

GOVERNMENT OF SINDH
JINNAH POSTGRADUATE MEDICAL CENTRE
KARACHI-75510

TENDER NOTICE

Jinnah Postgraduate Medical Centre, Karachi intends to run a **Doctor's Cafeteria No.I** for the Staff. For this purpose, sealed tenders are invited on prescribed forms from firms of repute offering these services, for pre-qualification having considerable experience of relevant field in the Government and semi government organizations.

Tender forms with terms & conditions can be obtained from the Cashier of this Centre on cash payment of Rs.500/-(non refundable), with effect from 09/12/2011 to 23/12/2011 during Office hours which will be dropped at tender box lying in Administration Block upto 11:00 AM on 24/12/2011 and will be opened on same day at 11:30 AM. For further details please contact Ch.Muhammad Akram, Assistant Director, Tel#99205086. Tender is also available at SPPRA Website (www.pprasindh.gov.pk).

Executive Director, Jinnah Postgraduate Medical Centre, Karachi reserve the right to accept or reject the whole tender or any part of it without assigning any reason under the relevant provision of SPPRA Rules-2010.

PROF.TASNIM AHSAN
EXECUTIVE DIRECTOR

GOVERNMENT OF SINDH
JINNAH POSTGRADUATE MEDICAL CENTRE
KARACHI-75510



TERMS & CONDITIONS OF TENDER FOR RUNNING THE CAFETERIA
(DOCTORS CAFETERIA NO.1) FOR THE STAFF OF JPMC,
OPENED ON 24/12/2011.

01.	Original purchase tender receipt.	Yes or No.
02.	Earnest Money.	Yes or No. Pay Order No._____.
03.	Income Tax Certificate.	Yes or No. Assessment year._____ N.T.N.No._____.
04.	Duly signed for the acceptance of terms & conditions of tender.	Yes or No.
05.	Photocopy of Computerized National Identity Card (CNIC) of the Proprietor/Contractor.	Yes or No.
06.	Detail list of experience for running business of Canteen/Cafeteria in Govt. Semi Government & Public Sector.	Yes or No.

SIGNATURE OF THE TENDERER
AND ADDRESS.

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- 1). In this tender Two envelopes procedure as per SPPRA-2010 (Rule 46 {2}) will be followed (single stage – two envelopes procedure) i.e. TECHNICAL & FINANCIAL PROPOSAL will be sealed envelopes and also marked accordingly. These proposals should be placed in one envelop and then inserted in the tender box.
- 2). In Technical Proposal, the bidders must submit their tender with complete specification alongwith required documents, otherwise bid will be rejected. The technical evaluation will be done on the basis of technical specifications and required quality provided by the vendor as per their technical bid.
- 3). In technical Proposal the vendor should submit earnest money in shape of pay order amounting to Rs.50,000/- (Rupees Fifty Thousand only) in favour of the Executive Director, Jinnah Postgraduate Medical Centre, Karachi. Personal cheque will not be acceptable at any cost. No tender will be entertained without earnest money. Earnest money will be refunded in case of non award, recall of tender. On awarding of tender earnest money will be refunded after satisfactory completion of contract, failing which earnest money will be forfeited.
- 4). In Commercial Proposal vendor should submit only Rates. Technical bid will be separate from commercial bid, failing which tender will result in rejection.
- 5). The Committee will initially open the envelopes marked " Technical Proposal " in the presence of bidders or their representatives who wish to be present at the time of bid opening on the date, time and place specified in the tender documents. The Bidder or their representatives who are present shall sign the attendance sheet. The envelope marked " Financial Proposal " shall be retained in the custody of JPMC Authority without being opened till the completion of the technical evaluation.
- 6). The tender will be sold from 09/12/2011 to 23/12/2011 at cost of Rs.500/- (non-refundable) per set and it can be purchased from the Cashier of Jinnah Postgraduate Medical Centre, Karachi during office hours.
- 7). The tender (Technical & Commercial bids) should be addressed to the Executive Director, Jinnah Postgraduate Medical Centre, Karachi and be submitted in sealed cover. Both envelopes prepared in separate sealed envelopes and should then be inserted in one envelope and can be dropped upto 11:00 AM on 24/12/2011 in tender box placed at Administration Block of this Centre which will be opened at 11:30 AM on same day in the presence of bidders if present.
- 8). No tender will be entertained without earnest money. The earnest money will be forfeited to Government Account in case of non-submission of security money within 03 days from the receipt of the offer letter after award of tender.



- 9). The disclosure of firm's price at the time of opening of technical bid of any item. Their tender will result in the rejection.
- 10). The first scrutiny of technical bids will be performed by the Committee on the basis of the technical specification provided by the vendor. Financial bids of those firms will be opened who would qualify in the technical specifications.
- 11). The Licensee shall sign the terms and conditions of the License which will be initially for a period of one year from the commencement of the contract.
- 12). The offer shall be decided on the basis of the highest monthly rent quoted by the tenderer as per rate list of food items approved by JPMC. The minimum rent will not be less than Rs.75,000/- per month.
- 13). Six months advance rent as security money in the shape of pay order in the name of Executive Director, Jinnah Postgraduate Medical Centre, Karachi will be deposited in Account Section after awarding the contract, which will be refunded after Completion of the contract on producing of NO DEMAND CERTIFICATE. If the contractor/firm failed to deposit the same money within 15 days from the receipt of the letter their earnest money will be forfeited.
- 14). The rent is payable upto 05th day of every calendar month with Cashier of this Centre.
- 15). The rates for each and every item to be served/sold in the Cafeteria shall be displayed at a prominent place in the Cafeteria by the Licensee.
- 16). The tender receipt issued by JPMC and terms & conditions duly signed should be submitted in original alongwith tender.
- 17). The Contractor will provide hygienically clean and good quality eatables & tea etc, at the approved rates specified in Appendix "A" which will not be increased under any circumstance what-so-ever by the Licensee without the approval of the Executive Director to do so in writing .
- 18). The License shall provide curtains for the doors, windows and tablecloth, furniture etc. for the Cafeteria at his own cost . The pattern of these shall be approved by the Administration or its representative. The best quality of crockery cutlery etc will be used by the Licensee, Broken or indecent crockery etc will not be allowed for use.
- 19). The sub meter will have to be installed & calculation will be done on the basis of an already agreed tariff which will be revised according & periodic change made by the Government from time to time. Government the payment of consumption charges will be paid by the Licensee, Gas Stoves, Ovens, Fans, Bulbs , fluorescent tube lights & electrical articles like Air-conditioning refrigerator, freezer etc, shall also be provided by the Licensee at his own cost.
- 20). Only building structure will be provided to the licensee. The licensee shall be responsible to carry out the necessary repair/maintenance of the building as and when required ,for its painting and white washing once a year positively .He shall make no additions & alternations in the building of Cafeteria without the written permission of the Executive Director ,JPMC, Karachi.

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- 21). Any firm /contractor who has defaulted is liable to be disqualified.
- 22). The Licensee shall have no right of ownership of the cafeteria building and he shall have to vacate the building on the termination of the License period or earlier after notice period of 30 days if desired by the Executive Director, without assigning any reason what-so-ever.
- 23). The Licensee shall not be allowed to close his business before expiry of the license period in any case, failing which he will be back listed and the Security Deposit will be forfeited.
- 24). The Licensee shall not sublet the premises to any other party and in case of closing of the business he shall give the vacant possession after a notice period of 30 days of the premises to the Executive Director, Jinnah Postgraduate Medical Centre, Karachi alongwith all the fittings, fixture equipments & installation etc., intact as initially provided by the Government .
- 25). The Executive Director shall have the right to impose fine on the Licensee upto Rs.2000/- on each occasion if any condition of the License is infringed.
- 26). In case of any dispute regarding interpretation or application of any of the conditions of the license the decision of the Executive Director will be final and binding on the licensee.
- 27). Periodic inspection and Surprise visit will be carried out to ensure maintenance of the standard by an Officer appointed by the Executive Director.
- 28) After the Payment of Six month Advance rent as a Security deposit and one month advance rent if the licensee is not run the business within one month from the date of agreement , one month rent will be forfeited and their contract will be cancelled.
- 29). The utility charges may be deposited alongwith the rent of the Cafeteria as below , till the sub-meters will be installed.

a).Electricity Charges	Rs.30,000/-per month.
b).Suigas Charges.	Rs.12,000/- per month.
c). Water & Conservancy Charges.	Rs. 3000/- per month.
- 30). All mistake should be neatly crossed by a single line duly authenticated by initial. Erasing and over writing is liable to lead to disqualification.
- 31). The Executive Director, Jinnah Postgraduate Medical Centre, Karachi reserves the right to reject or accept all or any of the tender without assigning any reason.
- 32). The Contractor should be registered with Income Tax Department & shall submit the copy of Income Tax certificate of current financial year.
- 33). The tender which does not fulfill the conditions prescribed above are liable to be cancelled.



- 34). Conditional tenders are not acceptable.
- 35). If the contractor fails to execute or complete the awarded work their security money will be forfeited and tender will also be cancelled.
- 36). If any holiday falls on the opening day of bids, it will be opened on the next working day.
- 37). No excuse will be acceptable if the items are found un-satisfactory or below standard/against specification.
- 38). Affidavit to the effect that the firm has not been black listed in Government/Semi Government Department.

C E R T I F I C A T E

I/WE HERE BY BIND MY SELF/OURSELVES TO ABIDE BY THE ABOVE CONDITION.

SIGNATURE OF THE TENDERER
AND ADDRESS.



THE FOLLOWING REQUIRED TENDER DOCUMENTS SHOULD BE ATTACHED

1. Attested copy by Oath Commissioner of N.I.T. Clearance Certificate from Income Tax Officer for the last two years 2009-2010 and 2010-2011, National Tax Number (NTN) will have to be indicated by each bidder in tender.
2. Current Bank certificate in original to the effect that financial position of Contractor/firm is sound.
3. Affidavit of Rs.50/- duly authenticated by Notary Public to the effect that the firm or Contractor or their partners have never been black listed.
4. Photostat attested copy of National Identity Card of the Proprietor\contractor.
5. Tender purchase receipt should be attached with technical bid.
6. Detail of experience for running business of canteen\cafeteria in Government, Semi Government and Public Sector.
7. Tender purchase receipt should be attached with technical bid.

Breach of any terms & conditions and missing of any of the above documents will make tender liable to rejection.

**SIGNATURE OF THE TENDERER
AND ADDRESS.**

Note:-

All the photocopies should be attested from Oath Commissioner/Notary Public or Gazetted Government Officers.

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S/NO	NAME OF ITEMS.	QTY	RATES PER UNIT
01.	Chicken Qorma	One Plate	Rs.55/- each.
02.	Mutton Qorma	One Plate	Rs.60/- each.
03.	Allu Ghoshat	One Plate	Rs.30/- each.
04.	Qeema	One Plate	Rs.30/- each.
05.	Daal	One Plate	Rs.20/- each.
06.	Daal Fry	One Plate	Rs.25/- each.
07.	Vegetable	One Plate	Rs.18/- each.
08.	02 Egg Ghotala	One Plate	Rs.25/- each.
09.	Egg Channa	One Plate	Rs.25/- each.
10.	Mutton Biryani	One Plate	Rs.65/- each.
11.	Vegetable Biryani	One Plate	Rs.30/- each.
12.	Chickhen Biryani	One Plate	Rs.50/- each.
13.	Beef Biryani	One Plate	Rs.40/- each.
14.	Egg Omelette	One Plate	Rs.15/- each.
15.	Egg Half Fry	One Plate	Rs.15/- each.
16.	Burger	One Piece	Rs.15/- each.
17.	Egg sandwich	One Piece	Rs.12/- each.
18.	Chicken Paties	One Piece	Rs.06/- each.
19.	Mutton Paties	One Piece	Rs.08/- each.
20.	Tea Separate	One Cup	Rs.10/- each.
21.	Cake Piece	One Piece	Rs.10/- each.
22.	Chicken Sandwich	One Piece	Rs.12/- each.
23.	Samoosa (Potato)	One Piece	Rs.06/- each.
24.	Samoosa(Qeema)	One Piece	Rs.06/- each.
25.	Paratha	One Piece	Rs.08/- each.
26.	Chapaati	One Piece	Rs.05/- each.
27.	Tanduri Naan	One Piece	Rs.05/- each.

The rates mentioned above will not be increased during the period of contract without the written permission of the Committee duly endorsed by the Executive Director, JPMC, and Karachi.

The rates should be economical than the market rates.

SIGNATURE OF THE TENDERER
AND ADDRESS.

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OPENED ON 24/12/2011.

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S/NO	NAME OF DESCRIPTION	RENT PER MONTH
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01. Running of Doctors Cafeteria No.I.
(beside Utility Store)

(without utility charges)

SIGNATURE OF THE TENDERER
AND ADDRESS.