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UNIVERSITY OF KARACHI

Ref: P.O./L.P./ Paper /2013-9586

Dated: 14-10-2013

NOTICE INVITING TENDER

PURCHASE OF OFFSET PAPER, ART CARD, MATT PAPER & ENVELOPES FOR B. C. C. & T PRESS, UNIVERSITY OF KARACHI

Tender is invited on prescribed tender form for the supply of the below mentioned items from the firms of repute that are registered with the Tax Authorities. Further details of items, quantity and the terms & conditions are contained in the tender form, which is available from Purchase Department, University of Karachi from **21-10-2013** on payment of **Rs. 1,000/=** (Non refundable) in shape of pay-order drawn in favour of University of Karachi.

Tender documents should be dropped in the Tender Box kept in the Office of Director Finance before **11.30 a.m. 5th of November, 2013**. Tender shall be opened in the presence of the Tenderers who may wish to be present. Tenders not accompanied by the 2% earnest money will not be considered.

1.	Offset Paper (Assorted)	250 Reams
2.	Paper Mate 23x36/115gms	450 Reams
3.	Art Card 23x36/250 gms	100 Packets
4.	Envelopes White 75grms (Assorted)	12000 Nos.

- The Procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal under SPPRA Rules, 2010.
- 2% earnest money should be deposited on the total cost of the quoted amount with the tender documents in shape of pay order drawn in favour of University of Karachi.
- Tender not accompanied by the 2% Earnest Money will not be considered.
- Copies of the STRN and NTN are to be attached with bids.
- The above quoted price(s) shall be inclusive of all taxes.
- The successful bidders who refuse to supply the materials after accepting Purchase Order shall be liable to forfeiture of its earnest money as a penalty.
- The Sample of all items must be attached with the tender document.
- The last date of issuance of tender form is 04-11-2013 at 4:00 p.m.
- The last date receipt of quotation is 05-11-2013 at 11:30 a.m. The tender shall be opened on the same day at 12.00 p.m. in presence of the tenderers who may wish to present.
- In case of any holiday or disturbance the tender will be opened on the next working day as per schedule.
- Tender Notice is also available on the University official website www.uok.edu.pk, www.ppra.org.pk, www.sppra.org.com

Director Finance
University of Karachi