

8/36/1
ZABIR ALAM
LAW ASSOCIATES
018 JUN 2014

CONTRACT

THIS CONTRACT "Consultancy Services for Awareness & Preparation of Action Plan for improving Hospital waste management in public sector hospitals, (here in after called "Contract") is made by 5th day of June ,2014, between, on the one hand, The Environment Department, Government of Sindh, having its principal place of business at Plot No ST-2/1, Sector 23, Korangi Industrial Area, Karachi, (here in after called the "PA/Client") and on other hand, M/s FERHA, having its principal business office located at House No-A161, Street No11, Saleemabad, Orangi Town, Sector 11-1/2, Block D, Karachi, Pakistan.

WHEREAS,

- (a) The Client has requested the consultant to provide certain consulting services as defined in this Contract (here in after called the "Services")
- (b) The Consultant, having represented to the Client it has the required professional skills and personnel and technical resources has agreed to provide the Services on the terms and conditions set forth in this Contract.


NOW THEREFORE THE PARTIES hereby agree as follows:

1. Services
- (i) The Consultant shall perform the services specified in Annex A, "Terms of Reference and Scope of Services" which is made an integral part of this Contract ("The Services").
 - (ii) The Consultant shall provide the reports listed in Annex B, "Consultant's Reporting Obligations," within the time periods listed in such Annex, and the personnel listed in Annex C, "Cost Estimate of Services, List of Personnel and Schedule of Rates" to perform the Services.

SECTION OFFICER
Environment & Forests Deptt.
Government of Sindh

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2. Term The Consultant shall perform the Services during the period commencing 2013-2014 and continuing through 2015-2016 or any other period as may be subsequently agreed by the parties in writing.
3. Payment
- A. Ceiling
- For Services rendered pursuant to Annex A, the PA shall pay the Consultant an amount not to exceed Rs. 13.995 (Million). This amount has been established based on the understanding that it includes all of the Consultant's costs and profits as well as any tax obligation that may be imposed on the Consultant.
- B. Payment Schedule
- The Consultant will be paid as per the agreed payment schedule specified in attached Annex D, "Contract Payment Schedule".
- C. Payment Conditions
- Payment shall be made in Pakistan Rupees, no later than 30 days following submission by the Consultant of invoices in duplicate to the Coordinator designated in paragraph 4.
4. Economic Price Adjustment In order to adjust the remuneration for inflation, a price adjustment provision has been included if the contract has duration of more than 18 months or if the inflation is expected to exceed 0% per annum.
5. Project Administration
- A. Coordinator
- The PA designates Mr. Suhail Kamal, Project Manager, Planning & Monitoring Cell as PA's Coordinator; the Coordinator shall be responsible for the coordination of activities under the Contract, for receiving and approving invoices for payment, and for acceptance of the deliverables by the PA.
- B. Timesheets
- During the course of their work under this Contract the Consultant's employees providing services under this Contract may be required to complete timesheets or any other document used to identify time spent, as instructed by the Coordinator.
- C. Records and Accounts
- The Consultant shall keep accurate and systematic records and accounts in respect of the Services, which will clearly identify all charges and expenses. The PA reserves the right to audit, or to nominate a reputable accounting firm to audit, the Consultant's records relating to amounts claimed under this Contract during its term and any extension, and for a period of three months thereafter.
6. Performance Standard The Consultant undertakes to perform the Services with the highest standards of professional and ethical competence and integrity. The Consultant shall promptly replace any employees assigned under this Contract that the PA considers unsatisfactory.
7. Confidentiality The Consultants shall not, during the term of this Contract and within two years after its expiration, disclose any proprietary or confidential information relating to the Services, this Contract or the PA's business or operations without the prior written consent of the PA.
8. Ownership of Material Any studies, reports or other material, graphic, software or otherwise, prepared by the Consultant for the PA under the Contract shall belong to and remain the property of the PA. The Consultant may retain a copy of such documents and software.
9. Consultant Not to be Engaged in Certain Activities The Consultant agrees that, during the term of this Contract and after its termination, the Consultants and any entity affiliated with the Consultant, shall be disqualified from providing goods, works or services (other than the Services or any continuation thereof) for any project resulting from or closely related to the Services.


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Government of Sindh


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10. Insurance The Consultant will be responsible for taking out any appropriate insurance coverage for their personnel and equipments.
11. Assignment The Consultant shall not assign this Contract or Subcontract any portion thereof it without the PA's prior written consent.
12. Law Governing Contract and Language The Contract shall be governed by the laws of Islamic Republic of Pakistan or the Provincial Government and the language of the Contract shall be English.
13. Dispute Resolution Any dispute arising out of this Contract, which cannot be amicably settled between the parties, shall be referred to adjudication/arbitration in accordance with the Arbitration Act of 1940

FOR THE PA

SECTION OFFICER
 Signed by ~~Government of Sindh~~ *Government of Sindh*
 Government of Sindh


Title: 35070871
 CNIC# 42201-9454983-7

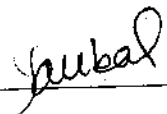
FOR THE CONSULTANT

Signed by 
Ferna
 Consultant

Proprietor
 M. Zahid Khan
 Title: Proprietor
 CNIC# 42401-7228158-7

WITNESS SIGNATURE:-

1. Signed by 
MUHAMMAD NAVEED
 Assistant Director (ENV)
 Planning & Monitoring Cell
 Environment & Urban Planning Department
 Government of Sindh
 Naveed
201-2887781-5

2. Signed by 

Title: YUBAL
 CNIC# 45502-0823105-9

Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: _____

Dated: 05-06-2014

Contract Value: PKR 13.995 Million

Contract Title: Consultancy services for "Awareness & Preparation of Action Plan for improving Hospital waste management in public sector hospitals"

M/s FERIHA (Consultant) hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, Consultant represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

The Consultant certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

The Consultant accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, Consultant agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by Consultant as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

SECTION OFFICER
Environment & Agriculture
Department
Environment Department

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**SCOPE OF WORK AND TORS FOR ADP SCHEME NAMEDLY
"AWARENESS AND PREPARATION OF ACTION PLAN FOR IMPROVING
HOSPITAL WASTE MANAGEMENT IN PUBLIC SECTOR HOSPITALS"**

Task 1 - To prepare profile of hospitals/ health care units in Sindh province and review the existing conditions of HWM facilities and to determine the quantity of Healthcare waste.

Task 2 - Formulation Laws, Rules, Regulation, Guidelines, training courses, academic courses (to be included in M.B.B.S., D.V.M., Nursing and B. pharmacy Degrees) regarding Hospital waste Management

Task 3 - Preparation of action plan based on the above study/ survey by involving all stakeholders in each district of Sindh province.
Prepare Action Plan for hospitals working under Health Department, Local Government Department, District Government and concerned Federal Government Departments to be included in the ADP/PSDP 2013-14.

Task 4 - Meetings and Communications Awareness and mobilization to all stakeholders through consultative workshops in each District of Sindh province.

Task 5 Training modules would be developed for the hospital staff in such a manner that they help in disposing off the waste properly. Draft and Propose Sindh Hospital Waste Management Rules, guidelines on Hospital Waste Management, Specifications Guidelines on Incinerators, SOPs formulation by all healthcare facilities and Training Manuals for Paramedics

Task 6 - To propose centralization of healthcare waste at District level.

Task 7 - Devise electronic and print literature for awareness of hazardous effects of hospital waste for dissemination

Task 8- Propose a financially viable plan for elimination of environmental and health hazards.

SECTION OFFICER
Environment & Air
Government of Sindh
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CONSULTANT'S REPORTING OBLIGATIONS For Consultancy Services for
Awareness & Preparation of Action Plan for improving Hospital waste management in
public sector hospitals In Sindh Province

Step 1

Group of Activities (Phase): CONTRACT SIGNING & PROJECT COMMENCEMENT MEETING	Description: <ul style="list-style-type: none"> ➤ This activity is the beginning of the project and it commence with the contract signing and commencement meeting between Unilogiks Consultant Pakistan and Environment Department, Forest Environment & Wildlife Department, Govt. of Sindh (PA). ➤ This will be following with the actual start of the project home & field work. 			
Cost component	Costs			
	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Local Currency
Remuneration	N/A			PKR 4,900,000
Reimbursable Expenses				PKR 4,900,000
Subtotals				PKR 4,900,000

Step 2

Group of Activities (Phase): INCEPTION REPORT	Description: <ul style="list-style-type: none"> ➤ Overview the on hand policies and regulatory documents together with the organization's agreement, obligation and keenness to share the required information. ➤ Defining study boundaries and spotting beneficiaries and stakeholders. ➤ Grounding of inception report which will contain comprehensive work plan and finalized methodology. 			
Cost component	Costs			
	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Local Currency
Remuneration	N/A			PKR 4,900,000
Reimbursable Expenses				PKR 4,900,000
Subtotals				PKR 4,900,000

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Government of Sindh
Energy Deptt
Sindh

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Step 3

Group of Activities (Phase): Submit Final Protocols, SOPs, Guidelines, Manuals, etc.	Description: <ul style="list-style-type: none"> ➤ Data gathering framework: data collection and rectification through review of relevant documents, surveys and consultative meetings with various stakeholders. ➤ Collating the information, analysis, interpretation and presentation. ➤ Mandated protocols, SOPs, guidelines, manuals etc. 			
Cost component	Costs			
	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Local Currency
Remuneration	N/A			PKR 2,100,000
Reimbursable Expenses				PKR 2,100,000
Subtotals				PKR 2,100,000

Step 4

Group of Activities (Phase): Submit Final Protocols, SOPs, Guidelines, Manuals, etc.	Description: <ul style="list-style-type: none"> ➤ Data gathering framework: data collection and rectification through review of relevant documents, surveys and consultative meetings with various stakeholders. ➤ Collating the information, analysis, interpretation and presentation. ➤ Mandated protocols, SOPs, guidelines, manuals etc. 			
Cost component	Costs			
	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Local Currency
Remuneration	N/A			PKR 2095480
Reimbursable Expenses				PKR 2095480
Subtotals				PKR 2095480

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 Environmental Affairs
 Department of Environment
 Government of Punjab



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COST ESTIMATE OF SERVICES, LIST OF PERSONNEL & SCHEDULE OF RATES FOR CONSULTANCY SERVICES FOR AWARENESS & PREPARATION OF ACTION PLAN FOR IMPROVING HOSPITAL WASTE MANAGEMENT IN PUBLIC SECTOR HOSPITALS IN SINDH PROVINCE

FORM FIN-4. BREAKDOWN OF REMUNERATION

Group of Activities (Phase): PAYROLL OF THE PROJECT HUMAN RESOURCES								
5.No.	Name	Position	Staff-month Rate	Input (Staff-months)	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Local Currency
Local Staff:								
1	Dr. Hussain Zakir	Project manager	150,000	(Office)9	N/A	N/A	N/A	1,350,000
				(Field)3				450,000
2	Dr. Kiran Farhan	Dy. Project manager	120,000	(Office)6	N/A	N/A	N/A	720,000
				(Field)6				720,000
3	Wasim Ahmed	waste management officer	100,000	(Office)9	N/A	N/A	N/A	900,000
				(Field)3				300,000
4	Israr Shah	waste management officer	100,000	(Office)9	N/A	N/A	N/A	900,000
				(Field)3				300,000
5	Irfan Khan	Assistant waste management officer	75,000	(Office)9	N/A	N/A	N/A	675,000
				(Field)3				225,000
6	Ishaq Soomro	Outreach coordinator	50,000	(Office)12	N/A	N/A	N/A	600,000
				(Field)				

Handwritten signature and stamp:
 Dr. Hussain Zakir
 Project Manager
 Date: 15/05/2014

Group of Activities (Phase): PAYROLL OF THE PROJECT HUMAN RESOURCES											
s.No.	Name	Position	Staff-month Rate	Input (Staff-months)	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Local Currency			
Local Staff:											
7.	Abdul-Raheem	Statistic an	35,000	(Office)4 (Field)	N/A	N/A	N/A	140,000			
8.	Farheen Khan	Data processing officer	25,000	(Office)12 (Field)				300,000			
9.	Nadeem Khan	Environmental engineer	65,000	(Office)3 (Field)9				195,000 585,000			
10.	Afzaal Khan	IT Officer, Application Developer	50,000	(Office)12 (Field)				600,000			
11.	Inaam Shafique	Office Assistant	15,000	(Office)12 (Field)				180,000			
12.	Farooq Naeem	driver	12,000	(Office) (Field)12				144,000			
13.	Haaris Shafique	Office Boy	10,000	(Office)12 (Field)				120,000			
TOTAL COST								PKR 8,400,000			

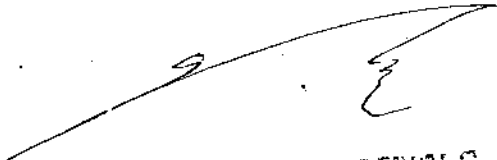
SECTION OFFICER
Environment
Government of Punjab

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FORM FIN-4. BREAKDOWN OF REMUNERATION

S.No.	Name	Position	Staff-month Rate
1	Dr. Hussain Zakir	Project manager	(Office)9
			(Field)3
2	Dr. Kiran Farhan	Dy. Project manager	(Office)6
			(Field)6
3	Wasim Ahmed	waste management officer	(Office)9
			(Field)3
4	Israr Shah	waste management officer	(Office)9
			(Field)3
5	Irfan Khan	Assistant waste management officer	(Office)9
			(Field)3
6	Ishaq Soomro	Outreach coordinator	(Office)12
			(Field)
7	Abdul-Raheem	Statistician	(Office)4
			(Field)
8	Farheen Khan	Data processing officer	(Office)12
			(Field)
9	Nadeem Khan	Environmental engineer	(Office)3
			(Field)9
10	Afzaal Khan	I.T Officer, Application Developer	(Office)12
			(Field)
11	Inaam Shafique	Office Assistant	(Office)12
			(Field)
12	Farooq Naeem	driver	(Office)
			(Field)12
13	Haaris Shafique	Office Boy	(Office)12
			(Field)
			(Office)12



SECTION CHIEF
 06/06/2018
 03/06/2018



Proprietor

FORM FIN-5. BREAKDOWN OF REIMBURSABLE EXPENSES

Group of Activities (Phase): PROJECT AID / LOGISTIC OUTLAY								
No.	Description	Unit	Unit Cost	Quantity	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Local Currency
1	GPS Devices	Gadget	60,000	16	N/A	N/A	N/A	960,000
2	Data Collection Devices	Gadget	55,000	30				1,650,000
3	Computers (Desktop)	Machine	45,000	16				720,000
4	Laptops	Machine	110,000	7				770,000
5	Application Server	Gadget	250,000	7				1,750,000
6	Voice Recorder	Tool	25,000	6				150,000
7	Videc Recorder	Tool	175,000	4				700,000
8	Vehicles-12 months	/month	120,000	4				480,000
9	POL	Liter	110	10000				1,100,000
10	Stay (Boarding & Lodging) 120Days	/day	18,000	45				810,000
11	Office Expenses-18 months	Camp Office	150,000	12				1,800,000
12	Other field expenses-12 months	/month	10,000	10				100,000
13	Event Expenses (Seminars)	Event	350,000	5				2,800,000
14	Communication Charges-18 months	/month	25,000	1				450,000
15	Miscellaneous	-	-	-				1,151,500
Total Costs								PKR 4,060,000

SECTION OFFICER
Environment & Altern.
Government of Punjab

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FORM FIN-5. BREAKDOWN OF REIMBURSABLE EXPENSES

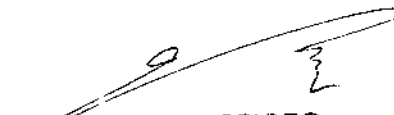
No.	Description	Unit	Unit Cost
1	GPS Devices	Gadget	60,000
2	Data Collection Devices	Gadget	55,000
3	Computers (Desktop)	Machine	45,000
4	Laptops	Machine	110,000
5	Application Server	Gadget	250,000
6	Voice Recorder	Tool	25,000
7	Video Recorder	Tool	175,000
8	Vehicles-12 months	/month	120,000
9	POL	Liter	110
10	Stay (Boarding & Lodging) 120Days	/day	18,000
11	Office Expenses-18 months	Camp Office	150,000
12	Other field expenses-12 months	/month	10,000
13	Event Expenses (Seminars)	Event	350,000
14	Communication Charges-18 months	/month	25,000
15	Miscellaneous		-

[Handwritten Signature]
 SECTION OFFICER
 Government of Karnataka, Mysuru District
 Government of Karnataka

[Handwritten Signature]
Aeritha
 Consultant
 Proprietor

Contract Payments Schedule For Consultancy Services for Awareness & Preparation of Action Plan for improving Hospital waste management in public sector hospitals In Sindh Province

S No:	Payment Details	Amount (PKR) In millions
	50.01% of the contractual amount at the time of Contract Signing	7.0000
2	10% of the contractual amount at the submission of Inception Report	1.3995
3	10% of the contractual amount at the submission of Final Protocols, SOPS, Guidelines and Manuals	1.3995
4	29.99% of the contractual amount at the submission of Final Project Report and Relevant Annexes	4.1971
TOTAL		13.996


SECTION OFFICER
Environment & Alternate Energy Deptt
Government of Sindh


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**FOREST, ENVIRONMENT, AND WILDLIFE
DEPARTMENT**

SUBJECT: MINUTES OF THE CONSULTANT SELECTION COMMITTEE (CSC) MEETING "EVALUATION OF REQUEST FOR PROPOSAL (RFP) FOR CONSULTANCY OF ADP SCHEME NO. 322 NAMELY "AWARENESS & PREPARATION OF ACTION PLAN FOR IMPROVING HOSPITAL WASTE MANAGEMENT IN PUBLIC SECTOR HOSPITALS" IN ENVIRONMENT DEPARTMENT SINDH

1. A meeting of consultant Selection Committee (CSC) was held under the Chairmanship of Project Manager Planning & Monitoring Cell in Environment Department on 12 May, 2014 at 11:00 AM in the Project Manager Office of EPA complex to evaluate the Expression of Interest (EOIs) submitted by the firms for on-going following ADP Schemes.
2. The cut off time of RFP's submission was 10:00 AM on 12, May 2014. The RFPs were opened within one hour of the deadline in the presence of the representative of bidders.
3. M/s Feriha, and M/s Urban Units submitted the Technical and Financial Proposal within due time. As per Technical Proposal evaluation M/s Feriha has been scored 75 marks and qualified. Other details are mention bellow.

S.NO	Evaluation Criteria	M.Score	FERIHA	Urban Units
A	Specific Experience of consultant relevant to the Assignment	20	10	5
	Total (A)		10	5
B	Adequacy of the proposed technical approach, methodology and work plan in responding to the Terms of Reference.	30		
A	Technical approach and methodology		10	5
B	Work Plan		5	4
C	Organization & Staffing		5	4
	Total (B)		20	13
C	Key professional staff qualifications and competence for the assignment:	50		
A	Staffing for the Assignment		45.0	47.0
	Total (C)		45.0	47.0
	Grand Total		75.0	65.0
	Remarks (Qualify/Disqualify)		Qualified	Disqualified

4. According to financial proposal, M/s Feriha offered PKR 13992464. The firm has scored on 80:20 ratios for technical and financial proposal. In the view of both technical and financial proposal bases, committee declared M/s Feriha qualified and recommended to award contract.

S.No	Name of Member	Department	Designation	Signature
1	Mr. Suhail Kamal	Environment Department	Project Manager	
2	Mr. Abdul Hamed Khaskhali	Finance Department	Section Officer	
3	Mr. Ghulam Sarwar Memon	P&D Department	Planning Officer	
4	Mr. S.M Yahya	Environment Department	Director Lab.	
5	Mr. Jahangir Asad	Environment Department	Deputy Director	

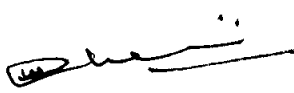
Bid Evaluation Report

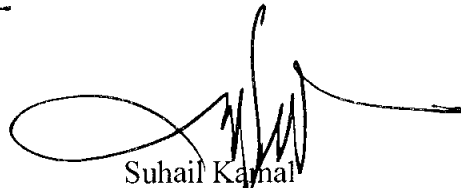
1. Name of Procuring Agency: Environment Department
2. Tender Reference No: INF-KRY: 928/2014, Dated 24-03-2014
3. Tender Description/Name of work/item: Awareness & Preparation of Action Plan for Improving Hospital waste Management in Public Sector Hospitals
4. Method of Procurement: Quality & Cost Based Selection
5. Tender Published: Daily Jang, Karachi, Dated 24-03-2014
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; Five
7. Total Bids Received: Two
8. Technical Bid Opening date: (if applicable) 12-05-2014 *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): One
10. Bid(s) Rejected: One
11. Financial Bid Opening date: 12-05-2014


12. Bid Evaluation Report:


S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	Feriha	13,992,464	Low	With in .T.S	Qualified as per Evaluation Report	Recommended for award contract

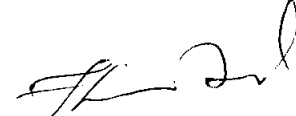
Signatures of the Members of the Committee


Abdul Hamed Khaskhali
(Section Officer)
Finance Department


Suhail Kamal
(Project Manager)
Environment Department



Ghulam Sarwar Memon
(Planning Officer)
P&D Department


S.M Yahya
(Director Lab)
Environment Department



Jahangeer Asad
(Deputy Director)
Environment Department

CONSULTANT COMPANIES/FIRMS ATTENDANCE SHEET

Regarding RFP opening of on-going ADP Schemes No.321, 322,323,324, Dated 12 May, 2014

S.No	CONSULTANT COMPANIES/FIRMS	REPRESENTATIVE NAME	DESIGNATION	CONTACT NUMBER	SIGNATURE
1	G3 Engineers & Architects	Prathap Rameshwar	Project Coord.	03008378804	
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					

one

one
Prathap Rameshwar
Project Coord.
03008378804




Phone: 021-35070871

Fax: 021-35070872

FOREST, ENVIRONMENT, AND WILDLIFE
DEPARTMENT

GOVERNMENT OF SINDH

Karachi Dated: 3/4/2014

NOTIFICATION

NO. SO (E) II-04/14/CPC: A Procurement Committee comprising the following is hereby constituted for procurement of consultancy services for All ADP Schemes (Environment Department) Forest Environment & Wildlife Department Government of Sindh.

- | | |
|---|-----------------------------|
| 1. Project Manager Planning and Monitoring Cell | Chairman |
| 2. Representative of P&D Department
(Not below an officer in BPS-18) | Member |
| 3. Representative of Finance Department
(Not below an officer in BPS-18) | Member |
| 4. Director Lab, EPA Sindh | Member |
| 5. Deputy Director (E) Planning And Monitoring Cell | Technical Member/ Secretary |

The Committee may Co-opt up to two members if required at any stage

Terms of References (TORs)

The Procurement Committee shall perform the following functions:

1. Preparing bidding documents.
2. Carrying out technical as well as financial evaluation of the bids;
3. Preparing evaluation report as provided in Rule 45;
4. Making recommendations for the award of contract to the competent authority; and
5. Perform any other function ancillary and incidental to the above.

Wasim Ahmed Ursani
3/4/14

(WASIM AHMED URSANI)
SECRETARY TO GOVT.OF SINDH

NO. SO (E) II-04/14/CPC:

Karachi Dated: _____

A copy is forwarded for information and necessary action to:

1. PS To Secretary, Finance Department, Government of Sindh
2. PS To Secretary, P&D Department, Government of Sindh
3. PS To Secretary Forrest, Environment And Wildlife Department
4. Project Manager PMC (Environment) Forrest, Environment And Wildlife Department
5. Deputy Director (Environment) Planning And Monitoring Cell (PMC)
6. Office Copy

[Signature]
SECTION OFFICER (G)
ENVIRONMENT DEPARTMENT

78/14
2014

Corrigendum of Letter of Invitation

To

1. M/S Fariba
2. M/S Reflect Global
3. M/S Indus Development Consultants
4. M/S Urban Units
5. M/S G3 Engineering Consultants

Dear Mr./Ms.:

1. The Project Manager, Planning & Monitoring Cell in (Environment Wing) Forest, Environment and Wildlife Department Government of Sindh now invites proposals to provide the following consulting services: "Awareness & Preparation of action plan for improving Hospital Waste Management in Public Sector Hospitals".
2. More details on the services are provided in the Terms of Reference.
3. This Request for Proposal (RFP) has been addressed to the following above shortlisted/pre-qualified/interested Consultants:

It is not permissible to transfer this invitation to any other firm.

4. A firm will be selected under *Quality and Cost Based Selection Method* and procedures described in this RFP, in accordance with the SPPR 2010.

5. The RFP includes the following documents:

- Section 1 - Letter of Invitation
- Section 2 - Instructions to Consultants (including Data Sheet)
- Section 3 - Technical Proposal - Standard Forms
- Section 4 - Financial Proposal - Standard Forms
- Section 5 - Terms of Reference
- Section 6 - Standard Forms of Contract

6. Please inform us in writing at the following address:

Office of Project manager Forest, Environment and Wildlife Department (Environment wing) plot No ST-2/1, Sector 23, Korangi Industrial Area, Karachi

- (a) The date of RFP has been extended as per SPPRA Rules 2010. Now RFP will be submitted before at 10:00 am, 12/05/2014 and opened same day at 11:00 am to the above mention address.

Yours sincerely



Suhail Ahmad
Project Manager Planning & Monitoring Cell (Environment wing)

COPY FOR INFORMATION
DIRECTOR SPPRA, GOS

What is this?
PI = put up on file
ME-5
7/5

SPPRA PROJECTS DIARY
NO: 14599
DATED: 7/5/14



Phone: 021-35070871
 Fax: 021-35070872

NOTIFICATION

NO. SO (F) II-04-14 CSC: A Consultant Selection Committee comprising the following is hereby constituted for procurement of consultancy services for All ADP Scheme (Environment Department) Forest Environment & Wildlife Department Government of Sindh.

- | | |
|---|----------------------------|
| 1. Project Manager Planning and Monitoring Cell | Chairman |
| 2. Representative of P&D Department
(Not below an officer in BPS-18) | Member |
| 3. Representative of Finance Department
(Not below an officer in BPS-18) | Member |
| 4. Director (at) EPA Sindh | Member |
| 5. Deputy Director (Environment) Planning And Monitoring Cell | Technical Member Secretary |

The Committee shall comprise of members of equal rank of any state.

Terms of Reference (TORs)

The Consultant Selection Committee shall perform the following functions:

1. Approval of RFP (Request of Proposal) before issuance
2. Short listing of the consultant responding to the request for "Expression of Interest" where applicable in accordance with the criteria mentioned in Request for "Expression of Interest"
3. Evaluation of technical and financial proposals according to the selection method and evaluation criteria mentioned in the "Request for Proposal"
4. Finalization of recommendation based on evaluation

(Signature)
 3/4/14

(WASIM AHMED URKAND)
 SECRETARY TO GOV. OF SINDH

NO. SO (F) II-04-14 CSC:

Karachi Dated:

A copy is forwarded for information and necessary action to:

1. PS To Secretary, Finance Department, Government of Sindh
2. PS To Secretary, P&D Department, Government of Sindh
3. PS To Secretary, Forest, Environment And Wildlife Department
4. Project Manager PMC (Environment) Forest, Environment And Wildlife Department
5. Deputy Director (Environment) Planning And Monitoring Cell (PMC)
6. Office Copy

(Signature)
 SECTION OFFICER (G)
 ENVIRONMENT DEPARTMENT

021-35070871
021-35070872

FOREST, ENVIRONMENT, AND WILDLIFE
DEPARTMENT
GOVERNMENT OF SINDH
Karachi Dated: _____ 2014

NOTIFICATION

NO. SO (E) II-01/14/CRC: A Complaint Redressal Committee comprising of the following is hereby constituted to grant right to the bidders as a legal obligation to represent against the decisions of consultant selection committee for Planning & Monitoring Cell (Environment Wing) Forest, Environment, and Wildlife Department, Government of Sindh.

- | | |
|--|----------|
| 1. Secretary, Forest, Environment and Wildlife Department | Chairman |
| 2. Representative of Accountant General, Sindh
(not below an officer in B.P.S-18) | Member |
| 3. An independent professional from relevant field | Member |

TORs of the committee are as under:

TORs of the committee are as provided under rule 31 of SPPRA 2010 and to perform any other function ancillary and incidental to the above.

(BADAR JAMIL MENDHRO)
SECRETARY TO GOVT. OF SINDH

NO. SO (E) II-01/14/CRC

Karachi Date: 10-07-2014

Copy for information and necessary action to:

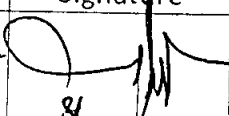
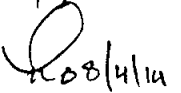

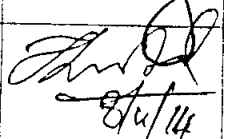
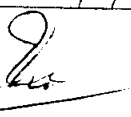
1. The Additional Chief Secretary, P&D Department, Government of Sindh.
2. The Secretary, Finance Department, Government of Sindh.
3. The Secretary, Forest Environment, and Wildlife Department.
- ✓ 4. The Account General Sindh, Karachi.
5. Office file.

(MOHAMMAD NADEEM)
DEPUTY SECRETARY (ENVIRONMENT)

Attendance Sheet

1. Study for E-Waste Management in Sindh Province
2. Awareness & Preparation of Action Plan for Improving Hospital Waste Management in Public Sector hospitals.
3. Study on wetlands especially Ramsar sites in Sindh Province.
4. Study on Impacts of Climate Change in Sindh including Floods Rains 2010 & 2012.

Consultant Selection Committee Meeting held on 8-4-2014

S.No	Name	Department	Designation	Signature
1	SULTANI KAMRAN	PM cell, Env. dept. chairman ese	Project Manager	
2	Rehman Sultana Tamm	P&M Dept. Govt. of Sindh.	Planning Officer (Environment)	
3	M. Yaqoob	F. D.	D. S.	
4	Jahangir Asad	Environment P&M Cell	D. D (Env)	
5	S. M. YAHYA	ENVIRONMENT DEPT DIRECTOR (L)	DIRECTOR (L)	
6				
7				



**FOREST, ENVIRONMENT & WILDLIFE
DEPARTMENT, GOVERNMENT OF SINDH**
Phone: 021-35070870, Fax: 021-35070872

NO: SO(E) V-77/12

DATED: 26-03-2014

**FOREST, ENVIRONMENT AND WILDLIFE DEPARTMENT
GOVERNMENT OF SINDH**

CORRIGENDUM OF EXPRESSION OF INTEREST

With the reference to notice invitation of Expression of Interest in respect of ADP schemes published in different newspapers is mentioned below:

Scheme Name	Newspaper	Published	NIT No.
Study on Wetlands especially Ramsar Sites in Sindh	Daily Dawn	24.03.14	INF-KRY-929/14
Awareness & preparation of action plan for Hospital Waste Management in public sector Hospitals.	The Nations	23.03.14	INF-KRY-928/14
Study on E-waste Management in Sindh.	Express Tribune	23.03.14	INF-KRY-926/14
Study on impact of climate change in Sindh.	Daily Express	23.03.14	INF-KRY-927/14

The following modification / amendment have been made in above mentioned schemes:

1. Sealed Expression of Interest / application will be accepted to the address mentioned below before 8 April, 2014 at 2:30 PM.
2. Sealed Expression of Interest / application will be opened to the address mentioned below before 8 April, 2014 at 3:30 PM.
3. All the terms & conditions would remain same as per SPPRA Rules 2010.

Project Manager
Planning & Monitoring Cell (Environment Wing)
Forest, Environment and Wildlife
Government of Sindh
Plot No. St-2/1, Section-23, Korangi Industrial Area,
Shan Chowrangi, Karachi
Telephone No: (92-21) 35070871 Fax No. (92-21) 35070872
suhailkamal@outlook.com

INF-KRY. No. 992/14

PMC 342
28-3-14



Phone: 021-35070871
Fax: 021-35070872

NO. SO(E) ADP/EOI/2014
FOREST, ENVIRONMENT
& WILDLIFE DEPARTMENT
GOVERNMENT OF SINDH

Date: 08/04/2014

Subject: Minutes of the Consultant Selection Committee (CSC) meeting "Evaluation of Expression of Interest (EOI) for consultancy of ADP Schemes in Environment department Sindh

A meeting of consultant Selection Committee (CSC) was held under the Chairmanship of Project Manager Planning & Monitoring Cell in Environment Department on 8th April, 2014 at 3:30 PM in the Project Manager Office of EPA complex to evaluate the Expression of Interest (EOIs) submitted by the firms for on-going following ADP Schemes.

2. The cut off time of EOI's submission was 2:30 PM on 8th April, 2014. The EOIs Were opened within one hour of the Deadline in the presence of the representative of bidders.

3. As per the evaluation criteria prepared under the SPPRA Rules 2010 and included in the EOIs form, the committee thoroughly reviewed the EOIs and shortlisted Consultant firms/ Individual / companies considering the passing score of 70. The list of shortlisted firm is as under.

1. Study for E-Waste Management in Sindh Province

The Advertisement published in The Express Tribune, dated 23-3-2014. The total (07) firms/ companies had submitted their EOIs. The committee thoroughly reviewed the EOIs and recommended a shortlist of Three (04) firms/ companies considering the passing score i.e. 70. The list of shortlisted firm is below.

S. #	Consultancy Firm Name	Score	Qualify / Disqualify
1	MM Pakistan (Pvt) Ltd	62.4	Disqualify
2	Reflect Global	81.1	Qualify
3	Indus Development Consultants	71.5	Qualify
4	ECSE Eng. Consultants	36.5	Disqualify
5	Urban Units	72.1	Qualify
6	S Trading	65	Disqualify
7	Green Nexus	71.9	Qualify

2. Awareness & Preparation of Action Plan for Improving Hospital Waste Management in Public Sector hospitals.

The Advertisement published in The Nation, dated 23-3-2014. . The total (07) firms/ companies had submitted their EOIs. The committee thoroughly reviewed the EOIs and recommended a shortlist

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of Three (05) firms/ companies considering the passing score i.e. 70. The list of shortlisted firm is below.

S. #	Consultancy Firm Name	Score	Qualify / Disqualify
1	ECSE Eng. Consultants	36.5	Disqualify
2	Fariha	71.6	Qualify
3	G3 Eng. Consultants	76	Qualify
4	Indus Development Consultants	71.5	Qualify
5	Management Development Consultants	50.8	Disqualify
6	Reflect Global	81.1	Qualify
7	Urban Units	72.1	Qualify

3. Study on wetlands especially Ramsar sites in Sindh Province.

The Advertisement published in Dawn, dated 24-3-2014. . The total (14) firms/ companies had submitted their EOIs. The committee thoroughly reviewed the EOIs and recommended a shortlist of Three (06) firms/ companies considering the passing score i.e. 70. The list of shortlisted firm is below.

S. #	Consultancy Firm Name	Score	Qualify / Disqualify
1	Hagler Bailly Pakistan Pvt Ltd	66.7	Disqualify
2	Management Development Consultants	50.8	Disqualify
3	Reflect Global	81.1	Qualify
4	Indus Development Consultants	71.5	Qualify
5	G3 Eng. Consultants	76	Qualify
6	ECSE Eng. Consultants	36.5	Disqualify
7	Unilogiks	73.6	Qualify
8	GEMS	62.6	Disqualify
9	MM Pakistan (Pvt) Ltd	62.4	Disqualify
10	Environment Management Consultants	73.1	Qualify
11	NES Pak	81	Qualify
12	SGS Pakistan (Pvt) Ltd	64.6	Disqualify
13	SUPARCO	66.1	Disqualify
14	Project Procurement International	44.6	Disqualify

4. Study on Impacts of Climate Change in Sindh including Floods Rains 2010 & 2012.

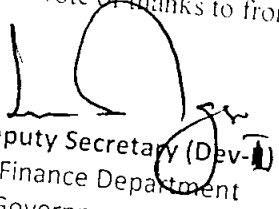
The Advertisement published in Daily Express, dated 23-3-2014. . The total (08) firms/ companies had submitted their EOIs. The committee thoroughly reviewed the EOIs and recommended a shortlist

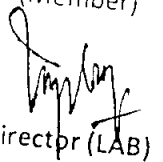
of Three (04) firms/ companies considering the passing score i.e. 70. The list of shortlisted firm is below.


S. #	Consultancy Firm Name	Score	Qualify / Disqualify
1	Reflect Global	81.1	Qualify
2	Indus Development Consultants	71.5	Qualify
3	G3 Eng. Consultants	76	Qualify
4	ECSE Eng. Consultants	36.5	Disqualify
5	SGS Pakistan (Pvt) Ltd	64.6	Disqualify
6	SUPARCO	66.1	Disqualify
7	Indus AC	47.8	Disqualify
8	Green Nexus	71.9	Qualify

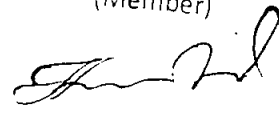
4. The committee discussed the matter of Request for Proposal (RFP) document to invite technical and financial Proposals from the shortlisted firms. Keeping in the view the scope and term of reference of the services required for the assignment, the committee recommended adopting QCBS method. The committee also finalized the firms format of the RFP based on Full Technical Proposal (FTP) and Lump-sum contract, as per SPPRA Rules 2010


5. The chair desired that before issuance of RFP to the shortlisted firms, the Secretary Procurement committee may send a letter to SPPRA regarding the method of selection of consultant on QCBS method for the subject assignment and to send draft along with evaluation of the EOIs for their and record. The meeting ends with the vote of thanks to from the chair.


Deputy Secretary (Dev.)
Finance Department
Government of Sindh
(Member)


Director (LAB)
EPA, Sindh
Government of Sindh
(Member)


Planning Officer
Planning & Development Department
Government of Sindh
(Member)


Deputy Director (E)
Planning & Monitoring Cell (Env)
Government of Sindh
(Member)


Project Manager
Planning & Monitoring Cell
Government of Sindh
(Chairman)

EVALUATION SHEET FOR EXPRESSIONS OF INTEREST

Project Title: Awareness and Preparation of action Plan for Improving Hospital Waste management in Public Sector Hospital in Sindh

S.NO	Evaluation Criteria	M.Score	MDC	Reflect Global	IDC	G3	ECSE	Urban Units	Fairha
1	Technical Standing of Firm	85							
A	Project experience	35							
a	Experience in Pakistan (similar nature of contracts executed)	30							
	Minimum value of Consultancy Rs. 05 Million.								
	i. Up to 5 Project	10	10				10		
	ii. More than 5 Project	25		25					25
b	Experience in International context: (Similar nature of contracts executed)	30							
	Million Minimum Value of Consultancy Rs. 10	5							
	i. Up to 2 Project	2							
	ii. Up to 4 Project	3	3						
	iii. More than 4 Project	5		0	5	5		5	0
	Sub Total -A	50	13	27	15	30	10	30	27
B	Personnel Experience (Technical Personnel in the permanent employment of the Firm (2/ Company)								
a	Ratio of personnel (Below/ Technical)	5							
	i. Up to 5	1	1						
	ii. Up to 10	3							
	iii. Up to 15	5	5	5	5	5		3	
b	Proficiency of Relevant Technical Personnel with the Firm (s)	5							
	For each year/ professional (years * 0.5)	0.5							
	Relevant Experience	35		4.5	5	2.5		2.5	4.5
	i. For each year / professional (years * 0.5)	0.5	0.5	20	25	15		20	20
	ii. Each professional with relevant Bachelor's Degree	0.7							
	iii. Each professional with relevant Post Graduate Diploma	0.8							
	iv. Each professional with relevant Post Graduate Degree	0.9	1.8	12.0	4.5	1.8	1.8	2.4	8.1
	v. Each professional with relevant Executive Degree	1		2	1	1		1	1
	Sub Total (D)	35	32.8	44.1	41.5	31	11.5	32.1	39.6
C	Financial Standing / Status of the Firms								
	Average annual turnover for the last three years, fully certified	15							
	Average turnover of up to Rs. 50 Million	5							
	Annual turnover of Rs. 1 to 100 million	10							
	Annual turnover of more than Rs. 100 million	15		10				10	
	Sub Total (E)	35	50.8	81.1	71.5	76	31	22.1	71.6
	Total (A+B+C)								
	Qualified / Disqualified								
	Qualified								
	Disqualified								

Deputy Secretary (D)
Finance Department
Government of Sindh
(Member)

Director (L)
IPV Sindh
Government of Sindh
(Member)

Project Manager
Planning & Monitoring Cell
Government of Sindh
(Member)

Planning Officer
Planning & Development
Government of Sindh
(Member)

Deputy Director (E)
Planning & Monitoring Cell (Inv)
Government of Sindh
(Member)