

**SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY**

**CONTRACT EVALUATION FORM**

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. Sindh Civil Services Academy, Government of Sindh
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Provincial
- 3) TITLE OF CONTRACT Supply of Furniture & Fixture
- 4) TENDER NUMBER NO:AD(A & A)01-03/2015-16
- 5) BRIEF DESCRIPTION OF CONTRACT Supply of Furniture & Fixture for S.C.S.A., GoS.
- 6) FORUM THAT APPROVED THE SCHEME \_\_\_\_\_
- 7) TENDER ESTIMATED VALUE 1,000 millio
- 8) ENGINEER'S ESTIMATE (For civil works only) N/A
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) N/A
- 10) TENDER OPENED ON (DATE & TIME) 15-02-2016, time: 11:30 AM
- 11) NUMBER OF TENDER DOCUMENTS SOLD 04  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 04
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 03
- 14) BID EVALUATION REPORT (Enclose a copy) Attached
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER List attached
- 16) CONTRACT AWARD PRICE Letters of award of contract are attached
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). 1st

18) METHOD OF PROCUREMENT USED :- (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE \_\_\_\_\_  Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE Yes \_\_\_\_\_  Domestic/ Local
- c) TWO STAGE BIDDING PROCEDURE \_\_\_\_\_
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE \_\_\_\_\_

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

|     |   |
|-----|---|
| Yes | SPPRA's website at Sr. No. 31359 with ID 2147483647 on 25-01-2017 |
| No  |   |

ii) News Papers  
(If yes, give names of newspapers and dates)

|     |  |
|-----|--|
| Yes | Printed vide No. INF/KRY/:407/17, (Dawn, dt: 27-01-17, Jang & Kawaish dt:26-01-17) |
| No  |  |

22) NATURE OF CONTRACT

|                    |                                     |      |                          |
|--------------------|-------------------------------------|------|--------------------------|
| Domestic/<br>Local | <input checked="" type="checkbox"/> | Int. | <input type="checkbox"/> |
|--------------------|-------------------------------------|------|--------------------------|

23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

|     |                          |    |                          |
|-----|--------------------------|----|--------------------------|
| Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?  
(Attach copy of the bid evaluation report)

|     |                          |    |                          |
|-----|--------------------------|----|--------------------------|
| Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

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**CONTRACT EVALUATION FORM**

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS**

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- 7) TENDER ESTIMATED VALUE 1.000 millio
- 8) ENGINEER'S ESTIMATE (For civil works only) N/A
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) N/A
- 10) TENDER OPENED ON (DATE & TIME) 15-02-2016, time: 11:30 AM
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- 12) NUMBER OF BIDS RECEIVED 04
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- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER List attached
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- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). 1st

18) METHOD OF PROCUREMENT USED :- (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE \_\_\_\_\_  Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE Yes \_\_\_\_\_  Domestic/ Local
- c) TWO STAGE BIDDING PROCEDURE \_\_\_\_\_
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE \_\_\_\_\_

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS.

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

|     |   |
|-----|---|
| Yes | SPPRA's website at Sr. No. 31359 with ID 2147483647 on 25-01-2017 |
| No  |   |

ii) News Papers  
(If yes, give names of newspapers and dates)

|     |  |
|-----|--|
| Yes | Printed vide No. INF/KRY/:407/17, (Dawn, dt: 27-01-17, Jang & Kawaish dt:26-01-17) |
| No  |  |

22) NATURE OF CONTRACT

|                    |                                     |      |                          |
|--------------------|-------------------------------------|------|--------------------------|
| Domestic/<br>Local | <input checked="" type="checkbox"/> | Int. | <input type="checkbox"/> |
|--------------------|-------------------------------------|------|--------------------------|

23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

|     |                          |    |                          |
|-----|--------------------------|----|--------------------------|
| Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?  
(Attach copy of the bid evaluation report)

|     |                          |    |                          |
|-----|--------------------------|----|--------------------------|
| Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

|     |    |
|-----|----|
| Yes |    |
| No  | No |

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

|     |    |
|-----|----|
| Yes |    |
| No  | No |

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

|     |    |
|-----|----|
| Yes |    |
| No  | No |

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

|     |    |
|-----|----|
| Yes |    |
| No  | No |

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|


37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

|     |    |
|-----|----|
| Yes |    |
| No  | No |

Signature & Official Stamp of  
Authorized Officer

  
**GHULAM MUSTAFA JUNEJO**  
Asstt. Director (Admin & Acts.)/DDO  
Sindh Civil Services Academy  
Government of Sindh, Karachi

**FOR OFFICE USE ONLY**

***SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi***  
*Tele: 021-9205356; 021-9205369 & Fax: 021-9206291*

Print

Save

Reset



NO: AD(A&A)/01-03/2016-17/153  
SINDH CIVIL SERVICES ACADEMY  
GOVERNMENT OF SINDH

Karachi Dated: 5<sup>th</sup> June, 2017

**M/S. SHAHZAIB TRADING COMPANY  
KARACHI**

**SUBJECT: SUPPLY OF FURNITURE & FIXTURE.**

Reference: Your offer on Standard Bidding Documents (Item Rate) Tender, dated: 15-02-2017.

I am directed to refer to the agreement and performance security furnished in response to this Academy's letter of Acceptance vide letter NO:AD(A&A)/01-03/2016-17/134 dated: 25<sup>th</sup> May, 2017 and to state that the rate you offered for the following items are hereby accepted by Competent Authority.

| Sr. #   | Items Specifications  | QTY | Rates Quoted (per item) | Total Amount     |
|---|---|-----|-------------------------|------------------|
| 1   | Officer Executive Table wooden with Top Glass size 72"x36" & side Rack. | 01  | 24,440/-                | 24,440/-         |
| 2   | Officers Executive Table Wooden with Top Glass & side Rack, 60" x 36"   | 04  | 18,840/-                | 75,360/-         |
| 3   | Officers Executive Revolving Chairs                                     | 05  | 11,340/-                | 56,700/-         |
| 4   | Visitor Fixed Chair, Wooden with Cushion                                | 20  | 4,140/-                 | 82,800/-         |
| 5   | Center Table 24" x 40"  | 03  | 7,400/-                 | 22,200/-         |
| 6   | Almirah Wooden 72" x 60"  | 05  | 19,000/-                | 95,000/-         |
| 7   | Conference Table size 120" x 48"  | 01  | 32,000/-                | 32,000/-         |
| 8   | Revolving Chair for Committee Room, Wooden with Cushion                 | 10  | 5,400/-                 | 54,000/-         |
| 9   | Staff Table, small size 48" x 30" with Top Glass                        | 08  | 5,300/-                 | 42,400/-         |
| 10  | Staff Cushion Chairs Wooden   | 10  | 2,140/-                 | 21,400/-         |
| 11  | Computer Tables 24" x 36" standard size                                 | 10  | 5,100/-                 | 51,000/-         |
| 12  | Classroom Revolving Chairs Cushion Wooden                               | 30  | 5,100/-                 | 153,000/-        |
| 13  | Rostrum 24"x 24"x 48"   | 02  | 6,000/-                 | 12,000/-         |
|   |   |     | <b>GRAND TOTAL</b>      | <b>722,300/-</b> |
| <b>(In words: Seven Hundred Twenty Two Thousand &amp; Three Hundred Only)</b> |   |     |                         |                  |

2. You are hereby directed to supply above said specified items as per quoted rates within 3 days from the issue of this work order.

**GHULAM MUSTAFA JUENJO**  
Assistant Director (Admin & Budget)

**Copy to:-**

1. Managing Director SPPRA.
2. Accountant General, Sindh, Karachi
3. P.S to Secretary (G.A) S.G.A & C. D, Govt. of Sindh, Karachi.
4. P.S to Director General, Sindh Civil Services Academy, Government of Sindh, Karachi.

**GHULAM MUSTAFA JUENJO**  
Assistant Director (Admin & Budget)



NO: AD(A&A)/01-03/2016-17/155  
SINDH CIVIL SERVICES ACADEMY  
GOVERNMENT OF SINDH

Karachi Dated: 5<sup>th</sup> June, 2017

M/S. SHAHZAIB TRADING COMPANY  
KARACHI

SUBJECT: SUPPLY OF FURNITURE & FIXTURE.

Reference: Your offer on Standard Bidding Documents (Item Rate) Tender, dated:15-02-2017.

I am directed to refer to the agreement and performance security furnished in response to this Academy's letter of Acceptance vide letter NO:AD(A&A)/01-03/2016-17/134 dated: 25<sup>th</sup> May, 2017 and to state that the rate you offered for the following items are hereby accepted by Competent Authority.

| Sr. #  | Items Specifications  | QTY | Rates Quoted (per item) | Total Amount     |
|--|---|-----|-------------------------|------------------|
| 1  | Officer Executive Table wooden with Top Glass size 72"x36" & side Rack. | 01  | 24,440/-                | 24,440/-         |
| 2  | Officers Executive Table Wooden with Top Glass & side Rack, 60" x 36"   | 04  | 18,840/-                | 75,360/-         |
| 3  | Officers Executive Revolving Chairs                                     | 05  | 11,340/-                | 56,700/-         |
| 4  | Visitor Fixed Chair, Wooden with Cushion                                | 20  | 4,140/-                 | 82,800/-         |
| 5  | Center Table 24" x 40"  | 03  | 7,400/-                 | 22,200/-         |
| 6  | Almirah Wooden 72" x 60"  | 05  | 19,000/-                | 95,000/-         |
| 7  | Conference Table size 120" x 48"  | 01  | 32,000/-                | 32,000/-         |
| 8  | Revolving Chair for Committee Room, Wooden with Cushion                 | 10  | 5,400/-                 | 54,000/-         |
| 9  | Staff Table, small size 48" x 30" with Top Glass                        | 08  | 5,300/-                 | 42,400/-         |
| 10   | Staff Cushion Chairs Wooden   | 10  | 2,140/-                 | 21,400/-         |
| 11   | Computer Tables 24" x 36" standard size                                 | 10  | 5,100/-                 | 51,000/-         |
| 12   | Classroom Revolving Chairs Cushion Wooden                               | 30  | 5,100/-                 | 153,000/-        |
| 13   | Rostrum 24"x 24"x 48"   | 02  | 6,000/-                 | 12,000/-         |
|  |   |     | <b>GRAND TOTAL</b>      | <b>722,300/-</b> |
| (In words: Seven Hundred Twenty Two Thousand & Three Hundred Only) |   |     |                         |                  |

2. You are hereby directed to supply above said specified items as per quoted rates within 3 days from the issue of this work order.

GHULAM MUSTAFA JUENJO  
Assistant Director (Admin & Budget)

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2. Accountant General, Sindh, Karachi
3. P.S to Secretary (G.A) S.G.A & C. D, Govt. of Sindh, Karachi.
4. P.S to Director General, Sindh Civil Services Academy, Government of Sindh, Karachi.

GHULAM MUSTAFA JUENJO  
Assistant Director (Admin & Budget)

## BID EVALUATION REPORT

1. Name of Procuring Agency: **Sindh Civil Services Academy, Government of Sindh**

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2. Tender Reference No: **AD (A&A) /01-03/2016-17**

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3. Tender Description/Name of work/item: **Furniture & fixture**

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4. Method of Procurement: **Single stage two envelope**

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5. Tender Published: **Dawn, dated 27-01-2017 Jang, 26-01-2017 and Kawish 26-01-2017 –SPPRA  
ID No. 31359**

6. Total Bid documents Sold; **Four**

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7. Total Bids Received: **Four**

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8. Technical Bid Opening date: (if applicable) **15-02-2017**

9. No. of Bid technically qualified (if applicable): **03**

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10. Bid(s) Rejected: **01**

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11. Financial Bid Opening date: **19-04-2017**

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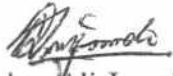
### 12. Bid Evaluation Report:

| <i>S No</i> | <i>Name of Firm or Bidder</i> | <i>Cost offered by the Bidder</i> | <i>Ranking in terms of cost</i> | <i>Comparison with Estimated cost</i> | <i>Reasons for acceptance/ rejection</i>    | <i>Remarks</i> |
|-------------|-------------------------------|-----------------------------------|---------------------------------|---------------------------------------|---|----------------|
| 0           | 1                             | 2                                 | 3                               | 4                                     | 5   | 6              |
| 1.          | M/S Brown Ltd Co.             | Comparative statement attached    |                                 |                                       | Accepted for item No.5,15 & 16 being lowest |                |
| 2.          | M/S efficient Services        | Comparative statement attached    |                                 |                                       | Accepted for item No.7 being lowest.        |                |






| S No | Name of Firm or Bidder   | Cost offered by the Bidder     | Ranking in terms of cost | Comparison with Estimated cost | Reasons for acceptance/rejection   | Remarks |
|------|--------------------------|--------------------------------|--------------------------|--------------------------------|--|---------|
| 0    | 1                        | 2                              | 3                        | 4                              | 5  | 6       |
| 3.   | M/S Shahzaib Trading Co. | Comparative statement attached |                          |                                | Accepted for item No. 1,2,3,4,6,8,9,10,11,12,13,14, and 17 being lowest. |         |



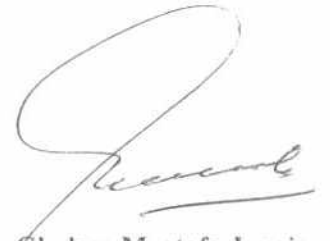
**Qurban Ali Jamali**  
Section Officer (B&E-IV)  
Finance Department  
Govt. of Sindh  
**Member**



**Mr. Muhammad Ayub**  
Section Officer (G)  
S.G.A. & C.D  
Govt. of Sindh  
**Member**



**Mr. Musrrat Makhtar**  
Deputy Director  
Industries Department  
Govt. of Sindh  
**Member**



**Ghulam Mustafa Junejo**  
Assistant Director  
Admin & accounts  
(S.C.S.A)  
**Member/ Secretary**



**Amir Khurshid**  
Director (Admin)  
Sindh Civil Services Academy  
Govt. of Sindh  
**Chairman**

**LIST OF NAME AND ADDRESS OF SUCCESSFUL BIDDERS**

**1. M/s Shahzaib Trading Company**

Address: C/O Azam Shaikh, Computer Dot Com, Shumail Arcade, Block 17, Gulistan-e-Johar, Karachi

**2. M/s Brown Trading Company**

Address: Office # 351, 3<sup>rd</sup> Floor, Al-Rehamn Trade Center, Opp. Sindh Madarsah, Shahara-e-Liquat, Karachi

**3. M/s Efficient Services**

Address: 1-A-10/8, Naziamabad No. 1 Near Azeemi Dawakhana, Karachi.



NO: AD(A&A)/01-03/2016-17/154  
SINDH CIVIL SERVICES ACADEMY  
GOVERNMENT OF SINDH

Karachi Dated: 5<sup>th</sup> June, 2017

M/S. BROWN TRADING COMPANY  
KARACHI

SUBJECT: SUPPLY OF FURNITURE & FIXTURE.

Reference: Your offer on Standard Bidding Documents (Item Rate) Tender, dated: 15-02-2017.

I am directed to refer to the agreement and performance security furnished in response to this Academy's letter of Acceptance vide letter NO:AD(A&A)/01-03/2016-17/135 dated: 25<sup>th</sup> May, 2017 and to state that the rate you offered for the following items are hereby accepted by Competent Authority.

| Sr. #       | Items Specifications                        | QTY | Rates Quoted (per item) | Total Amount |
|-------------|---|-----|-------------------------|--------------|
| 1           | Sofa Set, five seater 3+1+1 full cushion    | 03  | 32,500/-                | 97,500/-     |
| 2           | Class Room Desks, Wooden size 48"x15"x28.5" | 15  | 7,150/-                 | 107,250/-    |
| 3           | Book Shelf 60"x48"x18"                      | 02  | 14,300/-                | 28,600/-     |
| GRAND TOTAL |   |     |                         | 233,350/-    |

2. You are hereby directed to supply above said specified items as per quoted rates within 3 days from the issue of this work order.

**GHULAM MUSTAFA JUENJO)**  
Assistant Director (Admin & Budget)

Copy to:-

1. Managing Director SPPRA.
2. Accountant General, Sindh, Karachi
3. P.S to Secretary (G.A) S.G.A & C. D, Govt. of Sindh, Karachi.
4. P.S to Director General, Sindh Civil Services Academy, Government of Sindh, Karachi.

**GHULAM MUSTAFA JUENJO)**  
Assistant Director (Admin & Budget)



NO: AD(A&A)/01-03/2016-17/159  
SINDH CIVIL SERVICES ACADEMY  
GOVERNMENT OF SINDH

Karachi Dated: 07-06, 2017

**M/S. EFFICIENT SERVICES  
KARACHI**

**SUBJECT: SUPPLY OF FURNITURE & FIXTURE.**

**Reference:** Your offer on Standard Bidding Documents (Item Rate) Tender, dated: 15-02-2017.

I am directed to refer to the agreement and performance security furnished in response to this Academy's letter of Acceptance vide letter NO:AD(A&A)/01-03/2016-17/136 dated: 25<sup>th</sup> May, 2017 and to state that the rate you offered for 'Coat Hanger wooden single' amounting to Rs:2,900/- (Rupees: Two Thousand Nine Hundred Only) is hereby accepted by Competent Authority.

2. You are hereby directed to supply above said specified items as per quoted rates within 3 days from the issue of this work order.

**GHULAM MUSTAFA JUENJO)**  
Assistant Director (Admin & Budget)

**Copy to:-**

1. Managing Director SPPRA.
2. Accountant General, Sindh, Karachi
3. P.S to Secretary (G.A) S.G.A & C. D, Govt. of Sindh, Karachi.
4. P.S to Director General, Sindh Civil Services/Academy, Government of Sindh, Karachi.

**GHULAM MUSTAFA JUENJO)**  
Assistant Director (Admin & Budget)

## 1. GENERAL TERMS & CONDITIONS

### i. Bid Security

A bid Security, in the shape of a Bank Draft/Pay Order in favor of Director General, Sindh Civil Services Academy, Karachi, equivalent to 3% of the total cost of bid should be submitted along with the tender. Bid security of unsuccessful bidder will be released as soon contract is awarded to the successful bidder.

### ii. Performance Security

A performance security in shape of Bank draft / Pay order in favour of Director General Sindh Civil Services Academy, Karachi, equivalent to 5% of the total value of contract will be required to be submitted by successful bidder before placement of final contract.

### iii. Validity of the proposal

All proposal and price shall remain valid for a period of 90 days from the closing date of the submission of the proposal.

### iv. Currency

All currency in the proposal shall be quoted in Pakistan Rupees (PKR).

### v. Withholding Tax, Sales Tax and other Taxes

The responding organization is hereby informed that the Government shall deduct tax at the rate, as prescribed under the tax laws of Government of Pakistan and Government of Sindh, from all payments for services rendered by any responding organization who signs a contract with the Government. The Bidder will be responsible for all taxes on transactions and/or income, which may be levied by government. If bidder is exempted from any specific taxes, then it is requested to provide the relevant documents with the proposal.

## VI. OEM relationships & Warranties

- The foam used in furniture should have 10 years onsite warranty.
- The Fabric or leatherette should have minimum 3-years warranty.

## VII. Compliance to Specifications

The Bidder to provide information as per Annexure-A. Bidder should not propose any kind of refurbished equipments/components in their technical proposals.

## VIII. Financial Capabilities

The Bidder shall describe the financial position of its organization. Income Statement or Annual Report should be included in the detailed Technical proposal.

## IX. Penalty Clause

- It is of utmost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of supply within stipulated period Performance Security will be forfeited in favor of Sindh Civil Services Academy, Karachi.
- The Bidder will provide an affidavit that the firm has not been entangled in litigation with any client during the last 5 years.
- The Bidder will provide experience certificate of supplying items in relevant field.
- The Bidder will provide an affidavit that the firm has never been blacklisted by any Government Department.

X. **Delivery Time**  
Within 3 (three) days after issuance of purchase order

XI. **Payment Mode**

**PAYMENT TO BE MADE THROUGH A.G (SINDH) AFTER 100% SUPPLY OF CONTRACTED EQUIPMENT.**

## **2. INSTRUCTIONS FOR BIDDERS**

i. **Communication**

Enquiries regarding this Tender shall be submitted in writing/voice to:

**Assistant Director (Admin & Budget)**

'Sindh Civil Services Academy,

House # 8B/I, 23<sup>rd</sup> E-Street, Khayaban-e-Tanzeem, Phase-V, DHA, Karachi.

Phone: 021-99332656 Fax: 021-99332653.

ii. **Mode of Delivery and Address**

Technical & Financial proposals should be submitted at the address given below.

**DIRECTOR GENERAL,**

Sindh Civil Services Academy,

House # 8B/I, 23<sup>rd</sup> E-Street, Khayaban-e-Tanzeem, Phase-V, DHA, Karachi.

Phone: 021-99332656 Fax: 021-99332653.

Proposals shall be delivered by hand or courier so as to reach the address given above by the last date indicated for submission.

**PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.**

iii. **Submission of Proposal**

- The complete proposals should be submitted by 11:00 AM on 15<sup>th</sup> February, 2017 at the address given at 2(ii) above.
- The format for submission of proposal is attached as Annexure-B. **Please provide original brochures of all the equipment proposed.**

iv. **Opening of Proposals**

- The proposals submitted against the subject Tender will be opened on 15<sup>th</sup> February, 2017 at 11:30 AM in front of the Tender Committee of Sindh Civil Services Academy, Karachi.
- In case Government announces any public holiday on schedule dates, the tender will be submitted and opened on the next working day as per usual schedule in accordance with SPPRA Rules.

## *Evaluation and Comparison of Technical and Financial Bids*

Bidders who have been qualified on the basis of the preliminary evaluation shall be eligible for a detailed evaluation.

The Procuring agency will evaluate and compare the bids that have been determined to be substantially responsive. The evaluation will be performed assuming the Contract will be awarded to the Lowest Evaluated Bid for the supply of Computers.

### **NOTE: -**

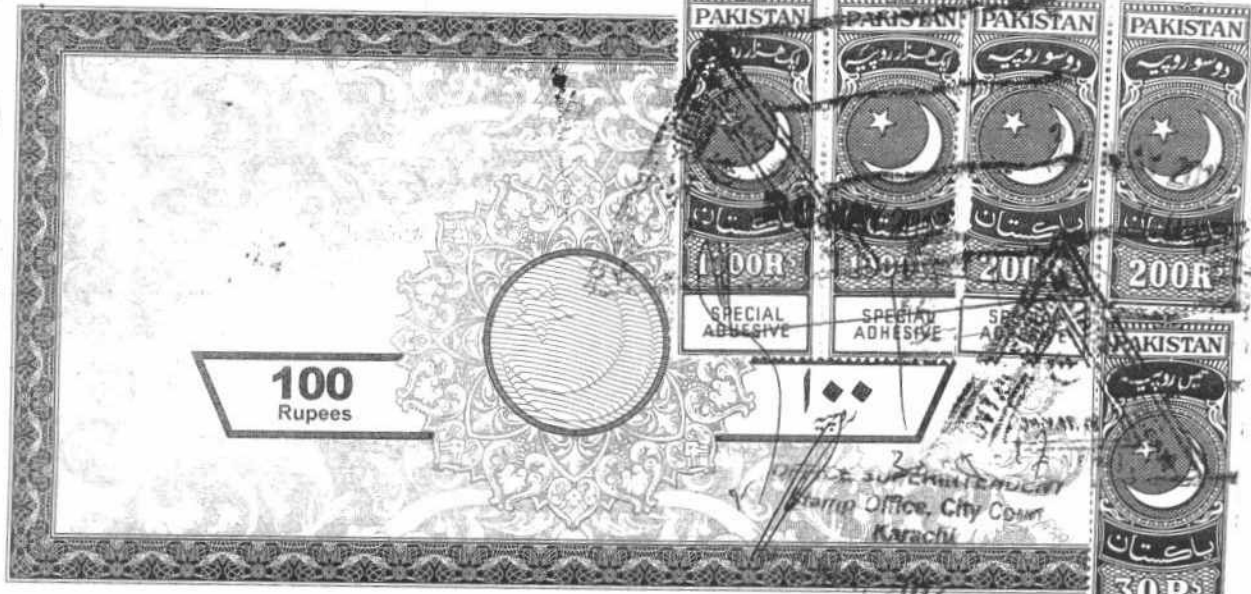
- Incomplete applications will not be considered.
- Any firm, which furnishes wrong information, will be liable for legal proceeding and if any contract is awarded, the same will be cancelled.
- Director General, Sindh Civil Services Academy, Karachi, reserves the right to accept or reject any or all proposals.
- Authority Letter, Nation Tax Number Certificate, Sales Tax Registration Certificate, photocopy of the CNIC of proprietor of company and the photocopy of cheque are must be required from Principal Company for product and vendor authentication.
- The tender must be filled on prescribed form without any alteration/over writing.
- Conditional tenders/bids will not be acceptable.
- Director General, Sindh Civil Services Academy, Karachi, reserves the right to increase or decrease the scope of work / number of items.
- Only companies registered with GST, SST and I. Tax shall be eligible to participate in the tender (proof of registration is required).
- Every page of this tender document should be signed and sealed by the bidder.
- The bidder shall be provide the samples of offered items.

### **Contacting the Procuring agency**

Any effort by a bidder to influence the Procuring agency in the Procuring agency's decisions in respect of bid evaluation, or Contract award will result in the rejection of the bidder's bid.

### **Procuring agency's Right to Accept the Bid or Reject the Bid**

The Procuring agency reserves the right to accept or reject the bid and to annul the bidding process at any time prior to award of Contract, without thereby incurring any liability to the bidder or any obligation to inform the bidder of the grounds for the Procuring agency's action.



Stamp vendor: ...  
132855

STC



### ARTICLES OF AGREEMENT

This Agreement made this 29th day of May 2017 between Sindh Public Procurement regulatory authority; hereinafter called the "Procuring Agency" , of the one part, and [M/s. Shahzaib Trading Company], hereinafter called the "Supplier of Furniture & Fixture Items".

Whereas the Procuring agency invited bids for certain goods and ancillary services, viz, supply of Furniture & Fixture and has accepted a bid by the Supplier for the supply of those goods and service in the sum of at Rs. 722,300/- (Seven Lac Twenty Two Thousand & Three Hundred).

#### Now this agreement witnesses as follows"


1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.
2. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
  - a) The bid form and the price schedule submitted by the bidder;
  - b) The schedule of requirements;
  - c) The technical specifications;
  - d) The general conditions of contract;
  - e) The special conditions of contract and;
  - f) The procuring agency's Notification of Award.
3. In consideration of the payments to be made to the by the procuring agency to the supplier as hereinafter mentioned, the supplier hereby consents with the procuring agency to provide the goods and services and to remedy defects there in accordance with all respects with the provision of the contract.





4. The procuring agency hereby consents to pay the supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by  **GHULAM MUSTAFA JUNEJO**  
Asstt. Director (Admin & Acis.)/1009 (for the Procuring agency)  
Sindh Civil Services Academy  
Government of Sindh, Karachi

Signed, sealed, delivered by Shahzaib Trading Company for the Supplier)



2018/11/15 11:11:11 AM

3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
  
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS, whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.



Signed, sealed, delivered by  GHULAM MUSTAFA JUNEJO  
As the Director (Admin & Accounts) (for the Procuring agency)  
Sindh Civil Services Academy  
Government of Sindh, Karachi

Signed, sealed, delivered by EFFICIENT SERVICES  
Fazhanul Haq the  (for the Supplier)  
4200-7082001-7  

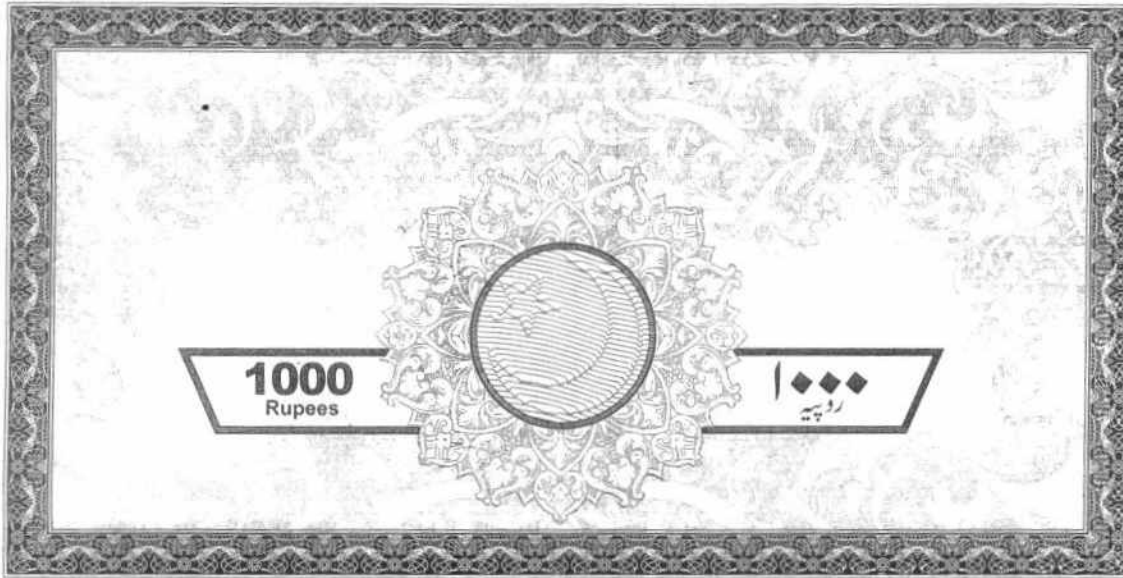

3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS, whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by  GHULAM MUSTAFA JUNEJO  
the Director (Admin & Accounts) (for the Procuring agency)  
Sindh Civil Services Academy  
Government of Sindh, Karachi

Signed, sealed, delivered by EFFICIENT SERVICES  
Farhanul Haq the  (for the Supplier)  
42100-7082001-7  






HANISH AHMAD STAMP VENDOR  
S.M. I.C. No. 29, Suit No. 223, 11nd Floor,  
Taha Plaza, City Courts, Karachi

30 MAY 2017

ISSUED TO: 28503 DATE: .....  
ISSUED TO WITH ADDRESS: Muhammad Waqar Khan Ajmer  
THROUGH WITH ADDRESS: Advocate High Court  
PURPOSE: Ledger No. 15113.HC  
VALUE RS. 1000  
STAMP VENDOR'S SIGNATURE: HANISH AHMAD

## Contract Agreement

THIS AGREEMENT made the on 2nd June 2017 between **SINDH CIVIL SERVICES ACADEMY, GOVERNMENT OF SINDH** (hereinafter called "the Procuring Agency") of the one part and **M/s ROOMM ENTERPRISES** (hereinafter called "the Supplier") of the other part:

WHEREAS the Procuring agency invited bids for certain goods Supply of Furniture & Fixture and has accepted a bid by the Supplier for the supply of Furniture & Fixture in the sum of Rs. 233350/- (in words) **TWO HUNDRED AND THIRTY THREE THOUSAND AND THREE HUNDRED AND FIFTY ONLY** (hereinafter called "the Contract Price")

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are Respectively assigned to them in the Conditions of Contract referred to.
2. The following document shall be deemed to form and be read and construed as part of this agreement
  - a) The bid form and price schedule submitted by the bidder.
  - b) The schedule of requirement
  - c) The technical specification
  - d) The general conditions of contract.
  - e) The special general conditions of contract
  - f) The procuring agency's notification of award.





2. In consideration of the payments to be made by the Procuring agency to the Supplier As hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to Provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract


3. The Procuring agency hereby covenants to pay the Supplier in consideration of the Provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

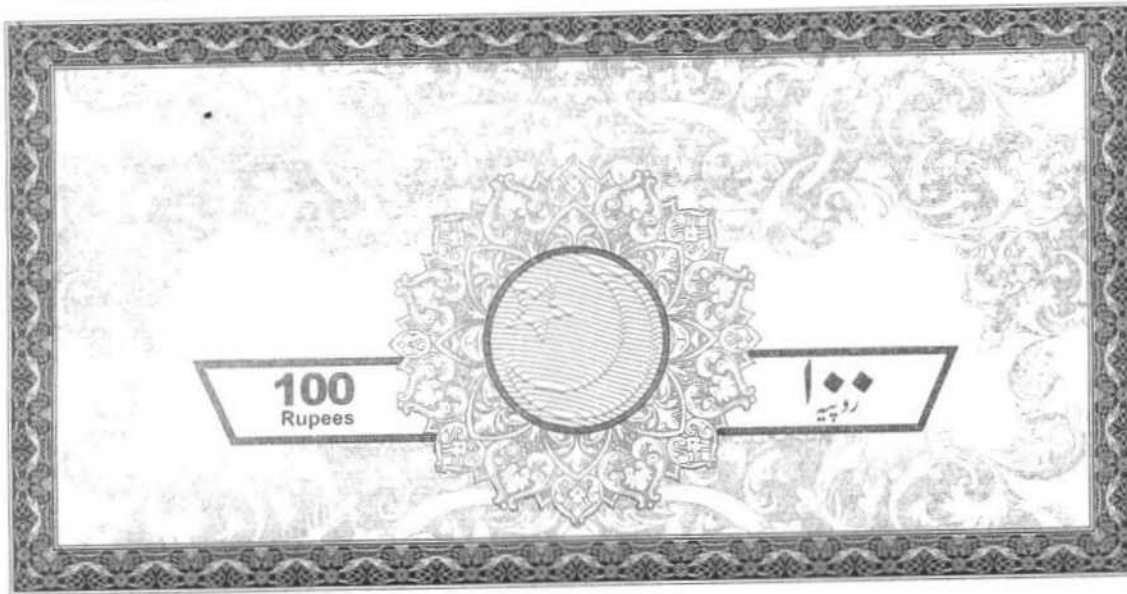
IN WITNESS whereof the parties hereto have caused this Agreement to be executed in Accordance with their respective laws the day and year first above written.

Witnesses :-

Sealed Signed Delivered by  the SHUHAIM MUSTAFA JUNEJO  
Asst. Director (Admin & Acq.)/GDO  
Sindh Civil Services Academy (for the Procuring  
Government of Sindh, Karachi

Sealed Signed Delivered by  the Bronhi  
Company (for the supplier)





05 JUN 2017

MOHAMMAD UMER STAMP VENDOR  
Lic # 14, Shop # 114, New Ruby Center  
Talpur Road, Boulton Market, Karachi.

S.No. ....  
Issue to with Address .....  
Through with Address .....  
Purpose .....  
Value Rs. ....  
Stamp Vendor's Signature .....  
(NOT USE FOR FREE WILL & DIVORCE PURPOSE)  
Vendor Not. No. ....

## CONTRACT AGREEMENT

THIS AGREEMENT made the Eighth (08<sup>th</sup>) day of June 2017  
between Director General, Sindh Civil Services Academy (hereinafter called the "Procuring agency") of the one part and M/S Efficient Services of Karachi, Pakistan (hereinafter called "the Supplier") of the other part:




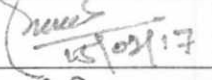

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz., Supply of Furniture and Fixture has accepted a bid by the Supplier for the supply of those goods and services in the sum of Rs. 2,900/- (Rupees two thousand nine hundred only) (hereinafter called "the Contract Price").

### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - a) the Bid Form and the Price Schedule submitted by the Bidder;
  - b) the Schedule of Requirements;
  - c) the Technical Specifications;
  - d) the General Conditions of Contract;
  - e) the Special Conditions of Contract; and
  - f) the Procuring agency's Notification of Award.

# ATTENDANCE SHEET

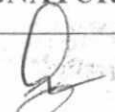
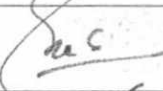
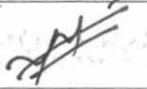
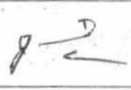

MEETING OF PROCUREMENT COMMITTEE FOR THE OPENING OF  
THREE TENDERS OF SINDH CIVIL SERVICES ACADEMY ON 15.02.2017.

| <u>S.NO</u> | <u>NAME</u>      | <u>DESIG.</u>      | <u>DEPT.</u>       | <u>MOBILE<br/>NUMBER</u> | <u>SIGNATURE</u>  |
|-------------|------------------|--------------------|--------------------|--------------------------|---|
| <u>1.</u>   | AMIR KHORSHID    | Director<br>SCSA   | SCSA               | 0314-2020845             |              |
| <u>2.</u>   | Musavvat Memon   | Dy. Dir.           | Director<br>Indus. | 0304-4897299             |              |
| <u>3.</u>   | Jamshad Ahmad    | Supt. SCSA         | SCSA               | 0322-2141544             |              |
| <u>4.</u>   | G. Mustafa Jamil | Asst. Dir.<br>SCSA | (SCSA)             | 0300-9256914             | <br>15/02/17 |
| <u>5.</u>   | Qasim Ali        | SO (BAF-IV)        | F.D                | 0300-2936240             |              |



# ATTENDANCE SHEET

FOLLOW UP MEETING OF PROCUREMENT COMMITTEE TO EXAMINE  
THREE TENDERS OF SINDH CIVIL SERVICES ACADEMY ON 14.03.2017.

| S.# | NAME                | DESIG.      | DEPT.                     | MOBILE NUMBER | SIGNATURE   |
|-----|---------------------|-------------|---------------------------|---------------|---|
| 1   | AMIR KHURSHID       | Director    | SCSA                      | 0314-2020845  |  |
| 2   | Eshwar Mustafa      | Asst. Dir.  | SCSA                      | 0300-9256919  |  |
| 3   | M/LISARRAT MOKHTAR. | Dy. Dir.    | Directorate<br>Industries | 0304-4897299  |  |
| 4   | Jimsoo Akhrot       | Sp. (B17)   | SCA/CO                    | 0333-2141544  |  |
| 5   | Qurbana Akh         | Sr (BAF-IV) | F.D                       | 03002936240   |  |

## BID EVALUATION REPORT

1. Name of Procuring Agency: **Sindh Civil Services Academy, Government of Sindh**

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2. Tender Reference No: **AD (A&A) /01-03/2016-17**

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3. Tender Description/Name of work/item: **Furniture & fixture**

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4. Method of Procurement: **Single stage two envelope**

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5. Tender Published: **Dawn, dated 27-01-2017 Jang, 26-01-2017 and Kawish 26-01-2017 –SPPRA  
ID No. 31359**

6. Total Bid documents Sold; **Four**

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7. Total Bids Received: \_\_\_\_\_ **Four**

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8. Technical Bid Opening date: (if applicable) **15-02-2017**

9. No. of Bid technically qualified (if applicable): \_\_\_\_\_ **03**

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10. Bid(s) Rejected: \_\_\_\_\_ **01**

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11. Financial Bid Opening date: \_\_\_\_\_ **19-04-2017**

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### 12. Bid Evaluation Report:

| <i>S No</i> | <i>Name of Firm or Bidder</i> | <i>Cost offered by the Bidder</i> | <i>Ranking in terms of cost</i> | <i>Comparison with Estimated cost</i> | <i>Reasons for acceptance/rejection</i>      | <i>Remarks</i> |
|-------------|-------------------------------|-----------------------------------|---------------------------------|---------------------------------------|--|----------------|
| 0           | 1                             | 2                                 | 3                               | 4                                     | 5  | 6              |
| 1.          | M/S Brown Ltd Co.             | Comparative statement attached    |                                 |                                       | Accepted for item No.5,15 & 16 being lowest. |                |
| 2.          | M/S efficient Services        | Comparative statement attached    |                                 |                                       | Accepted for item No.7 being lowest.         |                |



| <i>S No</i> | <i>Name of Firm or Bidder</i> | <i>Cost offered by the Bidder</i> | <i>Ranking in terms of cost</i> | <i>Comparison with Estimated cost</i> | <i>Reasons for acceptance/rejection</i>                                | <i>Remarks</i> |
|-------------|-------------------------------|-----------------------------------|---------------------------------|---------------------------------------|--|----------------|
| 0           | 1                             | 2                                 | 3                               | 4                                     | 5  | 6              |
| 3.          | M/S Shahzaib Trading Co.      | Comparative statement attached    |                                 |                                       | Accepted for item No.1,2,3,4,6,8,9,10,11,12,13,14,and 17 being lowest. |                |

  
**Qurban Ali Jamali**  
 Section Officer (B&E-IV)  
 Finance Department  
 Govt. of Sindh  
 Member

  
**Mr. Muhammad Ayub**  
 Section Officer (G)  
 S.G.A. & C.D  
 Govt. of Sindh  
 Member

  
**Mr. Mušrrat Mokhtar**  
 Deputy Director  
 Industries Department  
 Govt. of Sindh  
 Member

  
**Ghulam Mustafa Junejo**  
 Assistant Director  
 Admin & accounts  
 (S.C.S.A)  
 Member/ Secretary

  
**Amir Khurshid**  
 Director (Admin)  
 Sindh Civil Services Academy  
 Govt. of Sindh  
 Chairman


**BIDDER'S ELIGIBILITY/QUALIFICATION REPORT**NIT No. SPPRA Sr. No.: 31359Method of Procurement: SINGLE STAGE TWO ENVELOPEName of work: SUPPLY OF FURNITURE & FIXTUREDate of opening: 15<sup>TH</sup> FEBRUARY, 2016*Eligibility/Qualification Criteria:*

| SR. # | Eligibility/Qualification Criteria   | Bidders Name               |                         |                               |                               |
|-------|--|----------------------------|-------------------------|-------------------------------|-------------------------------|
|       |  | M/s. Brown Trading Company | M/s. Efficient Services | M/s. Shahzaib Trading Company | M/s. H.U Engineering Services |
| 1     | NTN  | Yes                        | Yes                     | Yes                           | Yes                           |
| 2     | Sales Tax Registration   | Yes                        | Yes                     | Yes                           | Yes                           |
| 3     | Registration with Sindh Revenue  | Yes                        | No                      | Yes                           | Yes                           |
|       | <b>QUALIFICATION CRETERIA</b>  |                            |                         |                               |                               |
| 4     | Experience of relevant field   | Yes                        | Yes                     | Yes                           | Yes                           |
| 5     | Turnover of at least last 3 years  | Yes                        | Yes                     | Yes                           | Yes                           |
| 6     | Bid documents are signed, named and stamped by the authorized person of the firm along with authorization letter | Yes                        | Yes                     | Yes                           | No                            |
| 7     | Any other factor deemed to be relevant by the procuring agency subject to provision of Rule - 44                 |                            |                         |                               |                               |
|       | a) CNIC of proprietor of company   | Yes                        | Yes                     | Yes                           | Yes                           |
|       | b) Photocopy of cheque   | No                         | No                      | Yes                           | No                            |
|       | c) samples of offered items  | Yes                        | Yes                     | Yes                           | Yes                           |
|       | d) Delivery Time   | Yes                        | Yes                     | Yes                           | Not mentioned                 |
|       | e) (Within 7 (seven) days after issuance of purchase order)  |                            |                         |                               |                               |
|       | f) Financial position (Income statement or annual report)  | Yes                        | Yes                     | Yes                           | Yes                           |
|       | <b>TECHNICAL SPECIFICATIONS</b>  |                            |                         |                               |                               |
|       | I. Officers Executive Table Wooden with Top Glass size 72"x36" With Side Rack                                    | Yes                        | Yes                     | Yes                           | Yes                           |
|       | II. Officers Executive Table Wooden with Top Glass & side Rack, 60" x 36"  | Yes                        | Yes                     | Yes                           | Yes                           |
|       | III. Officers Executive Revolving Chairs   | Yes                        | Yes                     | Yes                           | Yes                           |
|       | IV. Visitor Fixed Chair, Wooden with cushion   | Yes                        | Yes                     | Yes                           | Yes                           |
|       | V. Sofa Set, five seater 3+1+1 full cushion  | Yes                        | Yes                     | Yes                           | Yes                           |
|       | VI. Centre Table 24" x 40"   | Yes                        | Yes                     | Yes                           | Yes                           |
|       | VII. Coat Hanger wooden single   | Yes                        | Yes                     | Yes                           | Yes                           |
|       | VIII. Almirah Wooden 72" x 60"   | Yes                        | Yes                     | Yes                           | Yes                           |
|       | IX. Conference Table size 120" x 48"   | Yes                        | Yes                     | Yes                           | Yes                           |


| SR. # | Eligibility/Qualification Criteria                         | Bidders Name               |                         |                               |                               |
|-------|--|----------------------------|-------------------------|-------------------------------|-------------------------------|
|       |  | M/s. Brown Trading Company | M/s. Efficient Services | M/s. Shahzaib Trading Company | M/s. H.U Engineering Services |
|       | X. Revolving Chair for Committee Room, wooden with cushion | Yes                        | Yes                     | Yes                           | Yes                           |
|       | XI. Staff Table, small size 48" x 30" with Top Glass       | Yes                        | Yes                     | Yes                           | Yes                           |
|       | XII. Staff cushion chairs Wooden                           | Yes                        | Yes                     | Yes                           | Yes                           |
|       | XIII. Computer Tables 24" x 36" standard size              | Yes                        | Yes                     | Yes                           | Yes                           |
|       | XIV. Class Room Revolving Chairs cushion Wooden            | Yes                        | Yes                     | Yes                           | Yes                           |
|       | XV. Class Room Desks, Wooden size 48"x15"x28.5"            | Yes                        | Yes                     | Yes                           | Yes                           |
|       | XVI. Book Shelf 60"x48"x18"                                | Yes                        | Yes                     | Yes                           | Yes                           |
|       | XVII. Rostrum 24"x24"x48"                                  | Yes                        | Yes                     | Yes                           | Yes                           |
| 10    | <b>QUALIFIED / DISQUALIFIED</b>                            |                            |                         |                               |                               |

  
 Member  
 Finance Department  
 Govt. of Sindh

  
 Mr. Musrrat Mukhtar  
 Deputy Director  
 Industries Department  
 Govt. of Sindh  
 Member

  
 Mr. Jamshaid Ahmed  
 Superintendent,  
 S.G.A. & C.D  
 Govt. of Sindh  
 Member

  
 Ghulam Mustafa Junejo  
 Assistant Director  
 Admin & accounts  
 (S.C.S.A)  
 Member/ Secretary

  
 Amir Khurshid  
 Director (Admin)  
 Sindh Civil Services Academy  
 Govt. of Sindh  
 Chairman

**MINUTES OF THE PROCUREMENT COMMITTEE FOR EVALUATION OF  
BIDS RECEIVED AGAINST THREE TENDERS**

Sindh Civil Services Academy (SCSA), Government of Sindh had published Notice Inviting Tenders in leading news papers Jang, Kawish, Ummat and Dawn dated: 27<sup>th</sup> January, 2017, 26<sup>th</sup> January, 2017, 23<sup>rd</sup> January, 2017 and 27<sup>th</sup> January, 2017 respectively, to purchase following items for the Academy. The Procurement Committee, notified by the SGA&CD vide No: SO(CTC)SGA&CD/Misc/2016(SCSA) dated 27<sup>th</sup> October, 2016 has, therefore, opened the following three Tenders on 15<sup>th</sup> February, 2017 in the office of Sindh Civil Services Academy, Karachi.

1. Tender No:AD(A&A)/01-03/2016-17 for Supply of Furniture & Fixture
2. Tender No:AD(A&A)/01-04/2016-17 for Supply of Computer Equipment / Hardware.
3. Tender No:AD(A&A)/01-05/2016-17 for Supply of Machinery & Equipment

In continuation of the above, the follow up meeting of the Procurement Committee was held on 14<sup>th</sup> March, 2017 in the office of SCSA to examine the above bids received in this Academy on 15-02-2017.

The Committee discussed each item in detail. The specification and other requirements like delivery time etc were also examined and following decisions have been taken accordingly:-

**TENDER NO:AD(A&A)/01-03/2016-17 FOR SUPPLY OF FURNITURE & FIXTURE**

**Tender documents sold** - **4 Nos.**  
**Tender documents received** - **4 Nos.**

- Item No. 01: **Officers Executive Table Wooden with Top Glass size 72" x 36" With Side Rack**  
Item No. 02: **Officers Executive Table Wooden with Top Glass & side Rack, 60" x 36"**  
Item No. 03: **Officers Executive Revolving Chairs**  
Item No. 04: **Visitor Fixed Chair, Wooden with Cushion**  
Item No. 05: **Sofa Set, Five Seater 3+1+1 Full Cushion**  
Item No. 06: **Center Table 24" x 40"**  
Item No. 07: **Coat Hanger Wooden Single**  
Item No. 08: **Almirah Wooden 72" x 60"**  
Item No. 09: **Conference Table size 120" x 48"**  
Item No. 10: **Revolving Chair for Committee Room, Wooden with Cushion**  
Item No. 11: **Staff Table, small size 48" x 30" with Top Glass**  
Item No. 12: **Staff Cushion Chairs Wooden**  
Item No. 13: **Computer Tables 24" x 36" standard size**



- Item No. 14: **Classroom Revolving Chairs Cushion Wooden**  
Item No. 15: **Classroom Desks, Wooden size 48"x15"x28.5"**  
Item No. 16: **Book Shelf 60"x 48"x 18"**  
Item No. 17: **Rostrum 24"x 24"x 48"**

Four bidders, M/S. Brown Trading Company, M/S. Efficient Services, M/S Shahbaz Trading Company and H.U Engineering Services have submitted their offers to supply the above items. Out of these four bidders, one bidder, M/S H.U Engineering Services has not fulfilled the required conditions of the Tender Documents. Therefore, the Committee has decided not to open the financial bid of M/S H.U Engineering Services and to open the Financial Bids of the remaining three suppliers as they have submitted their bids as per requirements. (Annexure-I)

**TENDER NO:AD(A&A)/01-04/2016-17 FOR SUPPLY OF COMPUTER  
EQUIPMENT / HARDWARE**

**Tender documents sold** - **5 Nos.**  
**Tender documents received** - **3 Nos.**

**Item No. 01: Minitower PC (Branded HP, ACER, DELL, and FIJETSU)**

Only two bidders, M/S Roomi Enterprises and M/S Fatemi, out of three have submitted their offer to supply above items as per the requirements. Hence, the Committee decided to open the financial bid of the above two suppliers.

**Item No. 02: Printers (Black Laser Printer)**

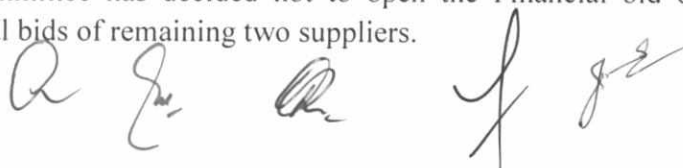
All three bidders, M/S Roomi Enterprises, M/S Gemco and M/S Fatemi have submitted their offer to supply the above item. However, M/s. GEMCO has indicated delivery time period of 6-8 weeks after receiving of purchase / work order which does not fulfill the requirement as laid down in 1(X) of General Terms & Conditions of Tender Documents. Therefore, the Committee has decided not to open the financial bid of M/s. GEMCO, and will open the financial bids of remaining two suppliers.

**Item No. 03: Laptop**

Only two bidders, M/S Roomi Enterprises and M/S Fatemi, out of three have submitted their offer to supply above items and fulfill the requirement. Therefore, the Committee has decided to open the financial bids of the above two suppliers.

**Item No. 04: Colour Laser Printers**

All three bidders, M/S Roomi Enterprises, M/S Gemco and M/S Fatemi have submitted their offer to supply the above item. However, M/s. GEMCO has indicated the delivery time period of 6-8 weeks after receiving of purchase / work order which does not fulfill the requirement as laid down in 1(X) of General Terms & Conditions of Tender Documents. Therefore, the Committee has decided not to open the Financial bid of M/s. GEMCO, and will open the financial bids of remaining two suppliers.



**Item No. 05: Flatbed Scanner**

All three bidders, M/S Roomi Enterprises, M/S Gemco and M/S Fatemi have submitted their offer to supply the above item. However, M/s. GEMCO has indicated the delivery time period of 6-8 weeks after receiving of purchase / work order which does not fulfill the requirement as laid down in 1(X) of General Terms & Conditions of Tender Documents. Therefore, the Committee has decided not to open the financial bid of M/s. GEMCO, and will open the financial bids of remaining two suppliers. (Annexure-II)

**TENDER NO:AD(A&A)/01-05/2016-17 FOR SUPPLY OF MACHINERY & EQUIPMENT**

**Tender documents sold** - **8 Nos.**  
**Tender documents received** - **6 Nos.**

**Item No. 01: Air Conditioner (1.5 ton) (Split Air Conditioner)**

Only four bidders, M/S Roomi Enterprises, M/S Commerce Aid & Services, M/S Efficient Services and M/S Amisco, out of six have submitted their offer to supply the above item as per requirement. However, M/s. Commerce Aids & Services has indicated more than one item or given alternate offer which is in violation of Para No. 7 of the Tender Documents. Therefore, the Committee has decided not to open the financial bid of M/s. Commerce Aids, and will open the financial bids of remaining three suppliers.

**Item No. 02: Floor Standing Air Conditioner**

Only four bidders, M/S Roomi Enterprises, M/S Commerce Aid & Services, M/S Efficient Services and M/S Amisco, out of six have submitted their offer to supply above item as per requirement. However, M/s. Amisco has indicated 4-Tons air conditioner as against 2-Tons which is violation of the Tender Documents. Hence, the Committee has decided not to open the financial bid of M/s. AMISCO at the time of opening of Financial Bid, and will open the financial bids of remaining three suppliers.

**Item No. 03: Standby Generator (New)**

Only two bidders, M/S Roomi Enterprises, and M/S Efficient Services, out of six have submitted their offer to supply the above item as per requirement. Hence the Committee has decided to open the financial bids of the above two suppliers.

**Item No. 04: Smart Interactive Board**

Only three bidders, M/S Roomi Enterprises, M/S Commerce Aid & Services, and M/S Efficient Services, out of six have submitted their offer to supply the above item as per requirement. However, M/s. Commerce Aids & Services has indicated more than one item or given alternate offer which is in violation of Para No. 7 of the Tender Documents. Therefore, the Committee has decided not to open the financial bid of M/s. Commerce Aids, and will open the financial bids of remaining two suppliers.



Item No. 05: **Fax Machine**

Only four bidders, M/S Roomi Enterprises, M/S Commerce Aid & Services, M/S Efficient Services and M/S Gemco, out of six have submitted their offer to supply above item as per requirement. However, M/s. GEMCO has indicated delivery time period of 6-8 weeks after receiving of purchase / work order which does not fulfill the requirements as laid down in 1(X) of General Terms & Conditions of Tender Documents. Therefore, the Committee has decided not to open the financial bid of M/s. GEMCO, and will open the financial bids of remaining three suppliers.

Item No. 06: **Water Dispenser**

Only four bidders, M/S Roomi Enterprises, M/S Commerce Aid & Services, M/S Efficient Services and M/S Amisco, out of six have submitted their offer to supply the above item as per requirement. Hence the Committee has decided to open the financial bid of the above four suppliers.

Item No. 07: **Microwave Oven**

Only four bidders, M/S Roomi Enterprises, M/S Commerce Aid & Services, M/S Efficient Services and M/S Amisco, out of six have submitted their offer to supply above item as per requirement. Hence the Committee has decided to open the financial bids of the above four suppliers.

Item No. 08: **Sound System**

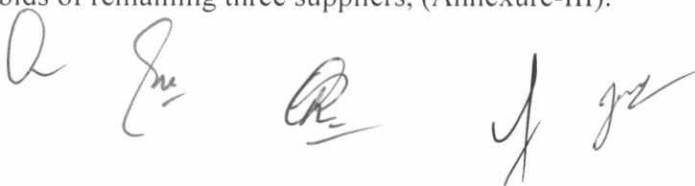
Only three bidders, M/S Roomi Enterprises, M/S Commerce Aid & Services, and M/S Efficient Services, out of six have submitted their offer to supply above item as per requirement. Hence the Committee has decided to open the financial bids of the above three suppliers.



Item No. 09: **Photocopier**

Only three bidders, M/S Roomi Enterprises, M/S O&A Business Machines, and M/S Gemco, out of six have submitted their offer to supply above item as per requirement. However, M/s. GEMCO and M/S O&A Business Machines have indicated delivery time period of 6-8 weeks and 30-days respectively, after receiving of purchase / work order which does not fulfill the requirement as laid down in 1(X) of General Terms & Conditions of Tender Documents. Therefore, the Committee has decided not to open the financial bid of M/s. GEMCO and M/S O&A Business Machines, and will open the financial bids of remaining one supplier.


Item No. 10: **LED TV (LG or Equivalent)**

Only four bidders, M/S Roomi Enterprises, M/S Commerce Aid & Services, M/S Efficient Services and M/S Amisco, out of six have submitted their offer to supply the above item as per requirement. However, M/s. Commerce Aids & Services has indicated more than one items or given alternate offer which is in violation of Para No. 7 of the Tender Documents. Therefore, the Committee has decided not to open the financial bid of M/s. Commerce Aids, and will open the financial bids of remaining three suppliers, (Annexure-III).



  
  
Deputy Secretary  
Finance Department  
Govt. of Sindh  
Member

  
**Musrrat Mukhtar**  
Deputy Director  
Industries Department  
Govt. of Sindh  
Member

  
**Mr. Jamshaid Ahmed**  
Superintendent,  
S.G.A. & C.D  
Govt. of Sindh  
Member

  
**Ghulam Mustafa Junejo**  
Assistant Director  
Admin & accounts  
(S.C.S.A)  
Member/ Secretary

  
**Amir Khurshid**  
Director (Admin)  
Sindh Civil Services Academy  
Govt. of Sindh  
Chairman

**MINUTES OF THE PROCUREMENT COMMITTEE FOR BIDS RECEIVED  
AGAINST THREE TENDERS**

Sindh Civil Services Academy (SCSA), Government of Sindh had published the Notice Inviting Tenders in leading news papers Jang, Kawish, Ummat and Dawn dated: 27<sup>th</sup> January, 2017, 26<sup>th</sup> January, 2017, 23<sup>rd</sup> January, 2017 and 27<sup>th</sup> January, 2017 respectively, to purchase following items for the Academy. The Procurement Committee which was notified by the SGA&CD vide No: SO(CTC)SGA&CD/Misc/2016(SCSA) dated 27th October, 2016 had, therefore, opened the following three Tenders on 15th February, 2017 in the office of Sindh Civil Services Academy, Karachi.

1. Tender No:AD(A&A)/01-03/2016-17 for Supply of Furniture & Fixture
2. Tender No:AD(A&A)/01-04/2016-17 for Supply of Computer Equipment / Hardware.
3. Tender No:AD(A&A)/01-05/2016-17 for Supply of Machinery & Equipment

Subsequently, the follow up meeting of the Procurement Committee was held on 14th March, 2017 in the office of SCSA for Technical Evaluation of the above bids received in this Academy on 15-01-2017. Moreover, the Bids Technical Evaluation Report and the Minutes of its meeting (14th March, 2017) were also hosted on SPPRA website on 10th April, 2017 accordingly.

In continuation of above, the Procurement Committee held its meeting today on 19th April, 2017 at 11:30 AM in the office of SCSA to open the Financial Bids of the firms who were technically qualified as mentioned above.

The meeting started with the recitation from the Holy Quran. The list of participants of the Procurement Committee is attached. The Financial Bids were opened in front of all bidders present in SCSA office; list of the Bidders present during this process is attached herewith. The Procurement Committee thoroughly checked the Financial Bids of each Firm and concluded as under:-



**TENDER NO:AD(A&A)/01-03/2016-17 FOR SUPPLY OF FURNITURE & FIXTURE**

The Financial Bids of three bidders; M/S. Brown Trading Company, M/S. Efficient Services, and M/S Shahbaz Trading Company were opened. The rates quoted by these firms are as under:-

| 1     | 2   | 3  | 4                                       | 5  | 6          |
|-------|---|--|---|--|------------|
| Sr. # | Items Specifications  | Rates Quoted by M/S. Brown Trading Company | Rates Quoted by M/S. Efficient Services | Rates Quoted by M/S Shahbaiz Trading Company | Lowest Bid |
| 1     | Officer Executive Table wooden with Top Glass size 72"x36" & side Rack. | 25,350/-                                   | 37,900/-                                | 24,440/-                                     | 24,440/-   |
| 2     | Officers Executive Table Wooden with Top Glass & side Rack, 60" x 36"   | 24,050/-                                   | 29,900/-                                | 18,840/-                                     | 18,840/-   |
| 3     | Officers Executive Revolving Chairs                                     | 12,350/-                                   | 14,900/-                                | 11,340/-                                     | 11,340/-   |
| 4     | Visitor Fixed Chair, Wooden with Cushion                                | 4,940/-                                    | 7,490/-                                 | 4,140/-                                      | 4,140/-    |
| 5     | Sofa Set, Five Seater 3+1+1 Full Cushion                                | 32,500/-                                   | 69,000/-                                | 33,750/-                                     | 32,500/-   |
| 6     | Center Table 24" x 40"  | 10,400/-                                   | 21,900/-                                | 7,400/-                                      | 7,400/-    |
| 7     | Coat Hanger Wooden Single   | 3,900/-                                    | 2,900/-                                 | 2,950/-                                      | 2,900/-    |
| 8     | Almirah Wooden 72" x 60"  | 32,500/-                                   | 42,900/-                                | 19,000/-                                     | 19,000/-   |
| 9     | Conference Table size 120" x 48"  | 46,800/-                                   | 59,900/-                                | 32,000/-                                     | 32,000/-   |
| 10    | Revolving Chair for Committee Room, Wooden with Cushion                 | 8,450/-                                    | 8,950/-                                 | 5,400/-                                      | 5,400/-    |
| 11    | Staff Table, small size 48" x 30" with Top Glass                        | 7,800/-                                    | 8,900/-                                 | 5,300/-                                      | 5,300/-    |
| 12    | Staff Cushion Chairs Wooden   | 4,940/-                                    | 6,900/-                                 | 2,140/-                                      | 2,140/-    |
| 13    | Computer Tables 24" x 36" standard size                                 | 5,850/-                                    | 11,400/-                                | 5,100/-                                      | 5,100/-    |
| 14    | Classroom Revolving Chairs Cushion Wooden                               | 5,850/-                                    | 6,900/-                                 | 5,100/-                                      | 5,100/-    |
| 15    | Classroom Desks, Wooden size 48"x15"x28.5"                              | 7,150/-                                    | 11,900/-                                | 7,500/-                                      | 7,150/-    |
| 16    | Book Shelf 60"x 48"x 18"  | 14,300/-                                   | 14,900/-                                | 17,900/-                                     | 14,300/-   |
| 17    | Rostrum 24"x 24"x 48"   | 15,600/-                                   | 11,500/-                                | 6,000/-                                      | 6,000/-    |

Column No. 6 in the above chart indicates the name of the Bidder given lowest rates, thus the Procurement Committee has decided to recommend the award of contract to the successful bidders according to specifications and terms & condition of the Tender Documents.

**TENDER NO:AD(A&A)/01-04/2016-17 FOR SUPPLY OF COMPUTER EQUIPMENT /  
HARDWARE**

**Item No. 01: Minitower PC (Branded HP, ACER, DELL, and FIJETSU)**

Financial Bids of two firms; M/S Roomi Enterprises and M/S Fatemi Impex for supply of Minitower PC (Branded HP, ACER, DELL, and FIJETSU) were opened. The rates quoted by these firms are as under:-

| Sr. # | Items Specifications        | Rates Quoted by M/S. Roomi Enterprises | Rates Quoted by M/S. Fatemi Impex. | Successful Bidder |
|-------|-----------------------------|--|------------------------------------|-------------------|
| 1     | Minitower PC (Branded DELL) | 77,000/-                               | 67,553/-                           | 67,553/-          |

M/S. Fatemi Impex has given the lowest bid of Rs. 67,553/-, thus the Procurement Committee has decided to recommend the award of contract to the above successful bidder M/S Fatemi Impex to supply Minitower PC (Branded) at the rate of Rs 67,553/- according to the specifications and terms & condition of the Tender Documents.

**Item No. 02: Printers (Black Laser Printer)**

Financial Bids of two firms; M/S Roomi Enterprises and M/S Fatemi Impex for supply of Printers (Black Laser Printer) were opened. The rates quoted by these firms are as under:-

| Sr. # | Items Specifications           | Rates Quoted by M/S. Roomi Enterprises | Rates Quoted by M/S. Fatemi Impex. | Successful Bidder |
|-------|--------------------------------|--|------------------------------------|-------------------|
| 1     | Printers (Black Laser Printer) | 24,000/-                               | Not Applicable                     | 24,000/-          |

M/S. Fatemi Impex has quoted more than one rates or given alternate rates in the Financial Bid, which is in violation of Para No.7 of the Tender Documents. Therefore, the Procurement Committee has unanimously decided not to consider the bid of M/S Fatemi Impex. Besides, only one bid is available now, thus the Procurement Committee has decided to recommend the award of contract to the successful bidder M/S Roomi Enterprises for supplying of Printers (Black Laser Printer) at the rate of Rs. 24,000/- according to the specifications and terms & condition of the Tender Documents.

**Item No. 03: Laptop**

Financial Bids of two firms; M/S Roomi Enterprises and M/S Fatemi for supply of Laptop were opened. The rates quoted by these firms are as under:-

| Sr. # | Items Specifications | Rates Quoted by M/S. Roomi Enterprises | Rates Quoted by M/S. Fatemi Impex. | Successful Bidder |
|-------|----------------------|--|------------------------------------|-------------------|
| 1     | Laptop               | 120,000/-                              | Not Applicable                     | 120,000/-         |

M/S. Fatemi Impex has quoted more than one rates or given alternate rates in the Financial Bid, which is in violation of Para No. 7 of the Tender Documents. Therefore, the Procurement



Committee has unanimously decided not to consider the bid of M/S Fatemi Impex. Besides, only one bid is available now. Moreover, only one brand was mentioned for the laptop, thus the Procurement Committee has decided to cancel / drop the bid for supplying of Laptop item.

**Item No. 04: Colour Laser Printers**

Financial Bids of two firms; M/S Roomi Enterprises and M/S Fatemi for supply of Colour Laser Printers were opened. The rates quoted by these firms are as under:-

| Sr. # | Items Specifications  | Rates Quoted by M/S. Roomi Enterprises | Rates Quoted by M/S. Fatemi Impex. | Successful Bidder |
|-------|-----------------------|--|------------------------------------|-------------------|
| 1     | Colour Laser Printers | 33,000/-                               | 34,000/-                           | 33,000/-          |

M/S Roomi Enterprises has given the lowest bid, thus the Procurement Committee has decided to recommend the award of contract to the successful bidder M/S Roomi Enterprises to supply Colour Laser Printers at the rate of Rs. 33,000/- according to the specifications and terms & condition of the Tender Documents.

**Item No. 05: Flatbed Scanner**

Financial Bids of two firms; M/S Roomi Enterprises and M/S Fatemi for supply of Flatbed Scanner were opened. The rates quoted by these firms are as under:-

| Sr. # | Items Specifications | Rates Quoted by M/S. Roomi Enterprises | Rates Quoted by M/S. Fatemi Impex. | Successful Bidder |
|-------|----------------------|--|------------------------------------|-------------------|
| 1     | Flatbed Scanner      | 37,500/-                               | 35,685/-                           | 35,685/-          |

M/S. Fatemi Impex has given the lowest bid, thus the Procurement Committee has decided to recommend the award of contract to the successful bidder; M/S Fatemi Impex to supply Flatbed Scanner at the rate of Rs. 35,685/- according to the specifications and terms & condition of the Tender Documents.

**TENDER NO:AD(A&A)/01-05/2016-17 FOR SUPPLY OF MACHINERY & EQUIPMENT**

**Item No. 01: Air Conditioner (1.5 ton) (Split Air Conditioner)**

Financial Bids of three firms; M/S Roomi Enterprises, M/S Efficient Services and M/S Amisco for supply of Air Conditioner (1.5 ton) (Split Air Conditioner) were opened. The rates quoted by these firms are as under:-

| Sr. # | Items Specifications                              | Rates Quoted by M/S. Roomi Enterprises | Rates Quoted by M/S. Efficient Services | Rates Quoted by M/S Amisco | Lowest Bid |
|-------|---|--|---|----------------------------|------------|
| 1     | Air Conditioner (1.5 ton) (Split Air Conditioner) | 52,800/-                               | 53,900/-                                | 64,000/-                   | 52,800/-   |

M/S. Roomi Enterprises has given the lowest bid, thus the Procurement Committee has decided to recommend the award of contract to the successful bidder; M/S. Roomi Enterprises to supply Air Conditioner (1.5 ton Split Air Conditioner) at the rate of Rs. 52,800/- according to the

specifications and terms & condition of the Tender Documents.

**Item No. 02: Floor Standing Air Conditioner**

Financial Bids of three firms; M/S Roomi Enterprises, M/S Commerce Aid & Services and M/S Efficient Services for supply of Floor Standing Air Conditioner were opened. The rates quoted by these firms are as under:-

| Sr. # | Items Specifications           | Rates Quoted by M/S.Roomi Enterprises | Rates Quoted by M/S. Commerce Aid & Services | Rates Quoted by M/S Efficient Services | Lowest Bid |
|-------|--------------------------------|---------------------------------------|--|--|------------|
| 1     | Floor Standing Air Conditioner | 99,000/-                              | 128,700/-                                    | 105,900/-                              | 99,000/-   |

M/S. Roomi Enterprises has given the lowest bid, thus the Procurement Committee has decided to recommend the award of contract to the successful bidder; M/S. Roomi Enterprises to supply Floor Standing Air Conditioner at the rate of Rs. 99,000/- according to the specifications and terms & condition of the Tender Documents.

**Item No. 03: Standby Generator (New)**

Financial Bids of two firms; M/S Roomi Enterprises and M/S Efficient Services for supply of Standby Generator (New) were opened. The rates quoted by these firms are as under:-

| Sr. # | Items Specifications    | Rates Quoted by M/S. Roomi Enterprises | Rates Quoted by M/S. Efficient Services | Lowest Bid |
|-------|-------------------------|--|---|------------|
| 1     | Standby Generator (New) | 950,000/-                              | 524,900/-                               | 524,900/-  |

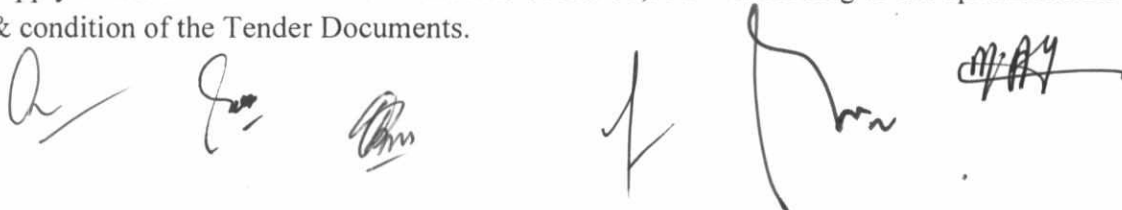
M/S. Efficient Services has given the lowest bid, thus the Procurement Committee has decided to recommend the award of contract to the successful bidder; M/S. Efficient Services to supply Standby Generator (New) at the rate of Rs. 524,900/- according to the specifications and terms & condition of the Tender Documents.

**Item No. 04: Smart Interactive Board**

Financial Bids of two firms; M/S Roomi Enterprises and M/S Efficient Services for supply of Smart Interactive Board were opened. The rates quoted by these firms are as under:-

| Sr. # | Items Specifications    | Rates Quoted by M/S. Roomi Enterprises | Rates Quoted by M/S. Efficient Services | Lowest Bid |
|-------|-------------------------|--|---|------------|
| 1     | Smart Interactive Board | 75,000/-                               | 158,900/-                               | 75,000/-   |

M/S. Roomi Enterprises has given the lowest bid, thus the Procurement Committee has decided to recommend the award of contract to the successful bidder; M/S. Roomi Enterprises to supply Smart Interactive Board at the rate of Rs. 75,000/- according to the specifications and terms & condition of the Tender Documents.



Item No. 05: **Fax Machine**

Financial Bids of three firms; M/S Roomi Enterprises, M/S Commerce Aid & Services and M/S Efficient Services for supply of Fax Machine were opened. The rates quoted by these firms are as under:-

| Sr. # | Items Specifications | Rates Quoted by M/S.Roomi Enterprises | Rates Quoted by M/S. Commerce Aid & Services | Rates Quoted by M/S Efficient Services | Lowest Bid |
|-------|----------------------|---------------------------------------|--|--|------------|
| 1     | Fax Machine          | 31,250/-                              | 33,930/-                                     | 71,900/-                               | 31,250/-   |

M/S. Roomi Enterprises has given the lowest bid, thus the Procurement Committee has decided to recommend the award of contract to the successful bidder; M/S. Roomi Enterprises to supply Fax Machine at the rate of Rs. 31,250/- according to the specifications and terms & condition of the Tender Documents.

Item No. 06: **Water Dispenser**

Financial Bids of four firms; M/S Roomi Enterprises, M/S Commerce Aid & Services, M/S Efficient Services and Amisco for supply of Water Dispenser were opened. The rates quoted by these firms are as under:-

| Sr. # | Items Specifications | Rates Quoted by M/S.Roomi Enterprises | Rates Quoted by M/S. Commerce Aid & Services | Rates Quoted by M/S Efficient Services | Rates Quoted by M/S Amisco | Lowest Bid |
|-------|----------------------|---------------------------------------|--|--|----------------------------|------------|
| 1     | Water Dispenser      | 14,000/-                              | 17,316/-                                     | 14,499/-                               | 14,000/-                   | 14,000/-   |

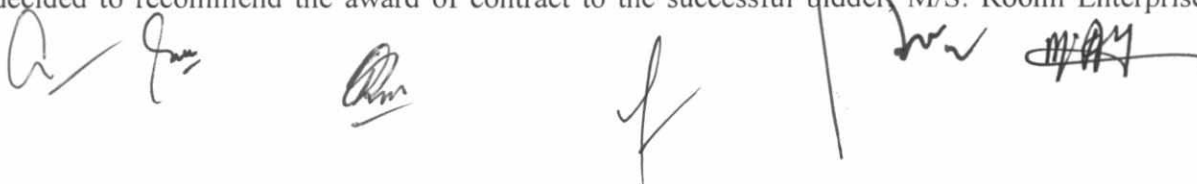
M/S. Roomi Enterprises and M/S Amisco have given the lowest bid. Since there are two successful bidders who have given the same price to, thus the Procurement Committee has decided to recommend the award of contract to the successful bidders in such a way that 50% procurement shall be done by M/S. Roomi Enterprises and 50% procurement from M/S Amisco to supply Water Dispenser at the rate of Rs. 14,000/- according to the specifications and terms & condition of the Tender Documents.

Item No. 07: **Microwave Oven**

Financial Bids of four firms; M/S Roomi Enterprises, M/S Commerce Aid & Services, M/S Efficient Services and Amisco for supply of Microwave Oven were opened. The rates quoted by these firms are as under:-

| Sr. # | Items Specifications | Rates Quoted by M/S.Roomi Enterprises | Rates Quoted by M/S. Commerce Aid & Services | Rates Quoted by M/S Efficient Services | Rates Quoted by M/S Amisco | Lowest Bid |
|-------|----------------------|---------------------------------------|--|--|----------------------------|------------|
| 1     | Microwave Oven       | 10,000/-                              | 25,740/-                                     | 21,000/-                               | 24,000/-                   | 10,000/-   |

M/S. Roomi Enterprises has given the lowest bid, thus the Procurement Committee has decided to recommend the award of contract to the successful bidder; M/S. Roomi Enterprises to





supply Microwave Oven at the rate of Rs. 10,000/- according to the specifications and terms & condition of the Tender Documents.

Item No. 08: **Sound System**

Financial Bids of three firms; M/S Roomi Enterprises, M/S Commerce Aid & Services and M/S Efficient Services for supply of Sound System were opened. The rates quoted by these firms are as under:-

| Sr. # | Items Specifications | Rates Quoted by M/S.Roomi Enterprises | Rates Quoted by M/S. Commerce Aid & Services | Rates Quoted by M/S Efficient Services | Lowest Bid |
|-------|----------------------|---------------------------------------|--|--|------------|
| 1     | Sound System         | 445,200/-                             | 631,800/-                                    | 226,000/-                              | 226,000/-  |

M/S Efficient Services has given the lowest bid, thus the Procurement Committee has decided to recommend the award of contract to the successful bidder; M/S Efficient Services to supply Sound System at the rate of Rs. 226,000/- according to the specifications and terms & condition of the Tender Documents.

Item No. 9: **Photocopier**

Three bidders, M/S Roomi Enterprises, M/S O&A Business Machines, and M/S GEMCO have submitted their offers to supply above item. However, none of them fulfill the required conditions of the Tender Documents such as; M/S Roomi Enterprises indicated speed 25 pages per minutes whereas the Tender Documents requires 45 pages per minutes. Similarly, M/S GEMCO and M/S O&A Business Machines have indicated delivery time period of 6-8 weeks and 30-days respectively, after receiving of purchase / work order which does not fulfill the requirement as laid down in I(X) of General Terms & Conditions of the Tender Documents.

In view of the above, the Procurement Committee has decided to drop this item to purchase the Photocopier.

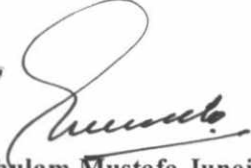
Item No. 10: **LED TV (LG or Equivalent)**

Financial Bids of three firms; M/S Roomi Enterprises, M/S Efficient Services and M/S Amisco for supply of LED TV (LG or Equivalent) were opened. The rates quoted by these firms are as under:-

| Sr.# | Items Specifications      | Rates Quoted by M/S.Roomi Enterprises | Rates Quoted by M/S. Efficient Services | Rates Quoted by M/S Amisco | Lowest Bid |
|------|---------------------------|---------------------------------------|---|----------------------------|------------|
| 1    | LED TV (LG or Equivalent) | 65,000/-                              | 50,900/-                                | 62,000/-                   | 50,900/-   |

M/S Efficient Services has given the lowest bid, thus the Procurement Committee has decided to recommend the award of contract to the successful bidder; M/S Efficient Services to

supply LED TV (LG or Equivalent) at the rate of Rs. 50,900/- according to the specifications and terms & condition of the Tender Documents.



**Ghulam Mustafa Junejo**  
Assistant Director  
Admin & accounts  
(S.C.S.A)  
Member/ Secretary



**Mr. Muhammad Ayub**  
Section Officer (G)  
S.G.A. & C.D  
Govt. of Sindh  
Member



**Mr. Musrrat Muktar**  
Deputy Director  
Industries Department  
Govt. of Sindh  
Member



**Qurban Ali Jamali**  
Section Officer (B&E-IV)  
Finance Department  
Govt. of Sindh  
Member



**Amir Khurshid**  
Director (Admin)  
Sindh Civil Services Academy  
Govt. of Sindh  
Chairman

Witness:-



**GHAZANFAR ALI QADRI**  
Deputy Director  
Anti-Corruption Establishment  
Government of Sindh  
Karachi.



NO: AD(A&A)/01-01/2016-17/57  
SINDH CIVIL SERVICES ACADEMY  
GOVERNMENT OF SINDH

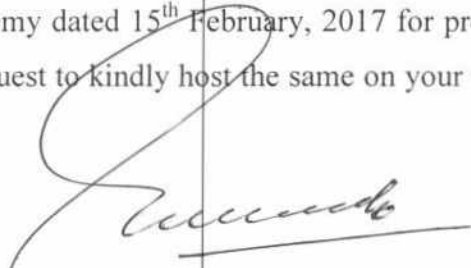
Karachi Dated: 10-04-2017

To,

✓  
The Managing Director  
Sindh Public Procurement Regulatory Authority  
Government of Sindh  
**Karachi.**

**SUBJECT: HOSTING OF TECHNICAL EVALUATION REPORT**

I am directed to enclose herewith the Technical Evaluation Report of the tenders opened in Sindh Civil Services Academy dated 15<sup>th</sup> February, 2017 for procurement of various items of this Academy with the request to kindly host the same on your website as required in SPPRA Rules.

  
(GHULAM MUSTAFA JUNEJO)  
Assistant Director (Admn & Budget)

**C.C to:-**

The PS to Secretary (General Administration & Coordination Department) S.G.A & C.D for information and further necessary action.

(GHULAM MUSTAFA JUNEJO)  
Assistant Director (Admn & Budget)

NO: 3158  
DATED: 11-04-17

1

**MINUTES OF THE PROCUREMENT COMMITTEE FOR EVALUATION OF  
BIDS RECEIVED AGAINST THREE TENDERS**

Sindh Civil Services Academy (SCSA), Government of Sindh had published Notice Inviting Tenders in leading news papers Jang, Kawish, Ummat and Dawn dated: 27<sup>th</sup> January, 2017, 26<sup>th</sup> January, 2017, 23<sup>rd</sup> January, 2017 and 27<sup>th</sup> January, 2017 respectively, to purchase following items for the Academy. The Procurement Committee, notified by the SGA&CD vide No: SO(CTC)SGA&CD/Misc/2016(SCSA) dated 27th October, 2016 has, therefore, opened the following three Tenders on 15th February, 2017 in the office of Sindh Civil Services Academy, Karachi.

1. Tender No:AD(A&A)/01-03/2016-17 for Supply of Furniture & Fixture
2. Tender No:AD(A&A)/01-04/2016-17 for Supply of Computer Equipment / Hardware.
3. Tender No:AD(A&A)/01-05/2016-17 for Supply of Machinery & Equipment

In continuation of the above, the follow up meeting of the Procurement Committee was held on 14th March, 2017 in the office of SCSA to examine the above bids received in this Academy on 15-02-2017.

The Committee discussed each item in detail. The specification and other requirements like delivery time etc were also examined and following decisions have been taken accordingly:-

**TENDER NO:AD(A&A)/01-03/2016-17 FOR SUPPLY OF FURNITURE & FIXTURE**

**Tender documents sold** - **4 Nos.**  
**Tender documents received** - **4 Nos.**

- Item No. 01: **Officers Executive Table Wooden with Top Glass size 72" x 36" With Side Rack**
- Item No. 02: **Officers Executive Table Wooden with Top Glass & side Rack, 60" x 36"**
- Item No. 03: **Officers Executive Revolving Chairs**
- Item No. 04: **Visitor Fixed Chair, Wooden with Cushion**
- Item No. 05: **Sofa Set, Five Seater 3+1+1 Full Cushion**
- Item No. 06: **Center Table 24" x 40"**
- Item No. 07: **Coat Hanger Wooden Single**
- Item No. 08: **Almirah Wooden 72" x 60"**
- Item No. 09: **Conference Table size 120" x 48"**
- Item No. 10: **Revolving Chair for Committee Room, Wooden with Cushion**
- Item No. 11: **Staff Table, small size 48" x 30" with Top Glass**
- Item No. 12: **Staff Cushion Chairs Wooden**
- Item No. 13: **Computer Tables 24" x 36" standard size**



- Item No. 14: **Classroom Revolving Chairs Cushion Wooden**  
Item No. 15: **Classroom Desks, Wooden size 48"x15"x28.5"**  
Item No. 16: **Book Shelf 60"x 48"x 18"**  
Item No. 17: **Rostrum 24"x 24"x 48"**

Four bidders, M/S. Brown Trading Company, M/S. Efficient Services, M/S Shahbaz Trading Company and H.U Engineering Services have submitted their offers to supply the above items. Out of these four bidders, one bidder, M/S H.U Engineering Services has not fulfilled the required conditions of the Tender Documents. Therefore, the Committee has decided not to open the financial bid of M/S H.U Engineering Services and to open the Financial Bids of the remaining three suppliers as they have submitted their bids as per requirements. (Annexure-1)

**TENDER NO:AD(A&A)/01-04/2016-17 FOR SUPPLY OF COMPUTER  
EQUIPMENT / HARDWARE**

**Tender documents sold** - **5 Nos.**  
**Tender documents received** - **3 Nos.**

**Item No. 01: Minitower PC (Branded HP, ACER, DELL, and FIJETSU)**

Only two bidders, M/S Roomi Enterprises and M/S Fatemi, out of three have submitted their offer to supply above items as per the requirements. Hence, the Committee decided to open the financial bid of the above two suppliers.

**Item No. 02: Printers (Black Laser Printer)**

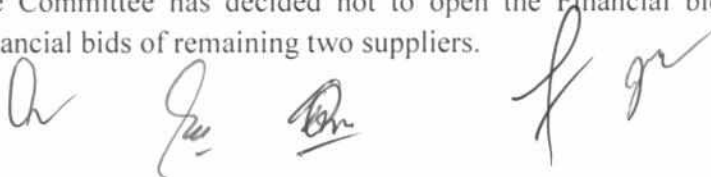
All three bidders, M/S Roomi Enterprises, M/S Gemco and M/S Fatemi have submitted their offer to supply the above item. However, M/s. GEMCO has indicated delivery time period of 6-8 weeks after receiving of purchase / work order which does not fulfill the requirement as laid down in 1(X) of General Terms & Conditions of Tender Documents. Therefore, the Committee has decided not to open the financial bid of M/s. GEMCO, and will open the financial bids of remaining two suppliers.

**Item No. 03: Laptop**

Only two bidders, M/S Roomi Enterprises and M/S Fatemi, out of three have submitted their offer to supply above items and fulfill the requirement. Therefore, the Committee has decided to open the financial bids of the above two suppliers.

**Item No. 04: Colour Laser Printers**

All three bidders, M/S Roomi Enterprises, M/S Gemco and M/S Fatemi have submitted their offer to supply the above item. However, M/s. GEMCO has indicated the delivery time period of 6-8 weeks after receiving of purchase / work order which does not fulfill the requirement as laid down in 1(X) of General Terms & Conditions of Tender Documents. Therefore, the Committee has decided not to open the Financial bid of M/s. GEMCO, and will open the financial bids of remaining two suppliers.



Item No. 05: **Flatbed Scanner**

All three bidders, M/S Roomi Enterprises, M/S Gemco and M/S Fatemi have submitted their offer to supply the above item. However, M/s. GEMCO has indicated the delivery time period of 6-8 weeks after receiving of purchase / work order which does not fulfill the requirement as laid down in 1(X) of General Terms & Conditions of Tender Documents. Therefore, the Committee has decided not to open the financial bid of M/s. GEMCO, and will open the financial bids of remaining two suppliers. (Annexure-II)

**TENDER NO:AD(A&A)/01-05/2016-17 FOR SUPPLY OF MACHINERY & EQUIPMENT**

**Tender documents sold** - **8 Nos.**

**Tender documents received** - **6 Nos.**

Item No. 01: **Air Conditioner (1.5 ton) (Split Air Conditioner)**

Only four bidders, M/S Roomi Enterprises, M/S Commerce Aid & Services, M/S Efficient Services and M/S Amisco, out of six have submitted their offer to supply the above item as per requirement. However, M/s. Commerce Aids & Services has indicated more than one item or given alternate offer which is in violation of Para No. 7 of the Tender Documents. Therefore, the Committee has decided not to open the financial bid of M/s. Commerce Aids, and will open the financial bids of remaining three suppliers.

Item No. 02: **Floor Standing Air Conditioner**

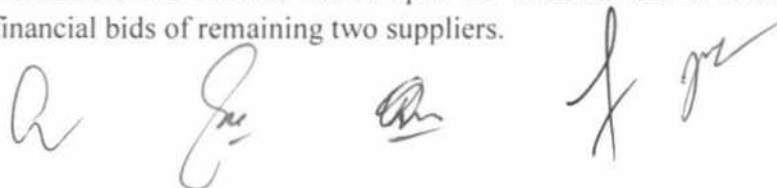
Only four bidders, M/S Roomi Enterprises, M/S Commerce Aid & Services, M/S Efficient Services and M/S Amisco, out of six have submitted their offer to supply above item as per requirement. However, M/s. Amisco has indicated 4-Tons air conditioner as against 2-Tons which is violation of the Tender Documents. Hence, the Committee has decided not to open the financial bid of M/s. AMISCO at the time of opening of Financial Bid, and will open the financial bids of remaining three suppliers.

Item No. 03: **Standby Generator (New)**

Only two bidders, M/S Roomi Enterprises, and M/S Efficient Services, out of six have submitted their offer to supply the above item as per requirement. Hence the Committee has decided to open the financial bids of the above two suppliers.

Item No. 04: **Smart Interactive Board**

Only three bidders, M/S Roomi Enterprises, M/S Commerce Aid & Services, and M/S Efficient Services, out of six have submitted their offer to supply the above item as per requirement. However, M/s. Commerce Aids & Services has indicated more than one item or given alternate offer which is in violation of Para No. 7 of the Tender Documents. Therefore, the Committee has decided not to open the financial bid of M/s. Commerce Aids, and will open the financial bids of remaining two suppliers.



Item No. 05: **Fax Machine**

Only four bidders, M/S Roomi Enterprises, M/S Commerce Aid & Services, M/S Efficient Services and M/S Gemco, out of six have submitted their offer to supply above item as per requirement. However, M/s. GEMCO has indicated delivery time period of 6-8 weeks after receiving of purchase / work order which does not fulfill the requirements as laid down in 1(X) of General Terms & Conditions of Tender Documents. Therefore, the Committee has decided not to open the financial bid of M/s. GEMCO, and will open the financial bids of remaining three suppliers.

Item No. 06: **Water Dispenser**

Only four bidders, M/S Roomi Enterprises, M/S Commerce Aid & Services, M/S Efficient Services and M/S Amisco, out of six have submitted their offer to supply the above item as per requirement. Hence the Committee has decided to open the financial bid of the above four suppliers.

Item No. 07: **Microwave Oven**

Only four bidders, M/S Roomi Enterprises, M/S Commerce Aid & Services, M/S Efficient Services and M/S Amisco, out of six have submitted their offer to supply above item as per requirement. Hence the Committee has decided to open the financial bids of the above four suppliers.

Item No. 08: **Sound System**

Only three bidders, M/S Roomi Enterprises, M/S Commerce Aid & Services, and M/S Efficient Services, out of six have submitted their offer to supply above item as per requirement. Hence the Committee has decided to open the financial bids of the above three suppliers.

Item No. 09: **Photocopier**

Only three bidders, M/S Roomi Enterprises, M/S O&A Business Machines, and M/S Gemco, out of six have submitted their offer to supply above item as per requirement. However, M/s. GEMCO and M/S O&A Business Machines have indicated delivery time period of 6-8 weeks and 30-days respectively, after receiving of purchase / work order which does not fulfill the requirement as laid down in 1(X) of General Terms & Conditions of Tender Documents. Therefore, the Committee has decided not to open the financial bid of M/s. GEMCO and M/S O&A Business Machines, and will open the financial bids of remaining one supplier.

Item No. 10: **LED TV (LG or Equivalent)**


Only four bidders, M/S Roomi Enterprises, M/S Commerce Aid & Services, M/S Efficient Services and M/S Amisco, out of six have submitted their offer to supply the above item as per requirement. However, M/s. Commerce Aids & Services has indicated more than one items or given alternate offer which is in violation of Para No. 7 of the Tender Documents. Therefore, the Committee has decided not to open the financial bid of M/s. Commerce Aids, and will open the financial bids of remaining three suppliers, (Annexure-III).



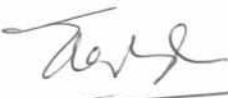
51

  
Durrani  
Section Officer  
Finance Department  
Govt. of Sindh  
Member

  
Mr. Musrrat Mukhtar  
Deputy Director  
Industries Department  
Govt. of Sindh  
Member

  
Mr. Jamshaid Ahmed  
Superintendent,  
S.G.A. & C.D  
Govt. of Sindh  
Member

  
Ghulam Mustafa Junejo  
Assistant Director  
Admin & accounts  
(S.C.S.A)  
Member/ Secretary

  
Amir Khurshid  
Director (Admin)  
Sindh Civil Services Academy  
Govt. of Sindh  
Chairman



**BIDDER'S ELIGIBILITY/QUALIFICATION REPORT**NIT No. SPPRA Sr. No.: 31359Method of Procurement: SINGLE STAGE TWO ENVELOPEName of work: SUPPLY OF FURNITURE & FIXTUREDate of opening: 15<sup>TH</sup> FEBRUARY, 2016*Eligibility/Qualification Criteria:*


| SR. # | Eligibility/Qualification Criteria   | Bidders Name               |                         |                               |                               |
|-------|--|----------------------------|-------------------------|-------------------------------|-------------------------------|
|       |  | M/s. Brown Trading Company | M/s. Efficient Services | M/s. Shahzaib Trading Company | M/s. H.U Engineering Services |
| 1     | NTN  | Yes                        | Yes                     | Yes                           | Yes                           |
| 2     | Sales Tax Registration   | Yes                        | Yes                     | Yes                           | Yes                           |
| 3     | Registration with Sindh Revenue  | Yes                        | No                      | Yes                           | Yes                           |
|       | <b>QUALIFICATION CRETERIA</b>  |                            |                         |                               |                               |
| 4     | Experience of relevant field   | Yes                        | Yes                     | Yes                           | Yes                           |
| 5     | Turnover of at least last 3 years  | Yes                        | Yes                     | Yes                           | Yes                           |
| 6     | Bid documents are signed, named and stamped by the authorized person of the firm along with authorization letter | Yes                        | Yes                     | Yes                           | No                            |
| 7     | Any other factor deemed to be relevant by the procuring agency subject to provision of Rule - 44                 |                            |                         |                               |                               |
|       | a) CNIC of proprietor of company   | Yes                        | Yes                     | Yes                           | Yes                           |
|       | b) Photocopy of cheque   | No                         | No                      | Yes                           | No                            |
|       | c) samples of offered items  | Yes                        | Yes                     | Yes                           | Yes                           |
|       | d) Delivery Time   | Yes                        | Yes                     | Yes                           | Not mentioned                 |
|       | e) (Within 7 (seven) days after issuance of purchase order)  |                            |                         |                               |                               |
|       | f) Financial position (Income statement or annual report)  | Yes                        | Yes                     | Yes                           | Yes                           |
|       | <b>TECHNICAL SPECIFICATIONS</b>  |                            |                         |                               |                               |
|       | I. Officers Executive Table Wooden with Top Glass size 72"x36" With Side Rack                                    | Yes                        | Yes                     | Yes                           | Yes                           |
|       | II. Officers Executive Table Wooden with Top Glass & side Rack, 60" x 36"  | Yes                        | Yes                     | Yes                           | Yes                           |
|       | III. Officers Executive Revolving Chairs   | Yes                        | Yes                     | Yes                           | Yes                           |
|       | IV. Visitor Fixed Chair, Wooden with cushion   | Yes                        | Yes                     | Yes                           | Yes                           |
|       | V. Sofa Set, five seater 3+1+1 full cushion  | Yes                        | Yes                     | Yes                           | Yes                           |
|       | VI. Centre Table 24" x 40"   | Yes                        | Yes                     | Yes                           | Yes                           |
|       | VII. Coat Hanger wooden single   | Yes                        | Yes                     | Yes                           | Yes                           |
|       | VIII. Almirah Wooden 72" x 60"   | Yes                        | Yes                     | Yes                           | Yes                           |
|       | IX. Conference Table size 120" x 48"   | Yes                        | Yes                     | Yes                           | Yes                           |

X/

| SR. # | Eligibility/Qualification Criteria                         | Bidders Name               |                         |                               |                               |
|-------|--|----------------------------|-------------------------|-------------------------------|-------------------------------|
|       |  | M/s. Brown Trading Company | M/s. Efficient Services | M/s. Shahzaib Trading Company | M/s. H.U Engineering Services |
|       | X. Revolving Chair for Committee Room, wooden with cushion | Yes                        | Yes                     | Yes                           | Yes                           |
|       | XI. Staff Table, small size 48" x 30" with Top Glass       | Yes                        | Yes                     | Yes                           | Yes                           |
|       | XII. Staff cushion chairs Wooden                           | Yes                        | Yes                     | Yes                           | Yes                           |
|       | XIII. Computer Tables 24" x 36" standard size              | Yes                        | Yes                     | Yes                           | Yes                           |
|       | XIV. Class Room Revolving Chairs cushion Wooden            | Yes                        | Yes                     | Yes                           | Yes                           |
|       | XV. Class Room Desks, Wooden size 48"x15"x28.5"            | Yes                        | Yes                     | Yes                           | Yes                           |
|       | XVI. Book Shelf 60"x48"x18"                                | Yes                        | Yes                     | Yes                           | Yes                           |
|       | XVII. Rostrum 24"x24"x48"                                  | Yes                        | Yes                     | Yes                           | Yes                           |
| 10    | QUALIFIED / DISQUALIFIED                                   |                            |                         |                               |                               |

  
Dy. Secy  
Section Officer  
Finance Department  
Govt. of Sindh  
Member

  
Mr. Musrrat Mukhtar  
Deputy Director  
Industries Department  
Govt. of Sindh  
Member

  
Mr. Jamshaid Ahmed  
Superintendent,  
S.G.A. & C.D  
Govt. of Sindh  
Member

  
Ghulam Mustafa Junejo  
Assistant Director  
Admin & accounts  
(S.C.S.A)  
Member/ Secretary

  
Amir Khurshid  
Director (Admin)  
Sindh Civil Services Academy  
Govt. of Sindh  
Chairman

## BIDDER'S ELIGIBILITY/QUALIFICATION REPORT

NIT No. SPPRA Sr. No.: 31359

Method of Procurement: SINGLE STAGE TWO ENVELOPE

Name of work: SUPPLY OF COMPUTERS EQUIPMENT / HARDWARE

Date of opening: 15<sup>TH</sup> FEBRUARY, 2016

*Eligibility/Qualification Criteria:*

| SR. # | Eligibility/Qualification Criteria  | Bidders Name                    |                  |                           |
|-------|---|---------------------------------|------------------|---------------------------|
|       |   | M/s. Roomi Enterprises          | M/s. GEMCO       | M/s. Fatemi Impex         |
| 1     | NTN   | Yes                             | Yes              | Yes                       |
| 2     | Sales Tax Registration  | Yes                             | Yes              | Yes                       |
| 3     | Registration with Sindh Revenue   | Yes                             | No               | No                        |
|       | <b>QUALIFICATION CRETERIA</b>   |                                 |                  |                           |
| 4     | Experience of relevant field  | Yes                             | Yes              | Yes                       |
| 5     | Turnover of at least last 3 years   | Yes                             | No               | No                        |
| 6     | Bid documents are signed, named and stamped by the authorized person of the firm along with authorization letter  | Yes                             | Yes              | No                        |
| 7     | Any other factor deemed to be relevant by the procuring agency subject to provision of Rule – 44  |                                 |                  |                           |
| i     | CNIC of proprietor of company   | Yes                             | No               | No                        |
| ii    | Photocopy of cheque   | Yes                             | No               | No                        |
| iii   | samples of offered items  | Yes                             | Yes              | Yes                       |
| iv    | Delivery Time<br>(Within 7 (seven) days after issuance of purchase order)   | Yes                             | quoted 6-8 weeks | Yes                       |
| v     | Financial position (Income statement or annual report)  | Yes                             | No               | No                        |
|       | <b>TECHNICAL SPECIFICATIONS</b>   |                                 |                  |                           |
|       | <b>I. Minitower PC (Branded HP, ACER, DELL, FIJETSU)</b><br>Processor Intel Core i5 processor Min 3.0 GHz, Min 8 MB Cache, Memory 8 GB DDR3, Hard Disk Min 500 GB 7200 RPM, CD/DVD (R/RW) Graphics Card: Intel Genuine Graphics, I/O Ports: Min. 6 USB 2.0 Min. 1 Serial; 1 Parallel; VGA. Line out. HDMI, Integrated Bluetooth, Integrated 8-in-1 Media Card Reader, 3-stack audio jacks supporting 5.1 surround sound, integrated wi-fi. Accessories: US Keyboard, Optical Scroll Mouse with Mouse pad, Combination Locks. Integrated 10/100/1000 NIC, Windows 10 Professional (Licensed for educational institute), 3 years comprehensive onsite warranty LCD 19", Minitower Casing Required with Combination lock with built-in speakers. | Yes<br>(Dell Optiplex 3040MTPC) | NOT QUOTED       | Yes<br>(Dell Vostro 3650) |

*A. J. R. S. R.*

9

| SR. # | Eligibility/Qualification Criteria   | Bidders Name   |   |  |
|-------|--|--|---|--|
|       |  | M/s. Roomi Enterprises   | M/s. GEMCO  | M/s. Fatemi Impex  |
|       | <b>II. Printer</b><br>Processor 366 MHz, Memory Standard 32 MB, Duplex Unit Built-in, Connectivity Standard: Parallel, USB And Ethernet Expandable Memory Option Yes, Paper Input Capacity Std. 250 Pages, Paper Output Capacity Std. 150 Pages, Printer Languages Standard PCL 5e Emulation, PCL, Printer Languages Standard PCL 5e Emulation, PCL 6e Emulation, Duty Cycle Upto 25,000 Impressions per month   | Yes<br>(Canon Laser Printer LBP 6230dn)                                  | Yes<br>(Brother Brand Laser Printer model HL-6180DW)              | Yes<br>(1. HP Laser Jet pro M203DW<br>2. HP Laser Jet Pro M402D<br>3. HP Laser Jet Pro M402DN) |
|       | <b>III. Laptop</b><br>Apple Mac Book Pro 13" MD101 with Retina Display, Intel Core i5 4 <sup>th</sup> Generation 2.5 / 3.1 GHz Processor, Display 13.3" with Wide Screen, Graphic Adapter Intel Integrated Graphics, Memory 8 GB RAM, Hard Drive 1 TB HDD, Other Features Multi format DVD Writer, Webcam, Bluetooth, Wi-Fi, Backlit K/B, Mac OS X 10.10 Yosemite.   | Yes<br>(Apple Mac Book Pro 13" MD101, Intel Core i5 4 <sup>th</sup> Gen) | NOT QUOTED  | Yes<br>(Apple Mac Book Pro 13" MLUQ@/LL/A, Intel Core i5)                                      |
|       | <b>IV. Color Laser Printer</b><br>Print Technology Laser Jet, Speed (A4) up to 18 ppm, Time to First Page As fast as 17 seconds automatic 2 side printing, Print quality black (best) Up to 600 x 600 dpi, Print quality color (best) Up to 600 x 600 dpi, Duty cycle (monthly, A4) Up to 30,000 pages, Processor 600 MHz, Connectivity Standard: USB, Ethernet (Wireless Optional), Expandable Memory, Paper Input Capacity Std. 250 Pages, Paper Input Capacity Std. 250 Pages, Paper Output Capacity Std. 150 Pages, Printer Languages Standard PCL 5e Emulation, PCL 6e Emulation Duty Cycle Up to 25,000 Impressions per month                  | Yes<br>(HP Colour Laser Printer M252DW)                                  | Yes<br>(Brother Brand Colour LED Printer model HL-3150CDN)        | Yes<br>(HP Colour Laser Jet Pro 200M 252DW)  |
|       | <b>V. Flatbed scanner</b><br>Model Digital Flatbed Scanner, Technical specifications: Scan Type Flatbed, ADF, Scan Technology Charge coupled device (CCD), Light source: Xenon fluorescent lamp, Control Panel 5-button front panel: Scan document, Scan photo, File documents, E-mail, Copy center, Scan Input Modes Front-panel: Scan document, Scan photo, File documents, E-mail, Copy center; Photo smart software; user, application via TWAIN; automatic document feeder; (scanning 35 mm negatives and slides), Automatic Document Feeder Capacity: 50 sheets, Paper sizes: Legal, letter, A4, custom, Daily US Letter or A4 Up to 500 pages | Yes<br>(HP Scan Jet 2500 f1 - Flatbed / ADF Scanner)                     | Yes<br>(Mircotek Brand Document Scanner ArtixScan Medel: DI2015c) | Yes<br>(HP Scan Jet 2500 F1)   |


*(Handwritten signatures)*

10


| SR.<br># | Eligibility/Qualification Criteria | Bidders Name           |            |                   |
|----------|------------------------------------|------------------------|------------|-------------------|
|          |                                    | M/s. Roomi Enterprises | M/s. GEMCO | M/s. Fatemi Impex |
| 10       | QUALIFIED / DISQUALIFIED           |                        |            |                   |

  
**Qusbaq**  
Secretary  
Finance Department  
Govt. of Sindh  
**Member**

  
**Mr. Musrrat Mukhtar**  
Deputy Director  
Industries Department  
Govt. of Sindh  
**Member**

  
**Mr. Jamshaid Ahmed**  
Superintendent,  
S.G.A. & C.D  
Govt. of Sindh  
**Member**

  
**Ghulam Mustafa Junejo**  
Assistant Director  
Admin & accounts  
(S.C.S.A)  
**Member/ Secretary**

  
**Amir Khurshid**  
Director (Admin)  
Sindh Civil Services Academy  
Govt. of Sindh  
**Chairman**

**BIDDER'S ELIGIBILITY/QUALIFICATION REPORT**NIT No. SPPRA Sr. No.: 31359Method of Procurement: SINGLE STAGE TWO ENVELOPEName of work: SUPPLY OF MACHINERY & EQUIPMENTDate of opening: 15<sup>TH</sup> FEBRUARY, 2016**Eligibility/Qualification Criteria:**

| SR. # | Eligibility/Qualification Criteria   | Bidders Name           |                              |                               |                         |               |             |
|-------|--|------------------------|------------------------------|-------------------------------|-------------------------|---------------|-------------|
|       |  | M/s. Roomi Enterprises | M/s. O & A Business Machines | M/s. Commerce Aids & Services | M/s. Efficient Services | M/s. AMISCO   | M/s.GEMCO   |
| 1     | NTN  | Yes                    | Yes                          | Yes                           | Yes                     | Yes           | Yes         |
| 2     | Sales Tax Registration   | Yes                    | Yes                          | Yes                           | Yes                     | Yes           | Yes         |
| 3     | Registration with Sindh Revenue  | Yes                    | No                           | No                            |                         | No            | No          |
|       | <b>QUALIFICATION CRETERIA</b>  |                        |                              |                               |                         |               |             |
| 4     | Experience of relevant field   | Yes                    | Yes                          | Yes                           | Yes                     | Yes           | Yes         |
| 5     | Turnover of at least last 3 years  | Yes                    | Yes                          | No                            | Yes                     | No            | No          |
| 6     | Bid documents are signed, named and stamped by the authorized person of the firm along with authorization letter | Yes                    | Yes                          | Yes                           | Yes                     | Yes           | Yes         |
| 7     | Any other factor deemed to be relevant by the procuring agency subject to provision of Rule - 44                 |                        |                              |                               |                         |               |             |
| i     | CNIC of proprietor of company  | Yes                    | Yes                          | No                            | Yes                     | Yes           | No          |
| ii    | Photocopy of cheque  | Yes                    | No                           | No                            | No                      | No            | No          |
| iii   | Sample documents of offered items  | Yes                    | Yes                          | Yes                           | Yes                     | Yes           | Yes         |
| iv    | Delivery Time (Within 3 (three) days after issuance of purchase order)   | Yes (within 3 days)    | 30 days                      | Not mentioned                 | Yes (within 3 days)     | Not mentioned | 6 - 8 Weeks |
| v     | Financial position (Income statement or annual report)   | Yes                    | Yes                          | No                            | Yes                     | No            | No          |

| SR. # | Eligibility/Qualification Criteria   | Bidders Name   |                              |  |  |   |            |
|-------|--|--|------------------------------|--|--|---|------------|
|       |  | M/s. Roomi Enterprises   | M/s. O & A Business Machines | M/s. Commerce Aids & Services  | M/s. Efficient Services                            | M/s. AMISCO   | M/s.GEMCO  |
| 8     | <b>TECHNICAL SPECIFICATIONS</b>  |  |                              |  |  |   |            |
|       | <b>I. Air Conditioner (1.5 ton) (Split Air Conditioner)</b><br>Split Air Conditioner (1.5 ton) with complete installation and fitting of both inner and outer units  | Yes<br>(Kenwood e-Amore Series)  | NOT QUOTED                   | Yes<br>(1. Electrolux SEA-1950TR<br>2. Haier model HS4-18LK<br>3. Gree model 18LB)                         | Yes<br>(Kenwood e-Sense KEE-18S)                   | Yes<br>(Kenwood model # KEE18)                      | NOT QUOTED |
|       | <b>II. Floor Standing Air Conditioner</b><br>Floor Standing Air Conditioner (2 tons) with complete installation and fitting of both inner and outer units.   | Yes<br>(Kenwood e-Max Series)  | NOT QUOTED                   | Yes<br>(Gree model GY-24 CDH)  | Yes<br>(Kenwood e-Sense KED-24F)                   | Yes<br>(Orient Floor standing AC 4Ton model # OF48) | NOT QUOTED |
|       | <b>III. Standby Generator (New)</b><br>Power Rating:10 KW – 10 K V A, Single Phase, Rated Voltage:230 V / 115 V, Frequency: 50 HRZ., AVR:Fitted as standard, Engine:Made in Japan or equivalent, No of Cylinder:02 – 04, Engine RPM:1500 – 3000, Fuel System: Petrol and Natural Gas, Fuel Tank Capacity: 15 liters min, Cooling System: Air / Water, Exhaust System:Residential Type Muffler, Running Time @ 75% Load:08 hours, Low oil shut down:Yes, Circuit Breaker: Yes.<br>Noise Level:70 db | Yes<br>(Fireman 10 KVA FPG15000SE)                                     | NOT QUOTED                   | NOT QUOTED   | Yes<br>(Elemax 10KVA SH-13000-SAWA)                | NOT QUOTED  | NOT QUOTED |
|       | <b>IV. Smart Interactive Board</b><br>TechnologyIR, Or equivalent Size:90" / 100", Aspect Ratio:16:10, Resolution: 32767 * 32767, Scan Rate:125 dot per second, Input:writable surface with metal frame, USB support, pen holder, wall mount kit, Interface:USB support with Wi-Fi connection With NEC V.303X with 3000 Luminous, Video:High Definition, Driver Support:win 7 / win 8 / win 10 (32 or 64 Bit) /Mac, Warranty: 3 Years  | Yes<br>(Cloud Interactive touch – cloud smart interactive board IB-82) | NOT QUOTED                   | Yes<br>(1.American Make Model MTC800<br>2. American Make Model MTC1000<br>3. NEC Projector Model NP-V303X) | Yes<br>(Smart Interactive Board – SMART Notebook™) | NOT QUOTED  | NOT QUOTED |

*[Handwritten signatures and initials]*

13

| SR. # | Eligibility/Qualification Criteria   | Bidders Name                                      |                              |   |  |   |  |
|-------|--|---|------------------------------|---|--|---|--|
|       |  | M/s. Roomi Enterprises                            | M/s. O & A Business Machines | M/s. Commerce Aids & Services               | M/s. Efficient Services                | M/s. AMISCO                                   | M/s.GEMCO  |
|       | <b>V. Fax Machine</b><br>Features: High Speed, Professional-Quality Laser Printing, Quick, up to 10 to 12 page per minute output capability features crisp 600x600 dpi resolutions for professional-quality laser printing, Perform a Range of Advanced Copier Functions With the ability to make multiple copies as well as enlarge, reduce and collate, Calling ID: Caller ID compatible with two lines of up to 16 characters, Paper Size and Resolution: Based on 600 x 600dpi on letter/A4/Legal size paper, Warranty: 1 Year | Yes<br>(Panasonic KX-FL422CX – compact laser fax) | NOT QUOTED                   | Yes<br>(Panasonic KX-MB2120)                | Yes<br>(HP Laser Jet Pro MFP M426fdn)  | NOT QUOTED                                    | Yes<br>(Brothers brand FAX Machine model # 2840) |
|       |  |   |                              |   |  |   |  |
|       | <b>VI. Water Dispenser</b><br>With hot and cold functions, Cooling Method:Compressor, Voltage/ Power Frequency:220-240 / 50, Hot water Temp:80 -95C, Cold Water Temp:6 – 10C, Security Button, Warranty: 1 Year (Compressor 5 Year)  | Yes<br>(Homage Water dispenser)                   | NOT QUOTED                   | Yes<br>(Orient eater dispenser model # 529) | Yes<br>(Homage HWD-31)                 | Yes<br>Euromax water dispenser model # HW9120 | NOT QUOTED                                       |
|       | <b>VII. Microwave Oven</b><br>Electric type Microwave oven of size 2.2 cubic feet capacity with 1 Year warranty.   | Yes<br>(Homage 234S - 23ltrs.)                    | NOT QUOTED                   | Yes<br>(Homage HDG 621S - 62ltrs.)          | Yes<br>(Dawlance DW-142 HZP)           | Yes<br>(Homage 621 microwave 2.2 cft.)        | NOT QUOTED                                       |
|       | <b>VIII. Sound System</b><br>Sound system of 26 Mics with 2 cordless (wireless) Mics, rostrum mic, amplifier with 4 wall speakers & amplifier for speakers with 1 Year warranty.   | Yes<br>(HTDZ Sound System)                        | NOT QUOTED                   | Yes<br>(HTDZ Delegate system)               | Yes<br>(MPA Professional Audio Series) | NOT QUOTED                                    | NOT QUOTED                                       |


*Handwritten signatures and initials:*  
 [Signature] [Signature] [Signature] [Signature] [Signature]




| SR. # | Eligibility/Qualification Criteria  | Bidders Name                        |   |  |                            |   |   |
|-------|---|-------------------------------------|---|--|----------------------------|---|---|
|       |   | M/s. Roomi Enterprises              | M/s. O & A Business Machines                    | M/s. Commerce Aids & Services  | M/s. Efficient Services    | M/s. AMISCO                                     | M/s.GEMCO   |
|       | <b>IX. Photocopier</b><br>Speed: Up to 45 pages per minute A4 in b/w, RAM: Min 1 GB RAM, Storage Capacity: Yes, Printing: Standard network printing Optional scan to searchable PDF solution (OCR), Individual paper-handling options including booklet and tri-folding, Comprehensive security functions including optional IC Card Reader Long-life components provide unprecedented efficiency and reliability, Warranty: 1 Year | Yes<br>(Ricoh Photocopier MP2554SP) | Yes<br>(Toshiba Digital Copier Model # e-4508A) | NOT QUOTED   | NOT QUOTED                 | NOT QUOTED                                      | Yes<br>(Ricoh A3 Black & White MFPs Photocopier model # MP5054SP) |
|       | <b>X. LED TV (LG or Equivalent)</b><br>LED TV of Size: 40" with warranty: 1 Year  | Yes<br>(Samsung LED TV model-j5100) | NOT QUOTED                                      | Yes<br>(1. Haier LED TV model LE42B8500<br>2. Orient LED TV model LE40L6981) | Yes<br>(LED TV Eco STAR-1) | Yes<br>(Samsung Full HD Flat TV K5000 Series 5) | NOT QUOTED  |
| 10    | <b>QUALIFIED / DISQUALIFIED</b>   |                                     |   |  |                            |   |   |

  
Qasim Ali  
Section Officer  
Finance Department  
Govt. of Sindh  
Member

  
Mr. Musrrat Mukhtar  
Deputy Director  
Industries Department  
Govt. of Sindh  
Member






  
Mr. Jamshaid Ahmed  
Superintendent,  
S.G.A. & C.D  
Govt. of Sindh  
Member

  
Ghulam Mustafa Junejo  
Assistant Director  
Admin & accounts  
(S.C.S.A)  
Member/ Secretary

  
Amir Khurshid  
Director (Admin)  
Sindh Civil Services Academy  
Govt. of Sindh  
Chairman


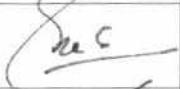



# ATTENDANCE SHEET

MEETING OF PROCUREMENT COMMITTEE FOR THE OPENING OF  
THREE TENDERS OF SINDH CIVIL SERVICES ACADEMY ON 15.02.2017.

| <u>S.NO</u> | <u>NAME</u>      | <u>DESIG.</u>       | <u>DEPT.</u>         | <u>MOBILE<br/>NUMBER</u> | <u>SIGNATURE</u>  |
|-------------|------------------|---------------------|----------------------|--------------------------|---|
| 1.          | AMIR KHORSHID    | Director<br>SCSA    | SCSA.                | 0314-2020845             |              |
| 2.          | Musarrat Moxli   | Dy. Dir.            | Director<br>Tenders. | 0304-4097299             |              |
| 3.          | Jamshaid Ahmad   | Supt. SCSA          | SCSA                 | 0322-2141544             |              |
| 4.          | C. Mustafa Jamil | Asst. Dir.<br>SCSA. | (SCSA)               | 0300-9256914             | <br>15/02/17 |
| 5.          | Qusam Ali        | SO (BAF-IV)         | F.D                  | 0300-2936240             |              |

# ATTENDANCE SHEET

FOLLOW UP MEETING OF PROCUREMENT COMMITTEE TO EXAMINE  
THREE TENDERS OF SINDH CIVIL SERVICES ACADEMY ON 14.03.2017.

| S. # | NAME                 | DESIG.      | DEPT.                           | MOBILE NUMBER | SIGNATURE   |
|------|----------------------|-------------|---------------------------------|---------------|---|
| 1    | AMIR KHURSHID        | Director    | SCSA                            | 0314-2020845  |  |
| 2    | Ghulam Mustafa       | Asst. Dir.  | SCSA                            | 0300-9256914  |  |
| 3    | M. LISARRAT MOKHTAR. | Dy. Dir.    | Directorate<br>of<br>Industries | 0304-4897299  |  |
| 4    | Jinnah Akh           | Sppl. (B17) | SCASCO                          | 0333-2145644  |  |
| 5    | Qasim Akh            | Sp (BAF-IV) | F.D                             | 0300-2936240  |  |