

# SINDH MADRESSATUL ISLAM UNIVERSITY

Aiwan-e-Tijarat Road, Karachi

NO SMIU/DPD&S-TEND-2016/17

Karachi 30<sup>th</sup> December 2016

## Minutes of the meeting of the Procurement Committee held on 30<sup>th</sup> December 2016

The Procurement committee meeting was held on 30<sup>th</sup> December 2016 in Directorate of Planning, Development & Services Deptt: at Main Building SMIU, Karachi. The Meeting started with the name of Almighty ALLAH, then after Sealed bids were opened in the presence of Procurement Committee and representative of bidders as per schedule mentioned in the Tender Notice hoisted in Newspapers and on SPPRA website. The tender for following work was opened before Procurement committee.

### **i) REPAIR & RENOVATION OF VC SECRETARIAT & CONFERENCE ROOM AT MAIN BUILDING SMI UNIVERSITY, KARACHI**

#### The following attended the meeting.

- |    |   |                  |   |
|----|---|------------------|---|
| 1. | Mr. Gulzar Ahmed Mughal<br>Registrar  | Convener         |    |
| 2. | Mr. Ghulam Mustafa Shaikh<br>Director (P&D)   | Member           |    |
| 3. | Mr. Nisar Ahmed Memon<br>Deputy Director Finance  | Member           |   |
| 4. | Mr. Ali Gohar Larik<br>Executive Engineer   | Member/Secretary |  |
| 5. | Mr. Munir Ahmed Sehar<br>Resident Auditor, D.U.E.T, Karachi<br>(from agencies/dept other than SMI university) | Member           |  |

#### The 05 firms purchased tenders & only two returned/Participated in tender proceedings. The details of the bid results after scrutiny are given below.

- |  |                  |
|--|------------------|
| 1. M/s. Memon & Memon Enterprises (1 <sup>st</sup> Lowest) | Rs.761, 378 /-   |
| 2. M/s. K.G Enterprises (2 <sup>nd</sup> Lowest)           | Rs.1, 211,252 /- |

#### Recommendations of Procurement Committees are as under:-

After detailed scrutiny, the Committee unanimously recommended that work of **REPAIR & RENOVATION OF VC SECRETARIAT & CONFERENCE ROOM AT MAIN BUILDING SMI UNIVERSITY, KARACHI** may be awarded to **M/s. Memon & Memon Enterprises** for amounting to **Rs.761,378/-** on the basis of being 1st lowest bidder.

Meeting ended with the vote of thanks.

# SINDH MADRESSATUL ISLAM UNIVERSITY

Aiwan-e-Tijarat Road, Karachi

NO SMIU/DPD&S-TEND-2016/17






Karachi 30<sup>th</sup> December 2016

## Minutes of the meeting of the Procurement Committee held on 30<sup>th</sup> December 2016

The Procurement committee meeting was held on 30<sup>th</sup> December 2016 in Directorate of Planning, Development & Services Deptt: at Main Building SMIU, Karachi. The Meeting started with the name of Almighty ALLAH, then after Sealed bids were opened in the presence of Procurement Committee and representative of bidders as per schedule mentioned in the Tender Notice hoisted in Newspapers and on SPPRA website. The tender for following work was opened before Procurement committee.

- ii) i) CONSTRUCTION OF GATE NO 1& 2 ALONG WITH GUARD ROOM & RENOVATION OF BOUNDARY WALL AT SMI UNIVERSITY, KARACHI

### The following attended the meeting.

- |    |   |                  |   |
|----|---|------------------|---|
| 1. | Mr. Gulzar Ahmed Mughal<br>Registrar  | Convener         |    |
| 2. | Mr. Ghulam Mustafa Shaikh<br>Director (P&D) <i>Co-opted Member</i>  | Member           |    |
| 3. | Mr. Nisar Ahmed Memon<br>Deputy Director Finance <i>Co-opted Member</i>                                       | Member           |  |
| 4. | Mr. Ali Gohar Larik<br>Executive Engineer   | Member/Secretary |  |
| 5. | Mr. Munir Ahmed Sehar<br>Resident Auditor, D.U.E.T, Karachi<br>(from agencies/dept other than SMI university) | Member           |  |

### The 07 firms purchased tenders & only three returned/Participated in tender proceedings. The details of the bid results after scrutiny are given below.

- |  |                   |
|--|-------------------|
| 1. M/s. Memon & Memon Enterprises (1 <sup>st</sup> Lowest) | Rs. 1, 753,683/=  |
| 2. M/s. Gravity Works (2 <sup>nd</sup> Lowest)             | Rs. 2,196,754 /=- |
| 2. M/s. K.G Enterprises (3 <sup>rd</sup> Lowest)           | Rs. 2, 461,711/=  |

### Recommendations of Procurement Committees are as under:-

After detailed scrutiny, the Committee unanimously recommended that work of CONSTRUCTION OF GATE NO 1& 2 ALONG WITH GUARD ROOM & RENOVATION OF BOUNDARY WALL AT SMI UNIVERSITY, KARACHI may be awarded to M/s. Memon & Memon Enterprises for amounting to Rs. 1, 753,683/= on the basis of being 1st lowest bidder.

Meeting ended with the vote of thanks.

**CONSTRUCTION OF GATE NO 1& 2 ALONG WITH GUARD ROOM & RENOVATION OF BOUNDARY WALL AT  
SMI UNIVERSITY, KARACHI.**

at Sindh Madressatul Islam (SMI) University, Karachi.




**Opening Of Bids:**

Date: 30th December 2016

Time: 3:00:00 PM

**Attendance Statement**

opening of Tender for construction of gate 1 & 2 along with guard room & renovation of boundary wall at SMI University Karachi. opened on 30th December 2016 in the presence of Tender Committee and Bidder / their representative. Time of opening 3:00 PM

S. #	Company Name	Date of opening		Representative		Contact No
		Date	Time	Name	Signature	
1	M/s. Memon & Memon	30-12-16	3 P.M	Et Hussain		0333-8811712
2	M/s. Gravity Works	30-12-16	3: PM	Haseeb Ahmed		0332-7951547
3	M/s. K.G Enterprises	30-12-2016	3: pm	Muhammad Tafem		0333-3015844

  
**Ali Gohar Larik**

XEN (Member/secretary Tender Committee)

  
**Nisar Ahmed Memon**

Deputy Director Finance

Member Tender Committee (SMI) University

  
**Munir Ahmed Sehar**

Resident Auditor (DUET)

Member Tender Committee Karachi University

  
**Ghulam Mustafa Shajikh**

Director (Planning & Development)

Member Tender Committee (SMI) University

  
**Gulzar Ahmed Mughal**

Registrar (Convener Tender Committee) (SMI) University



**SINDH MADRESSATUL ISLAM UNIVERSITY , KARACHI**  
**Construction Of Gate No 1& 2 Along with Guard Room & Renovation Of Boundary Wall At SMI University Karachi.**

Opening Date: 30/12/2016

Tender No. SMIU/DPD&S-TEND-2016/17

**COMPARATIVE STATEMENT**

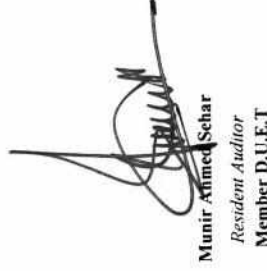
S#	Name of Contractor	Total Bid Amount	GST/SRB						Affidavit for not black listed	N.T.N	3 years Experience	Complete Company/Pro file	2 % Earnest money		Deficiencies	Remarks
			1	2	3	4	5	6					Rs.5100/-	OK		
1	M/s. Memon & Memon Enterprises	Rs.1753683 /-	OK	OK	OK	OK	OK	OK	OK	OK	OK	Rs.5100/-	OK		1st Lowest	
		1st Lowest										OK				
2	M/s. Gravity Works	Rs.2196754/-	OK	OK	Ok	Ok	Ok	Ok	Ok	Ok	Ok	Rs.49935/-	OK		2nd Lowest	
		2nd Lowest										OK				
3	M/s. K.G Enterprises	Rs.2461711/-	Ok	OK	Not provided	Ok	Ok	Ok	Ok	Ok	Ok	Rs.48150-	OK		3rd Lowest	
		3rd Lowest										OK				

**Actual Position:**

1. M/s. Memon & Memon Enterprises 1st Lowest
2. M/s. Gravity Works 2nd Lowest

  
**Ali Gohar Larik**  
*Executive Engineer*  
**Member/Secretary**

  
**Ghulam Mustafa Shaikh**  
*Director Planning & development*  
**Member**

  
**Munir Ahmed Sehar**  
*Resident Auditor*  
**Member D.U.E.T**

  
**Ghulam Ahmed Mughal**  
*Registrar*  
**Convener Procurement Committee**

  
**Nisar Ahmed Memon**  
*Deputy Director Finance*  
**Member**

**SINDH MADRESSATUL ISLAM UNIVERSITY, KARACHI**  
**Repair & Renovation Of VC Secretariat & Conference Room At Main Building SMI University Karachi**

Tender No. SMIU/DPD&S-TEND-2016/17


Opening Date: 30/12/2016

**COMPARATIVE STATEMENT**


S.#	Name of Contractor	Total Bid Amount	GST/SRB			Bank Certificat /Statement	Affidavit for not black listed	N.T.N	3 years Experience	Complete Company/Pro file	2 % Earnest money		Deficiencies	Remarks
			1	2	3						4	5		
1	M/s. Memon & Memon Enterprises	Rs. 761378/-	OK	OK	OK	OK	OK	OK	OK	OK	Rs15300/-		1st Lowest	
		1st Lowest									OK			
3	M/s. K.G Enterprises	Rs.1211252/-	Ok	OK	Not provided	OK	OK	OK	OK	OK	Rs.22200/-		3rd Lowest	
		3rd Lowest									OK			


**Actual Position:**

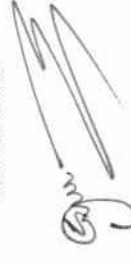
- M/s.Memon & Memon Enterprises 1st Lowest
- M/s. Gravity Works 2nd Lowest

  
**Ali Gohar Larik**  
*Executive Engineer*  
**Member/Secretary**

  
**Ghulam Mustafa Shaikh**  
*Director Planning & development*  
**Member**

  
**Munir Ahmad Sehar**  
*Resident Auditor*  
**Member D.U.E.T**

  
**Nisar Ahmed Memon**  
*Deputy Director Finance*  
**Member**

  
**Ghulzar Ahmed Mughal**  
*Registrar*  
**Convener Procurement Committee**

## Bid Evaluation Report

1. Name of Procuring Agency: **Sind Madressatul Islam University**
2. Tender Reference No: **SMIU/DPD&S-TEND-2016/17**
3. Tender Description/Name of work/item  
**Repair & Renovation Of VC Secretariat & Conference Room At Main Building SMI University Karachi**
4. Method of Procurement: **Single Stage one Envelope procedures**
5. Tender Published: SPPRA Website ID 2147483647 Serial No.


*Print & Electronic Media (SPPRA ID No. & News papers names with dates)*


6. Total Bid documents Sold; **05-Nos.**
7. Total Bids Received: **2-Nos.**
8. Technical Bid Opening date: N/A (Single Stage One Envelope Procedure)
9. No. of Bid technically qualified: N/A (Single Stage One Envelope Procedure)
10. Bid(s) Rejected: **NIL**
11. Financial Bid Opening date: **30<sup>th</sup> December 2016**

### **12. Bid Evaluation Report:**


<i>S No</i>	<i>Name of Firm or Bidder</i>	<i>Cost offered by the Bidder</i>	<i>Ranking in terms of cost</i>	<i>Comparison with Estimated cost</i>	<i>Reasons for acceptance/rejection</i>	<i>Remarks</i>
<b>0</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
1.	<b>M/s. Memon &amp; Memon Enterprises</b>	<b>Rs.761378 /-</b>	<b>1<sup>st</sup>-Lowest</b>	<b>4.9 % Above</b>	Fulfills all requirement of eligibility criteria as per SPPRA	M/s. Memon & Memon Enterprises is recommended for award of work on the basis of being lowest 1st
2	<b>M/s. K.G Enterprises</b>	<b>Rs.1211252/-</b>	<b>2<sup>nd</sup> Lowest</b>	<b>66.9% Above</b>	Fulfills all requirement of eligibility criteria as per SPPRA	

  
**Ali Gohar Larik**  
Executive Engineer (SMIU)

  
**Nisar Ahmed Memon**  
Deputy Director Finance (SMIU)

  
**Munir Ahmed Sehar**  
Resident Auditor (DUET)


  
**Ghulam Mustufa Shaikh**  
Director (P&D) SMIU


  
**Gulzar Ahmed Mughal**  
Registrar (convener) SMIU

## Bid Evaluation Report


1. Name of Procuring Agency: **Sind Madressatul Islam University**
2. Tender Reference No: **SMIU/DPD&S-TEND-2016/17**
3. Tender Description/Name of work/item  
**Construction Of Gate No 1& 2 Along with Guard Room & Renovation Of Boundary Wall At SMI University Karachi.**
4. Method of Procurement: **Single Stage one Envelope procedures**
5. Tender Published: SPPRA Website ID 2147483647 Serial No. 30824  
*Print & Electronic Media (SPPRA ID No. & News papers names with dates)*
6. Total Bid documents Sold; **07-Nos.**
7. Total Bids Received: **3-Nos.**
8. Technical Bid Opening date: N/A (Single Stage One Envelope Procedure)
9. No. of Bid technically qualified: N/A (Single Stage One Envelope Procedure)
10. Bid(s) Rejected: **NIL**
11. Financial Bid Opening date: **30<sup>th</sup> December 2016**
12. **Bid Evaluation Report:**


S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	<b>M/s. Memon &amp; Memon Enterprises</b>	<b>Rs. 1753683/-</b>	<b>1<sup>st</sup>-Lowest</b>	<b>5.4 % Above</b>	Fulfills all requirement of eligibility criteria as per SPPRA	M/s. Memon & Memon Enterprises is recommended for award of work on the basis of being lowest 1st
2	<b>M/s. Gravity Works</b>	<b>Rs. 2196754/-</b>	<b>2<sup>nd</sup>-Lowest</b>	<b>32 % Above</b>	Fulfills all requirement of eligibility criteria as per SPPRA	
3	<b>M/s. K.G Enterprises</b>	<b>Rs. 2461711/-</b>	<b>3rd Lowest</b>	<b>48 % Above</b>	Fulfills all requirement of eligibility criteria as per SPPRA	

  
**Ali Gohar Marik**  
Executive Engineer (SMIU)

  
**Nisar Ahmed Memon**  
Deputy Director Finance (SMIU)  
(Co-opted Member)

  
**Munir Ahmed Sehar**  
Resident Auditor (DUET)

  
**Ghulam Mustufa Shaikh**  
Director (P&D) SMIU  
(Co-opted Member)

  
**Gulzar Ahmed Mughal**  
Registrar (convener) SMIU



**NOTIFICATION**

In accordance with rule No.07 of Sindh Public Procurement Rules 2010. **Procurement Committee (PC)** comprising following members is re-constituted for procurements.


- |      |  |                  |
|------|--|------------------|
| i.   | Mr. Gulzar Ahmed Mughal<br>Registrar,BPS-20,SMIU   | Convener         |
| ii.  | Mr. Ali Gohar Larik<br>Executive Engineer,BPS-18, SMIU   | Member/Secretary |
| iii. | Mr. Munir Ahmed Sehar<br>Resident Auditor, Dawood University of Engineering<br>& Technology, Karachi<br>(from agencies/dept other than SMI university) | Member           |

**Co-opted Members:**

- i. Mr. Ghulam Mustafa Shaikh  
Director (P&D), BPS-20, SMIU
- ii. Mr. Nisar Ahmed Memon  
Deputy Director Finance  
(BPS-18), SMIU

2. Functions and responsibilities of Procurement committee shall be same as envisaged in Rule No.08 of SPPR-2010

3. This issues with the approval of the Vice Chancellor



Shakeel Ahmed Abro  
Director (HR)

**Copy to:**

1. All Concerned
2. Director (P&D)
3. PS to Vice Chancellor
4. PA to Registrar



ALMA-MATER OF QUAID-E-AZAM MOHAMMAD ALI JINNAH

## SINDH MADRESSATUL ISLAM UNIVERSITY

NO.SMIU/DPD&S-2017-635

Dated: 30<sup>th</sup> January 2017

To;

**M/s. Memon & Memon Enterprises**  
Plot No. F-12/6, Near Ashique Memorial  
Hospital Eidgah Chowk, Manzoor Colony  
Karachi.  
Cell: 0333-8811712.  
NTN: 3149133-2

### WORK ORDER

**SUB: REPAIR AND RENOVATION OF VC SECRETRIATE & CONFERENCE ROOM AT MAIN BUILDING SMI UNIVERSITY, KARACHI.**

**Ref: Your acceptance letter No. 474 dated:30-01-2017**


With reference to your Financial Bid against the sealed tenders opened on 30<sup>th</sup> December, 2016 in the presence of Tender Committee and Bidders. Your tender for the above mentioned work has been approved by the competent authority. The details of items are attached.

2. *SMIU is pleased to award you the contract for "REPAIR AND RENOVATION OF VC SECRETRIATE & CONFERENCE ROOM AT MAIN BUILDING SMI UNIVERSITY, KARACHI " at a total amount of Rs. 761,378/- ( Seven lac sixty one thousand three hundred seventy eight).*
3. You are advised to undertake the work as per specifications mentioned in tender documents. It is understood by the both parties that this contract shall be governed by the following terms & conditions:-
  - i. The rate quoted by you are inclusive of cost of all of material, labor, tools, tackles, transportation require for the subject work, all taxes, levies and duties (Federal, provincial and Local bodies) or any other incidental charges that may occur in carrying out the work.
  - ii. You are required to submit **10% Performance Security** of the total bid value in shape of pay order/ Bank Guarantee from any schedule bank within 14 days w.e.f date of issuance of this work order.
  - iii. In the event of failure of work or un-satisfactory performance **SMI University** shall have the right to terminate the contract and forfeit the Performance Bank Guarantee and any other amount due against the work done and work may be awarded to any other source/agency at your risk and cost.
  - iv. Any claim on account of escalation in contract price for any reason whatever during the executing of contract shall not be entertained / paid by **SMI University**.

- v. If you fails to complete the work within the schedule given by XEN day to day liquidated damaged at the rate of **0.5%** of the value of contract per day shall be recovered from you subject to the maximum of **10%** (ten percent) of the value of contract.
  - vi. The amount due against work done shall be paid by the **SMI University** to you within **15 days** after issuance of satisfactory certificate by the XEN and Architect SMI University.
  - vii. **Daily progress report** in triplicate will be submitted along with labor position.
  - viii. **CPM/PERT** chart will be submitted before execution of work.
  - ix. Defect liability period will be **03 months**.
  - x. All defects will be rectified by the contractor at his own risk and cost before and during maintenance period of **(03) months**.
  - xi. Time is the essence of this Contract and please pay particular attention to expeditious completion of the works within the contract period
4. Time of completion of this work shall be **(30) Days** reckoned from the date of commencement of Work Order issued by the **Executive Engineer SMIU**.

**NOTE: All the terms and conditions laid down in the tender documents/BOQ and work order shall be considered part of agreement & binding on both parties. In case of difference of opinion the SPPRA Rules shall be followed.**

This issue with the approval of the Vice Chancellor

  
**Executive Engineer**

**Copy to:**

- |                                    |   |
|------------------------------------|---|
| 1. Accounts Branch                 | - payment be made   |
| 2. Director (Finance)              | - for information and necessary action                          |
| 3. Chairman Tender Committee       | - for information and record                                    |
| 4. Director (P&D)                  | - for information and record                                    |
| 5. Resident Auditor                | - for pre-audit when the bills are received from the contractor |
| 6. Deputy Registrar (Coordination) | - for kind perusal of Vice Chancellor.                          |
| 7. Director (A & F) SPPRA Sindh    | - for information.  |
| 8. Office Copy                     | - for office record   |

**SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY**

**CONTRACT EVALUATION FORM**

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH MADRESSATUL ISLAM UNIVERSITY KARACHI
- 2) PROVINCIAL / LOCAL GOVT./ OTHER OTHER
- 3) TITLE OF CONTRACT R/R of vc secretariat & conference room at main building SMIU
- 4) TENDER NUMBER SMIU/DPD&S-TENDER-2016/17
- 5) BRIEF DESCRIPTION OF CONTRACT R/R of vc secretariat & conference room at main building SMIU
- 6) FORUM THAT APPROVED THE SCHEME SINDH MADRESSATUL ISLAM UNIVERSITY KARACHI
- 7) TENDER ESTIMATED VALUE Rs.761378/-
- 8) ENGINEER'S ESTIMATE Rs.725404/-  
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 30 days
- 10) TENDER OPENED ON (DATE & TIME) 30th December, 2016 at 3:00 PM
- 11) NUMBER OF TENDER DOCUMENTS SOLD Five  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED Two
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS Two
- 14) BID EVALUATION REPORT Attached  
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Memon & meon Enterprises
- 16) CONTRACT AWARD PRICE Rs. 761378/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID).  
1. M/s. Memon & Memon Enterprises  
02. M/s. K.G Enterprises

18) METHOD OF PROCUREMENT USED :- (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE   Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE   Local
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	ID 2147483647 Serial No. 30824
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Jang, Dawn, Kawish, 13th December 2016
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	No

Signature & Official Stamp of  
Authorized Officer

  
ALI GOHAR LARIK  
Executive Engineer (Civil)  
Sindh Madressatul Islam  
University Karachi.

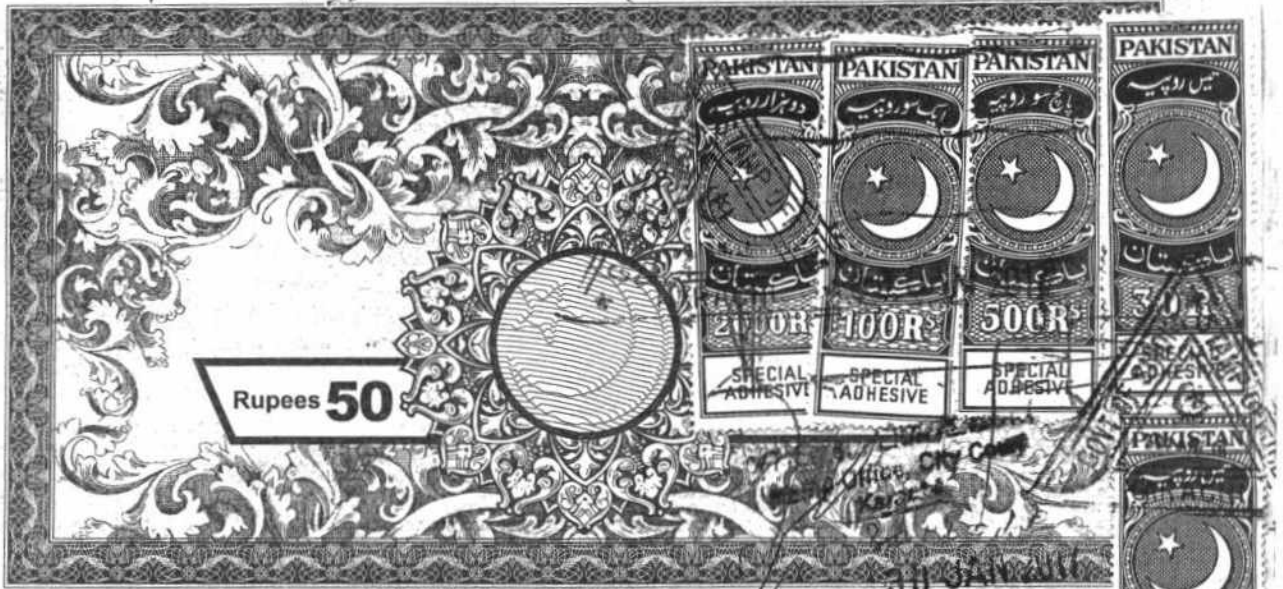
**FOR OFFICE USE ONLY**

***SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi***  
***Tele: 021-9205356; 021-9205369 & Fax: 021-9206291***

Print

Save

Reset



**MUHAMMAD TAYYA**  
 STAMP VENDER LIC No. 1 R.No.180  
 SECTOR 2-VI, BULSHAN-E-MAYAR, KARACHI  
 S.No. 015949 Date: \_\_\_\_\_  
 ISSUED TO WITH ADDRESS: AHMED KHAN  
 THROUGH WITH ADDRESS: ADVOCATE  
 PURPOSE: Ledger # 513  
 VALUES AS: \_\_\_\_\_ (ATTACHED)  
 STAMP VENDERS SIGNATURE: \_\_\_\_\_

19 JAN 2017

RUPEES FIFTY ON

GOVT. OF SINDH



**THIS AGREEMENT** made this 30-Jan day of 2017 by and between the Sindh Madressatul Islam University, Karachi (party of the first part herein after called client) and M/s Memon & Memon Enterprises Party of the second part herein after called the "Contractor") including their Successors and Assignees.

**WHEREAS** the purchaser has accepted a tender submitted by the "Contractor" for execution of Renovation VC secretariat and conference room at main building within given time period in work order. Time period can be extended due to any unforeseen reason, Total values of the Work orders sum of Rs. 761378/= (hereinafter called "the Contact Price").

**NOW THIS AGREEMENT WITNESSED AS FOLLOWS.**

1. In this agreement words and expressions shall have the same meanings as are Respectively assigned to them in the Contract herein after referred to as the "Contract".
2. The following document which for the purpose of identification have been signed by Mr, Gnulam Hussain Memon on behalf of the Contractor and by executive engineer SMI, University.

Memon & Memon Enterprises

Proprietor  
 Cont... Pg 2

(2)

On behalf of the Purchaser all of which shall be deemed to form and be read and constructed as part of this Agreement viz.

- (a) Articles of Agreement / Contract Agreement.
- (b) Instruction to bidders.
- (c) Condition of Contract/Term & Conditions as per SMIU work order no. SMIU/IDPD&S-2017-635.

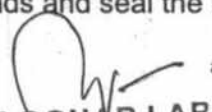
Agreement with all Annexure duly filled in,

- (d) The Specifications of Work.
- (e) Bill of Quantities with prices.
- (f) Running bills on completion of part job after issuance of satisfactory certificate by the Executive Engineer.

3. In consideration of the payments to be made by the client to the contractor the Contractor hereby covenants with the client to Execute the work of "Renovation VC secretariat and conference room at main building" to the satisfaction of Authorities of SM/U, in conformity in all respects with the provisions of the Contract.

4. The client hereby covenants to pay the Contractor in consideration of the work of "construction of gate no 1 & 2 along with guard room and renovation of boundary wall at SMI. University Karachi" Contract Price in the manner prescribed by the Contract and SM/U Work Order No: SMIU/IDPD&S-2017-635

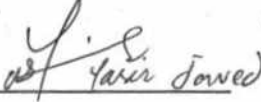
**IN WITNESS THEREOF** the parties have hereunto set their respective hands and seal the Day month and year first above written.

  
**ALI GOHAR LARIK**  
Executive Engineer (Civil)  
Sindh Madressatul Islam  
University Karachi.

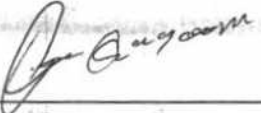
Memon & Memon Enterprises

  
Proprietor  
\_\_\_\_\_  
(Contractor)

Witnesses:

  
\_\_\_\_\_  
(Purchaser's Witness No.1)

  
  
\_\_\_\_\_  
(Contractor/Supplier's Witness No.1)

  
\_\_\_\_\_  
(Purchaser's Witness No.2)

  
\_\_\_\_\_  
(Contractor/Supplier's Witness No.2)





# MEMON & MOMON ENTERPRISES

GOVERNMENT CONTRACTOR

Ref MEM : 474

Date: 30-1-17

To,

The Executive Engineer  
SMI University Karachi

Subject: Notification for award of work of Renovation VC secretariat and conference room at main building of SMI University, Karachi.

Sir.

With reference to your office letter No. SMIU/DPO&S2017/626 Dated 13-1-2017 regarding above subject, it is to inform you that we accept your notification for award of contract and enclosed here with contract agreement with adhesive stamp @0.35% of the total contract price Rs. 761378/= @0.35% Rs 2665/= Looking forward for process.

Memon & Memon Enterprises

Proprietor

Plot No. F-12/6, Near Ashiq Memorial Hospital Eidgah Chowk, Manzoor Colony, Karachi.  
Cell: 0333-8811712 Email: memonenterprise79@gmail.com

have been signed by Mr, Gnulam Hussain Memon on behalf of the Contractor and by executive engineer SMI, University.

Memon & Memon Enterprises

Proprietor  
Cont... Pg 2

# BIDDING DOCUMENT

STANDARD BIDDING DOCUMENTS

FOR PROCUREMENT OF WORKS

**TENDER-2016 /17**

**TENDER DOCUMENTS FOR REPAIR &  
RENOVATION OF VC SECRETARIAT &  
CONFERENCE ROOM AT MAIN BUILDING SMI  
UNIVERSITY KARACHI**

Name of Department	Directorate of Planning & Development
Name of procuring agency	SINDH MADRESSATUL ISLAM UNIVERSITY Aiwan-e-Tijarat Road, Shakra-e-Liaquat, Karachi- 74000, Pakistan Tel : 021-99217501-02-03 Fax : 021-99217504 Website: www.smiu.edu.pk

*Pro value  
76,378/-*

  
Memon Enterprises

# SINDHMADRESSATULISLAMUNIVERSITY

Aiwan-e-Tijarat Road, Karachi74000.

Phones: +92-21-99217501-02-03, Fax:+92-21-99217504

Email: [info@smiu.edu.pk](mailto:info@smiu.edu.pk) , URL <http://www.smiu.edu.pk/>

NO. SMIU/DPD&S-TEND-2016/17

## NOTICE INVITING TENDER

Sealed tenders on item rate basis are invited on prescribed form from the interested parties/contractors/firms meeting with eligibility criteria, as laid down in tender documents registered with Sindh Board of Revenue, Income Tax/SNTN. The tenders shall be based on the single stage – one envelope procedure under Rules No 46 (1) of SPPRA-Rules 2010 (Amended-2013).

S.No	Name of Work	Bid Security	Tender Fee	Time for completion
1.	Construction Of Gate No 1& 2 along with Guard Room & Renovation Of Boundary Wall At SMI University Karachi	2% of bid price	Rs.1000/-	2-Months
2	Repair & Renovation Of VC Secretariat & Conference Room At Main Building SMI University Karachi	2% of bid price	Rs.1000/-	1-Months

### Terms & conditions:

- Tender documents can be obtained against the written request from the office of *Directorate of Planning & Development* of the Sindh Madressatul Islam University, Karachi with a Pay Order / Demand Draft as Tender Fee mentioned above (nonrefundable) in favor of *Sindh Madressatul Islam University* & copy of CNIC of Proprietor on any working day during office hours from **13<sup>th</sup> December 2016 to 29<sup>th</sup> December 2016** and can be download from SPPRA website: [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk) and SMI University website: [www.smiu.edu.pk](http://www.smiu.edu.pk)
- The filled Sealed Tenders will be received back on **30<sup>th</sup> December 2016 by 14:00 hours** and will be opened on same day at **15:00 hours** in the office of *Directorate of Planning & Development SMIU* before procurement committee and participating contractors/firms or their authorized agents who intend to be present.
- Bid Validity Period 90 days
- The earnest money at the rate of **2%** on bid amount in the shape of Pay order/demand draft in the name of *Sindh Madressatul Islam University* from any scheduled bank should be attached with the bid.
- Eligibility conditions for intending participate shall be as per SPPRA Rules 2010 amended (2013).
- Bids must be offered on the prescribed tender form issued by *Sindh Madressatul Islam University*. However additional sheets may be attached, if required.
- Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of *SPPR, Rules-2010 amended (2013)*.
- In case any unforeseen situation resulting in closure of office on the date of opening or if Government declares Holiday the tender shall be submitted/opened on the next working day at the same time and venue

Executive Engineer (Civil)

  
Memon & Partners

## CHECK LIST

### REPAIR & RENOVATION OF VC SECRETARIAT & CONFERENCE ROOM AT MAIN BUILDING SMI UNIVERSITY KARACHI

S/No.	Requirement	Yes	No
1	Registration certificate of Sindh Revenue Board	✓	
2	Certificate of SNTN/ NTN	✓	
3	Three years related Experience along with supply documents & completion certificate	✓	
4	Bank Statement and Income Tax return for the last Three years	✓	
5	CNIC of the proprietor (attested copy)	✓	
6	Affidavit (Rs. 50/-) on stamp paper that the firm is not black listed	✓	

  
Memorandum Enterprises

## Instructions to Bidders

### General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and Contract Data.

The Instructions to Bidders will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified in the said form of invitation to tender or in the time allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.
7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;

(A) In case of schedule rates, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.

(B) In case of item rates, .If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.

(C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.



## BIDDING DATA

- (a). Name of Procuring Agency: Sindh Madressatul Islam University, Karachi
- (b). Brief Description of Works: Repair & Renovation of VC Secretariat & Conference Room at Main Building SMI University Karachi
- (c). Procuring Agency's address: - SMI University, Aiwan-e-Tijarat Road, Karachi
- (d). Estimated Cost:- Estimate is based on market rates
- (e). Amount of Bid Security:- 2 % of bid cost
- (f). Period of Bid Validity (days):- 90 days (Not more than Ninety days).
- (g). Security Deposit :- ( including bid security):- 10 % of Bid Amount
- (h). Percentage, if any, to be deducted from bills:- Deduction of taxes as per government rules
- (i). Deadline for Submission of Bids along with time:- 30<sup>th</sup> Dec, 2016. Up to 02:00 pm
- (j). Venue, Time, and Date of Bid Opening: - Office of Directorate of Planning & Development, SMI University, Karachi.
- (k). Time for Completion from written order of commence: - 90 Days
- (L). Liquidity damages: - 0.05% of the bid cost per day (0.05% of Estimated Cost or Bid cost per day of delay, but total not exceeding 10%).
- (m). Deposit Receipt No: 17334982 Date: 30-12-2016  
Amount Rs. 14,000/- - In words: Fourteen Thousand Rupees only

Executive Engineer



Memorandum & Minutes of Meetings

## Conditions of Contract

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work.

Failing such authority the contractor shall have no claim to ask for measurements of or payment for work. The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the wok, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

**Clause – 3: Termination of the Contract.**

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exits:-
- i. contractor causes a breach of any clause of the Contract;
  - ii. the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - iii. In the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - iv. contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- i. to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - ii. To finalize the work by measuring the work done by the contractor.
- (C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-
- i. no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,



- ii. However, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause -5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause -6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

**Clause - 7: Payments.**

- A. **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as for as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or



his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- B. The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

**Clause – 9: Issuance of Variation and Repeat Orders.**

- A. Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- B. Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.
- C. In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- D. The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contact work.
- E. In case of quantities of work executed result the Initial Contract Price to be exceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.

- F. Repeat Order: Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

**Clause-10: Quality Control.**

- A. Identifying Defects: If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- B. Correction of Defects: The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- C. Uncorrected Defects:
- i. In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days' notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.
  - ii. If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- A. Inspection of Operations. The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- B. Dates for Inspection and Testing. The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- A. No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the

  
Date: \_\_\_\_\_

contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;

- B. If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. If any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labor shall be paid by him.

**Clause-15:Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16:Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.



**Clause -17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer incharge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause -18: Financial Assistance /Advance Payment.**

- A. Mobilization advance is not allowed.
- B. Secured Advance against materials brought at site.

i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;

ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause -19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause -20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

Contractor

Executive Engineer

  
Manoj K. Memon Enterprise

## ELIGIBILITY CRITERIA

- i. The Bidder/contractor having valid registration with Sindh Board of Revenue and National Tax Number (NTN).
- ii. The intending contractor who has not blacklisted in any government organization. Such affidavit on stamp paper of Rs. 100/- is required that they are not black listed anywhere.
- iii. The Contractor shall submit attested copies of annual Income Tax Return of last 3-Years.
- iv. To ensure the financial capabilities and soundness, contractor shall have to produce annual turnover of last 3-years.
- v. The Contractor shall submit detail of similar type of ongoing works of his agency along with completed works, their work orders and satisfactory completion certificate.
- vi. The Contractor shall submit details of Tools and plants/machinery and technical & non-technical staff for carrying out the required work.
- vii. The Bidder/supplier fulfilling the eligibility criteria as per SPPRA Rules should provide documents as per check list attached
- viii. Any other information required by procurement agency from time to time.

Executive Engineer

  
Memon & Associates Enterprises

**RENOVATION OF VC SECRETARIAT AND CONFERENCE ROOM AT MAIN  
BUILDING, SMIU-KARACHI  
BILL OF QUANTITIES**

S. No.	Description of Works	QTY	Unit	Rate	Amount
	<b><u>CIVIL WORK:</u></b>				
1	Removal and re-fixing of existing full height partition from Room # 3 to Room # 1, including wooden framing, fixing of 1/8" thick waterproof ply on both sides and 3-coats of matt finish paint (ICI/Berger or Approved Equivalent) complete in all respects as per drawings and directions of Engineer in Charge.	510	Sft	98/=	49980/=
2	Removal, alteration and re-fixing of existing wooden partitions from Room #1 to Room # 3, including cutting glass 5mm thick, all kind of necessary hardware, wooden framing and repairs complete in all respects as per drawings and directions of Engineer in Charge.	135	Sft	145/=	19575/=
3	Removal of full height wooden partition from room #1 to university store, as per directions of Engineer in Charge.	223	Sft	195/=	43485/=
4	Removal and re-fixing of existing wooden cabinets, complete in all respects as per drawings and directions of Engineer in Charge.	120	Sft	135/=	16200/=
5	Removal and re-fixing of existing wooden floor from Room #3 to Room # 1, complete in all respects as per directions of Engineer in Charge.	80	Sft	110/=	8800/=
6	Removal and Re-fixing of washroom fitting: commode, pedestal washbasin, mirror, bib-cock, stop-cock, overhead fiber tank 100gallon, wooden ceiling/slab, exhaust fan, handle with care while removing to avoid any	1	Job	22350/=	22350/=

  
 Memo: ... ..

	damage, complete in all respect as per drawing and directions of Engineer in Charge.				
7	Demolition of existing washroom size 9.5'x5', including 7'x5'x1' cc platform, 23.5'x6'x6" block masonry wall, including concealed fittings, wall and floor tile work, complete the work in all respect and as per drawing including removal of debris from university premises.	1	Job	16290/=	16290/=
8	Removal of enamel paint form existing doors and Applying 3-coats of best quality polish on both sides including fixing of necessary hardware, complete the work as per directions of Engineer in charge.				
a	One Sided	4	Job	7000/=	28000/=
b	Two Sided	4	Job	7000/=	28000/=
9	Shifting of full height storage Cabinet (size:14'x10') from Room # 1 to Room #3	140	Sft	192/=	26880/=
10	Providing and fixing frosted glass including wooden framing complete in all respects as per design and drawings.	185.5	Sft	197/=	36543/=
11	Providing and fixing wooden frame door of Kail wood including 5mm thick frosted glass, best quality door closer, lock, hinges, including polishing etc. complete in all respects as per drawings and directions of Engineer in charge.	21	Sft	212/=	4452/=
12	Providing and laying Tiles (Shabir or equivalent) including 3/4" thick cement mortar in ratio 1:3 (size 16"x16").	144	Sft	185/=	26640/=
13	Dismantling/Removal of block masonry for door openings including removal of debris from university premises.	38	Cft	170/=	6460/=

*[Handwritten signature]*



S. No.	Description of Works	QTY	Unit	Rate	Amount
14	Providing and applying 3-coats of plastic emulsion/matt finish (berger/ICI/Nelson or equivalent) including scrapping, complete in all respect as per directions of Engineer in charge.	1840	Sft	12/=	22080/=
15	Shifting of existing kitchen Cabinets from Room # 1 to Room # 3, including necessary repairs complete in all respects.	48.25	Sft	450/=	21712/=
16	Providing and fixing China verona Marble top 3/4" thick for pantry, complete in all respect.	25	Sft	315/=	7875/=
17	Providing and laying 1:3:6 4th-Block Masonry, including mortar in ratio 1:3 and curing complete in all respects as per directions of Engineer In Charge.	73.26	Cft	260/=	19047/=
18	Providing and laying imported earth/concrete debris for backfill, including compaction complete in all respects.	24	Cft	92/=	2208/=
19	Providing and laying approved ceramics imported tiles for washroom flooring and walls as per directions.	221.5	Sft	310/=	68665/=
20	Shifting of Sink Bowl including drainage pipe complete in all respects.	1	Nos.	4500	4500/=
21	Providing and laying concealed PVC Pipe including complete fittings, cutting in walls/floors, complete in all respect as per drawing, design and directions of Engineer in Charge.				
a	1/2" dia	20	Rft	45/=	900/=
b	3/4" dia	20	Rft	110/=	2200/=
c	3" dia	20	Rft	195/=	3900/=
d	4" dia	50	Rft	345	17250/=

S. No.	Description of Works	QTY	Unit	Rate	Amount
22	Providing and laying Corridor Tiles (National or approved equivalent), complete in all respects as per directions of Engineer in Charge.	12	Sft	190/=	2280/= 4680/=
23	Removal and Re-fixing of existing false ceiling including fixing of new framing in panels of size 2'x2' with CKM adjustable suspension system, imported aluminum rails /channels powder coated and approved hangers for suspension, including all hardware and accessories , as per design and drawings complete in all respect. Note: The existing false ceiling panel will be re-used only framing cost should be offered.	528	Sft	92/=	48576/= 46920/=
24	Providing & fixing of gypsum False ceiling 2'x2' in size with CKM adjustable suspension system, imported aluminum rails/channels powder coated and approved hangers for suspension, including all hardware and accessories, with approved grooves, cutting out openings for all light fixtures, complete in all respects.	60	Sft	315/=	18900/=
25	Providing and laying laminated wooden flooring complete in as respect as per directions of Engineer in Charge.	528	Sft	105/=	55440/=
<b><u>ELECTRICAL WORKS</u></b>					
26	Providing and laying Multi pin plug Clipsal Australia or Equivalent, and wiring 2x7/0.029 plus 1x1.5sqmm S/C PVC Std insulated wire Pakistan cables or Equivalent, appropriate size of good quality PVC Pipe/Channel duct Adamjee or equivalent, surface/concealed in ceiling, wall and floors complete all respect, from Multi pin plug points to Distribution Board with all general Electrification works. As approved by engineer.	20	Nos.	210/=	4200/=

2450  
(0.5)

2450  
(0.5)





  
M&S

S. No.	Description of Works	QTY	Unit	Rate	Amount
27	Providing and fixing 6-Gang Switch Plates Clipsal Australia or Equivalent with box, as approved by engineer in charge.	6	Nos.	915/=	5490/=
28	Removal and re-fixing of Split A.Cs with copper pipe, proper joints and complete proper insulation, including drainage piping work. Check and fill gas if required, complete all respect for ready to operate.	2	Job	9580/=	19160/=
29	Providing & fixing of false ceiling down lights, 5" Philips or approved equivalent, with energy saver (Day cool/ warm lights) 24w Philips or approved equivalent, complete all respect with above mention wiring work. As approved by engineer.	20	Nos.	1290/=	25800/=
30	Providing and installation of Bracket fan 50Hz, 220V, Royal fan or equivalent, copper winding, complete all respect including fixing work for ready to operate. As approved by Engineer.	8	Nos.	5460/=	43680/=
31	Providing and laying Electrical wiring 2x3/0.029 plus 1x1.5sqmm S/C PVC Std insulated wire Pakistan cable or Equivalent, from fans/lights, and bell point to switch Boards. As approved by engineer.	32	Nos.	850/=	27200/=

S. No.	Description of Works	QTY	Unit	Rate	Amount
32	Providing and laying Electrical wiring 2x7/0.029 plus 1x1.5sqmm S/C PVC Std insulated wire Pakistan cable or approved equivalent from switch Boards to Main DB. As approved by engineer.	6	Nos.	850/-	5100/-
33	Shifting of ceiling fan with wiring 2x7/0.029 plus 1x1.5sqmm S/C PVC Std insulated wire Pakistan cable or approved equivalent from switch Boards to Main DB. As approved by engineer.	2	Nos.	780/-	1560/-
		G.TOTAL		Rs. 698215/-	761,378/-

In words: Rupees Six Lac Ninety Eight Thousand Two Hundred & Fifteen

  
**Contractor**  
**Seal & Signature**  
 Memon & Memon Enterprises

  
  
  
 30/12/2016  
  
**Executive Engineer**

  
 Memon & Memon Enterprises



ALMA-MATER OF QUAID-E-AZAM MOHAMMAD ALI JINNAH

## SINDH MADRESSATUL ISLAM UNIVERSITY

NO.SMIU/DPD&S-2017-636

Dated: 30<sup>th</sup> January 2017

To,

**M/s. Memon & Memon Enterprises**  
Plot No. F-12/6, Near Ashique Memorial  
Hospital Eidgah Chowk, Manzoor Colony  
Karachi.  
Cell: 0333-8811712.  
NTN: 3149133-2

### WORK ORDER

**SUB: CONSTRUCTION OF GATE NO 1& 2 ALONG WITH GUARD ROOM & RENOVATION OF BOUNDARY WALL AT SMI UNIVERSITY, KARACHI**

**Ref: Your acceptance letter No.473 dated:30-1-2017**

With reference to your Financial Bid against the sealed tenders opened on 30<sup>th</sup> December, 2016 in the presence of Tender Committee and Bidders. Your tender for the above mentioned work has been approved by the competent authority. The details of items are attached.

2. *SMIU is pleased to award you the contract for "CONSTRUCTION OF GATE NO 1& 2 ALONG WITH GUARD ROOM & RENOVATION OF BOUNDARY WALL AT SMI UNIVERSITY, KARACHI " at a total amount of Rs. 1, 753,683/- ( Seventeen lac fifty three thousand six hundred eighty three).*

3. You are advised to undertake the work as per specifications mentioned in tender documents. It is understood by the both parties that this contract shall be governed by the following terms & conditions:-

- xii. The rate quoted by you are inclusive of cost of all of material, labor, tools, tackles, transportation require for the subject work, all taxes, levies and duties (Federal, provincial and Local bodies) or any other incidental charges that may occur in carrying out the work.
- xiii. You are required to submit **10% Performance Security** of the total bid value in shape of pay order/ Bank Guarantee from any schedule bank within 14 days w.e.f date of issuance of this work order.
- xiv. In the event of failure of work or un-satisfactory performance **SMI University** shall have the right to terminate the contract and forfeit the Performance Bank Guarantee and any other amount due against the work done and work may be awarded to any other source/agency at your risk and cost.
- xv. Any claim on account of escalation in contract price for any reason whatever during the executing of contract shall not be entertained / paid by **SMI University**.

- xvi. If you fails to complete the work within the schedule given by XEN day to day liquidated damaged at the rate of **0.5%** of the value of contract per day shall be recovered from you subject to the maximum of **10%** (ten percent) of the value of contract.
- xvii. The amount due against work done shall be paid by the **SMI University** to you within **15 days** after issuance of satisfactory certificate by the XEN and Architect SMI University.
- xviii. **Daily progress report** in triplicate will be submitted along with labor position.
- xix. **CPM/PERT** chart will be submitted before execution of work.
- xx. Defect liability period will be **03 months**.
- xxi. All defects will be rectified by the contractor at his own risk and cost before and during maintenance period of **(03) months**.
- xxii. Time is the essence of this Contract and please pay particular attention to expeditious completion of the works within the contract period
4. Time of completion of this work shall be **(60) Days** reckoned from the date of commencement of Work Order issued by the **Executive Engineer SMIU**.

**NOTE: All the terms and conditions laid down in the tender documents/BOQ and work order shall be considered part of agreement & binding on both parties. In case of difference of opinion the SPPRA Rules shall be followed.**

This issue with the approval of the Vice Chancellor

  
Executive Engineer

**Copy to:**

- |                                    |   |
|------------------------------------|---|
| 1. Accounts Branch                 | - payment be made   |
| 2. Director (Finance)              | - for information and necessary action                          |
| 3. Chairman Tender Committee       | - for information and record                                    |
| 4. Director (P&D)                  | - for information and record                                    |
| 5. Resident Auditor                | - for pre-audit when the bills are received from the contractor |
| 6. Deputy Registrar (Coordination) | - for kind perusal of Vice Chancellor.                          |
| 7. Director (A & F) SPPRA Sindh    | - for information.  |
| 8. Office Copy                     | - for office record   |

**SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY**

**CONTRACT EVALUATION FORM**

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH MADRESSATUL ISLAM UNIVERSITY KARACHI
- 2) PROVINCIAL / LOCAL GOVT./ OTHER OTHER
- 3) TITLE OF CONTRACT construction of gate 1 & 2 along with guard room of SMIU
- 4) TENDER NUMBER SMIU/DPD&S-TENDER-2016/17
- 5) BRIEF DESCRIPTION OF CONTRACT construction of gate 1 & 2 along with guard room of SMIU
- 6) FORUM THAT APPROVED THE SCHEME SINDH MADRESSATUL ISLAM UNIVERSITY KARACHI
- 7) TENDER ESTIMATED VALUE Rs.1753683/-
- 8) ENGINEER'S ESTIMATE (For civil works only) Rs.1663254-
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 60 days
- 10) TENDER OPENED ON (DATE & TIME) 30th December, 2016 at 3:00 PM
- 11) NUMBER OF TENDER DOCUMENTS SOLD seven  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED Three
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS Three
- 14) BID EVALUATION REPORT (Enclose a copy) Attached
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Memon & meon Enterprises
- 16) CONTRACT AWARD PRICE Rs. 1753683/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID).  
1. M/s. Memon & Memon Enterprises  
02. M/s. Gravity works  
03. M/s. K.G Enterprises

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE   Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE   Local
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	ID 2147483647 Serial No. 30824
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Jang, Dawn, Kawish, 13th December 2016
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------



31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	No

Signature & Official Stamp of  
Authorized Officer

  
**ALI GOHAR LARIK**  
Executive Engineer (Civil)  
Sindh Madressatul Islam  
University Karachi

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset



30 JAN 2017

MUHAMMAD TAYYAB 19 JAN 2017

STAMP VENDER LIC No. 1 R.No.160  
SECTOR-VI, GULSHAN-E-MAYAR, KARACHI

S No. 015948 Date

ISSUED TO WITH ADDRESS, AHMED KHAN

THROUGH WITH ADDRESS, ADVOCATE

PURPOSE, Ledger W 513

VALUES AS (ATTACHED)

STAMP VENDERS SIGNATURE

**DRAFT FOR CONTRACT AGREEMENT**

**THIS AGREEMENT** made this 30-Jan day of 2017 by and between the Sindh Madressatul Islam University, Karachi (party of the first part herein after called client) and M/s Memon & Memon Enterprise Party of the second part herein after called the "Contractor") including their Successors and Assignees.

**WHEREAS** the purchase has accepted a tender submitted by the "Contractor" for execution of construction of gate no 1 & 2 along with guard room and renovation of boundary wall at SMI. University within given time period in work order. Time period can be extended due to any unforeseen reason, Total values of the Work orders sum of Rs. 17,53,683/= (hereinafter called "the Contact Price").

**NOW THIS AGREEMENT WITNESSED AS FOLLOWS.**

1. In this agreement words and expressions shall have the same meanings as are Respectively assigned to them in the Contract herein after referred to as the "Contract".
2. The following document which for the purpose of identification have been signed by Mr, Ghulam Hussain Memon on behalf of the Contractor and by executive engineer SMI, University.

  
Memon & Memon Enterprises

Proprietor

Cont... Pg 2

On behalf of the Client all of which shall be deemed to form and be read and constructed as part of this Agreement viz.

- (a) Articles of Agreement / Contract Agreement.
- (b) Instruction to bidders.
- (c) Condition of Contract/Term & Conditions as per SMIU work order no. SMIU/DPD&S - 2017-636.

Agreement with all Annexure duly filled in,

- (d) The Specifications of Equipment.
- (e) Bill of Quantities with prices.
- (f) Running bills on completion of part job after issuance of satisfactory certificate by Nut Executive Engineer SMI University.

3. In consideration of the payments to be made by the client to the contractor the Contractor hereby covenants with the client to Execute the work of construction of gate no 1 & 2 along with guard room and renovation of boundary wall at SMI. University to the satisfaction of Authorities of SM/U, in conformity in all respects with the provisions of the Contract.

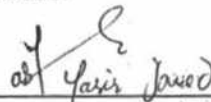
4. The client hereby covenants to pay the Contractor in consideration of the work of "construction of gate no 1 & 2 along with guard room and renovation of boundary wall at SMI. University Karachi" Contract Price in the manner prescribed by the Contract and SM/U Work Order No: SMIU/DPD&S - 2017-636

**IN WITNESS THEREOF** the parties have hereunto set their respective hands and seal the Day month and year first above written.

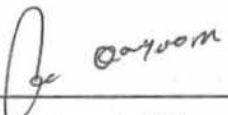
  
**ALI GOHAR LARIK**  
Executive Engineer (Civil)  
Sindh Madressatul Islam  
University Karachi  
(Client)

Memon & Memon Enterprises  
  
Proprietor  
\_\_\_\_\_  
(Contractor)

Witnesses:

  
\_\_\_\_\_  
(Purchaser's Witness No.1)

  
\_\_\_\_\_  
(Contractor/Supplier's Witness No.1)

  
\_\_\_\_\_  
(Purchaser's Witness No.2)

  
\_\_\_\_\_  
(Contractor/Supplier's Witness No.2)



# MEMON & MOMON ENTERPRISES

GOVERNMENT CONTRACTOR

Ref MEM : 473

Date: 30-1-2017

To,

The Executive Engineer  
SMI University Karachi

Subject: Notification for award of work of construction of Gate No. 1 & 2 along with guard room and renovation of boundary wall at SMI. University, Karachi.

Sir.

With reference to your office letter No. SMIU/DPO&S2017/627 Dated 13-01-2017 regarding above subject, it is to inform you that we accept your notification for award of contract and enclosed here with contract agreement with adhesive stamp @0.35% of the total contract price Rs. 1,753,683/= @0.35% Rs 6200/= looking forward for further process.

Memon & Memon Enterprises

Proprietor

Plot No. F-12/6, Near Ashiq Memorial Hospital Eidgah Chowk, Manzoor Colony, Karachi.

Cell: 0333-8811712 Email: memonenterprise79@gmail.com

# BIDDING DOCUMENT

STANDARD BIDDING DOCUMENTS

FOR PROCUREMENT OF WORKS

**TENDER-2016 /17**

**TENDER DOCUMENTS FOR CONSTRUCTION OF  
GATE NO 1& 2 ALONG WITH GUARD ROOM &  
RENOVATION OF BOUNDARY WALL AT SMI  
UNIVERSITY, KARACHI.**

Name of Department	Directorate of Planning & Development
Name of procuring agency	SINDH MADRESSATUL ISLAM UNIVERSITY Aiwan-e-Tijarat Road, Shakra-e-Liaquat, Karachi- 74000, Pakistan Tel : 021-99217501-02-03 Fax : 021-99217504 Website: www.smiup.edu.pk



*[Signature]*  
29/12/16.

*[Signature]*  
Memon & Memon Enterprises

Issued to M/s. Memon & Memon.

# SINDHMADRESSATULISLAMUNIVERSITY

Aiwan-e-Tijarat Road, Karachi74000.

Phones: +92-21-99217501-02-03, Fax:+92-21-99217504

Email: [info@smiu.edu.pk](mailto:info@smiu.edu.pk) , URL <http://www.smiu.edu.pk/>

NO. SMIU/DPD&S-TEND-2016/17

## NOTICE INVITING TENDER

Sealed tenders on item rate basis are invited on prescribed form from the interested parties/contractors/firms meeting with eligibility criteria, as laid down in tender documents registered with Sindh Board of Revenue, Income Tax/SNTN. The tenders shall be based on the single stage – one envelope procedure under Rules No 46 (1) of SPPRA-Rules 2010 (Amended-2013).

S.No	Name of Work	Bid Security	Tender Fee	Time for completion
1.	Construction Of Gate No 1& 2 along with Guard Room & Renovation Of Boundary Wall At SMI University Karachi	2% of bid price	Rs.1000/-	2-Months
2	Repair & Renovation Of VC Secretariat & Conference Room At Main Building SMI University Karachi	2% of bid price	Rs.1000/-	1-Months

### Terms & conditions:

- Tender documents can be obtained against the written request from the office of *Directorate of Planning & Development* of the Sindh Madressatul Islam University, Karachi with a Pay Order / Demand Draft as Tender Fee mentioned above (nonrefundable) in favor of *Sindh Madressatul Islam University* & copy of CNIC of Proprietor on any working day during office hours from 13<sup>th</sup> December 2016 to 29<sup>th</sup> December 2016 and can be download from SPPRA website: [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk) and SMI University website: [www.smiu.edu.pk](http://www.smiu.edu.pk)
- The filled Sealed Tenders will be received back on 30<sup>th</sup> December 2016 by 14:00 hours and will be opened on same day at 15:00 hours in the office of *Directorate of Planning & Development SMIU* before procurement committee and participating contractors/firms or their authorized agents who intend to be present.
- Bid Validity Period 90 days
- The earnest money at the rate of 2% on bid amount in the shape of Pay order/demand draft in the name of *Sindh Madressatul Islam University* from any scheduled bank should be attached with the bid.
- Eligibility conditions for intending participate shall be as per SPPRA Rules 2010 amended (2013).
- Bids must be offered on the prescribed tender form issued by *Sindh Madressatul Islam University*. However additional sheets may be attached, if required.
- Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of *SPPR, Rules-2010 amended (2013)*.
- In case any unforeseen situation resulting in closure of office on the date of opening or if Government declares Holiday the tender shall be submitted/opened on the next working day at the same time and venue

Executive Engineer (Civil)



  
Memon & Memon Enterprises

CHECK LIST

CONSTRUCTION OF GATE NO 1& 2 ALONG WITH GUARD ROOM & RENOVATION OF BOUNDARY WALL AT SMI UNIVERSITY, KARACHI.

S/No.	Requirement	Yes	No
1	Registration certificate of Sindh Revenue Board	✓	
2	Certificate of SNTN/ NTN	✓	
3	Three years related Experience along with supply documents & completion certificate	✓	
4	Bank Statement and Income Tax return for the last Three years	✓	
5	CNIC of the proprietor (attested copy)	✓	
6	Affidavit (Rs. 50/-) on stamp paper that the firm is not black listed	✓	



  
Memon & Memon Enterprises

## Instructions to Bidders

### General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and Contract Data.

The Instructions to Bidders will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified in the said form of invitation to tender or in the time allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.



  
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6. All works shall be measured by standard instruments according to the rules.
7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;

(A) In case of schedule rates, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.

(B) In case of item rates, .If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.

(C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.



  
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## BIDDING DATA

- (a). Name of Procuring Agency: Sindh Madressatul Islam University, Karachi
- (b). Brief Description of Works: Construction Of Gate No 1& 2 along with Guard Room & Renovation Of Boundary Wall At SMI University Karachi
- (c). Procuring Agency's address:- SMI University, Aiwan-e-Tijarat Road, Karachi
- (d). Estimated Cost:-Estimate is based on market rates
- (e). Amount of Bid Security:-2 % of bid cost
- (f). Period of Bid Validity (days):- 90 days (Not more than Ninety days).
- (g). Security Deposit :-( including bid security):- 10 % of Bid Amount
- (h). Percentage, if any, to be deducted from bills:- Deduction of taxes as per government rules
- (i). Deadline for Submission of Bids along with time:-30<sup>th</sup> Dec, 2016. Up to 02:00 pm
- (j). Venue, Time, and Date of Bid Opening: - Office of Directorate of Planning & Development, SMI University, Karachi.
- (k). Time for Completion from written order of commence: - 90 Days
- (L).Liquidity damages: - 0.05% of the bid cost per day (0.05% of Estimated Cost or Bid cost per day of delay, but total not exceeding 10%).
- (m). Deposit Receipt No: \_\_\_\_\_ Date: \_\_\_\_\_
- Amount Rs. \_\_\_\_\_/- In words: ( \_\_\_\_\_ )



Executive Engineer

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## Conditions of Contract

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work.

Failing such authority the contractor shall have no claim to ask for measurements of or payment for work. The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorated basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

**Clause – 3: Termination of the Contract.**

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-
- i. contractor causes a breach of any clause of the Contract;
  - ii. the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - iii. In the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - iv. contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- i. to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - ii. To finalize the work by measuring the work done by the contractor.
- (C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-
- i. no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,



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- ii. However, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause -5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause -6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

**Clause - 7: Payments.**

- A. **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or



  
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his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- B. The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

**Clause – 9: Issuance of Variation and Repeat Orders.**

- A.** Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- B.** Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.
- C.** In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- D.** The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contact work.
- E.** In case of quantities of work executed result the Initial Contract Price to be exceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.



  
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- F. Repeat Order: Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

**Clause-10: Quality Control.**

- A. Identifying Defects: If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- B. Correction of Defects: The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- C. Uncorrected Defects:
- i. In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days' notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.
  - ii. If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- A. Inspection of Operations. The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- B. Dates for Inspection and Testing. The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- A. No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the



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contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;

- B. If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. If any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labor shall be paid by him.

**Clause-15:Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause – 16:Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.



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**Clause -17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer incharge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause -18: Financial Assistance /Advance Payment.**

- A. Mobilization advance is not allowed.
- B. Secured Advance against materials brought at site.

i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;

ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause -19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause -20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

Contractor



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## ELIGIBILITY CRITERIA

- i. The Bidder/contractor having valid registration with Sindh Board of Revenue and National Tax Number (NTN).
- ii. The intending contractor who has not blacklisted in any government organization. Such affidavit on stamp paper of Rs. 100/- is required that they are not black listed anywhere.
- iii. The Contractor shall submit attested copies of annual Income Tax Return of last 3-Years.
- iv. To ensure the financial capabilities and soundness, contractor shall have to produce annual turnover of last 3-years.
- v. The Contractor shall submit detail of similar type of ongoing works of his agency along with completed works, their work orders and satisfactory completion certificate.
- vi. The Contractor shall submit details of Tools and plants/machinery and technical & non-technical staff for carrying out the required work.
- vii. The Bidder/supplier fulfilling the eligibility criteria as per SPPRA Rules should provide documents as per check list attached
- viii. Any other information required by procurement agency from time to time.



  
Executive Engineer

## EVALUATION CRITEREA

- i. Apart from all the requirements given in eligibility criteria and tender documents the evaluation of the bids shall be made on the basis of lowest evaluated/best evaluated bid by the procurement committee/competent authority.
- ii. The contractors are required to attach all required documents with their bid as no documents shall be acceptable after opening of bids and evaluation thereof. The bids without pre requisite documents shall not be considered/entertained and shall be summarily rejected.

  
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**CONSTRUCTION OF GATE NO 1& 2 ALONG WITH GUARD ROOM &  
RENOVATION OF BOUNDARY WALL AT SMI UNIVERSITY, KARACHI.**

**BILL OF QUANTITIES**

S. No.	Description of Works	QTY	Unit	Rate	Amount
A.	<b>GATES &amp; GUARD ROOM</b>				
	<b>CIVIL WORK</b>				
1	<b>Dismantling &amp; Re-Fixing</b>				
a.	Dismantling of existing RCC columns (4 nos. x3.25'x3.25'x.8' & 2nos. x2.25'x1.33'x9') including removal of debris from university permises.	403	Cft	35/-	14105/-
b.	Dismantling of Existing RCC Guard Room of gate no. 2, Size 9'x9.25'x12', including removal of debris from university premises.	1	Job	25790/-	25790/-
c.	Dismantling of Existing masonry wall of Gate 1 & 2, boundary wall panel above plinth level including removal of debris from university premises as per directions of Engineer in Charge.	358	Cft	45/-	16110/-
d.	Removal and relocation of existing Sui gas bulk meter, including GI Piping, valves, etc. complete in all respect as per directions of Engineer-in-Charge.	2	Job	9795/-	19590/-
e.	Removal and relocation of Existing security barrier (Size 20-ft long) as per directions of Engineer in Charge.	2	Job	5660/-	11320/-
f.	Removal and re-fixing of existing paver blocks, including levelling, compation with sand filling, complete in all respect as per direction as per directions of Engineer in Charge.	100	Sft	14500/-	14500/-
2	<b>Earth Works</b>				

S. No.	Description of Works	QTY	Unit	Rate	Amount
a.	Excavation in all kind of Sub-surface material up to 6-feet including backfilling and disposal of surplus excavated materials from university premises.	1362	Cft	83/-	113046/-
b.	Providing and laying backfill earth with suitable material including compaction, levelling, watering, and complete in all respect as per directions of Engineer in Charge.	324	Cft	95/-	30780/-
<b>3</b>	<b>Stone Soling</b>				
a.	Providing and laying 6"-thick stone soling under foundations and plinth protection as per drawings and directions of Engineer in Charge.	530	Sft	105/-	55650/-
<b>4</b>	<b>Termite Treatment</b>				
a.	Provide and spray approved pesticide solution as per manufacturer's recommendation in excavated earth, consolidated layer or earth under structure etc., complete as per specifications by approved agency of Termite Control For Build. Warranty period to be mentioned and certificate should be provided by Contractor.	506	Sft	105/-	53130/-
<b>5</b>	<b>Plain and Reinforce Concrete Below NGL</b>				
	Providing and laying Sulphate Resistance Cement concrete in sub-structure including mixing transporting, hoisting placing, form work, scaffolding, vibrating and curing etc., including the cost of formwork and its removal complete as per drawings and specifications (but excluding cost of Reinforcement)				
a.	Lean (1:4:8)	296	Cft	170/-	50320/-
b.	Foundations (1:2:4)	96	Cft	215/-	20640/-



  
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S. No.	Description of Works	QTY	Unit	Rate	Amount
c.	Plinth Beam (1:2:4)	218	Cft	215/=	46870/=
d.	Columns (1:2:4)	59	Cft	215/=	12685/=
e.	2"-thick (1:2:4) Screed	35	Sft	215/=	7525/=
f.	4"-th. RCC Ramp Floor (1:2:4)	75	Cft	215/=	16125/=
<b>6</b>	<b>Plain and Reinforce Concrete Above NGL</b>				
	Providing and laying Ordinary Portland Cement concrete in super-structure including mixing transporting, hoisting placing, form work, scaffolding, vibrating and curing etc., including the cost of formwork and its removal complete as per drawings and specifications (but excluding cost of Reinforcement)				
a.	Columns upto 15-feet high (1:2:4)	215	Cft	215/=	46225/=
b.	Roof Beam upto 15-feet high (1:2:4)	92	Cft	215/=	19780/=
c.	Slab (1:2:4)	207	Cft	215/=	44805/=
<b>7</b>	<b>Reinforcement</b>				
	Providing and laying reinforcement bars using hot rolled deformed billet steel bars "Grade-60" Conforming to ASTM A-615 including the cost of straightening, cutting bending, ninding, wastage and such overlaps as are not shown over the drawings, placing in position on chairs, tying with binding wires, etc., in all kinds of RCC work complete in all respects. (Amreli Steel or Approved Equivalent)	1918	Kg	110/=	210980/=
<b>8</b>	<b>Bitumen Coating</b>				
	Providing and applying two coats of cold bitumen grade 10/20 @ of 1.00 Kg./Sq.m. Per coat to all structural concrete surfaces in contact with earth as specified.	760	Sft	115/=	87400/=



S. No.	Description of Works	QTY	Unit	Rate	Amount
9	MS Gates				
	Providing and Fixing of Iron Gates as per drawings including one coat of redoxide and 3-coats of Enamel Paint of Approved quality and brand as per directions of Engineer in charge.	288	Sft	110/2	31680/2
10	Block Masonry				
	Solid block masonry wall of the following thickness set in 1:6 cement sand mortar including stiffener columns, D.P.C. & curing etc. complete in all respect as shown on the drawings.				
a	6" thick	403	Cft	115/2	46345/2
b	5" thick	269	Cft	100/2	26900/2
b	3" thick	40	Cft	105/2	4200/2
11	Plaster				
	Providing and laying plaster with cement sand mortar with G.I. expanded metal at the interfaces of structures of different materials including staging and curing complete in all respect and / or as directed by the Engineer.				
a.	1/2" thick plaster with 1:4 cement sand mortar on interior Walls/ceilings.	1134	Sft	115/2	130410/2
b.	3/4" thick plaster with 1:4 cement sand mortar on interior Walls.	1964	Sft	55/2	108020/2
12	Shade				
	Providing and fixing heat proof wall mounted shade for security guard at Gate no. 1, Size 9'-0"x5'-0" consisting of MSf pipe Frame (1"x1"-square, 18-guage), angle iron 1"x1" all around, external sides, covered with best quality heat proof fabric, including enamel paint, complete	90	Sft	285/2	25650/2



	as per drawings and directions of Engineer in Charge.				
<b>13</b>	<b>Paints</b>				
a	Providing and applying 3 coats of Distemper Paint of approved shade over a coat of primer (ICI Berger or equivalent approved) to all internal surfaces including smooth filling complete as per specifications in any floor/height.	1140	Sft	12/2	13680/2
b	Providing and applying 3 coats of Enamel Paint on doors of approved shade over a coat of primer of the approved manufacturer to all internal surfaces including smooth filling complete as per specifications in any floor/height.	178	Sft	21/2	3738/2
c	Providing and applying 3 coats of weather shield paint on existing (New SURFACES) exterior surfaces of approved shade over a coat of primer of the (ICI/Berger or approved equivalent) including smooth filling complete as per specifications in any floor/height.	2261	Sft	15/2	33915/2
d	Providing and applying 3 coats of weather shield paint on existing (OLD SURFACES) exterior surfaces of approved shade of the (ICI/Berger or approved equivalent) including smooth filling complete as per specifications in any floor/height.	2210	Sft	12/2	26520/2
<b>14</b>	<b>Flooring Tiles</b>				
a.	Providing and laying porcelain full body tiles Size 16"x16", approved shade of Shabir/Master or approved equivalent including 3/4" thick cement sand mortar, setting of tiles, complete in all respect as per direction of Engineer-in-charge.	216	Sft	160/2	34560/2



S. No.	Description of Works	QTY	Unit	Rate	Amount
b.	Providing and laying Porcelain tile skirting size 16"x4", shade as approved of Shabir/Master or approved equivalent.	84	Rft	160/=	13440/=
15	<b>Acrylic Alphabets</b>				
	Providing, laying and fixing of SMIU alphabets made of acrylic alphabets including glowing (light) during night as mentioned in drawings and according to the directions of Engineer in Charge.				
a	Size 12"	30	Nos.	2583/=	77490/=
b	Size 8"	14	Nos.	1722/=	24108/=
16	<b>Doors</b>				
a.	Providing & fixing GI frames/ chowkat of size 7"x2" for door using 18 gauge G.I sheet included welded hinges and fixing at site with necessary hold fast. Filling with cement sand slurry of ratio 1:4 complete as per direction of Engineer in Charge.	35	Rft	185/=	6475/=
b.	Providing and fixing commercial ply wooden shutters doors consisting of Kail wood frame of size as per drawing, 1-1/2" thick semi solid core shutter veneered with 5mm thick commercial ply, including liping 5mm thick all around shutters with hardware as per drawings, including mortise lock of approved quality with fly proof shutter, handle beading, architrave, fittings, etc., complete in all respects as per drawings / specifications and/or as directed by the Engineer in Charge.	45.5	Sft	495/=	22522.5/=
17	<b>Aluminum Windows</b>				
	Providing and fixing aluminum vertical sliding aluminum doors, of approved manufacture using 1.5mm thick sections, 4" wide extruded section glazed with distortion	37.5	Sft	650/=	24375/=



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	free 5mm thick imported Tinted glass. All hardware, handles, locks overhead, door closer, PVC/rubber gasket and sealant complete as per shop drawings approved and/or as directed by the Engineer.				
18	<b>MS Grills</b>				
	Providing and Fixing of MS grills for guard room windows using 3/8" square bars, 4"c/c, as per drawings including 3-coats of Enamel Paint over a coat of Red Oxide of Approved quality and brand as per directions of Engineer in charge.	37.5	Sft	165/=	6187 1/2
19	<b>Roof Khiprail</b>				
	Providing and laying khiprail as per approved pattern including cement mortar/slurry base complete as per drawings and directions of Engineer in Charge.	414	Sft	150/=	62100/=
	<b>Electrical Items</b>				
20	<b>Multi Pin Plug</b>				
	Providing and laying Multi pin plug Clipsal Australia or Equivalent, and wiring 2x7/0.029 plus 1x1.5sqmm S/C PVC Std insulated wire Pakistan cables or Equivalent, appropriate size of good quality PVC Pipe/Channel duct Adamjee or equivalent, surface/concealed in ceiling, wall and floors complete all respect, from Multi pin plug points to Distribution Board with all general Electrification works. As approved by engineer.	6	Nos.	3500/=	21000/=
21	<b>Switch Plates</b>				
	Providing & Fixing 6 Gang Switch Plates Clipsal Australia or Equivalent with box. As approved by engineer	6	Nos.	835/=	5010/=
22	<b>Bracket fan</b>				



S. No.	Description of Works	QTY	Unit	Rate	Amount
a	<b>Bracket Fan</b> Providing and installation of Bracket fan', 220V 50Hz, Royal fan or equivalent, copper winding, complete all respect including fixing work for ready to operate. As approved by Engineer.	4	Nos.	4500/=	18000/=
b	<b>CEILING FAN 56"</b> ; Providing and installation of Ceiling fan 56", 220V, Royal Deluxe fan or equivalent, copper winding, complete all respect including fixing work for ready to operate. As approved by Engineer.	2	Nos.	5505/=	11010/=
<b>23</b>	<b>Electrical Lights</b>				
a.	Providing & fixing of lights, 5" Philips or approved equivalent, with energy saver (Day cool/ warm lights) 24w Philips or approved equivalent, complete all respect with above mention wiring work. As approved by engineer.	12	Nos.	915/=	10980/=
b.	Providing & fixing fancy Electrical Globe with 24w (phillips or equivalent) for gate columns of approved Design & shape as per the direction of Engineer	6	Nos.	1155/=	6930/=
<b>24</b>	<b>Electrical Wiring</b>				
a.	Electrical wiring 2x3/0.029 plus 1x1.5sqmm S/C PVC Std insulated wire Pakistan cable or Equivalent, from fans/lights, and bell point to switch approved by engineer. Boards.	16	Nos.	1207/=	19312/=
b.	Electrical wiring 2x7/0.036 plus 1x1.5sqmm S/C PVC Std insulated wire Pakistan cable or Equivalent, from fans/lights, and bell point to switch approved by engineer.	8	Nos.	1110/=	8880/=
<b>25</b>	<b>Sub Distribution Board</b>				
	Providing, installation, testing and commissioning of the Electrical Distribution board, Size 6"x8" with 10nosx6A Breakers,	1	Job	12570/=	12570/=



	complete in all respect as per directions of Engineer in Charge.				
		Grand Total	Rs.	1495935/-	

(1753,683) =

In words: Rupees Fourteen Lac, Ninety Five Thousand Nine Hundred & Thirty five only

  
 Contractor  
 Seal & Signature  
 Memon & Memon Enterprises



  
 29/12/2016

Executive Engineer





  
 Memon & Memon Enterprises

FORM OF BID  
(LETTER OF OFFER)

Bid Reference No.SMIU/DPD&S-TEND-2016/17

Name of Work: **CONSTRUCTION OF GATE NO 1& 2 ALONG WITH GUARD ROOM &  
RENOVATION OF BOUNDARY WALL AT SMI UNIVERSITY, KARACHI.**

To:

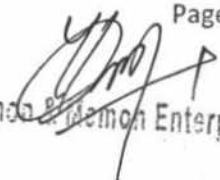
The Executive Engineer  
SMI University  
Karachi

Sir,

1. Having examined the Bidding Documents including Bidding Data, Terms & Conditions of Contract, Contract Data, Specifications, Drawings, if any & Schedule of Prices for the execution of the above-named work, we, the undersigned, being a company doing business under address and name of Sindh Madressatul Islam, University, Karachi and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such works and remedy any defects therein in conformity with the said Documents including Addenda thereto for the Total Bid Price of Rs 1495935/- (Rupees Forteen Lac, Ninety Five Thousand nine Hundred Only) or such other sum as may be ascertained in accordance with the said documents. Ninety Five only -
2. We understand that all the schedules attached hereto are part of this Bid.
3. As security for due performance of the undertakings and obligations of this Bid, we submit herewith a Bid Security in the amount of Rs. 30,000/- (Rupees Thirty Thousand only -) drawn in favor of Sindh Madressatul Islam University and valid for a period of (90) days of the period of validity of Bid.
4. We undertake, if our Bid is accepted, to commence and complete the works comprised in the contract within the time(s) stated in Contract Data.
5. We agree to abide by this Bid for the period of 90 days from the date fixed for tender opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
6. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.

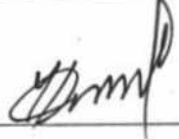


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Memo Enterprises

7. We undertake, if our bid is accepted to execute the Performance Security referred to in Conditions of Contract for the due performance of the Contract.
8. We understand that you are not bound to accept the lowest or any bid you may receive.
9. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid for the Works.

Dated this \_\_\_\_\_ day of 30-12, 2016

Signature 


In the capacity of \_\_\_\_\_ duly authorized to sign bid for and on behalf of

\_\_\_\_\_  
(Name of Bidder in Block Capitals)

**Memon & Memon Enterprises**  
(Seal)

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Witness:

(Signature) 

Name: SHAHID HUSSAIN

Address: AKBER Apartment, Civil line, Karachi



  
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