



No. ADMIN(GHDA)5(42)/2013/3  
GOVERNMENT OF SINDH  
GORAKH HILLS DEVELOPMENT  
AUTHORITY

dated: 13<sup>th</sup> February 2018

SUBJECT: MINUTES OF THE MEETING REGARDING THE OPENING OF TECHNICAL BIDS FOR THE TENDER FOR SUPPLY OF IT EQUIPMENT'S, FURNITURE AND FIXTURES

Meeting of the Procurement Committee constituted vide Government of Sindh, Culture, Tourism & Antiquities Department's Notification No. SO(DEV)T.D/2(41)/2013 dated 15<sup>th</sup> August, 2016 was held on 12<sup>th</sup> February, 2018 at 02:30 P.M under the Chairmanship of Project Director, Gorakh Hills Development Authority, Government of Sindh, Karachi, in order to undertake the Technical Appraisal of the Bids submitted in response to Tender Notice published in Daily Newspapers Namely The Daily English "Dawn, dated 18/01/2018", The Daily Sindhi "Kawish dated 18/01/2018" vide NIT Advertisement No. INF/KRY-308/2018, while the same NIT was also hoisted on SPPRA's official website with the SPPRA Serial No. 36469 dated 26/01/2018. The Corrigendum was Published in various Daily Newspaper Namely The Daily Sindhi "Kawish" dated 30/01/2018, The Daily Urdu "Nava-e-Waqat" dated 28/01/2018 vide NIT Advertisement No. INF/KRY-494/2018.

2. The following members of the Procurement Committee attended the meeting:-

- |  |                  |
|--|------------------|
| 1. Mr. Gulzar Ali Khushik<br>Project Director<br>Gorakh Hills Development Authority                    | Chairman         |
| 2. Mr. Faisal Shah Muhammad Naich,<br>Assistant Engineer (Civil)<br>Gorakh Hills Development Authority | Member           |
| 3. Mrs. Fozia Mursaleen<br>Section Officer (B&E)<br>Culture, Tourism & Antiquities Department          | Member           |
| 4. Mr. Fayaz Ahmed Qureshi<br>Account Officer<br>Gorakh Hills Development Authority                    | Member/Secretary |
| 5. Tarique Ali Bughio<br>Assistant Engineer (Building)<br>Dadu   |                  |

3. The Meeting started with the recitation from Holy Quran. Thereafter, the chair welcomed the participants and opened the forum for discussion.

4. The Committee members were informed that, in response to the tender advertisement, following Eight (08) firms got the bidding documents issued against Rs.1,000/- in shape of Pay Order (non-refundable Tender Fee):

- |                               |                          |
|-------------------------------|--------------------------|
| ▪ M/s. Advanced Micro Devices | ▪ M/s. Owais Enterprises |
| ▪ M/s. Hayat Computers        | ▪ M/s. DODECAPAK         |
| ▪ M/s. Computer Circle        | ▪ M/s. Star Enterprises  |
| ▪ M/s. Sashun International   | ▪ M/s. Hi Light Traders  |

5. However, out of the above Eight (08) Firms, Six (06) Firms namely: M/s. DODECAPAK, M/s. Hayat Computers, M/s. Computer Circle, M/s. Advance Micro Devices, M/s. Sashun International & M/s. Owais Enterprises submitted their Bids by the stipulated extended deadline of 12<sup>th</sup> February, 2018 till 02:30 pm,

6. The Chairman of the Procurement Committee welcomed all the Participants and Procurement Committee Members and requests the participants to introduce themselves and processed further in the matter.

7. Accordingly, the bids were opened on 12<sup>th</sup> February, 2018 till 02:30 pm in presence of the above mentioned participants, however the representative of M/s. Computer Circle was not present at the time of opening. All the members of the procurement committee signed the Sealed Envelope of the Technical Bids and also Sealed Financial Bids Envelopes.


8. Gorakh Hills Development Authority had adopted Single Stage-Two Envelopes Procedure as prescribed in SPPRA Rules "Procedure of open Competitive Bidding" for selection of all Firms.

9. The Committee proceeded as per prescribed procedure of Rule-46 sub Rule-2 of SPPRA-2010 (Amended-2013), initially, only the Envelopes marked as "Technical Proposals" were opened in presence of the Bidders and the Envelopes marked as "Financial Proposals" retained in the custody of Procurement Committee without being opened.


10. The Procurement Committee than examined the Technical Bids without reference to the Price as per the "Qualification and Evaluation Criteria" as well as compared the Product's Specifications provided in the Bidding Documents and verify the Documents submitted by the Bidders on the basis of parameters as laid down in the Tender Bidding Documents.

11. It was unanimously agreed that after examination and scrutiny of Technical bids submitted by the Six (06) firms as per the Qualification and Evaluation Criteria the names of the successful technically qualified bidders will be announced and the date and time of financial bid opening will be communicated accordingly.


The Meeting ended with the vote of thanks to and from Chair.

  
(Faisal Shah Muhammad Naich)  
Assistant Engineer (Civil)  
Gorakh Hills Development Authority


  
(Fozia Mursaleen)  
Section Officer (B&E)  
Culture, Tourism & Antiquities  
Department


  
(Fayaz Ahmed Qureshi)  
Account Officer  
Gorakh Hills Development  
Authority


  
(Tarique Ali Bughio)  
Assistant Engineer (Building)  
Dadu

  
Mr. Gulzar Ali Khushik  
Project Director  
Gorakh Hills Development Authority  
Chairman Procurement Committee


S No	Name of Bidder(s)	Description													REMARKS		
		Details of Similar Works	Bank Statement of Three (03) Years	NTN and GST Registration	SST Registration from Sindh Revenue Board.	Certificate of Non-Litigation	An Undertaking on Stamp Paper	Relevant Experience of Last Three (03) Years.	Experience of Supplying similar product in Govt/Private Institutions with documentary evidence	Capability of work in different locations/areas of Sindh for Supply & support activities.	Company Profile	Clients List	Satisfactory Performance Certificates from Minimum 5 users	Audited Financial Statements		Authorized Representative Certificate	
0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
1	M/s. DODECAPAK	Yes	Yes	Yes	N/A	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	QUALIFIED
2	M/s. Hayat Computer	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	QUALIFIED
3	M/s. Computer Circle	Yes	Yes	Yes	N/A	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	QUALIFIED
4	M/s. Advance Micro Devices	No	Yes	Yes	N/A	Yes	Yes	No	No	No	No	No	No	No	Yes	Yes	NOT QUALIFIED
5	M/s. Sashun International	Yes	Yes	Yes	N/A	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	QUALIFIED
6	M/s. Owais Enterprises	Yes	Yes	Yes	N/A	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	QUALIFIED

  
 (Faissal Shah Muhammad Naich)  
 Assistant Engineer (Civil)  
 Gorakh Hills Development Authority

  
 (Faris Mursaleen)  
 Section Officer (B&E)  
 Culture, Tourism & Antiquities Department

  
 (Fayaz Ahmed Qureshi)  
 Account Officer  
 Gorakh Hills Development Authority

  
 (Tariq Ali Bughio)  
 Assistant Engineer (Building)  
 Dadu

  
 Mr. Gulzar Ali Khushik  
 Project Director  
 Gorakh Hills Development Authority  
 Chairman Procurement Committee



No.ADMIN(GHDA)5(42)/2013/3  
**GOVERNMENT OF SINDH**  
**GORAKH HILLS DEVELOPMENT**  
**AUTHORITY**

Karachi, Dated:-06-02-2018

To,

Mr. Gulzar Ali Khushik  
Project Director  
Gorakh Hill Development Authority

Mr. Faisal Shah Mohammad Naich,  
Assistant Engineer,  
Gorakh Hill Development Authority

Mrs. Fozia Mursaleen  
Section Officer (B&E)  
Culture, Tourism & Antiquities Department

Tarique Ali Bughio  
Assistant Engineer (Building)  
Dadu

*Dine*

*Faisal Shah Mohammad Naich*

*Fozia Mursaleen*

Subject: - **PROCUREMENT COMMITTEE MEETING FOR THE EVALUATION OF TECHNICAL PROPOSALS OF THE TENDER BIDS FOR PROCUREMENT OF IT EQUIPMENT'S & FURNITURE & FIXTURE.**

I am directed to inform that a meeting on the subject matter is scheduled to be held on 12<sup>th</sup> February, 2018 at 02:30 P.M in the office of Project Director, Gorakh Hill Development Authority Camp office Dadu

It is requested to kindly attend the above said meeting on the above date, time and venue.

*Fayaz Ahmed Qureshi*  
**(FAYAZ AHMED QURESHI)**  
Accounts Officer  
Gorakh Hill Development Authority

Copy to:-

1. Director General, Gorakh Hills Development Authority Karachi.
2. P.S to Chairman, Gorakh Hills Development Authority Karachi.



No.ADMIN(GHDA)5(42)/2013/3  
**GOVERNMENT OF SINDH**  
**GORAKH HILLS DEVELOPMENT**  
**AUTHORITY**

Karachi, Dated:-14-02-2018

To,

Mr. Gulzar Ali Khushik  
Project Director  
Gorakh Hill Development Authority

Mr. Faisal Shah Mohammad Naich,  
Assistant Engineer,  
Gorakh Hill Development Authority

Mrs. Fozia Mursaleen  
Section Officer (B&E)  
Culture, Tourism & Antiquities Department

Mr. Tarique Ali Bughio  
Assistant Engineer (Building)  
Dadu

Subject: - **PROCUREMENT COMMITTEE MEETING FOR THE EVALUATION OF FINANCIAL PROPOSALS OF THE TENDER BIDS FOR PROCUREMENT OF IT EQUIPMENT'S & FURNITURE & FIXTURE.**

I am directed to inform that a meeting on the subject matter is scheduled to be held on 19<sup>th</sup> February, 2018 at 12:00 P.M in the office of Project Director, Gorakh Hill Development Authority at 25/II/A Saba Avenue 32 street Phase-V DHA Extension "D" Karachi.

It is requested to kindly attend the above said meeting on the above date, time and venue.

**(FAYAZ AHMED QURESHI)**  
Accounts Officer  
Gorakh Hill Development Authority

Copy to:-

1. Director General, Gorakh Hills Development Authority Karachi.
2. P.S to Chairman, Gorakh Hills Development Authority Karachi.



No. ADMIN(GHDA)5(42)/2013/3  
GOVERNMENT OF SINDH  
GORAKH HILLS DEVELOPMENT  
AUTHORITY

dated: 20<sup>th</sup> February 2018

Subject: MINUTES OF THE PROCUREMENT COMMITTEE MEETING FOR  
OPENING OF FINANCIAL PROPOSALS FOR SUPPLY OF IT  
EQUIPMENT'S, FURNITURE AND FIXTURES

A Meeting for opening of Bids for Supply of IT Equipment's, Furniture and Fixtures was held on Monday, February 19, 2018 at 12:00 Noon under the chairmanship of Chairman Procurement Committee /Project Director, Gorakh Hills Development Authority at Committee Room Gorakh House, Karachi in order to undertake the Financial Proposals of Five (05) firms/companies i.e. M/S. Hayat Computers, M/S. Owais Enterprises, M/S. Computer Circle and M/S. Sashun International who were qualified in Technical Proposal after scrutiny / evaluation. (Lists of Participant attached)

2. The Bids were opened on scheduled time at 12:00 Noon in presence of the representatives above mentioned Five (05) firms/companies. The price/rates quoted by the qualified Bidders were read out and encircled by the Chairman of the Procurement Committee. The Committee Members signed the Financial Proposals opened on the occasion, which do not contain any over-writing or cutting etc.

3. The Comparative Statement was prepared (**Annexure-A**). The Chairman Procurement Committee on the occasion has stated that quotations from three (3) different vendors shall be obtained and ensured that the quoted are in-line with the market.

4. Subsequently, market rates of all the bid items were obtained from at least 03 vendors and wherever the single bid was the lowest it was accepted, else rejected. (Price Comparison along with Three (03) quotations is attached with Minutes at **Annexure-B**)

5. Consequently, the Procurement Committee recommended the following firms/companies on the basis of Comparative Statement for further processing as per SPPRA Rules, 2010 and final approval of Competent Authority, the details of work recommended by the Procurement Committee are as under:-

ase.

**IT EQUIPMENT'S**

1. M/S. Hayat Computers for Procurement of items at Serial No. 1, 2, 3, 4 & 7.
2. M/S. Computer Circle for Procurement of items at Serial No.5, 6 & 8.

**FURNITURE AND FIXTURES**

1. M/S. Owais Enterprises for Procurement of items at Serial No.2, 3, 4 & 14.
2. M/S.DODECAPAK for Procurement of items at Serial No. 1, 5, 6, 7, 8, 9, 10, 11, 12 & 13.

The meeting ended with the vote of thanks to and from the chair.

**Signatures of the Committee Members:**



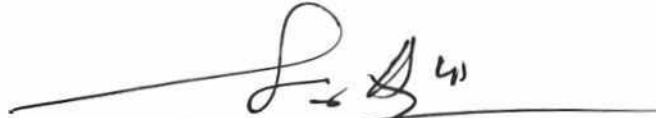
(Faisal Shah Muhammad Naich)  
Assistant Engineer (Civil)  
Gorakh Hills Development Authority



(Fozia Mursaleen)  
Section Officer (B&E)  
Culture, Tourism & Antiquities  
Department



(Fayaz Ahmed Qureshi)  
Account Officer  
Gorakh Hills Development  
Authority



(Tarique Ali Bughio)  
Assistant Engineer (Building)  
Dadu



Mr. Gulzar Ali Khushik  
Project Director  
Gorakh Hills Development Authority  
Chairman Procurement Committee



TENDER TITLE:  
ADVERTIEMENT NO.  
DATE OF OPENING:

PURCHASE OF IT EQUIPMENT'S, FURNITURE AND FIXTURES  
INF/KRY NO. 308 / 2018  
19/02/2018

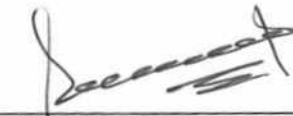
### COMPARATIVE STATEMENT

S.No	ITEMS	Qty	Unit	Quoted Rates										Name of Qualified Bidder
				M/s. Hayat Computers	Total	M/s. Computer Circle	Total	M/s. Owais Enterprises	Total	M/s. Sashun International	Total	M/s. DODECAPAK	Total	
<b>IT EQUIPMENT'S</b>														
1	Desktop Computer System	10	Each	121,250	1,212,500	125,545	1,255,450	N/Q		N/Q		N/Q		M/s. Hayat Computers
2	Laptop Core i7	02	Each	114,750	229,500		-	N/Q		N/Q		N/Q		M/s. Hayat Computers
3	LaserJet Pnter	04	Each	48,800	195,200	53,125	212,500	N/Q		N/Q		N/Q		M/s. Hayat Computers
4	Heavy Duty LaserJet Printer	02	Each	641,500	1,283,000	654,500	1,309,000	N/Q		N/Q		N/Q		M/s. Hayat Computers
5	Scanner	02	Each	74,625	149,250	71,500	143,000	N/Q		N/Q		N/Q		M/s. Computer Circle
6	UPS	12	Each	12,783	153,400	12,150	145,800	N/Q		N/Q		N/Q		M/s. Computer Circle
7	Color LaserJet Printer	01	Each	249,500	249,500	270,000	270,000	N/Q		N/Q		N/Q		M/s. Hayat Computers
8	UPS Battery	02	Each	22,750	45,500	18,950	37,900	N/Q		N/Q		N/Q		M/s. Computer Circle
<b>Total Bidding Cost</b>					<b>3,517,850</b>		<b>3,373,650</b>		-		-		-	
<b>Earnest Money</b>					<b>70,360.00</b>		<b>67,480</b>		-		-		-	
<b>FURNITURE AND FIXTURES</b>														
1	King Size Bed	05	Each	N/Q		N/Q		163,100	815,500	165,500	827,500	155,500	777,500	M/s. DODECAPAK
2	Single Bed	20	Each	N/Q		N/Q		48,500	970,000	50,150	1,003,000	50,750	1,015,000	M/s. Owais Enterprises
3	Dressing Table	06	Each	N/Q		N/Q		49,900	299,400	55,150	330,900	60,917	365,500	M/s. Owais Enterprises
4	Dining Table	06	Each	N/Q		N/Q		139,500	837,000	145,400	872,400	152,583	915,500	M/s. Owais Enterprises
5	Sofa Set	06	Each	N/Q		N/Q		121,667	730,000	125,500	753,000	115,500	693,000	M/s. DODECAPAK
6	Coffee Table	06	Each	N/Q		N/Q		44,167	265,000	45,150	270,900	40,000	240,000	M/s. DODECAPAK
7	Visitor Chair	40	Each	N/Q		N/Q		11,125	445,000	11,275	451,000	10,550	422,000	M/s. DODECAPAK
8	Centre Table	10	Each	N/Q		N/Q		42,550	425,500	40,150	401,500	39,975	399,750	M/s. DODECAPAK
9	FARASIES /Jai Namaz	50	Each	N/Q		N/Q		1,110	55,500	1,050	52,500	950	47,500	M/s. DODECAPAK
10	File Cabnet	08	Each	N/Q		N/Q		34,488	275,900	32,725	261,800	31,550	252,400	M/s. DODECAPAK
11	Steel Shelves	08	Each	N/Q		N/Q		43,188	345,500	40,255	322,040	39,975	319,800	M/s. DODECAPAK
12	Steel Almirah	08	Each	N/Q		N/Q		35,400	283,200	38,627	309,016	34,985	279,880	M/s. DODECAPAK

*[Handwritten signatures and initials]*

## COMPARATIVE STATEMENT

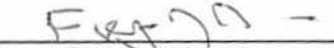
S.No	ITEMS	Qty	Unit	Quoted Rates										Name of Qualified Bidder
				M/s. Hayat Computers	Total	M/s. Computer Circle	Total	M/s. Owais Enterprises	Total	M/s. Sashun International	Total	M/s. DODECAPAK	Total	
13	Devan	06	Each	N/Q		N/Q		36,258	217,545	36,829	220,974	34,540	207,240	M/s. DODECAPAK
14	Curtains	2000	SFT	N/Q		N/Q		627	1,254,000	715	1,430,000	648	1,295,500	M/s. Owais Enterprises
<b>Total Bidding Cost</b>									<b>7,219,045</b>		<b>7,506,530</b>		<b>7,230,570</b>	
<b>Earnest Money</b>									<b>144,380</b>		<b>150,130</b>		<b>144,620</b>	



(Faisal Shah Muhammad Naich)  
Assistant Engineer (Civil)  
Gorakh Hills Development Authority



(Fozia Mursaleen)  
Section Officer (B&E)  
Culture, Tourism & Antiquities Department



(Fayaz Ahmed Qureshi)  
Account Officer  
Gorakh Hills Development Authority



(Tarique Ali Bughio)  
Assistant Engineer (Building)  
Dadu




Mr. Gulzar Ali Khushik  
Project Director  
Gorakh Hills Development Authority  
Chairman Procurement Committee



**GOVERNMENT OF SINDH  
GORAKH HILLS DEVELOPMENT  
AUTHORITY**

**BID EVALUATION REPORT**

1. Name of Procuring Agency: Gorakh Hills Development Authority
2. Tender Reference No: ADMIN(GHDA)5(42)/2013/3
3. Tender Description/Name of Work/Item: Supply of IT Equipment's and Furniture
4. Method of Procurement: Open Competitive Bidding Single Stage Two Envelops
5. Advertisement Reference No: INF/KRY-308/2018
6. Tender Advertisement: The Daily English "Dawn, dated 18/01/2018  
The Daily Sindhi "Kawish dated 18/01/2018  
  
The Corrigendum of the Tender was published in various leading Newspapers:  
The Daily Sindhi "Kawish" dated 30/01/2018  
The Daily Urdu "Nava-e-Waqat" dated 28/01/2018  
vide NIT Advertisement No. INF/KRY-494/2018.
7. SPPRA Serial No: SPPRA S. No. 36469 dated 26/01/2018
8. Total Bid documents Sold: Eight (08) Bid Documents Sold
9. Total Bids Received:Six Six (06) Bids Received
10. Technical Bid Opening date: 12-12-2018 at 02:30 PM
11. No. of Bid technically qualified: (05) Bids

  
Procurement Officer  
Gorakh Hills Development Authority



12. Bid(s) Rejected:

**(01) Bids**

13. Financial Bid Opening date:

**19-02-2018 at 12:00 Noon**

14. Bid Evaluation Report:


**IT EQUIPMENT'S**

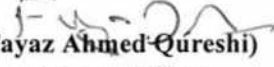
S. No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of Cost	Comparison with Estimated Cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s. Hayat Computers	3,169,700.00	N/A	N/A	Successful as firm has been declared responsive & technically qualified on the criteria given in bidding documents	ACCEPTED
2.	M/s. Computer Circle	328,700.00	N/A	N/A	Successful as firm has been declared responsive & technically qualified on the criteria given in bidding documents	ACCEPTED

**FURNITURE & FIXTURES**


S. No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of Cost	Comparison with Estimated Cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1	M/s. Owais Enterprises	3,360,400.00	N/A	N/A	Successful as firm has been declared responsive & technically qualified on the criteria given in bidding documents	ACCEPTED
2	M/s. DODECAPAK	3,639,070.00	N/A	N/A	Successful as firm has been declared responsive & technically qualified on the criteria given in bidding documents	ACCEPTED
3	M/s. Sashun International	7,506,530.00	N/A	N/A	Prices are on Higher side, responsive & technically qualified on the criteria given in bidding documents	REJECTED

  
**(Faisal Shah Muhammad Naich)**  
 Assistant Engineer (Civil)  
 Gorakh Hills Development Authority

  
**(Foza Mursaleen)**  
 Section Officer (B&E)  
 Culture, Tourism & Antiquities  
 Department

  
**(Fayaz Ahmed Qureshi)**  
 Account Officer  
 Gorakh Hills Development  
 Authority

  
**(Tarique Ali Bughio)**  
 Assistant Engineer (Building)  
 Dadu

  
**Mr. Gulzar Ali Khushik**  
 Project Director  
 Gorakh Hills Development Authority  
 Chairman Procurement Committee



