

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. H.E.J. Research Institute of Chemistry, International Center for Chemical and Biological Sciences, University of Karachi.
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Semi-government; autonomous body
- 3) TITLE OF CONTRACT Upgradation/Maintenace of existing Elevator
- 4) TENDER NUMBER HEJ-230512 (3RD TIME)
- 5) BRIEF DESCRIPTION OF CONTRACT Upgradation/Maintenace of existing elevator
- 6) FORUM THAT APPROVED THE SCHEME Director, I.C.C.B.S.
- 7) TENDER ESTIMATED VALUE Below Rs. 1.0 million
- 8) ENGINEER'S ESTIMATE (For civil works only) N.A.
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 12 weeks
- 10) TENDER OPENED ON (DATE & TIME) 3.00 P.M. on 23-5-2012
- 11) NUMBER OF TENDER DOCUMENTS SOLD (Attach list of buyers) Two
- 12) NUMBER OF BIDS RECEIVED One
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS NO
- 14) BID EVALUATION REPORT (Enclose a copy) mailed to SPPRA on 23-6-2012
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Zenith Engineering Services, Karachi.
- 16) CONTRACT AWARD PRICE Rs. 590,120/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATION BID). Only one bidder

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

Director, I.C.C.B.S.

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	S.No. 12441; ID: 8056/2012
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	
No	NO

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	NO

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	NO

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	NO

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	NO

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	NO

39) Date of Award of Contract: 13-7-2012

Signature & Official Stamp of
Authorized Officer

Chahid Anwar

**Sr. Professor
ICCBS**

FOR OFFICE USE ONLY

H.E.J. Research Institute
of Chemistry
University of Karachi

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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 store.iccs@hotmail.com

H.E.J. RESEARCH INSTITUTE OF CHEMISTRY

INTERNATIONAL CENTER FOR CHEMICAL & BIOLOGICAL SCIENCES

UNIVERSITY OF KARACHI, KARACHI-75270, PAKISTAN

Tel: UAN: 111-222-292, (92-21-34824901, 34824902, 34824930, 34824934, 34824936) Ext. 108, 109, 154, 159

P.O. No. 0924 PURCHASE ORDER / WORK ORDER Date: 13-7-2012
 Messrs: Zenith Engineering Services Fax # 34836841
 Ref: Your quotation No. ZES/145/2012 Tender HET-230512 (3rd bid) Dated: 23-5-2012
 Subject: Upgradation and Maintenance of Goldstar Elevator of HET Bldg.

Please supply the following articles to the institute.

S.No.	PARTICULARS	QUANTITY	RATE	AMOUNT	
				Rs.	Ps.
1.	Control Panel	As per Quotation	As per Quotation	120000	00
2.	Guide Shoe			3200	
3.	C/W Guide Shoe			2400	
4.	Car Board			18000	
5.	Call Push button			10000	
6.	Door Drive Inverter			20000	
7.	Door Shoe			7200	
8.	Door Roller			5200	
9.	Intercom			2500	
10.	Driveling Pulley			6000	
	GST @ 16%			31120	
11.	Main Rope			19500	
12.	Gear Machine with motor			315000	
13.	Door Paint charges			10000	
14.	Labour charges	20000			
	E. & O.E.	TOTAL	Rs.	590120	00

(Rupees) Five hundred Ninety Thousand One hundred Twenty only

Please submit your bill in duplicate for payment.
 Please Note: Kindly supply the goods within 12 days/weeks from the date of receipt of this P.O., if you fail to supply the goods within given time period, a penalty @ 0.50% per day on the total order amount will be imposed.

[Signature]
 PURCHASE OFFICER

H.E.J. Research Institute of Chemistry

University of Karachi

Tender for Updragation and Maintenance of Gold Star Elevator of H.E.J. main building

Re-tender notice number HEJ-230512 (3rd time)

Re-tender notice number HEJ-240412 (2nd time)

Tender notice number HEJ-190312

One only quotation from M/S Zenith Engineering Services received which is completely matched with the tender specifications. Therefore technical committee recommends approving this offer.

1. Dr. Kamran Azim (Convenor)

 12-06-2012

2. Dr. M. Ahmed Mesaik



3. Mr. Sohail Ahmed

4. Mr. Javed Iqbal



5. Mr. Tariq Sami



INTERNATIONAL CENTER FOR CHEMICAL AND BIOLOGICAL SCIENCES (ICCBS)

UNIVERSITY OF KARACHI

H.E.J. TWC PCMD



Document Title: Purchase Requisition Form

Doc. No.:	ICCBS/04/08-01	Rev. No.	01	Issue No.	1
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Sanction No. Feb 118/HBJ/62/2011-12
 P.O. No. _____

Serial No.: **07227**

Date 18-02-2012

PURCHASE REQUISITION FORM

Sci. Equipments	Chemicals	Glassware	Stationary	Computer & Accessories	General Items
					✓

PLEASE (✓) AT APPROPRIATE PLACE ON THE ABOVE DESCRIPTION

The prior approval is hereby requested for the purchase of the stated items, which are required for,

Prof./ Dr./ Mr./ Ms. TARIQ SAMI Lab No. ENGINEERING Intercom No. 161

The amount required for the purchase of these items may be deducted from the head of,

A/C. _____ or _____

Sr. No.	Item(s)	Specification/ Description	Quantity	Instructions
1	UPGRADATION AND			
2	MAINTENANCE OF			
3	GOLD STAR ELEVATOR			
4	GROUND + 3 STOP.			
5				
6	(HEJ ELEVATOR.)			
7				
8				

Requested By:

Name: MAGBOOL

[Signature]

Signature of the Supervisor

Signature [Signature]

Recommended by Finance Manager

[Signature]
 Received in Store (Date & Sign.)
21/2/12

Faculty Incharge of Purchase

Submitted for approval for the purchase of the above items. The payment of the above items may be made from the Head of A/C. _____

Purchase Officer

[Signature]
18/2/2012

APPROVED BY
 (Director/ Co. Director)

[Signature]

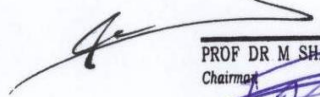
Bid Evaluation Report


1. Name of Procuring Agency: H.E.J. Research Institute of Chemistry, International Center for Chemical and Biological Sciences, University of Karachi.
2. Tender Reference No: ___HEJ-230512 (3rd time)___
3. Tender Description/Name of work/item: _Upgradation and Maintenance of existing Goldstar Elevator in H.E.J. main building.
4. Method of Procurement: ___Single Stage – Single Envelope___
5. Tender Published: ___S.No.: 12441; ID: 8056/2012___
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; ___Two___
7. Total Bids Received: ___One___
8. Technical Bid Opening date: (if applicable) ___N.A. ___ (Provide details in separate form)
9. No. of Bid technically qualified (if applicable): ___N.A. ___
10. Bid(s) Rejected: ___Nil___
11. Financial Bid Opening date: ___23-05-2012___


12. Bid Evaluation Report:


<i>S No</i>	<i>Name of Firm or Bidder</i>	<i>Cost offered by the Bidder</i>	<i>Ranking in terms of cost</i>	<i>Comparison with Estimated cost</i>	<i>Reasons for acceptance/rejection</i>	<i>Remarks</i>
0	1	2	3	4	5	6
1.	Zenith Engineering & Services	Rs. 590,120/-	N.A.	N.A.	According to specs and 3 rd time tender	Recommended for placement of order
2.	B	/	/	/	/	/
3.	C	/	/	/	/	/
4.	D	/	/	/	/	/


PURCHASE COMMITTEE, ICCBS INSTITUTIONS


PROF DR M SHAIQ ALI
 Chairman


PROF DR KHALID M KHAN
 Member


DR. M RAZA SHAH
 Member


DR. S ABID ALI
 Member

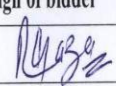

DR. M. AHMED MESAİK
 Member

Signatures of the Members of the Committee.

H.E.J. RESEARCH INSTITUTE OF CHEMISTRY
INTERNATIONAL CENTER FOR CHEMICAL AND BIOLOGICAL SCIENCES
UNIVERSITY OF KARACHI
KARACHI-75270

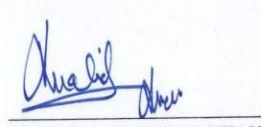
(3rd Time)

OPENING OF THE TENDER NOTICE NO. HEC-230512/AT 3.00 P.M. ON 23-05-2012 IN PRESENCE OF THE BIDDERS OR THEIR REPRESENTATIVES AND CHAIRMAN PURCHASE COMMITTEE

S.No.	Name of Company	Bid Amount	Earnest money	Remarks	Sign of bidder
1.	Zenith Engineering Services	Rs. 590/20/-	Rs. 11802/-	Accepted	
2.					
3.					
4.					
5.					
6.					



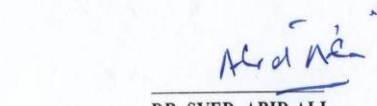
PROF. DR. M. SHAIQ ALI
Convenor



PROF. DR. KHALID M. KHAN
Member



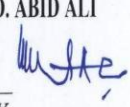
DR. M. RAZA SHAH
Member



DR. SYED. ABID ALI
Member



DR. MUHAMMAD AHMED MESAİK
Member



H.E.J. Research Institute of Chemistry

University of Karachi

Tender for Updragation and Maintenance of Gold Star Elevator of H.E.J. main building

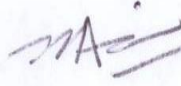
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