



Office of the Director, Stores & Procurement Department  
Karachi Metropolitan Corporation  
Phone No.021-99215058 – 021-99215189

No.DIR/S&P/NIT/KMC/03/2015

Dated :12/01/2015

**TENDER NOTICE**

Sealed tenders on prescribed forms are invited from the Contractors / Supplier(s) (Registered with Income Tax / Sales Tax Directorate) for the supply of following items as per the provision SPPRA Rule-2010 (Amended 2013) (Single Stage – One Envelope procedure).

S. No.	Description	Cost in Shape of Pay Order (to be Drawn from any Schedule Bank)	Opening Date
01-	Supply of Computer Paper for Computer (Operation) F&A, KMC	Rs.2,500/-	04/02/2015

Tender should be dropped in the Tender Box kept in the office of the Director, Stores & Procurement Department, KMC situated at Nishtar Road, Karachi, on the above mentioned date before 1:30 P.M., which shall be opened by the Tender Opening Committee at 2:00 P.M., in the office of the undersigned the same day in presence of the tenderers / contractors or their authorized representative, who wish to be present. The rate quoted must be inclusive of all prevalent Taxes.

Tender Form alongwith Terms & Conditions and detailed specification can be had from Stores & Procurement Department, Nishtar Road, Karachi, Director, Planning & Services, KMS at 6<sup>th</sup> Floor, Civic Centre, from 14/01/2015, on all working days on submission of application / payment of price mentioned against each, which is non-refundable or can be downloaded from the Authority's Website and can be submitted alongwith tender fee in shape of Payorder by mail or by hand on or before the prescribed date of opening.

**The last date of issuing for Tender Documents is 03/02/2015.**

The tender should be accompanied by Earnest Money (call Deposit) equal to 2% of the Bid Amount in Shape of Pay Order in favor of KMC. Cash / Cheque will not be considered. Conditional Bid will not be considered. No tender shall be issued on the date of opening of tender.

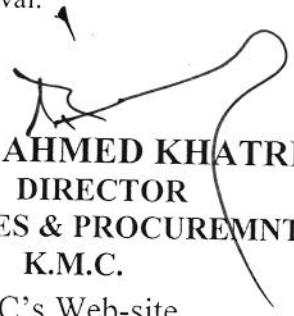
The CNIC of the tenderer, latest copy of GST / Income Tax Certificate, Experience Certificate of relevant field along with the turnover statement of at least last three years must be enclosed with Tender Documents, duly filled in.

The Procuring Agency reserves the right at the time of contract award to increase or decrease the quantity of goods originally specified in the schedule of requirement without any change in the unit price or other terms and conditions

In case of unscheduled Holidays the submission of the bidding documents also be on the next working day and shall be opened within one hour of the deadline for submission. The other terms & condition of the tender shall remain unchanged.

The bid validity period shall be as per clause 38, of SPPRA Rule.

The Administration reserve the right to cancel the bids prior to its approval.

  
**RIAZ AHMED KHATRI**  
DIRECTOR  
STORES & PROCUREMENT  
K.M.C.

- Senior Director, I.T. to please placed the NIT of KMC's Web-site.
- ✓ Director (CB), SPPRA, to please placed the NIT on SPPRA Web-site, as the expected cost is within 1.00 Million, and also please intimate the ID Number.

**Copy for information to the :**

- Financial Advisor, KMC
- Secretary to Administrator, KMC.

SPPRA INWARD DIARY

NO: 10154

DATED: 13-01-15

Issue to M/S. \_\_\_\_\_

Pay Order No. \_\_\_\_\_

Date. \_\_\_\_\_

Accounts Officer(S&P) KMC

**ACCOUNT OFFICER**  
**STORE AND PROCUREMENT DEPT.**  
**K.M.C.**

Deputy Director (S&P) KMC

**STORE & PROCUREMENT DEPARTMENT**  
**KARACHI METROPOLITAN CORPORATION**

**TENDER FOR THE SUPPLY OF COMPUTER PAPER**  
**FOR COMPUTER (OPERATION) F&A, KMC**

S.NO	DESCRIPTION	QTY	UNIT	RATE IN FIGURE	RATE IN WORD
01	Computer Paper (A-4) 80 Gram Imported (Paper One / Equivalent) Each Box of 05 packet.	20	Box		
02	Computer Paper (Legal) 80 Gram Imported (Paper One / Equivalent) Each Box of 05 packet.	20	Box		
03	Computer Paper Part-1 Size 11x15, 68 Gram imported Zig zag Perforated Water Proof Logo Size 4x4 2000 Sheets Per Box.	150	Box		
04	Computer Paper Part-1 Size 9½ x11, 68 Gram imported Zig zag Perforated Water Proof Logo Size 4x4 2000 Sheets Per Box.	75	Box		

Total Amount Rs. \_\_\_\_\_

Total Amount in Words \_\_\_\_\_