



RFQ

Description : Uniform
Date of Issue : October 22, 2011
Date of Submission of Quotation : October 30, 2011
Date of Delivery : 30 working days after measurement
Place of Delivery : IBA, Main Campus
Contact Person & Telephone : Mr. Asad Baber Khan
111-422-422 (Ext. 2152)

S. #	Description	Qty
1	Pant: Swatch can be seen at Purchase Office for reference Blended fabric Polyester & Viscose mixed Dark Blue Colour, as per sample or better.	54 Units
2	Shirt: Swatch can be seen at Purchase Office for reference Blended fabric 65 x 35 as per sample or better, Blue Colour.	54 Units
3	Shoes: Sample can be seen at Purchase Office, Navy Pattern, leather shoe (Black colour)	27 Units
4	Socks: Sample can be seen at Purchase Office Double nit socks blue colour (good quality) half ankle	54 Units
5	Cap: Sample can be seen at Purchase Office	25 Units
6	Belt: Sample can be seen at Purchase Office.	25 Units
7	Arm Band: Sample can be seen at Purchase Office Red colour with embroidered logo	25 Units

Terms & Conditions:

- 1- Material of this order is subject to final inspection at the time of delivery.
- 2- We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
- 3- Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
- 4- General Sales Tax will be paid on applicable items only.
- 5- Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
- 6- The rate / item cost is final and no change what so ever will be accepted.
- 7- Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
- 8- Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
- 9- Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
- 10- Advance Payment subject to Bank Guarantee.
- 11- No subletting in any case / item / form will be allowed.
- 12- Sample(s) and image(s) are available at Purchase Office for reference.
- 13- Earnest money of 2.5% of total charges based on 12 month will be deposited along with financial proposal in shape of PAY ORDER / DEMAND DRAFT only in the name of Institute of Business Administration, Karachi.
- 14- 5% Security Deposit of total amount will be provided by the party before award of Work Order.

Note:

- a) Price/rate should be quoted on tender document in sealed envelope.
- b) Tender document available from the Office of Purchase Officer, IBA Main Campus, University Road, Karachi.