



**SHAHEED BENAZIR BHUTTO UNIVERSITY
SHAHEED BENAZIRABAD**

No./SBBU/Registrar/

Nawabshah, Dated: 7Nov. 2013,

NOTICE INVITING TENDER

**For Designing, Production & Supply of SBBU,SBA
Prospectus & Admission Forms 2013-14**

Sealed tenders are invited from reputable printing firms registered with sales Tax & Income Tax Dept. for Designing, Production & Supply of 1000 (One Thousand) Copies of Prospectus and 1000 (One Thousand) Copies of Admission forms for of session 2013-2014 in Shaheed Benazir Bhutto University, Shaheed Benazirabad

Reputable printing firms having at least 05 years' experience in related field for printing, designing, Production and supply as per technical specifications and samples available in the office of Deputy Director Admissions SBBU, SBA.

(Specification of Prospectus)

- Pages 45 Nos.
- Size of Prospectus 8" x 12" Gum Binding
- Inner Paper Quality 128gm Mat Paper
- Front & Back (Title paper) 310gm Art Card with Mat Lamination
- High Quality Printing 4X4 Color Offset Printing high quality Printing & Photography.
- Quantity 1000 No.

(Specification of Admission Form & envelopes):

- Pages 09 Pages.
- Size of Admission Form A4 Size
- Inner Paper Quality 100gm Mat Paper
- Title paper 310gm Art Card (4x4) Color with Mat Lamination & Center pin
- High Quality Printing 1 Color Offset printing with appropriate Printing
- Quantity 1000 No.

Tendered Profile:

- Profile of firm along with specimens of previous work.
- Details of equipment/Machinery (preferably 4 color Printing machine)

Submission of Tender:

- Prescribed tender Performa along with terms & condition can be obtained from 08-11-2013 to 25-11-2013 personally from Registrar Office on payment of Rs. 1500 (fifteen hundred only) which is nonrefundable in the form of DD/Pay order in the name of Director finance SBBU, SBA.
- Bidder shall submit Two sealed envelopes, first envelop should contain Technical Proposal along with samples or previous work and proposed designing samples that should be marked as Technical Proposal. Second envelop should contain financial proposal (Rates) and that should be marked as financial proposal. Both envelopes sealed separately and be placed in Third envelop which also should be sealed. Name of bidder be clearly marked on all envelopes.
- Tender complete in all respect including the necessary information along with 2% of earnest of total bid in the shape of Bank draft/Pay order (Refundable to unsuccessful bidders) should be dropped in the office of Registrar SBBU, SBA before 12:00 noon on dated 25-11-2013.
- Tender will be opened after one hour of the closing time in the presence of bidders or their authorized representatives who may wish to be present.
- The validity of offer/quoted rates shall be restricted for the years 2013-2014.
- The procuring agency may reject or cancel any or all bids subject to relevant provision of SPP Rule 2010.

**Registrar
Shaheed Benazir Bhutto University
Shaheed Benazirabad**