



SINDH TEXTBOOK BOARD SINDH UNIVERSITY CAMPUS, JAMSHORO

TENDER NOTICE

Sealed tenders are invited for printing, binding and supply of Textbooks for Class I to X for the academic session 2014-15 from interested Publishers/printers/firms / parties who are registered with Income Tax, Sales Tax and Sindh Revenue Board.

The procedure for open National competitive bidding as laid down in the Sindh Public Procurement Rule 2010 shall be followed.

Bid Opening Procedure will be **"Single Stage – Two Envelope System"** Bid shall comprise a single package containing two separate envelopes inside. One envelope shall contain technical proposal containing technical details of Publishers / Printers / Firms / Parties profile, capabilities, experience and others, Vendor Assessment Performa, NTN & GST certificate of the company or any other information deemed necessary, whereas the other envelope shall contain the financial bid. The date and time for opening of Financial Bids (of Technically qualified bidders only) will be communicated later on.

The tender can be received on **25-11-2013 at 2.00 pm** in the committee room of Sindh Textbook Board and shall be opened on the same day at **03:00 pm** in presence of the bidders or their representative who make them available on that date and time in the committee room of the STBB, Camp Office opposite D.J. Science College, Karachi

The name of Textbooks / Jackets containing required quantity number of pages, nature of printing, binding etc are given in tender form.

The bidder should quote their rates per copy for total mentioned quantity of different Textbooks / Jackets including cost of paper, printing, binding, delivery charges at STBB warehouse, Jamshoro and Landhi Karachi inclusive Income Tax etc.

The tender can only be submitted on tender form which can be obtained from the office of the undersigned at STBB Jamshoro, during office working hours on cash payment of **Rs.2000/- (non-refundable) after publishing of the tender notice in the newspapers upto 24-11-2013 5.00 pm.**

Each bidder must **accompany the security 5% of the bid in shape of Pay Order / Demand Draft** in the name of Sindh Textbook Board, Jamshoro without which tender will not be entertained. Other details and conditions are included in the tender form.

The Sindh Textbook Board, Jamshoro may reject all or any bid to the relevant provision of SPPRA Rules. The information regarding Tender Documents is available at Government of Sindh website (www.sindh.gov.pk) and Sindh PPRA website (www.PPRAsindh.gov.pk).

SECRETARY

**SINDH TEXTBOOK BOARD
ALLAM I.I. QAZI CAMPUS
SINDH UNIVERSITY
JAMSHORO**

Ph:022-9213417, Fax: 022-9213418



BIDDING DOCUMENTS

PROCUREMENT OF TEXTBOOKS FOR THE ACADEMIC SESSION 2014-15

Sindh Textbook Board, Jamshoro.

Price Rs. 2000/-

Summary Description

The use of this Standard Bidding Documents (SBD) for Procurement of Textbooks applies when a prequalification process has not taken place before bidding. A brief description of these documents is given below:

SDB FOR PROCUREMENT OF TEXTBOOKS

PART 1 – BIDDING PROCEDURES

Section I: Instruction to Bidders (ITB)

This section provides relevant information to help Bidders prepare their bids. Information is also provided on the submission, opening and evaluation of bids and on the award of Contracts. **Section I contains provisions that are to be used without modifications.**

Section II: Bid Data Sheet (BDS)

This section consists of provisions that are specific to each procurement and that supplement the information or requirements included in Section I, Instructions to Bidders

Section III: Evaluation and Qualification Criteria

This section contains the criteria to determine the lowest evaluated bid and the qualifications of the bidders to perform the contract.

Section IV: Bidding Forms

This section contains the forms for the **Bid Submission Sheet, Price Schedules, Bid Security and the copyrights** to be submitted with the Bid.

PART 2 – SUPPLY OF REQUIREMENTS

Section V: Schedule of Requirements

This section contains the list of Textbooks and Related Services, the Delivery and Completion Schedules, the Technical Specification that describe the Textbooks and Related Services to be procured.

PART 3 – CONTRACT

Section VI: General Condition of Contract (GCC)

This section contains the general clauses to be applied in all contracts. **The text of the clauses in this section shall not be modified.**

Section VII: Special Conditions of Contract (SCC)

This section contains clauses specific to each contract that modified or supplement Section VII, General Condition of Contract.

Section VIII: Contract Forms

This section contains the form for the **Agreement**, which, once completed, incorporates any correction or modifications to the accepted bid relating to amendments permitted by the Instruction to Bidders, the General Conditions of Contract and the Special Conditions of Contract.

The proforma for **Performance Security**, when required, shall only be completed by the successful Bidders after contract award.

PART 1 – BIDDING PROCEDURES

Section I. Instructions to Bidders

A. General

- 1. Scope of Bid 1.1** STB invites bids from publishers, printers in the form of sole proprietor, company, consortium, association of persons (AOP) and joint venture (JV), group etc. for supply of Textbooks for the Academic Session 2014-2015.
- 2. Eligible Bidders 2.1** All publishers and printers etc. registered with Income Tax/ Sales Tax Department and Sindh Board of Revenue who fulfill the criteria as per Technical Bid and their paper samples (s) are as per specifications given in Section V, Supply Requirement will stand eligible for the bidding, However, failure to furnish copies of Income Tax/ Sales Tax returns for the previous **three** years shall render the firm ineligible.
- 2.2** The bidding firm or their sister concern should not have been blacklisted by any government, semi-government organization.
- 2.3** Any Government or Semi-Government or Autonomous body intending to participate in bidding should have “NOC” from their competent authority.

B. Contents of Bidding Document

- 3. Section of Bidding Document 3.1** The Bidding Documents consist of parts 1, 2 and 3, which include all the sections indicated below, and should be read in conjunction with any addenda issued in accordance with ITB Clause 5.

PART 1 Bidding Procedures

- Section I, Instruction to Bidders (ITB)
- Section II, Bid Data Sheet (BDS)
- Section III, Technical Evaluation & Qualification Criteria.
- Section IV, Bidding Forms including Financial Bid Performa.

PART 2 Supply Requirements

- Section V. Schedule of requirement including Annexure “A” and “B”.

PART 3 Contracts

- Section VI. General Conditions of Contract (GCC)
- Section VII. Special Conditions of Contract (SCC)
- Section VIII. Contract Forms.

3.2 The Invitation for Bids issued by the Purchaser “Sindh Textbook Board” (STB) is not part of contract agreement.

3.3 The STB is not responsible for the completeness of bidding documents and their addenda, if they were not purchased directly from the STB on payment of **Rs. 2000/-** (non refundable).

3.4 The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Documents. Failure to furnish all information or documentation required by the Bidding Documents may result in the rejection of the bid.

4 Clarification of Bidding Documents

4.1 A prospective Bidder requiring any clarification of the Bidding Document shall contact the Purchaser in writing at the Purchaser's address indicated in the BDS. The Purchaser will respond in writing to any request for clarification, provided that such request is received no later than five days prior to the deadline for submission of bids. The Purchaser shall forward copies of its response to all those who have acquired the Bidding Document directly from it, including a description of the inquiry but without identifying its source. Should the Purchaser deem it necessary to amend the Bidding Document as a result of a clarification, it shall do so following the procedure under ITB Clause 5 and Sub-Clause 15.2.

5. Amendment of Bidding Documents

5.1 At any time prior to the deadline for submission of bids, the Purchaser may amend the Bidding Documents by issuing addenda.

5.2 Any addendum issued shall be part of the Bidding Documents and shall be communicated in writing to all who have obtained the Bidding Documents directly from the Purchaser.

5.3 To give prospective Bidders reasonable time in which to take an addendum into account in preparing their bids, the Purchaser may, at its discretion, extend the deadline for the submission of bids, pursuant to ITB Sub-Clause 15.2

C. Preparation of Bids

6. **Cost of Bidding** 6.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Purchaser shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
7. **Documents Comprising the Bid** 7.1 The Bid shall comprise the following:
Technical Bid
Bid Submission Sheet (BSS), Technical Bid Proforma Bid Data Sheet (BDS), Bid Information Sheet (BIS), GCC, SCC, Paper & Duplex Board Samples testing Fee, Copy of CNIC, Income Tax Return / NTN & Financial statement and Paper & Duplex Board Samples, Registrations certificate of Sindh Revenue Board.
Financial Bid
The Financial Bid Comprises Financial Bid Proforma and Supply Requirement Section –V Bid Security.
8. **Bid Submission Sheet and Price Schedules** 8.1 The Bidder shall submit the Bid Submission Sheet using the form furnished in Section IV, Bidding Forms. This form must be completed without any alterations to its format, and no substitutes shall be accepted.
8.2 The Bidder shall submit the Financial Bid for printing, binding and supply of Textbooks and inclusive of all taxes and inputs etc. on the attached proforma.
8.3 Financial Bid furnished on proforma other than the original shall not be considered.
9. **Alternative Bids** 9.1 Unless otherwise indicated in the BDS, alternative bids shall not be considered.
10. **Documents Establishing the Qualifications of the Bidder** 10.1 To establish its qualifications to perform the Contract, the Bidder shall submit the evidence indicated in Section III, Technical Evaluation and Qualification.
11. **Period of Validity of Bids** 11.1 Bids shall remain valid for the period specified in the BDS after the bid submission deadline date i.e. 90 days from the opening of Technical Bid. A bid valid for a shorter period shall be rejected by the Purchaser as non responsive.

12. **Bid Security**
- 12.1 Bid Security **@ 5%** of total value of bid in favour of Secretary STBB Jamshoro in the shape of Pay Order / Bank Draft or CDR issued by any scheduled bank should be attached with the Financial Bid.
- 12.2 Any bid not accompanied by a substantially responsive Bid Security in accordance with ITB Sub-Clause 12.1 shall be rejected by the Purchaser as non-responsive.
- 12.3 The Bid Security of successful Bidders shall be returned as promptly as possible upon the successful Bidder's furnishing of the Performance Security pursuant to ITB Clause 26.
- 12.4 The Bid Security may be forfeited:
- (a) If a Bidder withdraws its bid during the period of bid validity specified in BDS.
 - (b) if the successful Bidder fails to:
 - (i) sign the Contract in accordance with ITB Clause 25;Furnish a Performance Security in accordance with 1TB Clause 26.
 - (ii)
- 12.5 The Bid Security of sole proprietor /company / JV/Consortium /AOP/Group must be in the name of sole proprietor, company & as group leader or one or more than one of its member of the JV/ Consortium /AOP/Group that submits the bid. If the JV/ Consortium /AOP/Group has not been legally constituted at the time of bidding, the Bid Security may be on behalf of names of one or more than one or all future partners as named in the letter of intent or deed of JV/consortium/AOP/ group.
13. **Format and Signing of Bid**
- 13.1 The Bidder shall prepare one original of the documents comprising the bid as described in ITB Clause 7 & 8 and clearly mark it "ORIGINAL."
- 13.2 The original copy of the bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder.
- 13.3 Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the bid.
- 13.4 For Financial Bid, use of white correcting fluid for any of the above, even if attested, shall be considered as invalid

D. Submission and Opening of Bids

14. **Sealing and Marking of Bids**
- 14.1 Bidders may submit their bids by hand.
- 14.2 The Bidder shall enclose the Technical & Financial Bid along with all relevant attachments in separate sealed envelopes, duly marking the envelopes as "TECHNICAL BID" and "FINANCIAL BID." These envelopes shall then be enclosed in one single envelope and sealed.
- 14.3 The inner and outer envelopes shall:
- (a) Bear the name and address of the Bidder;
 - (b) Be addressed to the Purchaser
 - (c) Sealed properly by self-adhesive paper and signed with stamp.
- 14.4 If all envelopes are not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the bid.
15. **Deadline for Submission of Bids**
- 15.1 Bids must be received by the Purchaser at the address and not later than the date and time indicated in the BDS.
- 15.2 The Purchaser may, at its discretion, extend the deadline for the submission of bids by amending the Bidding Documents in accordance with ITB Clause 5, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended.
16. **Late Bids**
- 16.1 The Purchaser shall not consider any bid that arrives after the deadline for submission of bids. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.
17. **Bid Opening (Technical Bid)**
- 17.1 The Tender Documents will be received up to **25-11-2013** till **2.00 p.m** in the **Committee Room of Sindh Textbook Board, Camp Office Karachi** and Technical Bid shall be opened on **25-11-2013** at **4.00 p.m** in the presence of bidders or their representatives who make them available on that date and time in the **Sindh Textbook Board, Camp Office Karachi**.
- (Financial Bid)**
- 17.2 The **Financial Bid** of those bidders who qualify in the technical bids and their paper & duplex board samples (s) are as per specifications shall be opened on the notified date and time. Financial Bids of unqualified Bidders will not be opened and returned un-opened to the respective Bidders.

E. Evaluation and Comparison of Bids

18. **Confidentiality**
- 18.1 Information relating to the examination, evaluation, comparison, and recommendation of contract award, shall not be disclosed to bidders or any other persons not officially concerned with such process until information on Contract award is communicated to all bidders.
- 18.2 Any effort by a Bidder to influence the Purchaser in the examination, evaluation, comparison, and post qualification of the bids or Contract award decisions may result in the rejection of its bid.
- 18.3 Notwithstanding ITB from the time of bid opening to the time of Contract award, if any Bidder wishes to contact the Purchaser, on any matter related to the bidding process, it should, do so in writing.
19. **Clarification of Bids**
- 19.1 To assist in the examination, evaluation, comparison the Purchaser may, at its discretion, ask any Bidder for a clarification of its bid. Any clarification submitted by a Bidder in respect to its bid and that is not in response to a request by the Purchaser shall not be considered. The Purchaser's request for clarification and the response shall be in writing. No change in the prices or substance of the bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Purchaser in the evaluation of the bids.
20. **Examination of Terms and Conditions Technical Evaluation**
- 20.1 The Purchaser shall examine the bid to confirm that all terms and conditions specified in the GCC and the SCC have been accepted by the Bidder without any material deviation or reservation.
- 20.2 The Purchaser shall evaluate the technical aspects of the bidder.
- 20.3 If, after the technical evaluation, the Purchaser determines that the bid is not substantially responsive it shall reject the bid.
- 20.4 A substantially responsive bid is one that conforms to all the terms, conditions, and specifications of the Bidding Documents without material deviation, reservation, or omission.
21. **Purchaser's Right to Accept Any**
- 21.1 The Chairman, Sindh Textbook Board reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without

	Bid, and to Reject Any or All Bids		thereby incurring any liability to bidders. subject to the relevant provisions of SPPRA rules.
			F. Award of Contract
22.	Award Criteria	22.1	The Purchaser shall award the Contract to the Bidder whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the Bidding Documents, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.
23.	Purchaser's Right to Vary Quantities at Time of Award	23.1	At the time the Contract is awarded, the Chairman, STB reserves the right to increase or decrease the quantity of Textbooks originally specified in section V, Schedule of Requirements, without any change in the unit prices or other terms and conditions of the bid and the Bidding Documents.
24.	Notification of Award	24.1	Prior to the expiration of the period of bid validity, the Purchaser shall notify the successful Bidder, in writing, that its bid has been accepted.
		24.2	Until a formal contract is prepared and executed, the notification of award shall constitute a binding Contract.
		24.3	The successful bidder's furnishing of the performance security, the Purchaser shall promptly notify each successful bidder and shall discharge its bid security.
25.	Signing of Contract	25.1	The successful bidders, within three days of issuance of "Notification of Award", shall sign an agreement as per Contract Agreement given in Section VIII Contract Forms with the Sindh Textbook Board on a judicial stamp paper of the requisite value which shall be paid by the bidder with service Stamps of 0.3% of bid cost.
26.	Performance Security	26.1	Within five (05) days of the receipt of notification of award from the Purchaser, in accordance with the GCC clause 14, the bidder shall submit the performance Security @ 10 % value of contract in shape of bank Guarantee/pay order/ C.D.R issued by a Schedule Bank, However, on written request of the successful bidder time period may be extended for another 5 days subject to payment of penalty as specified in sub clause 20.0 (2) of GCC.
		26.2	Failure of the successful Bidder to submit the above-mentioned Performance Security or sign the Contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid

Security. In that event the Purchaser may award the Contract to the next lowest evaluated Bidder, whose offer is substantially responsive and is determined by the Purchaser to be qualified to perform the Contract satisfactorily.

26.3 With reference to a particular award the Performance Security of sole proprietor / company /JV / consortium/ AOP / Group must be in the name of Sole proprietor company & as group leader or one or more than one of its member of the JV / Consortium / AOP / Group that submits the bid. If the JV / Consortium / AOP / Group has not been legally constituted at the time of bidding, the Performance Security may be on behalf of names of one or more than one or all future members as named in the letter of intent or deed of JV / Consortium / AOP / Group.

27. Limitation on 27.1 Negotiations may not relate to the price or substance
of
Negotiations tenders or proposals specified by the supplier in his tender, but only to minor Technical, Contractual or logistical details. Provided the negotiation shall not be used to reduce unit rates, unless in case of exceptional circumstances like exorbitant rate.

Section II. Bid Data Sheet

The following specific data for the printing, binding and supply shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

General	
1.	No: STBB/ PUB/ 1531 /2013, Dated: 04-11-2013
2.	The Purchaser is: SINDH TEXTBOOK BOARD, ALLAMA I.I QAZI CAMPUS, JAMSHORO, SINDH.
3.	The name of the project is : <u>Sindh Education Reform Program Government of Sindh</u>
Contents of Bidding Document	
4.	For <u>clarification of bids purposes</u> only, the Purchaser's address is: Attention: Secretary. Address: Sindh Textbook Board. Jamshoro Country: Pakistan Telephone: 022-9213417
Preparation of Bids	
5.	The Bidder shall submit with its bid the following additional documents: 23.1.1 Copy of CNIC 23.1.2 Copy of NTN 23.1.3 Copy of Sales Tax Number 23.1.4 Copy of Bank Statement of last three years
6	Alternative bids <i>shall not</i> be considered.
7.	"Final destination/site": Sindh Textbook Board, Allama I.I Qazi Campus, Jamshoro, Sindh, Pakistan. The Bidder shall quote the price inclusive of the inland transportation and other local services required to deliver the supplies at warehouse(s) in Jamshoro / Karachi and all such taxes levied by the Government in this regard.
8.	Prices quoted by the Bidder shall be: " fixed " as per tentative number of pages (Annexure "A"). However, in case of increase or decrease in number of pages its price will be calculated on proportionate basis.

9.	The bid validity period shall be: 90 days from the opening of Technical Bid																																																
10.	<p>17.1.1 The bidder shall attach Pay Order /Bank Draft / CDR in favour of Secretary, Sindh Textbook Board 5% of the total bid value (in Pakistan Rupees as Bid Security with Financial Bid.</p> <p>17.1.2 The bidder shall also submit pay order amounting to Rs. 20,000/- each (Non-refundable) for paper and Duplex Board samples in favour of Secretary Sindh Textbook board, Jamshoro as test-fee of samples along with the Technical Bid.</p>																																																
11.	Financial Bid should be submitted in original and one photocopy.																																																
Submission and Opening of Bids																																																	
12.	<p>The inner envelopes shall bear the following additional identification marks: (1) Technical Bid (2) Financial Bid.</p> <p>(1) Technical Bid:</p> <table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Particulars of documents</th> <th>Yes/No</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Bid Submission Sheet (BSS)</td> <td></td> </tr> <tr> <td>2.</td> <td>Technical Bid Proforma (TBP)</td> <td></td> </tr> <tr> <td>3.</td> <td>Bidder Information Sheet (BIS)</td> <td></td> </tr> <tr> <td>4.</td> <td>JV/Consortium/AOP/Group information sheet (if applicable)</td> <td></td> </tr> <tr> <td>5.</td> <td>General Conditions of Contract (GCC)</td> <td></td> </tr> <tr> <td>6.</td> <td>Special Conditions of Contract (SCC)</td> <td></td> </tr> <tr> <td>7.</td> <td>Bid Data Sheet (BDS)</td> <td></td> </tr> <tr> <td>8.</td> <td>Paper & Duplex Board Sample Testing Fee Rs.20,000/-</td> <td></td> </tr> <tr> <td>9.</td> <td>Copy of CNIC & latest Income Tax Return/NTN</td> <td></td> </tr> <tr> <td>10.</td> <td>Bank Statements & Financial statements for Last three years.</td> <td></td> </tr> <tr> <td>11.</td> <td>Paper & Duplex Board Samples (Minimum 5 sheets for each paper mill)</td> <td></td> </tr> <tr> <td>12.</td> <td>No Dues certificate from Sindh Text book Board</td> <td></td> </tr> <tr> <td>13.</td> <td>Registration Certificate of Sindh Revenue Board</td> <td></td> </tr> </tbody> </table> <p>(2) Financial Bid: Following documents be attached</p> <table border="1"> <thead> <tr> <th>Sr. No</th> <th>Particulars of documents</th> <th>Yes/No</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Financial Bid Proforma (original)</td> <td></td> </tr> </tbody> </table>	Sr. No.	Particulars of documents	Yes/No	1.	Bid Submission Sheet (BSS)		2.	Technical Bid Proforma (TBP)		3.	Bidder Information Sheet (BIS)		4.	JV/Consortium/AOP/Group information sheet (if applicable)		5.	General Conditions of Contract (GCC)		6.	Special Conditions of Contract (SCC)		7.	Bid Data Sheet (BDS)		8.	Paper & Duplex Board Sample Testing Fee Rs.20,000/-		9.	Copy of CNIC & latest Income Tax Return/NTN		10.	Bank Statements & Financial statements for Last three years.		11.	Paper & Duplex Board Samples (Minimum 5 sheets for each paper mill)		12.	No Dues certificate from Sindh Text book Board		13.	Registration Certificate of Sindh Revenue Board		Sr. No	Particulars of documents	Yes/No	1.	Financial Bid Proforma (original)	
Sr. No.	Particulars of documents	Yes/No																																															
1.	Bid Submission Sheet (BSS)																																																
2.	Technical Bid Proforma (TBP)																																																
3.	Bidder Information Sheet (BIS)																																																
4.	JV/Consortium/AOP/Group information sheet (if applicable)																																																
5.	General Conditions of Contract (GCC)																																																
6.	Special Conditions of Contract (SCC)																																																
7.	Bid Data Sheet (BDS)																																																
8.	Paper & Duplex Board Sample Testing Fee Rs.20,000/-																																																
9.	Copy of CNIC & latest Income Tax Return/NTN																																																
10.	Bank Statements & Financial statements for Last three years.																																																
11.	Paper & Duplex Board Samples (Minimum 5 sheets for each paper mill)																																																
12.	No Dues certificate from Sindh Text book Board																																																
13.	Registration Certificate of Sindh Revenue Board																																																
Sr. No	Particulars of documents	Yes/No																																															
1.	Financial Bid Proforma (original)																																																

	2.	Delivery Schedule and Annexure "A"		
	3	Bid Security in shape of Pay Order/Bank Draft		
13.	<p>For bid submission purposes only, the Purchaser's address is: Attention: <u>Secretary</u> Address: <u>Sindh Textbook Board, Camp Office, D.J Science College</u> City: Karachi Country: Pakistan Telephone: 0229213417-02132623545 The deadline for the submission of bids is: Date:25-11-2013 Time: 2:00 P.M</p>			
14.	<p>The bid opening shall take place at: Address: <u>Sindh Textbook Board, Camp Office, D.J Science College</u> City: Karachi Country: Pakistan Date:25-11-2013 Time: 4:00 P.M</p>			
Evaluation and Comparison of Bids				
15.	<p>The currency that shall be used for bid evaluation and comparison purposes is: <u>Pak Rupees</u></p>			
16.	<p>An evaluation methodology to determine the lowest-evaluated-bid of textbooks shall be applied as specified in Section III, Evaluation and Qualification Criteria.</p>			
Award of Contract				
17.	<p>The maximum percentage by which quantities may be increased of each textbook respectively is: 15%.</p>			

Section III. Evaluation and Qualification Criteria

This section contains all the factors, methods and criteria that the Purchaser shall use to evaluate a bid and determine whether a bidder has the required qualification.

Table of Contents

1. Technical Evaluation Criteria (Annexure "H")

 2. Lowest Evaluated Bid Criteria.
-

1. Technical Evaluation Criteria

- (a) Technical Bid Proforma
- (b) Attachments:

(i) Affidavit of bidding firm regarding blacklisting (Annexure "E").

(ii) Affidavit of Printer (Annexure "F").

(iii) Affidavit of Book Binder (Annexure "G").

(c) Paper & Duplex Board Specifications received from any standard Laboratories after sample testing, should be found as per specifications laid down in Technical Specifications Section V.

(d) Technical Evaluation Report as given in Annexure "H".

2. Lowest Evaluated Bid Criteria.

(a) The Financial Bid of only technically qualified bidders shall be opened.

(b) Comparative Statement

The bidder offering lowest rate in the respective textbook would be the lowest evaluated bidder.

To be furnished in (original)

Technical Bid Proforma
Sindh Textbook Board Jamshoro
Production Capacity Evaluation Form for
Publishers/Printers 2014-15

1. Name of Bidder/ Lead Bidder _____
2. Status of the Firm/Company/JV/Group : _____
3. Address: _____
4. NTN _____
5. Sales Tax reg. No. _____
6. Date of Establishment of business. _____
7. Financial Information: (In case of JV/AOP/Group detail of all members to be provided)
(a) Financial Accounts Statement for at least three complete fiscal years.

Financial Period	Available capital/cash/R.F/L.G Resources
Total	

- (b) Income tax paid/deducted for previous three years (**obligatory**) (attach evidence)

Financial Period	Income Tax Paid / deducted for previous three years specifically on books
Total	

(c) Cash flow availability: Attach Bank Statement for the fiscal year (Basis of Annual Turnover- sum of total debits & credits)

Financial Period	Amount of Turnover
Total	

8. Procurement of Paper & Duplex Board

- a) Name of Paper & Duplex Board (1)_____
- (2)_____
- Manufacturer (s)/ Authorized Dealer (3)_____

(b) Number of Samples of Paper & Duplex Board of given specification attached (one/two/three).

Note: (The paper & Duplex Board sample should not be more than two folds)

(c) Specification of the paper to be used by the supplier for printing.

i.	Texture		ii.	Grammage	
iii.	Burst Factor		iv.	Tear Factor	
v.	Brightness		vi.	Opacity	
vii.	Glaze-ness				

(d) Specification of the Duplex Board to be used by the supplier for printing.

Cover	Grammage	Brightness	Opacity	Glaze-ness

(The bidder shall submit 5 paper sheets of each paper & duplex Board manufacturer as specimen of paper in full size sheets i.e. 22x32”,20x30” & 23x36” and duplex Board 23x33”,21x31” & 24x37”. The bidder shall affix the stamp of his firm on the top right corner alongwith the name and stamp of manufacturer of paper)

Note: Attach pay order of **Rs. 20,000/-** for paper and duplex board testing fee for each Mill.

(e) The bidder will attach a certificate of specifications form the manufacturer.

(f) The firm must attach original Certificate of manufacture of Paper & Duplex Board at the time of submission of Bill, without which bill will not be entertained.

9. Inputs to be used

- (i) Brand of ink _____
and its country of origin _____
- (ii) Brand of coated plates _____
and its country of origin _____

10. Book Production Experience

(a) General Experience

(Minimum three years in business of publishing or printing.)

- (i) _____
- (ii) _____
- (iii) _____

(b) Specific Experience of Publishing of Textbooks with any Board

(Minimum Five years experience of Publishing/ developing of textbooks in public/private sector) Mandatory

Sr. No.	Academic year	Name of book	Quantity	Amount (Rs.)	Penalty(s) (if any) on account of delayed supplied beyond 7 days
			-		

11. Working standards/ quality control (if any)

ISO 9001, ISO 14001,ZDS (Zero defects supply system) or any other relating to book production. Please mention and attach copy of certificate.

Signature and Stamp of Bidder

Production Capacity

12. Printing Facilities (Lead bidder & members)

(A Printing Facility /press shall only be considered for three bidders, subject to availability of minimum five units.

- (1)
 - a) Name of Printing Press: _____
 - b) Address of premises: _____
 - c) Printing press declaration (attach copy)
- (2)
 - a) Name of Printing Press: _____
 - b) Address of premises: _____
 - c) Printing press declaration (attach copy)
- (3)
 - a) Name of Printing Press: _____
 - b) Address of premises: _____
 - c) Printing press declaration (attach copy)
- (4)
 - a) Name of Printing Press: _____
 - b) Address of premises: _____
 - c) Printing press declaration (attach copy)
- (5)
 - a) Name of Printing Press: _____
 - b) Address of premises: _____
 - c) Printing press declaration (attach copy)

13. Single colour Machine (Sheet Fed)

Sr No.	Make & Model	Size	Quantity	Year of manufacture	Output speed

14. Two Colour Machine (Sheet Fed)

Sr No.	Make & Model	Size	Quantity	Year of manufacture	Output speed

15. Four colour Machine (Sheet fed)

Sr No.	Make & Model	Size	Quantity	Year of manufacture	Output speed

Note: in case of hiring / engaging any of the printing firm please provide the original agreement duly attested by Civil Judge / Notary Public showing the details of machines & Contractual terms & conditions.

16. Alternate power facilities _____ Yes / No
Capacity of power generator _____ KW

17. Storage capacity for paper/ books (number of reams). _____

i) Location of Godown _____

ii) Size of Godown _____

iii) Temperature and humidity control system _____ Yes / No

iv) Fire alarm and fire fighting equipments _____ Yes / No

v) Number of reams/books to be stored _____

Note: The storage should be exclusively for paper & books. Spaces available at presses & binding houses will not be considered.

18. Binding Facilities

(A binding house facility shall only be considered for four bidders, subject to availability of one mechanical folder and more than one single clamp hot glue machine.

(i)

- a) Name of Binding house _____
- b) Name of owner _____
- c) Address & Telephone _____
- d) Covered area of binding house _____
- e) Number of automatic paper folding & gathering machines _____
- f) Number of average human force available for folding and gathering _____
- g) Detail of hot melt glue machines with eight hour binding speed:

Sr.No	Nature of machine	Quantity	Capacity
i)	Single clamp		
ii)	Three clamp		
iii)	Five clamp		
iv)	12-14 clamp		

(ii)

- a) Name of Binding house _____
- b) Name of owner _____
- c) Address & Telephone _____
- d) Covered area of binding house _____
- e) Number of automatic paper folding & gathering machines _____
- f) Number of average human force available for folding and gathering _____

g) Detail of hot melt glue machines with eight hour binding speed:

Sr. No.	Nature of machine	Quantity	Capacity
(i)	single clamp		
(ii)	three clamp		
(iii)	five clamp		
(iv)	12-14 clamp		

h) Book Trimmings

- i) Single knife _____
- ii) Three knife _____

19. Net Capacity of printing & binding facilities _____ (per month)

The bidder shall give the total number of copies of book which can be printed and bound within the capacity of above facilities as per schedule of requirement with the following specifications whichever is applicable.

Books Size	No of pages (tentative)	Colour	Binding	Estimated Total No of Books
22x32/8	380	Four	Hot Glue	
20x30/8	380	Single	Hot Glue	
18x23/8	356	Single	Hot Glue	
18x23/4	116	Single	Hot Glue	

Note: in case of hiring/engaging any of the binding firm please provide the original agreement duly attested by civil judge / Notary public showing the details of machines & Contractual terms & conditions.

Signature and stamp _____

Name of Firm/Bidder _____

Name of Owner / Representative. _____

Dated: _____

CNIC: _____

Note:

- i) Each page of Tender Enquiry Form should be signed and stamped
- ii) Attach evidence of JV/Consortium/Group/AOP
- iii) Authority on behalf of member in favour of lead bidder (where applicable)
- iv) If binding facilities of more than one binding houses are to be availed, give detail of each with reference to clause 18.

2. Lowest Evaluated Bid Criteria.

(a) Technically Qualified

Technical evaluation shall be carried out by the procurement committee duly constituted by the department to evaluate the bids as per details given by bidders in their Technical Bid and ascertain their financial, printing binding capacity as well

(b) Evaluated Capacity

The bidders securing minimum 65 points as per Technical Evaluation Report shall be deemed qualified.

Section IV. Bidding Forms

1. Bidder Information Sheet

Date: _____

Tender No. _____

1. Bidder's Legal Name						
2. In case of JV/consortium/AOP/Group						
3.	(a)	Name of JV/Consortium/ AOP/Group				
	(b)	Name of Lead Bidder / authorized representative				
	(c)	Members firms information				
4.		Name of firm with address	% age share	Owner's Name	NIC.	NTN
	i)					
	ii)					
	iii)					
		Attach copy of agreement / letter of intent to form JV/consortium/AOP/group, copies of NTN and NIC of members (in case of more members attach separate list)				
5. Bidder's Address:						

6. Bidder's Authorized Representative Information

Name: _____

NIC No. _____

Address: _____

Telephone/Fax numbers: _____

Email Address: _____

7. Attached are copies of original documents of :

Income tax return previous year

In case of JV, letter of intent to form J V or JV agreement

In case of government owned entity from the purchasers country, documents
establishing legal and financial autonomy and compliance with commercial law,

3. Party of JV Information Sheet

Date: _____
Invitation for Bid No. _____

1. Bidders Legal Name: _____
2. JV's Party legal Name: _____
3. JV's Party Country of Registration _____
4. JV's Party Year of Registration: _____
5. JV's Party Legal Address in Country of Registration: _____
6. JV's Party Authorized Representative Information _____

Name: _____

Address: _____

Telephone /Fax Number: _____

Email Address: _____

7. Attached are copies of original documents of :
Articles of Incorporation or Registration of firm named in 1, above, in accordance with ITB sub-clauses 4.1 and 4.2

In case of government owned entity from the purchasers country, documents establishing legal and financial autonomy and compliance with commercial law, in accordance with ITB Sub-Clause 4.4.

Bid Submission Sheet

Date: _____

Tender No.: _____

To:

The Secretary,
Sindh Textbook Board,
Jamshoro

I/We, the undersigned, declare that:

- (a) I/We have examined and have no reservations to the Bidding Documents, including Addenda No.: _____
- (b) I/We offer to supply in conformity with the Bidding Documents and in accordance with the delivery schedule specified in the Schedule of Requirements of Section (V).
- (c) Our bid shall be valid for the period of 90 days from the date of opening of Technical Bid in accordance with BDS clause 9 & 14 and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (d) If our bid is accepted, we commit to obtain a performance security in accordance with ITB Clause 26.1 and GCC Clause 14 for the due performance of the Contract;
- (e) We have not been blacklisted by any Government, semi-government/ autonomous organizations.
- (f) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.
- (g) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.
- (h) We understand that Chairman, STB reserves the right to increase/decrease the quantity of Textbooks as provided under clause 23 of ITB.

i) The Following is attached with the Technical Bid:

Sr. No.	Particulars of documents	Yes/No
1.	Bid Submission Sheet (BSS)	
2.	Bid Data Sheet (BDS)	
3.	Technical Bid Proforma (TBP)	
4.	Bidder Information Sheet (BIS)	
5.	JV/Consortium/AOP/Group information sheet (if applicable)	
6.	General Conditions of Contract (GCC)	
7.	Special Conditions of Contract (SCC)	
8.	Paper & Duplex Board Sample Testing Fee Rs.20,000/-	
9.	Copy of CNIC & latest Income Tax Return/NTN	
10.	Bank Statements & Financial statements for Last 3 years.	
11.	Paper & Duplex Board Samples (Minimum 5 sheets for each paper mill)	
12.	No Dues certificate from Sind Text book Board	
13.	Registration Certificate of Sindh Revenue Board	

The Following is attached with the Financial Bid

Sr. No	Particulars of documents	Yes/No
1.	Financial Bid Proforma	
2.	Delivery Schedule and Annexure "A"	
3.	Bid Security in Shape of Pay order/Bank Draft	

Signed _____ In the Capacity of _____

Name _____

Duly authorized to sign the bid for and on behalf of _____

Dated on _____ day of _____

- Note: (1) Financial Bid Proforma
(2) Incase of representative attach Authority letter of owner
(3) Attach copy of CNIC

FINANCIAL BID PROFORMA
SINDH TEXTBOOK BOARD JAMSHORO
TENDER FORM FOR PRINTING AND BINDING & SUPPLY OF
JACKETS/TEXTBOOKS TO BE PRINTED FOR FREE DISTRIBUTION
FOR THE ACADEMIC SESSION 2014-15

1. Name of the firm: _____
2. Address: _____
3. Phone No: _____ Fax No/ E-mail: _____
4. Rate per copy inclusive of all inputs / taxes offered are as Under;

Sindhi Medium

Sr. No	Name of jacket /Text book	Class	Size	App QTY	QTY Offered	Rate per jacket / T.Book (Rs.)	Total Value of Work (Rs.)	Bid Security (Rs.)	1 st Installment Upto 25-01-2014	2 nd Installment Upto 25-02-2014
1	Sindhi Primer	Jacket Kachi	22x32/8	486820						
	My English Book		22x32/8							
2	Sindhi Primer	jacket	22x32/8	616377						
	Sindhi Reader I		22x32/8							
	General Knowledge		22x32/8							
	Riazi I		22x32/8							
	My English Book I		22x32/8							
3	Sindhi reader II	Jacket	22x32/8	546107						
	Riazi II		22x32/8							
	My English Book II		22x32/8							
	General Knowledge II		22x32/8							

4	Sindhi reader III	Jacket I	22x32/8	441528					
	My English Book III		22x32/8						
	General Knowledge		22x32/8						
5	Riazi III	Jacket II	22x32/8	441528					
	Islamiyat III		22x32/8						
	Assan Urdu III		22x32/8						
6	Sindhi Reader IV	Jacket I	22x32/8	359726					
	Samaji Abhiyas IV		22x32/8						
	My English Book IV		22x32/8						
	Islamiyat IV		22x32/8						
7	Riazi IV	Jacket II	22x32/8	359726					
	Science IV		22x32/8						
	Asan Urdu IV		22x32/8						
8	Sindhi Reader	V	22x32/8	333078					
9	Riazi	V	22x32/8	333078					
10	Science	V	22x32/8	329521					
11	Islamiyat	V	22x32/8	329548					
12	Samaji Abhiyas	V	22x32/8	329521					
13	Asan Urdu	V	20x30/8	333078					
14	Sindhi reader	VI	20x30/8	262159					
15	Riazi	VI	20x30/8	262159					
16	Science	VI	20x30/8	262159					
17	Islamiyat	VI	20x30/8	262159					
18	Samaji Abhiyas	VI	20x30/8	262159					
19	Asan Urdu	VI	20x30/8	262159					
20	Arabic P.I	VI	20x30/8	350802					
21	Arabic P.II (S)	VI	20x30/8	262159					
22	Arabic P.II (U)	VI	20x30/8	88580					
23	H. Economics	VI	20x30/8	176191					
24	Sindhi reader	VII	20x30/8	154296					

25	Riazi	VII	20x30/8	154296						
26	Science	VII	20x30/8	154296						
27	Islamiyat	VII	20x30/8	154296						
28	Samaji Abhiyas	VII	20x30/8	154296						
29	Asan Urdu	VII	20x30/8	154296						
30	Arabic P.I	VII	20x30/8	222169						
31	Arabic P.II (S)	VII	20x30/8	154296						
32	Arabic P.II (U)	VII	20x30/8	67873						
33	H.Economics	VII	20x30/8	47284						
34	Sindhi Reader	VIII	20x30/8	154814						
35	Riazi	VIII	20x30/8	154814						
36	Science	VIII	20x30/8	154814						
37	Islamiyat	VIII	20x30/8	154814						
38	Samaji Abhiyas	VIII	20x30/8	154814						
39	Asan Urdu	VIII	20x30/8	154814						
40	Arabic P.I	VIII	20x30/8	219223						
41	Arabic P.II (S)	VIII	20x30/8	154814						
42	Arabic P.II (U)	VIII	20x30/8	64409						
43	H.Economics	VIII	20x30/8	49844						
44	Sindhi Nisab Lazmi	IX-X	18x23/8	150453						
45	Pak.Jo Abhyas	IX-X	20x30/8	150453						
46	Chemistry	IX	20x30/8	147442						
47	P.J.Chemistry	IX	18x23/4	147442						
48	Biology	IX	20x30/8	150376						
49	P.J.Biology	IX	18x23/4	150458						
50	General Science	IX	20x30/8	672						
51	General Riazi	IX	18x23/8	672						
52	Computer Science	IX	20x30/8	3609						
53	P.J. Computer Science	IX	18x23/4	3607						
54	Islamiyat	IX-X	18x23/8	116547						

55	Assan Urdu	IX-X	18x23/8	116547						
56	Physics	X	20x30/8	115099						
57	P.J.Physics	X	18x23/4	115099						
58	Riazi	X	20x30/8	115099						
59	Moashiat (S)	IX-X	20x30/8	671						
60	Civics (S)	IX-X	20x30/8	671						

Note: The Bidder shall quote at least 25% quantity of jackets and 50% quantity of remaining textbooks.

Urdu Medium

Sr. No	Name of jacket/ Text book	Class	Size	App: quantity	QTY Offered	Rate per jacket / T.Book (Rs.)	Total Value of Work (Rs.)	Bid Security (Rs.)	1 st Installment Upto 25-01-2014	2 nd Installment Upto 25-02-2014
1	Urdu Qaida	Jacket Kachi	22x32/8	65770						
	My English Book		22x32/8							
2	Urdu Qaida	jacket	22x32/8	105874						
	Urdu Reader I		22x32/8							
	General Knowledge		22x32/8							
	Raizi I		22x32/8							
	My English Book I		22x32/8							
3	Urdu Reader II	Jacket	22x32/8	100831						
	Riazi II		22x32/8							
	My English Book II		22x32/8							
	General Knowledge		22x32/8							
4	Urdu Reader III	Jacket I	22x32/8	69594						
	My English Book III		22x32/8							
	General Knowledge III		22x32/8							
5	Riazi III	Jacket II	22x32/8	69594						
	Islamiyat III		22x32/8							
	Asan Sindhi III		22x32/8							
6	Urdu Reader IV	Jacket I	22x32/8	72195						
	M.Uloom IV		22x32/8							
	My English Book IV		22x32/8							
	Islamiyat IV		22x32/8							
7	Riazi	Jacket II	22x32/8	72195						
	Science		22x32/8							
	Asan Sindhi		22x32/8							

8	Urdu Reader	V	22x32/8	68817					
9	Riazi	V	22x32/8	68817					
10	Science	V	22x32/8	68817					
11	Islamiyat	V	22x32/8	68817					
12	M.Ullom	V	22x32/8	68817					
13	Asan Sindhi	V	20x30/8	68810					
14	Urdu reader	VI	20x30/8	88642					
15	Riazi	VI	20x30/8	88642					
16	Science	VI	20x30/8	88642					
17	Islamiyat	VI	20x30/8	88642					
18	M.Uloom	VI	20x30/8	88642					
19	Asan Sindhi	VI	20x30/8	88642					
20	H.Economics	VI	20x30/8	59049					
21	Urdu reader	VII	20x30/8	67873					
22	Riazi	VII	20x30/8	67873					
23	Science	VII	20x30/8	67873					
24	Islamiyat	VII	20x30/8	67873					
25	M.Uloom	VII	20x30/8	67873					
26	Asan Sindhi	VII	20x30/8	67873					
27	H.Economics	VII	20x30/8	30010					
28	Urdu Reader	VIII	20x30/8	64262					
29	Riazi	VIII	20x30/8	64262					
30	Science	VIII	20x30/8	64262					
31	Islamiyat	VIII	20x30/8	64262					
32	M.Uloom	VIII	20x30/8	64262					
33	Asan Sindhi	VIII	20x30/8	64262					
34	H.Economics	VIII	20x30/8	33005					
35	Urdu Nisab Lazmi	IX-X	18x23/8	78322					
36	Mutalia Pakistan	IX-X	20x30/8	78322					
37	Chemistry	IX	20x30/8	63599					
38	P.J.Chemistry	IX.	18x23/4	63599					

39	Biology	IX	20x30/8	61179						
40	P.J.Biology	IX	18x23/4	61179						
41	General Science	IX- X	20x30/8	14135						
42	General Riazi	IX- X	18x23/8	14135						
43	Computer Science	IX	20x30/8	3008						
44	P.J. Computer Science	IX	18x23/4	3008						
45	Islamiyat	IX- X	18x23/8	42936						
46	Assan Sindhi	IX- X	18x23/8	42936						
47	Physics	X	20x30/8	41790						
48	P.J.Physics	X	18x23/4	41790						
49	Riazi	X	20x30/8	41790						
50	Moashiat (U)	IX- X	18x23/8	15602						
51	Civics	IX- X	20x30/8	15602						

Note: The Bidder shall quote at least 25% quantity of jackets and 50% quantity of remaining textbooks.

English Medium

Sr. No	Name of jacket/ Text book	Class	Size	App: quantity	QTY Offered	Rate per jacket / T.Book (Rs.)	Total Value of Work (Rs.)	Bid Security (Rs.)	1 st Installment Upto 25-01-2014	2 nd Installment Upto 25-02-2014
1	My English Book I	Kachi	22x32/8	12669						
2	My English Book I	Jacket I	22x32/8	15378						
	Math I		22x32/8							
	General Knowledge		22x32/8							
3	My English Book II	Jacket I	22x32/8	14648						
	Math II		22x32/8							
	General Knowledge		22x32/8							
4	My English Book III	Jacket I	22x32/8	13717						
	Math III		22x32/8							
	General Knowledge III		22x32/8							
5	My English Book	Jacket I	22x32/8	12390						
	Math IV		22x32/8							
	Science IV		22x32/8							
	Social Studies IV		22x32/8							
6	My English Book	V	22x32/8	413618						
7	Math	V	22x32/8	12275						
8	Science	V	22x32/8	12275						
9	Social Studies	V	22x32/8	12275						
10	Every Day English	VI	20x30/8	356196						
11	Math	VI	20x30/8	5384						
12	Science	VI	20x30/8	5384						
13	Social Studies	VI	20x30/8	5384						
14	Every Day English	VII	20x30/8	226807						

15	Math	VII	20x30/8	4621					
16	Science	VII	20x30/8	4622					
17	Social Studies	VII	20x30/8	4622					
18	Every Day English	VIII	20x30/8	223561					
19	Math	VIII	20x30/8	4310					
20	Science	VIII	20x30/8	4310					
21	Social Studies	VIII	20x30/8	4310					
22	Chemistry	IX	20x30/8	5323					
23	P.J.Chemistry	IX	18x23/4	5323					
24	Biology	IX	20x30/8	4674					
25	P.J.Biology	IX	18x23/4	4674					
26	Physics	X	20x30/8	3559					
27	P.J.physics	X	18x23/4	3559					
28	Computer Science	IX	20x30/8	1006					
29	P.J.Computer	IX	18x23/4	1013					
30	Math	X	20x30/8	3559					
31	Pak.Studies	IX- X	20x30/8	5837					
32	Gen.Math	IX- X	18x23/8	172					
33	Gen.Science	IX- X	20x30/8	172					
34	Secondary Stage English	IX	18x23/8	235583					
35	Secondary Stage English	X	20x30/8	178065					

Note: The Bidder shall quote at least 25% quantity of jackets and 50% quantity of remaining textbooks.

Part 2 – Supply Requirements (Comprising Section V)

Section V. Schedule of Requirements

1. STATEMENT SHOWING THE COLOUR OF SCHEME AND TENTATIVE PAGES OF TEXTBOOKS FOR FREE SUPPLY FOR THE YEAR 2014-15 (ANNEXURE “A”).
2. TECHNICAL SPECIFICATIONS OF THE TEXTBOOK PAPER.
4. STATEMENT REGARDING NATURE OF BINDING OF TEXTBOOKS (ANNEXURE “B”).
4. SCHEDULE OF DELIVERY (ANNEXURE “C”)
5. SCHEDULE OF ACTIVITIES (ANNEXURE “D”)

**STATEMENT SHOWING COLOUR SCHEME AND TENTATIVE PAGES OF
TEXTBOOKS FOR FREE SUPPLY FOR THE YEAR 2014-2015**

Sindhi Medium

Sr.No	Name of book	Class	Size	colour scheme			Colour scheme			Pages
				Text			Four	Two	B&W	
				Four	Two	B&W	Four	Two	B&W	
1	Sindhi Primer	Jacket I Kachi	22x32/8	48			4			48
	My English Book I		22x32/8	96						96
										144+4=148
2	Sindhi Primer I	jacket I	22x32/8	48			4			48
	General Knowledge		22x32/8	120						120
	Sindhi Reader I		20x30/8	64						64
	Riazi I		22x32/8	108						108
	My English Book I		22x32/8	96						96
										436+4=440
3	My English Book II	Jacket I	22x32/8	56			4			56
	Sindhi reader II		22x32/8	88						88
	Riazi Sindhi II		22x32/8	96						96
	General Knowledge		22x32/8	144						144
										384+4=388
4	Sindhi Reader III	Jacket	22x32/8	88			4			88
	My English Book III		22x32/8	48						48
	General Knowledge III		22x32/8	148						148
										284+4=288
5	Riazi III	Jacket	22x32/8	124			4			124
	Islamiyat III		22x32/8			40				40
	Assan urdu III		22x32/8		36					36
										200+4=204

6	Sindhi Reader IV	Jacket I	22x32/8	88			4		88
	Samaji Abhiyas IV		22x32/8	120				120	
	My English Book IV		22x32/8	92				92	
	Islamiyat IV		22x32/8		56			56	
									356+4=360
7	Riazi IV	Jacket II	22x32/8		144		4		144
	Science IV		22x30/8	88				88	
	Assan Urdu IV		22x32/8		46			46	
									278+4=282
8	Riazi	V	22x32/8		104		4		104+4=108
9	Science	V	22x32/8	88			4		88+4=92
10	Islamiyat	V	22x32/8			64	4		64+4=68
11	Sindhi Reader	V	22x32/8	96			4		96+4=100
12	Samaji Abhiyas	V	22x32/8	136			4		136+4=140
13	Asan Urdu	V	20x30/8		68		4		68+4=72
14	Sindhi reader	VI	20x30/8			96	4		96+4= 100
15	Riazi	VI	20x30/8			176	4		176+4=180
16	Science	VI	20x30/8			164	4		164+4=168
17	Islamiyat	VI	20x30/8			64	4		64+4= 68
18	Samaji Abhiyas	VI	20x30/8			98	4		98+8=106
19	Asan Urdu	VI	20x30/8			80	4		80+4= 84
20	Arabic P.I	VI	20x30/8			44	4		44+4= 48
21	Arabic P.II (S)	VI	20x30/8			72	4		72+4= 76
22	Arabic P.II (U)	VI	20x30/8			72	4		72+4= 76
23	H.Economics	VI	20x30/8			124	4		124+4=128
24	Sindhi reader	VII	20x30/8			104	4		104+4=108
25	Riazi	VII	20x30/8			168	4		168+4=172
26	Science	VII	20x30/8			208	4		208+4=212
27	Islamiyat	VII	20x30/8			64	4		64+4= 68
28	Samaji Abhiyas	VII	20x30/8			114	4		114+4=118
29	Asan Urdu	VII	20x30/8			80	4		80+4= 84
30	Arabic P.I	VII	20x30/8			56	4		56+4= 60
31	Arabic P.II (S)	VII	20x30/8			108	4		108+4=112
32	Arabic P.II (U)	VII	20x30/8			108	4		108+4=112

33	H.Economics		VII	20x30/8			184	4			184+4=188
34	Sindhi Reader		VIII	20x30/8			96	4			96+4= 100
35	Riazi		VIII	20x30/8			180	4			180+4=184
36	Science		VIII	20x30/8			228	4			228+4=232
37	Islamiyat		VIII	20x30/8			80	4			80+4= 84
38	Samaji Abhiyas		VIII	20x30/8			128	4			128+4=132
39	Asan Urdu		VIII	20x30/8			72	4			72+4= 76
40	Arabic P.I		VIII	20x30/8			96	4			96+4= 100
41	Arabic P.II (S)		VIII	20x30/8			112	4			112+4=116
42	Arabic P.II (U)		VIII	20x30/8			112	4			112+4=116
43	H.Economics (S)		VIII	20x30/8			204	4			204+4=208
44	Sindhi Nisab Lazmi		IX-X	18x23/8			116	4			116+4=120
45	Pak Jo Abhyas		IX-X	20x30/8	4		156	4			156+4+4=164
46	Chemistry (S)		IX	20x30/8			416	4			416+4=420
47	P.J.Chemistry (S)		IX	18x23/8			96	4			96+4= 100
48	Biology Sindhi		IX	20x30/8			440	4			440+4=444
49	P.J.Biology (S)		IX	18x23/4			242	4			242+4=246
50	General Science (S)		IX	20x30/8			228	4			228+4=232
51	General Riazi (S)		IX	18x23/8			384	4			384+4=388
52	Computer Science (S)		IX	20x30/4			220	4			220+4=224
53	P.J. Computer Science		IX	18x23/4			64	4			64+4= 68
54	Islamiyat (S)		IX-X	18x23/8			128	4			128+4=132
55	Assan Urdu		IX-X	18x23/8			104	4			104+4=108
56	Physics(S)		X	18x23/8			480	4			480+4=484
57	P.J.Physics(S)		X	18x23/4			146	4			146+4=150
58	Riazi (S)		X	20x30/8			486	4			486+4=490
59	Moashiat (S)		IX-X	20x30/8			144	4			144+4=148
60	Civics (S)		IX-X	20x30/8			148	4			148+4=152

Urdu Medium

Sr.No	Name of book	Class	Size	Colour Scheme			Colour Scheme			Pages
				Text			Cover			T-----
				Four	Two	B&W	Four	Two	B&W	C=Total
1	Urdu Qaida I	Jacket Kachi	22x32/8	48			4			48
	My English I		22x32/8	96			4			96
										144+4=148
2	Urdu Qaida I	Jacket I	22x32/8	48			4			48
	Urdu Rerader I		22x32/8	60			4			60
	General Knowledge		22x32/8	120			4			120
	Riazi I		22x32/8	108			4			108
	My English Book I		22x32/8	96			4			96
										432+4=436
3	My English Book II	jacket	22x32/8	56			4			56
	Urdu Reader II		22x32/8	92			4			92
	Riazi II		22x32/8	96			4			96
	General Knowledge		22x32/8	144			4			144
										388+4=392
4	Urdu Reader III	jacket I	22x32/8	96			4			96
	My English Book III		22x32/8	48			4			48
	General Knowledge III		22x32/8	148			4			148
										292+4=296
5	Riazi Urdu III	jacket I	22x32/8	124						124
	Islamiyat III		22x32/8			40	4			40
	Assan Sindhi III		22x32/8		36		4			36
										200+4=204
6	Urdu Reader IV	Jacket I	22x32/8		80		4			80
	M.Uloom IV		22x32/8	116			4			116
	My English Book IV		22x32/8	92			4			92
	Islamiyat IV		22x32/8	60			4			60
										348+4=352

7	Riazi IV	Jacket II	22x32/8			144	4		144
	Science IV		22x32/8	88			4		88
	Asan Sindhi IV		22x32/8		50		4		50
									282+4=286
8	Riazi		22x32/8		104		4		104+4=108
9	Science	V	22x32/8	88			4		88+4=92
10	Islamiyat	V	22x32/8			64	4		64+4=68
11	Urdu Reader	V	22x32/8	92			4		92+4=96
12	M.Uloom	V	22x32/8	136			4		136+4=140
13	Asan Sindhi	V	20x30/8		48		4		48+4=52
14	Urdu reader	VI	20x30/8			96	4		96+4= 100
15	Riazi	VI	20x30/8			176	4		176+4=180
16	Science	VI	20x30/8			164	4		164+4=168
17	Islamiyat	VI	20x30/8			60	4		60+4= 64
18	M.Uloom	VI	20x30/8			98	4		98+4= 102
19	Asan Sindhi	VI	20x30/8			52	4		52+4= 56
20	H.Economics	VI	20x30/8			136	4		136+4=140
21	Urdu reader	VII	20x30/8			116	4		116+4=120
22	Riazi	VII	20x30/8			168	4		168+4=172
23	Science	VII	20x30/8			236	4		236+4=240
24	Islamiyat	VII	20x30/8			64	4		64+4= 68
25	M.Uloom	VII	20x30/8			124	4		124+4=128
26	Asan Sindhi	VII	20x30/8			64	4		64+4= 68
27	H.Economics	VII	20x30/8			194	4		194+4=198
28	Urdu Reader	VIII	20x30/8			128	4		128+4=132
29	Riazi	VIII	20x30/8			180	4		180+4=184
30	Science	VIII	20x30/8			256	4		256+4=260
31	Islamiyat	VIII	20x30/8			80	4		80+4= 84
32	M.Uloom	VIII	20x30/8			128	4		128+4=132
33	Asan Sindhi	VIII	20x30/8			64	4		64+4= 68
34	H.Economics	VIII	20x30/8			206	4		206+4=210
35	Urdu Nisab Lazmi	IX-X	18x23/8			176	4		176+4=180
36	Mutalae Pakistan (U)	IX-X	20x30/8	4		176	4		176+4+4=184

37	Chemistry (U)		IX	20x30/8			424	4			424+4=428
38	P.J.Chemistry (U)		IX	18x23/4			96	4			96+4= 100
39	Biology (U)		IX	20x30/8			392	4			392+4=396
40	P.J.Biology (U)		IX	18x23/4			224	4			224+4=228
41	General Science (U)		IX-X	20x30/8			212	4			212+4=216
42	General Riazi (U)		IX-X	18x23/8			336	4			336+4=340
43	Computer Science		IX	20x30/8			224	4			224+4=228
44	P.J.Computer Science		IX	18x23/4			72	4			72+4= 76
45	Islamiyat (U)		IX-X	18x23/8			128	4			128+4=132
46	Assan Sindhi		IX-X	18x23/8			92	4			92+4= 96
47	Physics(U)		X	18x23/8			496	4			496+4=500
48	P.J.Physics (U)		X	18x23/4			146	4			146+4=150
49	Riazi (U)		X	20x30/8			464	4			464+4=468
50	Moashiat (U)		IX-X	18x23/8			112	4			112+4=116
51	Civics (U)		IX-X	20x30/8			152	4			152+4=156

English Medium

Sr No.	Name of Book	Class	Size	Colour Scheme			Colour Scheme			Pages
				Text			Cover			T-----
				Four	Two	B&W	Four	Two	B&W	C=Total
1	My English Book I	Kachi	22x32/8	96			4			96+4= 100
2	My English Book I	Jacket I	22x32/8	96			4			96
	Math English I		22x32/8	108			4			108
	General Knowledge I		22x32/8	120			4			120
										324+4=328
3	My English Book II	Jacket I	22x32/8	56			4			56
	Math English II		22x32/8	88			4			88
	General Knowledge		22x32/8	144						144
										288+4=292
4	My English Book III	Jacket I	22x32/8	48			4			48
	Math English III		22x32/8	132			4			132
	General Knowledge III		22x32/8	148			4			148
										328+4=332
5	My English Book IV	IV	22x32/8	92			4			92
	Math English IV		22x32/8		140		4			140
	Science English IV		22x32/8	88			4			88
	Social Studies IV		22x32/8	116			4			116
										436+4=440
6	My English Book V	V	22x32/8	96			4			96
7	Math English V	V	22x32/8		104		4			104+4=108
8	Science English V	V	22x32/8	88			4			88+4=92
9	Social Studies V	V	22x32/8	112			4			112+4=116

10	Every Day English		VI	20x30/8			80	4			80+4= 84
11	Math English		VI	20x30/8			156	4			156+4=160
12	Science English		VI	20x30/8			166	4			166+4=170
13	Social Studies		VI	20x30/8			110	4			110+4=114
14	Every Day English		VII	20x30/8			92	4			92+4= 96
15	Math English		VII	20x30/8			156	4			156+4=160
16	Science		VII	20x30/8			200	4			200+4=204
17	Social Studies		VII	20x30/8			112	4			112+4=116
18	Every Day English		VIII	20x30/8			88	4			88+4= 92
19	Math English		VIII	20x30/8			160	4			160+4=164
20	Science		VIII	20x30/8			236	4			236+4=240
21	Social Studies		VIII	20x30/8			128	4			128+4=132
22	Chemistry		IX	20x30/8			368	4			368+4=372
23	P.J. Chemistry		IX	18x23/4			96	4			96+4= 100
24	Biology		IX	20x30/8			368	4			368+4=372
25	P.J.Biology		IX	18x23/4			218	4			218+4=222
26	Physics		X	20x30/8			484	4			484+4=488
27	P.J. Physics		X	18x23/4			136	4			136+4=140
28	Computer Science		IX	20x30/8			168	4			168+4=172
29	P.J.Computer		IX	18x23/4			90	4			90+4= 94
30	Mathematics		X	20x30/8			484	4			484+4=488
31	Pak.Studies		IX- X	20x30/8	4		168	4			168+4+4=176
32	Gen.Math		IX- X	18x23/8			372	4			372+4=376
33	Gen.Science		IX- X	20x30/8			216	4			216+4=220
34	Secondary Stage English		IX	20x30/8			116	4			116+4=120
35	Secondary Stage English		X	20x30/8			108	4			108+4=112

TECHNICAL SPECIFICATION

The supplier shall ensure that the Textbooks etc. supplied under this contract shall conform to the technical specification and standards mentioned below:

WHITE WOOD FREE PRINTING PAPER 68 GSM

The White Wood Free Printing Paper 20X30/68, 22X32/68 and 23X36/68 for printing of the text the bidder shall purchase from local market as per specification given below:

Texture	Grammage	Burst Factor	Tear Factor	Brightness	Opacity	Glaze-ness
White High finish	68 GSM (± 5%)	11/12	MD CD 40 45	80 minimum	85%	Both sides glazed

DUPLEX BOARD ONE SIDE COATED 250 GSM

- i) Duplex Board One Side Coated 21x31/250
- ii) Duplex Board One Side Coated 23x33/250
- iii) Duplex Board One Side Coated 24x37/250

Cover	Grammage	Brightness	Opacity	Glaze-ness
Duplex Board	250 GSM	83 minimum	100	One side Coated & other side plain

NOTE: Recycled paper is not allowed

- (a) For the paper used for printing the bidder shall submit original Sales Tax invoice of paper manufacturer / authorized dealer along with the bill. Without which Bill will not be entertained.
- (b) The bidder shall use superior brand imported inks and imported coated plates of not less than 30 micron.
- (c) The untrimmed & trimmed size of textbooks is as under:

The Untrimmed & trimmed size of textbooks is as under:			
Sr.#	Book	Untrimmed size	Trimmed size
I		20 X 30/8	7'.2" X 9'.25"
II		23x36/8	8'.6" x 10/7"
III		23x26/16	5'.5" x 8'.5"
IV		22x32/8	7.7x10.4

- d) The list showing book wise nature of binding is mentioned in Section V.
- e) The Textbooks shall be bound in Hot glue (made in China, Korea, Taiwan 7 Indonesia or equivalent specifications)
- f) For binding with hot glue machine binding, the quality of adhesive should not be less than 2711 of Taiwan brand or equivalent specification.
- g) Spine grinding with four creases, two creases on spine edges and two creases between 5 to 7 mm from the spine on the both sides (front and back) of the book.
- h) The opposite sides of the textbooks be parallel to each other and adjacent sides be perfectly perpendicular (90°) to each other with fine cutting.
- i) Print line must be given at the back side of “inner title’ pasted with title cover or as directed by STB along with month, year of print and number of copies printed.
- j) All copies of the textbooks shall be serially numbered as per direction of the Sindh Textbook Board.
- k) The authorized representative of the Sindh Textbook Board shall inspect the printed textbooks at the premises intimated by the successful bidder. Only those textbooks shall be accepted for supplies which are absolutely according to the specification.
- l) The Sindh Textbook Board’s authorized officer/ committee members/staff shall inspect the ink binding material etc used for printing / binding of the Textbooks during the printing / binding process.
- m) The STB shall provide Printed copies of latest editions of the textbooks at the time of issuance of supply order, the successful Bidder will prepare Positives after Scanning of Textual/Pictorial Material & prepare its material/films printing worthy. However, the supplier will submit proofs of the entire book according to, as per Schedule Activities mentioned in Section VIII. The proof reading of the book will be done by the Board’s Subject Specialists or the person (s) authorized by STB. The supplier will not start final printing of the book without obtaining final print order in writing from STB.
- n) The supplier is required to prepare the Films of the textbooks & return the same to STB after completion of the printing job assigned to him.

Annexure “B”

STATEMENT REGARDING NATURE OF BINDING OF TEXTBOOKS

SINDHI MEDIUM

Sr.No.	Name of Textbooks	Class	Size	Nature of Binding
1	Sindhi Primer I	Jacket Kachi	22x32/8	Gum Binding card cover with 4 creasing
	My English Book I		22x32/8	
2	Sindhi Primer I	Jacket I	22x32/8	Gum Binding card cover with 4 creasing
	Sindhi Reader I		22x32/8	
	General Knowledge		22x32/8	
	Riazi I		22x32/8	
	My English Book I		22x32/8	
3	My English Book II	jacket I	22x32/8	Gum Binding card cover with 4 creasing
	Sindhi reader II		22x32/8	
	Riazi Sindhi II		22x32/8	
	General Knowledge		22x32/8	
4	Sindhi Reader III	jacket I	22x32/8	Gum Binding card cover with 4 creasing
	My English Book III		22x32/8	
	General Knowledge III		22x32/8	
5	Riazi III	jacket I	22x32/8	
	Islamiyat III		22x32/8	
	Assan Urdu III			
6	Sindhi Reader IV	Jacket I	22x32/8	Gum Binding Card Cover with four creasing
	Samaji Abhiyas IV		22x32/8	
	My English Book IV		22x32/8	
	Islamiyat IV		22x32/8	
7	Riazi IV	Jacket II	22x32/8	Gum Binding Card Cover with four creasing
	Science IV		22x32/8	
	Asan Urdu IV		22x32/8	
8	Sindhi Reader V	V	22x32/8	Centre Pin card,cover with one creasing
9	Riazi V	V	22x32/8	Centre Pin card,cover with one creasing
10	Science V	V	22x32/8	Centre Pin card,cover with one creasing
11	Islamiyat	V	22x32/8	Centre Pin card,cover with one creasing
12	Samaji Abhiyas V	V	22x32/8	Centre Pin card,cover with one creasing
13	Asan Urdu V	V	22x32/8	Centre Pin card,cover with one creasing
14	Sindhi reader VI	VI	20x30/8	Center pin card cover with one creasing
15	Riazi	VI	20x30/8	Two wire stitching card cover pasting with 4 creasing
16	Science	VI	20x30/8	Two wire stitching card cover pasting with 4 creasing
17	Islamiyat	VI	20x30/8	Center pin card cover with one creasing
18	Samaji Abhiyas	VI	20x30/8	Two wire stitching card cover pasting with 4 creasing
19	Asan Urdu	VI	20x30/8	Center pin card cover with one creasing
20	Arabic P.I	VI	20x30/8	Center pin card cover with one creasing
21	Arabic P.II (S)	VI	20x30/8	Center pin card cover with one creasing

22	Arabic P.II (U)	VI	20x30/8	Center pin card cover with one creasing
23	H.Economics	VI	20x30/8	Two wire stitching card cover pasting with 4 creasing
24	Sindhi reader	VII	20x30/8	Center pin card cover with one creasing
25	Riazi	VII	20x30/8	Two wire stitching card cover pasting with 4 creasing
26	Science	VII	20x30/8	Center pin card cover with one creasing
27	Islamiyat	VII	20x30/8	Center pin card cover with one creasing
28	Samaji Abhiyas	VII	20x30/8	Two wire stitching card cover pasting with 4 creasing
29	Asan Urdu	VII	20x30/8	Center pin card cover with one creasing
30	Arabic P.I	VII	20x30/8	Center pin card cover with one creasing
31	Arabic P.II (S)	VII	20x30/8	Two wire stitching card cover pasting with 4 creasing
32	Arabic P.II (U)	VII	20x30/8	Two wire stitching card cover pasting with 4 creasing
33	H.Economics	VII	20x30/8	Two wire stitching card cover pasting with 4 creasing
34	Sindhi Reader	VIII	20x30/8	Center pin card cover with one creasing
35	Riazi	VIII	20x30/8	Two wire stitching card cover pasting with 4 creasing
36	Science	VIII	20x30/8	Two wire stitching card cover pasting with 4 creasing
37	Islamiyat	VIII	20x30/8	Center pin card cover with one creasing
38	Samaji Abhiyas	VIII	20x30/8	Two wire stitching card cover pasting with 4 creasing
39	Asan Urdu	VIII	20x30/8	Center pin card cover with one creasing
40	Arabic P.I	VIII	20x30/8	Center pin card cover with one creasing
41	Arabic P.II (S)	VIII	20x30/8	Center pin card cover with one creasing
42	Arabic P.II (U)	VIII	20x30/8	Center pin card cover with one creasing
43	H.Economics (S)	VIII	20x30/8	Two wire stitching card cover pasting with 4 creasing
44	Sindhi Nisab Lazmi	IX-X	18x23/8	Center pin card cover with one creasing
45	Pakistan- jo -Abhyas	IX-X	20x30/8	Two wire stitching card cover pasting with 4 creasing
46	Chemistry (S)	IX	20x30/8	Two wire stitching card cover pasting with 4 creasing
47	P.J.Chemistry (S)	IX	18x23/4	Center pin card cover with one creasing
48	Biology Sindhi	IX	20x30/8	Two wire stitching card cover pasting with 4 creasing
49	P.J.Biology (S)	IX	18x23/4	Two wire stitching card cover pasting with 4 creasing
50	General Science (S)	IX	20x30/8	Two wire stitching card cover pasting with 4 creasing
51	General Riazi (S)	IX	18x23/8	Threading stitching card cover pasting with 4
52	Computer Science (S)	IX	20x30/8	Two wire stitching card cover pasting with 4 creasing
53	P.J.Computer Science	IX	18x23/4	Center pin card cover with one creasing

54	Islamiyat (S)	IX-X	18x23/8	Two wire stitching card cover pasting with 4 creasing
55	Assan Urdu	IX-X	18x23/8	Two wire stitching card cover pasting with 4 creasing
56	Physics(S)	X	18x23/8	Two wire stitching card cover pasting with 4 creasing
57	P.J.Physics(S)	X	18x23/4	Center pin card cover with one creasing
58	Riazi (S)	X	20x30/8	Two wire stitching card cover pasting with 4 creasing
59	Moashiat (S)	IX-X	20x30/8	Two wire stitching card cover pasting with 4 creasing
60	Civics (S)	IX-X	20x30/8	Two wire stitching card cover pasting with 4 creasing

URDU MEDIUM

Sr.No.	Name of textbooks	Class	Size	Nature of Binding
1	Urdu Qaida	Jacket Kachi	22x32/8	Gum Binding card cover with 4 creasing
	My English I		22x32/8	
2	Urdu Qaida I	Jacket I	22x32/8	Gum Binding card cover with 4 creasing
	Urdu Rerader I		22x32/8	
	General Knowledge I		22x32/8	
	My English Book I		22x32/8	
	Riazi I		22x32/8	
3	My English Book II	Jacket I	22x32/8	Gum Binding card cover with 4 creasing
	Urdu Reader II		22x32/8	
	Riazi II		22x32/8	
	General Knowledge		22x32/8	
4	My English Book III	jacket I	22x32/8	Gum Binding card cover with 4 creasing
	Urdu Reader III		22x32/8	
	General Knowledge III		22x32/8	
5	Islamiyat III	Jacket II	22x32/8	Gum Binding card cover with 4 creasing
	Riazi Urdu III		22x32/8	
	Assan Sindhi III		22x32/8	
6	Urdu Reader IV	jacket I	22x32/8	Gum Binding Card Cover with four creasing
	M.Uloom IV		22x32/8	
	My English Book IV		22x32/8	
	Islamiyat IV		22x32/8	
7	Riazi IV	Jacket II	22x32/8	Gum Binding Card Cover with four creasing
	Science IV		22x32/8	
	Asan Sindhi IV		22x32/8	
8	Urdu Reader V	V	22x32/8	Center Pin card cover with one creasing
9	Riazi V	V	22x32/8	Center Pin card cover with one creasing
10	Science V	V	22x32/8	Center Pin card cover with one creasing
11	Islamiyat V	V	22x32/8	Center Pin card cover with one creasing
12	M.Uloom V	V	22x32/8	Center Pin card cover with one creasing

13	Asan Sindhi V	V	20x30/8	Center Pin card cover with one creasing
14	Urdu reader	VI	20x30/8	Center pin card cover with one creasing
15	Riazi	VI	20x30/8	Two wire stitching card cover pasting with 4 creasing
16	Science	VI	20x30/8	Two wire stitching card cover pasting with 4 creasing
17	Islamiyat	VI	20x30/8	Center pin card cover with one creasing
18	M.Uloom	VI	20x30/8	Two wire stitching card cover pasting with 4 creasing
19	Asan Sindhi	VI	20x30/8	Center pin card cover with one creasing
20	H.Economics	VI	20x30/8	Two wire stitching card cover pasting with 4 creasing
21	Urdu reader	VII	20x30/8	Two wire stitching card cover pasting with 4 creasing
22	Riazi	VII	20x30/8	Two wire stitching card cover pasting with 4 creasing
23	Science	VII	20x30/8	Two wire stitching card cover pasting with 4 creasing
24	Islamiyat	VII	20x30/8	Center pin card cover with one creasing
25	M.Uloom	VII	20x30/8	Two wire stitching card cover pasting with 4 creasing
26	Asan Sindhi	VII	20x30/8	Two wire stitching card cover pasting with 4 creasing
27	H.Economics	VII	20x30/8	Two wire stitching card cover pasting with 4 creasing
28	Urdu Reader	VIII	20x30/8	Two wire stitching card cover pasting with 4 creasing
29	Riazi	VIII	20x30/8	Two wire stitching card cover pasting with 4 creasing
30	Science	VIII	20x30/8	Two wire stitching card cover pasting with 4 creasing
31	Islamiyat	VIII	20x30/8	Center pin card cover with one creasing
32	M.Uloom	VIII	20x30/8	Two wire stitching card cover pasting with 4 creasing
33	Asan Sindhi	VIII	20x30/8	Center pin card cover with one creasing
34	H.Economics	VIII	20x30/8	Two wire stitching card cover pasting with 4 creasing
35	Urdu Nisab Lazmi	IX-X	18x23/8	Two wire stitching card cover pasting with 4 creasing
36	Pak.Studies (U)	IX-X	20x30/8	Two wire stitching card cover pasting with 4 creasing
37	Chemistry (U)	IX-X	20x30/8	Two wire stitching card cover pasting with 4 creasing
38	P.J.Chemistry (U)	IX	18x23/4	Two wire stitching card cover pasting with 4 creasing
39	Biology (U)	IX	20x30/8	Two wire stitching card cover pasting with 4 creasing
40	P.J.Biology (U)	IX	18x23/4	Two wire stitching card cover pasting with 4 creasing
41	General Science (U)	IX-X	20x30/8	Two wire stitching card cover pasting with 4 creasing
42	General Riazi (U)	IX-X	18x23/8	Gum Binding card cover with 4 creasing
43	Computer Science (U)	IX	20x30/8	Two wire stitching card cover pasting with 4 creasing

44	P.J.Computer Science (U)	IX	18x23/4	Center pin card cover with one creasing
45	Islamiyat (U)	IX-X	18x23/8	Two wire stitching card cover pasting with 4 creasing
46	Assan Sindhi	IX-X	18x23/8	Center pin card cover with one creasing
47	Physics(U)	X	18x23/8	Gum Binding card cover with 4 creasing
48	P.J.Physics (U)	X	18x23/4	Two wire stitching card cover pasting with 4 creasing
49	Riazi (U)	X	20x30/8	Two wire stitching card cover pasting with 4 creasing
50	Moashiat (U)	IX-X	18x23/8	Center pin card cover with one creasing
51	Civics (U)	IX-X	20x30/8	Two wire stitching card cover pasting with 4 creasing

ENGLISH MEDIUM

Sr.No.	Name of textbooks	Class	Size	Nature of Binding
1	My English Book I	kachi	22x32/8	Gum Binding card cover with 4 creasing
2	My English Book I	Jacket I	22x32/8	Gum Binding card cover with 4 creasing
	Math English I		22x32/8	
	General Knowledge		22x32/8	
3	My English Book II	Jacket II	22x32/8	gum Binding card cover with 4 creasing
	Math English II		22x32/8	
4	My English Book III	Jacket I	22x32/8	Gum Binding card cover with 4 creasing
	Math English III		22x32/8	
	General Knowledge III		22x32/8	
	General Knowledge		22x32/8	
5	My English Book IV	Jacket	22x32/8	Gum Binding card cover with 4 creasing
	Math English IV		22x32/8	
	Science English IV		22x32/8	
	Social Studies IV		22x32/8	
6	My English Book V	V	22x33/8	Center pin card cover with one creasing
7	Math English V	V	22x32/8	Center pin card cover with one creasing
8	Science English V	V	22x32/8	Center pin card cover with one creasing
9	Social Studies V	V	22x32/8	Center pin card cover with one creasing
10	Every Day English	VI	22x32/8	Two wire stitching card cover pasting with 4 creasing
11	Math English	VI	22x32/8	Two wire stitching card cover pasting with 4 creasing
12	Science English	VI	22x32/8	Two wire stitching card cover pasting with 4 creasing
13	Social Studies	VI	22x32/8	Two wire stitching card cover pasting with 4 creasing
14	Every Day English	VII	22x32/8	Center pin card cover with one creasing

15	Math English	VII	20x30/8	Two wire stitching card cover pasting with 4 creasing
16	Science English	VII	20x30/8	Two wire stitching card cover pasting with 4 creasing
17	Social Studies	VII	20x30/8	Two wire stitching card cover pasting with 4 creasing
18	Every Day English	VIII	20x30/8	Center pin card cover with one creasing
19	Math English	VIII	20x30/8	Two wire stitching card cover pasting with 4 creasing
20	Science English	VIII	20x30/8	Two wire stitching card cover pasting with 4 creasing
21	Social Studies	VIII	20x30/8	Two wire stitching card cover pasting with 4 creasing
22	Chemistry P.I	IX	20x30/8	Two wire stitching card cover pasting with 4 creasing
23	P.J.Chemistry	IX	23x36/4	Center pin card cover with one creasing
24	Biology	IX	20x30/8	Two wire stitching card cover pasting with 4 creasing
25	P.J.Biology	IX	23x36/4	Two wire stitching card cover pasting with 4 creasing
26	Physics	IX	20x30/8	Two wire stitching card cover pasting with 4 creasing
27	P.J.Physics	IX	23x36/4	Center pin card cover with one creasing
28	Computer Science	IX	20x30/8	Two wire stitching card cover pasting with 4 creasing
29	P.J.Computer	IX	23x36/4	Center pin card cover with one creasing
30	Mathematics	X	20x30/8	Two wire stitching card cover pasting with 4 creasing
31	Pak. Studies	IX-X	20x30/8	Two wire stitching card cover pasting with 4 creasing
32	Gen.Math	IX-X	18x23/8	Two wire stitching card cover pasting with 4 creasing
33	Gen.Science	IX-X	20x30/8	Two wire stitching card cover pasting with 4 creasing
34	Secondary Stage English	IX	18x23/8	Two wire stitching card cover pasting with 4 creasing
35	Secondary Stage English	X	20x30/8	Center pin card cover with one creasing

**SCHEDULE OF DELIVERY
SINDH TEXTBOOK BOARD JAMSHORO
FOR ACADEMIC SESSION 2014-2015**

The bidder shall supply Textbooks at the warehouse (s) at Sindh Textbook Board, Allama I.I Campus, Jamshoro, Sindh / Sindh Textbook, Deh Kantho, Ghaddafi Town, Landhi, Karachi in 2 equal installments as detailed below:

1.	1st Installment	25-01-2014
2.	2nd Installment	25-02-2014

Annexure “D”

**SCHEDULE OF ACTIVITIES
FOR SUPPLY OF TEXTBOOKS FOR THE ACADEMIC
SESSION 2014-15**

Sr. No	Description	Upto (Tentative)
1	Issuance of Notification of Award	05-12-2013
2	Execution of Agreement	10-12-2013
3	Submission of Proofs	16-12-2013
4	Submission of Bank Guarantee	18-12-2013
5	Final Print Order	20-12-2013
6	Submission and approval of Dummy	23-12-2013
7	Schedule of Delivery	25-12-2013
	1 st Consignment	25-01-2014
	2 nd and Final Consignment	25-02-2014

Part 3 – Contract
(Comprising Section VI-VIII)

Section VI. General Conditions of Contract

1. **Definitions** 1.1 The following words and expressions shall have the meanings hereby assigned to them:
- (a) "Contract" means the Contract Agreement entered into between the Purchaser and the Supplier, together with the Contract Documents referred to therein, including all attachments, appendices, and all documents incorporated by reference therein.
 - (b) "Contract Documents" means the documents listed in the Agreement, including any amendment(s) thereto.
 - (c) "Contract Price" means the price payable to the Supplier as specified in the Agreement, subject to such additions and adjustments thereto or deductions there from, as may be made pursuant to the terms of Contract.
 - (d) "Day" means calendar day.
 - (e) "Completion" means the fulfillment of the printing, binding and supply of Textbooks by the Supplier in accordance with the terms and conditions set forth in the Contract.
 - (f) "GCC" means the General Conditions of Contract.
 - (g) "Purchaser" means the entity purchasing the Textbooks, as specified in the SCC i.e. Sindh Textbook Board, Jamshoro hereinafter referred as STB.
 - (h) "SCC" means the Special Conditions of Contract.
 - (i) "Subcontractor" means any natural person, private, legal or government entity, or a combination of the above, including its legal successors or permitted assigns, to whom any part of the Textbooks to be supplied is subcontracted by the supplier or is subcontracted by the supplier.
 - (j) "Supplier" means the natural person/Joint Venture (JV)/Consortium/ Association of persons (AOP) / Group (combination of mutual or legal persons specially bound together to undertake this job), private or government entity, or a combination of the above, whose bid to perform the Contract has been accepted by the Purchaser and is named as such in the agreement, and includes the legal successors or permitted assignees of the Supplier.

(k) Installment means equal installment as given in Supply Requirement Section –v.

- | | | |
|--|-----|--|
| 2. Contract Documents | 2.1 | Subject to the order of precedence set forth in the Agreement, all documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, and mutually explanatory. |
| 3. Joint Venture, Consortium or Association | 3.1 | If the Supplier is a Joint Venture (JV), Consortium, or Association of the Parties/Persons, (AQP)/Group shall be jointly and severally liable to the Purchaser for the fulfillment of the provisions of the Contract and shall designate one party to act as a leader with authority to bind the joint venture, consortium, group or association of persons. The composition or the constitution of the joint venture, consortium, or association/group shall not be altered without the prior consent of the Purchaser. |
| | 3.2 | Deduction of Income Tax at source or other levies in case of JV/Consortium /AOP/Group legally not formed would be in the name of lead bidder. However, in case of legally formed JV/Consortium, deduction of the Income Tax would be in name of all members in the proportion as mentioned in their JV Proforma. |
| 4. Bid Security | 4.1 | As in ITB Clause 12. |
| 5. Notices | 5.1 | Any notice given by one party to the other pursuant to the Contract shall be in writing to the address specified in the SCC. The term "in writing" means communicated in written form with proof of receipt. |
| | 5.2 | A notice shall be effective when delivered or on the notice's effective date, whichever is later. |
| 6. Governing Law | 6.1 | The Contract shall be governed by and interpreted in accordance with the Laws of Pakistan/Sindh. |
| 7. Settlement of Disputes | 7.1 | The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract. |
| | 7.2 | If, after twenty eight (28) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may |

give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract. Arbitration proceedings shall be conducted in accordance with clause 7 as specified in the SCC.

- 7.3 Notwithstanding any reference to arbitration herein,
- (a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agreed; and
 - (b) The Purchaser shall pay the Supplier any monies due to the Supplier.

8. Scope of Supply 8.1 The Textbooks to be supplied shall be as specified in the Schedule of Requirements.

9. Delivery and Documents 9.1 The Delivery of the Textbooks shall be in accordance with the Delivery and Completion Schedule specified in the Schedule of Requirements. The details of other documents to be furnished by the Supplier are specified in the Schedule of Requirements.

10. Supplier's Responsibilities 10.1 The Supplier shall supply all the Textbooks as included in the Scope of Supply in accordance with GCC Clause 8, and the Delivery and Completion Schedule, as per GCC Clause 9.

11. Contract Price 11.1 (a) The Bidder shall quote at least 25% quantity of jackets and 50% quantity of remaining textbooks.
 (b) In case of any increase or decrease in number of pages of a Textbook, their rate shall be calculated on proportionate basis.

11.2 Prices charged by the Supplier for the Textbooks delivered and performed under the Contract shall not vary from the prices quoted by the Supplier in its bid/ or negotiated rate, with the exception of any price adjustments authorized in the SCC.

12. Terms of Payment 12.1 The Contract Price shall be paid on completion of supply of each installment as specified in the SCC clause 10.

12.2 The Supplier's request for payment shall be made to the

Purchaser in writing, accompanied by invoices describing as appropriate for textbooks etc. delivered at warehouse(s) in Jamshoro / Karachi

12.3 Payments shall be made promptly by the Purchaser, but in no case later than fifteen (15) days after submission of an invoice or request for payment by the Supplier, and after the Purchaser has accepted it. The payments shall be made in Pak Rupees.

13. Taxes and Duties

13.1 The Supplier shall be entirely responsible for all taxes, duties, license fees, etc., livable at the time of submission of bid and incurred until delivery of the contracted Textbooks etc. to the Purchaser.

14. Performance Security

14.1 The Supplier shall, within five 5 days of the notification of contract award, provide a performance security @ 10% of the value of contract in shape of bank Guarantee/Pay Order issued by a scheduled bank. The bid security shall only be released after submission of performance security. However on written request to the successful bidder time period may be extended for another 15 days subject to payment of penalty as per sub clause 20.0 (2) of GCC.

14.2 The proceeds of the performance security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

14.3 The performance security shall be discharged by the Purchaser and returned to the Supplier after three months as specified in SCC.

15. Confidential Information

15.1 The Purchaser and the Supplier shall keep confidential and shall not, without the written consent of the other party hereto, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract. Notwithstanding the above, the Supplier may furnish to its Subcontractor such documents, data, and other information it receives from the Purchaser to the extent required for the Subcontractor to perform its work under the Contract, in which event the Supplier shall obtain from such Subcontractor an undertaking of confidentiality similar to that imposed on the Supplier under GCC Clause 15.

- 15.2 The Purchaser shall not use such documents, data, and other information received from the Supplier for any purposes unrelated to the contract. Similarly, the Supplier shall not use such documents, data, and other information received from the Purchaser for any purpose other than the performance of the Contract.
16. **Subcontracting** 16.1 The Supplier shall notify the Purchaser in writing of all subcontracts awarded under the Contract if not already specified in the bid. Such notification, in the original bid or later shall not relieve the Supplier from any of its obligations, duties, responsibilities, or liability under the Contract.
17. **Specifications and Standard** 17.1 The Supplier shall ensure that the Textbooks etc. supplied under this Contract shall conform to the technical specifications and standards as given in supply Requirements Section V.
18. **Packing and Documents** 18.1 The supplier shall abide by the packing instructions of STB as issued from time to time.
19. **Inspections and Tests** 19.1 The supplier shall pay to purchaser paper/duplex board testing fee of any two consignments as deem fit by STB. In case of more than 2 inspections, STB shall bear the expenses.
- 19.2 The inspections and tests (pre & post) may be conducted on the premises of the Supplier or its Subcontractor, at point of delivery, and/or at the Textbooks' final destination.
- 19.3 The purchaser shall provide the Supplier with a report of the results of any such test and/or inspection.
- 19.4 The Purchaser may reject any Textbooks or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Textbooks at no cost to the Purchaser.
- 19.5 In addition the supplier shall arrange 0.1% of the total consignment as replacement of defective copies without any charges.
20. **Penalty(s)** 20.1 If the Supplier fails to deliver any or all of the Textbooks within the period specified in the Contract, the Chairman may without prejudice to all its other remedies under the Contract, deduct from the Contract Price, as penalty(s), a sum equivalent to the percentage specified in the SCC of the delivered price of the delayed Textbooks per day of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in the SCC. Once the maximum is reached, the Purchaser may terminate the Contract pursuant to GCC Clause 24.

20.2 In particular and without prejudice, the following penalties may be imposed Judiciously by the Chairman of the STB for irregularities committed by the successful bidder in execution of work awarded to him / her by the Board. Any decision with this regard to imposition of penalty / penalties will be enforced only after service of show cause notice (s) on the bidder and providing an opportunity of being heard.

Sr. No.	IRREGULARITIES	PENALTIES
1.	Non-execution of contract agreement within the stipulated period.	Offer shall stand cancelled and forfeiture of Bid Security.
2.	(i) Non submission of bank guarantee/performance security/ pay order/CDR at the time of execution of agreement. ii) Non submission of Bank Guarantee/pay order/ CDR beyond the extended period	(i) in case of request for extension beyond 05 days but upto 10 days penalty of Rs.500/- per lac shall be charged. ii) Cancellation of contract and forfeiture Bid Security
3.	Printing of book or any part thereof without obtaining written print order from the Publication Officer /Authorized Officer of the Board.	Penalty upto Rs.5,000/- (Five Thousand) may be imposed.
4.	i) Defective Books Supplied to Ware houses in Karachi & Jamshoro with the following deficiencies at the time of delivery or after delivery: a) Blank pages. b) Formats not in order; page wise/repeated formats/upside down formats etc. c) Defective printing. d) Defective binding. ii) The defective copies will be worked out on the basis of percentage of the sample checked. Sample size will not be less than 1% of the quantity under inspection. a) Defect up to 1% b) Defect from 1 - 2%	a) 0.25% of the cost of installment supplied. b) 0.5% of the cost of installment supplied

	<p>c) Defect above 2 to 5%</p> <p>d) Defects above 4 to 5%</p> <p>e) Defects above 5 to 10%</p> <p>f) Defects above 10%</p>	<p>c) 0.75% of the cost of installment supplied</p> <p>d) 1% of the cost of installment supplied</p> <p>e) upto 2% of the cost of installment supplied</p> <p>f) Replacement of all such stock as specified in clause 20 in addition, penalty @ 5% of value of defective copies may be imposed.</p>
5.	<p>Delay to deposit/hand over the positive within 7 days after final delivery.</p>	<p>a. Penalty of Rs.500/= per day on delay.</p> <p>b. If the bidder fails to deposit/hand over complete positives even after 30 days of the due date, the cost of pre press material shall be deducted from his/her bill.</p>
6.	<p>Delay in supply of total required number of copies of textbooks/ jackets of each installment (when there is no delay in any respect on part of STB).</p> <p>1. if 90% supplied in time and balance within 15 days</p> <p>2. if less than 90% is supplied in time</p>	<p>1. (i) Nil</p> <p>ii) if remaining 10% is supplied after expiry of 15 days, penalty on the rates mentioned in sub-clause6(2) will be imposed on copies not supplied.</p> <p>2) i) for first 7 days delay penalty at the rate of 0.50% per day of the value of textbooks supplied after due date of relevant installment.</p> <p>ii) For 8 to 14 days delay penalty at the rate of 0.75% per day of the value of textbooks supplied after 7th day of the due date of relevant installment.</p> <p>(iii) For delay of more than 14 days of the due date penalty at the rate of 1% per day of the value of textbooks supplied</p>

		after 14 th day of the due date of relevant installment.
7.	In case of omission of print line, wrong print line or print line given at pages other than specified by STB	Penalty of Rs.5, 000/= shall be imposed.

Note:- Delay in supply of Books will be counted in days from the date of delivery to warehouses at Karachi/Jamshoro provided that where is a shortage of space in warehouse the period will be extended till the availability of such space in case where D.O has been issued by the authorized official of STB

21. Change in Laws Taxes and Regulations 21.1 In case the regime of any tax levied by Government is changed during the currency of the agreement separate instructions to the extent of such levy will be issued to the bidder. Such instructions shall be deemed to be a part of this agreement.

22. Force Majeure 22.1 The Supplier shall not be liable for forfeiture of its performance security, penalty(s), or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

22.2 For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the Supplier that is, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes etc.

22.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

23. Extensions of Time 23.1 If at any time during performance of the Contract, the Supplier or its subcontractors should encounter conditions impeding timely delivery of the Textbooks pursuant to GCC Clause 9, the Supplier shall promptly notify the Purchaser in writing of the delay, its likely duration, and its cause. As soon as practicable after receipt of the Supplier's notice, the Secretary shall evaluate the situation and if found justified may recommend to the Chairman, STB to extend the Supplier's time for performance, in which case the extension shall be ratified

by the parties by amendment of the Contract.

- 23.2 Except in case of Force Majeure, as provided under GCC Clause 23 a delay by the Supplier in the performance of its Delivery and Completion obligations shall render the Supplier liable to the imposition of penalty(s) pursuant to GCC Clause 20, unless an extension of time is agreed upon, pursuant to GCC Sub-Clause 23.1

24. Termination

24.1 Termination for Default

- (a) The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate the Contract in whole or in part:
 - (i) if the Supplier fails to deliver any or all of the Textbooks within the period specified in the Contract, or within any extension thereof granted by the Purchaser pursuant to GCC Clause 23;
 - (ii) if the Supplier fails to perform any other obligation under the Contract; or
 - (iii) if the Supplier, in the judgment of the Purchaser has engaged in fraud, misrepresentation and corruption, in competing for or in executing the Contract.
- (b) In the event the Purchaser terminates the Contract in whole or in part, pursuant to GCC Clause 24.1(a), the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Textbooks similar to those undelivered or not performed, and the Supplier shall be liable to the Purchaser for any additional costs for such similar Textbooks. However, the Supplier shall continue performance of the Contract to the extent not terminated.

24.2 Termination for Insolvency.

- (a) The Purchaser may at any time terminate the Contract by giving notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Purchaser.

25. Assignment

- 25.1 Neither the Purchaser nor the Supplier shall assign, in whole or in part, their obligations under this Contract, except with prior written consent of the other party.

Section VII. Special Conditions of Contract

Section VII. Special Conditions of Contract

The following Special Conditions of Contract (SCC) shall supplement and / or amend the General Conditions of Contract (GCC). Whenever there is a conflict, the provisions herein shall prevail over those in the GCC.

1.	The Purchaser's country is: PAKISTAN
2.	The Purchaser is: SINDH TEXTBOOK BOARD.JAMSHORO
3.	The Site is: Sindh Textbook Board, Allama I.I Qazi campus, Jamshoro / Sindh Textbook, Deh Kantho, Ghaddafi Town, Landhi, Karachi.
4.	The language shall be: ENGLISH
5.	For notices, the Purchaser's address shall be: Attention: Secretary. Sindh Textbook Board. Jamshoro, Address: Sindh Textbook Board, Allama I.I Qazi campus Jamshoro City: Jamshoro Country: Pakistan Telephone# 022-9213417
6.	The governing law shall be the law of: PAKISTAN/SINDH
7.	The rules of procedure for arbitration proceedings pursuant to GCC Clause 7.2 shall be as follows: The Chairman, Sindh Textbook Board shall be the sole arbitrator whose award shall be final and binding on the parties. The arbitration will take place at Sindh Textbook Board, Head Office, Jamshoro.
8.	The scope of supply for the Textbooks to be supplied shall be as specified in; Supply Requirements Section V.
9.	GCC clause 12: The method and conditions of payment to be made to the Supplier under this Contract shall be as follows: 1) Payment: (i) The bill of Supplier should be submitted on the basis of completion of each installment awarded to them as per Schedule of Delivery. (ii) Payment shall be made on submission of bill after completion of each installment.
10.	The amount of the Performance Security shall be: 10% of value of contract. The currency shall be: PAK RUPEES
11.	The types of acceptable Performance Securities are: Bank Guarantee/Pay order issued by any scheduled bank.
12.	Validity of Performance Security shall extend at least ninety (90) days beyond the date of completion of contract to cover defects liabilities period or maintenance period subject to final acceptance by the Sindh Textbook Board.

13.	The copyright of the manuscript and artwork resides with: Sindh Textbook Board, Jamshoro
14.	Responsibility for transportation of the Textbooks shall be as under: "The Supplier is required under the Contract to transport the Goods to a specified place of final destination.
15.	The Inspections and tests shall be conducted at: (i) The premises of the suppliers (ii) Paper sample testing may be carried out by STB from any standard Laboratory, which STB deems fit. In case Paper or Duplex Board of any bidder is not approved by the laboratory then that bidder will be asked to use Paper and Duplex Board of quality of other approved bidder. The bidder will confirm within 3 days its willingness to accept it.
16.	The Penalty(s) shall be: At the rate of 5 % of value of defected copies may be imposed.
17.	The maximum amount of penalty shall be: up to 10% of the contract price.
18.	The period of validity of this contract shall be at least ninety (90) days beyond the date of completion of contract to cover defects liabilities period or maintenance period subject to final acceptance by the Sindh Textbook Board.
19.	The period for repair or replacement shall be: 30 days
20.	The Contract Agreement includes reprints/additional award as mentioned in clause 17 of Bid Data Sheet.

Section VIII. Contract Forms

Table of Forms

Contract Agreement

Contract Agreement

The agreement is made on this _____ day of _____ Year _____ by and between Mr. _____ Owner/Representative of _____ M/s. _____ address _____ hereinafter referred to as the bidder, which term (unless the context otherwise requires) shall include his successors executors, administrators and assignees, etc. of the one part, and the SECRETARY OF THE SINDH TEXTBOOK BOARD, JAMSHORO hereinafter referred to as the Board which term (unless the context otherwise requires) shall include his/her successors in the office, assignees etc. WHEREAS THE SINDH TEXTBOOK BOARD, JAMSHORO requires that following goods (hereinafter referred to as the said book) to be printed and bound for supply under Sindh Textbook Board, Jamshoro, Education & Literacy Department, Government of Sindh, Karachi for the academic year 2014 - 2015 and the Bidder has agreed to print, bind and supply the Textbook of the quantity, specifications and rates as under:

Name of Textbook	Quantity	Rate per Unit	Total amount	Details of dates (tentative) As per Annexure-A				
				4-c	3-c	2-c	1-c	Total

NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Contract Agreement viz,;
 - (a) the Purchaser's Notification to the Supplier of Award of Contract;
 - (b) the Bid Submission Sheet and the Price Schedules submitted by the Supplier,
 - (c) the Special Conditions of Contract.
 - (d) the General Conditions of Contract.
 - (e) Schedule of Requirements.
 - (f) Schedule of Delivery.

This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.

3. In consideration of the payments to be made by the Purchaser to the Supplier as indicated in this Agreement, the Supplier hereby covenants with the Purchaser to provide the Textbooks and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Textbooks and/or the remedying of defects therein, the Contract Price or such other sum as may become payable under the provision of the Contract at the times and in the manner prescribed by the Contract.

5. This agreement shall take effect from _____ and expire on _____.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the Laws of Pakistan/Sindh on the day, month and year indicated above.

Signature of the Supplier
full name and address

Signature of the Purchaser

With

Name: _____

Secretary
Sindh Textbook Board.

Signature: _____

Address: _____

NIC: _____

Witness - I

Witness - II

Name: _____

Name: _____

Signature: _____

Signature: _____

Address: _____

Address: _____

NIC: _____

NIC: _____

NOTE: SERVICE STAMP OF AS PER GOVERNMENT RULES BE FIXED ON THE AGREEMENT

ATTACHMENTS

1	Affidavit	Annexure - 'E'
2	Affidavit of Printers	Annexure - 'F'
3	Affidavit of Book Binder	Annexure - 'G'
4	Technical Evaluation Report	Annexure - 'H'
5	Performance Security	Annexure - 'I'
6	No dues Certificate Issued by the STBB	Annexure - 'J'

(Annexure – ‘E’)

AFFIDAVIT

I, Mr. _____ S/o _____ Proprietor of the firm
M/s _____ do hereby solemnly affirm and declare
that my firm _____ or its sister concern or any of its partners in
individual capacity has not been blacklisted by any Government/Semi-
Government or any Autonomous Body under the control of the _____
Government.

Deponent _____
N.I.C. # _____

Verification

Verified on Oath at _____ on this day _____ that the contents of the
above statement are true to the best of my knowledge and belief and nothing of
importance has been omitted or concealed.

Deponent _____
N.I.C. # _____

(Annexure – ‘F’)

AFFIDAVIT OF PRINTER

I _____ S/o _____ owner of the following printing press having facilities as mentioned below:

1. Name of Printing Press _____

2. Address _____

3. Detail of Printing Machines

Sr No	Colour quantity of Printing Machine	No. of Machines	Size of Printing Machine	Model	Make	Impressions in one Hour
01						
02						
03						
04						
05						

4. I have offered a bid for this tender. Yes / No.

5. **In case of contract**

(a) I, the above name deponent do hereby solemnly affirm and declare that I have entered into an agreement with (i) M/s _____

(ii) M/s _____ for the availability of my Printing Press facilities for the purpose of printing of Textbook of PESRP through Sindh Textbook Board, Jamshoro.

(b) I do also affirm that in case of urgency I will stop the other printing jobs and will ensure that the printing / binding job of STB is done on top priority.

Signature _____

Deponent _____

N.I.C. # _____

Verification

Verified on Oath at _____ on this day _____ that the contents of the above statement are true to the best of my knowledge and belief and nothing of importance has been omitted or concealed.

Signature _____

Deponent _____

N.I.C. # _____

AFFIDAVIT OF BOOK BINDER

I _____ S/o _____ owner of the following Book Binding House having facilities as mentioned below:

1. Name of Binding House _____
2. Address _____
3. Detail of Binding Machines

Sr No		Particulars & Models of Machines	Area & Number of Machines
01	Area of Binding House (Sq. Ft.)		
02	Automatic Folders		
03	Hot Melt Glue		
04	Trimming Machines		

4. **In case of contract**

- (a) I do hereby solemnly affirm and declare that I have entered into an agreement with M/s _____ for the availability of my Binding House facilities for the purpose of Binding of Textbook of Sindh Textbook Board, Jamshoro.
- (b) I do also affirm that in case of urgency I will stop the other binding jobs and will ensure that the binding job of STB is done on top priority.

5. I further declare that apart from the above bidder, I have also executed an agreement with

M/s _____.

Signature _____

Deponent (Name) _____

N.I.C. # _____

Verification

Verified on Oath at _____ on this day _____ that the contents of the above statement are true to the best of my knowledge and belief and nothing of importance has been omitted or concealed.

Signature _____

Deponent (Name) _____

N.I.C. # _____

(Annexure – ‘H’)

TECHNICAL EVALUATION REPORT

Name of Bidder _____

Address : _____

Sr. No.	Particulars	Description	Maximum Points	Points obtained	
1.	Financial (Minimum 15points compulsory)	a. Financial Accounts Statement for previous three years,	15		
		a. Available capital /Cash/R.F/L.G resources annually			Points
		1 Million (minimum)			3
		2 Million (minimum)			5
		3 Million (minimum)			8
		4 Million (minimum)			10
		5 Million (minimum)			12
		6 Million (minimum)	15		
		b. Income Tax paid / deducted for previous three years on books	05		
		Amount of Income Tax Deducted annually	Points		
		Minimum 150,000	1		
		Minimum 200,000	2		
		Minimum 300,000	3		
		Minimum 400,000	4		
Minimum 500,000	5				
c. Cash flow availability for previous three years (attached Bank Statement)	10				
Amount of annual Turnover	Points				
Twenty Million	2				
Thirty Million	4				
Forty Million	6				
Fifty Million	8				
Sixty Million	10				
2.	Experience in Publishing	a. General Experience of Book Production / Publishing / Printing Minimum three years	10		
		Three Years Minimum 05 Titles			3
		Six Years Minimum 06 Titles			4
		Nine Years Minimum 07 titles			5
		Ten Years Minimum 08 Titles			6

		Twelve years Minimum 09Titles	7		
		Fifteen years Minimum 10 Titles	8		
		More Than 10 Titles	10		
		Publishing Experience with any Textbook Board (Minimum 5 years) Attach evidence	10		
		Five Years	5		
		Ten years	7		
		Fifteen years	8		
		Eighteen years	10		
3.	Technical Setup for Printing & Binding Printing Capacity	a. Number of Single Colour Machines. _____		26	
		b. Number of Two Colour Machines. _____			
		c. Number of Four Colour Machines. _____			
		02 marks for each unit 75% marks will be given on hiring agreement			
4.	Binding Capacity	a. Number of automatics folding machines _____ (maximum 4 points, 2 points for each)		15	
		b. Number of Hot Glue machines _____ Single clamp 03 points 3 - 5 clamps 06 points 10 Clamp & above 08 Points (Maximum points 8)			
		C.Trimming Machines(Max. 3 Points) (3 points for three knife machine/ 1.5 points for single knife cutting machines) 75% marks will be given on hiring agreement			
5.	ISO	ISO Certifications		01	
6.	Alternate Power Facility	Upto 50 KW 01 Upto 100 KW 02 Above 100 KW 03		03	
7.	Storage Capacity	2.5 points for each 10,000 cf space		05	
			Total	100	

Note: Minimum Qualifying points 65 .

Remarks _____ Qualified / Disqualified.

Signature _____

Dated _____

Signature of Committee Members _____

PERFORMANCE SECURITY

Beneficiary: **SINDH TEXTBOOK BOARD, JAMSHORO**

Date: _____

PERFORMANCE GUARANTEE No.: _____

We have been informed that _____ (hereinafter called "the Supplier") has entered into Contract No. _____ dated _____ with you, for the supply of _____ (hereinafter called "the Contract"). Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Supplier, we _____ hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of Rs. _____ (Rupees _____) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Supplier is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire no later than the _____ and any demand for payment under it must be received by us at this office on or before that date.

Signature & Seal of the Bank

SINDH TEXTBOOK BOARD

NO DUES CERTIFICATE

This is to certify that, there are no outstanding dues against

M/s _____

in respect of Royalty upto dated: _____

Publication Officer (R)
Sindh Textbook Board
Jamshoro