



Tender Notice

Invitation for Submission of Bids for the Purchasing of EnergActive Sports Items

Name and Address of Procuring Agency

Name: Youth Affairs Department, Government of Sindh for iLEAD Project through Habib University Foundation

Address: *Youth Affairs Department:* Third Floor, Tughluq House, Sindh Secretariat No. 2, Karachi, Phone: 99213370 and 99213371

Habib University Foundation: 147, Block 7 & 8, Banglore Cooperative Housing Society, Tipu Sultan Road, Karachi. Phone: 021-34301051-55, Fax: 021- 34301056

Purpose and Scope of the Project

iLEAD- Inspiring Leadership, Empowerment and Development in Youth is a collaborative project of the Youth Affairs Department, Government of Sindh and Habib University Foundation (H.U.F.). It is an innovative youth development program that aims at facilitating youth to aspire for a healthy and active lifestyle and build leadership skills. iLEAD uses Community Services, Sports, Health & Fitness activities as key tools to Educate, Inspire and Engage youth. iLEAD has designed a special program for the fitness and motor skill development of children and youth called EnergActive. EnergActive require some sports items which can be used for multiple activities.

Details of Acquiring and Submitting the Bidding Document

1. All bids should be submitted on the Bidding Document attached with this notice. Bidding Document can also be obtained from the Administration Department of Habib University Foundation within fifteen days from the date of publication of this Tender Notice between 10:00 a.m. to 5:00 p.m. (3rd May, 2013)
2. Bids may be submitted to the undersigned in SEALED ENVELOPES at the address given below latest by 01:00 p.m. on Monday 6th May, 2013
3. Tenders/Bids submitted after the deadline will not be accepted and will be returned unopened.
4. Bids will be opened in the presence of tender opening committee and bidders' representatives who choose to attend the meeting at 2:00 pm on Monday 6th May, 2013 Habib University Foundation, 147, Block 7 and 8, Banglore Cooperative Housing Society, Tipu Sultan Road, Karachi
5. The bidder must quote rates including all the taxes and other charges if there are any.



Department for Youth Affairs
Government of Sindh



Habib University Foundation

6. All bids should be submitted along with a pay order of 2.5% (Bid Security) of the total tendered cost in the name of "Secretary Youth Affairs Department Government of Sindh". Any offer without the bid security will be rejected.
7. The provisions in the instruction to bidders and in the General Condition of Contract are the provisions of the Sindh Public Procurement Ordinance.
8. Youth Affairs Department, Government of Sindh reserves the right to reject any bid without assigning any reason.
9. The bidders are requested to give their best and final bids as no negotiations are expected.

(KHURSHID ALI SHAIKH)

DIRECTOR YOUTH AFFAIRS DEPARTMENT SINDH & PROJECT DIRECTOR "ILEAD"

Address to submit the Sealed Bids

Mr. Khurshid Ali Sheikh
C/o Kamran Kashif

Habib University Foundation, Project Department, 147, Block 7 and 8, Banglore Cooperative Housing Society, Tipu Sultan Road, Karachi
Contact No: 34301051-5 & 34114922-3

Bidding Document

Invitation for Submission of Bids for the Purchasing of EnerActive Sports Items

Through this Bidding document, all interested and relevant parties are invited to submit their sealed bid as per the following details.

Details of the Bidder

Date of submission: _____ Ref. Code _____

Name of Vendor: _____ NTN/GST # _____

Address: _____

Security Deposit amount: _____

DD/Pay order number: _____ Bank/Branch name _____

Phone number: _____ Fax number: _____

Bill of Quantities for the Purchasing of EnerActive Sports Items
(All costs should be expressed in PKR)

#	item	Specification (either the given brand or equivalent)	Unit	# of items per kit (a)	# of kits (b)	Unit Cost per item (c)	Total Cost (a x b x c)
1.	Whistle	Steel china made	Nos.	2	11		
2.	Stop Watch	Digital	Nos.	2	11		



Department for Youth Affairs
Government of Sindh



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#	item	Specification	Unit	# of items per kit (a)	# of kits (b)	Unit Cost per item (c)	Total Cost (a x b x c)
3.	Badminton Racket	Wooden Large size	Nos.	4	11		
4.	Badminton Racket	Wooden Small size	Nos.	4	11		
5.	Badminton Shuttle	Carlton brand plastic material	Doz.	1	11		
6.	Kit Bag	Nylon material with wheel in large size	Nos.	2	11		
7.	Hockey	Standard size	Nos.	6	11		
8.	Hockey	Matador Medium size	Nos.	6	11		
9.	Hockey	Matador Local brand	Nos.	3	11		
10.	practice ball Hockey ball	GT brand	Nos.	2	11		
11.	Basket ball	Molten	Nos.	6	11		



Department for Youth Affairs
Government of Sindh



Habib University Foundation

#	item	Specification	Unit	# of items per kit (a)	# of kits (b)	Unit Cost per item (c)	Total Cost (a x b x c)
12.	Basket ball	Molten Standard size	Nos.	4	11		
13.	Hand ball	Techno, standard size leather Material	Nos.	2	11		
14.	Hand ball	Techno, small size leather Material	Nos.	2	11		
15.	Tape	Osaka Brand	Roll.	1	11		
16.	Tennis Ball	Shield green	Nos.	12	11		
17.	Cricket Tennis Bat	Wood material	Nos.	3	11		
18.	Cricket Practice Color Ball	Rubber Cork	Nos.	4	11		
19.	Plastic Wicket	Standard size	pair	2	11		
20.	Base Ball bat	wood material medium size	Nos.	2	11		
21.	Arched cones	Plastic arched plate	Nos.	12	11		



Department for Youth Affairs
Government of Sindh



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#	item	Specification	Unit	# of items per kit (a)	# of kits (b)	Unit Cost per item (c)	Total Cost (a x b x c)
22.	Cones 6 inches	Plastic material	Nos.	12	11		
23.	Cones 9 inches	Plastic material	Nos.	12	11		
24.	Tennis Racquets	Fiber material Stand size	Nos.	2	11		
25.	Throw Ball	Techno Brand Standard size	Nos.	2	11		
26.	Volley Ball	Standard size	Nos.	4	11		
27.	Foot Ball	Standard size (5)	Nos.	4	11		
28.	Foot Ball	Medium size (4)	Nos.	4	11		
29.	Net	Multipurpose	Nos.	1	11		



Department for Youth Affairs
Government of Sindh



Habib University Foundation

#	item	Specification	Unit	# of items per kit (a)	# of kits (b)	Unit Cost per item (c)	Total Cost (a x b x c)
30.	Balls Net	Net for putting balls- nylon material	Nos.	1	11		
31.	Medicine Balls (2)	1 kg (leather) 2 kg (Leather)	Nos.	2	11		
32.	Skipping rope	Small size	Nos.	4	11		
33.	Skipping rope	Large size	Nos.	4	11		
34.	Rugby ball	Medium size	Nos.	2	11		
35.	Rugby Ball	Standard Size	Nos.	2	11		
36.	Rugby Ball	Foam material - medium size	Nos.	2	11		
37.	ladder	Wood with nylon material	Nos.	2	11		



Department for Youth Affairs
Government of Sindh



Habib University Foundation

#	item	Specification	Unit	# of items per kit (a)	# of kits (b)	Unit Cost per item (c)	Total Cost (a x b x c)
38.	Air pump	Manual with good quality	Nos.	2	11		
39.	Table Tennis Racquets	Wooden Butterfly series	Nos.	4	11		
40.	Table Tennis ball	Double circle brand, plastic	Doz.	2	11		
	Total						

Bidder Seal / Stamp

Signature



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Important Information for Bidders

Submitting the Bids

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- 2) Bids may be submitted to the undersigned in SEALED ENVELOPES at the address given below latest by 01:00 p.m. on *Monday 6th May, 2013.*
- 3) Tenders/Bids submitted after the deadline will not be accepted and will be returned unopened.
- 4) Bids will be opened in the presence of tender opening committee and bidders' representatives who choose to attend the meeting at 2:00 p.m. on *Monday 6th May, 2013* at Habib University Foundation, 147, Block 7 and 8, Banglore Cooperative Housing Society, Tipu Sultan Road, Karachi
- 5) The bidder must quote rates including all the taxes and other charges if there are any.
- 6) All bids should be submitted along with a pay order of 2.5% (Bid Security) of the total tendered cost in the name of "Secretary Youth Affairs Department Government of Sindh". Any offer without the bid security will be rejected.
- 7) The provisions in the instruction to bidders and in the General Condition of Contract are the provisions of the Sindh Public Procurement Ordinance.
- 8) Youth Affairs Department, Government of Sindh reserves the right to reject any bid without assigning any reason.
- 9) The bidders are requested to give their best and final bids as no negotiations are expected
- 10) The rates quoted in the Bill of Quantities represent the maximum rates chargeable by the Bidder for such items and are not subject to any escalation for any reason.
- 11) The bidder must submit the sample of the required items which needs to be purchased. (sample will be returned in case of rejection)



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Method of Procurement

1. After the finalization of the tender, purchase order will be issued to the vendor
2. Vendor will be responsible to supply all the items within one week after the receipt of the Purchase Order. Vendor will present the sample of each item to iLEAD team for final approval before purchasing.
3. Upon receiving the equipment, Good Receive Note will be issued
4. Payment will be made within 10 days of receiving and satisfactory inspection of all equipment
5. All payments will be made through financial instruments (cheque, pay order etc.) in the name of the Bidder only and are subject to applicable tax deductions.

Evaluation Criteria

1. All the tender prices will be assessed vis-à-vis the specifications mentioned in the Bid Document and the specification quoted in the tender as well as general market rates.
2. After the selection of the tender, physical verification of the equipment will be made to ensure the fulfillment of required specification. If on Physical examination, the quoted and agreed specifications are not met, tender will be disqualified.