax, absentees or any other tax levied by the Government of Pakistan.
12	Mode of deployment	24 hours, (02 Shift System)
13	Period of contract	The contract will be valid for one year extendable for another year subject to satisfactory performance
14	Personnel requirement	Personnel required may increase or decrease as per ground realities and as per direction of Incharge Director Campus Security with approval of concerned authority University of Sindh and contractor will be bound to provide security personal.
15	Deployment of Security	Deployment of Security personnel will be made in consultation with the Incharge Director Campus Security



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**Part-C**

**List of security staff & equipments**

S.NO	Location	No: of Security Supervisors Ex –Army (JCO)	Trained Security Guards (Civilian)	Weapons (round the clock availability)	Walkie Talkie (round the clock availability)
01	University of Sindh, Jamshoro	02	60	15	10

**Note:** The number of staff can be increased or decreased as per requirement of University of Sindh.



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**Tender Document**

S.NO	Item:	Quantity	Unit (Rate)per month Rs.	Amount per month Rs.	Amount per year Rs.
1	Security Supervisor (Ex-Army) JCO	02		2x	
2	Trained Security Guards(Civilian)	60		60x	
3	No.of Weapons (round the clock availability)	15		15x	
4	Walkie Talkie (round the clock availability)	10		10x	
5	Total (Rs)				
				Total:	Total:

Name Seal & Sign of the Authorized Person of the Security Company

For & on behalf of M/S \_\_\_\_\_

Dated \_\_\_\_\_



Technical Bid (Specifications/Bio-data)  
Part-1

APPLICATION FORM

Please complete the following:

1. a. Submitted by \_\_\_\_\_

b. Registered Address \_\_\_\_\_  
\_\_\_\_\_

2. Company Information:

a. Full Name of the Company / Firm: \_\_\_\_\_

b. Registered Office Address: \_\_\_\_\_  
\_\_\_\_\_

c. Description of Company/Firm: \_\_\_\_\_

d. Telephone Numbers: \_\_\_\_\_

e. E-mail: \_\_\_\_\_

f. Contracts Name-Title: \_\_\_\_\_

g. Name of present executive Director and Their Position in the company with Bio-Data:  
\_\_\_\_\_  
\_\_\_\_\_

Provide copy of memorandum and article of Association OR Partnership deed, whichever is applicable.

3. Ability:

- a. Security Company must have at least Ten years security experience (Proof required).
- b. Companies have an office in Hyderabad with fully equipped Control Room 24 hours basis.
- c. Security Company have an frequency approved by PTA for internal communication & established contract with the Control Room of Company.

4. Organization and Financial Data.

a. Type of Business Organization (Proprietor, Corporation, Joint Venture, Partnership etc).  
\_\_\_\_\_  
\_\_\_\_\_



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b. If Partnership. Names of the partners with position held by each partner.

\_\_\_\_\_

\_\_\_\_\_

c. If corporation, provide the name and the title of principals: (President, Vice President, etc)

\_\_\_\_\_

\_\_\_\_\_

When corporated \_\_\_\_\_ Where \_\_\_\_\_

Country/State.

\_\_\_\_\_

\_\_\_\_\_

d. Annual volume (Turnover) Last three years in Pakistani Rupees:

2013 \_\_\_\_\_

2014 \_\_\_\_\_

2015 \_\_\_\_\_

e. Attach the latest audited Financial Statement of your company which should include the following documents:

- Officially attested latest Balance Sheet
- Latest income Statement.

**5. Organization.**

- a) What is the size of your permanent, full time work force?
- b) Provide organization chart of your firm. Indicate lines of communication and reporting responsibility.
- c) Detail of key personnel with their qualification and experience.
- d) Name of Bankers to the organization with Account Number and address.

**6. Performance Record.**

- a) Please provide a brief resume of the firms/clients previously you have provided similar nature of services in the last 5 years.
- b) List of clients to whome providing similar nature of services.



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**7. Litigation etc.**

Provide details of all cases against your company (present and past under dispute of litigation / arbitration).

**8. Necessary documents to be submitted by the company with the tender.**

- I. NOC from the Federal Government and current renewal of license from Sindh province.
- II. Proof that guard carrying company weapons duly licensed by the Provincial Government.
- III. Do you have operations in Karachi / Hyderabad Jamshoro Mirpurkhas, Sukkur, Larkana, Badin, Dadu, and Nawabshah, please give addresses / telephone numbers of 24 hours hot line along with name, Rank and Designation of Officer Incharge.
- IV. Copy of approval NOC from Ministry of Communication to operate wireless sets in company name and is it renewed for the current year. Please provide photo copies of approval renewal.
- V. Do you carry out professional security survey / audits, if so give details of those done to the last 12 months.
- VI. Last two years contribution of Employees Welfare Fund with EOBI and Education case etc.
- VII. Copies two last year's Paid Challan with ESSI.
- VIII. Leave / holiday Policy of the Firm / Company admissible for the employees.
- IX. Medical Policy or be firm / company admissible for the employees supported by documents i.e. Paid challan / Bills etc.

**9. Certification- Signature.**

Hereby certify to the best of my knowledge that the information hereby submitted in this brochure is correct.

NAME \_\_\_\_\_

TITLE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATED \_\_\_\_\_

SEAL \_\_\_\_\_