

MUHAMMAD SYED ALI AHMED

02 JUN 2014

Serial No. 81363
Date of Issue
Place
Value
State

**ZAFAR ALAY CONTRACT
LAW ASSOCIATES**

THIS CONTRACT "Consultancy Services for Study of E-Waste Management in Sindh Province , (herein after called " Contract") is made by 5th day of June,2014, between, on the one hand, The Environment Department, Government of Sindh, having its principal place of business at Plot No ST-2/1, Sector 23, Korangi Industrial Area, Karachi, (hereinafter called the "PA/Client") and on other hand, The Green Nexus Consulting, having its principal business office located at 407/A, 4th Floor, Mashriq Centre, Gulshan-e-Iqbal, Block 14, Karachi

WHEREAS,

- (a) The Client has requested the consultant to provide certain consulting services as defined in this Contract (hereinafter called the "Services")
- (b) The Consultant, having represented to the Client it has the required professional skills and personnel and technical resources has agreed to provide the Services on the terms and conditions set forth in this Contract.

NOW THEREFORE THE PARTIES hereby agree as follows:

- 1. Services
 - (i) The Consultant shall perform the services specified in Annex A, "Terms of Reference and Scope of Services," which is made an integral part of this Contract ("the Services").
 - (ii) The Consultant shall provide the reports listed in Annex B, "Consultant's Reporting Obligations," within the time periods listed in such Annex, and the personnel listed in Annex C, "Cost Estimate of Services, List of Personnel and Schedule of Rates" to perform the Services.
- 2. Term

The Consultant shall perform the Services during the period commencing 2013-2014 and continuing through 2015-2016 or any other period as may be subsequently agreed by the parties in writing.

SECTION OFFICER
Environment & Alternative Energy Dept
Government of Sindh



3. Payment

A. Ceiling

For Services rendered pursuant to Annex A, the PA shall pay the Consultant an amount not to exceed Rs.13.997 (Million). This amount has been established based on the understanding that it includes all of the Consultant's costs and profits as well as any tax obligation that may be imposed on the Consultant.

B. Payment Schedule

The Consultant will be paid as per the agreed payment schedule specified in attached Annex D, "Contract Payment Schedule".

C. Payment Conditions

Payment shall be made in Pakistan Rupees, no later than 30 days following submission by the Consultant of invoices in duplicate to the Coordinator designated in paragraph 4.

4. Economic Price Adjustment

In order to adjust the remuneration for inflation, a price adjustment provision has been included if the contract has duration of more than 18 months or if the inflation is expected to exceed 0% per annum.

5. Project Administration

A. Coordinator

The PA designates Mr. Suhail Kamal, Project Manager, Planning & Monitoring Cell as PA's Coordinator; the Coordinator shall be responsible for the coordination of activities under the Contract, for receiving and approving invoices for payment, and for acceptance of the deliverables by the PA.

B. Timesheets

During the course of their work under this Contract the Consultant's employees providing services under this Contract may be required to complete timesheets or any other document used to identify time spent, as instructed by the Coordinator.

C. Records and Accounts

The Consultant shall keep accurate and systematic records and accounts in respect of the Services, which will clearly identify all charges and expenses. The PA reserves the right to audit, or to nominate a reputable accounting firm to audit, the Consultant's records relating to amounts claimed under this Contract during its term and any extension, and for a period of three months thereafter.

6. Performance Standard

The Consultant undertakes to perform the Services with the highest standards of professional and ethical competence and integrity. The Consultant shall promptly replace any employees assigned under this Contract that the PA considers unsatisfactory.

7. Confidentiality

The Consultants shall not, during the term of this Contract and within two years after its expiration, disclose any proprietary or confidential information relating to the Services, this Contract or the PA's business or operations without the prior written consent of the PA.

8. Ownership of Material

Any studies, reports or other material, graphic, software or otherwise, prepared by the Consultant for the PA under the Contract shall belong to and remain the property of the PA. The Consultant may retain a copy of such documents and software

9. Consultant Not to be Engaged in Certain Activities

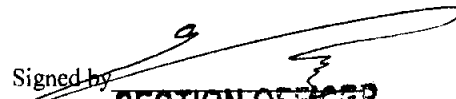
The Consultant agrees that, during the term of this Contract and after its termination, the Consultants and any entity affiliated with the Consultant, shall be disqualified from providing goods, works or services (other than the Services or any continuation thereof) for any project resulting from or closely related to the Services.

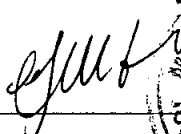
SECTION OFFICER
Environment & Alternate Energy Deptt
Government of Sindh

10. Insurance The Consultant will be responsible for taking out any appropriate insurance coverage for their personnel and equipments. 51
11. Assignment The Consultant shall not assign this Contract or Subcontract any portion thereof it without the PA's prior written consent.
12. Law Governing Contract and Language The Contract shall be governed by the laws of Islamic Republic of Pakistan or the Provincial Government and the language of the Contract shall be English.
13. Dispute Resolution Any dispute arising out of this Contract, which cannot be amicably settled between the parties, shall be referred to adjudication/arbitration in accordance with the Arbitration Act of 1940

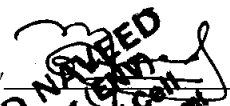
FOR THE PA

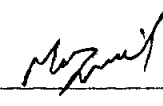
FOR THE CONSULTANT

Signed by 
SECTION OFFICER
 Environment & Alternative Energy Dept
 Government of Sindh
 Title: 35070871
 CNIC# 42201-9834983-7

Signed by 
GREEN NEXUS CONSULTING
 Phone: 021-21904
 URL: www.g...
 Title: Hassan Fareed
CEO
 CNIC# 42101-2197853-1

WITNESS SIGNATURE:-

1. Signed by 
MUHAMMAD NAVEED
 Assistant Director (EM)
 Planning & Monitoring Cell
 Environment & Alternative Energy Department
 Government of Sindh
 Title: Naveed
 CNIC# 1-2887781-5

2. Signed by 
 Title: Muzaamil
 CNIC# 42201-0337612-7

Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: _____

Dated: 05-06-2014

Contract Value: PKR 13.997 Million

Contract Title: Consultancy services for E-Waste Management in Sindh Province

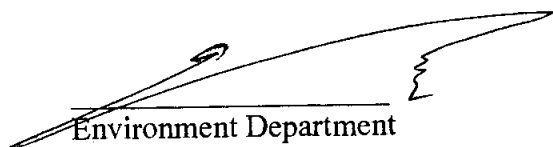
Green Nexus (Consultant) hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, Consultant represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

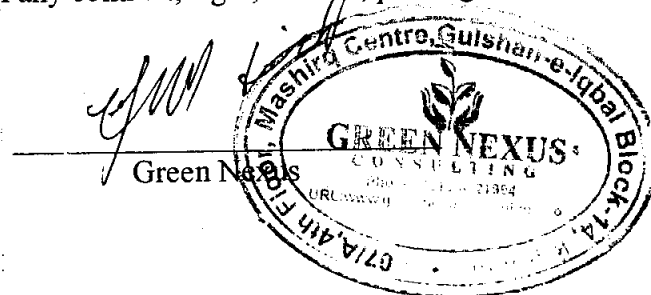
The Consultant certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

The Consultant accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, The Consultant agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by Consultant as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.



Environment Department

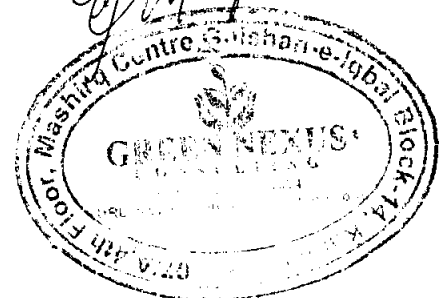
SECTION OFFICER
Environment & Climate Change Dept
Government of Sindh



**SCOPE OF WORK AND TORS FOR ADP SCHEME NAMELY "STUDY
OF E-WASTE IN SINDH PROVINCE"**

- *Conducting the Field Survey Study on Households and Repair & maintenance Sector; and*
- *Collecting information on Industrial & Commercial/Services sectors.*
- *Compiling the e-Waste Inventory of Sindh which include*
 - *Present status of E-Waste disposal*
 - *Potential health and environmental hazards/impacts of improper E-Waste disposal.*
 - *Details of major waste dumping sites of Sindh*
 - *Identification of potential sources of E-Waste generation (Category Wsie) and quantities.*
 - *Identification of channels of import of electronic equipments which could be a possible source of E-Waste generation.*
- *Propose suitable mechanism to control, reduce and safely dispose E-Waste in each administrative division of Sind with emphasis on re-cycling, incineration.*
- *Propose legislation to control E-Waste while specifying role of stake holders.*
- *Propose institutional setup within EPA, Sindh to deal with Hazardous, infectious and electronic waste in accordance with Section 13, 14 of PEP Act and Hospital Waste management Rules-2005*


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Government of Sindh



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CONSULTANT'S REPORTING OBLIGATIONS For Consultancy Services for Study of E-Waste Management in Sindh Province

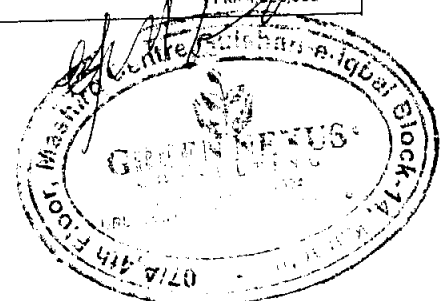
Step 1

Group of Activities (Phase): CONTRACT SIGNING & PROJECT COMMENCEMENT MEETING	Description: <ul style="list-style-type: none"> > This activity is the beginning of the project and it commence with the contract signing and commencement meeting between Unilogiks Consultant Pakistan and Environment Department, Forest Environment & Wildlife Department, Govt. of Sindh (PA). > This will be following with the actual start of the project home & field work. 			
Cost component	Costs			
	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Local Currency
Remuneration	N/A			PKR 4,620,000
Reimbursable Expenses				
Subtotals				

Step 2

Group of Activities (Phase): INCEPTION REPORT	Description: <ul style="list-style-type: none"> > Overview the on hand policies and regulatory documents together with the organization's agreement, obligation and keenness to share the required information. > Defining study boundaries and spotting beneficiaries and stakeholders. > Grounding of inception report which will contain comprehensive work plan and finalized methodology. 			
Cost component	Costs			
	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Local Currency
Remuneration	N/A			PKR 4,620,000
Reimbursable Expenses				
Subtotals				

SECTION OFFICER
 Environment & Alternative Energy Deptt
 Government of Sindh



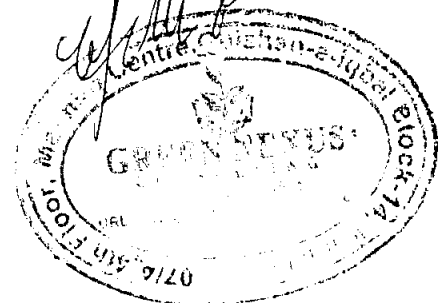
Step 3

Group of Activities (Phase): Submit Final Protocols, SOPs, Guidelines, Manuals, etc.	Description: <ul style="list-style-type: none"> ➤ Data gathering framework, data collection and rectification through review of relevant documents, surveys and consultative meetings with various stakeholders. ➤ Collating the information, analysis, interpretation and presentation. ➤ Mandated protocols, SOPs, guidelines, manuals etc. 			
Cost component	Costs			
	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Local Currency
Remuneration	N/A			PKR 2,380,000
Reimbursable Expenses				
Subtotals				PKR 2,380,000

Step 4

Group of Activities (Phase): SUBMISSION OF FINAL PROJECT REPORT and RELEVANT ANNEXES	Description: <ul style="list-style-type: none"> ➤ Getting feedback and institutionalization of the study reports and documents. ➤ Prepare overall report and get feedback. ➤ Compile and submit the final report and relevant annexes and submit for approval. 			
Cost component	Costs			
	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Local Currency
Remuneration	N/A			PKR 2377001
Reimbursable Expenses				
Subtotals				PKR 2377001

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ANNEX-C

**COST ESTIMATE OF SERVICES, LIST OF PERSONNEL & SCHEDULE OF RATES FOR
CONSULTANCY SERVICES FOR STUDY OF E-WASTE MANAGEMENT IN SINDH PROVINCE**

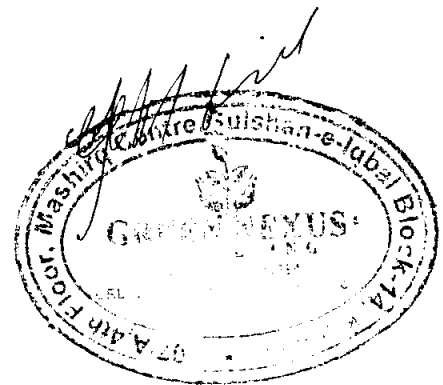
S.No.	Group of Activities (Phase): PAYROLL OF THE PROJECT HUMAN RESOURCES							
	Name	Position	Staff-month Rate	Input (Staff-months)	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Local Currency
	Local Staff:							
1.	Dr. Faiza Siddiqui	Project Manager	153000	(Office)8				1200000
				(Field)4				600000
2.	Dr. Saleh Aslam	Dy. Project Manager	125000	(Office)6				750000
				(Field)6				750000
3.	Dr. Tehseen Arif	waste management officer	123000	(Office)4				500000
				(Field)8				1000000
4.	Dr. Adnan Khan	waste management officer	113000	(Office)	N/A	N/A	N/A	
				(Field)12				1380000
5.	Aisha Rehman	Assistant waste management officer	80300	(Office)4				320000
				(Field)8				640000
6.	Afaq Shah	Outreach coordinator	70300	(Office)2				140000
				(Field)10				700000

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Government of Sindh



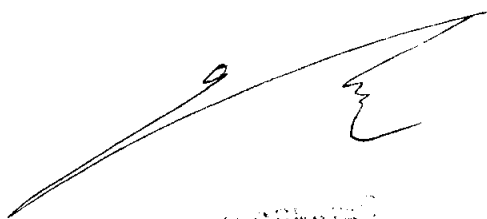
Group of Activities (Phase): PAYROLL OF THE PROJECT HUMAN RESOURCES								
S.No.	Name	Position	Staff-month Rate	Input (Staff-months)	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Local Currency
Local Staff:								
7.	Intizar Hussain	Statistician	38000	(Office)12	N/A	N/A	N/A	456000
				(Field)				
8.	Zahid Ali	Data processing officer	40000	(Office)12	N/A	N/A	N/A	480000
				(Field)				
9.	Abdul-Ghafoor	Environmental engineer	70000	(Office)5	N/A	N/A	N/A	350000
				(Field)7				490000
10.	Rameez Ahmed	I.T Officer, Application Developer	40000	(Office)12	N/A	N/A	N/A	480000
				(Field)				
11.	Noman Alamgir	Office Assistant	18000	(Office)12	N/A	N/A	N/A	216000
				(Field)				
12.	Nisar Rajput	Driver	10000	(Office)	N/A	N/A	N/A	120000
				(Field)12				
Total Cost								PKR 7,980,000

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Government of Sindh



FORM FIN-4. BREAKDOWN OF REMUNERATION

S.No.	Name	Position	Staff-month Rate
1.	Dr. Faiza Siddiqui	Project Manager	(Office)8
			{Field}4
2.	Dr. Saleh Aslam	Dy. Project Manager	(Office)6
			{Field}6
3.	Dr. Tehseen Arif	waste management officer	(Office)4
			{Field}8
4.	Dr. Adnan Khan	waste management officer	(Office)
			{Field}12
5.	Aisha Rehman	Assistant waste management officer	(Office)4
			{Field}8
6.	Afaq Shah	Outreach coordinator	(Office)2
			{Field}10
7.	Intizar Hussain	Statistician	(Office)12
			{Field}
8.	Zahid Ali	Data processing officer	(Office)12
			{Field}
9.	Abdul-Ghafoor	Environmental engineer	(Office)5
			{Field}7
10.	Rameez Ahmed	I.T Officer, Application Developer	(Office)12
			{Field}
11.	Noman Alamgir	Office Assistant	(Office)12
			{Field}
12.	Nisar Rajput	Driver	(Office)
			{Field}12



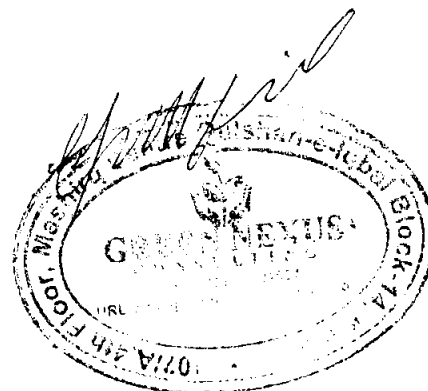
SECTION OFFICER
 Environment & Sustainable Energy Dept
 Government of Punjab




FORM FIN-5. BREAKDOWN OF REIMBURSABLE EXPENSES

Group of Activities (Phase): PROJECT AID / LOGISTIC OUTLAY								
No.	Description	Unit	Unit Cost	Quantity	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Foreign Currency	Indicate Local Currency
1	GPS Devices	Gadget	60,000	16	N/A	N/A	N/A	960,000
2	Data Collection Devices	Gadget	55,000	30				1,650,000
3	Computers (Desktop)	Machine	45,000	16				720,000
4	Laptops	Machine	110,000	7				770,000
5	Application Server	Gadget	250,000	7				1,750,000
6	Voice Recorder	Tool	25,000	6				150,000
7	Video Recorder	Tool	175,000	4				700,000
8	Vehicles-12 months	/month	120,000	4				480,000
9	POL	Liter	110	10000				1,100,000
10	Stay (Boarding & Lodging) 120Days	/day	18,000	45				810,000
11	Office Expenses-18 months	Camp Office	150,000	12				1,800,000
12	Other field expenses-12 months	/month	10,000	10				100,000
13	Event Expenses (Seminars)	Event	350,000	5				2,800,000
14	Communication Charges-18 months	/month	25,000	1				450,000
15	Miscellaneous	-	-	-				1,151,500
Total Costs								PKR 4,900,000

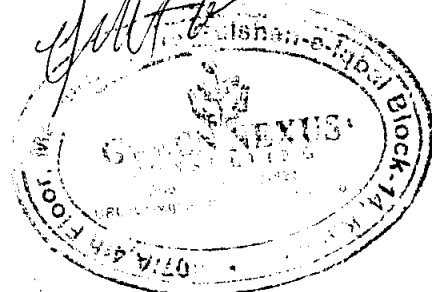
SECTION OFFICER
Environment & Alternate Energy Dept
Government of Sindh



FORM FIN-5. BREAKDOWN OF REIMBURSABLE EXPENSES

No.	Description	Unit	Unit Cost
1	GPS Devices	Gadget	60,000
2	Data Collection Devices	Gadget	55,000
3	Computers (Desktop)	Machine	45,000
4	Laptops	Machine	110,000
5	Application Server	Gadget	250,000
6	Voice Recorder	Tool	25,000
7	Video Recorder	Tool	175,000
8	Vehicles-12 months	/month	120,000
9	POL	Liter	110
10	Stay (Boarding & Lodging) 120 Days	/day	18,000
11	Office Expenses-18 months	Camp Office	150,000
12	Other field expenses-12 months	/month	10,000
13	Event Expenses (Seminars)	Event	350,000
14	Communication Charges-18 months	/month	25,000
15	Miscellaneous		

SECTION OFFICER
 Environment & Alternative Energy Dept
 Government of Sindh



**Contract Payments Schedule For Consultancy Services for
Study of E-Waste Management in Sindh Province**

S No:	Payment Details	Amount (PKR) In millions
1	55.9% of the contractual amount at the time of Contract Signing	7.8260
2	10% of the contractual amount at the submission of Inception Report	1.3997
3	10% of the contractual amount at the submission of Final Protocols, SOPS, Guidelines and Manuals	1.3997
4	24.1% of the contractual amount at the submission of Final Project Report and Relevant Annexes	3.3732
TOTAL		13.998

SECTION OFFICER
Environment & Alternate Energy Dept.
Government of Sindh



FOREST, ENVIRONMENT, AND WILDLIFE
DEPARTMENT

**SUBJECT: MINUTES OF THE CONSULTANT SELECTION COMMITTEE (CSC)
MEETING "EVALUATION OF REQUEST FOR PROPOSAL (RFP) FOR
CONSULTANCY OF ADP SCHEME NO. 321 NAMEDLY "STUDY FOR E-
WASTE MANAGEMENT IN SINDH PROVINCE" IN ENVIRONMENT
DEPARTMENT SINDH**

1. A meeting of consultant Selection Committee (CSC) was held under the Chairmanship of Project Manager Planning & Monitoring Cell in Environment Department on 12 May, 2014 at 11:00 AM in the Project Manager Office of EPA complex to evaluate the Expression of Interest (EOIs) submitted by the firms for on-going following ADP Schemes.

2. The cut off time of RFP's submission was 10:00 AM on 12, May 2014. The RFPs were opened within one hour of the deadline in the presence of the representative of bidders.

3. M/s Green Nexus & M/s Urban Unit submitted the Technical and Financial Proposal within due time. As per Technical Proposal evaluation M/s Green Nexus has been scored 82 marks and qualified. Other details are mention bellow.

S.NO	Evaluation Criteria	M.Score	Green Nexus	Urban Unit
A	Specific Experience of consultant relevant to the Assignment	20	10	05
	Total (A)		10	05
B	Adequacy of the proposed technical approach, methodology and work plan in responding to the Terms of Reference.	30		
a	Technical approach and methodology		14	5
b	Work Plan		5	4
c	Organization & Staffing		5	4
	Total (B)		24	13
C	Key professional staff qualifications and competence for the assignment:	50		
a	Staffing for the Assignment		48.0	47.0
	Total (C)		48.0	47.0
	Grand Total		82	65
	Remarks (Qualify/Disqualify)		Qualified	Disqualified

4. According to financial proposal, M/s Green Nexus offered PKR 13997865. The firms were scored on 80:20 ratios for technical and financial proposal. In the view of both technical and financial proposal bases, committee declared "Green Nexus" qualified and recommended to award contract.

S.No	Name of Member	Department	Designation	Signature
1	Mr. Suhail Kamal	Environment Department	Project Manager	
2	Mr. Abdul Hamed Khaskhali	Finance Department	Section Officer	
3	Mr. Ghulam Sarwar Memon	P&D Department	Planning Officer	
4	Mr. S.M Yahya	Environment Department	Director Lab.	
5	Mr. Jahangir Asad	Environment Department	Deputy Director	

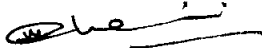
Bid Evaluation Report

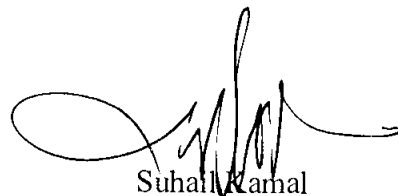
1. Name of Procuring Agency: Environment Department
2. Tender Reference No: INF-KRY: 926/2014, Dated 26-03-2014
3. Tender Description/Name of work/item: Study for E-Waste Management in Sindh Province
4. Method of Procurement: Quality & Cost Based Selection
5. Tender Published: Daily Nawa-i-Waqt, Karachi, Dated 26-03-2014
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; Four
7. Total Bids Received: Two
8. Technical Bid Opening date: (if applicable) 12-05-2014 *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): One
10. Bid(s) Rejected: One
11. Financial Bid Opening date: 12-05-2014


12. Bid Evaluation Report:


S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	Green Nexus	13,997,865	Low	With in .T.S	Qualified as per Evaluation Report	Recommended for award contract


Signatures of the Members of the Committee.


Abdul Hamed Khaskhali
(Section Officer)
Finance Department


Suhail Kamal
(Project Manager)
Environment Department



Ghulam Sarwar Memon
(Planning Officer)
P&D Department


S.M Yahya
(Director Lab)
Environment Department


Jahangeer Asad
(Deputy Director)
Environment Department

CONSULTANT COMPANIES/FIRMS ATTENDANCE SHEET

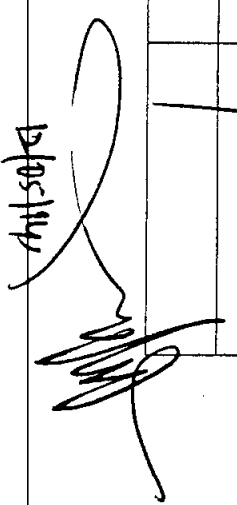
Regarding RFP opening of on-going ADP Schemes No.321, 322,323,324, Dated 12 May, 2014

S.No	CONSULTANT COMPANIES/FIRMS	REPRESENTATIVE NAME	DESIGNATION	CONTACT NUMBER	SIGNATURE
1	G3 Engineers Consultants	SHRAGDIP HERNANI	Project Coord.	0300 8378804	
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					

Sudant

on last
part
info surc

212/5





Phone: 021-35070871

Fax: 021-35070872

FOREST, ENVIRONMENT, AND WILDLIFE
DEPARTMENT

GOVERNMENT OF SINDH

Karachi Dated: 3/4/2014

NOTIFICATION

NO. SO (E) II-04/14/CPC: A Procurement Committee comprising the following is hereby constituted for procurement of consultancy services for All ADP Schemes (Environment Department) Forest Environment & Wildlife Department Government of Sindh.

- | | |
|-----------------------------------------------------------------------------|-----------------------------|
| 1. Project Manager Planning and Monitoring Cell | Chairman |
| 2. Representative of P&D Department
(Not below an officer in BPS-18) | Member |
| 3. Representative of Finance Department
(Not below an officer in BPS-18) | Member |
| 4. Director Lab, EPA Sindh | Member |
| 5. Deputy Director (E) Planning And Monitoring Cell | Technical Member/ Secretary |

The Committee may Co-opt up to two members if required at any stage

Terms of References (TORs)

The Procurement Committee shall perform the following functions:

1. Preparing bidding documents.
2. Carrying out technical as well as financial evaluation of the bids;
3. Preparing evaluation report as provided in Rule 45;
4. Making recommendations for the award of contract to the competent authority; and
5. Perform any other function ancillary and incidental to the above.

(WASIM AHMED URSANI)
SECRETARY TO GOVT.OF SINDH

NO. SO (E) II-04/14/CPC:

Karachi Dated: _____

A copy is forwarded for information and necessary action to:

1. PS To Secretary, Finance Department, Government of Sindh
2. PS To Secretary, P&D Department, Government of Sindh
3. PS To Secretary Forrest, Environment And Wildlife Department
4. Project Manager PMC (Environment) Forrest, Environment And Wildlife Department
5. Deputy Director (Environment) Planning And Monitoring Cell (PMC)
6. Office Copy

SECTION OFFICER (G)
ENVIRONMENT DEPARTMENT

Corrigendum of Letter of Invitation

1. M/S Reflect Global
2. M/S Indus Development Consultants
3. M/S Green Nexus
4. M/S G3 Engineering Consultants

Mr./Ms.:

The Project Manager, Planning & Monitoring Cell in (Environment Wing) Forest, Environment and Wildlife Department Government of Sindh now invites proposals to provide the following consulting services: "Study on Impacts of Climate Change in Sindh including Floods Rains 2010 & 2012".

2. More details on the services are provided in the Terms of Reference.
3. This Request for Proposal (RFP) has been addressed to the following above shortlisted/pre-qualified/interested Consultants:

It is not permissible to transfer this invitation to any other firm.

4. A firm will be selected under *Quality and Cost Based Selection Method* and procedures described in this RFP, in accordance with the SPPR 2010.

5. The RFP includes the following documents:

- Section 1 - Letter of Invitation
- Section 2 - Instructions to Consultants (including Data Sheet)
- Section 3 - Technical Proposal - Standard Forms
- Section 4 - Financial Proposal - Standard Forms
- Section 5 - Terms of Reference
- Section 6 - Standard Forms of Contract

6. Please inform us in writing at the following address:

Office of Project manager Forest, Environment and Wildlife Department (Environment wing) plot No ST-2/1, Sector 23, Korangi Industrial Area, Karachi

- (a) The date of RFP has been extended as per SPPRA Rules 2010. Now RFP will be submitted before at 10:00 am, 12/05/2014 and opened same day at 11:00 am to the above mention address.

Yours sincerely,

Suhail Kamal
Project Manager Planning & Monitoring Cell (Environment wing)

COPY FOR INFORMATION

DIRECTOR SPPRA, GOS

ON FILE PL.

ME-11

7/5

SPPRA INWARD DIARY
NO: 14589
DATED: 7/8/14

15

021-35670871
021-35670372

FOREST, ENVIRONMENT, AND WILDLIFE
DEPARTMENT
GOVERNMENT OF SINDH
Karachi Dated: _____ 2014

NOTIFICATION

NO. SO (E) II-01/14/CRC/A Complaint Redressal Committee comprising of the following is hereby constituted to grant right to the bidders as a legal obligation to represent against the decisions of consultant selection committee for Planning & Monitoring Cell (Environment Wing) Forest Environment, and Wildlife Department, Government of Sindh:-

- | | |
|--------------------------------------------------------------------------------|----------|
| 1. Secretary, Forest, Environment, and Wildlife Department. | Chairman |
| 2. Representative of Accountant General, Sindh
(to be an officer in BPS-18) | Member |
| 3. An independent professional from relevant field | Member |

Terms of the committee are as under:

Terms of the committee are as per attached copy of TORs and to perform any other functions as may be required from time to time.

(BADAR JAMIL MENDIHO)
SECRETARY TO GOVT. OF SINDH

NO. SO (E) II-01/14/CRC

Karachi Dated: 10-01-2014

Copy for information and necessary action to:

1. The Additional Chief Secretary, P&D Department, Government of Sindh
2. The Secretary, Finance Department, Government of Sindh
3. The Secretary, Forest Environment, and Wildlife Department
4. The Account General Sindh, Karachi.
5. Office file.

(MOHAMMAD NADEEM)
DEPUTY SECRETARY (ENVIRONMENT)



Phone: 021-35070871
Fax: 021-35070872

FOREST, ENVIRONMENT, AND WILDLIFE
DEPARTMENT
GOVERNMENT OF SINDH
Karachi Dated: 3/4/2014

NOTIFICATION

NO. SO (E) II-04 14/CSC: A Consultant Selection Committee comprising the following is hereby constituted for procurement of consultancy services for All ADP Scheme (Environment Department) Forest Environment & Wildlife Department Government of Sindh:


- | | |
|-----------------------------------------------------------------------------|----------------------------|
| 1. Project Manager Planning and Monitoring Cell | Chairman |
| 2. Representative of P&D Department
(Not below an officer in BPS-18) | Member |
| 3. Representative of Finance Department
(Not below an officer in BPS-18) | Member |
| 4. Director Lab, EPA Sindh | Member |
| 5. Deputy Director (E) Planning And Monitoring Cell | Technical Member Secretary |

The Committee may Co-opt up to two members if required at any stage

Terms of References (TORs)

The Consultant Selection Committee shall perform the following functions:

1. Approval of RFP (Request of Proposal) before issuance.
2. Short listing of the consultant responding to the request for "Expression of Interest" where applicable in accordance with the criteria mentioned in Request for "Expression of Interest".
3. Evaluation of technical and financial proposals according to the selection method and evaluation criteria mentioned in the "Request for Proposal".
4. Finalization of recommendation based on evaluation.

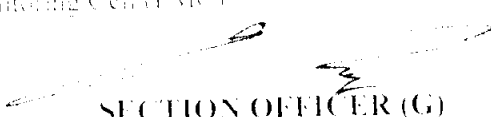

3/4/14
(WASIM AHMED URS) AND
SECRETARY TO GOVT. OF SINDH

NO. SO (E) II-04 14/CSC:

Karachi Dated:

A copy is forwarded for information and necessary action to:

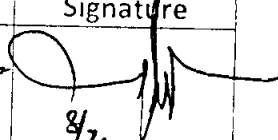
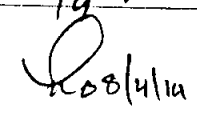
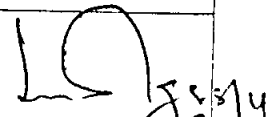
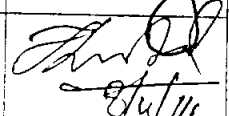
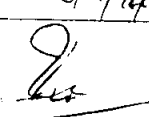
1. PS To Secretary, Finance Department, Government of Sindh.
2. PS To Secretary, P&D Department, Government of Sindh.
3. PS To Secretary, Forest, Environment And Wildlife Department.
4. Project Manager (PMC) (Environment) Forest, Environment And Wildlife Department.
5. Deputy Director (Environment) Planning And Monitoring Cell (PMC).
6. Office Copy.


SECTION OFFICER (G)
ENVIRONMENT DEPARTMENT

Attendance Sheet

1. Study for E-Waste Management in Sindh Province
2. Awareness & Preparation of Action Plan for Improving Hospital Waste Management in Public Sector hospitals.
3. Study on wetlands especially Ramsar sites in Sindh Province.
4. Study on Impacts of Climate Change in Sindh including Floods Rains 2010 & 2012.

Consultant Selection Committee Meeting held on 8-4-2014

S.No	Name	Department	Designation	Signature
1	SULTAN KAMAL	PM cell, Env. dept Chairman cse	Project Manager	
2	Sultan Shown Tamm	PEP Dept. Govt. of Sindh.	Planning Officer (Environment)	
3	M. Yaqoob	F.D.	D.S.	
4	Jahangir Asad	Environment P&M Cell	D.D (Env)	
5	S.M. YAHA	ENVIRONMENT DEPT DIRECTOR (L)	DIRECTOR (L)	
6				
7				



Phone: 021-35070871
Fax: 021-35070872

NO. SO(E) ADP/EOI/2014
FOREST, ENVIRONMENT
& WILDLIFE DEPARTMENT
GOVERNMENT OF SINDH

Date: 08/04/2014

Subject: Minutes of the Consultant Selection Committee (CSC) meeting "Evaluation of Expression of Interest (EOI) for consultancy of ADP Schemes in Environment department Sindh

A meeting of consultant Selection Committee (CSC) was held under the Chairmanship of Project Manager Planning & Monitoring Cell in Environment Department on 8th April, 2014 at 3:30 PM in the Project Manager Office of EPA complex to evaluate the Expression of Interest (EOIs) submitted by the firms for on-going following ADP Schemes.

2. The cut off time of EOI's submission was 2:30 PM on 8th April, 2014. The EOIs Were opened within one hour of the Deadline in the presence of the representative of bidders.

3. As per the evaluation criteria prepared under the SPPRA Rules 2010 and included in the EOIs form, the committee thoroughly reviewed the EOIs and shortlisted Consultant firms/ Individual / companies considering the passing score of 70. The list of shortlisted firm is as under.

1. Study for E-Waste Management in Sindh Province

The Advertisement published in The Express Tribune, dated 23-3-2014. The total (07) firms/ companies had submitted their EOIs. The committee thoroughly reviewed the EOIs and recommended a shortlist of Three (04) firms/ companies considering the passing score i.e. 70. The list of shortlisted firm is below.

S. #	Consultancy Firm Name	Score	Qualify / Disqualify
1	MM Pakistan (Pvt) Ltd	62.4	Disqualify
2	Reflect Global	81.1	Qualify
3	Indus Development Consultants	71.5	Qualify
4	ECSE Eng. Consultants	36.5	Disqualify
5	Urban Units	72.1	Qualify
6	S Trading	65	Disqualify
7	Green Nexus	71.9	Qualify

2. Awareness & Preparation of Action Plan for Improving Hospital Waste Management in Public Sector hospitals.

The Advertisement published in The Nation, dated 23-3-2014. . The total (07) firms/ companies had submitted their EOIs. The committee thoroughly reviewed the EOIs and recommended a shortlist

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of Three (05) firms/ companies considering the passing score i.e. 70. The list of shortlisted firm is below.

S. #	Consultancy Firm Name	Score	Qualify / Disqualify
1	ECSE Eng. Consultants	36.5	Disqualify
2	Fariha	71.6	Qualify
3	G3 Eng. Consultants	76	Qualify
4	Indus Development Consultants	71.5	Qualify
5	Management Development Consultants	50.8	Disqualify
6	Reflect Global	81.1	Qualify
7	Urban Units	72.1	Qualify

3. Study on wetlands especially Ramsar sites in Sindh Province.

The Advertisement published in Dawn, dated 24-3-2014. . The total (14) firms/ companies had submitted their EOIs. The committee thoroughly reviewed the EOIs and recommended a shortlist of Three (06) firms/ companies considering the passing score i.e. 70. The list of shortlisted firm is below.

S. #	Consultancy Firm Name	Score	Qualify / Disqualify
1	Hagler Bailly Pakistan Pvt Ltd	66.7	Disqualify
2	Management Development Consultants	50.8	Disqualify
3	Reflect Global	81.1	Qualify
4	Indus Development Consultants	71.5	Qualify
5	G3 Eng. Consultants	76	Qualify
6	ECSE Eng. Consultants	36.5	Disqualify
7	Unilogiks	73.6	Qualify
8	GEMS	62.6	Disqualify
9	MM Pakistan (Pvt) Ltd	62.4	Disqualify
10	Environment Management Consultants	73.1	Qualify
11	NES Pak	81	Qualify
12	SGS Pakistan (Pvt) Ltd	64.6	Disqualify
13	SUPARCO	66.1	Disqualify
14	Project Procurement International	44.6	Disqualify

4. Study on Impacts of Climate Change in Sindh including Floods Rains 2010 & 2012.

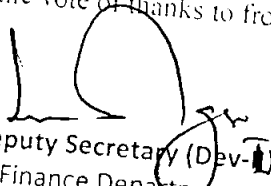
The Advertisement published in Daily Express, dated 23-3-2014. . The total (08) firms/ companies had submitted their EOIs. The committee thoroughly reviewed the EOIs and recommended a shortlist

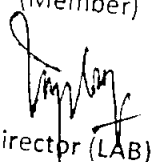
of Three (04) firms/ companies considering the passing score i.e. 70. The list of shortlisted firm is below.

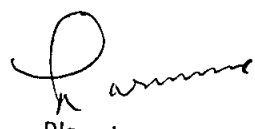
S. #	Consultancy Firm Name	Score	Qualify / Disqualify
1	Reflect Global	81.1	Qualify
2	Indus Development Consultants	71.5	Qualify
3	G3 Eng. Consultants	76	Qualify
4	ECSE Eng. Consultants	36.5	Disqualify
5	SGS Pakistan (Pvt) Ltd	64.6	Disqualify
6	SUPARCO	66.1	Disqualify
7	Indus AC	47.8	Disqualify
8	Green Nexus	71.9	Qualify

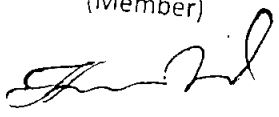
4. The committee discussed the matter of Request for Proposal (RFP) document to invite technical and financial Proposals from the shortlisted firms. Keeping in the view the scope and term of reference of the services required for the assignment, the committee recommended adopting QCBS method. The committee also finalized the firms format of the RFP based on Full Technical Proposal (FTP) and Lump-sum contract, as per SPPRA Rules 2010

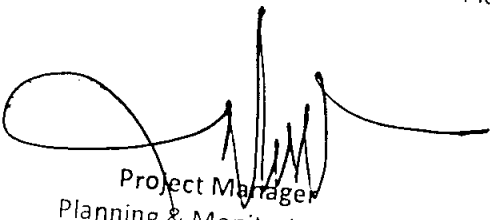
5. The chair desired that before issuance of RFP to the shortlisted firms, the Secretary Procurement committee may send a letter to SPPRA regarding the method of selection of consultant on QCBS method for the subject assignment and to send draft along with evaluation of the EOIs for their and record. The meeting ends with the vote of thanks to from the chair.


Deputy Secretary (Dev-1)
Finance Department
Government of Sindh
(Member)


Director (LAB)
EPA, Sindh
Government of Sindh
(Member)


Planning Officer
Planning & Development Department
Government of Sindh
(Member)

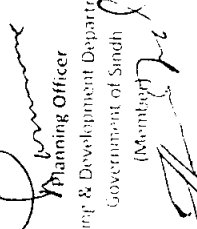

Deputy Director (E)
Planning & Monitoring Cell (Env)
Government of Sindh
(Member)

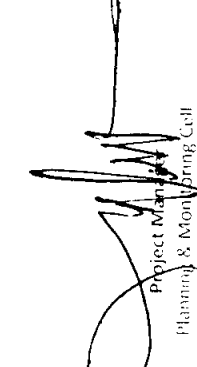

Project Manager
Planning & Monitoring Cell
Government of Sindh
(Chairman)

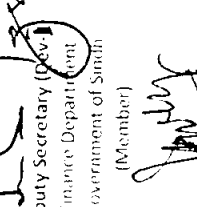
EVALUATION SHEET FOR EXPRESSIONS OF INTEREST

Project Title: Study for E-Waste Management in Sindh

S.NO	Evaluation Criteria	M.Score	MMP	Reflect Global	IDC	ECSE	Urban Units	S Trading	Green Nexus
1	Technical Standing of Firm	85							
A	Project experience	35							
a	Experience in Pakistan (Similar nature of contracts executed)	30							
	Minimum value of Consultancy Rs. 05 Million								
	i. Up to 5 Project	10	10		10	10		10	
	ii. Up to 15 Project	25							
	iii. More than 15 Project	30					25		25
b	Experience in International context (Similar nature of contracts executed)	5							
	Million Minimum value of Consultancy Rs. 10								
	i. Up to 2 Project	2							
	ii. Up to 4 Project	3	3					2	
	iii. More than 4 Project	5			5		5	5	3
B	Personnel Experience (Technical Personnel in the permanent Employment of the Firm (S)/ Company)	50	13	27	15	10	30	17	28
a	No. of personnel (Relevant Technical)	5							
	i. Up to 5	1							
	ii. Up to 10	3							
	iii. Up to 15	5	5	5	5		3		5
b	Proficiency of Relevant Technical Personnel with the Firm (s)	0.5							
	i. For each year / Professional (years x 0.5)	25							
	ii. For each year / Professional (years x 0.5)	0.5	20	20	25		25	8	4.5
c	Qualification	15							
	i. Each professional with relevant Bachelors Degree	0.7	7						
	ii. Each professional with relevant Postgraduate Diploma	0.8	2.4			1.6	1.4	10	2.8
	iii. Each professional with relevant Postgraduate Degree	0.9		12.6	4.5	9.9	7.4		1.6
	iv. Each professional with relevant Doctorate Degree	1	5	2	1		1.8		
d	Sub Total D	44.4	44.4	44.1	41.5	11.5	37.1	1	38.9
C	Financial Standing / Status of the Firm(s)	15							
	i. Average annual turnover for the last three years duly certified	15							
	ii. Annual turnover of up to Rs. 50 Million	5	5						
	iii. Annual turnover of Rs. 51 to 100 million	10		10			10		5
	iv. Annual turnover of more than Rs. 100 million	15							
	Sub Total:		62.4	81.1	71.5	36.5	72.1	65	71.9
	Total (A+B+C)								
	Qualified / Disqualified		Disqualified	Qualified	Qualified	Disqualified	Qualified	Disqualified	Qualified


 Planning Officer
 Planning & Development Department
 Government of Sindh
 (Member)


 Deputy Director (E)
 Planning & Monitoring Cell
 Government of Sindh
 (Member)


 Deputy Secretary (Govt)
 Finance Department
 Government of Sindh
 (Member)


 Director (EPA)
 EPA, Sindh
 Government of Sindh
 (Member)

