



Enf-1: 778/13-14

Office of the Director, Stores & Procurement Department
Karachi Metropolitan Corporation
Phone No.021-99215058 – 021-99215189

No.DIR/S&P/KMC/ 396 /2014

Dated : 07/05/2014

TENDER NOTICE

Sealed tenders on prescribed forms are invited from the Contractors / Supplier(s) (Registered with Income Tax / Sales Tax Directorate) for the supply of following items as per the provision SPPRA Rule-2010 (Single Stage – One Envelope procedure).

S. No.	Description	Cost in Shape of Pay Order (to be Drawn from any Schedule Bank)	Opening Date
01-	Supply of Computer Stationary for the Computer Operation, Section, F&A, KMC.	Rs.2,500/-	23/05/2014

Tender should be dropped in the Tender Box kept in the office of the Director, Stores & Procurement Department, KMC situated at Nishtar Road, Karachi, on the above mentioned date before 1:30 P.M., which shall be opened by the Tender Opening Committee at 2:00 P.M., the same day in presence of the tenderers / contractors or their authorized representative, who wish to be present. The rate quoted must be inclusive of all prevalent Taxes.

Tender Form alongwith Terms & Conditions and detailed specification can be had from Stores & Procurement Department, Nishtar Road, Karachi, Director, Planning & Services, KMS at 6th Floor, Civic Centre, on all working days on submission of application / payment of price mentioned against each, which is non-refundable or can be downloaded from the Authority's Website and can be submitted alongwith tender fee in shape of Payorder by mail or by hand on or before the prescribed date of opening.

The last date of issuing for Tender Documents is 22/05/2014.

The tender should be accompanied by Earnest Money (call Deposit) equal to 2% of the Bid Amount in Shape of Pay Order in favor of KMC. Cash / Cheque will not be considered. Conditional Bid will not be considered. No tender shall be issued on the date of opening of tender.

The CNIC of the tenderer, latest copy of GST / Income Tax Certificate, Experience Certificate of relevant field along with the turnover statement of at least last three years must be enclosed with Tender Documents, duly filled in.

The Procuring Agency reserves the right at the time of contract award to increase or degrees the quantity of goods originally specified in the schedule of requirement without any change in the unit price or other terms and conditions

In case of unscheduled Holidays the submission of the bidding documents also be on the next working day and shall be opened within one hour of the deadline for submission. The other terms & condition of the tender shall remain unchanged.

RIAZ AHMED KHATRI
DIRECTOR
STORES & PROCUREMENT
K.M.C.

- 1) **Senior Director, I.T.** to please placed the NIT of KMC's Web-site.
- 2) **Director (CB), SPPRA,** to please placed the NIT on SPPRA Web-site and also please intimate the ID Number.

Copy for information to the :

- 1) Financial Advisor, KMC
- 2) Secretary to Administrator, KMC.
- 3) Secretary to Metropolitan Commissioner, KMC.

Issue to M/S. _____

Pay Order No. _____

Date : _____

Accounts Officer (S&P)

ACCOUNT OFFICER
STORE AND PROCUREMENT DEPT.
K.M.C.

Deputy Director (S&P)

STORES & PROCUREMENT DEPARTMENT
KARACHI METROPOLITAN CORPORATION

SUPPLY OF COMPUTER STATIONARY FOR THE
COMPUTER OPERATION, SECTION, F&A, KMC.

S. NO.	DESCRIPTION	QTY.	UNIT	RATE IN FIGURE	RATE IN WORD
01-	Toner – 2015 HP (Original)	12	Nos.		
02-	Toner – 2055 HP (Original)	18	Nos.		
03-	Toner – 4300 HP (Original)	06	Nos.		
04-	Toner – 1022 HP (Original)	12	Nos.		
05-	Toner – 1102 HP (Original)	02	Nos.		
06-	Toner – 3800 HP (Original) Colour	01	Set		
07-	Paper Legal Size Sheets 80 Grams (Imported)	50	Boxes		
08-	Paper A-4 Size Sheets 80 Grams (Imported)	50	Boxes		
09-	Paper 11x15 80 Grams Single Part Zig Zag Perforated 2000 Sheet	200	Boxes		
10-	Computer Paper 11 x 9 ½ 80 Grams Single Part Zig Zag Perforated 2000 Sheet	100	Boxes		
11-	Media Disk DVD/RW (1x10) (Original)	25	Boxes		
12-	Tape Cartridge TT03 Tape (Original)	50	Piece		
13-	Ribbon Tally (Original) Model no.6312 Line Printer (Original)	05	Boxes		

Total Amount Rs. _____

Total Amount in Words _____

Signature of Tenderer
With Rubber Stamp