



**GOVERNMENT OF SINDH
INFORMATION, SCIENCE &
TECHNOLOGY DEPARTMENT**

Request for Proposal
FOR SUPPORT, MAINTENANCE & CONNECTIVITY FOR THE VIDEO
CONFERENCING SERVICES
(TURNKEY BASIS)

Information, Science & Technology Department has successfully deployed a project titled **Video Conferencing System in Sindh**. The main objective of the project was to establish face to face interaction between district heads and their high-ups at headquarters Karachi.

Information, Science & Technology Department, Government of Sindh, invites Technical and Financial Proposals (Separately Sealed) for the "**Support, Maintenance & Connectivity for the Video Conferencing Services**" under single stage-two envelopes bidding process, under SPPRA 2010 from all qualified companies to implement this component on TURNKEY basis.

Scope of Services / Term of Reference:

1. Support and maintenance of existing Video Conferencing equipment at 29 sites on turnkey basis.
2. Bandwidth required up to 30th June 2014 for 29 sites.
3. Support and maintenance of network devices installed at 29 sites.
4. Support and maintenance of bandwidth at 29 sites.
5. Resident Engineer for 29 sites.
6. Event Management.
7. On-Site visit to resolve critical issues.
8. Software upgrades.

Note: Detailed specifications are available in the Tender Documents, which can be purchased from the Information, Science & Technology Department.

Instructions:

1. Interested firms / companies may obtain the tender document for above tasks from the office of Section Officer (General), Information, Science & Technology Department, Government of Sindh, 1st Floor, Sindh Secretariat Building No.6, Shahrah-e-Kamal Ataturk, Karachi, Tel:+92-21-99213841 / +92-21-9921-3811 / Fax: +92-21-9921-1414 by submitting an application on their letter head along with Demand Draft / Pay Order amounting to Rs.2,000/- (Non-refundable) in favour of Section Officer (General), Information, Science & Technology Department, Government of Sindh on or before **19th December 2013** at 11:00 am. Further information / clarifications may also be obtained from the same office.
2. Sealed Tenders comprising Technical and Financial proposals in separate sealed envelopes with clear marking of "**Technical Proposal**" and "**Financial Proposal**" in duplicate along with 2.5% earnest money of the quoted amount of the total bid in the form of Pay Order / Demand Draft should be dropped / submitted at the office of Section Officer (General), Information, Science & Technology Department, Government of Sindh, 1st Floor, Sindh Secretariat Building No.6, Shahrah-e-Kamal Ataturk, Karachi, on or before **19th December 2013** at 2:00 pm. Further information / clarifications may also be obtained from the same office.

3. Technical Proposal of the participation bidders will be opened on the same day at 3:00 pm in presence of bidders or their authorized representatives who may like to be present in the Committee Room of Information, Science & Technology Department, Government of Sindh, 1st Floor, Sindh Secretariat Building No.6, Shahrah-e-Kamal Ataturk, Karachi, and intending bidders or their authorized representatives. In case the bids could not be opened on the above stated date, the same would be opened on next working day at the same time.
4. Pre-bid meeting would be held on **10th December 2013** at 2:00 pm at the Committee Room of Information, Science & Technology Department, Government of Sindh in the presence of the Secretary / Special Secretary, Information, Science & Technology Department.
5. Financial Bids of only technically qualified bidders shall be opened, subsequently in accordance with rules and procedure
6. Only bids offered on the prescribed tender form issued by the office of Section Officer (General), Information, Science & Technology Department, Government of Sindh, 1st Floor, Sindh Secretariat Building No.6, Shahrah-e-Kamal Ataturk, Karachi, shall be accepted. However, additional sheets may be attached, if necessitated.
7. Conditional tender / application will not be entertained.
8. The competent authority reserves the right to accept or reject tender by giving not any reason thereof as per SPPRA 2010.

Section Officer (General)
Information, Science & Technology
Department