

## Bid Evaluation Report


1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: MISC/08/13-14
3. Tender Description/Name of work/item: Decoration & Catering Services for ICICT 2013
4. Method of Procurement: Single Stage Two Envelope
5. Tender Published: Newspaper "Dawn", "Express" & "Aas" on November 14, 2013 SPPRA ID # NA  
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; 03 companies have collected Tender Documents
7. Total Bids Received: 03 companies
8. Technical Bid Opening date: (if applicable) November 29, 2013 (Provide details in separate form)
9. No. of Bid technically qualified (if applicable): 02 Bids Technically qualified
10. Bid(s) Rejected: 01
11. Financial Bid Opening date: December 4, 2013


### 12. Bid Evaluation Report:

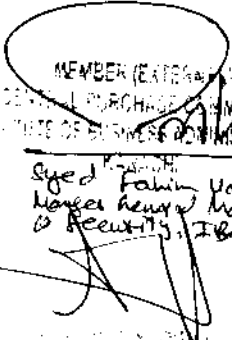
S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s LaRosh Caterers	Rs.866,395.00	Lowest bidder	---	Accepted due to technical qualify and quoted lowest cost / charges	Technically evaluated 90%
2.	M/s Manzoor Sons	Rs.1,377,825.00	2 <sup>nd</sup> Lowest	---	---	Technically evaluated 92%
3	M/s Amir Rajput	---	---	---	Sealed envelope return due to technically not qualify	Technically evaluated 46.20%


**Note : Minimum eligible percentage for technical qualification was 80%**

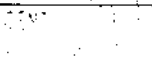
**Signatures of the Members of the Committee**

  
 MEMBER  
 CENTRAL PURCHASE COMMITTEE  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 Sr. Manager Contracts  
 IBA

  
 CHAIRPERSON  
 CENTRAL PURCHASE COMMITTEE  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 Dr. Navis Toheed  
 Prof. of Computer Sc.  
 IBA

  
 MEMBER (EVALUATION)  
 CENTRAL PURCHASE COMMITTEE  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 Syed Fahim Habbib  
 Manager Training & Development  
 IBA


  
 MEMBER  
 CENTRAL PURCHASE COMMITTEE  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 Azeed Asjad Habbib  
 Manager Procurement &  
 Customer Support  
 IBA

  
 MEMBER  
 CENTRAL PURCHASE COMMITTEE  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 M. Ajmal  
 Sr. Manager  
 N.B.A.

**Decoration & Catering Services for ICICT 2013  
Tender # MISC/08/13-14**

Annexure 'A'

S. #	Description	Quantity	Days	M/s Larosh Caterers		M/s Manzoor Sons	
				Rate	Amount	Rate	Amount
	Canopy Style Marquee Setup with round table should be ready at 7:00am on December 14 to December 15, 2013		02 days				
(a)		Setup for 350 guests					
i	Tent, Pole Cover, Marquee should be same color Skirting		02 days	25,000.00	50,000.00	75,000.00	150,000.00
ii	Full Red Carpeted from Gate 3 and 4 till auditorium		02 days	5,000.00	10,000.00	22,500.00	45,000.00
iii	Pedestal Fans (Louvers)	20	02 days	50,000.00	100,000.00	15,000.00	30,000.00
iv	Cold Drink (on actual consumption)*	*actual consumption	02 days	6,000.00	12,000.00	60,000.00	120,000.00
v			02 days			300.00	12,000.00
		<b>Total Amount (a)</b>			<b>172,000.00</b>		<b>357,000.00</b>
	<b>December 14, 2013 (Buffet Setup with Round Table &amp; Chairs) In Marquee with Full Plate, Half Plate, Quarter Plate, Goblets, Table Fork, Tea Spoon and allied Crockery &amp; Cutlery</b>						
(b)	<b>Lunch * at .....pm</b>						
i.	Chicken Almond (curry)	400 guests	01 day			200.00	80,000.00
ii.	Chicken Vegetable Fried Rice (no prawns)	400 guests	01 day			120.00	48,000.00
iii.	Vegetable Chowmein	400 guests	01 day			120.00	48,000.00
iv.	Assorted Salad Bar – along with chilli sauce, ketchup and yogurt	400 guests	01 day	400.00	160,000.00	65.00	26,000.00
v.	Live naan – medium size with til and oil topping	400 guests	01 day			55.00	22,000.00
vi.	Cold drinks *	400 guests	01 day			80.00	32,000.00
vii.	White kulfi with chocolate chips	400 guests	01 day			25.00	10,000.00
Viii	After lunch mints	400 guests	01 day				
		<b>Sub Total (b)</b>			<b>160,000.00</b>		<b>266,000.00</b>
		<b>17% GST</b>					<b>45,220.00</b>
		<b>Total (b)</b>			<b>187,200.00</b>		<b>311,220.00</b>
(c)	<b>14<sup>th</sup> December - 350 - Afternoon Tea (Buffet Setup with Round Table &amp; Chairs) In Marquee with Tea cup &amp; Saucer, Half Plate, Goblets, Table Fork, Tea Spoon and allied Crockery &amp; Cutlery</b>						
	<b>Afternoon Tea at .....pm</b>						
i.	Coffee/Tea	350 guests	01 day			80.00	28,000.00
ii.	Biscuits (in boxes so they do not break –meethay chocolate biscuits)	350 guests	01 day	220.00	77,000.00	60.00	21,000.00
iii.	Potato Samosay	350 guests	01 day			70.00	24,500.00
		<b>Sub Total (c)</b>			<b>77,000.00</b>		<b>73,500.00</b>
		<b>17% GST</b>					<b>12,495.00</b>
					<b>13,090.00</b>		<b>12,495.00</b>

  
 MEMBER (EXTERNAL)  
 CENTRAL ETHICAL COMMITTEE  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI

		M/s Larosh Caterers		M/s Manzoor Soas	
<b>Total (c)</b>		90,090.00		85,995.00	
<b>December 14, 2013 (Buffet Setup in Student Centre with seating) with Tea cup &amp; Saucer, Half Plate, Goblets, Table Fork, Tea Spoon and allied Crockery &amp; Cutlery</b>					
<b>(d) Afternoon Tea at .....pm</b>					
i.	Coffee/Tea/	50 guests	01 day	80.00	4,000.00
ii	Potato Samosay	50 guests	01 day	70.00	3,500.00
iii.	Chicken patties	50 guests	01 day	80.00	4,000.00
iv.	Kalakand	50 guests	01 day	80.00	4,000.00
		<b>Sub Total (d)</b>		<b>15,500.00</b>	
		17% GST		<b>2,635.00</b>	
<b>Total (d)</b>		<b>14,625.00</b>		<b>18,135.00</b>	
<b>December 15, 2013 (Buffet Setup with Round Table &amp; Chairs) In Marquee with Tea cup &amp; Saucer, Half Plate, Goblets, Table Fork, Tea Spoon and allied Crockery &amp; Cutlery</b>					
<b>(e) Morning Tea at .....pm</b>					
i.	Coffee/Tea	350 guests	01 day	80.00	28,000.00
ii	Biscuits (in boxes so they do not break -biscuit with little jam on the surface)	350 guests	01 day	60.00	21,000.00
iii.	Chinese roll	350 guests	01 day	80.00	28,000.00
		<b>Sub Total (e)</b>		<b>77,000.00</b>	
		17% GST		<b>13,090.00</b>	
<b>Total (e)</b>		<b>90,090.00</b>		<b>90,090.00</b>	
<b>(f) December 15, 2013 (Buffet Setup in Student Centre with seating) with Tea cup &amp; Saucer, Half Plate, Goblets, Table Fork, Tea Spoon and allied Crockery &amp; Cutlery</b>					
<b>Morning Tea at .....pm</b>					
i.	Coffee/Tea/Kashmiri tea	50 guests	01 day	80.00	4,000.00
ii	Chinese Roll	50 guests	01 day	80.00	4,000.00
iii.	Fruit Cake (light yellow with currants and fruit)	50 guests	01 day	80.00	4,000.00
iv.	Assorted Sandwiches	50 guests	01 day	80.00	4,000.00
		<b>Sub Total (f)</b>		<b>16,000.00</b>	
		17% GST		<b>2,720.00</b>	
<b>Total (f)</b>		<b>14,625.00</b>		<b>18,720.00</b>	
<b>(g) December 15, 2013 (Buffet Setup with Round Table &amp; Chairs) In Marquee with Full Plate, Half Plate, Quarter Plate, Goblets, Table Fork, Tea Spoon and allied Crockery &amp; Cutlery Tent</b>					
<b>Lunch * at .....pm</b>					
i.	Chicken Biryani with potatoes	400 guests	01 day	250.00	100,000.00
ii	Chicken Ginger	400 guests	01 day	200.00	80,000.00
iii.	Paalak paneer	400 guests	01 day	120.00	48,000.00
iv.	Assorted Salad Bar - along with chilli sauce, ketchup and	400 guests	01 day	65.00	26,000.00
v.	Live naan - medium size with oil and butter topping	400 guests	01 day	55.00	22,000.00
		<b>Sub Total (g)</b>		<b>160,000.00</b>	

		M/s Larosh Caterers		M/s Manzoor Sons	
vi.	Cold drinks *	400 guests	01 day		
vii.	Loki ka halwa	400 guests	01 day	75.00	30,000.00
viii.	After lunch mints	400 guests	01 day	25.00	10,000.00
			Sub Total (g)	160,000.00	316,000.00
				27,200.00	53,720.00
				17% GST	369,720.00
				Total (g)	
<b>(h) December 15, 2013 (Buffet Setup with Round Table &amp; Chairs) In Marquee with Tea cup &amp; Saucer, Half Plate, Goblets, Table Fork, Tea Spoon and allied Crockery &amp; Cutlery</b>					
Afternoon Tea at .....pm					
i.	Coffee/Tea	350 guests	01 day	80.00	28,000.00
ii.	Biscuits (in boxes so they do not break - karonji biscuits)	350 guests	01 day	60.00	21,000.00
iii.	Medium Gulab jamun (without sheera - warm)	350 guests	01 day	80.00	28,000.00
			Sub Total (h)	77,000.00	77,000.00
				13,090.00	13,090.00
				17% GST	90,090.00
				Total (h)	
<b>(i) December 15, 2013 (Buffet Setup in Student Centre with seating) in Marquee with Tea cup &amp; Saucer, Half Plate, Goblets, Table</b>					
Afternoon Tea at .....pm					
i.	Coffee/Tea	50 guests	01 day	80.00	4,000.00
ii.	Doodhi Dolari with jelly pieces, with white pieces and no	50 guests	01 day	150.00	7,500.00
iii.	One bite mini burger - chicken	50 guests	01 day	150.00	7,500.00
iv.	Shami kebab (with chutney)	50 guests	01 day	125.00	6,250.00
v.	Mini Lemon Tarts	50 guests	01 day	125.00	6,250.00
			Sub Total (i)	17,500.00	31,500.00
				2,975.00	5,355.00
				17% GST	36,855.00
				Total (i)	
<b>Total Amount Annexure A' (a + b + c + d + e + f + g + h + i)</b>					
				20,475.00	1,377,825.00
				866,395.00	

\*Cold Drink will be served on actual consumption at Per Bottle Rate Rs: (inclusive of GST)

20.00	30.00
-------	-------

*Asjad*  
 MEMBERS COMMITTEE  
 CENTRAL BOARD OF STUDENTS  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 Ahsan Siddiqi  
 Manager Procurement & Catering Support  
 I.B.A

*Spec. Fatima Usdin  
 Manager General Maintenance  
 I.B.A*

*Dr. Navis Rehman  
 Ay. Z Comptrolg. Sr.  
 I.B.A*

*[Signature]*  
 MEMBERS COMMITTEE  
 CENTRAL BOARD OF STUDENTS  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 M. Asmal  
 QA-1 / Product Manager  
 N.B.A.