



Sindh Revenue Board
Government of Sindh
6th Floor Shaheen Complex, M.R. Kiyani Road, Karachi



Sindh Revenue Board (SRB), is entrusted with the task with administration and collection of Sales Tax on Services provided and rendered in Sindh. Applications are invited on line from suitable candidates for the following posts:-

1	<p>Advisor</p> <p>Eligibility Criteria</p> <p>A Graduate in at least First Division or have a GPA of 2.5 or more from any HEC recognized university. Preference would be given to candidates having an MBA Finance or Post Graduate Degree / Diploma in Finance/Accounting/Law / Public Finance/ Public Policy.</p> <p>Experience</p> <p>At least 25 years' experience in Taxation / Public finance of which at least 10 years should be in a senior management position (BS 20 or above) in Government or in a Public Sector or Multinational Corporate organization or a Bank or a regulated Financial Institution.</p>	<p>Job Requirements</p> <p>A minimum of 10 years' experience of working in a senior position i.e. CEO / COO / Commissioner / Member / Director General (BS 20 or above) in Government position within a Public Corporation or a Multinational Corporation / Banks, Management of Board and Organizational Management, Tax Policy formulation and management, Financial Planning including budget preparation and its management, Employee and tax payer capacity building and training, Experience of corporate and tax litigations, Policy formulation and development of SOPs, Dealing with Government both at the Federal and Provincial level, Negotiations with trade bodies and associations on revenue collection and taxation matters, Tax policy planning and implementation, Provincial Budget Resource Mobilization, planning and management, Provide assistance to the Government of Sindh on taxation and tax collection matters, Provide guidance to SRB Team in meeting tax collection targets, Thorough understanding of Fiscal laws and Government rules and regulations, Thorough understanding of Corporate / Commercial and Tax Laws, Employee and Resource Management, Audit management, Understanding of the operations and working of Provincial and Federal legislative system, Negotiations and presentation skills, Ability to make decision.</p>
2	<p>Consultant Audit</p> <p>Academic Requirements</p> <p>The applicant must be CA/ACCA/ICMA or MBA (Finance).</p> <p>Experience</p> <p>A minimum of 15 years' experience of which at least 10 years' experience as a senior auditor in an audit practice or audit advisory role in a Public corporation or FBR/ Government environment.</p>	<p>Job Requirements</p> <p>Minimum of 5 years' experience in Sales/Excise tax audit, Conduct audits (Pre, Post, Desk, Regular, Investigative etc.) and detect revenue leakage and evasion, Pursue audit cases in adjudication and appeals, Processing refunds by way of pre refund or post refund audits, Vigilance and Intelligence of Taxpayers, Submit report about new units liable to be registered (research & statistics) to Member Audit, Audit detection electronic and manual, Any other responsibility assigned by the Chairman/Member, Scheduling special audits, Dealing with revenue receipt audit and PAC matters in relation to SST, Prepare Audit policy manual and suggest changes in audit policy, Consulting audit teams when and if required, and conducting joint with audit of officers of other tax jurisdictions i.e. FBR, PRA etc., Finalizing Audit Reports, Analyzing the legal issues and pleading after giving/vetting legal opinion in coordination with the legal wing, Liaise with external advisers / counsels and other Government Depts, Thorough understanding of Fiscal laws and Government rules and regulations, Thorough understanding of Corporate / Commercial and Tax Laws, Understanding of the operations and working of Provincial and Federal legislative system, Ability to make decision, IT proficient, (Minimum requirements: MS office, MS Excel, MS PowerPoint,</p>

<p>3</p> <p>Consultant IT</p> <p>Academic Requirements</p> <p>An IT Graduate in at least First Division or have a GPA of 2.5 or more from HEC recognized university. MS/MSC (IT) or an IT certification will be considered as an advantage.</p> <p>Experience</p> <p>At least 10 years' experience in an IT environment in a Government Department or public corporation. Working with PRAL system or FBR will be considered as an advantage.</p>	<p>MS Word & Outlook). Must be fluent in English and Urdu or Sindhi, Basic knowledge or fluency in other regional languages will be an advantage.</p> <p>Job Requirements</p> <p>Management and supervision of IT Department including setting up of goals and objectives and policies for the department. The function would include providing of support for the following:</p> <p>All applicants must have a minimum of 5 years' experience as a senior IT Resources, Network and service administration, Software development (e.g. SRB, eSRB), Portal development, Data center management, Website Management, Report generation, Supervision all IT Staff, Assist Chairman, Members on IT needs, Thorough understanding of Fiscal laws and Government rules and regulations, Thorough understanding of Corporate / Commercial and Tax Laws, Understanding of the operations and working of Provincial and Federal legislative system, Ability to make decision, Must be fluent in English and Urdu or Sindhi, Basic knowledge or fluency in other regional languages will be an advantage.</p>
<p>4</p> <p>Consultant Legal</p> <p>Academic Requirements</p> <p>A Law Graduate in at least First Divisions or have a GPA of 2.5 or more from any HEC recognized university. Preference would be given to candidates having an LLM Degree or a having a Membership of the Bar.</p> <p>Experience</p> <p>At least 10 years' experience in a legal practice or in a legal advisory role in a public corporation or 6 years' of working experience in FBR/ Government environment.</p>	<p>Job Requirements</p> <p>All applicants must have a minimum of 5 years' experience as a senior lawyer / legal consultant in a legal practice or in a legal advisory role in a Public corporation or FBR/ Government environment and must possess the following:</p> <p>Enrollment as an Advocate of Sindh High Court, IT proficient. (Minimum requirements: MS office, MS Excel, MS PowerPoint, MS Word & Outlook). Must be fluent in English and Urdu or Sindhi, Basic knowledge or fluency in other regional languages will be an advantage. Analyzing the legal issues and pleading after giving/vetting legal opinion, Drafting legislation/amendments and pleadings, Liaise with external legal advisers / counsel Law Dept., AG office, Appearing/pleading before the courts, To prepare Summaries for Chief Minister and other Provincial Departments, on SRB legal matters, Advise the Board/Chairman/Member on legal issues, To perform any other task assigned by Member / Chairman, Thorough understanding of Fiscal laws and Government rules and regulations, Thorough understanding of Corporate / Commercial and Tax Laws, Understanding of the operations and working of Provincial and Federal legislative system, Negotiations and presentation skills, Ability to make decision.</p>
<p>5</p> <p>Consultant Taxation</p> <p>Academic Requirements</p> <p>A Graduate in at least First Division or have a GPA of 2.5 or more from any HEC recognized university. Preference would be given to candidates having MBA, CA, FCMA, LLM from an HEC recognized University.</p> <p>Experience</p> <p>At least 10 years' experience in a sales tax / excise as an tax advisor / consultant in a public</p>	<p>Job Requirements</p> <p>All applicants must have a minimum of 5 years' experience as a senior resource in a tax practice or a Public corporation or FBR/ Government environment, Over 8 years' experience in Sales/Excise tax management, IT proficient. (Minimum requirements: MS office, MS Excel, MS PowerPoint, MS Word & Outlook). Must be fluent in English and Urdu or Sindhi, Basic knowledge or fluency in other regional languages will be an advantage. Provide guidance to AC's/DC's and review the work in the Sectors, Check Taxpayer Payment Receipt (CPR), Check Payment Returns, Meeting with Taxpayer, New Registration, Taxpayer management in the sector and Taxpayer analyzes in a sector, Review orders and appeals, Review issuance of notices on recovery, appeals in order and penalties, Desk Audit, Taxpayer file</p>

	<p>corporation or at least 7 years' of working experience in FBR/ Government Taxation Dept. in BS 16 or above.</p> <p>maintenance, Assisting Member (Ops) and perform any other task assigned by Chairman / Member, Supervision of taxation staff, Provide for staff training, Analyzing the legal issues and pleading after giving/verting legal opinion, Drafting legislation/amendments and pleadings, Liaise with external legal advisers / counsel Law Dept., AG office, Appearing/pleading before the courts, To prepare Summaries for Chief Minister and other Provincial Departments, on SRB tax matters, Advise the Board/Chairman/Member on taxation issues, To perform any other task assigned by Member / Chairman, Thorough understanding of Fiscal laws and Government rules and regulations, Thorough understanding of Corporate / Commercial and Tax Laws, Understanding of the operations and working of Provincial and Federal legislative system, Negotiations and presentation skills, Ability to make decision.</p>
<p>6</p> <p>Internee</p> <p>Academic Requirements</p> <p>A Graduate in at least First Division or have a GPA of 2.5 or more from any HEC recognized university. Preference would be given to candidates having MBA, CA, FCMA, LL.M, M.Com from HEC recognized University.</p> <p>Experience</p> <p>This job is for fresh graduates who would be assigned different jobs with the SRB organization and after one year of successful completion of the SRB training process, may be offered permanent jobs at SRB equivalent to that of Assistant Commissioners.</p>	<p>Job Requirements</p> <p>No work experience is required for the job but preference would be given to the candidates who work experience in Finance, Sales Tax, Legal or admin areas in a Public corporation or FBR/ Government environment, Assisting Member (Taxation) and perform any other task assigned by Chairman / Member, Thorough understanding of Fiscal laws and Government rules and regulations, Thorough understanding of Corporate / Commercial and Tax Laws, Understanding of the operations and working of Provincial and Federal legislative system, Negotiations and presentation skills, Ability to learn and adapt to change, IT proficient, (Minimum requirements: MS office, MS Excel, MS PowerPoint, MS Word & Outlook), Must be fluent in English and Urdu or Sindhi, Basic knowledge or fluency in other regional languages will be an advantage.</p>
<p>Remuneration</p> <p>General Instructions.</p>	<p>Handsome salary and benefits will be offered to the selected candidate.</p> <ol style="list-style-type: none"> 1. This is a one year contractual post. 2. Candidates should only apply if they fulfill the eligibility criteria. 3. Only shortlisted candidates would be called for Test/Interview. 4. No TA/DA will be admissible for Test and Interview. 5. The last date to submit on line applications is 31st October 2013. Applications will only be entertained through on line application at our website www.srb.gos.pk. 6. Persons in Government / Semi- Government / Public Corporations, service should apply through proper channel.
<p>Last date to apply 31st October 2013</p>	<p>Deputy Commissioner – (Fin. & Accts) Sindh Revenue Board (www.srb.gos.pk) Government of Sindh</p>