

ANNUAL PROCUREMENT PLAN
 (WORKS, GOODS & SERVICES)

Financial Year 2017

Sr. No.	Description of Procurement	Quantity (where applicable)	Estimated unit cost (where applicable)	Estimated total cost	Funds Allocated	Source of funds (ADP/Non ADP)	Proposed procurement method	Timing of Procurements				Remarks
								1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	
1	Rating of company from reputed rating agency	H/Office	0.5 Million	0.5 Million		Non ADP	Bidding / Quotation	1 st Qtr.				
2	Publicity & Advertisement	H/Office	One Million	One Million		Non ADP	Bidding / Quotation			3rd Qtr		
3	Office Furniture & Fixture	H/Office Branches	Three Million Three Million	Three Million Three Million		Non ADP	Bidding / Quotation	2nd Qtr.				
4	Printing & Stationery	H/Office	Two Million	Two Million		Non ADP	Bidding / Quotation	1 st Qtr.				
5	CCTV cameras	H/Office	0.5 million	0.5 million		Non ADP	Bidding/Quotation		2 nd Qtr.			
6	Laptop & Computer accessories	Br/Office H/Office Br/Office	0.5 million Two Million Two Million	0.5 million Two Million Two Million		Non ADP	Bidding / Quotation			3 rd Qtr.		
7	Projector and LED system	H/Office	One Million	One Million		Non ADP	Bidding / Quotation		2 nd Qtr.			
8	Rental Premises	For Karachi Other Cities	Three Million Four Million	Three Million Four Million		Non ADP	Bidding / Quotation	1st Qtr				
9	Office Equipment	H/Office Br/Office	Two Million Two Million	Two Million Two Million		Non ADP	Bidding / Quotation			3 rd Qtr.		
10	Electrical Appliances	H/Office	One Million	One Million		Non ADP	Bidding / Quotation		2 nd Qtr.			
11	Motor Vehicles	H/Office	Five Million	Five Million		Non ADP	Bidding / Quotation		2 nd Qtr.		4 th Qtr.	
12	Licensing Fee	H/Office	Five Million	Five Million		Non ADP	Bidding / Quotation		2 nd Qtr.			
13	PABX system-upgrade	H/Office Br/Office	0.5 Million 0.5 Million	0.5 Million 0.5 Million		Non ADP	Bidding / Quotation			3 rd Qtr.		
14	Server for back up	H/Office	Five Million	Five Million		Non ADP	Bidding / Quotation				4 th Qtr.	
15	Consultancy Services	H/Office	Five Million	Five Million		Non ADP	Bidding / Quotation	1 st Qtr.				
16	Health Insurance	H/Office	Two Million	Two Million		Non ADP	Bidding / Quotation				4 th Qtr.	
17	Life Insurance	H/Office	0.5 Million	0.5 Million		Non ADP	Bidding / Quotation					
18	Security Services	H/Office	Five Million	Five Million		Non ADP	Bidding / Quotation					
19	ERP Upgradation	H/Office	Three Million	Three Million		Non ADP	Bidding / Quotation		2 nd Qtr.			
20	Office Renovation	H/Office Br/Office	One Million Two Million	One Million Two Million		Non ADP	Bidding / Quotation			3rd Qtr		
21	3rd Party Arrangements	H/Office	One Million	One Million		Non ADP	Bidding / Quotation	1 st Qtr.				
22	Software License	H/Office	Five Million	Five Million		Non ADP	Bidding / Quotation		2 nd Qtr.			



M. Faisal Siddiqui
 Chief Executive Officer

(Signature)
 Nadram Akhter
 CFO & Company Secretary

(Signature)
 01/01/2017