



NO.F.D (CTC-I) 01(19)/2009-2010
GOVERNMENT OF SINDH
FINANCE DEPARTMENT

Karachi dated the 20th October, 2014

Subject: **TECHNICAL MINUTES OF THE MEETING REGARDING HIRING OF SERVICES FOR THE MAINTENANCE OF PHYSICAL & SECURITY EQUIPMENTS INSTALLED AT FINANCE DEPARTMENT**

Meeting of the Departmental Procurement Committee constituted vide Finance Department's Notification No. FD (CTC-I) 01(19)/ 2009-2010 dated 09th September, 2014 was held on Wednesday, 15th October, 2014 at 1:00 P.m in the office of Additional Finance Secretary (Admn/Sr)/Chairman of the Committee, in order to undertake the Technical Appraisal of the Bids submitted against the Finance Department's Tender Notice published and hoisted on 05th September, 2014 in three leading Newspapers i.e. Daily Urdu Express, Daily English Dawn, Daily Sindhi Kawish vide advertisement no. INF-KRY-2809/14, as well as Finance Department & SPPRA official websites with the SPPRA Sr No. 21329, while the SPPRA ID will be withheld till the original minutes & Bid Evaluation report has not been hoisted on SPPRA Website.

The following Members of Procurement Committee were present at the time of opening of Technical Bids.

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|---|-----------------|
| 1. Additional Finance Secretary (Admn/Sr)
Finance Department, Government of Sindh. | <i>Chairman</i> |
| 2. Director I.T Cell (Development Wing),
Finance Department, Government of Sindh. | <i>Member</i> |
| 3. Section Officer (B&A),
Finance Department, Government of Sindh. | <i>Member</i> |
| 4. Section Officer (Budget),
Services, General, Administration & Co-ordination Department,
Government of Sindh. | <i>Member</i> |
| 5. Representative from Works & Services,
Works & Services Department, Government of Sindh. | <i>Member</i> |



[Handwritten signatures of the five members listed above]

2. The Committee members were informed that, in response to the Tender advertisement, the following five firms had gotten the bidding documents issued against a cash of Rs. 2,000/- each (non-refundable Tender Fee), are:

1. M/s. Secure Vision,
2. M/s. H.K. Shah Enterprise (Pvt) Ltd.
3. M/s. AIMS
4. M/s. Nescop Technologies.
5. M/s. Pronet Private Limited.

3. However, the only two below firms have submitted the Bids by the deadline of 12:00 Noon on 15th October, 2014.

1. *M/s. Nescop Technologies.*
2. *M/s. Pronet Private Limited.*

4. The bids were opened at 01:00 P.m in the presence of the above mentioned firm's participants. All the members of the procurement committee signed the Technical Bids.

5. Finance Department had adopted Single Stage-Two Envelopes Procedure as prescribed in SPPRA Rules "Procedure of open Competitive Bidding" for selection of Firms.

6. The Committee proceeded as per prescribed procedure of rule-46 sub rule (02) of SPPRA-2010, initially, only the envelopes marked as "**Technical Proposals**" were opened in presence of Bidders and the envelopes marked as "**Financial Proposals**" retained in the custody of Departmental Procurement Committee without being opened.

7. The Procurement Committee than examined both the Firm's Technical Bids without reference to the Prices as per the eligibility Criteria. Arithmetical checks and verified the Documents submitted by the Bidders on the basis of parameters set forth in the Tender Bidding Documents vide comparative statement enclosed with minutes at Annexure-I.

8. Accordingly, *M/s. Nescop Technologies & M/s. Pronet Private Limited* have obtained 65% & 64% Marks respectively. Since the minimum score required as specified in Tender Evaluation Criteria to pass for Technical Proposal was 60% Marks out of 100% Marks, with the condition that the each bidder must obtained 60% marks i.e. 09 points out of 15 Points in



Section-03 of the Evaluation Criteria for pre-qualification, which was already mentioned in the Standard Bidding Documents, whereas the Firms above i.e. M/s. Nescop Technologies & M/s. Pronet Private Limited got (00)-Points in Section-03 of Evaluation Criteria which has not met the required Criteria.

9. Hence Departmental Procurement Committee debarred both the firms and recommended the competent authority that the Bids have to be invited afresh.

10. The meeting ended with the note of thanks to and from the chair.

 (Aamir Zia Isran) Section Officer (B&A) Finance Department Government of Sindh (Member)		
 (Syed Shah Hussain Shah) Deputy Secretary (Admn) Works & Services Department Government of Sindh (Member)	 (Aftab Ahmed Qazi) Director I.T Cell Finance Department Government of Sindh (Member)	 (Nisar Memon) Section Officer (Budget) SGA&CD Government of Sindh (Member)
 (Nisar Ahmed Shaikh) Additional Secretary (Admn/Sr) Finance Department Government of Sindh (Chairman)		



ANNEXURE-I:

EVALUATION CRITERIA OF THE BIDS FOR HIRING THE SERVICES OF PHYSICAL & SECURITY EQUIPMENTS:

Section	Evaluation parameters	Total Points	Brief	M/S. PRONET PRIVATE LIMITED	Points Obtained	M/S. NESGOP TECHNOLOGIES	Points Obtained
				Firm No. 01		Firm No. 02	
1. MARKET PRESENCE (02-Points for each year of establishment)		Max 10 Points	1. Firm Name, its status, address, telephone number(s), fax number, e-mail address. 2. Copy of Incorporation or Registration Certificate. 3. Copy of Income Tax Return for the last 03-Years. 4. Copy of Firm's National Tax Number Certificate. 5. Copy of Firm's General Sales Tax Number Certificate. 6. Copy of Chamber of commerce or its allied body. 7. Copy of N.I.C of Firm's Authorized Representative. 8. Details of Offices/branches operated nationally.	Provided	10 Points	Provided	00 Points
				Provided		Not Provided	
				Provided		Provided	
				Provided		Not Provided	
				Provided		Provided	
				Provided		Not Provided	
				Provided		Expired Acknowledgment Certificate provided	
				Provided		Provided	



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<p>2. FINANCIAL SOUNDNESS</p> <p>(01-Point for each Rs. 100,000/- revenue generated every month during the last 12-months)</p>	<p>Max 10 Points</p> <p>1. Financial certificate.</p> <p>2. Bank statement for at least last 24-months.</p>	<p>Provided</p> <p>Provided</p>	<p>10 Points</p>	<p>Not Provided</p> <p>Statements since September 2013 (13-Months Only). E-Bank Statement Provided</p>	<p>10 Points</p>
<p>3. EXPERIENCE OF MAINTAIN AVAYA TELEPHONES NETWORK & CCTV CAMERAS</p> <p>(05-Points for each service served for 03-Years Only)</p> <p><i>[Experience to maintain "AVAYA Telephones, AVAYA networking & CCTV Cameras" Firms should secure minimum 60% mark i.e. 9-Points for pre-qualification].</i></p>	<p>Max 15 Points</p> <p>1. Only firms having minimum 03-years experience of networking operations, Maintenance of AVAYA Telephones & CCTV Cameras may apply. Documentary evidence should be submitted.</p> <p>2. Catalogue evidence of workshop, products and machinery and tools installed.</p> <p>3. List of similar nature Successful and In-Hand Projects.</p>	<p>Proof of Work Experience of only 02-Years Provided.</p> <p>Not Provided</p> <p>Provided</p>	<p>00 Points</p> <p><i>(Total 0% Points Secured)</i></p>	<p>Proof of Work Experience of only 02-Years Provided.</p> <p>Not Provided</p> <p>Provided</p>	<p>00 Points</p> <p><i>(Total 0% Points Secured)</i></p>

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<p>4.</p> <p>KEY PROFESSIONALS (05-Points for each submission of list of professionals including senior executives, managers, supervisors and other staff) (05-Points for customer feedback certificate atleast from 10-clients)</p>	<p>Max 10 Points</p>	<p>1. List of Key personnel/Professionals including senior executives, managers, supervisors and other staff. 2. Submission Customer Feedback certificate from the clients/customers atleast from 10-clients.</p>	<p>Provided</p>	<p>06 Points</p>	<p>Provided.</p> <p>Incomplete certificates Provided. Unstamped / unsealed.</p>	<p>05-Points</p>
<p>5.</p> <p>AUTHORIZATION CERTIFICATE (20-Points for Certified Organization from the principle)</p>	<p>Max 20 Points</p>	<p>Copy of Authorization/dealership certificate from original equipment Manufacturer (OEM)</p>	<p>Provided</p>	<p>20-Points</p>	<p>Provided</p>	<p>20-Points</p>
<p>6.</p> <p>QUALITY ASSURANCE & OTHERS PROCEDURES (15-Points for comprehensive Policies, and Procedures, Methodology, Approach & Organogram)</p>	<p>Max 15 Points</p>	<p>1. Submission of comprehensive Assurance & other Procedures. 2. Submission of proposed Methodology & Approach for the Project.</p>	<p>Provided</p> <p>Not Provided/not clear</p>	<p>7.5-Points</p>	<p>Provided</p> <p>Proposed Methodology & Approach provided</p> <p>Organogram for the Project missing.</p>	<p>10-Points</p>
<p>7.</p> <p>ANNUAL MAINTENANCE PLANS</p>	<p>Max 10 Points</p>	<p>Submission of all equipments annual maintenance plans</p>	<p>Not Provided</p>	<p>00-Points</p>	<p>Provided</p>	<p>10-Points</p>

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8.	PERFORMANCE REPORT	Max 10 Points	Submission of Comprehensive performance report formats.	Provided	10-Points	Provided	10-Points
Total Marks:		Max 100 Points		Total Points obtained by M/s. Pronet Private Limited	<u>64-Points</u>	Total Points obtained by M/s. Nescop Technologies	<u>65-Points</u>

<p>(Aamir Zia Isran) Section Officer (B&A) Finance Department Government of Sindh (Member)</p>		
<p>(Syed Shah Hussain Shah) Deputy Secretary (Admn) Works & Services Department Government of Sindh (Member)</p>	<p>(Atiqb Ahmed Qazi) Director I T Cell Finance Department Government of Sindh (Member)</p>	<p>(Nisar Memon) Section Officer (Budget) SG&CD Government of Sindh (Member)</p>
<p>(Nisar Ahmed Shaikh) Additional Secretary (Admn/Sr) Finance Department</p>		

