

TENDER DOCUMENT



FOR
PROCUREMENT OF
(VETERINARY MEDICINES AND ACCINES)
REFERENCE # DDLS/AH/MED/14-15/1
TO BE
OPENED ON
9-02-2015

DEPUTY DIRECTOR
LIVESTOCK/ ANIMAL HUSBANDRY GHOTKI

From:
Deputy Director
Livestock/ Animal Husbandry
Ghotki.

To,

INVITATION TO TENDER NO.DDL/AH/MED/2014-2015 DUE ON 9-02-2015.

1. You are hereby invited to submit your tender for the stores as per specification and condition of schedule given in the tender subject.
2. The contract resulting from this invitation to tender shall be governed by PPRA Rule and SPPRA Rule 2010.
3. The tender quoting against this invitation to tender shall be deemed to have read and understood the conditions there in and particulars of the store and their specification etc.
4. The tender shall quote on the prescribed schedule to this invitation to Tender, on the basis indicated therein and shall sign the certificate given therein. In case there is any deviation, it should be clearly stated by the tendered, otherwise it will be presumed that offer is strictly in accordance with the requirements of the tender notice.
5. In the case of offers for sully of stores from within the country, price quoted shall be inclusive of all taxes (present & future) duties and charge for packing, marking, handling etc.
6. The store is required for delivery as stated in the schedule. If however, it is not possible to give delivery by the specified date, the tenderer shall give guaranteed dated by which he can deliver the store.
7. Failure to submit the tender in the manner prescribed in the invitation to tender will render the same liable to be ignored.
8. The purchaser does not pledge himself the right of accepting the full or part quantity, offered & tenderer shall supply the same at the quoted rate.

OFFICE OF THE DEPUTY DIRECTOR
LIVESTOCK/ ANIMAL HUSBANDRY GHOTKI

(COST OF TENDER NOT REFUNDABLE)

Schedule to invitation of Tender inquiry No. DDLS/AH/Med/2014-2015/1

- | | |
|-------------------------------------|---|
| 1. Date & Time of receipt of Tender | <u>9-02-2015 at 12:00 Noon</u> |
| 2. Date & Time of opening of Tender | <u>9-02-2015 at 12:30 PM</u> |
| 3. Place of opening of Tender | |
| 4. Validity of Offer | <u>30-06-2015</u> |
| 5. Name of consignee | Deputy Director Livestock/
Animal Husbandry Ghotki |

Rate should be quoted both in figures and words, on free delivery at consignees address and as per schedule attached at annexure.

The delivery are required immediately, tenderer be able to supply the stores on his own expenses and in the period specified in the supply order.

TENDER NO:DDL/AH/MED/2014-2015

DUE DATE: _____

SPECIAL CONDITIONS:

1. Condition as per Tender notice No. DDLA/AH/MED/14-15/1 will remain valid. However Deputy Director Livestock / Animal Husbandry Ghotki reserve the right to extend date, time of bid, opening or receiving the bids and to purchase all or part of stores under the tender.
2. All firms whether registered with Industries Department, Government of Sindh shall be required to deposit earnest money equivalent to 2.5% of the value of their offer with their tender in the form of call deposit/pay order in favour of Deputy Director Livestock / Animal Husbandry Ghotki. In case of less deposit of earnest money the tender will not be entertained and treated as cancel.
3. The successful tenders shall have to deposit, security deposit as under:
 - i) Registered firms 2.5% of the value of contract.
 - ii) Un-Registered firms 12.5% of the value of contract.
4. Registered firms whose registration for current financial year has not been renewed by the due date of tender shall furnish 12.5% for security deposit.
5. Any cutting/correction in bid form will make the quotation/tender invalid.
6. The bidder shall mention validity of offer, terms of payment, voluntary period and schedule of delivery.
7. Deputy Director Livestock / Animal Husbandry Ghotki, reserves the right to obtain clarification from any bidder, in respect of item quoted by him. The replies by the bidder will be recorded and will form part of bid document.
8. The rates quoted must have the validity upto the end of current financial year i.e 30-06-2015.
9. Supply order / contract will be issued subject to the availability of funds.
10. The payment shall be made / released to the firms against the supply of the items / consignment in full after inspection report ensuring that the items / consignment are according to the specification.
11. The contracting firms will be treated under the clause -12,13 & 14 of Sindh Procurement Manual 1991, PPRA Rules 2004 & SPPRA Rules 2010, accordingly, in case of failure in supply of stores, it shall be optioned to purchase the stores else where without notice, on the account and the risk of the contract.
12. The evaluation will be based on the name specification and the Deputy Director, Livestock / Animal Husbandry Ghotki reserves the right to choose specification at his discretion.

13. The tenderer shall sign the below mentioned certificates while quoting their rates failing which the tender/offer is liable be considered NO RESPONSIVE.
14. The bid documents should be properly sealed and tender No. and date of opening may be indicated on the envelope.
15. Price must be quoted in Pak currency per accounting unit.
16. Bid must be supported with relevant literature etc, and county of origin make, brand should be recorded on bids against the item.
17. The firms participating in the tender must be registered with SALES TAX DEPARTMENT and should mention their sale tax registration No. along with copy of registration certificate in case of offering the tender for instruments & equipments.
18. The medicines to be supplied should have the label "**PROPERTY GOVERNMENT OF SINDH**" written prominently.
19. Breakage/leakage during transport is the responsibility of supplier.
20. No medicines will be accepted with the expiry less than one year.
21. The payment will be made to the supplier after deduction of 3.5% Income Tax on each supply on production of receipt/certificate to the effect that the items received by the respective officer Incharge of the stores, to whom supply order is made.
22. All the rates quoted must be inclusive of all the taxes imposed by the Government, from time to time i.e GST etc. (present & futurc) in case may be.
23. Registration Certificate of drug quoted, issued by the Ministry of Health Government of Pakistan may please be provided with the tender document, failing which item will be treated as rejected/ ignored.
24. Authorization / distribution certificate from the pharmaceutical company may also be provided.

REF: DDLS/AH/MED/2014-2015/1

Dated

WE GURANTEE TO SUPPLY THE STORES EXACTLY IN ACCORDANCE WITH THE REQUIREMENTS SPECIFIED IN THE INVITATION TO THIS TENDER.

SIGNATURE OF TENDERER

DESIGNATION. _____

Name & address. _____

NOTE: Above agreement may also be signed separately on stamp paper worth Rs:100/- duly attested by the Oath Commissioner.