

**MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD UNDER THE CHAIRMANSHIP OF MR. ABDUL KARIM MEMON, ADDITIONAL DEPUTY COMMISSIONER-II / CHAIRMAN PROCUREMENT COMMITTEE, DEPUTY COMMISSIONER OFFICE, KHAIRPUR FOR OPENING, SCRUTINIZING AND EVALUATION OF THE BIDS FOR PURCHASE OF PRINTING MATERIAL ON 16<sup>TH</sup> FEBRUARY, 2018.**

List of participants attached.

The chair welcomed to the participants of the meeting.

The meeting of opening, scrutinizing and evaluation of the bids for purchase of Printing Material to be purchased for the office of Deputy Commissioner, Khairpur held on 16<sup>th</sup> February, 2018 with reference to NIT NO.DC/AB/498/2018. dated: 29-01-2018 hoisted on SPPRA website at Serial No. 36549 & Tender ID # 2147483647 for Purchase of Printing Material as the cost of bids was estimated below than Rs. 1.00 million.

The sealed bids for Supply of Printing Material were invited under Rul-46 (1) SPP Rules, 2010 (Single stage one envelop procedure). M/S Hashemi Safron. M/S Hasnain Motors General order supplier, Khairpur and M/S Balouch Brothers Government contractor purchased BID document and participated / submitted their BID documents within scheduled date and time.

The bids were opened by the Procurement Committee and evaluated the same in accordance with bidders qualification already defined in the bidding documents. The amount of bid price quoted by the qualified bidders announced openly which are as under:

Sr. #	Name of Firm	Bid Price
01	M/S Hashemi Safron	Rs.475,000/-
02	M/S Hasnain Motors,	Rs.485,000/-
03	M/S balouch Brothers	Rs.502,500/-

The bidder's qualification report and Comparative Statement showing the item wise rates is at Annexure-A & B respectively. The details of bid security and tender fees produced by the bidders are as under:

Name of Firm	Tender fees/ bid security	Pay Order No.	Date	Amount	Bank & Branch
M/S Hashemi Safron	Tender Fees				
	Bid Security	04373425	16-02-2018	Rs.12,300/-	Bank Al Habib Katchery RD Khairpur
M/S Hasnain Motors	Tender Fees				
	Bid Security	102336450	16-02-2018	Rs.12,300/-	MCB Bank Limited, Khairpur
M/S Balouch Brothers	Tender Fees				
	Bid Security	19715422	15-02-2018	Rs.12,200/-	HBL, Mall RD. Khairpur

The Committee after discussion on the bidders' qualification and bid price of bids quoted by the bidders, unanimously recommended that M/S Hashemi Safiron may be awarded the task / work being lowest evaluated bid.

The meeting ended with the vote of thanks to and from Chair.

ASSISTANT COMMISSIONER KHAIRPUR  
MEMBER  
PROCUREMENT COMMITTEE

ASSISTANT COMMISSIONER  
KHAIRPUR  
*Safdar Ali Mirani*

ASSISTANT DIRECTOR  
SOCIAL WELFARE DEPARTMENT  
MEMBER  
PROCUREMENT COMMITTEE

*Sheeraz*

ADDL: DEPUTY COMMISSIONER-II  
CHAIRMAN PROCUREMENT COMMITTEE  
KHAIRPUR

*Abdul Karim Khan*  
Deputy Commissioner-II  
KHAIRPUR



**OFFICE OF THE DEPUTY COMMISSIONER KHAIRPUR**

NO. DC/AB/ 881/B /2018 KHAIRPUR

Dated: 16-02-2018

Copy for information to the:

1. The Deputy Director (Capacity building), SPPRA, Government of Sindh, Karachi.
2. Assistant Director (Assessment), SPPRA, Government of Sindh, Karachi.

ADDL: DEPUTY COMMISSIONER-II  
CHAIRMAN PROCUREMENT COMMITTEE  
KHAIRPUR

ADDL: Deputy Commissioner-II  
KHAIRPUR

## BID EVALUATION REPORT

	Name of Procuring Agency	OFFICE OF THE DEPUTY COMMISSIONER, KHAIRPUR
2	Tender Reference No.	NIT NO.DC/AB/498/2018, dated: 29-01-2018
3	Tender Description / Name of Work / Item	Purchase of Printing Material
4	Method of Procurement	Under Rule-46(1) Single stage One envelop procedure
5	Tender Published	SPPRA Website at Serial No. 36549 & Tender ID.2147483647
6	Total Bid documents sold	03
7	Total Bids received	03
8	Technical Bid Opening date: (if applicable) (Provide details in separate form)	Not applicable
9	No. of Bids technically qualified (applicable)	All 3 bidders were declared qualified as per criteria
10	Bid(s) Rejected / Technically	Not applicable
11	Financial Bid Opening date	16 <sup>th</sup> February, 2018
12	Bid evaluation report	As shown below

S #	Name of bidder	Cost offered by bidder	Ranking in term of cost	Comparison with estimated cost	Reason for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1	M/S Hashemi Saffron	Rs.475,000/-	1 <sup>st</sup> Lowest	Below	Lowest evaluated	Recommended to award contract
2	M/S Hasnain Motors General order supplier Khairpur	Rs.485,000/-	2 <sup>nd</sup> Lowest	2 <sup>nd</sup> Below	Responsive but highest rates	Not recommended
3	M/S Balouch Brothers Government Contractor	Rs.502,500/-	3 <sup>rd</sup> Lowest	Highest	Highest rates	Not recommended

  
 ASSISTANT COMMISSIONER  
 KHAIRPUR  
 PROCUREMENT COMMITTEE  
 ASSISTANT COMMISSIONER  
 KHAIRPUR

  
 ASSISTANT DIRECTOR  
 SOCIAL WELFARE DEPARTMENT  
 MEMBER  
 PROCURE COMMITTEE

ADDL: DEPUTY COMMISSIONER-II  
 CHAIRMAN PROCUREMENT COMMITTEE  
 KHAIRPUR

  
 Abdul Kareem memon

Addl: Deputy Commissioner-II  
 KHAIRPUR

**COMPARATIVE STATEMENT OF RATES OFFERED BY THE COMPANIES / FIRMS / SUPPLIERS FOR PURCHASE OF PRINTING MATERIAL FOR THE OFFICE OF DEPUTY COMMISSIONER, KHAIRPUR NIT NO.DC/AB/498/2018 DATED: 29-01-2018 HOISTED ON SPPRA WEBSITE AT SERIAL NO. 36549 & TENDER ID # 2147483647.**


S #	NAME OF ITEM	QUANTITY	RATES OFFERED BY			REMARKS
			M/S Hashemi Safron	M/S Hasnain Motors, General order supplier	M/S Balouch Brothers, Government Contractor	
01	File Cover (Super Galaxy White)	5000	40	40.5	42	M/S Hashemi Safron is lowest
02	File Cover (Galaxy White)	5000	35	36	36.5	M/S Hashemi Safron & M/S Salah Brothers Proprietor are lowest
03	File Cover (Benevolent Fund Branch)	5000	20	20.5	22	M/S Hashemi Safron is lowest

**NOTE:-**

From perusal of the rates offered by the above mentioned companies / suppliers /firms, M/S Hashemi Safron has offered lowest rate than the others. hence the lowest rate offered by M/S Hashemi Safron is accepted.

  
 ASSISTANT COMMISSIONER  
 KHAIRPUR  
 MEMBER  
 PROCUREMENT COMMITTEE  
 Sajid Ali Mirani  
 ASSISTANT COMMISSIONER  
 KHAIRPUR

  
 ASSISTANT DIRECTOR  
 SOCIAL WELFARE DEPARTMENT  
 MEMBER  
 PROCUREMENT COMMITTEE  
 .Assist.  
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 ADDL: DEPUTY COMMISSIONER-II  
 CHAIRMAN PROCUREMENT COMMITTEE  
 KHAIRPUR  
 Abdul Kaseem Memon  
 Addl: Deputy Commissioner-II  
 KHAIRPUR


**BIDDERS QUALIFICATION REPORT**

**OFFICE OF DEPUTY COMMISSIONER, KHAIRPUR NIT NO.DC/AB/498/2018 DATED: 29-01-2018 HOISTED ON SPPRA WEBSITE AT SERIAL NO. 36549 & TENDER ID # 2147483647 FOR PURCHASE OF PRINTING MATERIAL.**

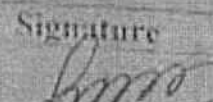
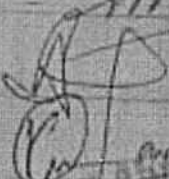
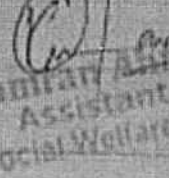
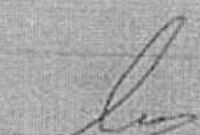
MANDATORY REQUIREMENT	M/S Hashemi Safron	M/S Hasnain Motors, General order supplier Khairpur	M/S Balouch Brothers Government contractors
Bidder must be Pakistani firm / individual (Mandatory)	Yes	Yes	Yes
Registration with Federal Board of Revenue (FBR) for Income (Mandatory)	Yes	Yes	Yes
Registration with Federal Board of Revenue (FBR) for Sales Tax (Mandatory)	Yes	Yes	Yes
Registration with Sindh Board of Revenue (SRB) for Sales Tax (If applicable)	No	No	No
Bidder/s Authority letter nominating to the representative for participation in the bidding process (a copy must be provided at the time of opening of bids and other copy must be added with bids (Mandatory)	Yes	Yes	Yes
3 years Turnover should be at least 5 (Million) in this connection certificate from concerned bank must be obtained or 3 years bank statement duly verified by the concerned bank, which may be submitted with bid (Mandatory)	Yes	Yes	Yes
05 five years similar business experience brief report of at least 10 to 15 similar nature supply assignments completed or in hand must be accompanied with bid ( Mandatory)	Yes	Yes	Yes
RULES	QUALIFIED	QUALIFIED	QUALIFIED

  
 ASSISTANT COMMISSIONER KHAIRPUR  
 MEMBER  
 PROCUREMENT COMMITTEE  
 Syed Ali Miran  
 ASSISTANT COMMISSIONER  
 KHAIRPUR

  
 ASSISTANT DIRECTOR  
 SOCIAL WELFARE DEPARTMENT  
 MEMBER  
 PROCURE COMMITTEE  
 Ramran Ahmed Mangi  
 Assistant Director  
 Social Welfare Tar: Khairpur

  
 ADDL: DEPUTY COMMISSIONER-II  
 CHAIRMAN PROCUREMENT COMMITTEE  
 KHAIKPUR  
 Abdul Karim Memar  
 Addl: Deputy Commissioner-II  
 KHAIRPUR

**LIST OF PARTICIPANTS FOR TENDER OF PRINTING, STATIONARY & UNIFORM FOR  
THE YEAR 2017-18**

S. No	Name of Company	Contact No:	Signature
1.	Abdul Kareem Memon	0300-9265216	
2.	Safdar Ali Mirani	0303 4873536	
(3)	Kamran Ahmed Mansi	0333-7595060	
6	Mujib Baloch	0324272038	
			Kamran Ahmed Mansi Assistant Director Social Welfare Tablighi
			MIS BALOCH & CO. LTD. Government of Sindh

**OFFICE OF THE DEPUTY COMMISSIONER, KHAIRPUR**  
**ANNUAL PROCUREMENT PLAN (WORKS, GOODS, & SERVICES) FOR THE FINANCIAL YEAR 2017-2018**

SR. #	Description of Procurements	Quantity (Where applicable)	Estimated Unit Cost (Where applicable)	Estimated Total Cost	Funds Allocation / Proposed (Rupees)	Source of funding	Proposed Procurement Method	Timing of Procurement	Remarks
1	Purchase of Stationery Articles	N.A	N.A	N.A	343,110	Annual Budget 2017-2018	Single stage one envelop procedure under rule 46(1) SPPRA Rules 2010	Financial Year 2017-2018	
2	Purchase of Printing Articles	N.A	N.A	N.A	485,900	Annual Budget 2017-2018	Single stage one envelop procedure under rule 46(1) SPPRA Rules 2010	Financial Year 2017-2018	
3	Purchase of Uniform & Protective Clothings	N.A	N.A	N.A	585,000	Annual Budget 2017-2018	Single stage one envelop procedure under rule 46(1) SPPRA Rules 2010	Financial Year 2017-2018	
4	Event Management. Services & Goods material purchased for celebration of Urs of Hazrat Sscahal Sarmast.	N.A	N.A	N.A	5,000,000	Annual Budget 2017-2018	Single stage one envelop procedure under rule 46(1) SPPRA Rules 2010	Financial Year 2017-2018	
5	Purchase of Dry food for effected persons of fire & other incedent	N.A	N.A	N.A	2,205,000	Annual Budget 2017-2018	Single stage one envelop procedure under rule 46(1) SPPRA Rules 2010	Financial Year 2017-2018	

Prepared by



ADDL: DEPUTY COMMISSIONER-II  
KHAIRPUR

Abdul Kareem Memon

Approved by



DEPUTY COMMISSIONER  
KHAIRPUR

Javed Ali Jagan