## SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

## TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

1)	NAME OF THE ORGANIZATION / DEPTT.	CAPACITY BUILDING OF TEACHER TRAINING INSTITUTIONS AND TRAINING OF ELEMENTARY SCHOOL
2)	PROVINCIAL / LOCAL GOVT / OTHER	PSDP
3)	TITLE OF CONTRACT	Procurement of Machinery
3) 4)	TENDER NUMBER	NO: NO.PD/(CIDA)PRO-MACH/14
5)	BRIEF DESCRIPTION OF CONTRACT	Procurement of Machinery
6)	FORUM THAT APPROVED THE SCHEME	ECNEC
_	TENDER ESTIMATED VALUE	Rs.1.000.000/-
7)	ENGINEER'S ESTIMATE	13.1,000,000
8)	(For civil works only)	
9)	ESTIMATED COMPLETION PERIOD (AS P	ER CONTRACT) 30-06-2014
10)	TENDER OPENED ON (DATE & TIME)	22-05-2014
Ił)	NUMBER OF TENDER DOCUMENTS SOLI (Attach list of buyers)	O 03
12)	NUMBER OF BIDS RECEIVED	Ö3
	NUMBER OF BIDDERS PRESENT AT THE	TIME OF OPENING OF BIDS 03
		copy enclosed
14)	BID EVALUATION REPORT (Enclose a copy)	
15)	NAME AND ADDRESS OF THE SUCCESSE	TUL BIDDER M/s Unique Supplies Company, Karachi
16)	CONTRACT AWARD PRICE	Rs.997,270
17)	RANKING OF SUCCESSFUL BIDDER IN E (i.e. 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> EVALUATION BID).	VALUATION REPORT
	(i.e. 1, 2, 3 EVALOATION BID).	1st
18)	METHOD OF PROCUREMENT USED: - (T	ick one)
	a) SINGLE STAGE – ONE ENVELOPE	E PROCEDURE Domestic/ Local
	b) SINGLE STAGE – TWO ENVELOP	E PROCEDURE
	b) SINGLE STAGE – TWO ENVELOP	
	c) TWO STAGE BIDDING PROCEDU	RE
	d) TWO STAGE – TWO ENVELOPE B	BIDDING PROCEDURE
	PLEASE SPECIFY IF ANY OTHER	METHOD OF PROCUREMENT WAS ADOPTED I.C

29) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?  Yes		Project Director (CIDA)	
21) ADVERTISEMENT:  i) SPPRA Website (If yes, give date and SPPRA Identification No.) No  ii) News Papers (If yes, give names of newspapers and dates)  22) NATURE OF CONTRACT  22) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS? (If yes, enclose a copy)  24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS? (If yes, enclose a copy)  25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?  26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?  27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)  28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY Yes No YOUNGLIANT?  29) WHETHER THE SUCCESSFUL BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?  30) WHETHER RVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTACT? (Allech copy of the bid evaluation report)	19) APPR	ROVING AUTHORITY FOR AWARD OF CONTRACT	_
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(Attach copy of the bid evaluation report)	CON	NTRACT?	1 annual 1
	(Attac	ach copy of the bid evaluation report)  Yes No	

31) ANY COMPLAINTS RE (If yes, result thereof)	SCEIVED	Yes		
		No	No	
32) ANY DEVIATION FROM (If yes, give details)	M SPECIFICATIONS (	GIVEN IN THE TI	ENDER NOTICE	/ DOCUMENTS
		No	no	
33) WAS THE EXTENSION (If yes, give reasons)	I MADE IN RESPONSE	E TIME? Yes		
		No	no	
34) DEVIATION FROM QU (If yes. give detailed reaso		RIA Yes	no	
35) WAS IT ASSURED BY BLACK LISTED?	THE PROCURING	iii).		D FIRM IS NOT
36) WAS A VISIT MADE B SUPPLIER'S PREMISES BE ASCERTAINED REC (If yes, enclose a copy)	S IN CONNECTION W	/ITH THE PROCI	JREMENT? IF S	
37) WERE PROPER SAFEC THE CONTRACT (BAN			ION ADVANC	E PAYMENT IN
38) SPECIAL CONDITIONS (If yes, give Brief Descrip		Yes		
39) Date of Award of Q Signature & Official Stamp of Authorized Officer	fontract: 09-06-201	MAN	AGEST (ADMIN & ACC) aplicate mullaring of Teach Tractic intertutions of N action and Training of Ele School Teachers in Sin	iois Mo mentary
OFFICE USE ONLY				

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print Save Reset

## Price Schedule in Pak. Rupees

Name	of Bidder	IFE	Number	. P:	age of
1	2	3	4	5	6
Item	Description	Quantity	Unit price Delivered duty paid (DDP)	Unit Price in words	Total
1.	Fax Machine	01	38110/5		38110-00
2	Air-Conditioner (1.5)	04	54800/=		219200-00
3	Microwave Oven Medium	01	9910/=		9910-00
4	Electric Cattle	01	3810/=		3810-00
5	Crockery / Cutleries	1 set	16110/1		16110-00
6	UPS for computer	04	7410/=	J `	29640-00
		TOTAL		lotal=	316780-00

Signature of Bidder:

Note: In case of discrepancy between unit price and total, the unit price shall prevail.

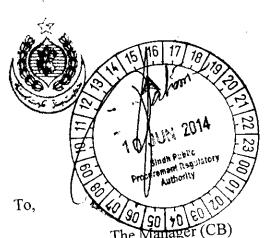
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[F:PPRA BOOK (Azeem1)]

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NO.PD/(CIDA)PRO-MACH/14 CAPACITY BUILDING OF TEACHER TRAINING INSTITUTIONS AND TRAINING OF ELEMENTARY SCHOOL TEACHERS IN SINDH GOVERNMENT OF SINDH EDUCATION & LITERACY DEPARTMENT

Karachi dated: 10-06-2014

Sindh Public Procurement Regularity Authority.

SUBJECT:

- NIT PD/(CIDA)PRO-MACH/14 DATED 02-05-2014
- NIT PD/(CIDA)PRO-FUR/14 DATED 02-05-2014 1.
- NIT PD/(CIDA)PRO-EQP/14 DATED 02-05-2014 2. 3.

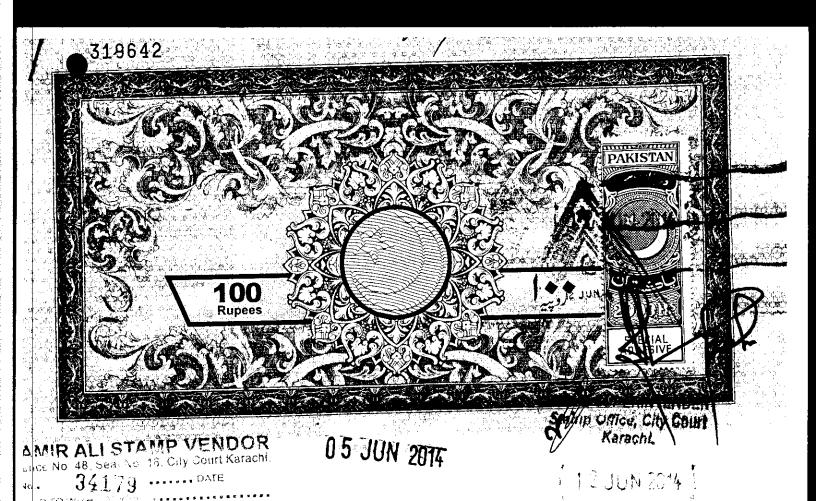
I am directed to refer to your letter of even no dated 03-06-2014 regarding subject noted above and find enclose herewith copies of evaluation report alongwith with copies of Award of Contract for clearance of I.D, according to Sindh Public Procurement Regulatory Authority (SPPRA) rules.

Manager Admin & Accounts

C. C. to:

1. P.S to Project Director Capacity Building of Teacher Training Institutions and Training of Elementary School Teachers in Sindh Project

Manager Admin & Accounts



**AGREEMENT** 

day of month of June 2014 between Project Director, Po This Agreement is made on this \_ Project Management Unit, of Capacity Building of Teacher Training Institutions and Training of Elementary School Teachers in Sindh (CIDA), Education & Literacy Dept. Govt. of Sindh & Proprietor of M/S UNIQUE SUPPLIES COMPANY Party of the first part, (Hereinaster called and referred to as the "CONTRACTOR" and Project Director, Project Management Unit, Sindh Elementary Teachers Training Project (CIDA), Education & Literacy Dept. Govt. of Sindh party of the second part (hereinafter called and referred to as the "AUTHORITY".

Both the parties have agreed upon the terms and conditions laid down hereinafter for the supply of Machinery for Educational Institutions & Government Departments, under Budget for the year 2013-14.

## **TERMS AND CONDITIONS:**

- That the contractor is ready and bound to accept the order for the supply of any all articles as 1. shown in "ANNEXURE-1" attached herewith at the rates approved by authority to the various Educational Institutions / Offices of Government of Sindh.
- That the contractor is ready and bound to get such articles inspected by the Technical / 2. Standardized Committee appointed by the authority within 20 Days from the date of receipt of supply order, failing which the order shall be cancelled and will be placed to the next lowest bidder and the security amount so submitted by the contractor shall be considered as forfeited.
- That the contractor is ready and bound to replace any or all articles broken or damaged in 3. transit at his own risk and cost and shall deliver all the articles in good and sound condition.

1 ... all land of toyes in Stamp duty/ Services

- 5. That it is also hereby declared and agreed that in case of default being made by the contractor in the performance of the conditions herein agreed to it shall be lawful for the authority to forfeit part of full security deposit and cancel the order for the supply of articles and bring the firm on black list of Education Department of over. That the decision of the authority shall be final and binding upon the contractor and his successors, nominees etc.
- 6. That the articles will not be dispatched by the contractor until and unless inspection and certified by the committee.
- 7. That in case the contractor fails to supply the articles within the stipulated time the penalty will be charged at the rate 2% (Month 30 days chargeable on basis of days) for the unsupplied store.
- 8. That in case of any event of the default on the part of the contractor in the performance of any condition of the contract or in case of any dispute it shall be lawful for the Project Director, Project Management Unit, of Capacity Building of Teacher Training Institutions and Training of Elementary School Teachers in Sindh (CIDA), Education & Literacy Dept. Govt. of Sindh to forfeited fuelled or part of the Earnest money / Security deposit and or cancel the whole part of the supply order with contractor and the decision of the Project Director, Project Management Unit, of Capacity Building of Teacher Training Institutions and Training of Elementary School Teachers in Sindh (CIDA), Education & Literacy Dept. Govt. of Sindh will be the final and legally binding on the contractor.
- 9. That the contractor is ready to abide with above terms and condition.

IN WITNESSES WHEREOF, the parties have bound themselves with the above mentioned terms and conditions with sound mind and their senses without any corrosion and force and act their hands below in the presence of the witnesses.

For and on behalf of Government of Sindh.

**SIGNATURE** 

CTOR.

SYED MASOOM AL MANAGER ADMIN & ACCOUNTS (CIDA) D-26. C Market Wain Shanrah-e-Pateal P.E.C.H.S Block-6 Karachi Ph: 021 .34380300

WITNESSES:

NIC, 42401-5328061-8

CAPACITY BUILDING OF TEACHER TRAINING INSTITUTIONS & TRAINING OF ELEMENTARY SCHOOL  CAPACITY BUILDING OF TEACHER'S IN SINDH (CIDA)  EVALUATION REPORT OF MACHINERY  FOR THE YEAR 2013-14  FOR THE YEAR 2013-14  Science & Computer Link, Rizvi & Company Karachi  3  Marks	icate. 25 25 25 25 25 25 25 25 25 25 25 25 25	/ J
CAPACITY	S.No  S.No  Organization Inf  Organization Inf	



## CAPACITY BUILDING OF TEACHER TRAINING INSTITUTIONS AND TRAINING OF ELEMENTARY SCHOOL TEACHERS IN SINDH (CIDA)

EDUCATION & LITERACY DEPARTMENT GOVERNMENT OF SINDH Karachi, dated: 6 - 5 . 14

To,

M/s Unique Supplies Company

KARACHI.

SUBJECT:

WORK ORDER FOR THE SUPPLY OF MACHINERY FOR THE YEAR

2013-14.

I am directed to convey the decision of purchase committee with reference to the financial tender for the purchase of Machinery the rates quoted by your firm are hereby accepted and approved by the Competent Authority & also by the Purchase Committee of Capacity Building of Teacher Training Institutions and Training of Elementary School Teachers in Sindh (CIDA), Education & Literacy Department & being evaluated the lowest bidder for the supply of Machinery as per approved specification for PMU invited by the Committee of Capacity Building of Teacher Training Institutions and Training of Elementary School Teachers in Sindh (CIDA) Education & Literacy Department, Government of Sindh Karachi.

You are hereby directed to supply the Machinery as per approved scheme For the Year 2013-14.

S. #	PARTICULARS	AMOUNT
1.	Machinery For The Year 2013-14 Detail as per list enclosed	Rs.997,270/-

TERMS & CONDITIONS:

The material will be supplied by the firm at the destination at their own risk and will replace all the defective / missing articles. They will pay the freight, courier and other incidental charges.

The store items will be supplied before 30<sup>th</sup> June-2014.

03. The safe and sound delivery of stores is to be made at the Institution as per supply orders.

04. Store supplied shall be checked, approved by the experts, Inspection committee. If found not in order /condition the same will be replaced

05. That the payment shall be made after entire satisfaction of the respective office.

SYED MASOOM ALI SHAH MANAGER ADMIN & ACCOUNTS (CIDA)

Copy for information to:

The Accountant General Sindh ,Karachi

The Project Director (CIDA) Education & Literacy Dept. Govt. of Sindh.

The Office File.



## LIST FOR PURCHASE OF MACHINERY

For: Teacher Training Institution & Training of Elementry School Teacher's in Sindh (CIDA), For The Year 2013-2014

M/s Unique Supplies Company Karachi.

S.NO	ITEM'S DESCRIPTION	Qty	Unit Price	Amount
1	Fax Machine	2	38,110	76,220
2	Air Conditioner 1.5 Ton	6	54,800	328,800
3	Microware Oven (Medium Size)	2	9,910	. 19,820
4	Electric Cattle	2	3,810	7,620
5	Crockery / Cutleries	30	16,110	483,300
6	UPS for computer	11	7,410	81,510
0	or o for comparer	Ne	et Total :	997,270

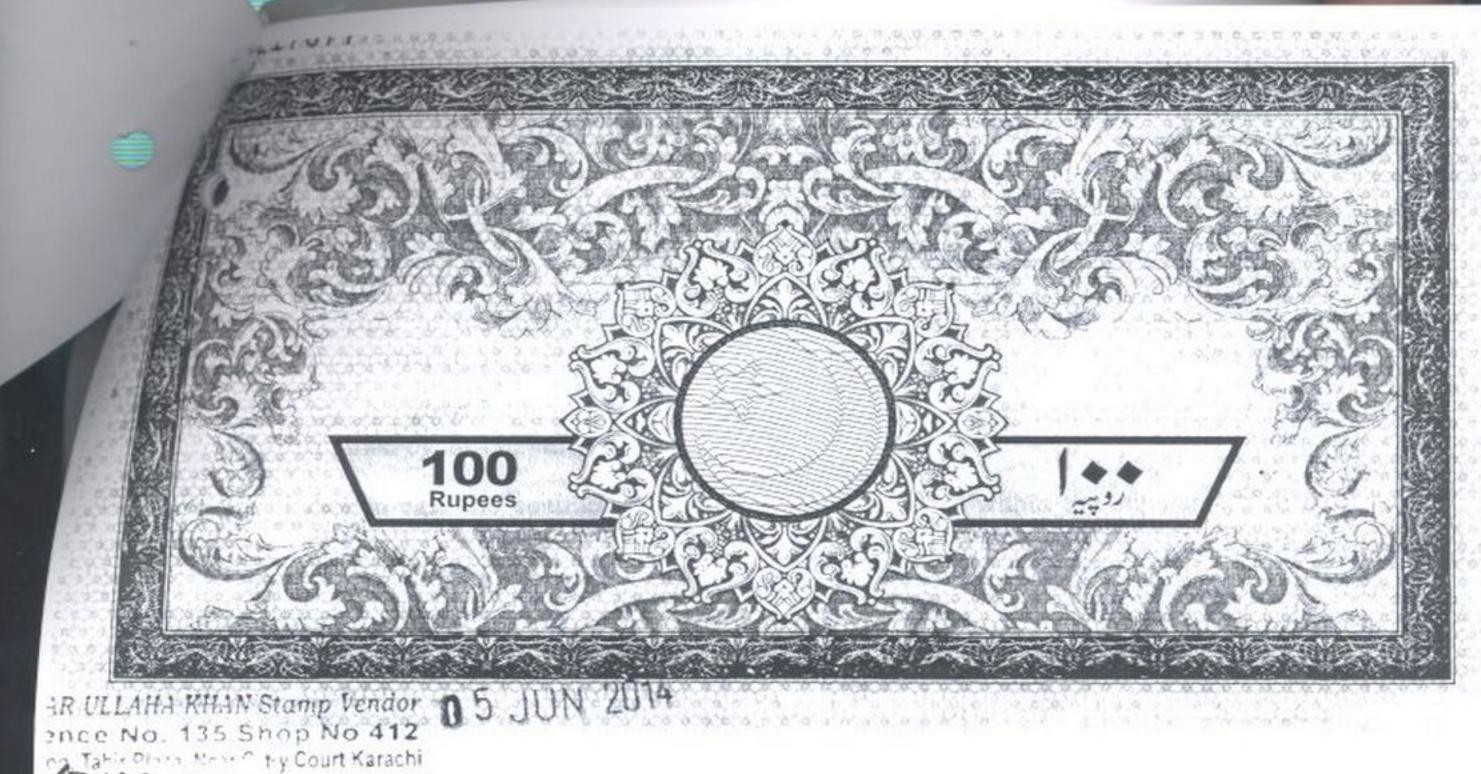
MANAGER (ADMIN & ACCOUNTS)

Capacity Building of Teachers

Training Institutions of M/O

Education and Training of Elementary

School Teachers in Sindh



Take No. 135 Shop No 412

Take One No. 135 Shop No 412

## <u>AGREEMENT</u>

This Agreement is made on this \_\_\_\_\_ day of month of June 2014 between Project Director, Project Management Unit, of Capacity Building of Teacher Training Institutions and Training of Elementary School Teachers in Sindh (CIDA), Education & Literacy Dept. Govt. of Sindh & Proprietor of M/S UNIQUE SUPPLIES COMPANY Party of the first part, (Hereinafter called and referred to as the "CONTRACTOR" and Project Director, Project Management Unit, Sindh Elementary Teachers Training Project (CIDA), Education & Literacy Dept. Govt. of Sindh party of the second part (hereinafter called and referred to as the "AUTHORITY".

Both the parties have agreed upon the terms and conditions laid down hereinafter for the supply of Machinery for Educational Institutions & Government Departments, under Budget for the year 2013-14.

## TERMS AND CONDITIONS:

- That the contractor is ready and bound to accept the order for the supply of any all articles as' shown in "ANNEXURE-1" attached herewith at the rates approved by authority to the various Educational Institutions / Offices of Government of Sindh.
- 2. That the contractor is ready and bound to get such articles inspected by the <u>Technical / Standardized Committee</u> appointed by the authority within 20 Days from the date of receipt of supply order, failing which the order shall be cancelled and will be placed to the next lowest bidder and the security amount so submitted by the contractor shall be considered as forfeited.
- That the contractor is ready and bound to replace any or all articles broken or damaged in transit at his own risk and cost and shall deliver all the articles in good and sound condition.
- 4. That the contractor also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc upto the place of destination.

Count'd on Page No: (2)

- That it is also hereby declared and agreed that in case of default being made by the contractor in the performance of the conditions herein agreed to it shall be lawful for the authority to forfeit part of full security deposit and cancel the order for the supply of articles and bring the firm on black list of Education Department of over. That the decision of the authority shall be final and binding upon the contractor and his successors, nominees etc.
- That the articles will not be dispatched by the contractor until and unless inspection and certified by the committee.
- 7. That in case the contractor fails to supply the articles within the stipulated time the penalty will be charged at the rate 2% (Month 30 days chargeable on basis of days) for the unsupplied store.
- 8. That in case of any event of the default on the part of the contractor in the performance of any condition of the contract or in case of any dispute it shall be lawful for the Project Director, Project Management Unit, of Capacity Building of Teacher Training Institutions and Training of Elementary School Teachers in Sindh (CIDA), Education & Literacy Dept. Govt. of Sindh to forfeited fuelled or part of the Earnest money / Security deposit and or cancel the whole part of the supply order with contractor and the decision of the Project Director, Project Management Unit, of Capacity Building of Teacher Training Institutions and Training of Elementary School Teachers in Sindh (CIDA), Education & Literacy Dept. Govt. of Sindh will be the final and legally binding on the contractor.
- That the contractor is ready to abide with above terms and condition.

IN WITNESSES WHEREOF, the parties have bound themselves with the above mentioned terms and conditions with sound mind and their senses without any corrosion and force and act their hands below in the presence of the witnesses.

For and on behalf of Government of Sindh.

	CONTRACTOR
SIGNATURE NAME: N.I.C: SEAL	(UNIQUE SUPPLIES COMPANY)
MANAGER Training of Flactors COUNTS (CIDA)  School Teachers in Sinds	D-28, D Market Main Shanrah-q-Feleal, P.E.C.H.S Block-q Karachil Ph.: 021 -34380360

WITNESSES:

8-	



# CAPACITY BUILDING OF TEACHER TRAINING INSTITUTIONS & TRAINING OF ELEMENTARY SCHOOL TEACHER'S IN SINDH (CIDA)

# EVALUATION REPORT OF MACHINERY

## FOR THE YEAR 2013-14

S.No	Required Field	Marks	Unique Supplies Company, Khi	Science & Computer Link, Karachi
				2
	Organization Information			
-	NTN Registration Certificate.	25	25	25
2	Sales Tax Registration Certificate.	25	25	25
ω	Professional Tax Certificate.	25	25	25
4	Authorizations Certificates from Manufacturer / Principal / Authorized Dealership.	25	25	25
Oi	Relevant Experience of Quoted Items.	150	140	135
o	Income Tax Annual Returns of 3 Years.	25	25	25
7	Income Tax Annual Returns.	25	25	25
	Total Marks:	300	290	285



/ Sand



CAPACITY BUILDING OF TEACHER TRAINING INSTITUTIONS AND TRAINING OF ELEMENTARY SCHOOL TEACHERS IN SINDH GOVERNMENT OF SINDH EDUCATION & LITERACY DEPARTMENT

## **Bid Evaluation Report**

1. Name of Procuring Agency: Capacity Building of Teacher Training Institutions and Training of Elementary School Teachers in Sindh, Education & Literacy Department, Government of Sindh

2. Tender Reference No: IFB NO.PD/(CIDA)PRO-MACH/14

3. Tender Description/Name of work/item: Procurement of machinery, Education & Literacy Department.

4. Method of Procurement: Single Stage - One envelop Procedure

5. Tender Published: SPPRA ID. SPPRA website according to rule – 17(1)

6. Total Bid documents Sold; (04) Four

7. Total Bids Received: (03) Three

8. Technical Bid Opening date: (if applicable) 22-05-2014 (detail evaluation sheet attached)

9. No. of Bid technically qualified (if applicable): (03) Three

10. Bid(s) Rejected: (0) zero

11. Financial Bid Opening date: 22-05-2014

## 12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s Unique Supplies company	See annex - A	1 <sup>st</sup> Lowest	Within the approved cost	Qualified as per Evaluation Criteria	M/s Unique Supplies Company, Karachi Recommended for award of contract

Show

<u>``</u>						
2.	Mi/s Rizvi & Company	See annex - A	2 <sup>nd</sup> Lowest	Within the approved cost	Qualified as per Evaluation	
	M/S Science & Computer Link	See annex - A	3 <sup>rd</sup> Lowest	Within the approved cost	Criteria Qualified as per Evaluation	
					Criteria	_ <u></u>

Signatures of the Members of the Committee.

SYED MASOOM ALT SHAH ( MANAGER ADMIN & ACCOUNTS (CIDA)

MEMBER / SECRETARY

ALJAZ AHMED MEMON SECTION OFFICER (DEV-V) FINANCE DEPARTMENT

MEMBER

REHAN IQBAL BALOCH PROJECT DIRECTOR (CIDA)
CHAIRMAN



## CAPACITY BUILDING OF TEACHER TRAINING INSTITUTIONS AND TRAINING OF ELEMENTARY SCHOOL TEACHERS IN SINDH GOVERNMENT OF SINDH EDUCATION & LITERACY DEPARTMENT

## MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD ON 22-05-2014, UNDER THE CHAIRMANSHIP OF PROJECT DIRECTOR ( CAPACITY BUILDING OF TEACHER TRAINING INSTITUTIONS & TRAINING OF ELEMENTARY SCHOOL TEACHERS IN SINDH) CIDA EDUCATION & LITERACY DEPARTMENT.

A meeting of Procurement Committee of Education & Literacy Department, Government of Sindh was held on 22-05-2014 under the chairmanship of Project Director in his office to make evaluation of bids for purchase of machinery under "Capacity Building" of Teacher Training Institutions and Training of Elementary School Teachers in Sindh" (CIDA).

The Secretary of the Procurement Committee informed the participants that the N.I.T was called on 02-05-2014. Four 04 Tender Documents were sold accordingly. 03 firms participated on the date of opening of tenders. Tenders were opened by Procurement Committee on 22-05-2014 in presence of the bidders / representatives of firms. There after the bids were technically evaluated in the light of the criteria mentioned in the tender document.

The Procurement Committee unanimously decided that the lowest bid of M/s Unique Supplier may be recommended for award of machinery.

Comparative statement of bids (annexure - A).

SYED MASOOM ALTSHAH

MANAGER ADMIN & ACCOUNTS (CIDA)

MEMBER / SECRETARY

AIJAZAHMED MEMON SECTION OFFICER (DEV-V) FINANCE DEPARTMENT

**MEMBER** 

REHAN IQBAL BALOCH PROJECT DIRECTOR (CIDA) CHAIRMAN



## Government of Sindh Education & Literacy Department

## PROCUREMENT FOR PURCHASE OF MACHINERY

# Capacity Building of Teacher Training Instutitions & Training of Elementary School Teacher's in Sindh (CIDA)

S. #		Science & Computer Link	mputer Link	Unique Supplies Compnay	ies Compnay	Rizvi & Company	ompany
	Description	Unit Price	Bid Security Amount	Unit Price	Bid Security Amount	Unit Price	Bid Security Amount
	EQUIPMENT						
_	Fax machine	38800	15000/=	38110	15000/=	38250	15000/=
2	Air Conditioner (1.5)	54950		54800		54950	
ω	Microwave oven medium	10150		9910		10050	
4	Electric cattle	3900		3810		4000	
5	Crockery/ Cutleries	16700		16110		16500	
6	UPS for computer	7900		7410		7550	
					•		

MANAGER ADMIN & ACCOUNTS (CIDA)
MEMBER / SECRETARY

REHAN IQBAL BALOCH PROJECT DIRECTOR (CIDA)

AIJAZ AHMED MEMON SECTLON OFFICER (DEV-V) FINANCE DEPARTMENT MEMBER