


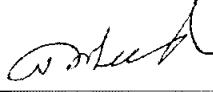
## Bid Evaluation Report


1. Name of Procuring Agency: Institute Of Business Administration, Karachi  
 2. Tender Reference No: IT/49/2013-14  
 3. Tender Description/Name of work/item: Procurement of Video Conferencing Equipment.  
 4. Method of Procurement: Single Stage Two Envelop  
 5. Tender Published: SPPRA 15 Feb 2014 SPPRA-S.No: 19028  
 6. Total Bid documents sold; (Available on website)  
 7. Total Bids Received: 05  
 8. Technical Bid Opening date: (if applicable) 04 March 2014  
 9. No. of Bid technically qualified (if applicable): 04  
 10. Bid(s) Rejected: 01 One  
 11. Financial Bid Opening date: 01-April-2014  
**12. Bid Evaluation Report:**

<i>S No</i>	<i>Name of Firm or Bidder</i>	<i>Cost offered by the Bidder</i>	<i>Ranking in terms of cost</i>	<i>Comparison with Estimated cost</i>	<i>Reasons for acceptance/rejection</i>	<i>Remarks</i>
0	1	2	3	4	5	6
1	COMMTEL	PKR-4,190,000/-	1	Open Market	Qualified as per Eligibility Criteria	Recommended for award the contract
2	COMMTEL SYSTEMS	PKR-6,524,809/-	2	Open Market	High in Price	Rejected
3	JAFFER BROTHERS	PKR-7,817,635/-	3	Open Market	High in Price	Rejected
4	WATEEN	PKR-7,980,533/- (A) PKR-8,158,540/- (B)	4	Open Market	High in Price	Rejected

**Recommendations:** - The offered amount of **Rs.4,190,000/-** by **M/s. Commtel** has been recommended by the Procurement Committee to award the work on the basis of their technical qualifying and lowest offered price bid.

  
 IBA (Internal Member)  
 Mr. Syed Jehanzeb  
 Assistant Manager

  
 IBA (Internal Member)  
 Dr. Nasir Touheed  
 Professor

  
 IBA (External Member)  
 Mr. Haris Quershi  
 HEJ Karachi University

**SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY**

**CONTRACT EVALUATION FORM**

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. Institute of Business Administration Karachi
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Provincial
- 3) TITLE OF CONTRACT Procurement of Video Conferencing Equipments
- 4) TENDER NUMBER IT/49/2013-14
- 5) BRIEF DESCRIPTION OF CONTRACT Procurement of Video Conferencing Equipments
- 6) FORUM THAT APPROVED THE SCHEME Central Purchase Committee (CPC)
- 7) TENDER ESTIMATED VALUE PKR 6,500,000/-
- 8) ENGINEER'S ESTIMATE (For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) Eight Weeks approximately
- 10) TENDER OPENED ON (DATE & TIME) 04-March- 2014 / 11:30AM
- 11) NUMBER OF TENDER DOCUMENTS SOLD Available on IBA website (Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 04 (Four)
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 04
- 14) BID EVALUATION REPORT (Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Commtel
- 16) CONTRACT AWARD PRICE Rs.4,190,000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID).
  - 1st COMMTEL
  - 2nd COMMTEL SYSTEMS
  - 3rd JAFFER BROTHERS

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic  Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S.No 19028 / 15 FEB 2014
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Dawn (English), Jang (Urdu) & Aas (Sindhi) 15-2-2014
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	

Signature & Official Stamp of  
Authorized Officer

  
Mr. Imran Batada (Head of ICT)

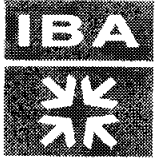
**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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Institute of  
Business Administration  
Karachi

*Leadership and Ideas for Tomorrow*

Ref: IT/49/2013-14

Dated 07-05-2014

M/s .CommTEL

C-37, Block-4, Clifton, Karachi

Tel:021-35822467

Attn: Mr. Saad Alam

Sub: **INSTITUTE OF BUSINESS ADMINISTRATION – KARACHI**  
**(Procurement of Video Conferencing Equipment's (Main & City Campus), KARACHI**  
**"LETTER OF AWARD"**

Dear Mr. Saad Alam,

This is in reference to your bid submitted on 4 March, 2014 for the subject work. The Management is pleased to inform you that your bid has been approved for award of subject work to your firm at price of **Rs.4,190,000/- (C&F)** for **Procurement of Video Conferencing Equipment's (Main & City Campus), KARACHI**.

This letter of award is based on the following documents and following terms and conditions, which form its part thereof and are the governing documents of the contract:


- a. Tender Documents
- b. Priced Bill of Quantity
- c. Tender Drawings.(If apply)
- d. Your bid letter submitted on 04 March, 2014

All other Technical and contractual matters are as per Tender Documents and Drawings.

You are advised to please return the duplicate copy of this Letter of Award duly signed as an acknowledgment of its receipt as well as your unqualified acceptance of the same.

Thanking you.

Yours sincerely  
for Institute of Business Administration Karachi.

  
Head of ICT






**COMMTEL**  
  
10.05.14  
Received and Accepted on behalf of M/s.

# COMMTTEL

Item No.	Description	Qty	Unit Price	Origin	Value	Origin	Value	Origin	Value	Origin	Value	Origin	Value	Origin	Value		
1	Imported Items: Cisco Telepresenc SX20	2	Cisco	USA	650,000		20,000		42,000		98,000		20,000		1,340,000		
1	Local Items: SX20 Services/Smartnet	2	Cisco	USA	350,000						64.17%				730,000		
2	Hitachi LCD Projector CP-X5022WN	2	Hitachi	Japan	310,000						52,700				620,000		
3	Local VC Equipment Rack (As per RFP)	2		Local	45,000						7,650				90,000		
4	Recording Software with Laptop	2	Lifesize Softphone	USA	100,000						17,000				200,000		
5	Speaker Edifier 5.1	2	Edifier Speaker 5.1 M1550	China	20,000						3,400				40,000		
6	2 Resident Engineer for 3 year	2		Local	600,000										1,200,000		
											<b>2,075,000.00</b>						<b>4,190,000</b>

Total Price Excluding Duties and Taxes

PKR 4,190,000

  
  
 1/14/14  
  
  
  
 COMMTTEL


Approved  
 1/14/14


## Bid Evaluation Report


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