

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Dow University of Health Sciences, Karachi.
- 2) PROVINCIAL / LOCAL GOVT. / OTHER Provincial.
- 3) TITLE OF CONTRACT Health Insurance Service.
- 4) TENDER NUMBER DUHS/HR/2013/02 dated 08th December 2013.
- 5) BRIEF DESCRIPTION OF CONTRACT Health Insurance Scheme for Employees & Thier Dependants
- 6) FORUM THAT APPROVED THE SCHEME Syndicate, Dow University of Health Sciences, Karachi.
- 7) TENDER ESTIMATED VALUE Approx: Rs. 50 Million
- 8) ENGINEER'S ESTIMATE N/A  
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) One Year Services Contract.
- 10) TENDER OPENED ON (DATE & TIME) 26th December 2013 at 11:30 a.m.
- 11) NUMBER OF TENDER DOCUMENTS SOLD List Enclosed.  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED Three (03).
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS Three (03).
- 14) BID EVALUATION REPORT Copy Enclosed.  
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Asia Care Health & Life Insurace Co. Karach
- 16) CONTRACT AWARD PRICE Rs. 39,361,338/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT Copy of Compative Statement Enclosed.  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID).

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE  Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE  -
- c) TWO STAGE BIDDING PROCEDURE  -
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE  -

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	Uploaded on 09th December 2013. SPPRA Tender ID. 1575213825.
No	-

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Daily Express, Express Tribune & Daily Awami Awaz dated 08th December 2013.
No	-

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	---
No	No.

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	---
No	No.

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	Copy of Corrigendum Enclosed.
No	---

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	---
No	No.

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

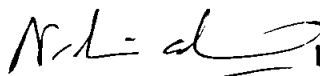
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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N/A

38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	N/A
No	

Signature & Official Stamp of  
Authorized Officer



**Dr. Shaikh Nadeem Ahmed**  
Registrar  
Dow University of Health Sciences  
Baba-e-Urdu Road, Karachi. 74200

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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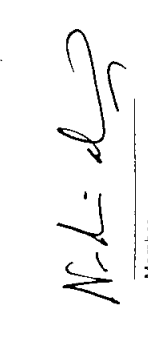
**COMPARITIVE STATEMENT AND COMMENTS**  
**HEALTH INSURANCE SERVICES**

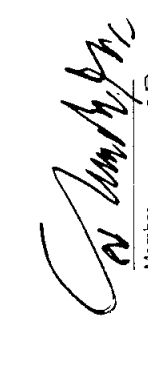
TENDER IFB NO. DUHS/REG/2013/02 - OPENED ON 26-12-2013

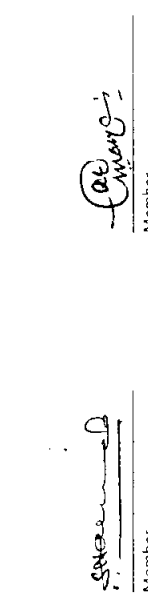
SR. NO.	NAME OF BIDDER	RELEVANT EXPERIENCE OF HEALTH INSURANCE (3-5 years)	NTN CERTIFICATE	LICENCE / REGISTRATION CERTIFICATE	CLIENTS RECEIVING HEALTH INSURANCE	BID SECURITY @ 3%	BID VALIDITY	NUMBER OF PANEL HOSPITALS	RATE FOR PREMIUM POLICY	PARENTS IPD POOL	DOW ASO POOL	TOTAL BID	RANK AS PER RATE OF BID	RECOMMENDATIONS /REMARKS
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REJECTED														
REASONS														
1	Crescent Star Insurance Ltd.	No Company Experience	Certificate Of 2009 Attached	Registration Certificate of All Classes of Non-Life Insurance Business of 2001 From SECP Insurance Division	Not Provided	Attached P/O of Rs. 1,143,842	90 Days	Over All: 255 Karachi: 94 As Provided	26,786,786 Including 5% admin Charges & 1% F.I.FEE	including 5% admin Charges & 1% F.I.FEE	1,239,270 Including 5% admin Charges & 1% F.I.FEE	38,128,076	1st	1. Entered the Health Insurance Field in 2013 2. No Previous Experience 3. No Previous Clients
2	Asia Care Health & Life Insurance Co. Ltd.	Company Experience 05 years	Certificate Of 2008 Attached	Registration Certificate of Ordinary Life Business & Accident & Health Business of 2009 As Provided From SECP Insurance Division	15 As Provided	Attached P/O of Rs. 1,180,780	90 Days	Over All: 231 Karachi: 77 As Provided	27,882,298 Including 5% admin Charges	including 2.5% Charges on Deposited Amount & 5% admin Charges	1,227,020 Including 5% admin Charges	39,361,338	2nd	OFFER ACCEPTED Qualify All Terms & Conditions
3	Pak-Qatar General Takaful Ltd.	Company Experience 05 years	Certificate Of 2007 Attached	Registration Certificate of 2006 From SECP Insurance Division	05 As Provided	Attached P/O of Rs. 1,604,792	90 Days	Over All: 120 Karachi: 51 As Provided	42,493,050 including 1% F.I.Fee	including 1% F.I.Fee	1,000,000 including 1% F.I.Fee	53,493,050	3rd	BEING 3rd LOWEST Hence Not Considered

  
 Prof. M. Umar Farooq  
 PRO-VICE CHANCELLOR,  
 Dow University of Health Sciences  
 Karachi-Pakistan

  
 Dr. Shaikh Nadeem Ahmed  
 Registrar  
 Dow University of Health Sciences  
 Baba-e-Urdu Road, Karachi: 74200

  
 NOOR MUHAMMAD  
 FCMA  
 Director Finance  
 Dow University of Health Sciences  
 Karachi

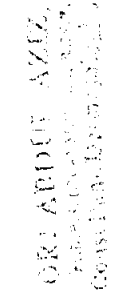
  
 Dr. Syed Hafeezuddin  
 Senior R.M.O. (BS-19)  
 Dow University of Health Sciences  
 Karachi

Chairman (Procurement Committee)  
 Member

Member

Member

Member

  
 DOW UNIVERSITY OF HEALTH SCIENCES  
 KARACHI



DUHS, Registrar <registrar@duhs.edu.pk>

## Comparative Statement & Comments -Tender IFB NO.DUHS/REG/2013/02-Health Insurance Services

DUHS, Registrar <registrar@duhs.edu.pk>  
To: tenders@pprasindh.gov.pk

Fri, Feb 21, 2014 at 9:36 PM

To

SPPRA

Govt. of Sindh.

Sub: Comparative Statement & Comments -Tender IFB NO.DUHS/REG/2013/02-Health Insurance Services

PFA File for hoisting on the SPPRA Website as per Rules.

Regards

**Prof. Shaikh Nadeem Ahmed**

Registrar

Dow University of Health Sciences

Baba-e-Urdu Road

Karachi.

Ph: 99215754-7

 **Comparitive Statement-IFBDUHSREG201302.pdf**  
496K

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[SPP Act 2009](#)
[SPP Rules 2010](#)
[Amendments](#)
[SPPRA Team](#)
[Contact Us](#)

Tenders Search Tenders Archive By City Names-click here

Serial No  
 City (e.g sukkur)  
 SPPRA ID  
 Tender Title   
 Advertise Date  
 Closing Date  
 Month/Year

S. No.	SPPRA Tender ID	Tender Title	Download	Upload On	Advertise Date	Closing Date	Corrigendum	Remark
1	1575213825SPPRA	DDW University of Health Science Karachi		06 Dec 2013	08 Dec 2013	26 Dec 2013		SBD 19 Dec 2013 19 Dec 2013

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Added 28 Feb 2014

2014

**DOW UNIVERSITY OF HEALTH SCIENCES, KARACHI**

**TENDER NO. DUHS/HR/2013/02 DATED 08-12-2013**

**CLOSING DATE 26-12-2013**

**LIST OF BUYERS**

<b>S.No</b>	<b>Buyer Name</b>
1	<b><u>M/s Pak Qatar General Takaful Ltd.</u></b> Suite #401, Business Arcade, Block 6, PECHS, Shahra-e-Faisal, Karachi.
2	<b><u>M/s. Asia Care Health &amp; Life Insurance Co. Ltd.</u></b> 15-C, 17-C, Commercial Lane No. 5, Zamzama, Phase 5, DHA, Karachi.
3	<b><u>M/s. Crescent Star Insurance Ltd.</u></b> 2 <sup>nd</sup> Floor, Nadir House, I.I. Chundrigar Road, Karachi.
4	<b><u>M/s. PICIC Insurance Ltd.</u></b> 8 <sup>th</sup> Floor, Shaheen Complex, M.R.Kayani Road, Karachi.



**Office of the Registrar  
Dow University of Health Sciences**

*Registrar  
Prof. Dr. Shaikh Nadeem Ahmed  
MBBS, M.Phil*

*Baba-e-Urdu Road  
Karachi -74200  
Pakistan  
Phone: 021-32745826  
Facsimile: 021-99215763*

*Ref No. DUHS/Reg./2013/- 12-123*

*Date: 8. 12. 2013*

**NOTICE**

With reference to Notice Inviting Tenders (NIT) No. DUHS/HR/2013/02 dated 08<sup>th</sup> December 2013 for "**Health Insurance Services**" published in Express Tribune, Daily Express and Daily Awami Awaz dated 08<sup>th</sup> December 2013.

The Date of Opening of the Tender is hereby **rescheduled for 26<sup>th</sup> December 2013** instead of 24<sup>th</sup> December 2013 due to "**Chehelum of Moharram ul Haram**" on 24<sup>th</sup> December 2013 and "**Quaid-e-Azam Day**" on 25<sup>th</sup> December 2013. The Time and Venue of the opening remain the same.

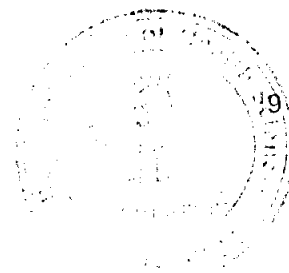


**Prof. Shaikh Nadeem Ahmed  
Registrar  
Dow University of Health Sciences  
Karachi**



## 5. INSTRUCTIONS TO BIDDERS

- 5.1 Tender is open to Insurance Companies who are registered with SFCP having minimum 5 years' experience in rendering Health Insurance Services. Government notified Black-Listed Firms will not be entertained.
- 5.2 The Bidders must submit an Affidavit on Legal Stamp paper that they are not notified as Black-Listed.
- 5.3 **EVALUATION CRITERIA**  
The following documents must be submitted by the Bidders otherwise the bid shall be liable to be ignored / rejected.
- 5.3.1 Copy of NTN Certificate.
  - 5.3.2 Detail Profile of the Company including Official Address, Contact Numbers and E-mail along with relevant experience.
  - 5.3.3 Detailed Turn-over of at least Three Years. (Audit Reports conducted by reputable Auditors).
  - 5.3.4 Copy of Valid License.
  - 5.3.5 List of Panel Hospitals throughout Pakistan.
  - 5.3.6 List of atleast 10 top clients with Address & Contact Numbers.
  - 5.3.7 Affidavit on Legal Paper as per clause 5.2 of this Document.
  - 5.3.8 3% Bid Security as per clause 5.7 of this Document.
  - 5.3.9 Bid Validity of 90 Days as per clause 5.6 of this Document.
  - 5.3.10 Affidavit on Legal paper as per clause 5.4 of this Document.
  - 5.3.11 Duly filled performa as per Annexures A & B.
- 5.4 An Affidavit on Legal Paper confirming the acceptance of the Terms and Conditions of this Bidding Document must be provided with the Bid. Performa attached at Annexure - A.
- 5.5 Quoted Rates must be in Pakistani Rupees on For Basis.
- 5.6 Bids with minimum Validity Period of 90 days shall be submitted. The bid without or less than 90 days Validity will not be considered and rejected.
- 5.7 The bids should be accompanied with Bid Security not less than 3% of the total Bid in shape of Pay Order in favor of Dow University of Health Sciences, Karachi. Bids without or less than 3% Bid Security will not be considered and rejected.
- 5.8 The Bid Security will be returned to the bidders once the contract has been signed with the successful bidder.
- 5.9 In case the offer is withdrawn, amended or revised by the Bidder during the validity period of the offer, the Bid Security shall be liable to be forfeited.
- 5.10 The successful Bidder at the time of signing of Contract will also have to submit a Performance Security @ 7% of the Contract Price in shape of Pay Order / Bank Guarantee in the name of Dow University of Health Sciences.





## NOTICE INVITING TENDERS (NIT)

No. DUHS/HR/2013/02

Dated 08th December 2013

The Dow University of Health Sciences, Karachi invites Tenders under sealed cover for providing "HEALTH INSURANCE SERVICES" to its employees and their families from SECP approved Insurance Companies having minimum 5 years' experience in rendering similar services

DESCRIPTIONS	
TENDER REF NO	DUHS/HR/2013/02
TENDER FEE	Rs. 2000/- (Two Thousand Only) (Non-Refundable)
PURCHASING DATE FROM	09th November, 2013
LAST PURCHASING DATE	23rd December, 2013
TENDER OPENING DATE	24th December, 2013
BIDS DELIVERY END TIME	11:00 a.m.
TENDER OPENING TIME	11:30 a.m.
TENDER PROCEDURE	Single Stage One Envelope (Rule 40-1 SPPRA)

Bidding Documents containing detailed terms and conditions can be obtained from the Office of the Registrar, Dow University of Health Sciences, Baba-e-Urdu Road, Karachi on payment of Tender Fee i.e. Rs. 2000/- in shape of Pay Order in favor of 'Dow University of Health Sciences' from 10:00 a.m. to 02:30 p.m. except holidays. Copy of the following documents to be attached with the bids.

1. NTN Certificate
2. Valid GST Registration
3. Detailed Profile of the Company and relevant experience
4. Detailed Turn-over of at least three years
5. Copy of License.

All bids must be accompanied by Bid Security not less than 3% of the total value of the bid in favor of 'Dow University of Health Sciences, Karachi' in shape of Pay Order / Bank Guarantee. The bids without or less than 3% Bid Security will not be considered and rejected.

Bids with minimum Bid Validity of 90 days should be submitted / delivered to the Office of the Registrar, Dow University of Health Sciences, Baba-e-Urdu Road, Karachi on or before 11:00 a.m. on 24th December 2013.

The bidders not registered with Sales Tax and Income Tax or do not fulfill the terms and conditions will not be considered and their offer will be rejected. Government notified black listed firms shall not be entertained.

In case of any unforeseen situation or Government Holiday resulting in closure of the Office on the date of opening, the Tenders shall be submitted / opened on the next working day at the same time and venue.

The Dow University of Health Sciences reserves the right to reject any or all the bids subject to the relevant provisions of the SPPRA Rules.

This advertisement & Bidding Documents are also available on the website of Dow University of Health Sciences ([www.duhs.edu.pk](http://www.duhs.edu.pk)) & will be accepted on payment of tender Fee Rs. 2000/- (non-refundable) in shape of Pay Order in favor of Dow University of Health Sciences, Karachi.

### REGISTRAR

Dow University of Health Sciences  
4th Floor, Admin Block, Baba-e-Urdu Road, Karachi-74200, Pakistan  
Phone: (92-21) 99215754-7, Fax: (92-21) 99215763  
E-mail: [registrar@duhs.edu.pk](mailto:registrar@duhs.edu.pk)

[www.duhs.edu.pk](http://www.duhs.edu.pk)

5-11-13  
11:00 AM



# طبی ٹینڈر نوٹس (NIT)

نمبر: DUHS/HR/2013/02

تاریخ: 8 دسمبر، 2013

ڈاؤ یو ایچ ایس آف ہیلتھ سائنسز، کراچی کو اپنے ملازمین اور اس کی اے سی ایف کی "ہیلتھ سائنسز سروسز" کی فراہمی لینے SECP سے منظور شدہ اور متعلقہ شعبے میں کم از کم 5 سالہ تجربہ رکھنے والی انٹرنیشنل کمپنیوں سے سرمایہ ٹینڈرز طلب ہیں۔

تفصیلات	
DUHS/HR/2013/02	ٹینڈر نمبر
2,000/- روپے (دو ہزار روپے ناقابل واپسی)	ٹینڈر فیس
09 دسمبر، 2013	خریدنے کی تاریخ
23 دسمبر، 2013	خریدنے کی آخری تاریخ
24 دسمبر، 2013	ٹینڈر رکھنے کی تاریخ
صبح 11:00 بجے	بائیاں کھینچنے کا آخری وقت
صبح 11:30 بجے	ٹینڈر رکھنے کا وقت
منسل اسٹیج ایک ٹانڈ (Rule 46-1 SPPRA)	ٹینڈر طریقہ کار

تفصیلی شرائط و ضوابط پر مشتمل بڈجٹ دستاویزات رجسٹرار، ڈاؤ یو ایچ ایس آف ہیلتھ سائنسز، ہابائے اردو روڈ، کراچی کے دفتر سے مبلغ 2,000/- روپے (ناقابل واپسی) بشکل پی آر ڈر بنام ڈاؤ یو ایچ ایس آف ہیلتھ سائنسز، کراچی کی ادائیگی پر صبح 10:00 بجے سے دوپہر 2:30 بجے تک (ملاوہ عام تعطیلات) حاصل کئے جاسکتے ہیں۔ بولی کے ساتھ مندرجہ ذیل دستاویزات کی کاپی منسلک کریں۔

- 1- NTN سرٹیفکیٹ
  - 2- درست GST رجسٹریشن
  - 3- کمپنی کی تفصیلی پروفاائل اور متعلقہ تجربہ
  - 4- کم سے کم تین سالہ Turn-Over کی تفصیلات
  - 5- لائسنس کی کاپی
- تمام بولیوں کے ہمراہ مل بولی کا 3% بشکل پی آر ڈر اپننگ گارنٹی بنام ڈاؤ یو ایچ ایس آف ہیلتھ سائنسز، کراچی بطور زیورینجمنٹ لازماً منسلک ہو۔ زیورینجمنٹ کے بغیر یا 3% زیورینجمنٹ سے کم والی بولیوں پر غور نہیں کیا جائے گا اور وہ مسترد قرار پائیں گی۔
- بولیوں کی بیجا آمد کم از کم 90 دن تک منوثر ہوئی چاہئے اور 24 دسمبر، 2013 صبح 11:00 بجے تک یا اس سے قبل ڈاؤ یو ایچ ایس آف ہیلتھ سائنسز، ہابائے اردو روڈ، کراچی پر پہنچ جائیں اور کراویں۔
- بائیاں کھینچنے اور کھینچنے سے غیر رجسٹر شدہ اور شرائط و ضوابط کی تکمیل تک نہ کھینچنے والے بولی دہندگان پر غور نہیں کیا جائے گا اور انکی بولیاں مسترد کر دی جائیں گی۔ گورنمنٹ کی طرف سے بیک اسٹ فیکٹور کو شامل نہیں کیا جائے گا۔
- ٹینڈر رکھنے کی تاریخ کے دن حکومت کی جانب سے عام تعطیل یا بدامنی کی وجہ سے آفس بند ہو جانے کی صورت میں ٹینڈرز اگلے ہی روز ہی متاثر وقت پر جمع رکھنے کے لئے جائیں گے۔
- ڈاؤ یو ایچ ایس آف ہیلتھ سائنسز SPPRA کے متعلقہ قواعد کے تحت تمام یا کسی ایک بولی کو منسوخ کرنے کا حق محفوظ رکھتا ہے۔
- یہ اسٹیٹمنٹ ہڈجٹ دستاویزات ڈاؤ یو ایچ ایس آف ہیلتھ سائنسز کی ویب سائٹ [www.duhs.edu.pk](http://www.duhs.edu.pk) پر بھی دستیاب ہیں جو مبلغ 2,000/- روپے (ناقابل واپسی) لاپس پی آر ڈر بنام ڈاؤ یو ایچ ایس آف ہیلتھ سائنسز، کراچی کی ادائیگی پر قابل قبول ہونگے۔

رجسٹرار

ڈاؤ یو ایچ ایس آف ہیلتھ سائنسز، کراچی

4th فلور ایڈمن بلاک، ہابائے اردو روڈ، کراچی 74200، پاکستان

فون: 99215754-7 (92-21) فیکس: 99215763 (92-21)

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[www.duhs.edu.pk](http://www.duhs.edu.pk)





## Office of the Registrar Dow University of Health Sciences

Registrar  
Prof. Dr. Shaikh Nadeem Ahmed  
MBBS, M.Phil

Baba-e-Urdu Road  
Karachi - 74200  
Pakistan  
Phone: 021-2745826  
Facsimile: 021-9215763

Ref No. DUHS/Reg./2014-01-1295-A

Date: 15<sup>th</sup> Jan 2014

### MEMORANDUM

With the approval of the Competent Authority Dow University of Health Sciences, the Procurement Committee for the procurement of Health Insurance Services is hereby re-constituted with immediate effect and until further orders:-

- |      |  |                      |
|------|--|----------------------|
| i,   | Prof. Muhammad Umar Farooq<br>Pro-Vice Chancellor<br>Dow University of Health Sciences | Chairman             |
| ii,  | Prof. Shaikh Nadeem Ahmed<br>Registrar<br>Dow University of Health Sciences            | Member / Coordinator |
| iii, | Mr. Noor Muhammad<br>Director Finance<br>Dow University of Health Sciences             | Member               |
| iv,  | Dr. Syed Hafeezuddin Ahmed<br>Senior Medical Officer<br>Civil Hospital, Karachi.       | Member               |
| v,   | Dr. Abdul Aziz<br>Senior Medical Officer<br>Civil Hospital, Karachi.                   | Member               |

The Committee will ensure the transparency and merit based criteria in the procurement procedure and will also be responsible for preparing evaluation report and making recommendations to the Competent Authority for the award of Contract and any other function ancillary to the above.

Prof. Shaikh Nadeem Ahmed  
Registrar  
Dow University of Health Sciences  
Karachi

Copy to:-

1. All Members of the Committee
2. Staff Officer to the Vice Chancellor, DUHS
3. PA to the Pro-Vice Chancellor, DUHS.



## Office of the Registrar Dow University of Health Sciences

*Registrar*  
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*Pakistan*  
*Phone: 021-2745826*  
*Facsimile: 021-9215763*

*Ref No. DUHS/Reg./2013/-11-124*

*Date: 28/11/2013*

### MEMORANDUM

With the approval of the Competent Authority Dow University of Health Sciences, the following procurement Committee is hereby constituted for the procurement of Health Insurance Services for DUHS Employees and their dependents:-

- |      |   |                      |
|------|---|----------------------|
| i,   | Prof. Muhammad Umar Farooq<br>Pro-Vice Chancellor<br>Dow University of Health Sciences      | Chairman             |
| ii,  | Prof. Shaikh Nadeem Ahmed<br>Registrar<br>Dow University of Health Sciences                 | Member / Coordinator |
| iii, | Mr. Amad uddin Siddiqui<br>Additional Director Finance<br>Dow University of Health Sciences | Member               |
| iv,  | Dr. Syed Hafeezuddin Ahmed<br>Senior Medical Officer<br>Civil Hospital, Karachi.            | Member               |
| v,   | Dr. Abdul Aziz<br>Senior Medical Officer<br>Civil Hospital, Karachi.                        | Member               |

The Committee will ensure the transparency and merit based criteria in the procurement procedure and will also be responsible for preparing bidding documents, evaluation report, making recommendations to the Competent Authority for the award of Contract and any other function ancillary to the above.

**Prof. Shaikh Nadeem Ahmed**  
**Registrar**  
Dow University of Health Sciences  
Karachi

Copy to:-

1. All Members of the Committee
2. The Staff Officer to the Vice Chancellor, DUHS
3. PA to the Pro-Vice Chancellor, DUHS
4. Office Record File.