



# Sindh Education Foundation



Government of Sindh

Date: 29/4/2015

Ref: SEF/1181/2015

**DIRECTOR (A&F)**  
Sindh Public Procurement Regulatory Authority,  
Government of Sindh,  
Karachi.

✓ 30/4  
M (E&F)

**SUBJECT: REQUEST TO UP LOAD THE DOCUMENTS OF PRINTING OF STUDENT ASSESSMENT BOOKLET (ELP) # SEF/WEB/14-15/17 IN SPPRA WEBSITE.**

*Dear Sir,*

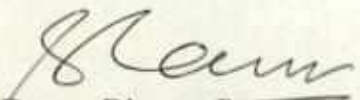
Please refer to the subject above. In this regard, you are requested to kindly upload the following documents in the official website of SPPRA.

- 1-Contract Evaluation Form
- 2-Evaluation Report
- 3-Form of Contract
- 4-Letter of Award to Lowest bidder
- 5-Bill of Quantities
- 6-Schedule of Requirements

SEF-06,

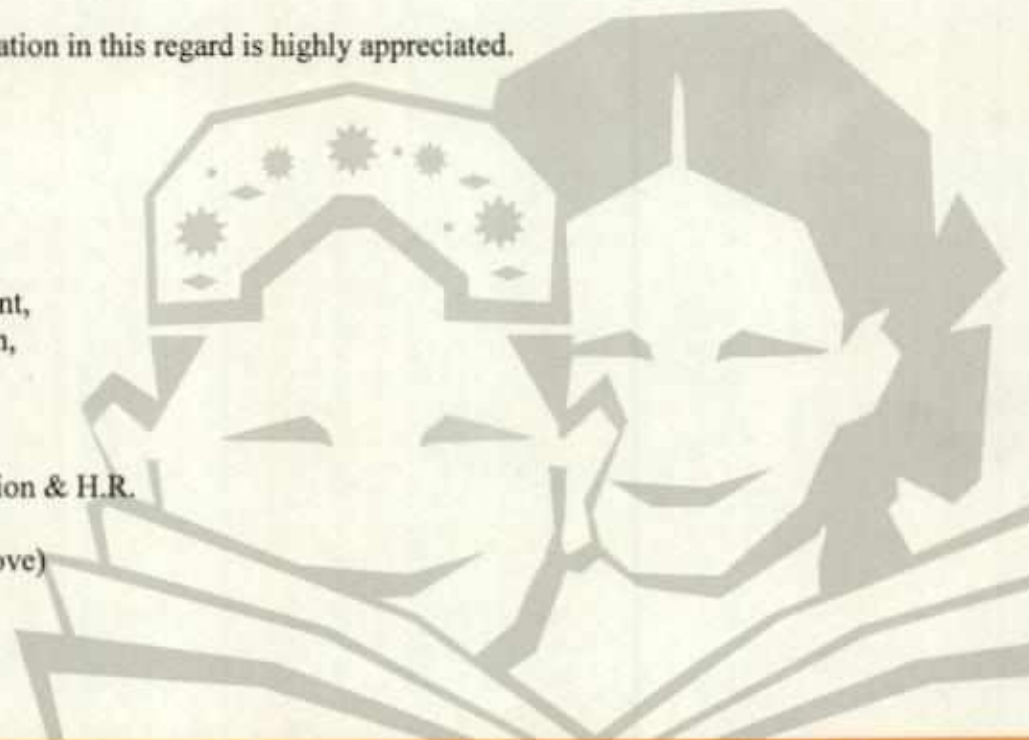
Your cooperation in this regard is highly appreciated.

Thank you.

  
Deputy Director Procurement,  
Sindh Education Foundation,  
Government of Sindh.

Cc to: Director Administration & H.R.

**Enclosure:** (enclosed as above)



**SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY**

**CONTRACT EVALUATION FORM**

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS**

- Sindh Education Foundation Govt. of Sindh
- 1) NAME OF THE ORGANIZATION / DEPTT. \_\_\_\_\_
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Government of Sindh \_\_\_\_\_
- 3) TITLE OF CONTRACT Printing of Student Assessment Booklet (ELP) \_\_\_\_\_
- 4) TENDER NUMBER SEF/WEB/14-15/17 \_\_\_\_\_
- 5) BRIEF DESCRIPTION OF CONTRACT Printing of Student Assessment Booklet (ELP) \_\_\_\_\_
- 6) FORUM THAT APPROVED THE SCHEME Senior Management \_\_\_\_\_
- 7) TENDER ESTIMATED VALUE 0.5 Million \_\_\_\_\_
- 8) ENGINEER'S ESTIMATE N/A \_\_\_\_\_  
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 24TH July,2015 \_\_\_\_\_
- 10) TENDER OPENED ON (DATE & TIME) March 5th, 2015 \_\_\_\_\_
- 11) NUMBER OF TENDER DOCUMENTS SOLD 03 \_\_\_\_\_  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 02 \_\_\_\_\_
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 02 \_\_\_\_\_
- 14) BID EVALUATION REPORT (Copy Enclosed) \_\_\_\_\_  
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s.Friend Packages, Nazimabad No-2,Karachi. \_\_\_\_\_
- 16) CONTRACT AWARD PRICE PKR.168,500/= \_\_\_\_\_
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). 1st Lowest Bidder \_\_\_\_\_

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE  Local  Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA ID # 1575218353(12-2-2015)
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	
No	No

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	No

Signature & Official Stamp of  
Authorized Officer



**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**

**Tele: 021-9205356; 021-9205369 & Fax: 021-9206291**

Print

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## Bid Evaluation Report


1. Name of Procuring Agency: SINDH EDUCATION FOUNDATION GoS.
2. Tender Reference No: SEF/WEB/14-15/017
3. Tender Description/Name of work/item: PRINTING OF STUDENT ASSESSMENT BOOKLET (ELP)
4. Method of Procurement: SINGLE STAGE AND ONE ENVELOPS
5. Tender Published: SPPRA ID # 1575218353 (12-Feb-2015).  
*Print & Electronic Media (SPPRA ID No. with dates)*
6. Total Bid documents Sold; 03 NOS.
7. Total Bids Received: 02 NOS.
8. Technical Bid Opening date: (if applicable) 05<sup>th</sup> March 2015 *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): 02 NOS.
10. Bid(s) Rejected: 0 NOS.
11. Financial Bid Opening date: 05<sup>th</sup> March 2015.

### 12. Bid Evaluation Report:

S.No	Name Of Firm or Bidder	Cost Offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reason for acceptance /rejection	Remarks
0	1	2	3	4	5	6
1	M/S. Friend Packages	Rs.168,500/=	1 <sup>st</sup> lowest	500,000/=	1 <sup>st</sup> lowest bidder as per quoted items and prices.	Recommended to award contract.
2	M/S. Mir Mah Trade & Company	Rs.337,500/=	2 <sup>nd</sup> Lowest	500,000/=	2 <sup>nd</sup> Lowest Bidder	Not Recommend to award contract.

  
13/3/15  
Muhammad Asif  
Deputy Director Operations

Member of Purchase Committee  
Sindh Education Foundation  
Govt Of Sindh.

  
Nisar Ahmed Banbhan  
Deputy Director MAP  
General Secretary of Purchase Committee  
Sindh Education Foundation  
Govt Of Sindh.

  
Fazal Karim Khatri  
Director (KMTC)  
Chairman of Purchase Committee  
Sindh Education Foundation  
Govt Of Sindh.



# Sindh Education Foundation



Government of Sindh

Date: 28-04-15

Ref: SEF/1180/2015

To,

M/S. Friend Packages,  
Plot No.II-B/15, Shop No.G-2, Ground Floor,  
Iqbal Mansion, Commercial Area, Nazamabad No.2  
Karachi.  
Cell # 0300-2384059

**Subject: Letter of Award for Printing Of Student Assessment Booklets(ELP)**

Ms. Farheen,

With reference to subject tender, we are pleased to inform you that your submitted bid has been found first lowest and accepted at following detail and price.

**ITEM Description:** Printing of Student Assessment Booklets (ELP)

**Bid Price:** PKR. 168,500/- (including of all taxes) .

Therefore now we would like to share our draft of contract for your review, kindly return us within a week along with your confirmation of acceptance letter and further get immediate visit to our Head office for any prior preparation work.

After signing of contract, please contact to our Procurement Department and arrange 5% performance security too within given time.

Thanks for understanding.

Best regards,

Deputy Director Procurement,  
Sindh Education Foundation,  
Govt. of Sindh,  
Karachi.

O/C

Cc: Director (Admin & HR )

Handwritten signature and date: 28/4/15



**SINDH EDUCATION FOUNDATION  
GOVT. OF SINDH**

PLOT NO.21, BLOCK-7/8, OVERSEASE HOUSING, AMEER KHUSRO ROAD  
KARACHI, PAKISTAN.

Phone: (92-21) 34169141-5, FAX #: (92-21) 99251652



### 3. Contract Form

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ between *[name of Procuring Agency]* of *[country of Procuring agency]* (hereinafter called "the Procuring agency") of the one part and *[name of Supplier]* of *[city and country of Supplier]* (hereinafter called "the Supplier") of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz., *[brief description of goods and services]* and has accepted a bid by the Supplier for the supply of those goods and services in the sum of *[contract price in words and figures]* (hereinafter called "the Contract Price").

#### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:

- (a) the Bid Form and the Price Schedule submitted by the Bidder;
- (b) the Schedule of Requirements;
- (c) the Technical Specifications;
- (d) the General Conditions of Contract;
- (e) the Special Conditions of Contract; and
- (f) the Procuring agency's Notification of Award.

3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by \_\_\_\_\_ the \_\_\_\_\_ (for the Procuring agency)

Signed, sealed, delivered by \_\_\_\_\_ the \_\_\_\_\_ (for the Supplier)



**SINDH EDUCATION FOUNDATION  
GOVT. OF SINDH**

PLOT NO.21, BLOCK-7/8, OVERSEASE HOUSING, AMEER KHUSRO ROAD  
KARACHI, PAKISTAN.

Phone: (92-21) 34169141-5, FAX #: (92-21) 99251652



**Price Schedule in Pak. Rupees**

Name of Bidder ... FRIENDS PACKAGES ..... IFB Number . Page of .

*To be filled in Annex-A attached herewith*

*(Amount in PKRs)*

1	2	3	4	5	6	7
Item	Description	Country of origin	Quantity	Unit price DDP/EXW named place	Total DDP/EXW per item	Unit price of Delivered duty paid (DDP) /(EXW) to final destination plus price of other incidental services if required <sup>1</sup>
01	Printing of ELP Student Assessment Booklets with complete Packing		5000			

ATTACHED LIST OF PRINTING OR ELP.

<b>GRAND TOTAL</b> (Inclusive of all kinds of taxes, transportation & other service charges)	
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Grand Total amount in Words: Rupees.....

**FRIENDS PACKAGES**

*ABAC*  
Proprietor





**SINDH EDUCATION FOUNDATION  
GOVT. OF SINDH**

PLOT NO.21, BLOCK-7/8, OVERSEASE HOUSING, AMEER KHUSRO ROAD  
KARACHI, PAKISTAN.

Phone: (92-21) 34169141-5, FAX #: (92-21) 99251652



**SCHEDULE OF REQUIREMENTS**

**Printing of Student Assessments Booklets (ELP)**


**Deliver in Mid-week of April, 2015**


**Bid Evaluation Report**


1. Name of Procuring Agency: Sindh Education Foundation (Govt. of Sindh)
2. Tender Reference No: SEF/WEB/14-15/10.
3. Tender Description/Name of work/item: PRINTING MATERIAL.
4. Method of Procurement: SINGLE STAGE ONE ENVELOPE.
5. Tender Published: SPPRA ID # 1575218181 (28-1-2015)  
*Print & Electronic Media (SPPRA ID No. with dates)*
6. Total Bid documents Sold: 04
7. Total Bids Received: THREE BIDS RECEIVED.
8. Technical Bid Opening date: (if applicable) 20<sup>TH</sup> February 2015.
9. No. of Bid technically qualified (if applicable): TWO.
10. Bid(s) Rejected: ONE.
11. Financial Bid Opening date: February 20<sup>th</sup> 2015.

**12. Bid Evaluation Report:**

<i>S No</i>	<i>Name of Firm or Bidder</i>	<i>Cost offered by the Bidder</i>	<i>Ranking in terms of cost</i>	<i>Comparison with Estimated cost</i>	<i>Reasons for acceptance/rejection</i>	<i>Remarks</i>
0	1	2	3	4	5	6
1.	M/s. Friends Packages	Rs.292,655/-	1 <sup>st</sup> Lowest	1.00 Million	1 <sup>ST</sup> lowest bidder quoted lowest price rather than another bidder	Recommended to award contract.
2	M/s. Shan Printing Press	Rs.122,050/-	1 <sup>ST</sup> Lowest	1.00 Million	Bidder not quoted the rate in complete items	Not Recommended to award contract.

Sign:   
Muhammad Ashraf  
Deputy Director Operation  
Member Purchase Committee  
Sindh Education Foundation  
Govt. of Sindh.

Sign:   
Nisar Ahmed Banbhan  
Deputy Director MAP Unit  
General Secretary Purchase Committee  
Sindh Education Foundation  
Govt. of Sindh.

Sign:   
Fazal Karim Khatri, (Dir.KMTC)  
Chairman Purchase Committee  
Sindh Education Foundation,  
Govt. of Sindh.