

Institute of  
Business Administration  
Karachi  
Ideas for Tomorrow

April 24, 2015

Ref. # IBA-MC/PD/P&S/217/0105/2014-15

Manager (Enforcement-II)  
Govt. of Sindh  
Sindh Public Procurement Regulatory Authority  
Block-8, Sindh Secretariat No. 4-A  
Court Road  
Karachi.

**Subject : Submission of Letter of Award & Contract Evaluation Form**

Please find following Documents to be floated on SPPRA website.

**1. Tender # Main/03/14-15**

Caption: Overall Operation & Maintenance of HVAC Electrical Allied System  
Installed at Four Buildings at IBA Main Campus

SPPRA Serial # 5655

Report ID # 783/2015


- a. Letter of Award of Contract-Rule 50
- b. Schedule of Requirement
- c. Contract Evaluation Form
- d. Evaluation Criteria
- e. Contract Agreement

Submitted, please

SPPRA INWARD DIARY

NO: 16026

DATED: 28-04-15

  
Muhammad Hanif  
Purchase Executive

✓  
28/4

~~DD (A)~~  
MCE II

Letter of Award



Institute of  
Business Administration  
Karachi

Leadership and Ideas for Tomorrow

### WORK ORDER

To : M/s Shahnawaz Engineering (Pvt) Ltd  
Order No : IBA-MC/PD/P&S/208/0090/2014-15  
Date of Issue : April 24, 2015  
Date of Execution of Work : May 15, 2015  
Date of Completion of Work : May 14, 2016  
Total Amount per year : **Rs. 5,261,760.00 (Including Tax)**  
(Rupees Five Million Two Hundred Sixty One Thousand Seven Hundred Sixty Only)

Overall Operation & Maintenance of HVAC, electrical and allied system facilities installed at Aman CED Building, Tabba Building, Student Center and Multi Purpose Building at IBA Main Campus 2015

S. #	Description	Per Hour Cost Rs.	Total Monthly Cost Rs.	Total Annual Cost Rs.
	Overall Operation and Maintenance Cost Of HVAC and Electrical System (Including of All Taxes)			
	a) HVAC and associated System	Rs. 71.00	Rs. 306,720.00	Rs. 3,680,640.00
	b) Electrical and associated System	Rs. 50.00	Rs. 108,000.00	Rs. 1,296,000.00
	c) Allied System	Rs. 33.00	Rs. 23,760.00	Rs. 285,120.00
	- Elevators		Rs. 438,480.00	Rs. 5,261,760.00
	- PA System			
	- Fire Detection System			
	(Including of All Taxes)			
	<b>Note: Working Timing</b>			
	The current prevailing office time is as follows:			
	1- 08.00 A.M to 08.00 P.M			
	(7 days in a week / 365 days in year)			
	Any extra hours shall be charge on same rate.			
	<b>Total Amount</b>		<b>Rs. 438,480.00</b>	<b>Rs. 5,261,760.00</b>

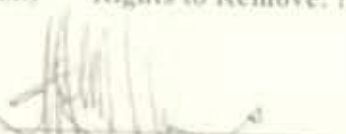
**Note:**

Please note that works/jobs must be executed according to BoQ & rate/cost. Any alteration/change/addition will be communicated in writing and payment will be made only for the Work Order or if any over and excess works/jobs that Variation Order will be acknowledged.

The terms and conditions and scope of work will however, remain same as per agreement and tender document vide # Maint/03/14-15.

**Terms & Conditions:**

- (iii) **Duration:** The period of Execution will identify on Contract Agreement for ONE year extendable for another ONE (01) year on mutual agreement and subject to satisfactory performance.
- (iv) **Place of Services:** As specified in the contract agreement unless otherwise informed accordingly.
- (v) **Poor Performance:** Penalty 2% of the total amount will be imposed per month for which the company/agency failed to deliver as per standard or in accordance to the entitlement / authorization.
- (vi) **Service Execution:** Competent Authority reserves the right to change/alter/remove/reduce/enhance services without assigning any reason and the agency / company will abide the instruction(s).
- (vii) **Condition of Services:** The services in all respects with the requirement of the contract agreement and must be in acceptable format otherwise they will be liable to rejection.
- (viii) **Rejection of Services:** We reserve the right to cancel any or all the services if it is not in accordance with our specification or if the execution of services is delayed.
- (ix) **Termination:** That upon termination of this agreement the agency shall be permitted to withdraw all its liabilities, liens, dues, devices, equipment and manpower which may have been placed at anywhere from the time to time.
- (xii) **Submission of Bills/Invoices:** Invoice / bill & Delivery Advice should be submitted to Finance Department.
- (xv) **Rules, Regulations & Policies:** All rules, regulations and policies will be governed in accordance to the SPPRA & IBA PP&P.
- (xvi) **General Sales Tax:** General Sales Tax will be paid on applicable items only by the company/firm/agency.
- (xvii) **Government tax(es), levi(es) and charges(s):** It will be charged at actual as per SRO.
- (xviii) **Rights:** IBA, Karachi may reject any bid subject to relevant provision of SPP Rules 2010 any may cancel the bidding process at any time prior to acceptance of bid or proposal as per Rule-25(j) of said rules.
- (xix) **Taxes :** All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
- (xx) **Material Supply:** Material / Parts required for operation and maintenance shall be supplied by contractor "only" after prior approval from IBA Maintenance Department. Cost of material shall be charge of prevailing market rate with 15% service charges.
- (xxi) **Rights to Remove:** IBA reserve the right to remove any area of service as per requirement.

  
Manager Purchase & Stores

  
Registrar



# Schedule of Requirement

Tender # Maint/03/14-15  
Financial Proposal

## 3. FINANCIAL PROPOSAL

**Overall Operation & Maintenance of HVAC, electrical and allied system facilities installed at Aman CED Building, Tabba Building, Student Center and Multi Purpose Building at IBA Main Campus 2015**

Item #	Description	Total Cost			
		No of Persons (Minimum)	Per Hour Cost Rs.	Total Monthly Cost Rs.	Total Annual Cost Rs.
1-	Overall Operation and Maintenance Cost Of:				
	a) HVAC and associated System	12 Person	71	306,720	3,680,640/=
	b) Electrical and associated system	06 Person	50	108,000	1,296,000/=
	c) Allied System	02 Person	33	23,760	285,120/=
	- Elevators - PA System - Fire Detection System (Including of All Taxes)				
	<b>Note: Working Timing</b>				
	The current prevailing office time is as follows: 1- 08.00 A.M to 08.00 P.M  (7 days in a week / 365 days in year)				
	Any extra hours shall be charge on same rate.				
				<b>438,480/=</b>	<b>= 5,261,760/=</b>

Total Annual Cost Rupees (in words) FIVE MILLION TWO HUNDRED SIXTY ONE THOUSAND SEVEN HUNDRED SIXTY ONLY.

2/4


9/1

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Institute of Business Administration, Karachi
- 2) PROVINCIAL / LOCAL GOVT / OTHER Local Govt
- 3) TITLE OF CONTRACT Services
- 4) TENDER NUMBER MAINT/03/14-15
- 5) BRIEF DESCRIPTION OF CONTRACT Overall Operation & Maint. of HVAC at Main Campus
- 6) FORUM THAT APPROVED THE SCHEME Procurement Committee
- 7) TENDER ESTIMATED VALUE Rs.5,500,000/-
- 8) ENGINEER'S ESTIMATE (For civil works only) NA
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 Year
- 10) TENDER OPENED ON (DATE & TIME) March 7, 2015 (3:30 pm)
- 11) NUMBER OF TENDER DOCUMENTS SOLD (Attach list of buyers) EIGHT
- 12) NUMBER OF BIDS RECEIVED FOUR
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS FOUR
- 14) BID EVALUATION REPORT (Enclose a copy) Copy Enclosed
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s Shahnawaz Engineering (Pvt) Ltd
- 16) CONTRACT AWARD PRICE Rs.438,480/- per month & Rs 5,261,760/- per year
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID).  
M/s Shahnawaz Engineering (Pvt) Ltd  
M/s Kaaf Engineers  
M/s AAA Facility Management
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE - ONE ENVELOPE PROCEDURE  Domestic/ Local
- b) SINGLE STAGE - TWO ENVELOPE PROCEDURE  Domestic
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:



19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Procurement Committee

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	February 17, 2015 and SPPRA ID # 783/2015
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Tuesday, February 17, 2015 Dawn (English), Jang (Urdu) & Awami Awaz (Sindhi)
No	

22) NATURE OF CONTRACT

General/Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	✓

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	✓

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	✓

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	✓

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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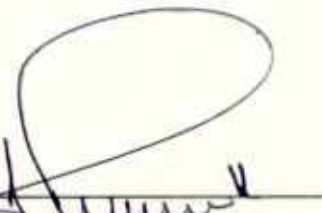
37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	✓

Signature & Official Stamp of  
Authorized Officer



Capt. (Retd) Ahmed Zaheer PN  
REGISTRAR  
Institute of Business Administration  
Karachi, Pakistan.

**FOR OFFICE USE ONLY**

***SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi***

***Tele: 021-9205356; 021-9205369 & Fax: 021-9206291***

## Bid Evaluation Report


1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: Maint/03-14-15
3. Tender Description/Name of work/item: Overall Operation & Maintenance of HVAC, Electrical and Allied System Installed at Four Buildings at IBA Main Campus
4. Method of Procurement: Single Stage Two Envelope
5. Tender Published: Newspaper "Jang", "Dawn" & "Awami Awaz" on February 17, 2015, SPPRA serial # 22838  
*Print & Electronic Media (SPPRA ID No. & News papers names with dates)*
6. Total Bid documents Sold: 08 companies have collected Tender Documents
7. Total Bids Received: 04 companies
8. Technical Bid Opening date: (if applicable) March 7, 2015 *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): 04 Bids technically qualified
10. Bid(s) Rejected: NA
11. Financial Bid Opening date: March 17, 2015

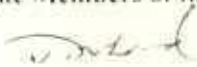
### 12. Bid Evaluation Report:


S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6
1	M/s Shahnawaz Engineering (Pvt) Ltd	Rs.438,480.00 per month Rs.5,261,760.00 per year	Lowest bidder	---	Accepted due to technical qualification and quoted lowest cost.	Technically evaluated 94.28%
2	M/s Kaaf Engineers	Rs.485,000.00 per month Rs.5,820,000.00 per year	2 <sup>nd</sup> Lowest bidder	---		Technically evaluated 79.28%
3	M/s AAA Facility Management	Rs.548,000.00 per month Rs.6,576,000.00 per year	3 <sup>rd</sup> Lowest bidder	---		Technically evaluated 85.71%
4	M/s United Technologies	Rs.826,850.00 per month Rs.9,922,200.00 per year	4 <sup>th</sup> Lowest bidder	---		Technically evaluated 87.61%

**Note : Minimum eligible percentage for technical qualification was 78%**

Signatures of the Members of the Committee:

  
Syed Shanzab  
Assistant Manager - Procurement  
IBA

  
Mr. Naveed Touheed  
Professor  
IBA

  
Hania Qureshi  
IBA  
HQS





Institute of  
Business Administration  
Karachi

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### List of Buyers

**Tender #** MAINT/03/14-15

**Caption:** Overall Operation & Maintenance of HVAC, Electrical and Allied System Installed at Four Buildings at IBA Main Campus

**Number of Tender Documents Sold:** 08

<b>S #</b>	<b>List of Buyers</b>
01	M/s Shahnawaz Engineering (Pvt) Ltd
02	M/s AAA Facility Management
03	M/s Kaaf Engineers
04	M/s Nucon
05	M/s Mia Technical Services
06	M/s Sigma Ventures
07	M/s United Technologies
08	M/s Brothers Air conditioning

6. Evaluation Criteria

Technical Qualifications Criterion

- Maximum marks for Technical Proposal: 70 Marks
- Minimum qualifying percentage is 78%. Applicant who secured less than 78% will be categorically disqualified for further processing.
- Please put a check mark (✓) for appropriate / selected item for the following factors:

a) **Experience in MEP Operation and maintenance. (No of years):**  
(Please tick appropriate area)  
Note: Please provide supporting documents of your claims.

- |                |          |       |
|----------------|----------|-------|
| i. 10+ years   | 10 Marks | ( ✓ ) |
| ii. 6-10 years | 08 Marks | ( )   |
| iii. 1-5 years | 04 Marks | ( )   |

ANNEX 'H'

b) **Currently Company is engage with any government institute for MEP operation and maintenance (Other than IBA)**  
(Please tick appropriate area)  
Note: Please provide supporting documents of your claims.

- |        |          |       |
|--------|----------|-------|
| i. Yes | 10 Marks | ( ✓ ) |
| ii. No | 00 Marks | ( )   |

ANNEX 'P'  
&  
ANNEX 'I'

c) **Availability of separate technical team to handle any emergency situation.**  
(Please tick appropriate area)  
Note: Please provide list of your claims.

- |        |          |       |
|--------|----------|-------|
| i. Yes | 05 Marks | ( ✓ ) |
| ii. No | 00 Marks | ( )   |

ANNEX 'F'  
&  
ANNEX 'G'

d) **Experience in operation and maintenance of electric chiller.**  
(Please tick appropriate area)  
Note: Please attached site name and contact person for reference.

- |        |          |       |
|--------|----------|-------|
| i. Yes | 10 Marks | ( ✓ ) |
| ii. No | 00 Marks | ( )   |

ANNEX 'K'

Stamp & Signature 



e) **Company is authorized dealer of any foreign HVAC or generator manufacturer:**

*(Please tick appropriate area)*

*Note: Please provide certificate of partnership / dealership.*

- |        |          |   |
|--------|----------|---|
| i. Yes | 05 Marks | ( <input checked="" type="checkbox"/> ) |
| ii. No | 00 Marks | ( <input type="checkbox"/> )            |

ANNEX "B"

f) **Number of existing Electro-Mechanical O & M contract sites executing by company:**

*(Please tick appropriate area)*

*Note: Please provide evidence with reference contract number, any four.*

- |          |          |   |
|----------|----------|---|
| i. 10+   | 10 Marks | ( <input checked="" type="checkbox"/> ) |
| ii. 6-10 | 08 Marks | ( <input type="checkbox"/> )            |
| iii. 1-5 | 05 Marks | ( <input type="checkbox"/> )            |

ANNEX "P"

g) **Professional Certificates of relevant work:**

*(Please tick appropriate area)*

*Note: Please provide supporting documents of your claims.*

- |        |          |   |
|--------|----------|---|
| i. Yes | 10 Marks | ( <input checked="" type="checkbox"/> ) |
| ii. No | 00 Marks | ( <input type="checkbox"/> )            |

ANNEX "D"  
&  
ANNEX "E"

h) **Annual turnover of company (Financial):**

*(Please tick appropriate area)*

*Note: Please provide supporting documents of your claims.*

- |                  |          |   |
|------------------|----------|---|
| i. 7+ million    | 10 Marks | ( <input checked="" type="checkbox"/> ) |
| ii. 4-7 million  | 05 Marks | ( <input type="checkbox"/> )            |
| iii. 1-3 million | 02 Marks | ( <input type="checkbox"/> )            |

ANNEX "C"



Stamp & Signature







MOHAMMAD UMER STAMP VENDOR  
 Lic # 14, Shop # 114, New Ruby Centre,  
 Talpur Road, Boulton Market, K-7  
 117097 Date: 22 APR 2015  
 Issued to with Address: *Shahnawaz Engineering*  
 Through with Address: \_\_\_\_\_  
 Purpose: \_\_\_\_\_  
 Value No. Attached: \_\_\_\_\_  
 Stamp Vendor's Signature: \_\_\_\_\_  
 (NOT USE FOR FREE WILL & DIVORCE PURPOSE)

AGREEMENT

THIS AGREEMENT is executed at KARACHI, on this day, April 22, 2015

BETWEEN

M/s Institute of Business Administration, Karachi through its Registrar, located at Main Campus, University Road, Karachi, hereinafter called and referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

AND

M/s Shahnawaz Engineering (Pvt) Ltd, having its registered office at Shahnawaz Building, 19-West Wharf Road, Karachi hereinafter referred to as "THE SERVICE PROVIDER" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its Company Secretary and Manager Finance Mansoor Ahmed, holding CNIC No. 42101-1639756-5, on the SECOND PART.

WHEREAS "IBA" intends to obtain Overall Operation & Maintenance of HVAC, Electrical and Allied System Facilities Installed at Four Buildings at IBA Main Campus vide Tender # Maint/03/14-15.

NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:



MOHAMMAD UMER STAMP VENDOR

Lic # 14, Shop # 11A, New Ruby Centre,  
Talpur Road, Baitan Market, Kar.

S.No. 11709E Date 22 APR 2015

Issued to with Address.....

Through with Address..... *Shahzad Ehsan*

Purpose.....

Value Rs..... Attached.....

Stamp Vendor's Signature.....

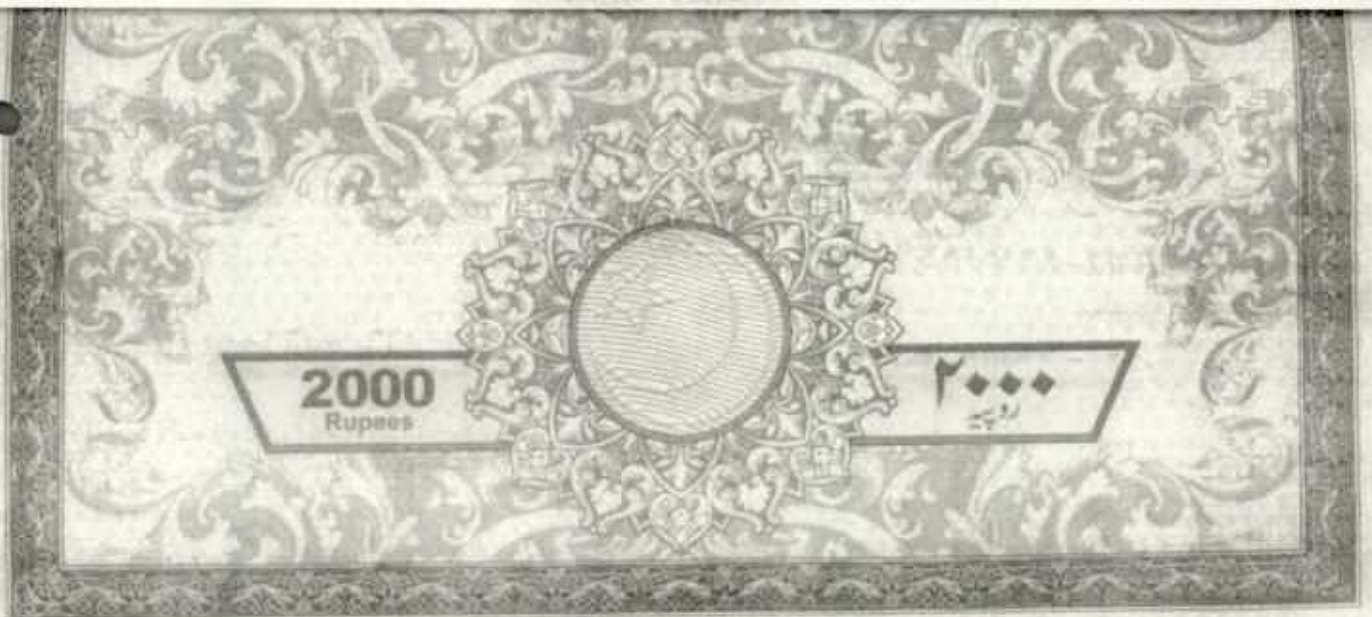
(NOT USE FOR FREE WITH A DIVORCE PURPOSE)

determination of scope of services on suitable scale with any/all other relevant details for presentation to "IBA" for services of Overall Operation & Maintenance of HVAC, Electrical and Allied System Facilities Installed at Four Buildings at IBA Main Campus. "THE SERVICE PROVIDER" hereby agree to the offer of the "IBA" in acceptance of the terms & conditions here in below forth.

**Article I:**  
**DUTIES & SCOPE OF WORK & AGREEMENT**

- 1.1 "THE SERVICE PROVIDER" agrees to provide any/all kind of services & maintenance to "IBA" whenever and wherever required as per the terms & conditions of this Agreement.
- 1.2 "THE SERVICE PROVIDER" will coordinate their work with Manager Operations & Maintenance, of the "IBA" who will assist "THE SERVICE PROVIDER" in supervision of proposed service(s)/work(s).
- 1.3 "THE SERVICE PROVIDER" is bound to provide items according to the terms & conditions vide Tender # Maint/03/14-15.
- 1.4 Economical and trouble free operation of complete HVAC and Electrical systems.
- 1.5 Frequent checking & periodic maintenance of the Allied valves & fittings of the Package and Split type AC.
- 1.6 Frequent checking & periodic maintenance of the insulation & condition of the





MOHAMMAD UMER STAMP VENDOR  
Lic # 14, Shop # 114, New Ruby Centre,  
Talpur Road, Boultan Market, Karachi

22 APR 2015

Postage No. .... Date .....

Taped to with Address .....

Through with Address .....

Purpose .....

Value Rs. .... Attached .....

Stamp Vendor's Signature .....

(NOT USE FOR FREE WILL & DIVINCE PURPOSE)

Stamping Egg

- 1.10 Frequent checking, Maintenance & calibration of the instruments related to plant operation.
- 1.11 Housekeeping & cleaning of the plant area to avoid inconvenience & for improved outlook of the facility.
- 1.12 Supply of parts and consumables required for equipment operation and maintenance after prior approval from IBA on prevailing rate with 15% service charges.
- 1.13 Maintain daily/weekly /monthly Log sheets of the approved format to record the performance of the plant & provide it to owner for record keeping.
- 1.14 Regular inspection for lighting facility and integrated system.
- 1.15 Cleaning of all electrical fixtures and DB on regular basis.

#### Article II SCOPE OF PROFESSIONAL SERVICES:

- 1.16 "THE SERVICE PROVIDER" hereby agrees and acknowledges for the periodic supervision of the services and to check the execution of services in accordance with the Description & Specification vide Tender # Maint/03/14-15.
- 1.17 "THE SERVICE PROVIDER" hereby agrees and acknowledges the acceptance of attending the meetings with the Manager Maintenance & Operations "IBA" as & when required.
- 1.18 In addition to those responsibilities described in the Agreement, Operator shall be





MOTI RAM MULLI SHARDA & CO.

Lic # 14, Shop # 114, New Ruby Centre,  
Talpur Road, Baitan Market K.

S.No. 117100 Date 22 APR 2015

Issued to with Address Shanay Ezz

Through with Address Shanay Ezz

Purpose Shanay Ezz

Value Rs. Attached

Stamp Vendor's Signature Shanay Ezz

(NOT USE FOR FREE WITH A DIVORCE PURPOSE)

- 1.19 The program for establishing specific operating goals for each functional Project area, for managing resources to minimize personnel turnover, and for qualifying personnel, to operate and maintain the Project (including the basis for qualification of personnel).
- 1.20 The program for communicating and cooperating with Owner and governmental agencies.
- 1.21 The Project management standards for conduct of operations, Project safety, Project security conduct of maintenance, housekeeping, material condition, and records management.
- 1.22 The program for preparing supporting documentation, meter readings and information necessary to accurately prepare, justify and support monthly invoices in accordance with the terms and conditions of the Project Agreements.
- 1.23 Developing the procedures used to operate the Project as well as monitoring, evaluating, and proposing revisions to such procedures.
- 1.24 The Project operations and monitoring program which provides the requirements for:
  - a. Monitoring of Project Performance
  - b. Monthly Project Performance Calculations and Report
  - c. Project Permitting and Environmental Reporting
  - d. Shift Routines / Operating Practices
  - e. Control of Equipment
  - f. Project Chemistry Control and Water Treatment
  - o Trainee Programs



MOKHAMMAD RIDWAN VENGGI

Telapur Road, Sultan Market, K...

22 APR 2015

S.No. ... Date

Issued to with Address

Through with Address

Purpose

Value Rs. Attached

Stamp Vendor's Signature

(NOT USE FOR FREE MAIL & INVOICE PURPOSE)

*Charany Evgg*

- 1.25 The maintenance program which provides the requirements for:
  - a. Maintenance Planning
  - b. Maintenance Procedures
  - c. Preventive Maintenance
  - d. Predictive Maintenance
  - e. Maintenance Training
  
- 1.26 The materials management program which provides the requirements for:
  - a. Procuring Materials and Tools prior to information and approval from IBA.
  - b. Inventory Levels and Control
  - c. Renewal of Inventories
  
- 1.27 The diagnostic testing program for maintaining the Project and Project equipment, including both system and component level testing.
  
- 1.28 The housekeeping / cleanliness program which provides the requirements for:
  - a. Hazardous Material Control
  - b. General Project Cleanliness
  - c. Equipment Condition Inspections
  - d. Hazardous Waste Program
  
- 1.29 The problem assessment program which provides the procedure for determining the cause(s) of operational or equipment failures and preventing future failures through recommended improvements, including justification for such recommendations (i.e., basis of recommendation and economic analysis).
  
- 1.30 The records management program for maintaining the traceability and documentation of Project performance.





M/S. SHALMAWAZ ENGINEERING (PVT) LTD.  
 Talwar Road, Boultan Market, Karimnagar  
 22 APR 2018  
 Issued to with Address: \_\_\_\_\_  
 Through with Address: *Shalmanj Eng*  
 Purpose: \_\_\_\_\_  
 Value Rs. Attached \_\_\_\_\_  
 Stamp Vendor's Signature: \_\_\_\_\_  
 (NOT USE FOR FRES WILL A SPECIFIC PURPOSE)

1.33 The security program for maintaining the security of the Project and surrounding area.

Article III  
**Manpower Requirement Installed at Four Buildings at IBA Main Campus (Mandatory)**

3.1 M/s Shalmawaz Engineering(Pvt)Ltd shall wherever and whenever or permits/applicable/suitable will deploy/detail/depute manpower with suitable qualification, experience and expertise to operate, maintenance and run the HVAC, Electrical & Allied Systems Facilities installed at Four Buildings at IBA, Main Campus.

3.2 The detail of manpower will provided by the SERVICE PROVIDER is appended:

S. #	Trade / Service	Minimum Qualification	Recommended Staff (For 04 Building)
01	Site Incharge	DAE Elect or Mech+05 year Building Incharge Experience	01
02	Supervisor HVAC	DAE (HVACR)	01
03	Electric Supervisor	DAE (Electrical)	01
04	Chiller Operator	Matriculation/Chiller Experience	02
	Chiller Plant Room		





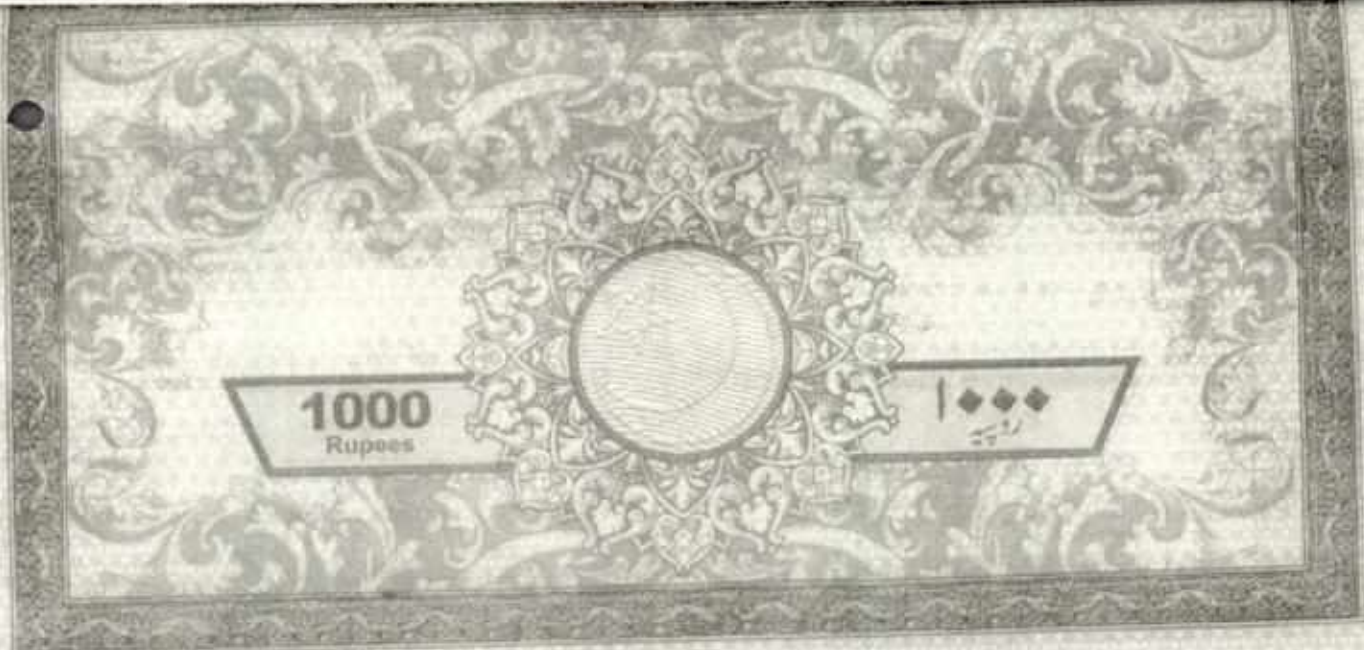
MOHAMMAD UMER STAMP VENDOR  
 Lic # 14, Shop # 114, New Ruby Centre  
 Talpur Road, Sultan Market, Karachi  
 22 APR 2015

S.N. 17103 Date  
 Issued to with Address: *Shahid E. J.*  
 Through with Address:  
 Purpose:  
 Value Rs. Attached:  
 Stamp Vendor's Signature:  
 (NOT USE FOR FREE WILL & DRIVAGE PURPOSE)

06	Sound System/PA System	Matriculation / Experience	01
07	General Electricians	Matriculation / License	04
08	AC Technicians	Matriculation / Experience	04
09	Helpers	NR	04

*Staff deputed at IBA shall be interviewed by Manager Maintenance prior to deputation at IBA.*





MOHAMMAD UMER STAMP VENDOR

Lic # 14, Shop # 114, New Ruby Centre,

Talpur Road, Beulatan Market, Karachi

23 APR 2015

118335

Through with Address: *Stanway Engg*

Purpose: .....

Stamp Vendor's Signature: .....

(NOT USE FOR FISCAL BILL & DIVIDEND PURPOSE)

**Article IV  
REMUNERATION**

4.1 Overall operation & maintenance of HVAC, electrical and allied system facilities installed at Am CED building, Tabba building, Student Center & Multi purpose building at IBA Main Campus;

Item #	Description	Total Cost			
		No of Persons	Per Hour Cost	Total Monthly Cost	Total Annual Cost
1-	Overall Operation and Maintenance Cost Of				
	a) HVAC & Associated System	12	71	306,720/-	3,680,640/-
	b) Electrical & Associated System	06	50	108,000/-	1,296,000/-
	c) Allied System	02	33	23,760/-	285,120/-
	- Elevators				
	- PA System				
	- Fire Detection System				
			1,218	438,480/-	5,261,760/-
	<b>Note: Working Timing</b>				
	The current prevailing office time is as follows:				
	1- 08.00 A.M to 08.00 P.M				
	(7 days in a week / 365 days in year)				
	<i>Any extra hours shall be charged</i>				





MOHAMMAD UMER STAMP VENDOR  
Lic # 14, Shop # 114, New Ruby Centre,  
Tajpur Road, Bagtlan Market, Karachi  
117103 22 APR 2015  
S No. \_\_\_\_\_ Date \_\_\_\_\_  
Issued to with Address \_\_\_\_\_  
Through with Address \_\_\_\_\_  
Purpose: 4.3 Payment will be made after submission of invoice. Advance Payment subject to  
Value Rs. \_\_\_\_\_  
Stamp Vendor's Signature \_\_\_\_\_  
(NOT USE FOR TRAVEL & DIVORCE PURPOSE)

- 4.4 Performance Security 5% of total amount should be submitted in shape Pay Order before signing of Contract Agreement.
- 4.5 All Government taxes (including Income tax and stamp duties), levies and charges will be charged as per applicable rates / denomination.
- 4.6 Stamp duty 0.3% for Services against total annual value of Work will be levied accordingly.
- 4.7 All rules, regulations and policies will be governed in accordance to the SPPRA & IBA PP&P.
- 4.8 IBA reserve the right to accept or reject any or all agreement(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA.
- 4.9 Material / Parts required for operation and maintenance shall be supplied by contractor "only" after prior approval from IBA Maintenance Department. Cost of material shall be charge of prevailing market rate with 15% service charges.

**Article V:  
ARBITRATION**

5.1 In case of any dispute, difference or question which may at time arise between the parties hereto or any person claiming under them, touching or arising out in respect of this agreement or this subject matter thereof shall be referred to the arbitration and an Arbitrator will be appointed by mutual consent, whose decision and findings





MOHAMMAD UMER STAMP VENDOR  
Lic # 14, Shop # 114, New Ruby Centre,  
Telpur Road, Boulton Market, Karachi  
S. NO. 117106 Date 22 APR 2015  
Issued to with Address.....  
Through with Address.....  
Purpose.....  
Value Rs..... Attached.....  
Stamp Vendor's Signature.....  
(NOT USE FOR FREE WILL & OFFICE PURPOSE)

*Amir Ehsan*

**Article VI:  
TERMINATION**

terminate this agreement if the job is not executed according to the requirement at anytime after issuing a 15 day's notice.

**Article VII:  
INDEMNITY**

7.1 "THE SERVICE PROVIDER" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE SERVICE PROVIDER", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE SERVICE PROVIDER" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

**Article VII:  
NOTICE**

8.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

**Article IX:  
INTEGRITY PACT**

9.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA.



Stamp Vendor's Name: M/s Shah Nawaz Engineering (Pvt) Ltd  
Lic # 14, Shop # 114, New Ruby Centre,  
Talpur Road, Boullan Market, Karachi-1  
22 APR 2015

1 Issued to with Address: *Shahnawaz Engg*  
Through with Address: *Shahnawaz Engg*  
Purpose: *Shahnawaz Engg*  
Value Rs. *200* Attached: *200*

Stamp Vendor's Signature: *Shahnawaz Engg*  
(NOT USE FOR PASS WIL & DIVORCE PURPOSE)

commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.

9.3 M/s Shahnawaz Engineering (Pvt)Ltd accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.

9.4 Notwithstanding any right and remedies exercised by the IBA in this regard, M/s Shahnawaz Engineering(Pvt)Ltd agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the M/s Shahnawaz Engineering(Pvt)Ltd as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

Article X:  
MISCELLANEOUS





MOHAMMAD UMER STAMP VENDOR  
 Lic # 14, Shop # 114, New Ruby Centre,  
 Talpur Road, Boultan Market, Karachi  
 S.No. 117108 22 APR 2015  
 Issued to with Address.....  
 Through with Address.....  
 Purpose.....  
 Value Rs..... Attached.....  
 Stamp Vendor's Signature.....  
 (NOT USE FOR FRAG WIL & DIVORCE PURPOSE)


to the "IBA". After FINAL WORKS if any alteration(s), arise charges will be paid on mutually agreed upon.

- 10.2 Service(s) will be handed over by the "IBA" or vet the cost with authentic stamp and signature. If any or suitable part(s), required to run the system and SERVICE PROVIDER should make the availability of the same with due approval of Manager Operations & Maintenance on approved price/rate/cost. Bill/Invoice should be adjusted in monthly bill/invoice.
- 10.3 Competent Authority reserves the right to change / alter / remove any item or reduce / enhance quantity without assigning any reason.
- 10.4 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
- 10.5 This agreement is effective from May 15, 2015 up to May 14, 2016.
- 10.6 This agreement would be extendable for further periods with mutual consent.





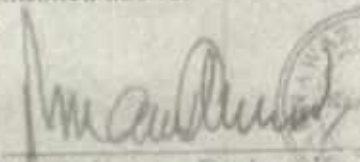
IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.

  
"IBA"  
NAME:  
CNIC # \_\_\_\_\_

Address:

Institute of Business Administration,

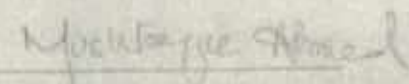
Main Campus,  
University Road Karachi

  
M/S Shahnawaz Engineering (Pvt) Ltd  
NAME: Munsoor Ahmed  
CNIC # 42101-1639756-5

Address:


Shahnawaz Engineering (pvt) Ltd.  
19-West Wharf Dock Yard Road,  
Karachi.

WITNESS:

1.   
(Munsoor Ahmed IBA)

CNIC # 42101-4124770-9

Address: IBA - Karachi

2.   
SYED SHAHNAWAZ ZAHIDI

CNIC # 42201-4157464-5

Address: 19 - WEST WHARF

DOCK YARD ROAD KARACHI

## Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: Maint/03/14-15
3. Tender Description/Name of work/item: Overall Operation & Maintenance of HVAC, Electrical and Allied System Installed at Four Buildings at IBA Main Campus
4. Method of Procurement: Single Stage Two Envelope
5. Tender Published: Newspaper "Jang", "Dawn" & "Awami Awaz" on February 17, 2015, SPPRA serial # 22838  
*Print & Electronic Media (SPPRA ID No. & News papers names with dates)*
6. Total Bid documents Sold: 08 companies have collected Tender Documents
7. Total Bids Received: 04 companies
8. Technical Bid Opening date: (if applicable) March 7, 2015 *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): 04 Bids Technically qualified
10. Bid(s) Rejected: NA
11. Financial Bid Opening date: March 17, 2015

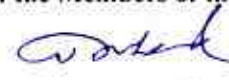
### 12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s Shahnawaz Engineering (Pvt) Ltd	Rs.438,480.00 per month Rs.5,261,760.00 per year	Lowest bidder	---	Accepted due to technical qualification and quoted lowest cost	Technically evaluated 94.28%
2.	M/s Kaaf Engineers	Rs.485,000.00 per month Rs.5,820,000.00 per year	2 <sup>nd</sup> Lowest bidder	---		Technically evaluated 79.28%
3.	M/s AAA Facility Management	Rs.548,000.00 per month Rs.6,576,000.00 per year	3 <sup>rd</sup> Lowest bidder	---		Technically evaluated 85.71%
4.	M/s United Technologies	Rs.826,850.00 per month Rs.9,922,200.00 per year	4 <sup>th</sup> Lowest bidder	---		Technically evaluated 87.61%

**Note : Minimum eligible percentage for technical qualification was 78%**

Signatures of the Members of the Committee

  
MEMBER  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Syed Jehanzeb  
Assistant Manager-Project Admin  
IBA

  
CHAIRPERSON  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Dr. Nadeem Touheed  
Professor  
IBA

  
MEMBER (EXTERNAL)  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Hafis Qureshi  
PPRA Auditor  
HES

Comparative Statement for Overall Operation & Maintenance of I  
at Four Builds at Main Campus

Tender # Maint/03/14-15

		M/s Shahnawaz Engg	
		Total Cost	
S. #	Description	Per Hour Rs.	Total Monthly Rs.
	Overall Operation and Maintenance Cost Of HVAC and Electrical System (Including of All Taxes)		
	a) HVAC and associated System	Rs. 71.00	Rs. 306,720.00
	b) Electrical and associated System	Rs. 50.00	Rs. 108,000.00
	c) Allied System	Rs. 33.00	Rs. 23,760.00
1	- Elevators		Rs. 438,480.00
	- PA System		
	- Fire Detection System (Including of All Taxes)		
	<u>Note: Working Timing</u>		
	The current prevailing office time is as 1- 08.00 A.M to 08.00 P.M (7 days in a week / 365 days in year) Any extra hours shall be charge on same		
	<b>Total Amount</b>		<b>Rs. 438,480.00</b>



MEMBER

CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

Syed Senangeb  
Project Accountant  
IBA



## **Muhammad Hanif / Executive I (Purchase) @ Main Campus**

---

**From:** Syed Jehanzeb / Asst Manager Finance (Projects) @ Main Campus  
**Sent:** Saturday, March 21, 2015 10:49 AM  
**To:** Muhammad Hanif / Executive I (Purchase) @ Main Campus; Muhammad Sohail Khan / Manager Purchase and Stores @ IBA, Mushtaque Ahmed / Manager Operations & Maintenance @ IBA  
**Cc:** Procurement Committee  
**Subject:** Item # 3

Item # 3: Approval for Overall Operation & Maintenance of HVAC, Electrical and Allied System Facilities Installed at Four Buildings at IBA Main Campus  
Decision: The Committee on the recommendation on the Satisfaction of Services of M/s Shahnawaz Engineering awarded the Maintenance contract of HVAC, Electrical & Allied System to M/s Shahnawaz at Rs.438,480 monthly or Rs.5,261,760 yearly

Thank You,  
Syed Jehanzeb

**From:** Muhammad Sohail Khan / Manager Purchase and Stores @ IBA  
**Sent:** Thursday, March 19, 2015 4:25 PM  
**To:** Syed Jehanzeb / Asst. Manager Finance (Projects) @ Main Campus  
**Cc:** Dr. Nasir Touheed / Professor of Computer Science, Coordinator Testing Services of IBA  
**Subject:** PC Agenda as on March 21, 2015

**Dear Jehanzeb,**

Please find the attachments regarding appended below agenda items for PC meeting being held on March 21, 2015

2. Approval for Uniform & Liveries for Office Attendants
3. Approval for Overall Operation & Maintenance of HVAC, Electrical and Allied System Facilities Installed at Four Buildings at IBA Main Campus

Regards  
Sohail

**Institute of Business Administration, Karachi**  
**Financial Proposal Opening**  
**March 17, 2015**

Statement of Tender for: Tender for Overall Operation & Maintenance of HVAC, Electrical and Allied System Facilities  
 Installed at Four Buildings at IBA Main Campus. Tender # **MAINT/03/2014-15**

S. #	Company Name	Tender Amount in Figures / in Words	Conditions, if any	Earnest Money Pay Order No. / Amount & Date	Contractors / Representative Signature	Remarks
1	United Electrical Contractors	Rs 26,350/- PM Rs 9,922,200/- PA		3419680 Akbari Bank Rs 496,110/- Mon 06, 2015 08510170 Habib Metro		
2	M/S Shahmuneer Supp (Pvt) Ltd	Rs 438,480/- PM Rs 5,261,760/- PA		Rs 280,000/- Mon 05, 2015 02235000 Fyroc bank		
3	M/S AAA Facility Mngt (Pvt) Ltd	Rs 548,000/- PM Rs 6,576,000/- PA		Rs 328,500/- Mon 06, 2015 00131207 Kinnah A1 Habib		
A	M/S KAAF Engineers	Rs 425,000/- PM Rs 5,100,000/- PA		Rs 291,000/- Mon 06, 2015		

Ward  
 A. J. J. J.

6. Evaluation Criteria

Technical Qualifications Criterion

- Maximum marks for Technical Proposal: 70 Marks
- Minimum qualifying percentage is 78%. Applicant who secured less than 78% will be categorically disqualified for further processing.
- Please put a check mark (✓) for appropriate / selected item for the following factors:

a) **Experience in MEP Operation and maintenance. (No of years):**

(Please tick appropriate area)

Note: Please provide supporting documents of your claims.

- |      |              |          |       |
|------|--------------|----------|-------|
| i.   | 10+ years    | 10 Marks | ( ✓ ) |
| ii.  | 6 ~ 10 years | 08 Marks | ( )   |
| iii. | 1 ~ 5 years  | 04 Marks | ( )   |

ANNEX 'H'

b) **Currently Company is engage with any government institute for MEP operation and maintenance (Other than IBA)**

(Please tick appropriate area)

Note: Please provide supporting documents of your claims.

- |     |     |          |       |
|-----|-----|----------|-------|
| i.  | Yes | 10 Marks | ( ✓ ) |
| ii. | No  | 00 Marks | ( )   |

ANNEX 'P'  
&  
ANNEX 'I'

c) **Availability of separate technical team to handle any emergency situation.**

(Please tick appropriate area)

Note: Please provide list of your claims.

- |     |     |          |       |
|-----|-----|----------|-------|
| i.  | Yes | 05 Marks | ( ✓ ) |
| ii. | No  | 00 Marks | ( )   |

ANNEX 'F'  
&  
ANNEX 'G'

d) **Experience in operation and maintenance of electric chiller.**

(Please tick appropriate area)

Note: Please attached site name and contact person for reference.

- |     |     |          |       |
|-----|-----|----------|-------|
| i.  | Yes | 10 Marks | ( ✓ ) |
| ii. | No  | 00 Marks | ( )   |

ANNEX 'K'

Stamp & Signature





e) Company is authorized dealer of any foreign HVAC or generator manufacturer:

(Please tick appropriate area)

Note: Please provide certificate of partnership / dealership.

- |        |          |   |
|--------|----------|---|
| i. Yes | 05 Marks | ( <input checked="" type="checkbox"/> ) |
| ii. No | 00 Marks | ( <input type="checkbox"/> )            |

ANNEX "B"

f) Number of existing Electro-Mechanical O & M contract sites executing by company:

(Please tick appropriate area)

Note: Please provide evidence with reference contract number, any four.

- |            |          |   |
|------------|----------|---|
| i. 10 +    | 10 Marks | ( <input checked="" type="checkbox"/> ) |
| ii. 6 - 10 | 08 Marks | ( <input type="checkbox"/> )            |
| iii. 1 - 5 | 05 Marks | ( <input type="checkbox"/> )            |

ANNEX "P"

g) Professional Certificates of relevant work:

(Please tick appropriate area)

Note: Please provide supporting documents of your claims.

- |        |          |   |
|--------|----------|---|
| i. Yes | 10 Marks | ( <input checked="" type="checkbox"/> ) |
| ii. No | 00 Marks | ( <input type="checkbox"/> )            |

ANNEX "D"  
E  
ANNEX "E"

h) Annual turnover of company (Financial):

(Please tick appropriate area)

Note: Please provide supporting documents of your claims.

- |                    |          |   |
|--------------------|----------|---|
| i. 7+ million      | 10 Marks | ( <input checked="" type="checkbox"/> ) |
| ii. 4 - 7 million  | 05 Marks | ( <input type="checkbox"/> )            |
| iii. 1 - 3 million | 02 Marks | ( <input type="checkbox"/> )            |

ANNEX "C"



  
Stamp & Signature



**Technical Evaluation Sheet**  
**Tender # MAINT/03/14-15**

**Overall Operation & Maintenance of HVAC, Electrical and Allied System Facilities Installed at Four Buildings at IBA  
 Main Campus**

Name of Participant	M/s United Technologies	M/s AAA Facility	M/s Shahnowaz Engineering	M/s Kaaf Engineers
Shakil Anwar	62	63	68	56
Mamoon Ali	67	60	66	
Du Javed Usadat	60	60	67	
AKBER KADMI	63	59	68	
Rizwan Rizvi	61	55	59	
Arshad				4
	61	60	66	55
Weighted Mean (Security Services)	67.5%	85.7%	74.28%	79.28%

  
 Syed Javed Usadat  
 14/3/15  
  
 Mamoon Ali  
 14/3/15

  
 Arshad  
 14/3/15

# HISTORY



Mr. Shahnawaz founded his business in 1943 in Agra and Delhi, INDIA. After the creation of Pakistan in 1947, he moved his Headquarters to Karachi. Relations were established with some of the leading Agricultural, Industrial and Automotive manufacturers of the world for import of their equipment. This led to a rapid expansion of the Company.

Today, the name SHAHNAWAZ (PVT) LTD. stands for a singularly successful group of Companies in Pakistan. The network of Shahnawaz covers the whole country with full-fledged offices in all principal cities, namely Karachi, Lahore, Rawalpindi, Islamabad, Peshawar, Quetta and Faisalabad with dealers and sub-agencies in all major towns.

Over 3,000 employees, working in a professionally managed environment, contribute in the progress of Shahnawaz Group and helps in the technical advancement of Pakistan. Given below are the names and activities of the main companies, which constitute the SHAHNAWAZ GROUP. Each of these Companies has been incorporated separately with its own paid up capital, in accordance with the country company law:-

- SHAHNAWAZ (PVT) LIMITED
- SHAHNAWAZ ENGINEERING (PVT) LTD
- SHAHTAJ TEXTILE LTD (Weaving Unit)
- SHAHTAJ SUGAR MILLS LIMITED
- SHEZAN INTERNATIONAL LIMITED
- SHEZAN (PVT) LIMITED
- NAWAZABAD FARM.



### SHAHNAWAZ (PVT) LIMITED

Shahnawaz Pvt. Limited represents, exclusively, a large number of world reputed manufacturers of Agricultural, Electronics, Automotive, Air-conditioning and Industrial Equipment. Its branches in Lahore, Rawalpindi, Islamabad, Peshawar and Quetta have full-fledged workshops and service facilities.

### SHAHTAJ SUGAR MILLS LTD

Shahtaj Sugar Mills is a Public Limited Company with family of late Mr. Shahnawaz having the largest single share holding. It is located on 120 acres at Mandi Bahauddin. Its Head Office is at Karachi. Its daily crushing capacity is 5000 tons, being now increased to 8000 tons.

### SHAHNAWAZ ENGINEERING (PVT) LTD

Shahnawaz Engineering (Pvt.) Ltd is Private Limited Company of Shahnawaz Group of Companies. It is engaged in providing Engineering Services, including Supply and Installation of HVAC Equipment, Operation and Maintenance of large projects. It has a team of highly qualified and experienced professional engineers who are dedicatedly performing their services at various projects throughout Pakistan. Our Project Managers are equipped with latest professional techniques and tools, and are foreign trained on respective equipment.

### SHEZAN INTERNATIONAL LIMITED

Shezan International Ltd. is the biggest food processing plant in the country. It produces fruit juices, squashes, jams, ketchup, pickles etc. It exports these products to Middle East and Europe as well. It has production facilities in Lahore, Karachi and Hattar.

### SHAHTAJ TEXTILE LTD (Weaving Unit)

This is a Public Limited Company set up at Chunian. It is equipped with most modern 72 Toyoda Air Jet Looms with latest Back process system.

### SHEZAN (PVT) LIMITED

Shezan (Pvt.) Ltd operates Pakistan's one of the most popular chain of hotels and restaurants. The name 'SHEZAN' has become synonymous with quality in food and service.

### NAWAZABAD FARM

This is a fully developed fruitplantation and agricultural farm spread over 1620 acres in Tando Allah Yar near Hyderabad.

It is one of the largest Mango Producers in Pakistan. Other fruits include Litchis, Guava, Dates, Grapefruits, Chikoo, etc.





Name of Company:  
SHAHNAWAZ ENGINEERING (PVT) LTD

Constitution of Co:  
PRIVATE LIMITED COMPANY

Mailing Address:  
SHAHNAWAZ BUILDING, 19 WEST  
WHARF, DOCKYARD ROAD,  
KARACHI.74000

Telephone:  
(009 221) 32313934-8, 32315624, 32310727

Facsimile:  
(009 221) 32310727, 32310623

E-Mail Address:  
[snwzengg@cyber.net.pk](mailto:snwzengg@cyber.net.pk)

Registration No.  
K - 43 / 8558





## ADDRESS of our BRANCH Offices

### Lahore:

257-FF, 2<sup>nd</sup> Floor, Commercial Area  
Phase IV, DHA  
Tel # 042-35742603

### Islamabad

House # 1, Street # 5, Sector F-8/3,  
Islamabad.  
Tel : (051) 2605601-6  
Fax : (051) 2605606  
E-mail : [snlisb@meganet.com.pk](mailto:snlisb@meganet.com.pk)

### Quetta

19 Regal Plaza, Circular Road, Quetta  
Tel : (081) 2825038

### Rawalpindi

326-B Peshawar Road, Rawalpindi  
Tel # (051) 864334, 864724, 860331  
477524  
Fax : (051) 864381

### Peshawar

1-A, Saddar Road, Cantt Peshawar.  
Tel : (091) 275694, 275684  
& 273923  
Fax : (091) 273176

### Faisalabad

442- B Peoples Colony -1  
Faisalabad.  
Tel: (041) 8555780-81  
Fax: (041) 8532700

*Product Representation by Shahinawaz Engineering*



Custom engineered AHUs , Air Cooled & water Cooled Chillers and FCUs, Industrial Air conditioning Equipment From Europe (Greece)



VRF, VRV System and FCU.



Turbo Blowers, Roof Extractor, Wind Tunnels From Italy.



Cold Rooms and Food Processing Equipment from Thailand



Cristopia Energy systems from France

1. 2. 3.

1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100.

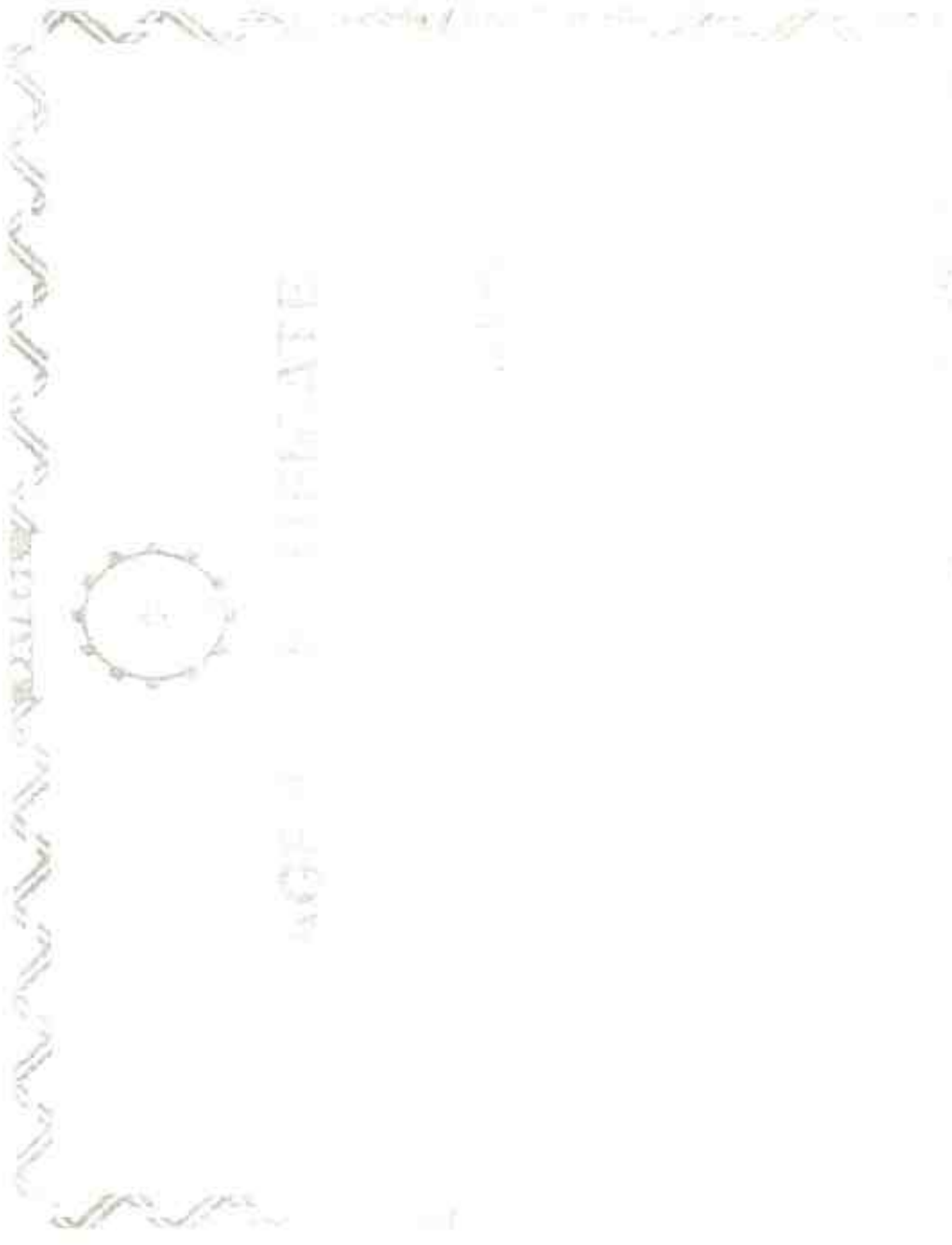
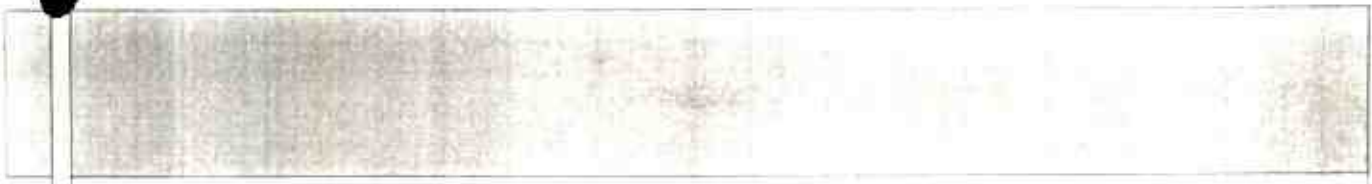
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SHAHNAZ ENGINEERING



ISLAMIC REPUBLIC OF PAKISTAN



1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100.

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101. 102. 103. 104. 105. 106. 107. 108. 109. 110. 111. 112. 113. 114. 115. 116. 117. 118. 119. 120. 121. 122. 123. 124. 125. 126. 127. 128. 129. 130. 131. 132. 133. 134. 135. 136. 137. 138. 139. 140. 141. 142. 143. 144. 145. 146. 147. 148. 149. 150. 151. 152. 153. 154. 155. 156. 157. 158. 159. 160. 161. 162. 163. 164. 165. 166. 167. 168. 169. 170. 171. 172. 173. 174. 175. 176. 177. 178. 179. 180. 181. 182. 183. 184. 185. 186. 187. 188. 189. 190. 191. 192. 193. 194. 195. 196. 197. 198. 199. 200.





inmosol



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Name: SHAHNAWAZ / SHAIKH / 05

CNIC: 1476532



Description

Final / Fixed / Average / Relevant / Residual

Total Income

Taxable Income

Tax Charged

This is not a valid document of GDS. It is a copy of the original document.

Print Date: Mon, 12 Jun 2015 14:11:52



115(4) (STATEMENT OF FINAL TAXATION OF INDIVIDUALS)

Name: MUHAMMAD ENGINEER, CHANDIA, DISTRICT

CNIC: 9876532



Final / Fixed Minimum / Average / Maximum / Total Taxable Income

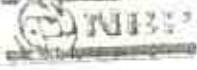
| Description          | 2000 | 2001 | 2002 | 2003 | 2004 | Total |
|----------------------|------|------|------|------|------|-------|
| Final Taxable Income |      |      |      |      |      |       |
| Minimum              |      |      |      |      |      |       |
| Average              |      |      |      |      |      |       |
| Maximum              |      |      |      |      |      |       |
| Total Taxable Income |      |      |      |      |      |       |







FEDERAL BUREAU OF INVESTIGATION  
DEPARTMENT OF JUSTICE



TO: SAC, NEW YORK (100-100000)  
FROM: SAC, NEW YORK (100-100000)  
SUBJECT: [Illegible]

DATE: [Illegible]

RE: [Illegible]

BY: [Illegible]

CLASSIFICATION: [Illegible]

CONTROL: [Illegible]

INDEXING: [Illegible]

FILE: [Illegible]

SEARCHED: [Illegible]

SERIALIZED: [Illegible]

FILED: [Illegible]

APPROVED: [Illegible]

SPECIAL AGENT IN CHARGE

[Illegible]

[Illegible]

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GOVERNMENT OF SINDH  
SALES REVENUE BOARD

# Sindh Sales Tax Registration Certificate

Issued in pursuance of Section 24(2) of the Sindh Sales Tax Act, 1973 (Act No. 24 of 1973) read with Section 56 of the Sindh Sales Tax (Amendment) Act, 2011 (Act No. 56 of 2011).

Sindh Sales Tax Registrator No. 0676532-7

**SHAHNAWAZ ENGINEERING (PVT) LTD**

Business / Firm / Company Name: **SHAHNAWAZ ENGINEERING (PVT) LTD**



The certificate is issued to the above named person/company for the purpose of registration under the Sindh Sales Tax Act, 1973 (Act No. 24 of 1973) read with Section 56 of the Sindh Sales Tax (Amendment) Act, 2011 (Act No. 56 of 2011).

The certificate is valid for the period 01/01/2024 to 31/12/2024.

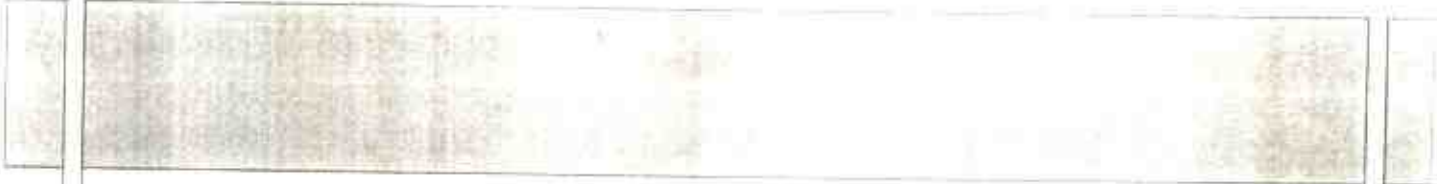
WEST WINDS PAKISTAN

*(Handwritten signature)*

This Certificate shall be valid only if it is used in accordance with the provisions of the Sindh Sales Tax Act, 1973 (Act No. 24 of 1973) read with Section 56 of the Sindh Sales Tax (Amendment) Act, 2011 (Act No. 56 of 2011).



**SRB**







C. E. PARTISAN

COMPLETED IN THE ...  
... ..

*This is to certify*

... ..  
... ..  
... ..



Serial No. 320700  
PEC-11

## PAKISTAN ENGINEERING COUNCIL

License No: **00197** Category: **C1** Validity: **31<sup>st</sup> December, 2015**

### LICENCE OF PAKISTANI CONSTRUCTOR/OPERATOR (Under the bye-laws of Pakistan Engineering Council 1987)

This is to certify that M/s **SHAH NAWAZ (PVT) LTD** (Licensee), with its registered office at **19 WEST WHARF DOCKYARD ROAD, KARACHI** has lawfully been licensed under Construction and Operation of Engineering Works Bye-laws 1987, until the validity date to construct/operate engineering works, the construction capital cost of which does not exceed Rs. 1800 (EIGHTEEN HUNDRED) million provided the licensee fulfils all the qualification requirements prescribed by Client or Employer for a particular engineering work; and subject to the licensee continuing to fulfill all the requirements of the bye-laws.

Field of Specialization ME01 - ME03 - ME04 - ME05 - ME06 - (FIVE ONLY)  
(Specialization Code Nos. for detail see overleaf)

Date of Issue: February 24, 2015  
(Islamabad)



Registrar  
Pakistan Engineering Council,  
Islamabad.

- Note:
- 1 This license is valid upto 31-12-2015 and shall be renewed before 31st March 2016 without late payment surcharge. However, application for 2015-16 renewal may be submitted to the Council after 31st November, 2015.
  - 2 The employer must ensure employment of engineers whose names are mentioned on backside of the license. The Consulting Engineer (or Engineer in Charge in case the Constructor/Operator is not appointed) shall monitor the number of engineers employed by the Owner(s) of the firm shall be held responsible, if any information, document or paper submitted by him/them is found incorrect or forged.

U. S. DEPARTMENT OF THE ARMY  
ENGINEER DIVISION  
WASHINGTON, D. C. 20315



| Sr. No | Names of Engineers            | Registration No |
|--------|-------------------------------|-----------------|
| 1      | ENGR. GHAZI RASHEDUL BARI     | ELECT/02128     |
| 2      | ENGR. DANISH ALAM             | MECH/16737      |
| 3      | ENGR. MUNAWER SHOEIB QAISRANI | COMP/01640      |

Registration Categories and Specialization of Pakistani Constructors/Operators

| CODE | SPECIALIZATION  | CODE | SPECIALIZATION  |
|------|---|------|---|
| CE01 | Road and Pavements<br>Drainage & Retaining Structure<br>Signcraft Installation  | ME03 | Lifts and Escalators<br>Compressor Generators   |
| CE02 | Bridge Structures<br>Piling   | ME04 | Building Automation System  |
| CE03 | Marine Structures<br>Dredging<br>Underwater Works   | ME05 | Refrigeration, Air Conditioning, Storage  |
| CE04 | Dams/Water Retaining Structure<br>Irrigation & Flood Control Systems  | ME06 | Specialized Fabrication and Treatment<br>Medical Equipment<br>Kitchen and Laundry Equipment<br>Heat Recovery Systems<br>Polluting Control System<br>Miscellaneous Mechanical Equipment<br>Chiller for Power Generation<br>Specialized Plant |
| CE05 | Offshore Works  | EE01 | Sound System  |
| CE06 | Tunnelling and Underpinning   | EE02 | Security, Safety Surveillance System  |
| CE07 | Railway Tracks  | EE03 | Building Automation System and Energy<br>Conservation System  |
| CE08 | Oil and Gas Pipe Lines  | EE04 | Low Voltage Installation  |
| CE09 | Sewerage Works<br>Water Supply  | EE05 | High Voltage Installation   |
| CE10 | General Civil Engineering Works<br>Concrete Repairs<br>Soil Investigation and Stabilization<br>Landscaping & Horticulture<br>Reclamation Works<br>General Buildings and Maintenance<br>Water Proofing | EE06 | Specialized Lighting System   |
| BC01 | Prefabricated Buildings, Steel Framed<br>Buildings and Industrial Plants  | EE07 | Automated Lighting Control System   |
| BC02 | Restoration and Conservation  | EE08 | General Telecommunication Works   |
| BC03 | High Rise Buildings   | EE09 | IT & Software Engg.   |
| ME01 | Heating, Ventilation, Air Conditioning  | EE10 | Miscellaneous Specialized   |
| ME02 | Fire Prevention and Protection System   |      | Any Other Works   |

\* Provide herein code (s) (CE11, BC04, ME07, EE11) as applicable and in this work.