

**REQUEST FOR EXPRESSION OF INTEREST (EOI)  
/PREQUALIFICATION OF CONSULTANTS**

**Renovation / Rehabilitation of Sindh House Islamabad**

3. Works & Services Department, has received funds from Government of Sindh for the Project/ Scheme cited above with Scope, Estimated Cost and duration of project are as under:-

- (i) **Scope:** Renovation / Rehabilitation under Civil works, internal / external water supply and drainage, internal / external electrical works, landscaping, horticulture, interior designing, air-conditioning, heating system, HVAC security system, and kitchen designing with furnishing
- (ii) **Cost of the Scheme:** **Rs.363.100 Millions.**
- (iii) **Scheme Period:** **1 (One) Year.**
- (iv) **Bidding Procedure:** **Single state two envelope  
(Technical & Financial)**

**4. Eligibility:**

- (i) Valid Registration with Pakistan Engineering Council in relevant category and or Pakistan Council of Architects & Town Planners and Pakistan Institute of Interior Designers.
- (iv) Consulting firms, having an experience of 5 years or more in planning, designing and supervision for 4 (four) star Hotel industry shall be eligible for the assignment.
- (v) Preference will be given to the Consulting firms / bidders established in twin cities, keeping in view the nature of assignment.

**5. Dead line of Submissions:** Applications are invited from interested firms / bidders of consultants for short listing. The application along with following documents must reach on the address mentioned herein below on or before 2.00 P.M. on 28-10-2015 (due response time). Request for Proposal (RFP) shall be issued to short listed consultants only.

**6. Required Documents:** It must include following details/documents and will be evaluated as per following Criteria and Sub criteria:-

**(A) Profile of Firm:**

- (i) Name, address, telephone, fax numbers and e-mail address of firm;
- (ii) Ownership and Organizational Structure of the firm.
- (iii) Year of establishment;  
(One mark for every each year (the bench marking is the prerogative of the procuring agency) 5 Marks.

**(B) Experience and past performance.**

- (i) List of similar assignments with same or above cost, under taken in the last 5 (five) years; (3 for each assignment) 15 Marks.
- (ii) List of assignments executed in similar geographical condition;  
(3 for each assignment) 15 Marks.  
(Performance certificates of assignments /projects completed are to be attached)

**(C) Key Personnel Qualification & Experience.**

**(a). Academic qualification:**

**Master,**

(05 Marks for basic qualification, 03 additional marks for Master and 02 additional marks for PhD **OR** 50% marks on Bachelor, 80% marks on Master and 100% marks on Doctor's degree) (3 x 10) 30 Marks.

**(b). Experience:**

Number of similar assignments with minimum 05 years of experience (10 Marks for each assignment) 30 Marks.

Brief CVs of maximum three personals be attached.

**(D) Financial.**

- (i) Documentary evidence of financial position, bank statement or audited accounts of the last 03 (three) years.
- (ii) Annual turnover of the last 03 (three) years. (Minimum annual turnover be mentioned). 5 Marks.
- (iii) Income tax return for the last 03 (three) years.

**(E) Any other information.**

Details of disputes/litigation or arbitration with client(s). Affidavit that firm has never been blacklisted.

**5. Evaluation Criteria:**

- (i) Applications with required documents attached shall be evaluated on the score obtained and firms / bidders obtaining 70% and above score shall be short listed / qualified.
- (ii) Applications of black listed firms shall not be considered;
- (iii) Procuring agency shall disqualify the applicant if, at any stage, it finds that the information submitted for qualification was either significantly inaccurate or incomplete.


**6. Interested firms should address their inquiries and submit their applications to the following:-**

Address : Resident Engineer, Special Project,  
Sindh House, Sector F-5/2 Islamabad  
Te ephone No : (051) 9211411  
E-mail Address : reshibd@yahoo.com  
Fax No. : (051) 9203407

**7. Procuring Agency may reject all or any bid subject to the relevant provisions of Sindh Public Procurement Rules 2010.**

NO.RE/SHI/P-13/1007/-2015

Dated: 07 / 10 /2015.

  
(ASADULLAH BROHI)  
RESIDENT ENGINEER  
MEMBER / SECRETARY  
CONSULTANT SELECTION COMMITTEE  
SINDH HOUSE ISLAMABAD