



KARACHI METROPOLITAN CORPORATION

OFFICE OF THE DIRECTOR MEDIA MANAGEMENT DEPARTMENT

2nd Floor Civic Centre Karachi. Phone 99232417, 99232418, 99232430

Enc. 1: 0046/14-15

No. Director/M.M.D/KMC/ 008 /14

Dated: 28-08-2014

NOTICE INVITING TENDER (THROUGH WEBSITE) AS PER SPPRA GUIDELINE

Tender in sealed covers are invited for the following work from reputable firms, having experience of similar nature work. (The tentative cost of work is within 1.0 Million):

| S No | Name of work | Estimated Cost | Bid Security in shape of Pay Order or Bank Guarantee in favour of KMC | Tender Cost In shape of paid Challan in favour of KMC (Non-Refundable) |
|------|---|----------------|---|--|
| 1. | Printing of Monthly (House Journal), News Paper Balida for the year 2014-15, (Pages 40, Art Paper, 115 gm, 4 Pages Art Card) | Offer Rate | 2% of Bid Amount | Rs.1,000/- |
| 2. | Photography / Video Making (Colored pictures of different sizes for Album, CD Recordable, DV Cassette, VHS Cassettes E-180, DVD Recordable, with CD Cover) for different events of KMC. | Offer Rate | 2% of Bid Amount | Rs.1,000/- |

TERMS & CONDITIONS

1. Tender schedule shall be as follows:

| SCHEDULE | DATE & TIME | VENUE |
|--|---|--|
| 1. Receiving of Application & Issuance of Tender | From 03-09-2014 To 23-09-2014 During Office Hours | Office of the Director Media Management Department, KMC Room No.213 2 nd Floor, Civic Center, Gulshan-e-Iqbal, Karachi. Office of Director (Planning), F&A Department, 6 th Floor, Civic Centre, Gulshan-e-Iqbal, Karachi. Office of Deputy Director (Accounts), Administrator Secretariat, Karachi 1 st Floor, Civic Centre, Gulshan-e-Iqbal, Karachi. |
| 2. Dropping of Tender | 25-09-2014 at 12:00 pm | Office of the Director Media Management Department, KMC Room No.213, 2 nd Floor, Civic Center, Gulshan |
| 3. Opening of Tender | 25-09-2014 at 12:30 pm | Office of the Director Media Management Department, KMC Room No.213, 2 nd Floor, Civic Center, Gulshan |

2. The tender documents will be issued to the firms on submission of application in their original letter head along with original paid challan in the prescribed account of KMC for tender cost as mentioned above. This challan can be obtained from the office of tender sale as mentioned in this NIT.
3. The tender in sealed cover superscripted with the name of work should be dropped in the tender box kept in the office of the Director (Media Management Department) KMC.

SPPRA INWARD DIARY

NO: 1665

DATED: 29/8

CS

29/8
DD

4. In case the date of opening declared as a public holiday by the Government or Non working day due to force measure the next official working day shall be deemed to be the date for submission and opening of tenders at the same time.
5. **Substantially Responsive Bid:-**
Only those bids, which comply with the each eligibility & minimum qualification criteria attached with the tender documents shall be declared substantially responsive bids and will be eligible for further evaluation, otherwise the same will be declared as non responsive / rejected.
6. Bid Security of bid amount in the shape of a Pay Order or Bank Guarantee from any schedule bank should be enclosed with the tender which will be retained till finalization of the case.
7. Canvassing in connection with tenders is strictly prohibited and tenders submitted by the contractors who report canvassing will liable for rejection.
8. KMC may reject all or any bids or proposals at any time prior to the acceptance of a bid or proposals, subject to the relevant provisions of SPP Rules 2010.


Director
(Media Management Department)
KMC

Director (CB) SPPRA

With a request to upload in SPPRA (Authority) Website (a soft copy of NIT as well as Tender Document is also enclosed).

Sr. Director (IT), KMC

With a request to upload on the KMC Website (a soft copy of NIT as well as Tender Document is also enclosed).

Dy. Director (WEB) Computer Section, Administrator Secretariat, KMC

With a request to upload on the KMC Website (a soft copy of NIT as well as Tender Document is also enclosed).

C.C to: -

1. Administrator, KMC.
2. Metropolitan Commissioner, KMC
3. Financial Advisor, KMC.
4. PS to Managing Director, SPPRA, GOS, Karachi.
5. Office File.