



Office of the Director, Stores & Procurement Department
Karachi Metropolitan Corporation
Phone No.021-99215058 – 021-99215189

BER

No.DIR/S&P/KMC/1290/2015

Dated : 16/03/2015

The Director (Enf-1)
SPPRA, Government of Sindh,
Karachi.

0296
22406


**SUBJECT: TENDER FOR THE SUPPLY OF COMPUTER PAPER
FOR COMPUTER (OPERATION) F&A, KMC**

REF'NCE: NIT. NO. DIR/S&P/KMC/03/2015, dated: 14/01/2015

Enclosed please find the related documents in respect of the above subjected supply & referred NIT for uploading the same at the SPPRA website please the details are as under:

- 1) Minutes of the meeting of the Procurement committee (in original)
- 2) Bidder Eligibility / Qualification report (in original)
- 3) Bid Evaluation Report (in original)
- 4) Comparative Statement (in original)
- 5) Procurement Committee recommendation report (in original)
- 6) Photo copy of lowest bidder turn over statement of last three years
- 7) Photo copy of National Tax Number Certificate
- 8) Photo Copy of Sales Tax Registration Certificate.
- 9) Attendance Sheet
- 10) Procurement Committee Notification

SPPRA INWARD DIARY
NO: 13688
DATED: 17-03-15


DIRECTOR
STORES & PROCUREMENT
K.M.C.

Copy for kind information:

- 1) PS to Administrator, KMC
- 2) PS to Metropolitan Commissioner, KMC
- 3) Financial Advisor, KMC

NIT NO. DIR/S&P/NIT/KMC/ 03/2015, dated: 12/01/2015

Method and procedure of Procurement: National Competitive Bidding (Single Stage-One Envelope)

Description of Work: Tender for the Supply of Computer Paper for Computer (Operation) F&A, KMC

MINUTES OF BID OPENING MEETING

A meeting of the Procurement Committee of this Department was held on 04/02/2015, for opening the bids, received in respect of subjected, NIT till the deadlines of submission. The meeting was attended by all the following members of the procurement Committee and the representative of bidders.

(Attendance Sheet is enclosed)

The following bidders submitted their bids till the deadline of submission:

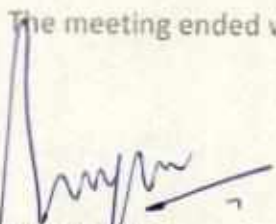
- 1) M/S. AL- Malik & Sons
- 2) M/S. Safdar Enterprises
- 3) M/S. A.G. Enterprises

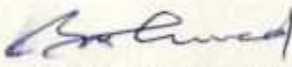
The bids were opened at 2:00 PM, in the presence of the above mentioned participants and the rates quoted by bidders were read aloud and encircled by chairman of the Procurement Committee. All the members of the Procurement Committee signed each and every page of financial proposal / bids. The bids do not contain any over writing or cutting. Following is the details of bids announced.

S. NO	NAME OF BIDDER	OFFERED PRICE	AMOUNT OF BID SECURITY	PAY ORDER NO. / DATE	REMARKS
1	M/S. AL-Malik & Sons	Rs.9,71,875/-	Rs.20,000/-	11650551 04/02/2015	
2	M/S.Safdar Enterprises	Rs.9,80,375/-	Rs.20,500/-	11650552 04/02/2015	
3	M/S.AG. Enterprises	Rs. 9,98,500/-	Rs. 20,000/-	00737304 04/02/2015	

The Committee shall examine all the bids as per the Qualification / eligibility criteria provided in the bidding documents, arithmetical checks and verify the documents and bid security submitted by the bidders.

The meeting ended with the vote of thanks to and from the chair.


ACCOUNTS OFFICER
(S&P) KMC


DIRECTOR DESIGN
KW&SB
Director (D&E)
KW&SB


DIRECTOR (S&P)
KMC

Method and procedure of procurement: National Competitive Bidding (Single Stage-Envelope)

Description of Work: Tender for the supply of Computer Paper for Computer (Operation) F&A, KMC

BIDDER'S ELIGIBILITY QUALIFICATION REPORT

Eligibility / Qualification Criteria.

S.No	Eligibility / Qualification Criteria	Bidder's Name	Bidder's Name	Bidder's Name
		M/S.AL- Malik & Sons	M/S. Safdar Enterprises	M/S. A.G Enterprises
1	NTN Certificate	Attached	Attached	Attached
2	Sales Tax Certificate	Attached	Attached	Attached
3	Professional Tax Certificate	Attached	Not attached	Not attached
	Qualification/ Criteria			
4	Minimum Three Year's Experience of relevant field	Attached	Not attached	Not attached
5	Turnover of at least last three Years.	Attached	Not attached	Not attached
6	Required Bid Security is attached	Attached	Attached	Attached
7	Bid is signed, named and stamped by the authorized person of the firm alongwith Authorization letter	Yes	Yes	Yes
8	Any other factor deemed to be relevant by the procuring agency subject to provision of Rule-44	-	-	-
9	Qualified / disqualified	Qualified	Disqualified	Disqualified


ACCOUNTS OFFICER
(S&P) KMC


DIRECTOR DESIGN
KW&SB
Director (D&E)
KW&SB

1

DIRECTOR (S&P)
KMC

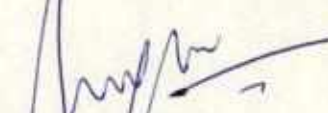
KARACHI METROPOLITAN CORPORATION
STORES & PROCUREMENT DEPARTMENT


Bid Evaluation Report

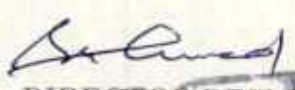
1. Name of Procuring Agency : Stores & Procurement Department, KMC.
2. Tender Reference No: DIR/S&/NIT/ KMC/03/2015 dated:12/01/2015
3. Tender Description / Name of work/item: Supply of Computer Paper for Computer (Operation) F&A, KMC.
4. Method of Procurement : Single Stage one Envelop
5. Tender Published : _____ Through Websites
6. Total Bid documents Sold: _____ Three (03)
7. Total Bids Received : _____ Three (03)
8. Technical Bid Opening date: (if applicable) _____ -
9. No. of Bid technically qualified (if applicable): _____ -
10. Bid(s) Rejected : 02 Nos. Bids (Due to higher rates than the lowest Bidder
11. Financial Bid Opening date / Date of Opening : _____ 04/02/2015

12. Bid Evaluation Report:

S. No.	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated Cost	Reasons for acceptance/rejection	Remarks
01-	M/S. Al-Malik & Sons	Rs.9,71,875/-	1 st Lowest	Offer Rates	Qualified Eligibility Criteria	Recommended For Award of Work
02-	M/S. Safdar Enterprises	Rs.9,80,375/-	2 nd Lowest	-do-	-do-	Not Recommended Due to Higher Rates
03-	M/S. A.G Enterprises	Rs.9,98,500/-	3 rd Lowest	-do-	-do-	Not Recommended Due to Higher Rates


ACCOUNTS OFFICER
(S&P) KMC



DIRECTOR (S&P)
(S&P) KMC


DIRECTOR DESIGN
(D&E)
Dir. KW&SB
KW&SB

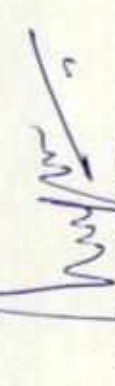
**KARACHI METROPOLITAN CORPORATION
STORES & PROCUREMENT DEPARTMENT
TENDER FOR THE SUPPLY OF COMPUTER PAPER
REQUIRED FOR COMPUTER (OPERATION) F&A, KMC**

COMPRATIVE STATEMENT

S.No.	Description	Qty.	Unit	M/S. Al-Malik & Sons	Amount	M/S. Safdar Enterprises	Amount	M/S. A.G ENTERPRISES	Amount	Remarks
1	Computer Paper (A-4) 80 Gram Imported (Paper One / Equivalent) Each Box of 05 packet.	20	Box	3,525.00	70,500.00	3,550.00	71,000.00	3,575.00	71,500.00	
2	Computer Paper (Legal) 80 Gram Imported (Paper One / Equivalent) Each Box of 05 packet.	20	Box	3,725.00	74,500.00	3,750.00	75,000.00	3,825.00	76,500.00	
3	Computer Paper Part-1 Size 11x15, 68 Gram imported Zig zag Perforated Water Proof Logo Size 4x4 2000 Sheets Per Box.	150	Box	4,150.00	622,500.00	4,175.00	626,250.00	4,275.00	641,250.00	
4	Computer Paper Part-1 Size 9½ x11, 68 Gram imported Zig zag Perforated Water Proof Logo Size 4x4 2000 Sheets Per Box.	75	Box	2,725.00	204,375.00	2,775.00	208,125.00	2,790.00	209,250.00	
				Total	971,875.00	Total	980,375.00	Total	998,500.00	


Director (S&P)
KMC


Director (DESIGN)
-- KW&SB
Director (D&E)
KW&SB


Accounts Officer
(S&P) KMC


**SUBJECT : TENDER FOR SUPPLY OF COMPUTER PAPER FOR COMPUTER
(OPERATION) F&A, KMC**

The Procurement Committee in its meeting held in the office of the Director, Stores & Procurement Department, KMC, has examined all the offers / bids (sealed) in accordance with the tender documents / schedule for the above.


The Dy. Director Market Intelligence (DDMI) Stores & Procurement Department, KMC, has already given the estimated / evaluated cost of each indented item in accordance with the tender schedule, for an amount of Rs. 10,00,000/-

According to estimated / evaluated cost of the quoted items comes to Rs. 10,00,000/- where the total cost offered by the lowest bidder for the same is Rs. 9,71,875/-, are competitive, reasonable and within the estimate, assessed by DD (Market Intelligence), the Procurement Committee found the quoted rates by the lowest bidder as competitive and reasonable

In view of the above, the rates offered by M/S. AL-Malik & Sons, is reasonable and competitive, therefore, the Committee Unanimously recommended M/S. Super Trading Company for Supply of above captioned items on the quoted rates in the sum of Rs. 9,71,875/- being a lowest one and within the allocated amount of relevant budget head after waiving of the economy cut, if required.



ACCOUNTS OFFICER
(S&P) KMC



DIRECTOR (S&P)
KMC



DIRECTOR (DESIGN)
KW&SB
Director (D&E)
KW&SB

AL-Malik & Sons

STATIONER & GENERAL ORDER SUPPLIER

Ref No. AMS/786/0010/2015

Date 04-02-2015

To,
The Director (S&P)
Stores Department KMC.

SUB: TURN OVER DURING THE LAST THREE YEARS.

R/Sir,

It is submitted that our turnover during the last three years are as under:

S.#	PARTICULAR.	AMOUNT.
01.	Purchase of Computer Printer Photo Copier & UPS F 2011-2012	Rs.4,99,600/-
02.	Purchase of Furniture for the 2011-2012	Rs.5,99,100/-
03.	Purchase of Fax Machine & Photo Copier Machine. for the year 2011-12	Rs.4,23,000/-
04.	Purchase of Computer Stationery for the year 2013-2014.	Rs.9,79,245/-
05.	Purchase of Main server, Computer, Misc items for the year 2013-2014	Rs.39,94,200/-
	TOTAL:	Rs.64,95,145/-

Thanking Your.

Yours faithfully,

For AL-MALIK AND SONS.


**GOVERNMENT OF PAKISTAN
REVENUE DIVISION
CENTRAL BOARD OF REVENUE**

NATIONAL TAX NUMBER CERTIFICATE

(Issued under section 20 of the Finance Act, 1999)

National Tax Number (NTN) 1490892 - 1

Name: MUHAMMAD ASIF MALIK

Address: AL MALIK & SONS
A-1 SUNNY PLAZA GROUND FLOOR HASRAT
MOHANI ROAD,
KARACHI

Status/Nature: BUSINESS INDIVIDUALS

NIC/Firm Reg./Company Inc. Number. 519-89-279784

This certificate shall be prominently displayed at a conspicuous place of the premises in which business or work for gain is carried on. It is also required to be indicated on the signboard wherever it is affixed.

Date of Issue

26/12/2002

Chairman

GOVERNMENT OF PAKISTAN
COLLECTORATE OF SALES TAX (EAST ZONE) KARACHI

CERTIFICATE OF REGISTRATION
(Under Sales Tax Act, 1990)

(01) NAME M/S. AL-MALIK & SONS.
(02) ADDRESS A/1, GROUND FLOOR, SUNNY PLAZA, HASRAT MOHANI ROAD,
KARACHI.

(03) You have been registered as:

- Manufacturer Importer Exporter
 Distributer Wholesaler Retailer
 Ship Breakers

This means that you must:

- (i) Charge Sales Tax on all taxable supplies made during the course of taxable activity.
(ii) File a return in the designated bank relating to a month on or before the 15th of the following month.
(iii) File a Nil - Return even if no taxable activity takes place during the current tax period.
(iv) Abide by provisions of Sales Tax Act 1990, and rules made there under.


(04) Your Sales Tax Registration Number is:

12-23-9999-525-91

(05) Date of Registration: 21-JUN-99

(June 21, Nineteen Hundred Ninety Nine)

(06) This number must be shown in the tax return and on all the bills issued by you and quoted in all your correspondence with Sales Tax Department.


ASSISTANT COLLECTOR (Sales Tax)
(Registration & Information Branch)

AL-Malik & Sons

STATIONER & GENERAL ORDER SUPPLIER

Ref No. AMS/786/0010/2015

Date 04-02-2015

To,
The Director (S&P)
Stores Department KMC.

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	TOTAL:	Rs.64,95,145/-

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Yours faithfully,

For AL-MALIK AND SONS.



Office of the Director, Stores & Procurement Department
Karachi Metropolitan Corporation
Phone No.021-99215058 – 021-99215189

SUBJECT: TENDER FOR THE SUPPLY OF COMPUTER PAPER REQUIRED FOR
COMPUTER (OPERATION) F&A, KMC

The Tender for the above cited work have been opened on 04/02/2015 and the following tenders are received / Tender were present.

S.NO	NAME OF TENDERERS	SIGNATURE OF TENDERERS	REMARKS
01	AL-Malik & Sons		
02	A.G. Enterprises		
03	Supclas Enterprise		

The Tender documents are sent herewith for further necessary action.

ACCOUNTS OFFICERS
STORE & PROCUREMENT
K.M.C

DIRECTOR (DESIGN)
(KW&SB)
Director (D&E)
KW&SB

DIRECTOR
STORE & PROCUREMENT
K.M.C

4/2/15

MEMBERS OF TENDER OPENING COMMITTEE



KARACHI METROPOLITAN CORPORATION

CHIEF OFFICER'S SECRETARIAT

Civic Centre, University Road, Gulshan - e - Iqbal, Karachi.

NO : KMC / CO / PS / 154 / 2013

Dated : -01 - 04-2013

SUBJECT:- CONSTITUTION OF PROCUREMENT COMMITTEE FOR
STORE & PROCUREMENT DEPARTMENT, KMC

In pursuance of Rule - 7 of SPP Rules 2010, the Procurement Committee for Store & Procurement Department, KMC, is hereby constituted comprising of the following:-

1	Director, S & P, KMC	Convener
2	Director (Design), KW&SB or his representative	Member
3	Assistant Accounts Officer, S&P, KMC	Member / Secretary

Terms of Reference of the Committee is to act as per SPP Rules 2010 regarding Invitation of Tender & its opening including following functions and Responsibilities :-

- > Vetting of Prepared Bidding Documents.
- > Carrying out technical as well as financial evaluation of the bids.
- > Preparing Evaluation Report as provided in Rule 45 of SPRA.
- > Making recommendation for the award of contract to the Competent Authority.
- > Perform any other function ancillary and incidental to the above (with the permission of Competent Authority).

[MATANAT ALI KHAN]
Metropolitan Commissioner
Karachi Metropolitan Corporation

Distribution

3. The Managing Director, KW&SB.
4. The Financial Advisor, KMC.
3. The Director (CB) SPPRA, Govt. Of Sindh , Karachi.
4. All Committee Members.