

## Bid Evaluation Report


1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: PS/09/15-16
3. Tender Description/Name of work/item: Designing, Composing, Printing & Supply of Alumni Cards
4. Method of Procurement: Single Stage Single Envelope
5. Tender Published: March 22, 2016 on IBA website & SPPRA web site Serial No. 27106  
*Print & Electronic Media (SPPRA ID No. & News papers names with dates)*
6. Total Bid documents Sold; 02 Companies have collected Tender Documents
7. Total Bids Received: 02
8. Technical Bid Opening date: (if applicable) NA (Provide details in separate form)
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: No
11. Financial Bid Opening date: April 11, 2016


### 12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s Hyder Printers	Rs.165,707.10	Lowest bidder	Rs.200,000.00	<b>Accepted</b> quoted lowest rate. Comparative Statement Attached.	
2.	M/s Benison Printers	Rs.180,180.00	2 <sup>nd</sup>			
3.						
4.						

Signatures of the Central Purchase Committee, Members

  
MEMBER  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Syed Senazeb  
Assistant Manager  
IBA


  
CHAIRPERSON  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Dr. Naima Touheed  
Programmer  
IBA


  
MEMBER (EXTERNAL)  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Hafeez Anwar  
PPRA Advisor  
HES

**Comparative Statement  
Designing, Composing, Printing & Supply of Alumni Cards  
Tender # PS/09/15-16**

S. #	Items	Qty	M/s Hyder Printers		M/s Benison Printer	
			Rate Rs.	Amount Rs.	Rate Rs.	Amount Rs.
1	<b>Alumni Plastic Cards</b> Size : 3.375" x 2.125" (85.6mm x 54mm) Material : Indonesia Plastic Sheet Card Thickness : 30 mil Card Color : White Printing : 04 + 04 color Others : Die cutting, plastic pouch Warranty : 03 years removable warranty <b>Designing &amp; Composing</b> Card composed front / back, picture scanning, picture color setting and proof reading and approval relevant department. <b>Note:</b> <i>The first transaction would be for 50 cards only and continued from time to time upto one thousand cards on the basis of the requirement.</i>	1000 cards	141.63	141,630.00	154.00	154,000.00
<b>Total</b>				<b>Rs. 141,630.00</b>		<b>Rs. 154,000.00</b>
<b>17% GST</b>				<b>Rs. 24,077.10</b>		<b>Rs. 26,180.00</b>
<b>Total Amount</b>				<b>Rs. 165,707.10</b>		<b>Rs. 180,180.00</b>

  
**MEMBER**  
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 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 Syed Jehanzeb  
 Assistant Manager  
 IBA

  
**CHAIRPERSON**  
 CENTRAL PURCHASE COMMITTEE  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 Dr. Naby Toheed  
 Professor  
 IBA

  
**MEMBER (EXTERNAL)**  
 CENTRAL PURCHASE COMMITTEE  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 Hani Qureshi  
 PPA Adviser  
 HES

## Muhammad Hanif / Executive I (Purchase) @ Main Campus

**Subject:** SPPRA - Minutes of Bid Opening Meeting

**From:** Procurement Committee Finance @ IBA

**Sent:** Saturday, April 23, 2016 11:57 AM

**To:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA

**Cc:** Procurement Committee; Moeid Sultan / Director Finance @ Main Campus; Ahmed Zaheer / Registrar @ IBA; Haris Siddiqui / Acting Head of CDC and Alumni Affairs @ IBA; Imran Batada - Director ICT Department & ICT Services @ IBA; Dr.Sayeed Ghani / Acting Dean and Director @ IBA

**Subject:** Item # 1: Approval for Designing, Composing & Printing & Supply of Alumni Cards

Item # 1: Approval for Designing, Composing & Printing & Supply of Alumni Cards

Discussion:

Decision: The committee approved the award of Alumni Cards to M/s Hyder Printers at Rs.165,707.10 including GST.

S.#	Printer's Name	Quantity	Amount (Rs) Inclusive of GST
01	M/s Hyder Printers	1000 Alumni Cards	Rs.165,707.10
02	M/s Benison Printers		Rs.180,180.00

Attendance:

1. Asjad Asad Siddiqui
2. Syed Jehanzeb
3. Syed Fahim Uddin
4. Haris Quershi
5. Ahmed Ali Khan
6. M S Khan



Thank you,  
Secretary Procurement Committee



Institute of  
Business Administration  
Karachi

Leadership and Ideas for Tomorrow


### BIDDERS QUALIFICATION REPORT


NIT No: PS/09/15-16  
Description of Work: Designing, Composing, Printing & Supply of Alumni Cards  
Method & Procedure of procurement: Open Competitive Bidding  
Single Stage One Envelope

S. No	Eligibility Criteria	M/s Hyder Printers	M/s Benison Printers
1	Is envelop sealed	Yes	Yes
2	Required Bid Security in enclosed	Yes	Yes
3	Form of Tender Signed or not	Yes	Yes
4	Registration in GST / SBR & I. Tax	Yes	Yes
5	Turnover in terms of Financial Statement of last three years	Yes	Yes
6	Tender Fee Received	Yes	Yes
7	5 plus years experience	Yes	Yes
8	Qualified / Disqualified	Qualified	Qualified
9	Any overwriting tender dropped received	No	No
10	Cliental list provided	Yes	Yes
11	Affidavit regarding any litigation or blacklisting	No	No

#### Recommendations:

- 1 Participated firms are declared as substantially qualified bidders by the Tender opening committee as meet with minimum qualification / eligibility criteria.
- 2 The lowest evaluated and qualified bidders are M/s Hyder Printers with their bid amount Rs. 165,707.10
- 3 Recommended to award the work to the lowest qualified bidder M/s Hyder Printers

  
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KARACHI  
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PPRA Advisor  
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**Institute of Business Administration, Karachi**  
**Tender Opening**  
**April 11, 2016**  
**at 3:30 pm**

Statement of Tender for: Designing, Composing, Printing & Supply of Alumni Cards

Tender #: PS/09/15-16

S.#	Company Name	Tender Amount in Figures / in Words	Conditions, if any	Bid Security Pay Order No. / Amount & Date	Contractors / Representative Signature	Remarks
1	M/S Banjan Printing	Rs 180,180/-		15183907 HBL 15183907 - April 11, 2016	ABSENT	
2	M/S Hysore Printing	Rs 165,767/-		1517756786 MCB 15185007 - April 11, 2016		

**M. SOHAIL KHAN**  
 Manager Purchase & Stores  
 Institute of Business Administration  
 Karachi-Pakistan

Mr. Hamid  
 Purchaser Executive

**SHAMSUZZOHA KHAN**  
 Sr. Manager Corporate Affairs  
 Institute of Business Administration  
 Karachi