

# NOTICE INVITING TENDER



## SINDH REVENUE BOARD

6<sup>th</sup> Floor, Shaheen Complex, M.R. Kayani Road,  
Karachi

Tel: 99213248

Email: akber.rizvi@srb.gos.pk

No.SSRB(Tender)/238/2013 -14

DATED: 20 -12-2013

The Project Strengthening & Capacity Building of Sindh Revenue Board (SSRB) invites sealed tenders from well reputed and interested Contractors/ Event Managers having NTN/SNTN and duly registered with Sindh Revenue Board for organizing Seminars in all the Divisional Headquarters in Sindh including Karachi during the current financial year 2013-2014. Each seminar shall consist of following activities. The rates shall be quoted separately for each Divisional Headquarters including Karachi (5 star Hotel)

S#	Description of item/ activity	Quantity
01	Participants	per head rate
02	Hall ( Preferably located within a Hotel)	01
03	Hi-Tea: (Tea/Coffee, One bite Cookies, Pastry, Biscuits)	per head
04	Lunch –Standard (four items) and drinks	per head
05	Panaflex banner: Medium Size (4"x5")	10
06	Panaflex banner: Large Size with Stand (4"x6")	10
07	Panaflex banner: Back Stage Large (12"x10")	01
08	Panaflex banner: Medium size (6"x7")	05
09	Souvenir (size and shape to be approved)	10/ Seminar
10	Ajrak (standard)	20/ Seminar
11	Multimedia & Echo Sound-rented	01
12	Cards for invitation	per card

### Terms and Conditions:

<b>Earnest Money (Rs.)</b> 2% of the Bid Value	<b>Period of Contract</b> (1) Year	<b>Tender Fee (Rs.)</b> 1,000
---	---------------------------------------	----------------------------------

- Interested Contractors should submit their bids in the office of The Project Director Sindh Revenue Board, 9<sup>th</sup> Floor Shaheen Complex, Karachi during office hours.
- The bids may be submitted upto 12:00 noon on 08-01-2014. The bids will be opened at 01:00 pm on 08-01-2014 in the presence of bidders or

representative of bidders at Sindh Revenue Board, 6<sup>th</sup> Floor, Shaheen Complex, M.R. Kayani Road, Karachi.

3. Only contractors/ bidders/ event managers having NTN and who are registered with **Sindh Revenue Board** are eligible to participate. All information submitted should be supported by relevant documents, letters and certificates etc. Please note that incomplete bids shall be rejected.
4. The bids must be inclusive of all provincial and federal taxes.
5. The contractor is expected to arrange seminars in divisional headquarters. The Day and place of seminar to be decided by the competent authority;
6. Conditional Tenders/ conditional offers will not be entertained.
7. The competent authority reserves the right to reject the tender/ bids subject to the relevant provision of SPPRA Rules, 2010.

**PROJECT DIRECTOR**  
**SSRB-Project**