

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LTD / ADMINISTRATION
- 2) PROVINCIAL / LOCAL GOVT / OTHER SCHEDULED BANK
- 3) TITLE OF CONTRACT SUPPLY OF METAL DECKINGS
- 4) TENDER NUMBER SNDR/GRK/ADMIN/ | 333 / 2013
- 5) BRIEF DESCRIPTION OF CONTRACT SUPPLY OF METAL DECKINGS
- 6) FORUM THAT APPROVED THE SCHEME PROCUREMENT COMMITTEE
- 7) TENDER ESTIMATED VALUE Rs 6000/- per unit
- 8) ENGINEER'S ESTIMATE  
(For civil works only) \_\_\_\_\_
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) ON NEED BASIS (1 YEAR)
- 10) TENDER OPENED ON (DATE & TIME) 9/5/13
- 11) NUMBER OF TENDER DOCUMENTS SOLD  
(Attach list of buyers) 01
- 12) NUMBER OF BIDS RECEIVED 02
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 02
- 14) BID EVALUATION REPORT  
(Enclose a copy) 10/6/13
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/S. SHAH ENTERPRISES, N.O. B-93, JAIL RD. KARACHI
- 16) CONTRACT AWARD PRICE Rs 4,995/- per unit
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). M/S. SHAH ENTERPRISES

18) METHOD OF PROCUREMENT USED :- (Tick one)

- |   |                                     |  |
|---|-------------------------------------|--|
| a) SINGLE STAGE - ONE ENVELOPE PROCEDURE      | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> Domestic / Local |
| b) SINGLE STAGE - TWO ENVELOPE PROCEDURE      | <input type="checkbox"/>            | <input type="checkbox"/>                             |
| c) TWO STAGE BIDDING PROCEDURE                | <input type="checkbox"/>            | <input type="checkbox"/>                             |
| d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE | <input type="checkbox"/>            | <input type="checkbox"/>                             |

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS.

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Procurement Committee

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	<u>SPPRAS.No: 16152</u>
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	
No	<input checked="" type="checkbox"/>

22) NATURE OF CONTRACT

Domestic Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	<input checked="" type="checkbox"/>

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	<input checked="" type="checkbox"/>

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	<input checked="" type="checkbox"/>

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	<input checked="" type="checkbox"/>

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	<input checked="" type="checkbox"/>

39) Date of Award of Contract: 5-Aug-13

Signature & Official Stamp of  
Authorized Officer

*[Handwritten Signature]*



**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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Reset

**Bid Evaluation Report**  
**Supply of Metal Detectors**

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/333/2013
3	Tender Description	Supply of Metal Detectors
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published	S.No: 16152 & Notification published 19/04/2013 on Sindh Bank & SPPRA Websites. Corrigendum on 19/04/2013
6	Total Bid Documents Sold	04
7	Total Bids Received	02
8	Technical/Financial Bid Opening Date	09/05/2013
9	No. of bid qualified	1
10	Bid(s) Rejected	0


Details on the above as given below:

S. No.	Name of Bidder	Qualified / Disqualified	Financial Bid Offered	Remarks / Status
1	Shah Enterprises	Qualified	Rs.4,995/- per unit (with GST)	Qualified Bidder
2	Sage-Tech International	Disqualified	Rs.5,510 /- per unit (with GST)	Not Fulfilling the eligibility criteria

Accordingly going by the Technical/Financial Evaluation offered in the tender document, bidder at serial No. 1 stands as qualified.

**Members Signature- Evaluation Committee**

  
Muhammad Imran Zubair  
Admin Division


  
Muhammad Farooq  
Operation Division


  
Dilshad Hussain Khan  
Finance Division

**Members - Procurement Committee**

- 1 Head of Administration Division
- 2 Chief Financial Officer
- 3 Chief Manager IDBL, Karachi

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

 \_\_\_\_\_

 \_\_\_\_\_

# TENDER DOCUMENT COLLECTION FORM

SUPPLY OF METAL DETECTOR

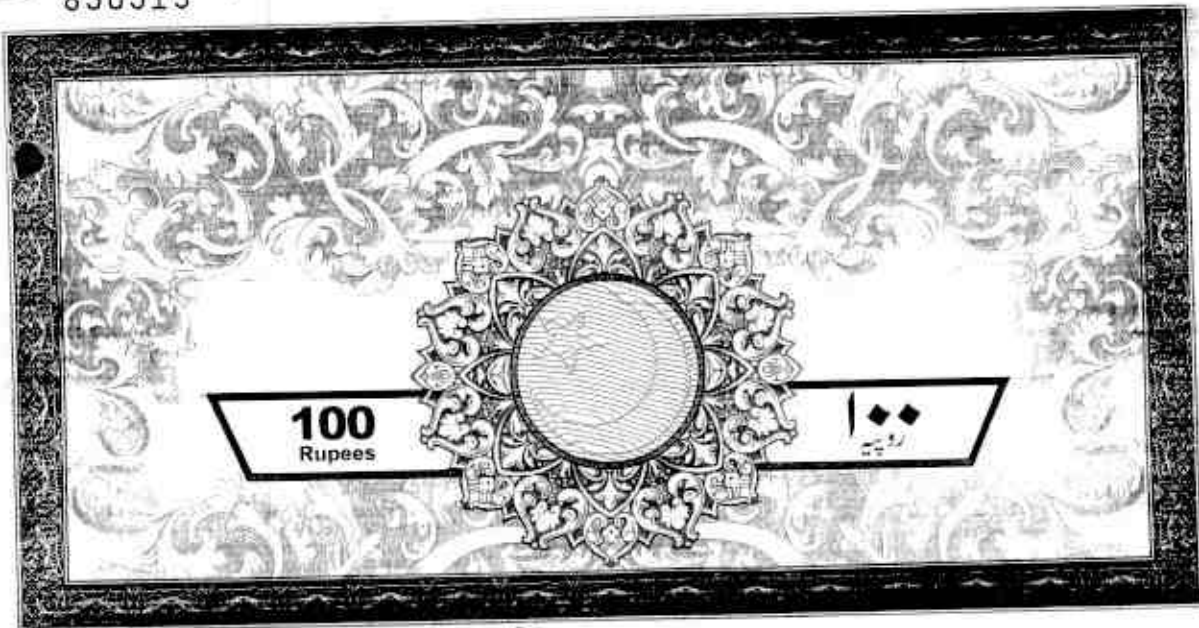
S. No.	Date	Company Name	Representative Name	Contact No.	E-mail Address	Amount	Bank's Name	P O No.	Signature
01	24-4-2013	AMTL	Hassan Saadani	0333 2181716 09923700300 0345211121	hs.khan@amtl.com.pk info@esgtechnol.com	125000/-	BAF	8023797	AMTL
02	2/5/2013	Sage - Tech International	Waseel A. Siddiqui	0321-2041173	info@esgtechnol.com	50000/-	Summit Bank	50608997	Waseel
03	7/5/2013	AC-Khalid	Imran-ul-haq	0321-2041173	imranulhaq@yaboo.com	50000/-	Summit Bank	00706325	Imran
04	7/5/2013	Shah Enterprises	Rafiq	0321-2532264	Shahidmirza@shahmirza.com	50000/-	Sumit	10803466	Rafiq

LAST DATE OF SUBMISSION OF ID

DATE 09/05/13  
15 00hrs

AVAILABILITY OF TENDER DOCUMENT

FROM 19/04/13  
08/05/13



**ADNAN ALI SHAIKH STAMP VENDOR**

Licence of the Government of Sindh, 3rd Floor,  
Federation House, Abdullah Shah Ghazi Road,  
Clifton, Karachi-75600, Pakistan.

28574.

VALU...

STAMP VENDOR

**MUHAMMAD YAGOOB**  
ADVOCATE

24 JUN 2013

THIS AGREEMENT is entered at Karachi  
on this the 5 day of August, 2013

BETWEEN

**M/S. SHAH ENTERPRISES**, a sole proprietorship, having its principal place of  
business at Office # B-93, Jail Road, Karachi, (hereinafter referred to as "Supplier",  
which expression shall be deemed to mean and include its successors-in-interest and  
assigns) of the First Part.

AND

**SINDH BANK LIMITED**, a banking company incorporated under the laws of Pakistan  
and having its Head office at 3<sup>rd</sup> Floor, Federation House, Abdullah Shah Ghazi Road,  
Clifton, Karachi-75600, Pakistan. (hereinafter referred to as "SINDH BANK", which  
expression shall be deemed to mean and include its successors-in-interest and assigns) of  
the Second Part.

**WHEREAS:**

Following the bidding process carried out by Sindh Bank Limited in connection with its  
tender dated 9-5-13 for Supply of Metal Detectors in its 40 upcoming  
branches in countrywide regions, the supplier has been declared successful for awarding  
the contract by Sindh Bank Limited, for the said goods / services.

"SINDH BANK" intends to acquire the services of "Supplier" for Supply of Metal  
Detectors (goods) at branches and supplier agrees to provide the following services to  
the bank, as per its Letter dated 9-5-13, along with Price Schedule mentioned in  
Financial Proposal as Annexure "A"



Terms & Conditions:

- The Supplier shall supply Goods as per specifications and upon the recommendations of the Technical / Standardized Committee appointed by the Bank within one week from the date of receipt of Purchase Order.
- The Supplier is obliged and bound to replace any or all parts broken or damaged in transit at his own cost and risk and shall deliver all the supplies in good and sound condition.
- The warranty will be effective while the Goods remain in the premises of the Bank and the Bank will not be responsible to send the goods to the Supplier site. In case however if any portion of goods required to be shifted to Supplier's site, Supplier will provide equivalent backup during the warranty period.
- Supplier agrees to maintain adequate inventory of the parts so that the replacement is available within 24 hours, if any fault arises in the supplies during the warranty period. In case the effected part is not available, then the Supplier will provide backup supply of the same product or better till the resolution of the fault, without any extra cost to the Bank. The Supplier will provide 12 Month Principal Back Warranty to cover Advance item replacement.
- The Supplier also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc, up to the place of destination.
- The Bank reserves the right to Test/Check the goods to ensure that it is provided as per specification in the tender document. For any discrepancies, the Bank reserve the right to forfeit full security deposit/ cancel the order for the supply and bring the Supplier on black list of the Bank forever. The decision of the Bank shall be final and binding upon the Supplier.
- In the event of the default on the part of the Supplier, in the performance of any condition of the contract and if such default is not remedied within 3 days it shall be lawful for the Bank to enforces full or part of the Earnest money / Performance Security and or cancel the whole part of the supply order with Supplier and the decision of the Bank will be the final and legally binding on the Supplier.
- Delivery will be made by the Supplier at different locations prescribed by the Bank.
- Penalty of 30% of total bill will be fined in case of failure to supply / fixed the requisite within 10 days after issuance of purchase order.
- The cost must include all taxes, installation, labour including delivery charge upto Sindh Bank Limited branches on countrywide basis.
- No advance payment for supply of goods will be made, bills will only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the branch manager.
- In case it is revealed at any stage after installation of the goods that the asked specification of the tender have not been met, the amount of the total installation of that specific good will be fined to the Supplier with appropriate action as deemed necessary by the procurement committee.
- Supplier binds/undertakes that in case of any observation arising in respect of quality of the goods within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.



*[Handwritten signature]*

Payment Schedule:

- 100 % of the total amount for the Supply of Metal Detectors at the branches will be paid within one month of invoice submission to M/s. Shah Enterprises.

Performance Security:

- 10% of the total tender amount of 40 upcoming branches will be retained by Sindh Bank Limited as "Performance Security" commencing from the date of award letter till 03 months after completion/installation of all supplies subject to satisfactory confirmation by the Manager of concerned branch of Sindh Bank Limited.
- The bank will have the option to enforce the performance bond on happening of any one or all the following events.
  - a) If the Supplier fails to deliver the Goods as per agreed Schedule.
  - b) If the Supplier fails to get the Goods inspected by the Technical Committee.
  - c) If the Goods supplied by the Supplier fails to perform as per Banks requirement.

In addition the Bank will have the option to cancel the order and offer the same to the next lowest bidder.

Period of Warranty:

- The warranty of the goods is One year comprehensive onsite from the date of delivery.

Notice:

- Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
- A party may change its address for notice by giving a notice to the other Party in writing of such change.

Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by Sindh Bank or the Supplier may be taken or executed by the officials.

Termination of Agreement by Sindh Bank:

- If the performance of the Supplier is not satisfactory this agreement can be terminated by Sindh Bank upon giving a 30 days' advance notice in writing to the Supplier. In such event the Supplier shall refund all advance money to Sindh Bank after adjusting the cost of work done by that date.
- If the Supplier becomes insolvent or bankrupt.
- If the Supplier, in the judgment of the Sindh Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than sixty (60) days; and
- If the Sindh Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.

Extension of Time:

- Any period within which Party shall, pursuant to this agreement, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.





Good Faith:

- The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

Conflict of Interest:

- The Supplier shall hold the Sindh Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Signature [Signature]

Customer's Signature [Signature]

Name Rafat Hujat Nadeem

Name Lt. Col (R) Shahzad Begg

Designation Proprietor

Designation Head of Administration

Company Name Shah Enterprises

Company Name Sindh Bank Ltd.

Address B-93 Jail Road  
Lahore

Address 3<sup>rd</sup> Floor, Federation House,  
Abdullah Shah Ghazi Road,  
Sindh Bank Ltd. Head Office  
Karachi.

Stamp



Stamp



Witness:

Witness:

Signature [Signature]

Signature [Signature]

Name Saleem Zahedi

Name Muhammad Imran Zubair

Designation Manager

Designation Officer Incharge Procurement

Address as above

Address 3<sup>rd</sup> Floor, Federation House,  
Abdullah Shah Ghazi Road,  
Sindh Bank Ltd. Head Office  
Karachi.

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



SNDB/COK/ADMIN/TD/333/2013  
August 5, 2013

**M/s. SHAH ENTERPRISES**  
B-93, Jail Road  
Karachi

**Subject: Contract Award – Supply of Metal Detectors**

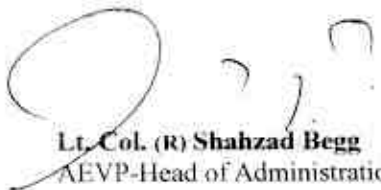
Dear Sir

The Management of Sindh Bank Limited is pleased to award the subject contract to M/s. Shah Enterprises.

Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited,



**Lt. Col. (R) Shahzad Begg**  
AEVP-Head of Administration Division

### 3 SCOPE OF WORK / TECHNICAL SPECIFICATION

Sindh Bank Limited (SNDB) requires supply of Metal Detectors for its 40 upcoming branches in countrywide regions as per the specification given below:

Requirement of above items will be depended on the opening of the branches. A notice of 10 days will be given prior to the opening of the branch and it will be expected that the items will be provided at least 5 days prior to the opening of the branch.

#### Technical Specification

<b>Metal Detector</b>	
<b>Technical Specification</b>	
Power Voltage	9V Standard or Rechargeable Battery
Power	270m W
Operating Frequency	22KHz
Operating Current	<50mA
Operating Voltage	7V-9V
Operating Temperature	-5C to +55C
Net Weight	409G
Dimensions	41(L)X8.5(W)X4.5(H)cm
Power Button	2way power Button
Sensitivity Switch	2way Sensitivity Button
Silent Button	Vibrator Button
LED	Green/Red
<b>Detection Range</b>	
38 Caliber Hand Gun	15cm to 20cm
Pen Knife	10cm to 15cm
Razor Blade	5cm to 10cm

#### Note

- a. If the company qualifies the eligibility criteria than it will be required to produce the equipment alongwith all relevant brochures at the date/time /location as intimated by the bank for necessary inspection/verification of the above specifications.
- b. Firms qualifying this inspection stage will only be called upon to participate in next step of financial bidding.

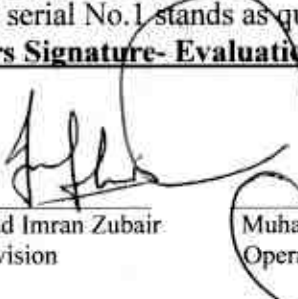
<b>Bid Evaluation Report</b>		
<b>Supply of Metal Detectors</b>		
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2	Tender Reference No.	SNDB/COK/ADMIN/TD/333/2013
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**Members Signature- Evaluation Committee**


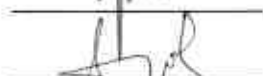

  
Muhammad Imran Zubair  
Admin Division

  
Muhammad Farooq  
Operation Division

  
Dilshad Hussain Khan  
Finance Division

**Members - Procurement Committee**

- 1 Head of Administration Division
- 2 Chief Financial Officer
- 3 Chief Manager IDBL, Karachi

	<u>Signature</u>	<u>Date</u>
1		_____
2		_____
3		_____