



**DIRECTORATE OF PARKS & HORTICULTURE  
KARACHI METROPOLITAN CORPORATION**

Inside Bagh-e-Jinnah (Frere Hall) Fatima Jinnah Road Karachi Ph: # 021-99204380 FAX: # 021-99204327

NO. DG(P&H)/KMC/ 371 /2015

Dated 24-2/2015.

**WORK ORDER**

To,

M/s Indus Construction Co,  
5-Hanif chamber Ramswami  
Nishtar Road  
Karachi.

2


**SUBJECT:** SUPPLY OF EARTHEN POTS, PLASTIC BAGS AND SWEET EARTH COWDUNG  
MANURE AT SIR SYED PARK (NURSERY), KMC.

**Ref:** Tender Notice No. DG/P&H/KMC/224 /2014 & Date of opening 6-1-15

The Competent authority has been pleased to award the contract for the above mentioned work for an amount of Rs.9,99,800/- (Rupees Nine Lacs ninety nine thousand and eight hundred only). You have accepted the contractual responsibility.

You are directed to contract Deputy Director( ) / XEN(Civil/M&E)A.E.E.(Civil/ (M&E) and obtain necessary instructions from him for carrying out the above mentioned work.

Please note that the work should be carried out strictly according to Department's Specifications and will be completed within the schedule time limit 15 days, failing which penalty at Rs.1000/- per day will be charged.

  
Director General  
Parks & Horticulture  
K.M.C.

Copy to:

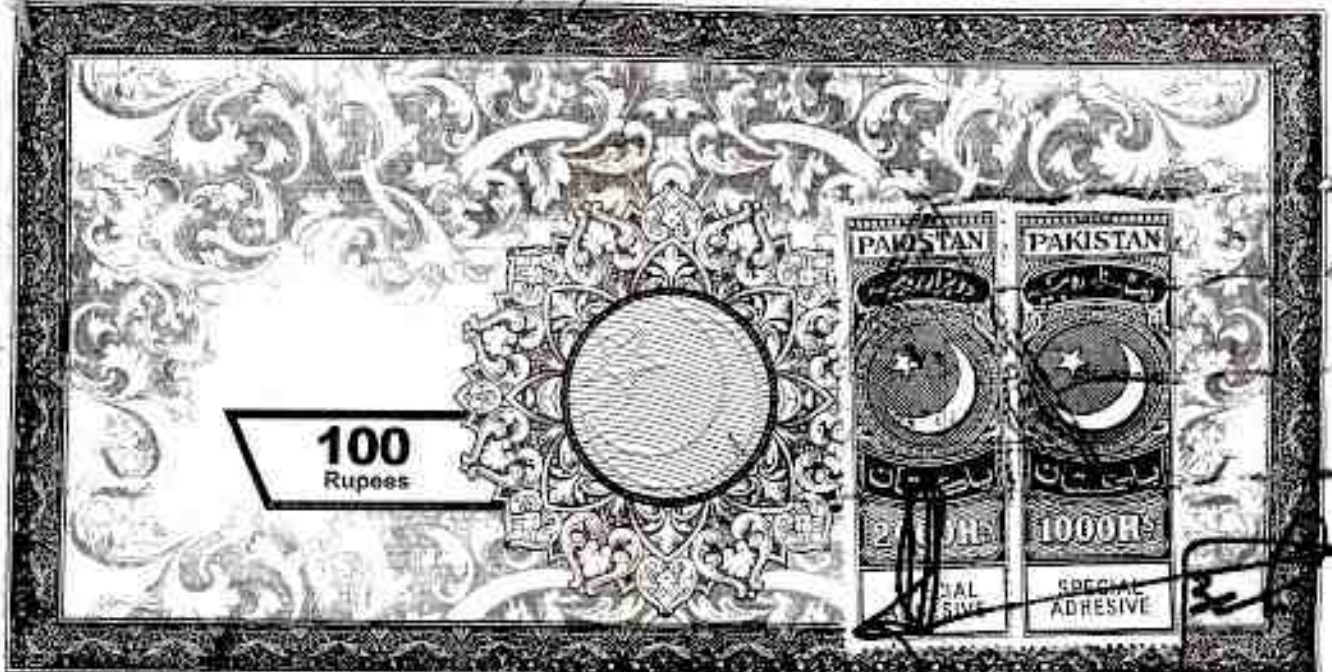
1. Deputy Director P&H, KMC
2. XEN (CIVIL/M&E), KMC
3. A.E.E.(Civil/M&E), KMC
4. D&T Section (P&H) KMC.

  
Director General  
Parks & Horticulture  
K.M.C.



D636675

Stamp 23/2/15



SHAKEELA SHAIKH STAMP VENDOR  
Licence # 34, Shop # 30  
Clifton Centre Block-8 Clifton Karachi

18 FEB 2015

OFFICE SUPERINTENDENT  
Stamp Office, City Court  
Karachi

23-2-15

23 FEB 2015

S.No. 16789  
Issued With Address  
Through With Address  
Purpose  
Value Rs. 187  
Stamp Vendor's Signature

**FORM OF CONTRACT AGREEMENT**

**KARACHI METROPOLITAN CORPORATION  
AGREEMENT**

NAME OF WORK: SUPPLY OF EARTHEN POTS, PLASTIC BAGS AND SWEET EARTH,  
COWDUNG MANURE AT SIR SYED PARK (NURSERY),KMC.

Sanction Cost Rs.9,99,800/- Completion Time 15 days Penalty Rs.1000/- per day

An Agreement made on this 23<sup>rd</sup> day of Feb, 2015 Between the Karachi Metropolitan Corporation through its Director General (P&H),KMC Hereinafter called the "KMC", (which expression shall mean and include his successors) of the One part and M/S Indus Construction Co Karachi having their office at Karachi through their sole proprietor hereinafter called the "Contractor" (which expression shall mean and include his successors, heirs, executors, administrator and assignees) of the other Part.

Whereas the KMC has accepted the tender of the Contractor dated 19 / 2 / 2015 on percentage basis at below the schedule of rates (2012) plus offer rate/on item rate basis / on turn key basis for construction and completion for work namely Supply of earthen pots, plastic bags and sweet earth, cowdung manure at Sir Syed park (nursery) KMC Karachi at a cost of Rs.999800/- within a period of 15 days according to the specification and general conditions of the contract signed by the Contractor after having made himself fully acquainted with their meaning

AND WHEREAS the Contractor has already deposited with the KMC a sum of Rs.20000/- vide Pay Order No.11442283 dated 16-01-2015 from HBL Bank Branch Karachi on account of 2% Earnest Money for the said contract. The Said P.O. has been encashed and deposited into the Bank A/C of KMC vide Challan N. Nil dated 10-02-2015 and agreed to the deduction of the amount equal to 8% from his running payments to make the total Security including the earnest money equal to 10% of the contract value for due performance of the contract. The claim for refund of Security can be lodged after six months of the satisfactory completion of the work and after issuance of completion certificate by the Engineer in charge.

AND WHEREAS the Contractor (if required under the contract) shall also furnish a Performance Bond in shape of Bank Guarantee from a scheduled bank for the amount equal to 5% of the contract value which shall be released after completion of the work and after issuance of necessary certificate by the Engineer in charge.



AND WHEREAS the Contractor has given a lien to the KMC over the Security and Performance Bond for due fulfillment of the contract and does hereby bind himself, his heirs, successors legal representative and assignee to pay to the KMC, penalty through forfeiture of the said Security and the Performance Bond in case of breach of any condition of the contract without prejudice to the right of KMC to recover the damages from the Contractor for any such breach as per condition of the contract.

AND WHEREAS in consideration of the payments to be made by the KMC to the Contractor as hereinafter mentioned the Contractor hereby covenants with the KMC to execute and complete the work and remedy the defects therein in all respect in conformity with the provision of the contract.

AND WHEREAS the KMC hereby covenants to pay to the Contractor in consideration of execution and completion of the work and remedy of defects therein, contract price of such other sum as may become payable under provision of the contract.

AND WHEREAS the Contractor binds himself to execute and complete the work according to specification and to pay to the KMC, compensation for delay as per relevant clause of the conditions of contracts in case he does not perform under this contract and fails to complete the work within the specified time.

AND WHEREAS the Contractor has agreed to abide by the following conditions also:

- (i) The Contractor will engage a qualified Engineer of relevant field for proper supervision and execution of work. In case, the Contractor fails to do so, the KMC will hire an Engineer on behalf of the Contractor and the emoluments of the Engineer will be deducted from the bills of the Contractor.
- (ii) The Contractor will submit work methodology and activity plan before the start of work but not later than 7 days after issuance of Work Order.
- (iii) Aggregate Base Course during road construction will be laid by Graders only.
- (iv) The Contractor will ensure availability of machinery and equipment and would also ensure their proper use on the work. In case of default, the KMC will be at liberty to hire plant and machinery on its own and the charges will be recovered from the bills of the contractor.
- (v) The work on road/bridges/flyovers will be carried out by the contractor round the clock in order to reduce the time of completion for the public convenience. The electricity charges and other expenditure involved during execution of work will be paid by the contractor.
- (vi) If the Contractor achieves completion of the work prior to the prescribed time then KMC may consider to pay to the contractor Bonus equal to such sum as may be determined subject to maximum of 0.10% of the contract price for every calendar day which shall elapse between the date of completion Certificate of the work and the time prescribed in the contract.
- (vii) In case of non-completion of the work within the stipulated time or if the contractor is found delaying the work deliberately he will be penalized by the Engineer -in- Charge strictly in accordance with the Penalty / compensation clause of the contract.

AND WHEREAS in case of any disagreement / dispute on technical matters and those relating to execution of project the decision of the KMC, will be final conclusive and binding on the Contractor.

NOW THEREFORE THIS AGREEMENT WITNESSETH that the KMC and the Contractor shall respectively and well truly carry out and fulfill the contract and abide by all terms and conditions and specifications thereof.

IN WITNESS WHEREOF the said parties have set their respective hands this 23rd day of Feb. 2015.

Director General  
Parks and Horticulture Dept.  
Karachi Metropolitan Corporation

CONTRACTOR (signature)

(M/s Indus Construction Co.)

WITNESSES:

1. M/S INDUS CONSTRUCTION

2. MUNICIPALITY WASIM

M. C. 3TH TANKER COM.

(with rubber stamp)

KARACHI METROPOLITAN CORPORATION  
PARKS AND HORTICULTURE DEPARTMENT.



STANDARD BIDDING DOCUMENTS

(Smaller Work – Rs.2.50 Million or Below )

(As per PEC & SPPRA Guidelines / Directives)

FOR

NAME OF WORK: SUPPLY OF EARTHEN POTS, PLASTIC BEGS AND  
SWEET EARTH, COWDUNG MANURE AT SIR SYED PARK  
(NURSERY) KMC

Tender Reference Sr. No.: DG/P&H/KMC/ 2 /2014-2015

In Compliance of PEC & SPPRA Rules 2010

Estimate Cost :-	Rs.9,99,800/-
Bid Security	Rs.19,996/- (2%)
Tender Cost :-	Rs.1000/-
Last Date of Sale of Tender	15/01/2015
Tender submitted & Opened	16/01/2015



NAME OF WORK, SUPPLY OF EARTHEN POTS, PLASTIC BEGS AND  
SWEET EARTH, COWDUNG MANURE AT SIR SYED PARK  
(NURSERY) KMC

Tender Issued to M/s \_\_\_\_\_

Tender cost pay order # \_\_\_\_\_ Rs.1000/- dated \_\_\_\_\_ Sr.No. \_\_\_\_\_ P.No. \_\_\_\_\_

S.#	DESCRIPTION OF WORKS	QUANTITY	RATE	PER	AMOUNT (In Rs.)
1	Supplying, stacking and spreading of sweet earth approved garden soil including the all leads and lifts from approved out side sources in required slopes as per direction by the officer incharge etc complete	4000 Cft	O/R 32.00	Cft	128000
2	Supplying and stacking well decayed cowdung manure from approved out side sources including the all leads and lifts including the cost of spreading in uniform thick fine for grassing etc complete.	2000 Cft	O/r 30.00	Cft	60000
3	Supply of earthen pots size 12" special as per approve by the officer incharge etc complete	5000 Nos	O/r 100.00	Each	500000
4	Supply of earthen pots size 9" dia bottle as per approve dby the officer incharge etc complete	1800 Nos	O/r 80.00	Each	144000
5	Supply of earthen pots size 7" dia bottle as per approved by the officer incharge etc complete	1800 Nos	O/t 60.00	Each	108000
6	Supply of plastic begs size 4" X 6" as per approved by the officer incharge etc complete	200 Kgs.	O/r 299.00	Kg	59800

I/we hereby quoted as follows:

1	Item Based on O/R amounting to Rs.999800/- % Above/below/at par the O/R	Rs. <u>9,99,800/-</u>
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Total amount is  
Rs. 9,99,800/- Rupees Nine Lacs Ninety nine Thousand Eight hundred only  
(in figure) (in words)

For the complete job for all schedule of rates/approved rates/offer rates:

I/We have attached a pay order bearing # 11442283 dated 16-1-15

Issued from HBL amounting to Rs. 29,000/- as 2% Earnest money of bid amount  
(Name of bank)

Time limit 15 Days  
Penalty per day Rs.1000/-  
Typed estimate compared  
With checked and found correct

Signature of Contractor

Address

(with rubber stamp)

[Signature]  
Executive Engineer(Civil)  
(P&H),KMC

[Signature]  
Deputy Director  
(P&H),KMC


[Signature]  
Asth.Executive Engineer(Civil)  
(P&H),K.M.C.

[Signature]  
DIRECTOR  
(P&H),K.M.C

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION/ DEPTT: Karachi Metropolitan Corporation 
- 2) PROVINCIAL/LOCAL GOVT /OTHER: Local Government
- 3) TITLE OF CONTRACT: Supply of earthen pots, plastic bags and sweet earth Cowdung manure at Sir Syed Park(Nursery)KMC
- 4) TENDER NUMBER: \_\_\_\_\_
- 5) BRIEF DESCRIPTION OF CONTRACT: \_\_\_\_\_
- 6) FORUM THAT APPROVED THE SCHEME: Administrator, KMC.
- 7) TENDER ESTIMATED VALUE: Rs.9,99,800/-
- 8) ENGINEER'S ESTIMATED: Rs.9,99,800/-
- 9) ESTIMATED COMPLETION PERIOD(AS PER CONTRACT): \_\_\_\_\_
- 10) TENDER OPENED ON (DATE & TIME) 16-01-2015-03.00 p.m.
- 11) NUMBER OF TENDER DOCUMENTS SOLD (1)  
(Attach List of buyers)
- 12) NUMBER OF BID RECEIVED (3)
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS \_\_\_\_\_
- 14) BID EVALUATION REPORT (Enclose a copy) attached
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Indus Const. co
- 16) CONTRACT AWARD PRICE: Rs.9,99,800/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID) 1<sup>st</sup> lowest
- 18) METHOD OF PROCUREMENT USED :- ( Tick one)
- a) SINGLE STAGE - ONE ENVELOPE PROCEDURE  Yes  No
- b) SINGLE STAGE - ONE ENVELOPE PROCEDURE  No
- c) SINGLE STAGE - ONE ENVELOPE PROCEDURE  No
- d) SINGLE STAGE - ONE ENVELOPE PROCEDURE  No

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED  
i.e. EMERGENCY, DIRECT CONTRACTING ETC WITH BRIEF REASONS.

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Administrator, KMC

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT:

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	Through website SPPRA Sr.# 22252 & Tender IT # 157521786
No	

ii) News Papers  
(If yes, give name of newspapers & date.)

Yes	Through website
No	<input checked="" type="checkbox"/>

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING/TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING/TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT  
AUTHORITY WAS OBTAIN FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL  
THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST  
EVALUATED BID/BEST EVALUATED BID (in case of complexities)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS  
TECHNICALLY COMPLAINT?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDING & THEIR  
QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO  
BIDDERS BEFORE THE AWARD OF CONTRACT?  
(attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

32) ANY DEVIATION FROM SPECIFICATIONS  
GIVEN IN THE TENDER NOTICE/DOCUMENTS  
(If yes, give details)

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

33) WAS THE EXTENSION MADE IN RESPECT  
TIME?  
(If yes, give reasons)

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reason)

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD; (If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON  
MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT  
(BANK GUARANTEE ETC)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give brief Description)

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

39) Date of Award of contract: 24.02 / 2015

Signature & Official stamp of  
Authorized Officer

  
Director General  
(P&H), K.M.C.,

FOR OFFICE USE ONLY

**SPPRA, Block No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356, 021-9205369 & Fax: 021-9206291





**BID EVALUATION REPORT**

(1)

1. Name of Procuring Agency: Karachi Metropolitan Corporation.
2. Tender Reference No:  
Work/ Item DG/P&H/KMC/224/14, Dt. 29-12-2014
3. Tender Description/Name of work SUPPLY OF SEASONAL PLANGS FOR DIFFERENT PARKS OF DISTRICT CENTRAL KMC
4. Method of Procurement Single Single- One Envelope Procedure.
5. Tender Published Through Website SPPRA/KMC  
SPPRA Sr. # 22252 & SPPRA Tender IT # 157521.
6. Total Bids documents Sold Four
7. Total Bids Received Three
8. Technical Bid Opening date (if applicable) Nil (provide details in separate form)
9. No. of Bid Technically qualified (if applicable) Nil .
10. Bid (s) Rejected : Nil
11. Financial Bid Opening date 16-01-2015
12. Bid Evaluation Report:

S.#	Name of Firm or Bidder	Cost of offered by Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
1	M/s Manzoor Constructon	Rs.980000/- (@ AT PAR)	1 <sup>st</sup> Lowest	AT PAR the estimated cost	Qualified as per evaluation criteria	Recommended for award of work
2	M/S Adil Enterprise	Rs.989800/- (@ 1% Above)	2 <sup>nd</sup> lowest	Above the estimated cost		
3	M/s Indus construction Co	Rs.999600/- (@ 2% Above)	3 <sup>rd</sup> lowest	Above the estimated cost		

  
Assistant Account Officer  
Parks & Horticulture KMC  
(Member/Secretary)

  
Executive Engineer  
Lyan Development Authority  
(Member)

  
Director General  
Parks & Horticulture KMC  
(Chairman)



**DIRECTORATE OF PARKS AND HORTICULTURE  
KARACHI METROPOLITAN CORPORATION**

Inside Bagh-e-Jinnah (Frere Hall) Fatima Jinnah Road Karachi ph # 021-99204300 Fax # 021-99204327

NO. DG/P&H/KMC/AAO/00/200/2015

Dated. 25-02/2015

To,

The Deputy Director (ENF-1)  
Sindh Public Procurement Regulatory Authority  
Government of Sindh,  
Barrack # 8 Sindh Secretariat No.4-A  
Court Road, Karachi.

0262  
22252

SUBJECT: NIT REF. NO. DG/P&H/KMC/ 224 /14, Dt. 29-12-14 & DATE OF OPENING 16-1-15.

Reference: SPPRA ID. No.22252 & SPPRA Tender IT # 157521786

Enclosed please find herewith attached the following documents for Supply of seasonal plants for different parks of District Central KMC :

1. Contract Evaluation Form.
2. Bid Evaluation Report.
3. Letter of award contract.
4. Contract Agreement.
5. Estimate / (BOQ).
6. Acceptance letter of the contractor.

Director General  
Parks & Horticulture,  
K.M.C.

SPPRA INWARD DIARY

NO. 12975

DATED: 26-2-2015





**DIRECTORATE OF PARKS & HORTICULTURE  
KARACHI METROPOLITAN CORPORATION**

Inside Bagh-e-Jinnah (Frere Hall) Fatima Jinnah Road Karachi Ph. # 021-99204300 FAX # 021-99204327

NO. DG/P&H/KMC/ 370 /2015

Dated 24-2 /2015.

**WORK ORDER**

To,

M/s Manzoar Construction  
D-167 Peoples colony  
North Nazimabad  
Karachi.


SUBJECT: SUPPLY OF SEASONAL PLANTS FOR DIFFERENT PARKS OF  
DISTRICT CENTRAL KMC

Ref: Tender Notice No. DG/P&H/KMC/224 /2014 & Date of opening 5-1-15

The Competent authority has been pleased to award the contract for the above mentioned work for an amount of Rs.9,80,000/- (Rupees Nine Lacs & eighty thousand only). You have accepted the contractual responsibility.


You are directed to contact Deputy Director( ) / XEN(Civil/M&E) A.E.E.(Civil/ (M&E) and obtain necessary instructions from him for carrying out the above mentioned work.

Please note that the work should be carried out strictly according to Department's Specifications and will be completed within the schedule time limit 15 days, failing which penalty at Rs.1000/- per day will be charged.

  
Director General  
Parks & Horticulture  
K.M.C.

Copy to:

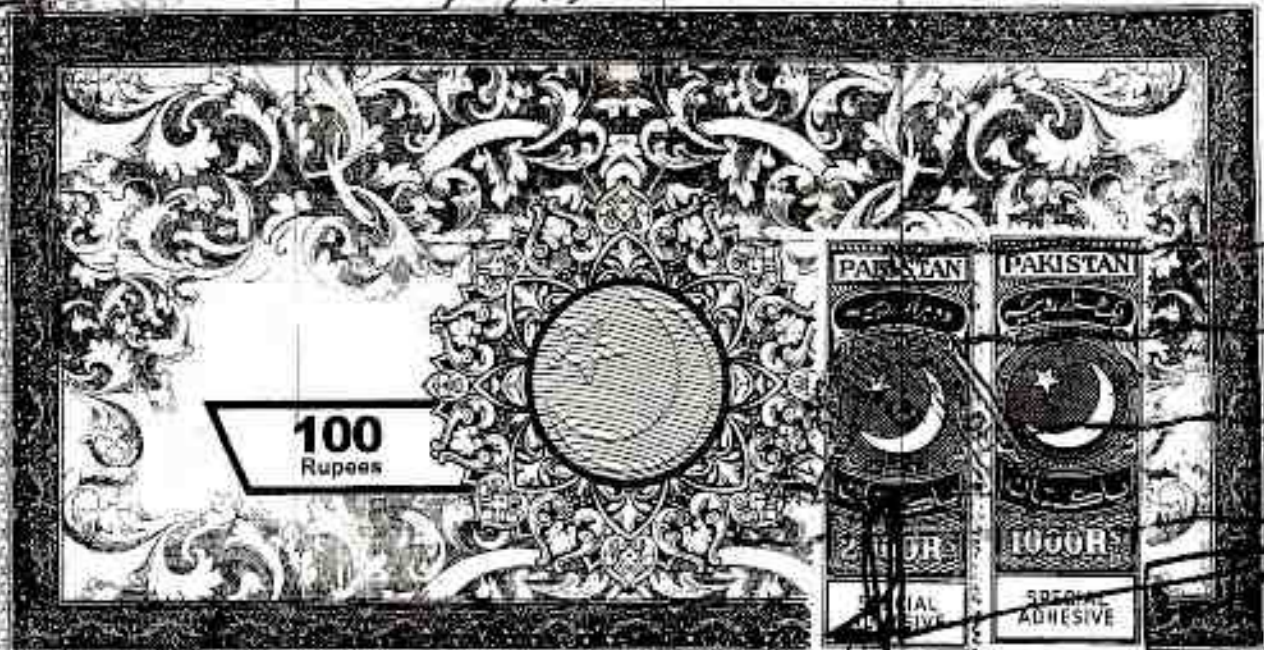
1. Deputy Director P&H, KMC
2. XEN (CIVIL/M&E), KMC
3. A.E.E.(Civil/M&E), KMC
4. D&T Section (P&H) KMC.

  
Director General  
Parks & Horticulture  
K.M.C.



0636672

3000/-  $\frac{18}{23/2/15}$



SHAKEEL A. SHAIKH STAMP VENDOR

Licence # 34, Shop # 30  
Clifton Centre Block-B Clifton Karachi.

18 FEB 2015

S. No. 16786  
Issued With Address: P. Manzoor Hassan  
Through With Address: [Signature]  
Purpose: [Signature]  
Value Rs. 100/- Attached  
Stamp Vendor's Signature: [Signature]

SUPERINTENDENT  
City Court  
23 FEB 2015

**FORM OF CONTRACT AGREEMENT**

**KARACHI METROPOLITAN CORPORATION  
AGREEMENT**

NAME OF WORK: SUPPLY OF SEASONAL PLANTS FOR DIFFERENT PARKS OF DISTRICT CENTRAL KMC.

Sanction Cost Rs.9,80,000/-      Completion Time 15 days      Penalty Rs.1000/- per day

An Agreement made on this 23rd day of Feb, 2015 Between the Karachi Metropolitan Corporation through its Director General (P&H), KMC Hereinafter called the "KMC", (which expression shall mean and include his successors) of the One part and M/S Manzoor Construction, Karachi having their office at Karachi through their sole proprietor hereinafter called the "Contractor" (which expression shall mean and include his successors, heirs, executors, administrator and assignees) of the other Part.

Whereas the KMC has accepted the tender of the Contractor dated 19/2/2015 on percentage basis at below the schedule of rates (2012) plus offer rate/on item rate basis / on turn key basis for construction and completion for work namely Supply of seasonal plants for different parks of district central KMC Karachi at a cost of Rs.9,80,000/- within a period of 15 days according to the specification and general conditions of the contract signed by the Contractor after having made himself fully acquainted with their meaning.

AND WHEREAS the Contractor has already deposited with the KMC a sum of Rs.20000/- vide Pay Order No.11442282 dated 16-1-15 from HBL Bank Shahrah-e-Jehangir N/Naz. Branch, Karachi on account of 2% Earnest Money for the said contract. The Said P.O. has been encashed and deposited into the Bank A/C of KMC vide Challan No. Nil dated 10-02-2015 and agreed to the deduction of the amount equal to 8% from his running payments to make the total Security including the earnest money equal to 10% of the contract value for due performance of the contract. The claim for refund of Security can be lodged after six months of the satisfactory completion of the work and after issuance of completion certificate by the Engineer in charge.

AND WHEREAS the Contractor (if required under the contract) shall also furnish a Performance Bond in shape of Bank Guarantee from a scheduled bank for the amount equal to 5% of the contract value which shall be released after completion of the work and after issuance of necessary certificate by the Engineer in charge.



## SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

### CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION/ DEPTT: Karachi Metropolitan Corporation
- 2) PROVINCIAL/LOCAL GOVT./OTHER Local Government
- 3) TITLE OF CONTRACT Supply of seasonal plants for different parks of District Central, KMC.
- 4) TENDER NUMBER \_\_\_\_\_
- 5) BRIEF DESCRIPTION OF CONTRACT \_\_\_\_\_
- 6) FORUM THAT APPROVED THE SCHEME: Administrator,  
KMC.
- 7) TENDER ESTIMATED VALUE Rs.9,80,000/-
- 8) ENGINEER'S ESTIMATED Rs.9,80,000/-
- 9) ESTIMATED COMPLETION PERIOD(AS PER CONTRACT) \_\_\_\_\_
- 10) TENDER OPENED ON (DATE & TIME) 16-01-2015 03.00 p.m.
- 11) NUMBER OF TENDER DOCUMENTS SOLD ( 4 )  
(Attach List of buyers)
- 12) NUMBER OF BID RECEIVED ( 3 )
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS \_\_\_\_\_
- 14) BID EVALUATION REPORT (Enclose a copy) attached
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Manzoor Construction
- 16) CONTRACT AWARD PRICE Rs.9,80,000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID) 1<sup>st</sup> lowest

18) METHOD OF PROCUREMENT USED :- ( Tick one)

a) SINGLE STAGE - ONE ENVELOPE PROCEDURE \_\_\_\_\_

Yes

a) SINGLE STAGE - ONE ENVELOPE PROCEDURE \_\_\_\_\_

No

b) SINGLE STAGE - ONE ENVELOPE PROCEDURE \_\_\_\_\_

No

c) SINGLE STAGE - ONE ENVELOPE PROCEDURE \_\_\_\_\_

No

d) SINGLE STAGE - ONE ENVELOPE PROCEDURE \_\_\_\_\_

No

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED  
I.e. EMERGENCY, DIRECT CONTRACTING, ETC WITH BRIEF REASONS.

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Administrator, KMC

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes  No

21) ADVERTISEMENT:

i) SPPRA Website  
(If yes, give date and SPPRA identification No.)

Yes  Through website SPPRA  
S.O. 22252 & Tender FF#  
15752178  
No

ii) News Papers  
(If yes, give name of newspapers & date.)

Yes  Through website  
No

22) NATURE OF CONTRACT

Domestic/  
Local  Int

23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING/TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes  No

24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING/TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes  No

25) WHETHER APPROVAL OF COMPETENT  
AUTHORITY WAS OBTAIN FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes  No

26) WAS BID SECURITY OBTAINED FROM ALL  
THE BIDDERS?

Yes  No

27) WHETHER THE SUCCESSFUL BID WAS  
LOWEST  
EVALUATED BID/BEST EVALUATED BID(in case of consortiums)

Yes  No

28) WHETHER THE SUCCESSFUL BIDDER WAS  
TECHNICALLY COMPLAINT?

Yes  No

29) WHETHER NAMES OF THE BIDDING & THEIR  
QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes  No

30) WHETHER EVALUATION REPORT GIVEN TO  
BIDDERS BEFORE THE AWARD OF CONTRACT?  
(attach copy of the bid evaluation report)

Yes  No



31) ANY COMPLAINTS RECEIVED

(If yes, detail thereof)

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

32) ANY DEVIATION FROM SPECIFICATIONS

GIVEN IN DD, TENDER NOTICE/DOCUMENTS

(If yes, give details)

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

33) WAS THE EXTENSION MADE IN RESPECT  
TIME?

(If yes, give reasons)

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

34) DEVIATION FROM QUALIFICATION  
CRITERIA

(If yes, give details/ reasons)

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

35) WAS IT ASSURED BY THE PROCURING  
AGENCY

THAT THE SELECTED FIRM IS NOT BLACK LISTED

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY  
TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT?  
IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF  
ABROAD: (If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON  
MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT  
(BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

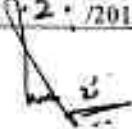
38) SPECIAL CONDITIONS, IF ANY

(If yes, give brief Description)

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

39) Date of Award of contract: 23.02.2015

Signature & Official stamp of  
Authorized Officer :

  
Director General  
(P&H), K.M.C.,

FOR OFFICE USE ONLY

SPPRA, Block No.8, Sindh Secretariat No.4-A, Court Road, Karachi

Tele: 021-9205356, 021-9205369 & Fax: 021-9206291

Tel: 6645743

# MANZOOR CONSTRUCTION

**GOVT. APPROVED CONTRACTOR**

D-167, People's Colony,  
North Nazimabad,  
KARACHI-33.

To,

The Director General  
Parks and Horticulture  
K.M.C

Date 20.2.2015

SUBJECT: SUPPLY OF SEASONAL PLANTS FOR DIFFERENT PARKS  
OF DISTRICT CENTRAL KMC

Ref: Your department letter No. DG/P&H/KMC/366 /2015, dt. 19/2/15


R/Sir,

With reference to your acceptance letter mentioned above it is to inform you that we are agreed to execute the above mentioned work at a total cost of Rs. 9,80,000/- and submit a stamp paper attached as per requirement by your department.

In this regard it is requested that agreement may be executed and work order may be issued please.

Thanking you.

YOUS FAITHFULLY

  
(M/s Manzoor Construction.)  
Proprietor





**DIRECTORATE OF PARKS AND HORTICULTURE  
KARACHI METROPOLITAN CORPORATION**

In situ: Bugh-e-Jinnah (Exerc Hall) Fatima Jinnah Road, Karachi (PH: 99204300 FAX: 99204327)

NO. DG/(P&H)/KMC/ 366 /2015

DATED: 19-2 /2015

ACCEPTANCE LETTER

To,

M/s Manzoor Construction  
Contractor  
Karachi.

SUBJECT: SUPPLY OF SEASONAL PLANTS FOR DIFFERENT PARKS OF  
DISTRICT CENTRAL KMC

The competent authority has been pleased to sanction the above mentioned work at a cost of Rs.9,80,000/- for execution of above mentioned work.

You are advised to furnish stamp of the appropriate value i.e. @ of 0.30% of sanction cost for execution of contract agreement within 3 days from the receipt of this letter and start the work immediately.

  
Director General  
Parks & Horticulture  
K.M.C.

Copy to:-

1. Executive Engineer (civil)P&H,KMC.
2. Deputy Director (P&H)KMC
3. Office copy.

# NOTE SHEET

( 3 )

XVII-C-1-3

PB-54

Referen

**SUBJECT:-SUPPLY OF SEASONAL PLANTS FOR DIFFERENT PARKS OF DISTRICT CENTRAL, KMC**

16

Tender with estimated cost of Rs. 9,80,000/- for the above cited work was invited through SPPRA Website by the Parks and Horticulture Department, KMC. The tender sent to SPPRA for Website and SPPRA Website placed the same under No. 22252. The tenders were opened on 16.01.2015 in the presence of the contractors by the Tender Opening Committee constituted by the Administrator, KMC vide No. Admtr/Secy/KMC/090/2015 dated 02.02.2015.

17

The following firms participated and quoted their rates are as under:-

S.NO.	NAME OF FIRM	QUOTED RATE	COST OF WORK TENDERED BY THE CONTRACTOR
1	M/s Manzoor Construction	@ At Par	Rs. 9,80,000/-
2	M/s A. Adil Enterprise	@1% Above	Rs. 9,69,800/-
3	M/s Indus Construction	@ 2% Above	Rs. 9,99,600/-

18

M/s Manzoor Construction, Karachi stands the lowest, who quoted the rate at Rs. 9,80,000/-.

19

It is, therefore, requested that the financial concurrence/sanction in favour of M/s Manzoor Construction, Karachi along with incurrence of the expenditure for the above mentioned work amounting to Rs. 9,80,000/- (Rupees nine lacs and eighty thousand only) may kindly be accorded worked out by the Market Committee, KMC. The expenditure is chargeable under Budget Grant No. XVII-C-1-(3) in which sufficient amount is available to meet the expenses.

Account Officer (P&H), KMC

XEN (C/W) (P&H), KMC

DS, P&H, KMC

M.C. KMC

Administrator, KMC

20  
21  
22  
23  
24

*[Handwritten signatures and initials]*



KARACHI METROPOLITAN CORPORATION  
PARKS AND HORTICULTURE DEPARTMENT.



STANDARD BIDDING DOCUMENTS

(Smaller Work – Rs.2.50 Million or Below )

(As per PEC & SPPRA Guidelines / Directives)

FOR

NAME OF WORK;	SUPPLY OF SEASONAL PLANTS FOR DIFFERENT PARKS OF DISTRICT CENTRAL KMC
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Tender Reference Sr. No.:	DG/P&H/KMC/ 1 /2014-2015
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In Compliance of PEC & SPPRA Rules 2010

Estimate Cost: -	Rs.9,80,000/-
Bid Security	Rs.19,600/- (2%)
Tender Cost: -	Rs.1000/-
Last Date of Sale of Tender	15 / 01 / 2015
Tender submitted & Opened	16 / 01 / 2015

NAME OF WORK: SUPPLY OF SEASONAL PLANTS FOR DIFFERENT PARKS OF DISTRICT CENTRAL KMC

Tender Issued to M/s: \_\_\_\_\_

Tender cost pay order # \_\_\_\_\_ Rs.1000/- dated \_\_\_\_\_ Sr.No. \_\_\_\_\_ P.No. \_\_\_\_\_

S.#	DESCRIPTION OF WORKS	QUANTITY	RATE	PER	AMOUNT (In Rs.)
1	Supply of seasonal plants for different parks of District central as per approved by the officer incharge etc complete	14000 Nos	Open rate 70.00	Each	980000

I/we hereby quoted as follows :

1	Item Based on O/R amounting to Rs.980000/- % Above/Below/at par the O/R	RS.....
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Total amount is:

Rs. 980000 Rupees Nine lac Eighty thousand (in figure) (in words)

For the complete job for all schedule of rates/approved rates/offer rates

I/We have attached a pay order bearing # \_\_\_\_\_ dated \_\_\_\_\_

Issued from \_\_\_\_\_ amounting to Rs. \_\_\_\_\_ as 2% Earnest money of bid amount  
(Name of bank)

Time limit 15 Days.  
Penalty per day Rs.1000/-  
Typed estimate compared  
With checked and found correct.

Signature of Contractor [Signature]  
Address: Manzoor Castner  
N. Nazimabad, Kerod  
(with rubber stamp)

[Signature]  
Executive Engineer(Civil)  
(P&H),KMC

[Signature]  
Deputy Director  
(P&H),KMC

[Signature]  
Astt. Executive Engineer(Civil)  
(P&H),K.M.C.

[Signature]  
DIRECTOR  
(P&H),K.M.C



**BID EVALUATION REPORT**

1. Name of Procuring Agency: Karachi Metropolitan Corporation.
2. Tender Reference No: DG/P&H/KMC/224/14, Dt. 29-12-2014  
Work/ Item
3. Tender Description/Name of work: SUPPLY OF SEASONAL PLANGS FOR DIFFERENT PARKS OF DISTRICT CENTRAL KMC
4. Method of Procurement: Single Single- One Envelope Procedure
5. Tender Published: Through Website SPPRA/KMC  
SPPRA Sr. # 22252 & SPPRA Tender IT # 157523
6. Total Bids documents Sold: Four
7. Total Bids Received: Three
8. Technical Bid Opening date (if applicable): Nil (provide details in separate form)
9. No. of Bid Technically qualified (if applicable): Nil.
10. Bid (s) Rejected: Nil
11. Financial Bid Opening date: 16-01-2015

## 12. Bid Evaluation Report:

S.#	Name of Firm or Bidder	Cost of offered by Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
1	M/s Manzoor Construction	Rs.980000/- (@ AT PAR)	1 <sup>st</sup> Lowest	AT PAR the estimated cost	Qualified as per evaluation criteria	Recommend for award of work
2	M/S Adil Enterprise	Rs.989800/- (@ 1% Above)	2 <sup>nd</sup> lowest	Above the estimated cost		
3	M/s Indus construction Co	Rs.999600/- (@ 2% Above)	3 <sup>rd</sup> lowest	Above the estimated cost		



Assistant Account Officer  
Parks & Horticulture KMC  
(Member/Secretary)



Executive Engineer  
Lyari Development Authority  
(Member)



Director General  
Parks & Horticulture KMC  
(Chairman)