

BOARD OF INTERMEDIATE & SECONDARY EDUCATION, SUKKUR,

ANNUAL PROCUREMENT PLAN

(Non-Development / Revenue Works)

for the Financial Year 2015-2016

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION SUKKUR, SINDH

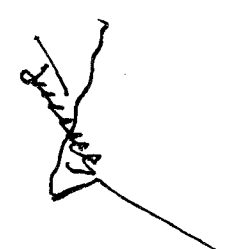
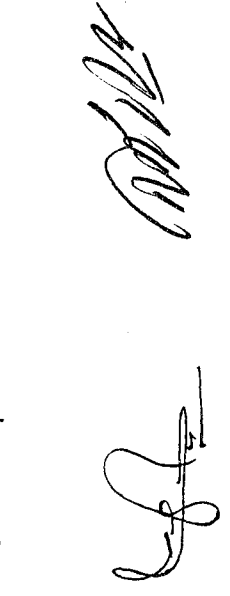
MINUTES OF MEETING OF PROCUREMENT COMMITTEE PRESIDED OVER BY THE SECRETARY,
BISE SUKKUR, HELD ON 04 - 05.11.2015 AT 11.00 A.M. TO DISCUSS AND FINALIZE THE ANNUAL PROCUREMENT PLAN
(NON-DEVELOPMENT / REVENUE WORKS) FOR THE YEAR 2015-2016 AS PROVIDED UNDER RULE NO.11
OF SPP RULES 2010.

Following attended the meeting

1. Mr. Abdul Razak Bhutto	Secretary	In chair
2. Mr. Ghulam Qadir Dharejo	Audit Officer	Member
3. Mr. Abdul Sami Soomro	Controller of Examinations	Member
4. Prof. Shah Nawaz Joyo	Principal, GCE, Sukkur	Member
5. Mr. Allah Dito Mahar	Subject Specialist, GCHSS, Sukkur	Member
6. Mr. Nasseer Ahmed Laghari	Assistant Secretary (Stores)	Secretary of the Committee

The meeting started with the name of Almighty Allah and Secretary of the committee informed the house that as per guidelines of Rule No.11 of SPP rules 2010, an Annual Procurement Plan for the year 2015-2016 was required to be prepared and finalized by the Procurement Committee – I of this Board before going for tendering process, therefore the plan has been prepared within available resources in consultation with all the sectional heads and after verification of available stock position, the same is being placed before the committee members for discussion and approval.

The Committee members examined the indented quantity incorporated in each category and after detailed deliberation over the matter, approved the annual plan with following details, unanimously.



CHAIRMAN
Board of Intermediate &
Secondary Education
Sukkur

ANNUAL PROCUREMENT PLAN (Non-Development/Revenue Works) F.Y 2015-2016

Serial #	Funds Head & Sub Head	Name of work	Allocated Funds	Items to be executed		Quantity	Method of Procurement	Anticipated/ Actual Date of Advertisement	Anticipated/ Actual Date of Start	Anticipated/ Actual Date of Completion	Remarks
				Item No.	Description						
01.	Major Head Examination Minor Head Printing of Answer Books, Supplements, forms and stationery / Certificates etc	Examination Material	25,000,000	02.	Answer Scripts for Practical containing 04 pages of 55 grams white printing paper (flying paper high finishing) which should not be ink smudged un-trimmed size 9" X 11 1/2". Trimmed size 8.6" X 10.7" with rolling in black color on first page. The monogram (as per specimen) will appear on each page in practical script back ground. The script should contained with serial No. with automatic numbering machine on first page folding gathering duly packed in bundle form containing 1000 answer scripts for practical duly tied with plastic ribbon and all other involved therein complete in all respects with following description. Brightness 70% Burst Factor 10, TA facto (CD-35 MD-40).	6,00,000 Nos.	Through Open Tenders and as per guidelines envisaged in SPP rules 2010 (amended rules 2013)			After issue of Job order material will be supplied within the period of 30/60 days	

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ANNUAL PROCUREMENT PLAN (Non-Development/Revenue Works) F.Y 2015-2016

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				Item No.	Description						
01.	<p><u>Major Head</u> Examination</p> <p><u>Minor Head</u> Printing of Answer Books, Supplements, forms and stationery / Certificates etc</p>	Examination Material	25,000,000	03.	<p>Answer Scripts for Supplements containing 04 pages of 55 grams white printing paper (flying paper high finishing) which should not be ink smudged un-trimmed size 9" X 11 1/2". Trimmed size 8.6" X 10.7" with rolling in black color on first page. The monogram (as per specimen) will appear on each page in supplement back ground. The supplement should contained with serial No. with automatic numbering machine on first page folding gathering duly packed in bundle form containing 1000 supplements duly tied with plastic ribbon, and all other involved therein complete in all respects with following description. Brightness 70% Burst Factor 10, TA facto (CD-35 MD-40).</p>	8,00,000 Nos.	Through Open Tenders and as per guidelines envisaged in SPP rules 2010 (amended rules 2013)			After issue of Job order material will be supplied within the period of 30/60 days	

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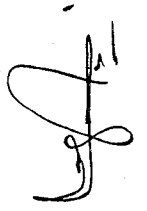



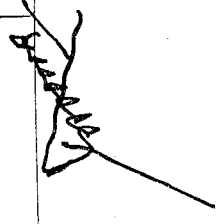

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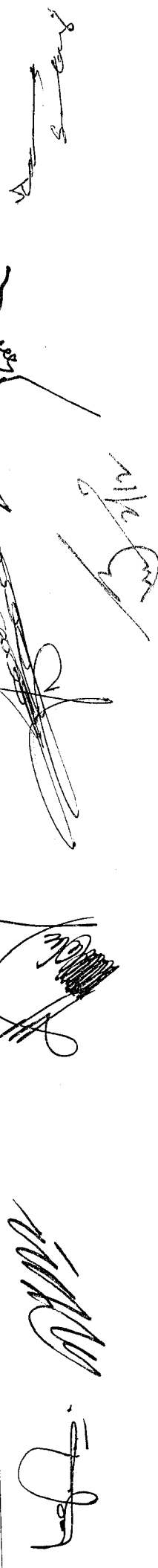
ANNUAL PROCUREMENT PLAN (Non-Development/Revenue Works) F.Y 2015-2016

Serial #	Funds Head & Sub Head	Name of work	Allocated Funds	Items to be executed		Quantity	Method of Procurement	Anticipated/ Actual Date of Advertisement	Anticipated/ Actual Date of Start	Anticipated/ Actual Date of Completion	Remarks
				Item No.	Description						
01.	Major Head Examination Minor Head Printing of Answer Books, Supplements, forms and stationery / Certificates etc	Examination Material	25,000,000	08.	Examination forms for Class XI Regular. Both sides printed 90 grams imported paper (Indonesia) size 8 1/2" X 13 1/2" duly numbered with hand machine in series binding in pad form, each pad containing 100 forms as per color / specimen.	600 Pads	Through Open Tenders and as per guidelines envisaged in SPP rules 2010 (amended rules 2013)				
				09.	Examination forms for Class XI Private. Both sides printed 90 grams imported paper (Indonesia) size 8 1/2" X 13 1/2" duly numbered with hand machine in series binding in pad form, each pad containing 100 forms as per color / specimen.	80 Pads					
				10.	Examination forms for Class XII Regular. Both sides printed 90 grams imported paper (Indonesia) size 8 1/2" X 13 1/2" duly numbered with hand machine in series binding in pad form, each pad containing 100 forms as per color / specimen.	600 Pads					
				11.	Examination forms for Class XII Private. Both sides printed 90 grams imported paper (Indonesia) size 8 1/2" X 13 1/2" duly numbered with hand machine in series binding in pad form, each pad containing 100 forms as per color / specimen.	80 Pads					


ANNUAL PROCUREMENT PLAN (Non-Development/Revenue Works) F.Y 2015-2016


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				Item No.	Description						
01.	Major Head Examination Minor Head Printing of Answer Books, Supplements, forms and stationery / Certificates etc	Examination Material	25,000,000	17.	Absentee Report Proforma One side printed size 6½" X 8½" white flying paper 55 grams in pad form containing 100 leaves in each pad (as per sample)	50 Pads	Through Open Tenders and as per guidelines envisaged in SPP rules 2010 (amended rules 2013)			After issue of Job order material will be supplied within the period of 30/60 days	
				18.	Award List for Component - III. One side printed size 8½" X 13½" white flying paper 55 grams in pad form containing 100 forms in each pad with serial number in series (as per sample).	200 Pads					
				19.	Confidential Report Proforma. One side printed size 8½" X 13½" white flying paper 55 grams in pad form containing 100 proformas in each pad with serial number in series (as per sample).	200 Pads					
				20.	Discrepancies Examination forms letter proforma. One side printed size 8½" X 13½" white flying paper 55 grams in pad form containing 100 proformas in each pad with serial number in series (as per sample).	100 Pads					
				21.	Dispatch Slip proforma. One side printed size 6½" X 8½" white flying paper 55 grams in pad form containing 100 proformas in each pad with serial number in series (as per sample).	300 Pads					

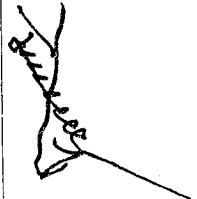



ANNUAL PROCUREMENT PLAN (Non-Development/Revenue Works) F.Y 2015-2016


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				Item No.	Description						
01.	Major Head Examination Minor Head Printing of Answer Books, Supplements, forms and stationery / Certificates etc	Examination Material	25,000,000	22.	Envelop Cloth Bond white color size 11" X 15" (as per sample)	30,000 Nos.	Through Open Tenders and as per guidelines envisaged in SPP rules 2010 (amended rules 2013)				
				23.	Envelop Khaki color Craft Paper 60 grams size 12"X15" (as per sample)	60,000 Nos.					
				24.	Envelop white color size 11"X 5" 80 grams (Indonesia) (as per sample)	20,000 Nos.					
				25.	Envelop white color size 9"X4" 80 grams (Indonesia) (as per sample.)	40,000 Nos.					
				26.	Envelop white color for Signature sheet, 80 grams size 11" X 5" (Indonesia) (as per sample)	30,000 Nos.					
				27.	Envelop white color size 11" X 5" , 80 grams (Press Copy) (Indonesia) (as per sample)	5,000 Nos.					
				28.	Envelop white color size 11" X 5" 80 grams, (Office Copy) (Indonesia) (as per sample)	5,000 Nos.					
				29.	Envelop Khaki color Craft Paper size 11" X 5" 70 grams Inner Cover - 1. (as per sample)	8,000 Nos.					
				30.	Envelop Khaki color Craft Paper size 11" X 5" 70 grams Inner Cover - 2. (as per sample)	8,000 Nos.					
				31.	Envelop Khaki color Craft Paper size 11" X 5" 70 grams Inner Cover - 3. (as per sample)	8,000 Nos.					





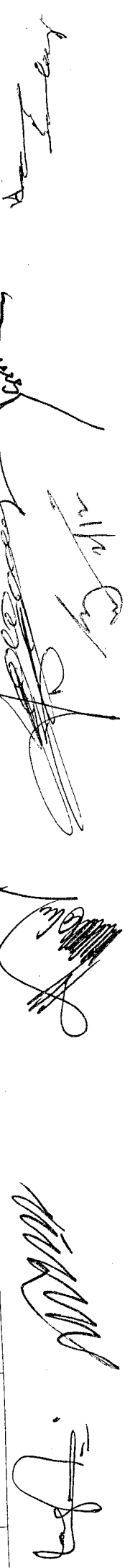






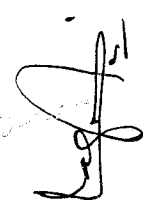


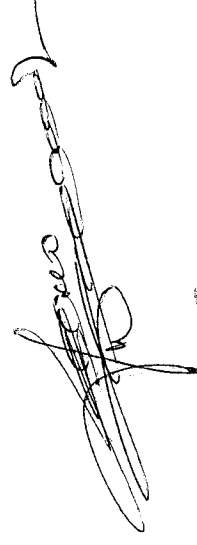
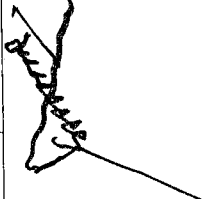

ANNUAL PROCUREMENT PLAN (Non-Development/Revenue Works) F.Y 2015-2016

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				Item No.	Description						
01.	Major Head Examination	Examination Material	25,000,000	32.	Entry Book for Pakka Certificates. One side printed size 8 1/2" X 13 1/2" high furnished paper 68 grams, in pad form containing 100 leaves in each pad duly numbered with hand machine in series (as per sample).	100 Pads	Through Open Tenders and as per guidelines envisaged in SPP rules 2010 (amended rules 2013)				
				33.	Fees statement Proforma SSC side. One side printed size 8 1/2" X 13 1/2" high furnished paper 68 grams, in pad form containing 100 leaves in each pad duly numbered with hand machine in series (as per sample).	200 Pads					
	34.			Fees statement Proforma HSC side. One side printed size 6 1/2" X 13 1/2" high furnished paper 68 grams, in pad form containing 100 leaves in each pad duly numbered with hand machine in series (as per sample).	250 Pads						
	35.			Remuneration Bill Proforma. Both sides printed, size 8 1/2" X 13 1/2" high furnished paper 68 grams, in pad form containing 100 leaves in each pad (as per sample).	100 Pads						
				36.	Signature sheet Proforma. Both sides printed, size 8 1/2" X 13 1/2" high furnished paper 68 grams, in pad form containing 100 leaves in each pad (as per sample).	500 Pads					



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				Item No.	Description						
01.	Major Head Examination Minor Head Printing of Answer Books, Supplements, forms and stationery / Certificates etc	Examination Material 25,000,000		37.	Consumption Report Proforma. Both sides printed size 8½" X 13½" high furnished paper 68 grams, in pad form containing 100 leaves in each pad (as per sample).	100 Pads	Through Open Tenders and as per guidelines envisaged in: GPP rules 2010 (amended rules 2013)			After issue of Job order material will be supplied within the period of 30/60 days	
				38.	T.A / D.A Bill Proforma. Both sides printed size 8½" X 13½" high furnished paper 68 grams, in pad form containing 100 leaves in each pad (as per sample).	200 Pads					
				39.	Polythen Bags (Inner cover) in Black Color thickness 60 microns size 20" X 13" for Top Secret section (as per sample)	70,000 Bags					
				40.	Polythen Bags (Outer cover) in Green Color thickness 65 microns size 21" X 14" for Top Secret section (as per sample)	25,000 Bags					
				41.	Polythen Bags (Outer cover) in Camel Color thickness 65 microns size 21" X 14" for Top Secret section (as per sample)	25,000 Bags					
				42.	Envelops Acceptance Khaki color craft paper size 11" X 5", 70 grams (as per sample)	2000 Nos.					

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				Item No.	Description						
01.	<u>Major Head</u> Examination	Examination Material	25,000,000	43.	Invigilator Report Proforma. One side printed, size 6½" X 8" 68 gram paper, in pad form containing 100 leaves in each pad duly numbered with hand machine (as per sample)	2000 Pads	Through Open Tenders and as per guidelines envisaged in SPP rules 2010 (amended rules 2013)			After issue of Job order material will be supplied within the period of 30/60 days	
	44.			Out ward Register. Both sides printed size 8½" X 13½" 80 grams paper in Book form. Each register comprises 200 pages (as per sample)	15 Registers						
	45.			Computerized Award List size A4, 95 grams paper in four color (as per sample) duly packed in box containing 2000 leaves each box duly tied with plastic ribbon.	30,000 Nos.						

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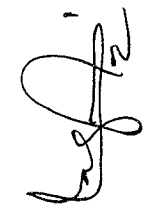
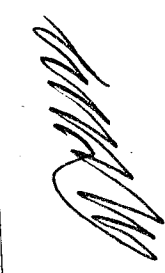


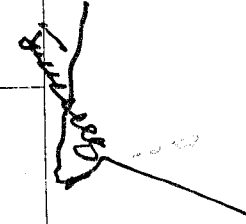

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02.	<u>Major Head</u> Contingencies <u>Minor Head</u> Office Stationary	Purchase of General Stationery	20,00,000	46.	Gum Bottle (Dollar) Plastic body 142 grams each bottle	60 Nos.	Through Open Tenders and as per guidelines envisaged in SPP rules 2010 (amended rules 2013)			After issue of Job order material will be supplied within the period of 30/60 days	
				47.	Stamp Pad Ink (Crystal) Plastic Body size 28.5ml	12 Dozen					
				48.	Green 20 Nos. Red 24 Nos. Blue 100 Nos.	300 Reams					
				49.	White paper AA legal size 80 grams 500 papers per ream Stapler Pins (Dollar) size 24/5	125 Boxes					
				50.	Stamp Pad (Crystal) (Medium ^{Large} size) Plastic Body Green 25 Red 25 Blue 50	100 Units					
				51.	Sutli (Bangladesh) (superior quality)	150 Kilograms					

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03.	<u>Major Head</u> Purchase of two copy printer machines <u>Minor Head</u> Equipments (c)	Purchase of two copy printer machines	12,00,000	52.	Copy Printer Machine Model DX-3443 (Ricoh)	02 Nos.	Through Open Tenders and as per guidelines envisaged in SPP rules 2010 (amended rules 2013)			After issue of Job order material will be supplied within the period of 30/60 days	

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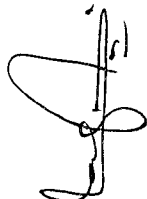
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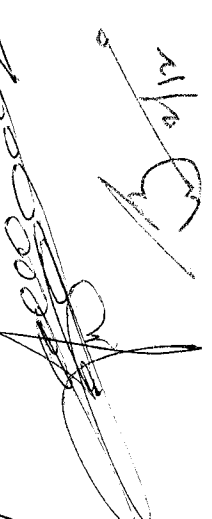
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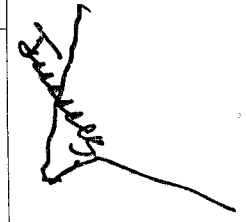
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04.	<u>Major Head</u> Equipments	Purchase of Other accessories, Electronic items	15,00,000	53.	Pressure Roller for Copy Printer DX-3440 (Part #C267-3050) (Original)	06 Nos.	Through Open Tenders and as envisaged in SPP rules 2010 (amended rules 2013)				
				54.	Drum Drive Gear for Copy Printer DX-3443 (Part # C-238-2368) (Original)	04 Nos.					
				55.	Gear Drive Drum (Essy) for Copy Printer DX-3440 (Part # C267-1160) (original)	04 Nos.					
				56.	Transport Belt hale Unit No.17 (Part # C267-3879) (original)	06 Sets					
				57.	Separation Pad Essy for Copy Printer DX-3443 (Part # C267-2819) (original)	24 Nos.					
				58.	Screen B4 for Copy Printer DX-3443 (Part #C267-2335) (original)	02 Nos.					
				59.	Cleaning Blade (Part # D009-2351 (Original) Ricoh	04 Nos.					
				60.	Roller Charge Apply (Part # AD02-7012) (Original) Ricoh	04 Nos.					
				61.	OPC Drum (Part # D009-9510) (Original) Ricoh	04 Nos.					
				62.	Developer (Black) (Part # B296-9640) (Original)	04 Nos.					
				63.	Transfer Belt (Part # A232-3880) (Original)	03 Nos.					
				64.	Cleaning Blade Transfer Belt (Part # AD04-1135) (original)	02 Nos.					











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04.	<u>Major Head</u> Equipments <u>Minor Head</u> (b)	Purchase of Other accessories, Electronic items	15,00,000	65.	Stripper Pawls (Part # AE04-4099) (original)	02 Sets	Through Open Tenders and as per guidelines envisaged in SPP rules 2010 (amended rules 2013)				
				66.	Thermister (Part # D009-4177) (original)	02 Nos.					
				67.	Hot Roller (Part # AE01-0099) (original)	02 Nos.					
				68.	Pressure Roller (Part # AE02-0199) (original)	02 Nos.					
				69.	Cleaning Web (Part # AE04-5099) (original)	06 Nos.					
				70.	Paper Roller: Pick Up (Part # AF33-009C) (original)	08 Nos.					
				71.	Feed Roller Manual Feed (Part # AF03-1046) (original)	08 Nos.					
				72.	Pick Up Roller (Part # AF03-0049) (original)	08 Nos.					
				73.	Separation Roller -Manual Feed (Part # AF03-2046) (original)	08 Nos.					
				74.	Gear Z28 (Part # B223-2689)(original)	04 Nos.					
				75.	Gear 25Z (Part # B223-2683) (original)	04 Nos.					
				76.	BPC UPS Standard Backup 6KVA Power Gem Pro6000 Part # PGPRO6000	01 No.					

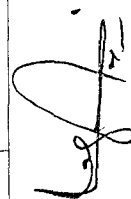




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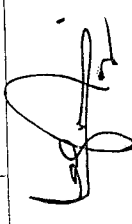
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04.	Major Head Equipments Minor Head (b)	Purchase of Other accessories, Electronic items	15,00,000	77.	Dell Power Edge R530 Rack server - E5-2630 v3 with Dual Hot-plug Redundant (1+1) 750W PSU-Latest a) Five X 2TB 7.2K RPM SATA 6Gbps 3.5in Hard Driver = Total 10Tb (b) Four X 8GB Single Rank x4 DDR4-2133 Registered Memory Kit = Total 32GB @ 16x SATA DVD RW Drive	01 Nos.	Through Open Tenders and as per guidelines envisaged in SPP rules 2010 (amended rules 2013)				
				78.	HP/Dell Optiplex 3020MT Corci3 4130 3.4 GHZ 4GB DDR3 RAM- 500GB SATA Hard Drive - DVD RW - Key Board - Mouse	06 Nos.					
				79.	Seal: Toner Supply: Entrance (Part # D009-2279) (original)	04 Nos.					
				80.	Seal-Blade 13+9.5+3 (Part # A232-2599) (original)	04 Nos.					
				81.	Seal: Blade Upper Rear: Small (Part # D009-2205) (original)	04 Nos.					
				82.	Seal: Drum: Front (Part # D009-2201) (original)	04 Nos.					
				83.	Seal: Drum: Entrance (Part # D009-2203) (original)	04 Nos.					
				84.	Seal Drum: Rear (Part # D009-2202) (original)	04 Nos.					
				85.	Paper Feed Roller: Separate (Part # AF03-2090) (original)	08 Nos.					
				86.	Paper Feed Roller Feed (Part # AF03-1090) (original)	08 Nos.					
				87.	Gear: Separate: Driven (Part # AB01-0157) (original)	04 Nos.					









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04.	<u>Major Head</u> Equipments	Purchase of Other accesses, Electronic items	15,00,000	88.	Gear: Separate: Drive (Part # AB01-0156) (original)	04 Nos.	Through Open Tenders and as per guidelines envisaged in SPP rules 2010 (amended rules 2013)			After issue of Job order material will be supplied within the period of 30/60 days	
	89.			Gear-20Z (Part # AB01-1252) (original)	04 Nos.						











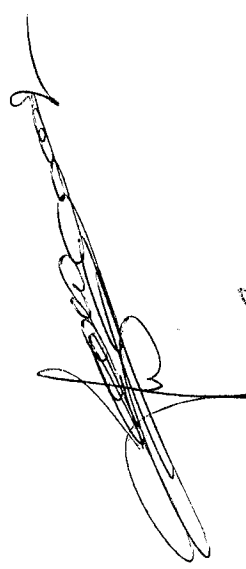
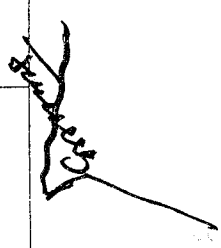




30/06/15



ANNUAL PROCUREMENT PLAN (Non-Development/Revenue Works) F.Y 2015-2016

Serial #	Funds Head & Sub Head	Name of work	Allocated Funds	Items to be executed		Quantity	Method of Procurement	Anticipated/ Actual Date of Advertisement	Anticipated/ Actual Date of Start	Anticipated/ Actual Date of Completion	Remarks
				Item No.	Description						
05.	Major Head Equipments Minor Head (a)	Purchase of Computer accessories	35,00,000	90.	Printer HP Laser Jet Enterprise P3015DN	01 No.	Through Open Tenders and as per guidelines envisaged in SPP rules 2010 (amended rules 2013)			After issue of Job order material will be supplied within the period of 30/50 days	





ANNUAL PROCUREMENT PLAN (Non-Development/Revenue Works) F.Y 2015-2016

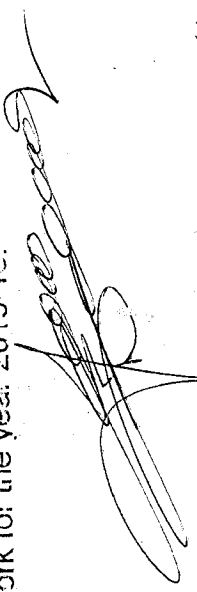
Serial #	Funds Head & Sub Head	Name of work	Allocated Funds	Items to be executed		Quantity	Method of Procurement	Anticipated/ Actual Date of Advertisement	Anticipated/ Actual Date of Start	Anticipated/ Actual Date of Completion	Remarks
				Item No.	Description						
06.	Major Head Examination	Computerization of results, including stationery / Ink Toner Cartridge for Computer	10,00,000	91.	Toner for Ricoh Printer SP8200e (Genuine)	24 Bottles	Through Open Tenders and as per guidelines envisaged in SPP rules 2010 (amended rules 2013)			After issue of Job order material will be supplied within the period of 30/60 days	
				92.	Toner Cartridge for HP Laser Jet Printer 4350N (42A) (Genuine)	02 Cartridges					
				93.	Toner Cartridge for HP Laser Jet Printer 2015 (53A) (Genuine)	08 Cartridges					
				94.	Toner Cartridge for HP Laser Jet Printer (Pro400M 401a) (80A) (Genuine)	05 Cartridges					
				95.	Ink Tube CPI7 NRG group (Original / Genuine)	600 Tubes					

It was further decided that the Competent Authority of the Board will reserve the right to increase or decrease the quantity of any item subject to budget provision or on extreme necessity of the item with reference to the examination work for the year 2015-16.

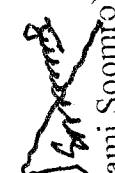
Meeting ended with a vote of thanks to and from the chair.



 (Naseer Ahmed Laghari)
 Assistant Secretary (Stores) /
 Secretary of the Committee

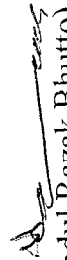

 (Allah Ditta Mahar)
 Subject Specialist,
 Govt. Comp. HSS, Sukkur / Member

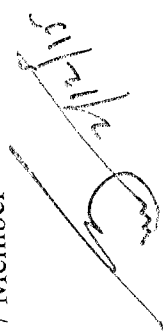

 (Prof. Shah Nawaz Joyo)
 Principal, Govt. College of
 Education Sukkur / Member

(Amanullah Ansari)
 Deputy Secretary – I / Member


 (Abdul Sami Soomro)
 Controller of Examinations / Member


 (Ghulam Qadir Dharejo)
 Audit Officer / Member


 (Abdul Razak Bhutto)
 Secretary / Convenor


 21/12/15