

### GOVERNMENT OF SINDH FINANCE DEPARTMENT

### Purchase Order

**PO NO:** FD (CTC-I) 04(08)/13-14

Supplier:

Quick Marketing Services SA-19, 2<sup>nd</sup> Floor, Techno City Mall Hasrat Mohani Road, Karachi, Pakistan,

Phone: +92-21-32270792 Fax: +92-21-37014689

**Delivery Required by:** 

01 to 07 day

Bill to Location:

Room No. 171, CTC-1 Section, Ground Floor, Finance Complex, A-K Lodhi Block, Sindh Secretariat, Shah-r-Kamal Attaturk, Kawashi, Pakistan

Karachi, Pakistan.

Attention: Mr. Syed Affan Ahmed

**PO Date:** 20<sup>th</sup> May, 2014

Ship to Location:

Finance Department, Govt of Sindh, Building No. 06, A-K Lodhi Block, Sindh Secretariat, Shah-r-Kamal Attaturk Karachi, Pakistan,

Phone: 021-99222113

**Delivery Date:** 

May 27, 2014



We are informed to confirm the purchase order on behalf of Finance Department as per details given below:-

Sr. No	Printer Type	Cartridge No	Quantity	Unit Price (PKR)	Total Amount (PKR)
<u> </u>	HP-1200	PR-Q7115X	40 Nos	9750/-	Rs. 390,000/-
<u>2.                                    </u>	HP-1320	PR-Q5949X	60 Nos	11052/-	Rs. 663,171/-
3.	HP-2400/2410	PR-Q6511X	02 Nos	16018/-	Rs. 32,036/-
4	HP-3015	PR-CE255X	05 Nos	18500 -	Rs. 92,503/-
5.	HP-3005	PR-Q7551X	15 Nos	<u> </u>	Rs. 255,885/-
6.	HP-1102	PR-CE285A	100 Nos	63/9/-	Rs. 631,904/-
7.	HP-1505	PR-CB436A	06 Nos	6928//-	Rs. 41,566/-
8.	HP-2015	PR-Q7553X	60 Nos	11343:-	Rs. 680,585/-
9.	HP-1020/1018	PR-Q2612A	40 Nos	6247/-	Rs. 249,879/-
10.	HP-1300	PR-Q2613X	30 Nos	10937/-	Rs. 328,122/-
11.	HP-2100/2200	PR-C4096A	02 Nos	12013/-	Rs. 24,027/-
12.	HP-2055	PR-CE505X	150 Nos	9090/-	Rs. 1,363,520/-
13.	HP-2035	PR-CE505A	40 Nos	9090-	Rs. 363,605/-
14.	HP-1006	PR-CB435A	06 Nos	6055-	Rs. 36,333/-
15.	HP-5200	PR-Q7516A	06 Nos	18718/-	Rs. 112,310/-
16.	HP-400	PR-CF280A	08 Nos	10171/-	Rs. 81,371/-
17.	HP-2600 Color	PR-Q6000AB		12370/-	Rs. 12370/-
[		PR-Q6001AC	01 Set	13058:-	Rs. 123/0/- Rs. 13058/-
Ì		PR-Q6002AY		13058/-	Rs. 13058/-
OTE:		PR-Q6003AM r cartridge shelf Life		13058/-	Rs 13058/

E: Provided 01-year cartridge shelf Life warranty for the above Cartridges as per your firm bid and also provided replacement warranty of Faulty Toners despite being consumed 25% or even more.

Total value of this purchase order is PAK Rs. 7,139,401/-

(PAK: Rupees Seven Million One Lac Thirty Nine Thousand Four Hundred & One only)

Contd to next page...

### Terms & Conditions:

- 2. The specifications of the cartridges/Toners are to be in accordance with your bid submitted for this purchase. Any deficiency in the stores will be met by the supplier at no cost to Finance Department.
- 3. Invoice should be addressed to <u>Section Officer (B&A)</u>, <u>Finance Department</u>, <u>Govt of Sindh</u>, <u>Karachi</u> with the original invoice (along with photocopy of this P.O and original Delivery Challan).
- **4.** In case of delay attributable to supplier, the supplier shall become liable to penalties for breach of contract. Such penalties shall be levied at the rate of 0.25% of the total purchase order amount per day of delay from original delivery date. The above prices include all Govt/applicable Taxes.

5. Finance Department reserves the right to cancel/revoke this purchase order if delivery is not made within the delivery period.

C.C to:

The Director Sindh Public Procurement Regulatory Authority, Govt of Sindh, Karachi.



SECTION OFFICER (B&A)



To,

Dated: 21-05-2014

Section officer (B&A) Finance Department, Govt of Sindh, Karachi

Subject:

**Letter of Acceptance** 

Reference: FD(CTC-I) 04(08)/13-14 Dated: 20-05-2014

Sir,

Under the above mention reference, our firm is highly thankful for the issue of supply order; we hereby accept the above mention Purchase order and assure you to deliver the goods on time.

Thanking you,

For: Quick Marketing Services





Quetta

2-8 Model Town, Quetta Phone: 081-2833885, 2833885 Karachi

SA-19, 2nd Floor, Techno City Mall, Hasrat Mohani Road, Karachi. Phone: 021-32270792, 32270799 Islamabad

Office # 1, 2nd Floor, Yaseen Plaza, West half Blue Area,Opp Saudi Pak tower, Main Jinnah Avenue,Islamabad. Phone: 051-2273355 Lahore

324, F1 Floor, Jeff Heights Commercial Plaza Main Boulevard Gulberg-III, Lahore. Phone: 042-35007364

### FINANCIAL PROPOSAL

Name of the Firm and Address QUICK MARKETING	
SERVICES.	••••
C N 11 10 0	
SA# 19 2ND FLOOR TECHNOCITY MALL	

2. The rates for provision of Cartridges/Toners are mentioned below:-

Sr. No	Printer Type	Type of Toner/Cartridge	Quantity Required	Cost per unit offer (Including all Taxes)	Total Amount (Qty x unit)
1.	HP-1200	PR-Q7115A	40 Nos		
2.	HP-1320	PR-Q5949A	60 Nos	A CONTRACTOR OF THE PROPERTY O	and the control of th
3.	HP-2400/2410	PR-Q6511A	02 Nos		the control of the co
4.	HP-3015	PR-CE255A	05 Nos	The state of the s	According to the second
5.	HP-3005	PR-Q7551A	15 Nos	and the second of the second o	A CONTRACTOR OF THE PROPERTY O
6.	HP-1102	PR-CE285A	100 Nos		X
7.	HP-1505	PR-CB436A	06 Nos		The second secon
8.	HP-2015	PR-Q7553A	60 Nos	( ) _ AWO	<b></b>
9.	HP-1020/1018	PR-Q2612A	40 Nos		. , , , ,
10.	HP-1300	PR-Q2613A	30 Nos		
11.	HP-2100/2200	PR-C4096A	02 Nos	man and a second	
12.	HP-2055	PR-CE505A	150 Nos	with the transfer of the trans	Secretary and a secretary and
13.	HP-2035	PR-CE505A	40 Nos	LXV.	Contraction of the Contraction o
14.	HP-1006	PR-CB435A	06 Nos	The state of the s	
15.	HP-5200	PR-Q7516A	06 Nos		
16.	HP-400	PR-CF280A	08 Nos	and the second s	Course Search Control of the Search Control of the
17.	HP-2600 Color	PR-Q6000AB PR-Q6001AC PR-Q6002AY PR-Q6003AM	01 Set		

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tharketing of the control of the con

Authorized Signature with Stamp

Pame: Syed Aften Ahmad



TENDER INQUIRY NO.FD (CTC-I) 04 (08) / 2013-2014

Mr. Aamir Zia Isran Section Officer (B&A) For Secretary to Government of Sindh **Finance Department Government of Sindh** Karachi.

Subject:

**FINANCIAL PROPOSAL FOR OEM PRINTEC Toners & Cartridges** 



Dated: April 07, 2014

Printer Type				
Frinter Type	Item	QTY.	Cost P/U with all taxes	Total Amount Q/U
HP-1200	PR-Q7115X	40		
HP-1320		40	9,750/≕	390,000/=
HP-2400/2410	PR-Q5949X	60	11,052/=	663,171/=
HP-3015	PR-Q6511X	02	16,018/=	32,036/=
	PR-CE255X	05	18,500/=	92,503/=
HP-3005	PR-Q7551X	15	17,059/=	255,885/=
HP-1102	PR-CE285A	100	6,319/=	631,904/=
HP-1505	PR-CE436A	06	6,928/=	41,566/=
HP-2015	PR-Q7553X	60	11,343/=	680,585/=
HP-1020/1018	PR-Q2612A	40	6,247/=	•
HP-1300	PR-Q2613X	30	10,937/=	249,879/=
HP-2100/2200	PR-C4096A	02	12,013/=	328,122/=
HP-2055	PR-CE505X	150	9,090/=	24,027/=
HP-2035	PR-CE505A	40	9,090/=	1,363,520/=
HP-1006	PR-CB435A	06	•	363,605/=
HP-5200	PR-Q7516A	06	6,055/=	36,333/=
HP-400	PR-CF280A	08	18,718/=	112,310/=
-	111 CI 200A	08	10,171/=	81,371/=
PR-Q6000A B	PR-Q6000A B	01	40.07-7	
PR-Q6001A C	PR-Q6001A C		12,370/=	12,370/=
PR-Q6002A Y		01	13,058/=	13,058/=
PR-Q6003A M	PR-Q6002A Y	01	13,058/≔	13,058/=
TH QUUUSA M	PR-Q6003A M	01	13,058/=	13,058/=
TOTAL				

TOTAL AMOUNT PAK RUPEES WITH ALL TAXES

Quetta

2-B Model Town, Quetta houe: 081-2833885, 2833885 Karachi

SA-19, 2nd Floor, Techno City Mail, Hasrat Mohani Road, Karachi. Phone: 021-32270792, 32270799

Islamabad

Office # 1, 2nd Floor, Yaseen Plaza, West half Blue Area, Opp Saudi Pak tower, Main Jinnah Avenue, Islamabad. Phone: 051-2273355

7,139,401/= Laho

324, F1 Floor, Jeff Heights Commercial Plaza Main Boulevard Gulberg-III, Lahore. Phone: 042-35007364



### TERMS & CONDITION:

Warranty:

One year cartridges shelf life warranty backed up the principal.

Replacement warranty of Faulty Cartridges/Toners backed up the Principal.

Resident Engineer:

One Resident Engineer is deployed for any fault or any printer issue.

Complimentary Resident Engineer provide by Principal (PRINTEC PAKISTAN).

Invoiced:

Invoice Through PRINTEC Corporate Reseller or Partner and Payment release

As per your credit terms. (With 30 days).

Principal:

PRINTEC is Present in Pakistan (As Principal)

Proposal Valid:

Proposal is valid for as per your tender terms.

Delivery will take 07 Days. After Purchase Order.

For further info query please feel free to contact us.

With Regards

Quetta

2-B Model Town, Quetta

: 081-2833885, 2833885

Syed Affan Zaidi PBDM

Quick Marketing Services I SA-19,

2nd Floor, Techno City Mall Hasrat Mohani Road Karachi, Pakistan.

**≅** +92 21 03002019959 ≜ +92 21 37014689 **€** 0321-8103282

1)uic

Maffan@quickmarketing.net www.quickmarketing.net

Karachi

SA-19, 2nd Floor, Techno City Mall. Hasrat Mohani Road, Karachi. Phone: 021-32270792, 32270799

Islamabad

Office # 1, 2nd Floor, Yaseen Plaza, West half Blue Area, Opp Saudi Paktower, Main Jinnah Avenue, Islamabad. Phone: 051-2273355

Lahore

324, F1 Floor, Jeff Heights Commercial Plaza Main Boulevard Gulberg-Iil, Lahore. Phone: 042-35007364

nfo@quickmark



Section Office B&A Finance of Department Govt of Sindh Sindh Secretariat Shah R Kamal Attaturk

Dated 21-May-2014

Subject: Schedule of Delivery

Sir,

Kindly Refer your **PO NO FD (CTC-I) 04/ (08)/13-14 Dated 20-May-2014**, against which we Compete Supply within 15 Days Period, as per Below given Schedule.

- 1) 50 Toners on 21-05-2014
- 2) 100 Toners on 23-05-2014
- 3) 424 Toner on 23-05-2014

All Toner Carry **1 Year Shelf Life Warranty** and Also Provide replacement warranty of Faulty Toners Despite being consumed **25**% or Even More.

Thanks

Quick Marketing Services

GOVERNAL OF SILVER

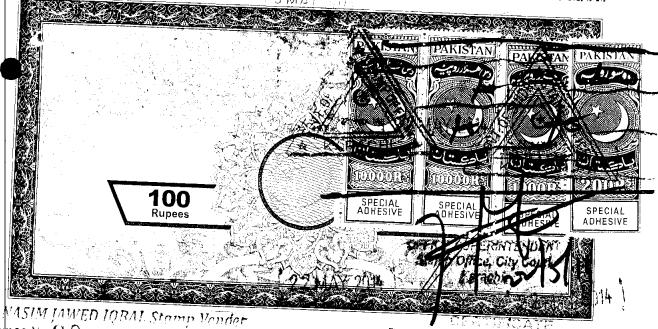
Quetta

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324, F1 Floor, Jeff Heights Commercial Plaza Main Boulevard Gulberg-III, Lahore. Phone: 042-35007364



Licence No. 98. Office in the r. Shed (A) Stall No. 14, Karachi 306 SKS () Daten 8

15 MAY 2014

### GOVERNMENT OF SINDH FINANCE DEPARTMENT CONTRACT AGREEMENT

This AGREEMENT of Contract (hereinafter called the "CONTRACT") is made on this 22nd day of May 2014, between FINANCE DEPARTMENT GOVT. OF SINDH (hereinafter called "Procuring " Agency") and M/s. QUICK MARKETING SERVICES, SA-19, 2<sup>nd</sup> Floor, Techno City Mall, Hasrat Mohani Road, Karachi, Pakistan (hereinafter called the "Contractor").

WHEREAS the Finance Department "Procuring Agency" is desirous that certain works viz supply of printer's genuine cartridges should be supply by M/S. QUICK MARKETING SERVICES "Contractor" and the Procuring Agency has accepted a bid offered by the M/S. Qui MARKETING SERVICES for the execution and completion of such work and the remedying

### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:-

1. In this agreement words and expressions shall have the same meanings as core respectively assigned to them in the conditions of contract hereinafter referred to

2. Specification with quantity and rate:

Sr. No	Printer Type	Cartridge No	Quantity	Unit Price	Total Amoun
1.	HP-1200	PR-Q7115X	40 Nos	(PKR)	(PKR)
2.	HP-1320	PR-Q5949X		9750/-	Rs. 390,000/-
3.	HP-2400/2410	PR-Q6511X	60 Nos	11052/-	Rs. 663,171/-
4.	HP-3015	PR-CE25SX	02 Nos	16018/	Rs. 32,036/
5.	HP-3005	PR-Q7551X	05 Nos	18500/-	Rs. 92,503/-
6.	HP-1102	PR-CE285A	15 Nos	17059/-	Rs. 255,885/-
7.	HP 1505	PR-CB436A	100 Nos	6319/-	Rs. 631,904/-
8.	HP-2015	PR-Q7553X	06 Nos	6928//-	Rs. 41,566/-
9.	HP-1020/1018	PR-Q2612A	60 Nos	11343/-	Rs. 680,585/-
10.	HP 1300	PR Q2613X	40 Nos	6247/-	Rs. 249,879/-
l 1.	HP 2100/2200	PR-C4096A	30 Nos	10937/-	Rs. 328,122/-
12. T	HP 2055	PR-CE505X	02 Nos	12013/	Rs. 24,027/-
3.	HP 2035	A company of the comp	150 Nos	9090/-	Rs. 1,363,520/-
	HP-1006	PR-CESOSA	40 Nos	9090/	Rs. 363,605/-
	HP 5200	I_PR-CB435A	06 Nos	6055/	Rs. 36,333/-
1	HP 400	PR Q7516A	B6 Nos	18718/	Rs. 112,310/-
	1/P 2600 Color	PR CF280A	B8 Nos	10171/	Rs. 81,371/
, I	CT SARVE GIOL	PR Q6000AB		12370/	Rs. 12370/-
		PRIQ6001AC	01 Set	13058/	Rs. 13058/-
		PR Q6002AV PR Q6003AM		13058/	Rs. 13058/-
	*****	1. u. (10003/JN)	to the commence of the second	13058/	Rs. 13058/-

(PAK: RUPEES SEVEN MILLION ONE LAC THIRTY NINE THOUSAND FOUR HUNDRED & ONE ONLY) Total Value of this controct is Rs.7,139,401/- Such alterlated to the the

- 3. The "Contractor" would provide 01-year shelf life warranty for cartridges and also replace faulty cartridges despite being consumed 25% or even more.
- 4. The specifications of the cartridges are to be in accordance with the contractor bid at no cost to "Procuring Agency".
- 5. The "Contractor" shall depute one resident qualified Engineer for the period of one year from the date of signing of this Agreement.
- 6. The schedule of the payments against supplies/services by the Procuring Agency to the contractor should be after completion of the job assigned through this Agreement, the contractor hereby covenant with the Procuring Agency to execute and complete the task and remedy defects therein in conformity and in all respects within the provision of
- 7. The Procuring Agency hereby covenant to pay the contractor in consideration of the execution and completion of the task as per provision of the contract, the contract price times and in the manner prescribed by the contract.
- 8. In case of delay attributable to supplier, the contractor should become liable to penalties for breach of contract. Such penalties shall be levied at the rate of 0.25% of the total purchase order amount per day of delay from original delivery date i.e. May, 23<sup>th</sup> 2014 and price of all cartridges included all Government Taxes.
- 9. Contract period of the above mentioned task, terms and conditions will be commences from the contract signing date to June, 20<sup>th</sup> 2014.

Signature of the Contractor

(Seal)

Signed, Sealed and Delivered in the presence of:

Signature of the Procuring Agency

(Seal)

Muhammad Abid Qureshi Additional Secretary (Admn/SR)

Finance Department Government of Sindh

Witness-I

Syed Affan Ahmad

(Name, Title and Address)

troduct Manager

SA 19 2nd Floor Technocity

Mall,

Witness-II

(Name, Title and Address)

AAMIR MA ISKA)
Section Officer (B&A)
Section Officer (B&A)
Finance Department
Government of Sindh

GOVERN AKER CENTRAL OF SILVENT



### FINANCE DEPARTMENT GOVERNMENT OF SINDH

### **CONTRACT EVALUATION FORM**

1)	NAME OF THE ORGANIZATION /DEPTT.	Finance Department Govt of Sindh.
2)	PROVINCIAL / LOCAL GOVT / OTHER	Provincial Government
3)	TITLE OF CONTRACT	Purchase of Cartridges for Printers
4)	TENDER NUMBER	No. FD (CTC-I) 04(08)/2013-2014
5)	BRIEF DESCRIPTION OF CONTRACT	Procurement of Printer's Cartridges
6)	FORUM THAT APPROVED THE SCHEME	Government of Sindh
7)	TENDER ESTIMATED VALUE	Not constant
8)	ENGINEER'S ESTIMATE	-
J.,	(For civil works only)	E DEPA
9)	ESTIMATED COMPLETION PERIOD (AS PER CONTRACT)	Fifteen (15) Days
10)	TENDER OPENED ON (DATE & TIME)	07 <sup>th</sup> April, 2014 at 01:0
11)	NUMBER OF TENDER DOCUMENTS SOLD	
	(Attach list of buyers)	
12)	NUMBER OF BIDS RECEIVED	03 Nos
13)	NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF	
13,	BIDS	03 Nos
14)	BID EVALUATION REPORT	WALENT
14)	(enclose a copy)	Enclosed
		M/s. Quick Marketing Services
15)	NAME AND ADDRESS OF THE SUCCESSFUL BIDDER	SA-19, 2 <sup>ND</sup> Floor, Techno City Mall,
		Hasrat Mohani Road, Karachi.
16)	CONTRACT AWARD PRICE	Rs. 7,139,401/-
17)	RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT	M/s. Quick Marketing Services
	(i.e. 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> EVALUATION BID)	M/s. Ora-Tech System (Pvt) Ltd
18)	METHOD OF PROCUREMENT USED (Tick one)	
	a) SINGLE STAGE – ONE ENVELOPE PROCEDURE	
	b) SINGLE STAGE – TWO ENVELOPE PROCEDURE	
	c) TWO STAGE BIDDING PROCEDURE	
	d) TWO STAGE – TWO ENVELOPE BIDDING	
	PROCEDURE	L ]
	PLEASE SPECIFY IF ANY OTHER METHOD OF PROCURE	MENT WAS ADOPTED LE
	EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF	REASONS.
19)	APPROVING AUTHORITY FOR AWARD OF CONTRACT	Administrative Secretary
20)	WHETHER THE PROCUREMENT WAS INCLUDING IN ANNUAL	Yes No
	PROCUREMENT PLAN?	
21)	ADVERTISEMENT:	
	i) SPPRA Website	Yes Date: 18-03-2014
	(If yes, give date and SPPRA Identification No)	SPPRA Sr No: 19415
		No
	ii) News Papers	Yes Urdu Express Dt: 18-03-14
	(If yes, give names of newspapers and dates)	English Tribune Dt: 18-03-14
		Sindhi Mehran Dt: 19-03-14
		No
22)	NATURE OF CONTRACT	Domestic/ Local V Int.
		·····································

23)	WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS?	Yes	Υ	No	
	(If yes, enclose a copy)				'
	WHETHER BID EVALUATION CRITERIA WAS INCLUDING IN	Yes	T v	No	
24)	BIDDING/TENDER DOCUMENTS?				
	(If yes, enclose a copy)				
,	WHETHER APPROVAL OF COMPETENT AUTHORITY WAS	Yes		No	
25)	OBTAINED FOR USING A METHOD OTHER THAN OPEN	L			I N
	COMPETITIVE BIDDING?				
26)	WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?	Yes	Υ	No	
27)	WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED	Yes	V	No	
	BID	<u></u>			
,	WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY	Yes		No	
28)	COMPLIANT?				<u> </u>
	WILETIED MANAGE				
29)	WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED	Yes	V	No	
<u> </u>	PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?	<u>L</u>		<u> </u>	
201	WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE	Yes		No	NI NI
30)	THE AWARD OF CONTRACT?			Ll	I IN
-	(Attach copy of the bid evaluation report)				
341	ANY COMPLAINTS RECEIVED	Yes			
31)	(If yes, result thereof)				
		No		✓	
	ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE	Yes			
32)	TENDER NOTICE /DOCUMENTS				
	(If yes, give details)	No		<b>✓</b>	
EDH	HE EXTENSION MADE IN RESPONSE TIME?	Yes			
1533) 7	(Ever reasons)				
		No		✓	
SILVE	VIATOM ROM QUALIFICATION CRITERIA	Yes	<del> </del>		
1	yes, gyacetailed reasons)				
	<b>ジルコミル</b>	No		<b></b>	
	WAS A STATE OF THE	11.5			
354 K	WAS TO SURED BY THE PROCURING AGENCY THAT THE	Yes	T	No	
MEN	SELECTION IS NOT BLACK LISTED?	103	Υ	INU	
	A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE	Yes		No	
	PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN			'''	N
36)	CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO				
	BE ASCERTAINED REGARDING FINANCING OF VISIT, IF				
	ABROAD:				
	(If yes, enclose a copy)				
	WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION	Yes		No	
	THE CONTRACT (Bank guarantee etc)?			<u> </u>	N
	SPECIAL CONDITIONS, IF ANY	Yes			
	(If yes, give Brief Description)		<u> </u>		
38		No		✓	
	$\sim$				
	ALA MANAGERIA	BARTS	778 A	a	
1	Signature & Official Stamp of	711114	ZIA I	SKAN	
1	Authorized OfficerS	ection	Officer	(E&A)	
F.C.					
FOR O	FICE USE ONLY	Merna	Departi nent of S	ment	

Address: <u>Room No.171, Caretaker Cell, Ground floor, Finance Department, Government of Sindh, Building No.6, Sindh Secretariat A.K Ladhi Block, Shah-e-Kamal Attaturk, Karachi.</u>

Tele: 021-99222113



QMS 0006091 Dt. 19-03-2014

To,

Section Officer (B&A) Finance Department, Government of Sindh Karachi.

Subject:-

<u>Issue of Tender Documents of Tender No. F.D(CTC-1)/04(CS)Printer's</u> Cartridge /2013-2014

Dear Sir,

Kindly Issue Tender Document of Tender No. F.D(CTC-1)/04(CS)Printer's Cartridge /2013-2014 against of Cash Rupee 1,500\=

Thanking you

M. Zahid

Business Development Manager

Quick Marketing Services



Quetta

2-B Model Town, Quetta Phone: 081-2833885, 2833885 Karachi

SA-19, 2nd Floor, Techno City Mall, Hasrat Mohani Road, Karachi. Phone: 021-32270792, 32270799 Islamabad

Office # 1, 2nd Floor, Yaseen Plaza, West half Blue Area, Opp Saudi Pak tower, Main Jinnah Avenue, Islamabad. Phone: 051-2273355 Lahore

324, F1 Floor, Jeff Heights Commerciai Plaza Main Boulevard Gulberg-III, Lahore. Phone: 042-35007364



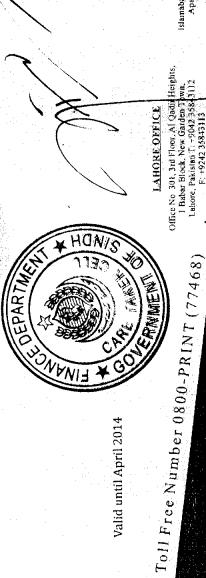
Vemium Husiness Tantner

This is to certify that

# Quick Marketing Services

Having their registered office at SA-19, 2nd Floor, Techno City Mall Hasrat Mohani Road Karachi, Pakistan.

is a Tier-1 Premium Business Partner for Printec Products in Pakistan



Country Manager Pakistan & Afghanistan Printec Pakistan Shahid Masood

### ISLAMABAD OFFICE

Hano 80, Satari Villas, Bahria Town, Islamabad Pakistan Tar 9251 5704564 Par 49251 5704594 Apartment No 120, Ground Floor, Silver Oaks, F-10 Markaz, Islamabad

Lahore, Pakislan T: +504235843112

F: +9242 35843113

T+9251 8444890 - 91, Fax +9251 8444892

Babar Commercial Lanello, DHA Phase 5, Karachi, Pakisian T. +9221 35344910 - 12 F. +9221 35344914 Office 201/202 2nd-Floor, Plot 44c,

WWW. printec. us/pk

KARACHI OFFICE

### SWISO

### Certificate

SWISO certifies that the Management System of the supplier

### PRINTEC

has been assessed and found to be in accordance with the requirements of the quality and environmental standards

Management System ISO 9001:2008 and ISO 14001:2004

and scope of supply detailed below

Development, rebuilding and sales of toner cartridges. In reference to DIN 33870 and ISO 19752/19798.



ect to the continued satisfactory operation of the supplier's Management System, this Certificate is valid from:

CH-5610 Wohlen, Switzerland This Certificate will be valid until 17.06.2014 No. of Certificate: 0105027-1 Issue of first Certificate: 06.07.2005

Managing Director SWISO

SWISS CERTIFICATION

Certification Council

R. Oeschger



Certificate CN10/30789

The management system of

### **Printec**

2118 Highway 41 South SE, Calhoun, GA 30701-3622, USA.

has been assessed and certified as meeting the requirements of

ISO 9001:2008

For the following activities

### Design and manufacturer of toner cartridges used for printer

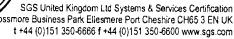
Further clanifications regarding the scope of this certificate and the applicability of ISO 9001:2008 requirements may be obtained by consulting the organization.

> This certificate is valid from 14 May 2011 until 14 May 2014 and remains valid subject to satisfactory surveillance audits. Re certification audit due before 10 April 2014 Issue 2. Certified with SGS since May 2002

> > Authorised by







SGS 9001-8 01 1108

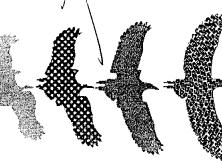
Page 1 of 1



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Certificate CN10/30767

The management system of

### **Printec**

2118 Highway 41 South SE, Calhoun, GA 30701-3622, USA.



UKAS MANAGEMENT SYSTEMS

005

has been essessed and certified as meeting the requirements of

ISO 14001:2004

For the following activities

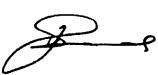
### Design and manufacture of toner cartridges used for printer

This certificate is valid from 20 July 2012 until 20 July 2015 and remains valid subject to satisfactory surveillance audits.

Re certification audit due before 19 May 2015 Issue 3. Certified since 21 July 2009



Authorised by



SGS United Kingdom Ltd Systems & Services Certification Rossmore Business Park Ellesmere Port Cheshire CH65 3EN UK t +44 (0)151 350-6666 f +44 (0)151 350-6600 www.sgs.com

SGS EMS 04 0311

Page 1 of 1





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This Certifies that:

### Printec

Verein Toner Printer Cartridge Quality Assurance Test Methods according to the STMC Guide for Evaluating All-in-One Printer Cartridges, including ASTM F 1856-04 II ANSI IT 2.17-95 II ISTA 1A Version – 99 II ASTM 2036-05 My completed the prescribed course of training and demonstrated

Valid November 11, 2011 - November 11, 2015



Lester Cornelius Chairman, STM Committee

Tricia Judge Executive Director

/new

As recognized by the International Imaging Technology Council

# 

MANUFACTURED BY PRINTEC & ITS ASSOCIATES IS UNDER WARRANTY FOR A PERIOD OF EACH AND EVERY TONER CARTRIDGE

### ONE YEAR



THE PRODUCTS ARE PRODUCED UNDER STRICT

## 150-9001/2008

MANUFACTURING PROCEDURES
AND THIS DOCUMENT
SIGNIFIES OUR COMMITMENT TO
EXCELLENCE IN QUALITY.





Date: 19-MARCH. 2014

To,

The Section Officer (B&A), Finance Department, Govt. of Sindh,

<u>Karachi.</u>

Subject:

REQUEST FOR ISSUANCE OF TENDER DOCUMENTS Inquiry No. FD (CTC-I) 04

(08)/PRINTER'S CARTRIDGES/2013-2014

Respected Sir,

Kindly Issue Tender Documents to our representative regarding the cited subject against the Cash of Rs. 1,500/- (One Thousand & Five Hundred) only

Thanking You.

Syed Wajahat Nasir Senior Sales Manger Ola Tech Systems (Pvt) Ltd







KARACHI OFFICE: Four Square Plaza, 4<sup>th</sup> Floor, Building # 21-A, H.H. Farooqi Rd, Off Tariq Road, PECHS, Block-II Karachi -74400. UAN : (+92-21) 111-672-253 (111-ORACLE) Direct : (+92-21) 34535933 Fax : (+92-21) 34536441

LAHORE OFFICE: 58-59, Main Boulevard, 1st Floor, Cavalry Ground, Cantonment, Lahore. UAN: (+92-42) 111-672-253 Fax: (+92-42) 36660598 ISLAMABAD OFFICE: Software Technology Park 1st Floor, 5-A, Constitution Avenue, Islamabad-Pakistan UAN: (+92-51-) 111-672-253 Fax: (+92-51) 287 1291 FAISALABAD OFFICE: Office # 9, 1st Floor, Kohinoor One Plaza Main Jaranwala Road, Faisalabad. Tel: (+92-41) 8532189 Fax: (+92-41) 38501753



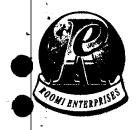












Suit # 2, Irshad Terrace, Moor Street, Pakistan Chowk, Karachi. 7200 Pakistan.

Ph: 021-32631457,32621496 Fax: 92-21-32214387 NTN No. 2271848-6, S.Tax No.17-50-9999-132-55

E-mail:info@roomienterprises.com Web:www.roomienterprises.com





March 26, 2014

To,

Finance Department, Government of Sindh,

Karachi

Subject: **REQUEST FOR TENDER FORM.** 

**TENDER for the Purchase Of Printer Cartridges** No. FD (CTC-I)04(08) Printer's Cartridges / 2013-2014

Dear Sir,

We feel pleasure to introduce our firm as Supplier of Total office Products, Servers Computers, Printers / Scanners & Computer accessories other computer stationery.

Roomi Enterprises providing High standard services since 2003 all over Pakistan.

It is pride for us to maintain prompt services for supply of high standard quality goods under wellexperienced staff to save valuable time and money of our valued customers.

With the confidence your good self is requested to kindly issue Tender Form.

Thanking You,

S.Múntazir Jaffri

0300-3991405











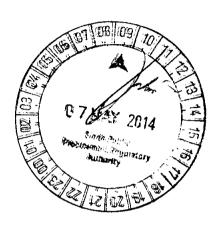
NO.F.D (CTC-1)/04(08)/2013-2014

GOVERNMENT OF SINDH FINANCE DEPARTMENT

Karachi dated the 07th May, 2014

To,

The director, S.P.P.R.A, Govt. of Sindh, Karachi.



Subject:

BID EVALUATION REPORT REGARDING PROCUREMENT OF PRINTER'S

**CARTRIDGES** 

I am directed to enclose a Original Bid Evaluation Report; a copy of Technical & Financial Minutes regarding the Procurement of Printer's Cartridges for Finance Department.

It is therefore, requested to post the same report on S.P.P.R.A Website and release the SPPRA I.D accordingly.

Encl. As above



(AAMJR ŽIA ISRAN) ≨ Section Officer (B&A)

D.\C1C+ Ut/EF (2013-2014)\Tenders 7013-2014\Bid Evaluatio



### GOVERNMENT OF SINDH FINANCE DEPARTMENT

### **Bid Evaluation Report**

1. Name of Procuring Agency:

Finance Department Government of Sindh

2. Tender Reference No:

No. FD (CTC-I) 04 (08) / 2013-2014

3. Tender Description/Name of work/item: Procurement of Printer's Cartridges

4. Method of Procurement:

Single Stage Two Envelopes Procedure

5. Tender Published:

Daily Express Tribune English, dt: 18-03- 2014, Daily Urdu Express, dt:

18-03-14 & Daily Sindhi Mehran, dt: 19-03-2014 vide Advertisement no.

INF/KRY/866/14.

6. Total Bid documents Sold:

Three (03 Nos)

7. Total Bids Received:

Three (03 Nos)

8. Technical Bid Opening date:

07th April, 2014

9. No. of Bid technically qualified:

<u>Two (02-Nos)</u>

10. Bid(s) Rejected:

One (01 No)

11. Financial Bid Opening date:

25<sup>th</sup> April, 2014

### 12. Bid Evaluation Report:

	\$ No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of Cost	Reasons for acceptance/ rejection	Remarks
L	1.0	11	2	3	4	5
	1.	M/s. Quick Marketing Services	Rs. 7,139,401/-	01st Lowest	Technically sound in terms of certificates required & other documentary evidence	Proposed for award a contract of Cartridge:
	2.	M/s. Ora-Tech System (Pvt) Ltd	Rs. 8,493,174/-	02 <sup>nd</sup> Lowest	Technically sound in terms of certificates	Attached Pay order in Financial proposal which is less than 5% required in Tender

(Muhammad Aleem)

Section Officer (Budget)

Services, General, Administration & Coordination Department

(Member)

(Nisar Ahmed Shaikh)

Deputy Secretary (Admn/Sr)

Finance Department

(Member)

(Aamir Zia Isran)

Section officer (B&A)

Finance Department

(Member)

(Syed Shah Hussain Shah)

Deputy Secretary (Admn)

Works & Services Department

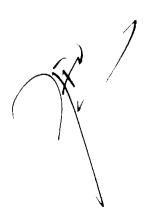
(Member)

(Mohammad Abid Qureshi)

Additional Finance Secretary (Admn/Sr)

Finance Department

(Chairman)







### NO.F.D (CTC-I)/04(08)/Cartridges/2013-2014 GOVERNMENT OF SINDH FINANCE DEPARTMENT

Karachi dated the 08th April, 2014

Subject:

### TECHNICAL MINUTES OF THE MEETING REGARDING PROCURING OF PRINTER'S CARTRIDGES

Meeting of the Departmental Purchase Committee constituted vide Finance Department's Notification No. FD (CTC-I) 04(08)/ 2013-14 dated the 03<sup>rd</sup> April, 2014 was held on Monday. 07<sup>th</sup> April, 2014 at 1:00 P.m in the office of Additional Finance Secretary (Admn/Sr)/ Chairman, in order to undertake the Technical Appraisal of the Bids submitted against the Finance Department's Tender Notice published and & hoisted on 18<sup>th</sup> March, 2014 in three leading Newspapers as well as Finance Department & SPPRA official websites with the SPPRA Sr No. 19415, while the LD will be released later after issuing these Minutes & Bid Evaluation report.

### The Following Members of Purchase Committee were present:

1. Mr. Muhammad Abid Qureshi

Chairman

Additional Secretary (Admn/Sr) Finance Department.

2. Mr. Nisar Ahmed Shaikh

Member

Deputy Secretary (Admn/Sr) Finance Department.

3. Syed Shah Hussain Shah

Member

Deputy Secretary (Admn)
Works & Services Department.

4. Mr. Muhammad Aleem

Member

Section Officer (Budget) Services, General, Administration & Co-ordination Department

5. Mr. Aamir Zia Isran

Member

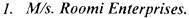
Section Officer (B&A) Finance Department.

The Committee members were informed that, in response to the advertisement, the following Three Firms had gotten the bidding documents issued against a cash of Rs. 1,500/- each, and the same firms submitted the Bids by the deadline of 12:00 Noon on 07<sup>th</sup> April, 2014.

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- 2. M/s. Ora-Tech System (Pvt) Ltd.
- 3. M/s. Quick Marketing Services.

Finance Department had adopted Single Stage-Two Envelopes Procedure as preserred in SPPRA Rules "Procedure of open Competitive Bidding" for selection of Firms.

The Committee proceeded as per prescribed procedure of rule-46 sub rule (02) of SPPRA-2010, initially, only the envelopes marked as "Technical Proposals" were opened in presence of Bidders and the envelopes marked as "Financial Proposals" retained in the custody of Departmental Purchase Committee without being opened.

The Departmental Purchase Committee evaluated/ examined the Technical Proposals of three firms without reference to cost on basis of the parameters specified at Annexure-B in Tender Bidding Documents

Accordingly, Firms at Sr No. 02 & 03 have qualified in Technical Proposal who obtained 375 marks & 435 marks respectively while the firm at Sr No. 01 i.e. M/s. Roomi Enterprises obtained 323 marks which is below the criteria, (Evaluation Criteria attached with minutes at Annexure-I), since the minimum score required as specified in Tender Bidding Documents to pass for Technical Proposal was 350 out of 520 marks.

Hence, Departmental Purchase Committee proposed for opened the Financial Proposals of M/s. Ora-Tech System (Pvt) Ltd and M/s. Quick Marketing Services & returned sealed Financial Proposal to technically unsuccessful firm i.e. M/s. Roomi Enterprises as per provision of Rule-46 (2) (h) of SPPRA-2010.

(Muhammad Aleem)

Section Officer (Budget) Services, General, Administration & Coordination Department (Member)

(Nisar Ahmed Shaikh) Deputy Secretary (Admn/Sr) Finance Department (Member)

(Mohammad Abid Qureshi) Additional Finance Secretary (Admn/Sr) Finance Department (Chairman)

(Aanir Zia Isran) Section Officer (B&A)

Finance Department (Member)

(Sved Shah Hussain Shah)

Deputy Secretary (Admn) Works & Services Department (Member)

# EVALUATION CRITERIA OF BIDS FOR PRINTER'S CARTRIDGES

			orai	Charles Charles		S ID A	Ora-1ecn		5
			Marks		Enterprises	Obtained	System (Pvt) Ltd	Obtained	Services
				EIV EIV	Firm No. 01	10.01	Firm No. 02	0.02	Firm No. 03
ombo	Company Information:			CO TO TAKE TO CO	; ! ! ! !				
-	Required Field	Marks	: :	/,€				:	
ri.	Registered Name of Bidder	25		25 Marks with the object who registered in Industries Denartment Govt of Sindh	Not Provided	Ē	Not Provided	Ē	Nat Provided
2.	No of Years in Business	25		25 Marks if the firm proves 05-vears experience	Attached	25	Attached	25	Attached
 ب	Bank certificate	25		25 Marks if the Financial position is sound	Not attached	ここ	Attached	25	Attached
4.	NTN Registration Certificate	25		25 Marks if firm has NTN Certificate	Provided	25	Provided	25	Provided
5.	Sales Tax Registration Certificate	25		25 Marks if Firm is registered with Sales Tax department.	Provided	25	Provided	25	Provided
9.	Chamber of commerce or its allied body	15	200	15 Marks if Firm is a member of any chamber	Pravided	15	Not Provided	ī	Expired
. ,	Affidavit	10		10 Marks will be given to the bidder who provided a affidavit on stamp paper that the firm has not been blacklisted by private, Govt. Semi Govt, and Autonomous Body)	Attached	10	Attached	10	Attached
∞i	ISO Quality Certifications along with ISO certified Yield Certifications	25		25 Marks will be given to bidder who provided ISO Certificates for quality & Yield	Only ISO Quality certificate enclosed	12.5	Attached	25	Attached
6	Authorization/dealership certificate from OEM (Original Equipment Manufacturer).	1.5		15 Marks will be given to bidder who provided Authorization/ dealership Certificates of the principle	Provided	15	Pravided	15	Provided
10.	Principle presence in Pakistan	0-		10 Marks will be given to the bidder whose principle presence in Pakistan.	Not Provided		Not attached	Ē	Attached

11.		50		50 Marks will be given to the bidder who provided warranty	Not provided		Not provided	The property of		
	-+			of cartridges (alleast 01-year)	1	= =		Ž		20
12.	Replacement warranty of faulty Cartridges/Toners backed up the Principle	75	175	50 Marks will be given to the bidder who provides warranty for replacement of cartridges despite being consumed 25% or even more.	Not Provided	E	Provided	75	Provided	
Sale	Sale Support Capabilities:	   	! !							
13.	Catalogue evidence of workshop products and machinery & tools installed	25	: ! !	25 Marks if the firm has established workshop along with list of tools/equipments	Attached	25	Not attached	Ē	Nat attached	Z
14.	List of Qualified/Certified support team of Professionals	25	75	25 Marks if the firm has minimum 03-qualified/certified team or skilled professionals with experience of 05-wars	Attached	25	Attached	25	Attached	25
15.	Customer feedback certificate	25	<b></b>	25 Marks if the firm has customer feedback certificate from extone feedback certificate	Provided	25	Attached	7.5	Attached	
Fina	Financial Capabilities:							C 7		57
16.	Bank Credit Certificate	20	20	20 Marks on production of Bank Credit Certificate	Provided	20	Not provided	Ē	Not Provided	: :
Rele	Relevant Experience:									
17.	Experience in field	100	100	100 Marks if the firm has attached proots/work orders or completion certificates of similar projects. Minimum 10 proofs required.	Attached	100	Attached	100	Attached	100
ļ	Total Marks:		520	Marks obtained by:	Firm No: 01	323	Firm No: 02	375	Firm No:	435
	Section Officer (Budget)	ıdget)		, , , , , , , , , , , , , , , , , , ,		, ,			3	

Section Officer (B&A) Finance Department

Deputy Secretary (Admin)
Finance Department

Additional Finance Secretary (Admn/Sr)

Deputy Secretary (Admin)

Morks & Services Department

SOTRE TAKET SE

SGA &C Department



GOVERNMENT OF SINDH FINANCE DEPARTMENT

Finance Department Government of Sindh

Karachi dated the 26th April, 2014

Subject:

FINANCIAL MINUTES OF THE MEETING TO BE HELD ON 25<sup>th</sup> APRIL, 2014 REGARDING PROCUREMENT OF PRINTER'S CARTRIDGES

Meeting of the Departmental Purchase Committee was held on Friday, 25<sup>th</sup> April, 2014 at 11:00 am in the office of Additional Finance Secretary (Admn/Sr)/ Chairman, in order to undertake the financial appraisal of those firm's bids that were technically successful against the Finance Department's Tender Notice regarding the procurement of printer's cartridges.

The Following Members of Purchase Committee were present:

 Mr. Muhammad Abid Qureshi Additional Secretary (Admn/Sr) Finance Department.

2. Mr. Nisar Ahmed Shaikh Deputy Secretary (Admn/Sr) Finance Department.

3. Syed Shah Hussain Shah Deputy Secretary (Admn) Works & Services Department.

4. Mr. Muhammad Aleem
Section Officer (Budget)
Services, General, Administration & Coordination Department.

5. Mr. Aamir Zia Isran Section Officer (B&A) Finance Department. Chairman

Member

Member

Member

Member

Accordingly, two firms namely M/s. Ora-Tech System (Pvt) Ltd & M/s. Services financial proposals were opened in presence of the respective bidders. The comparative statement is as under:-

August 1

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- Mande

(X)

COMPARATIVE STATEMENT

Sr No.	Printer Type	Cartridge No	Quantity Required	(Inc	K Marketing Services cluding Taxes)	4 6 6 1 1	th System (P
l.	HP-1200	PR-Q7115A	T 10 51	Unit Price	Total Amount	Unit Price	Total Ar
2.	HP-1320	·	40 Nos	9750/-	Rs. 390,000/-	13750):-	Rs. 550,000
3.		PR-Q5949A	60 Nos	11052/-	Rs. 663,171/-	17052	
	HP-2400/2410	PR-Q6511A	02 Nos	16018/-	Rs. 32,036/-	20008:-	Rs. 1,023,12
4.	HP-3015	PR-CE255A	05 Nos	18500/-	Rs. 92,503/-	·	Rs. 40,016/-
5	HP-3005	PR-Q7551A	15 Nos	17059/-	Rs. 255,885/-	23500	Rs. 117,500/
6.	HP-1102	PR-CE285A	100 Nos	6319/-	Rs. 631,904/-	23250-	Rs. 348,7502
7.	HP-1505	PR-CB436A	06 Nos	6928//-		9385	Rs. 938, 500
8.	HP-2015	PR-Q7553A	60 Nos		Rs. 41,566/-	7.3928	Rs. 83,568/-
9.	HP-1020/1018	PR-Q2612A		11343/-	Rs. 680,585/-	18243 -	Rs. 1.094,58
10.	HP-1300	PR-Q2613A	40 Nos	. 6247	Rs. 249,879/-	9247 -	Rs. 369,880/
11.	HP-2100/2200	L	30 Nos	10937/-	Rs. 328,122/-	20937	Rs. 628,110/
12.	HP-2055	PR-C4096A	02 Nos	12013/-	Rs. 24,027/-	17300:-	4
		PR-CE505A	150 Nos	9090/-	Rs. 1,363,520/-	16190:-	Rs. 34,6(10)/-
13.	HP-2035	PR-CE505A	40 Nos	9()9()/-	Rs. 363,605/-	15090:-	Rs. 2,248,50
14.	HP-1006	PR-CB435A	06 Nos	6055/-	Rs. 36,333/-		Rs. 603,600/
15.	HP-5200	PR-Q7516A	06 Nos	18718/-	†	9255/-	Rs. 55,530/-
16.	HP-400	PR-CF280A	08 Nos	10171/-	Rs. 112,310/-	23718/-	Rs. 142,308/-
1		PR-Q6000AB	00 1103		Rs. 81,371/-	15271/-	Rs. 122,168/-
17.	HP-2600 Color	PR-Q6001AC	01 Set	12370/- 13058/-	Rs. 12370/-	19970/-	Rs. 19970/-
İ	0.01	PR-Q6002AY	1	13058/-	Rs. 13058/-	24158/-	Rs. 24158/-
		PR-Q6003AM	1	13058/-	Rs. 13058/- Rs. 13058/-	24/58/-	Rs. 24158/-
	<u></u>			Total:		24158/-	Rs. 24158/-
				rotar:	Rs. 7,139,401/-		Rs. 84931
					Ist Lowest		02nd Los

The above comparative statement illustrated that M/s. Quick Marketing Services found to be 01st lowest while M/s. Ora-Tech System (Pvt) Ltd have the 02nd lowest in prices, moreover M/s. Ora-Tech System (Pvt) Ltd attached a pay order which is less than 5% of the total bid price.

Consequently, the committee proposed that the order should be placed with M/s. Quick Marketing Services being the 01st lowest, for the supply of Printer's Cartridges with the total bid amount of Rs. 7,139,401/- (Seven Million One Lac Thirty Nine Thousand Four Hundred &

(Muhammad Alcem)

Section Officer (Budget) Services, General, Administration & Coordination Department

(Member)

(Nisar Ahmed Shaikh)

Deputy Secretary (Admn/Sr)

Finance Department (Member)

(Mohammad Abid Qureshi)

Additional Finance Secretary (Admn/Sr)

Finance Department

(Chairman)

(Aamir Zia kran) Section Officer (B&A)

Finance Department

(Meinber)

ved Shah Hussain Shah)

Deputy Secretary (Admn) Works & Services Department

(Member)

Avance Department Sugar Singh

### <u>ENERAL TERMS & CONDITIONS:-</u>

### A. Selection Method:

1. Selection Method of Bid is being involved on the basis of Single-Stage Two-Envelopes Procedure.

2. The Technical Proposals would be scrutinized by the "Departmental Purchase Committee" and "Financial Proposals" of only technically qualified firms will be considered and opened on the date as announced/conveyed by the DPC/Finance Department and the rest of will be returned unopened.

3. Only one authorized representative per bidder will be allowed to attend the opening of Bids. A representative from a bidder will be required to submit an authority letter in his/her favor by the respective bidders for attending the opening of Bids.

4. The Finance Department will not be responsible for any costs or expenses incurred by the bidders in connection with the preparation or delivery of bid. Bidders shall submit Bids, which comply with the Bidding Documents. Alternative Bids will not be considered.

### B. BID SECURITY:

- 1. A Bid Security, in the shape of a Bank Draft/ Pay order in favor of Section Officer (B&A), Finance Department, Government of Sindh.
- 2. Equivalent to 5% of the total value as earnest money.

### C. VALIDITY OF THE PROPOSAL:

The Bid validity period will be (02) months, starting from the last date for receipt of bid submission and all prices shall remain valid for (02) months, however, the responding organization is encouraged to state a longer period of validity for the proposals.

### D. CURRENCY:

The Financial Proposals shall be quoted in Pakistani Rupees (PKR) Only.

### E. WITH-HOLDING TAX, SALES TAX & OTHER TAXES:

1. The responding Organization is hereby informed that the Government shall deduct Taxes at the rate prescribed under the Tax Laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Government. The responding organization will be responsible for all taxes on transactions and /or income which may be levied by Government. If responding organization is exempted from any specific taxes, then it is provide the relevant documents with the proposal.

**4** Page

2. The firm should be registered with Income Tax, Sales Tax (Registration Numbers should be clearly mentioned and valid documentary evidence be attached).

### F. WITH DRAWAL OR QUALIFYING OF TENDER:

The last tender received shall supersede and invalidate all tenders previously submitted by the bidder. A tender may be withdrawn at any time up to the Official tender closing date & time.

-Must be rejected.

### G. VALIDITY OF TENDER:

Validity of tender will be based on the following:-

- 1. Late Tender
- 2. Form of Tender & Envelopes improperly Marked or not used.
- 3. Tender not completed in ink or type writer
- **4.** Restrictions, Qualifications, Omissions or additions made to Tender.
- 5. Tender not properly signed.
- 6. Arithmetic Errors.
- 7. Erasures, overwriting or strike-outs may be accepted, provided that they are clear, prices
- are legible and any such changes are initiated by the Bidder.8. Despite any other provision in this Tender documents, the Finance Department shall have the right to:
  - a) Accept or Reject any Tender or Portion thereof;
  - b) Reject all Tenders;
  - e) The lowest or any Tender will not necessarily be accepted.

### H. MODE OF PAYMENT:

Payment will be received to the Firm against the supply through Accountant General Sindh (AG Sindh).

### I. COMMUNICATION:

Inquiries regarding this RFQ shall be submitted in writing to:

"SECTION OFFICER (B&A), ROOM NO. 171, GROUND FLOOR, FINANCE DEPARTMENT, A.K LODHI BLOCK, SINDH SECRETARIAT SHAH-R-KAMAL ATTATURK, KARACHI". Ph No. 021-99222113

### J. MODE OF DELIVERY:

Bids must be submitted in two separate envelopes clearly marked as "Technical Proposal" & "Financial Proposal" by 12:00 Noon on \_\_\_\_\_\_\_, March, 2014 on the address given at above serial "I".





The Bidders should examine carefully the terms & conditions of the Tender. They should also visit the Office of Finance Department at any time during working hours at their own expenses and obtain all necessary information prior to submitting the tender. Clarification if any, about the job may be obtained from the Section Officer (B&A) or Caretaker Cell at any time during working hours before submitting tenders. Once the Tender is submitted, it will be assumed that no further clarification is required.

Finance Department reserves the rights to extend the opening date of the Bids, cancel the Tender or accept/reject any or all Bids without assigning any reasons.

### NOTE:-

Any effort by a bidder to influence the contract in DPC's decision in respect of Bid Evaluation or contract award will result in the rejection of the Bidder's Bid.





### **EVALUATION CRITERIA & COMPARISON OF BIDS:**

Bidders who have been qualified on the basis of the preliminary evaluation shall be eligible for a de-evaluation. The purchase will evaluate and compare the bid that have been determined to be substantial responsive. The evaluation will be performed assuming the contract will be awarded to the high evaluated bidder for the entire information system.

The following weights will be used in the evaluation of bids:-

Technical Evaluation: - 70% Financial Evaluation: - 30%

### The Technical Bids shall be evaluated on the basis of following parameters

Sr.	No	Evaluation parameters		Total Marks	Brief	Remark	s from bidder
<u>Co</u>	mpar	ny Information:					
		Required Field	Marks				itary evidence hed or not
	1.	Registered Name of Bidder	25	The contract of the second second	25 Marks will be given to bidder who registered in Industries Department. Govt of Sindh	Yes ( No (	)
	2.	No of Years in Business	25		25 Marks if the firm proves 05-years experience	Yes ( No (	)
	3.	Bank certificate	25	} }	25 Marks if the Financial position is sound	Yes (	)
	4.	NTN Registration Certificate	25		25 Marks if firm has NTN Certificate	Yes ( No (	)
	5.	Sales Tax Registration Certificate	25	1	25 Marks if Firm is registered with Sales Tax department.	Yes ( No (	)
	6.	Chamber of commerce or its allied body	15	200	15 Marks if Firm is a member of any chamber	Yes ( No (	)
	7.	Affidavit	10		10 Marks will be given to the bidder who provided a affidavit on stamp paper that the firm has not been blacklisted by private. Govt, Semi Govt, and Autonomous Body)	Yes ( No (	)
	8.	ISO Quality Certifications along with ISO certified Yield Certifications	25		25 Marks will be given to bidder who provided ISO Certificates for quality & Yield	Yes ( No (	)
·	9.	Authorization/dealership certificate from OEM (Original Equipment Manufacturer).	15		15 Marks will be given to bidder who provided Authorization/ dealership Certificates of the principle	Yes ( No (	)
	10.	Principle presence in Pakistan	10		10 Marks will be given to the bidder whose principle presence in Pakistan.	Yes ( No (	)
<u>Te</u>	hnic	al Proposal:					
	11.	01-year cartridge shelf life warranty backed up the principle	50	CE DE	50 Marks will be given to the bidder provided warranty of cartridges appear 01-year)  50 Marks will be given to the bidder	Yes (	)
	12.	Replacement warranty of faulty			50 Mark will be given to the bidder	Yes (	)
	7	7   12 a g c	★ GONES	AUDENCE:			ſ

	arridges/Toners backed up the	50	100	who provides warranty for replacement of cartridges despite being consumed 25% or even more.	No		.)
	Je-Support Capabilities:						
3.	Catalogue evidence of workshop products and machinery & tools installed	25		25 Marks if the firm has established workshop along with list of tools/equipments installed	,	(	)
14.	List of Qualified/Certified support team of Professionals	25	100	25 Marks if the firm has minimum 03-qualified/certified team or skilled professionals with experience of 05-years	Yes No	(	)
15.	Customer feedback certificate	5 <b>0</b>		<b>150</b> Marks if the firm has customer feedback certificate from customer	Yes No	(	)
nanci	al Capabilities:		de accessor i commente e i i i i i i i i i i i i i i i i i i	ada na garagagan anna tao na tao n			
16.	Bank Credit Certificate	20	20	20 Marks on production of Bank Credit Certificate	Yes No	(	)
levan	t Experience:	والمالية والمنافضة المنافضة والمنافضة والمنافض	å. sammanning om oversteren	and the second s			
17.	Experience in field	100		100 Marks if the firm has attached			
		20.00	100	proofs/work orders or completion certificates of similar projects.  Minimum 10 proofs required.		(	)

Note:

The required field at Sr # 04, Sr # 05, Sr # 08, Sr # 09, Sr # 10, Sr # 11 & Sr # 12 should be provided by each & every interested firm and must get 350 Marks (out of 520) in Technical Proposals for qualifying as per above mentioned criteria.





GOVERNMENT OF SINDH FINANCE DEPARTMENT

Mass office Nasal

Finance Department Government of Sindh

Karachi dated the 26<sup>th</sup> April, 2014

Subject:

FINANCIAL MINUTES OF THE MEETING TO BE HELD ON 25th APRIL, 2014 REGARDING PROCUREMENT OF PRINTER'S CARTRIDGES

Meeting of the Departmental Purchase Committee was held on Friday, 25th April, 2014 at 11:00 am in the office of Additional Finance Secretary (Admn/Sr)/ Chairman, in order to undertake the financial appraisal of those firm's bids that were technically successful against the Finance Department's Tender Notice regarding the procurement of printer's cartridges.

The Following Members of Purchase Committee were present:

1. Mr. Muhammad Abid Qureshi

Additional Secretary (Admn/Sr) Finance Department.

2. Mr. Nisar Ahmed Shaikh

Deputy Secretary (Admn/Sr) Finance Department.

3. Syed Shah Hussain Shah

Deputy Secretary (Admn) Works & Services Department.

4. Mr. Muhammad Aleem

Section Officer (Budget) Services, General, Administration & Coordination Department.

5. Mr. Aamir Zia Isran

Section Officer (B&A) Finance Department.

Chairman

Member

Member

Member

Member

Accordingly, two firms namely M/s. Ora-Tech System (Pvt) Ltd & M/s. Quick Marketing Services financial proposals were opened in presence of the respective bidders. The comparative statement is as under:-

the he

**COMPARATIVE STATEMENT** 

Sr No.	Printer Type	Cartridge No	Quantity Required		Marketing Services luding Taxes)	M/s. Ora-Tec	th System (Pvt) La
1	LID 1200		T	Unit Price	Total Amount	Unit Price	Total Amount
1.	HP-1200	PR-Q7115A	40 Nos	9750/-	Rs. 390,000/-	13750 -	Rs. 550,000/-
2.	HP-1320	PR-Q5949∧	60 Nos	11052/-	Rs. 663,171/-	17052:-	Rs. 1,023,120/-
3.	HP-2400/2410	PR-Q6511A	02 Nos	16018/-	Rs. 32,036/-	20008:-	Rs. 40,016/-
4.	HP-3015	PR-CE255A	05 Nos	18500/-	Rs. 92,503/-	23500	Rs. 117,500/-
_5	HP-3005	PR-Q7551A	15 Nos	17059/-	Rs. 255,885/-	23250:-	Rs. 348,750/-
6.	11P-1102	PR-CE285A	100 Nos	6319/-	Rs. 631.904/-	9385 -	Rs. 938, 500/-
7.	HP-1505	PR-CB436A	06 Nos	6928//-	Rs. 41,566/-	73928:-	
8.	11P-2015	PR-Q7553∧	60 Nos	11343/-	Rs. 680,585/-	18243	Rs. 83,568/- Rs. 1,094,580/-
9.	HP-1020/1018	PR-Q2612A	40 Nos	6247,-	Rs. 249,879/-	9247 -	
10.	HP-1300	PR-Q2613A	30 Nos	10937/-	Rs. 328,122/-	20937 -	Rs. 369,880/-
11.	HP-2100/2200	PR-C4096A	02 Nos	12013/-	Rs. 24,027/-	17300:-	Rs. 628,110/-
12.	HP-2055	PR-CE505A	150 Nos	9090/-	Rs. 1,363,520/-	16190:-	Rs. 34,600/-
13.	HP-2035	PR-CE505A	40 Nos	9090/-	Rs. 363,605/-	15090:-	Rs. 2,248,500/-
14.	HP-1006	PR-CB435A	06 Nos	6055/-	Rs. 36,333/-	9255/-	Rs. 603,6110/-
15.	HP-5200	PR-Q7516A	06 Nos	18718/-	Rs. 112,310/-	23718/-	Rs. 55,530/-
16.	HP-400	PR-CF280A	08 Nos	10171/-	Rs. 81,371/-	15271/-	Rs. 142,308/-
17.	HP-2600 Color	PR-Q6000AB PR-Q6001AC PR-Q6002AY PR-Q6003AM	01 Set	12370/- 13058/- 13058/- 13058/-	Rs. 12370/- Rs. 13058/- Rs. 13058/-	19970/- 24158/- 24158/-	Rs. 122,168/- Rs. 19970/- Rs. 24158/- Rs. 24158/-
				Total:	Rs. 7,139,401/-  Ist Lowest	24/58/-	Rs. 24158/- Rs. 8493174/- 02 <sup>nd</sup> Lowest

The above comparative statement illustrated that M/s. Quick Marketing Services found to be 01<sup>st</sup> lowest while M/s. Ora-Tech System (Pvt) Ltd have the 02<sup>nd</sup> lowest in prices, moreover M/s. Ora-Tech System (Pvt) Ltd attached a pay order which is less than 5% of the total bid price.

Consequently, the committee proposed that the order should be placed with <u>M/s. Quick Marketing Services</u> being the 01<sup>st</sup> lowest, for the supply of Printer's Cartridges with the total bid amount of <u>Rs. 7,139,401/- (Seven Million One Lac Thirty Nine Thousand Four Hundred & One only).</u>

(Muhammad Alcem)

Section Officer (Budget)

Services, General, Administration &

Coordination Department

(Member)

(Nisar Ahmed Shaikh)

Deputy Secretary (Admn/Sr)

Finance Department

(Member)

(Mohammad Abid Qureshi)

Kinyun

Additional Finance Secretary (Admn/Sr)

Finance Department

(Chairman)

(Aamir Zia Isran) Section Officer (B&A) Finance Department

(Member)

yed Shah Hussain Shah)

Deputy Secretary (Admn)
Works & Services Department

(Member)

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### NO.F.D (CTC-I)/ 4 (08)/2013-2014 GOVERNMENT OF SINDH FINANCE DEPARTMENT

Karachi dated the 15th May, 2014

The Manager (Enforcement-II), Sindh Public Procurement Regulatory Authority, Govt of Sindh, **Karachi**.

Subject:

### FURNISHED ORIGINAL COPY OF COMPARATIVE STATEMENT

With reference to your letter No. Dir (Enf-II) FD-03/SPPRA/1-1/13-14/6873 dated the May, 13<sup>th</sup> 2014; an attested copy of Financial Proposal/Comparative statement is furnished for your prerequisite as the original copy of Financial Proposal/Comparative statement has kept by this department for audit purpose.

(AAMIR ZIA ISRAN) Section Officer (B&A)

(Attested Copy Enclosed)

A copy is forwarded for information to:

1. The Secretary to Government of Sindh, Finance Department, Karachi.

The Director (Enf-II), SPPRA, Karachi.

ON OFFICER (B&A)

Address:

Room No. 171, Care Taker Cell-I, Ground Floor Finance Department, Government of Sindh, Building No. 06, Sindh Secretariat A.K. Lodhi Block, Shah-r-Kamal Attaturk, Karachi



### GOVERNMENT OF SINDII FINANCE DEPARTMENT

Mass NasiBri

Finance Department Government of Sindh

Karachi dated the 26th April, 2014

Subject:

FINANCIAL MINUTES OF THE MEETING TO BE HELD ON 25th APRIL, 2014 REGARDING PROCUREMENT OF PRINTER'S CARTRIDGES

Meeting of the Departmental Purchase Committee was held on Friday, 25th April, 2014 at 11:00 am in the office of Additional Finance Secretary (Admn/Sr)/ Chairman, in order to undertake the financial appraisal of those firm's bids that were technically successful against the Finance Department's Tender Notice regarding the procurement of printer's cartridges.

The Following Members of Purchase Committee were present:

1. Mr. Muhammad Abid Qureshi Additional Secretary (Admn/Sr)

Finance Department.

2. Mr. Nisar Ahmed Shaikh

Deputy Secretary (Admn/Sr) Finance Department.

3. Syed Shah Hussain Shah

Deputy Secretary (Admn) Works & Services Department.

4. Mr. Muhammad Aleem

Section Officer (Budget) Services, General, Administration & Coordination Department.

5. Mr. Aamir Zia Isran

Section Officer (B&A) Finance Department.

Chairman

Member

Member

Member

Member

Accordingly, two firms namely M/s. Ora-Tech System (Pvt) Ltd & M/s. Quick Marketing Services financial proposals were opened in presence of the respective bidders. The comparative COMPARATIVE STATEMENT

Sr No.	Printer Type	Cartridge No	Quantity Required	M/s. Quick	Marketing Services luding Taxes)	M/s. Ora-Te	ch System (Pvt)
1.	HP-1200	DD ()71154	т	Unit Price	Total Amount	(11164	iding Taxes)
2.	HP-1320	PR-Q7115A	40 Nos	9750/-	Rs. 390,000/-	Unit Price	Total Amoi
$\frac{2}{3}$ .		PR-Q5949A	60 Nos	11052/-	Rs. 663,171/-		Rs. 550,000/-
	HP-2400/2410	PR-Q6511A	02 Nos	16018/-	Rs. 32,036/-	17052	Rs. 1,023,120/-
4.	11P-3015	PR-CE255A	05 Nos	18500/-		20008 -	Rs. 40,016/-
5.	HP-3005	PR-Q7551A	15 Nos	17059/-	Rs. 92,503/-	23500	Rs. 117,500/-
6.	HP-1102	PR-CE285A	100 Nos		Rs. 255,885/-	23250 -	Rs. 348,750/-
_7.	HP-1505	PR-CB436A	06 Nos	6319/-	Rs. 631,904/-	9385 -	Rs. 938, 500/-
8.	HP-2015	PR-Q7553A		6928//-	Rs. 41,566/-	13928	Rs. 83,568/-
9.	HP-1020/1018	PR-Q2612A	60 Nos	11343/-	Rs. 680,585/-	18243 -	Rs. 1,094,580/-
10.	HP-1300	PR-Q2613A	40 Nos	6247/-	Rs. 249,879/-	9247	
11.	HP-2100/2200	<del>+</del>	30 Nos	10937/-	Rs. 328,122/-	20937/-	Rs. 369.880/-
12.	HP-2055	PR-C4096Λ	02 Nos	12013/-	Rs. 24,027/-	17300	Rs. 628,110/-
13.	HP-2035	PR-CE505A	150 Nos	9090/-	Rs. 1,363,520/-	16190:-	Rs. 34,600/-
14.	HP-1006	PR-CE505A	40 Nos	9090/-	Rs. 363,605/-	15090:-	Rs. 2,248,500/-
		PR-CB435A	06 Nos	6055/-	Rs. 36,333/-		Rs. 603,600/-
15.	HP-5200	PR-Q7516A	06 Nos	18718/-	Rs. 112,310/-	9255/-	Rs. 55,530/-
16.	HP-400	PR-CF280A	08 Nos	10171/-	Rs. 81,371/-	23718/-	Rs. 142,308/-
17.	HP-2600 Color	PR-Q6000AB PR-Q6001AC	01 Set	12370/- 13058/-	Rs. 12370/-	15271/- 19970/-	Rs. 122,168/- Rs. 19970/-
		PR-Q6002AY PR-Q6003AM		13058/- 13058/-	Rs. 13058/- Rs. 13058/-	24158/- 24158/-	Rs. 24158/- Rs. 24158/-
				Total:	Rs. 7,139,401/-	24158/-	Rs. 24158/-
		the street was an experience of the street was a street with the street was			1 <sup>st</sup> Lowest	<del></del>	Rs. 8493174

The above comparative statement illustrated that M/s. Quick Marketing Services found to be 01<sup>st</sup> lowest while M/s. Ora-Tech System (Pvt) Ltd have the 02<sup>nd</sup> lowest in prices, moreover M/s. Ora-Tech System (Pvt) Ltd attached a pay order which is less than 5% of the total bid price.

Consequently, the committee proposed that the order should be placed with <u>M/s. Quick</u> amount of <u>Rs. 7,139,401/- (Seven Million One Lac Thirty Nine Thousand Four Hundred & One only).</u>

(Muhammad Aleem)

Section Officer (Budget)
Services, General, Administration &
Coordination Department

(Member)

(Nisar Ahmed Shaikh)

Deputy Secretary (Admn/Sr)

Finance Department

(Member)

 $\cap$ 

Syed Shah Hussain Shah)

(Aamir Zia kran)

Section Officer (B&A)

Finance Department

(Member)

Deputy Secretary (Admn) Works & Services Department

(Meniber)

(Mohammad Abid Qureshi)

Additional Finance Secretary (Admn/Sr)

Finance Department (Chairman)

AMILY Officer (1984)
AMILY Officer (1984)
Bection Officer (1984)
Finance Department
Finance Department
Government of Sindh



### GOVERNMENT OF SINDII FINANCE DEPARTMENT

### **Bid Evaluation Report**

1. Name of Procuring Agency: Finance Department Government of Sindh

2. Tender Reference No: No. FD (CTC-I) 04 (08) / 2013-2014

3. Tender Description/Name of work/item: Procurement of Printer's Cartridges

4. Method of Procurement: Single Stage Two Envelopes Procedure

5. Tender Published: <u>Daily Express Tribune English, dt: 18-03- 2014, Daily Urdu Express, dt:</u>

18-03-14 & Daily Sindhi Mehran, dt: 19-03-2014 vide Advertisement no.

INF/KRY/866/14.

6. Total Bid documents Sold: Three (03 Nos)

7. Total Bids Received: Three (03 Nos)

8. Technical Bid Opening date: <u>07<sup>th</sup> April, 2014</u>

9. No. of Bid technically qualified: Two (02-Nos)

10. Bid(s) Rejected: One (01 No)

11. Financial Bid Opening date: 25<sup>th</sup> April, 2014

### 12. Bid Evaluation Report:

S	No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of Cost	Reasons for acceptance/rejection	Remarks
	0	1	2	3	4	5
]	1.	M/s. Quick Marketing Services	Rs. 7,139,401/-	01st Lowest	Technically sound in terms of certificates required & other documentary evidence	Proposed for award a contract of Cartridges
2	2.	M/s. Ora-Tech System (Pvt) Ltd	Rs. 8,493,174/-	02 <sup>nd</sup> Lowest	Technically sound in terms of certificates required & other documentary evidence	Attached Pay order in Financial proposal which is less than 5% as required in Tender

drill

(Muhammad Aleem)

Section Officer (Budget)
Services, General, Administration &
Coordination Department

(Member)

(Nisar Ahmed Shaikh)

Deputy Secretary (Admn/Sr) Finance Department

(Member)

(Aamir Zia Isran)

Section Officer (B&A)

Finance Department (Member)

١.

(Syed Shah Hussain Shah)

Deputy Secretary (Admn) Works & Services Department

(Member)

(Mohammad Abid Qureshi)

Additional Finance Secretary (Admn/Sr)

Finance Department (Chairman)



### NO.F.D (CTC-I)/04(08)/Cartridges/2013-2014

GOVERNMENT OF SINDH FINANCE DEPARTMENT

Karachi dated the 08th April, 2014

Subject:

### TECHNICAL MINUTES OF THE MEETING REGARDING PROCURING OF PRINTER'S CARTRIDGES

Meeting of the Departmental Purchase Committee constituted vide Finance Department's Notification No. FD (CTC-I) 04(08)/ 2013-14 dated the 03<sup>rd</sup> April, 2014 was held on Monday, 07<sup>th</sup> April, 2014 at 1:00 P.m in the office of Additional Finance Secretary (Admn/Sr)/ Chairman, in order to undertake the Technical Appraisal of the Bids submitted against the Finance Department's Tender Notice published and & hoisted on 18<sup>th</sup> March, 2014 in three leading Newspapers as well as Finance Department & SPPRA official websites with the SPPRA Sr No. 19415, while the LD will be released later after issuing these Minutes & Bid Evaluation report.

### The Following Members of Purchase Committee were present:

J. Mr. Muhammad Abid Qureshi

Additional Secretary (Admn/Sr) Finance Department.

Chairman

2. Mr. Nisar Ahmed Shaikh

Deputy Secretary (Admn/Sr) Finance Department.

Member

3. Syed Shah Hussain Shah

Deputy Secretary (Admn)
Works & Services Department.

Member

4. Mr. Muhammad Aleem

Section Officer (Budget)
Services, General, Administration
& Co-ordination Department

Member

Member

5. Mr. Aamir Zia Isran

Section Officer (B&A) Finance Department.

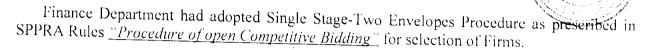
The Committee members were informed that, in response to the advertisement, the following Three Firms had gotten the bidding documents issued against a cash of Rs. 1,500/- each, and the same firms submitted the Bids by the deadline of 12:00 Noon on 07<sup>th</sup> April, 2014.

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Line in the Contract of the Co

ion Mr.

- I. M/s. Roomi Enterprises.
- 2. M/s. Ora-Tech System (Pvt) Ltd.
- 3. M/s. Quick Marketing Services.



The Committee proceeded as per prescribed procedure of rule-46 sub rule (02) of SPPRA-2010, initially, only the envelopes marked as "*Technical Proposals*" were opened in presence of Bidders and the envelopes marked as "*Financial Proposals*" retained in the custody of Departmental Purchase Committee without being opened.

The Departmental Purchase Committee evaluated/ examined the Technical Proposals of three firms without reference to cost on basis of the parameters specified at Annexure-B in Tender Bidding Documents

Accordingly, Firms at Sr No. 02 & 03 have qualified in Technical Proposal who obtained 375 marks & 435 marks respectively while the firm at Sr No. 01 i.e. M/s. Roomi Enterprises obtained 323 marks which is below the criteria, (*Evaluation Criteria attached with minutes ut Annexure-I*), since the minimum score required as specified in Tender Bidding Documents to pass for Technical Proposal was 350 out of 520 marks.

Hence, Departmental Purchase Committee proposed for opened the Financial Proposals of M/s. Ora-Tech System (Pvt) Ltd and M/s. Quick Marketing Services & returned scaled Financial Proposal to technically unsuccessful firm i.e. M/s. Roomi Enterprises as per provision of Rule-46 (2) (h) of SPPRA-2010.

(Muhammad Aleem)

Section Officer (Budget)
Services, General, Administration &
Coordination Department

(Member)

(Nisar Ahmed Shaikh) Deputy Secretary (Admn/Sr) Finance Department

(Member)

(Aandir Zia Isran) Section Officer (B&A)

Finance Department
(Member)

(Syed Shah Hussain Shah)

Deputy Secretary (Admn) Works & Services Department

(Member)

(Mohammad Abid Qureshi)

cyllind.

Additional Finance Secretary (Admn/Sr)
Finance Department

(Chairman)

# **EVALUATION CRITERIA OF BIDS FOR PRINTER'S CARTRIDGES**

Sr. No	Evaluation parameters		Total Marks	Brief	Roomi Enterprises	Marks Obtained	Ora-Tech System (Pvt) Ltd	Marks Obtained	Quick Marketing Services	Marks Obtained
					Firm No. 01	Vo. 01	Firm No. 02	'0. 02	Firm No. 03	. 03
Com	Company Information:									:
	Required Field	Marks								
17	Registered Name of Bidder	25		25 Marks will given to bidder who registered in Industries Department Govi of Sindh	Not Provided	Ē	Not Provided	ΞŽ	Not Provided	Į Į Į
2.	No of Years in Business	25		25 Marks if the firm proves 05-vears experience	Attached	25	Attached	25	Attached	25
m.	Bank certificate	25	-	25 Marks if the Financial position is sound	Not attached	Ē	Attached	25	Attached	25
4.	NTN Registration Certificate	25	•	25 Marks if firm has NTN Certificate	Provided	25	Provided	25	Provided	25
5.	Sales Tax Registration Certificate	25	-	25 Marks if Firm is registered with Sales Tax department.	Provided	25	Provided	25	Provided	25
6.	Chamber of commerce or its allied body	15	200	15 Marks if Firm is a member of any chamber	Provided	15	Not Pravided	Z	Expired	E Z
7.	Affidavit	01		10 Marks will be given to the bidder who provided a affidavit on stamp paper that the firm has not been blacklisted by private, Govt, Semi Govt, and Autonomous Body)	Attached	10	Attached	10	Attached	10
∞ .	ISO Quality Certifications along with ISO certified Yield Certifications	25	<del></del>	25 Marks will be given to bidder who provided ISO Certificates for quality & Yield	Only ISO Quality certificate enclased	12.5	Attached	25	Attached	25
9.	Authorization/dealership certificate from OEM (Original Equipment Manufacturer).	15	1	15 Marks will be given to bidder who provided Authorization/ dealership Certificates of the principle	Provided	15	Provided	15	Provided	15
10.	Principle presence in Pakistan	10	I	10 Marks will be given to the bidder whose principle presence in Pakistan.	Not Provided	ΞZ	Nat attached	Ë	Attached	10
	- O'	4				0				

the with

11.	ca			50 Marks will be given to the						ļ
	warranty backed up the principle	900		of cartridges (atleast 01-year)	Not provided	Nil	Not pravided	N. N.	Provided	20
12.	Replacement warranty of faulty Cartridges/Toners backed up the Principle	75	125	50 Marks will he given to the bidder who provides warranty for replacement of cartridges despite being consumed 25% or even more.	Not Provided	Z Z	Provided	75	Provided	75
Sale.	Sale Support Capabilities:	*								-
13.	Catalogue evidence of workshop products and machinery & tools installed	25	  - 	25 Marks if the firm has established workshop along with list of tools/equipments installed	Attached	25	Not attached	N III	Not attached	Z
14.	List of Qualified/Certified support team of Professionals	25	75	25 Marks if the firm has minimum 03-qualified/certified team or skilled professionals with experience of 05-years	Attached	25	Attached	25	Attached	25
15.	Customer feedback certificate	25		25 Marks if the firm has customer feedback certificate from customer	Provided	25	Attached	25	Attached	25
Finan	Financial Capabilities:				! 					
16.	Bank Credit Certificate	20	20	20 Marks on production of Bank Credit Certificate	Provided	20	Not provided	Z	Not Provided	ΞZ
Relev	Relevant Experience:									
17.	Experience in field	100	100	100 Marks if the firm has attached proofs/work orders or completion certificates of similar projects. Minimum 10 proofs required.	Attached	100	Attached	100	Attached	100
	Total Marks:		520	Marks obtained by:	Firm No:	323	Firm No:	375	Firm No:	435
:	Ċ	; i			3		70		63	

Section Officer (Budget)
SGA &C Department

Deputy Secretary (Admit) Works & Services Department

Additional Finance Secretary (Admn/Sr)

Section Officer (B&A) Finance Department

Depart Secretary (Admn)
Finance Department



### GOVERNMENT OF SINDH FINANCE DEPARTMENT

Karachi dated the 26th April, 2014

Subject:

FINANCIAL MINUTES OF THE MEETING TO BE HELD ON 25th APRIL, 2014 REGARDING PROCUREMENT OF PRINTER'S CARTRIDGES

Meeting of the Departmental Purchase Committee was held on Friday, 25th April, 2014 at 11:00 am in the office of Additional Finance Secretary (Admn/Sr)/ Chairman, in order to undertake the financial appraisal of those firm's bids that were technically successful against the Finance Department's Tender Notice regarding the procurement of printer's cartridges.

### The Following Members of Purchase Committee were present:

1. Mr. Muhammad Abid Qureshi

Chairman

Additional Secretary (Admn/Sr) Finance Department.

2. Mr. Nisar Ahmed Shaikh

Member

Deputy Secretary (Admn/Sr) Finance Department.

3. Syed Shah Hussain Shah

Member

Deputy Secretary (Admn) Works & Services Department.

4. Mr. Muhammad Aleem

Member

Section Officer (Budget) Services, General, Administration & Coordination Department.

Member

5. Mr. Aamir Zia Isran Section Officer (B&A) Finance Department.

Accordingly, two firms namely M/s. Ora-Tech System (Pvt) Ltd & M/s. Quick Marketing Services financial proposals were opened in presence of the respective bidders. The comparative statement is as under:-

WW his.

COMPARATIVE STATEMENT

Sr No.	Printer Type	Cartridge No	Quantity Required	M/s. Quick	Marketing Services luding Taxes)	M/s. Ora-Teo	ch System (Pvt) Ltd ding Taxes)
<del></del>	110 1200	T	<b>-</b>	Unit Price	Total Amount	Unit Price	Total Amount
1.	HP-1200	PR-Q7115A	40 Nos	9750/-	Rs. 390,000/-	13750 -	Rs. 550,000/-
<u>2.</u>	HP-1320	PR-Q5949A	60 Nos	11052/-	Rs. 663,171/-	17052	Rs. 1,023,120/-
3.	HP-2400/2410	PR-Q6511A	02 Nos	16018/-	Rs. 32,036/-	20008 -	Rs. 40,016/-
4.	HP-3015	PR-CE255A	05 Nos	18500/-	Rs. 92,503/-	23500 -	Rs. 117,500/-
5	HP-3005	PR-Q7551A	15 Nos	17059/-	Rs. 255,885/-	23250:-	
6.	HP-1102	PR-CE285A	100 Nos	6319/-	Rs. 631,904/-	9385 -	Rs. 348,750/-
7.	HP-1505	PR-CB436A	06 Nos	6928//-	Rs. 41,566/-	13928/-	Rs. 938, 500/-
8.	HP-2015	PR-Q7553A	60 Nos	11343/-	Rs. 680,585/-	18243/-	Rs. 83,568/-
9.	HP-1020/1018	PR-Q2612A	40 Nos	6247/-	Rs. 249,879/-		Rs. 1,094,580/-
10.	HP-1300	PR-Q2613A	30 Nos	10937/-	Rs. 328,122/-	9247	Rs. 369,880/-
11.	HP-2100/2200	PR-C4096A	02 Nos	12013/-	Rs. 24,027/-	20937 -	Rs. 628,110/-
12.	HP-2055	PR-CE505A	150 Nos	9090:-	<del></del>	17300 -	Rs. 34,600/-
13.	HP-2035	PR-CE505A	40 Nos	9090:-	Rs. 1,363,520/-	16190 -	Rs. 2,248,500/-
14.	HP-1006	PR-CB435A	06 Nos	6055:-	Rs. 363,6(15/-	15090 -	Rs. 603,600/-
15.	HP-5200	PR-Q7516A	06 Nos	18718/-	Rs. 36,333/-	9255 -	Rs. 55,530/-
16.	HP-400	PR-CF280A	08 Nos		Rs. 112,310/-	23718/-	Rs. 142,308/-
		PR-Q6000AB	00 1108	10171/-	Rs. 81,371/-	15271	Rs. 122,168/-
17.	HP-2600 Color	PR-Q6001AC	01 Set	12370/- 13058/-	Rs. 12370/-	19970/-	Rs. 19970/-
• •	711-2000 Color	PR-Q6002AY	or set	13058/-	Rs. 13058/- Rs. 13058/-	24158%	Rs. 24158/-
		PR-Q6003AM		13058:-	Rs. 13058/-	24158 - 24158 -	Rs. 24158/-
				· Total:	Rs. 7,139,401/-	_ T100 *	Rs. 24158/-
					Ist Lowest		Rs. 8493174/- 02 <sup>nd</sup> Lowest

The above comparative statement illustrated that M/s. Quick Marketing Services found to be 01<sup>st</sup> lowest while M/s. Ora-Tech System (Pvt) Ltd have the 02<sup>nd</sup> lowest in prices, moreover M/s. Ora-Tech System (Pvt) Ltd attached a pay order which is less than 5% of the total bid price.

Consequently, the committee proposed that the order should be placed with <u>M/s. Quick Marketing Services</u> being the 01<sup>st</sup> lowest, for the supply of Printer's Cartridges with the total bid amount of <u>Rs. 7,139,401/- (Seven Million One Lac Thirty Nine Thousand Four Hundred & One only).</u>

(Muhammad Aleem)

Section Officer (Budget)
Services, General, Administration &
Coordination Department

(Member)

(Nisar Ahmed Shaikh)

Deputy Secretary (Admn/Sr)

Finance Department

(Member)

(Aamir Zia kran) Section Officer (B&A) Finance Department

(Member)

(Syed Shah Hussain Shah)

Deputy Secretary (Admn) Works & Services Department

(Member)

(Mohammad Abid Qureshi)

Additional Finance Secretary (Admn/Sr)
Finance Department

(Chairman)