



1. DATE OF OPENING OF TENDER: 4.6.2012
2. TIME OF RECEIPT OF TENDER: 11 A.M
3. TIME OF OPENING OF TENDER: 12 Noon

TENDER NOTICE

Interested bidders must quote rates per unit (both in figures and words) on their letter heads with complete address and contacts.

Item	Description	Quantity	Earnest Money in shape of Pay Order in favour of Secretary Youth Affairs	Tender Cost
1.	New brand heavy duty new Image Runner 2500 Series / Kyocera KM-3000 Series or equivalent photostate / photocopier	1 No.	2% of the quoted amount	Rs.200/-

Terms & Conditions

1. Tender documents are available for sale on written application, during working hours from Youth Affairs Department, Govt. of Sindh, 3rd Floor, Room No. 454, Karachi on any working day on payment of Rs.200/- non-refundable cost of tender. No tender will be sold on tender opening date.
2. Tenders in sealed cover should be submitted in the above cited office by 12 Noon on or before **4th June, 2012** (closing date). Tenders shall be opened on the same day at 1.00 p.m in the presence of bidders or their authorized representatives who care to be present.
3. Earnest Money / Bid Security @2% of the total value of offered bid in shape of Pay Order of any scheduled Bank should be submitted alongwith the bid
4. Rates should be quoted on FOR Karachi basis.
5. Cutting or overwriting in the tender must be avoided.
6. Tender description and date of opening should be mentioned on the envelope.

7. Tenders received after specified time and date will not be considered.
8. Conditional tenders and those without earnest money shall not be entertained.
9. Validity of tender shall remain for 60 days from the date of opening of tender.
10. Sales Tax Registration / NTN must be mentioned on the tender documents.
11. Necessary warranty / guarantee is essentially required.
12. Inspection will be made by the buyer prior to delivery.
13. An affidavit to the effect that the firm / contractor is not blacklisted by any executing agency should be enclosed with the bid.
14. Earnest money of unsuccessful bidders shall be retained till finalization of the case.
15. In case the date of opening is declared public holiday by the Government, the next official working day shall be deemed to be the date for submission and opening of tenders at the same time.
16. The Department may reject any or all the bids subject to the relevant provisions of SPPRA Rules.



(MUHAMMAD MALOOK JAKHRO)
SECTION OFFICER (DEV)