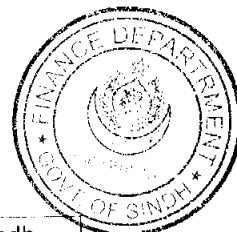




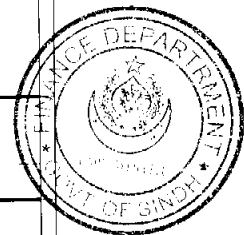
FINANCE DEPARTMENT GOVERNMENT OF SINDH

CONTRACT EVALUATION FORM



1)	NAME OF THE ORGANIZATION /DEPTT.	Finance Department Govt of Sindh.	
2)	PROVINCIAL / LOCAL GOVT / OTHER	Provincial Government	
3)	TITLE OF CONTRACT	Purchase of Papers for Printers & Photocopier Machines	
4)	TENDER NUMBER	No. FD (CTC-I) 04(07)/2013-2014	
5)	BRIEF DESCRIPTION OF CONTRACT	Procurement of Printer Papers A-4 Size (80-82 Gram). Procurement of Photocopier Papers A-4 Size (70-72 Gram). Procurement of Legal Size Papers (80-82 Gram)	
6)	FORUM THAT APPROVED THE SCHEME	Government of Sindh	
7)	TENDER ESTIMATED VALUE	4.00 Million	
8)	ENGINEER'S ESTIMATE (For civil works only)	-	
9)	ESTIMATED COMPLETION PERIOD (AS PER CONTRACT)	Seven (07) Days	
10)	TENDER OPENED ON (DATE & TIME)	10 th March, 2014 at 01:00 pm	
11)	NUMBER OF TENDER DOCUMENTS SOLD (Attach list of buyers)	Five (05) Nos	
12)	NUMBER OF BIDS RECEIVED	03 Nos	
13)	NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS	03 Nos	
14)	BID EVALUATION REPORT (enclose a copy)	Enclosed	
15)	NAME AND ADDRESS OF THE SUCCESSFUL BIDDER	M/s. S.R International C-17 Aman Castle 153/5 Manakjee Street, Garden East, Karachi.	
16)	CONTRACT AWARD PRICE	Rs. 3,115,500/-	
17)	RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1 st , 2 nd , 3 rd EVALUATION BID)	01 st : M/s. S.R International 02 nd : M/s. N.M Impex (Pvt) Ltd	
18)	METHOD OF PROCUREMENT USED (Tick one)		
	a) SINGLE STAGE – ONE ENVELOPE PROCEDURE	<input type="checkbox"/>	<input type="checkbox"/>
	b) SINGLE STAGE – TWO ENVELOPE PROCEDURE	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	c) TWO STAGE BIDDING PROCEDURE	<input type="checkbox"/>	<input type="checkbox"/>
	d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE	<input type="checkbox"/>	<input type="checkbox"/>
	PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS.		
19)	APPROVING AUTHORITY FOR AWARD OF CONTRACT	Administrative Secretary	
20)	WHETHER THE PROCUREMENT WAS INCLUDING IN ANNUAL PROCUREMENT PLAN?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
21)	ADVERTISEMENT:		
	i) SPPRA Website (If yes, give date and SPPRA Identification No)	Yes <input type="checkbox"/>	Date: 19-02-2014 SPPRA Report No: 4213
		No <input type="checkbox"/>	
	ii) News Papers (If yes, give names of newspapers and dates)	Yes <input type="checkbox"/>	Urdu Jung Dt: 22-02-14 English Dawn Dt: 21-02-14 Sindhi Ibrat Dt: 21-02-14 Sindhi Kawish Dt: 24-02-14

		No		
22)	NATURE OF CONTRACT	Domestic/ Local	<input checked="" type="checkbox"/> Y	Int. <input type="checkbox"/>
23)	WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENTS? (If yes, enclose a copy)	Yes	<input checked="" type="checkbox"/> Y	No <input type="checkbox"/>
24)	WHETHER BID EVALUATION CRITERIA WAS INCLUDING IN BIDDING/TENDER DOCUMENTS? (If yes, enclose a copy)	Yes	<input checked="" type="checkbox"/> Y	No <input type="checkbox"/>
25)	WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?	Yes	<input type="checkbox"/>	No <input checked="" type="checkbox"/> N
26)	WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?	Yes	<input checked="" type="checkbox"/> Y	No <input type="checkbox"/>
27)	WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID	Yes	<input checked="" type="checkbox"/> Y	No <input type="checkbox"/>
28)	WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?	Yes	<input checked="" type="checkbox"/> Y	No <input type="checkbox"/>
29)	WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?	Yes	<input checked="" type="checkbox"/> Y	No <input type="checkbox"/>
30)	WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT? (Attach copy of the bid evaluation report)	Yes	<input type="checkbox"/>	No <input checked="" type="checkbox"/> N
31)	ANY COMPLAINTS RECEIVED (If yes, result thereof)	Yes		No <input checked="" type="checkbox"/>
32)	ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE /DOCUMENTS (If yes, give details)	Yes		No <input checked="" type="checkbox"/>
33)	WAS THE EXTENSION MADE IN RESPONSE TIME? (If yes, give reasons)	Yes		No <input checked="" type="checkbox"/>
34)	DEVIATION FROM QUALIFICATION CRITERIA (If yes, give detailed reasons)	Yes		No <input checked="" type="checkbox"/>
35)	WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?	Yes	<input checked="" type="checkbox"/> Y	No <input type="checkbox"/>
36)	WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD: (If yes, enclose a copy)	Yes	<input type="checkbox"/>	No <input checked="" type="checkbox"/> N
37)	WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION THE CONTRACT (Bank guarantee etc)?	Yes	<input type="checkbox"/>	No <input checked="" type="checkbox"/> N
38)	SPECIAL CONDITIONS, IF ANY (If yes, give Brief Description)	Yes		No <input checked="" type="checkbox"/>
Signature & Official Stamp of Authorized Officer				
AAMIR ZIA ISRAN				
Section Officer (E&A)				
Finance Department				
Government of Sindh				
FOR OFFICE USE ONLY				



Address: Room No.171, Caretaker Cell, Ground floor, Finance Department, Government of Sindh, Building No.6, Sindh Secretariat A.K Lodhi Block, Shah-e-Kamal Attaturk, Karachi. Tele: 021-99222113

S.R. International

IMPORTERS & EXPORTERS



To,
The S. O (B & A)
Finance Department
Govt of Sindh
Karachi.

Date: 06-03-2014

Subject: Issue of Tender Document For Printer Paper

Respected Sir

Reference to your Tender Advertisement regarding supply of Printer Paper for Finance Department Govt of Sindh.

It is that for requested to you that a set of Tender Document may kindly be issued in favors of our firm. Rs.2000 /=- is attached for Tender Fee.

Thanks

AAMIR ZIA ISHRAN
Section Officer (B&A)
Finance Department
Government of Sindh

SUIT # C-17, AMAN CASTLE 153/5
MANAKJEE STREET, GARDEN EAST, KARACHI
PHONE 0300-2313607



N.M IMPEX (Pvt) Ltd.

Ref: _____

Date: 28/02/2014

The Section Officer (B&A)
Government of Sindh
Finance Department
Karachi



Subject: Tender Documents

Dear Sir,

Ref your Tender Notice No. F.D.(CTC-1).04(07)/computer & Photocopy Papers/ 2013-2014
Dated 19-02-2014 for supply of Printer & Photocopy Papers A-4 Size and Legal Size.

Please issue Tender Documents for above in the name of N.M. Impex (Pvt) Ltd. against
Tender Fee for Rs. 2,000.00.

Sincerely yours



AAMIR ZIA ISHRAN
Section Officer (B&A)
Finance Department
Government of Sindh

Lahore Office: 11-B, Attaturk Block, New Garden Town, Lahore

Tel: 042-35867409-35869381-35911745 Fax: (042) 35880172

Karachi Office: Suite No. 1007, 10th Floor, Business Plaza, Mumtaz Hassan Road, Karachi.

Tel: (021) 32414196 Fax: (021) 32411859

E-mail: n.m_impex@yahoo.com

GOVERNMENT OF SINDH FINANCE DEPARTMENT

NO. F.D. (CTC-I)/04(07)/Computer & Photocopier Papers/2013-2014 Karachi dated the 19th February, 2014

TENDER NOTICE

Ph No. 021-99222113

Finance Department, Government of Sindh invites sealed Bids from the well-reputed Firms for the supply of Printer & Photocopier Machine Papers as per detailed below:

DESCRIPTION OF PRINTER PAPERS		QUANTITY
Sr. #	DESCRIPTION	
1.	Printer Papers A-4 Size (82 grams) white top quality (Approx 500 Papers Per Ream)	3,000 Reams
DESCRIPTION OF PHOTOCOPIER MACHINE PAPERS		QUANTITY
Sr. #	DESCRIPTION	
1.	Photocopier Papers A-4 Size (72 grams) white top quality (Approx 500 Papers Per Ream)	3,000 Reams
DESCRIPTION OF LEGAL SIZE PAPER		QUANTITY
Sr. #	DESCRIPTION	
1.	Printer Papers Legal Size (82 grams) white top quality (Approx 500 Papers Per Ream)	5,000 Reams

Finance Department would adopt Single Stage - Two envelopes Procedure for selection of firm. The Bidder should submit two separate Sealed Envelopes. One envelope should contain the Technical Proposal and the other envelope should contain the Financial Proposal, both indicating the Tender Inquiry No. FD (CTC-I) 04(07)/2013-2014. The envelopes should be clearly marked as "TECHNICAL PROPOSAL"

and "FINANCIAL PROPOSAL". Technical Proposal includes the sample of the Papers with printed company Stamp at each paper, GST/NTN certificates and other Documentary Evidence as described in the Bidding Documents while the Financial Proposal should contain the Pay Order/Earnest Money & the cost offered by the Bidder.

All applicant firms shall be required to deposit a bid security in shape of pay order equivalent to 3.5% of total bid price, along with their sealed Financial Bids.

A complete set of bidding documents could be purchased by any interested eligible bidder at the address given below, upon payment of a non-refundable fee of Rs. 2000/- (amount and manner of payment of tender fee) up to Friday, 07th March, 2014 during office hours.

Interested eligible bidders may obtain further information of the bid and inspected the bidding documents at the office of Section Officer (B&A) or CTC-I Section, Finance Department, Govt of Sindh, Karachi. The sealed bids should reach the office of Section Officer (B&A), Finance Department, Government of Sindh at the address given below by 12:00 Noon on Monday, 10th March, 2014. The Technical bids will be opened on the same day at 01:00 pm in the office of Additional Finance Secretary (Admin-Sr).

Finance Department has the rights in accordance of Sindh Public Procurement Regulatory Authority Rule-25 to cancel the bidding process at any time prior to the acceptance of a bid or proposal.

Section Officer (B&A)

Address: Room No. 171, Gate, 1st Floor, Ceil-I, Ground Floor, Finance Department, Government of Sindh, Building No. 06, Sindh Secretariat, A.K. Road, Block, Shahare-Kamal Attaturk, Karachi.

INF-KRY No. 495/14

Fax: 92-21-3493 5602
Email:
contacts@timespresspk.com
timekhi@cyber.net.pk
Web Site:
www.timespresspk.com

PRINTERS TO THE GOVERNMENT OF PAKISTAN

THE TIMES PRESS (Private) LTD.

PRINTERS, PUBLISHERS
AND
STATIONERY MANUFACTURERS
C-18, Al-Hilal Society, Off University Road, Karachi-74800

Telephones
3493 2931
3493 2932
3493 2933
3493 5938
3491 3562
3492 3259

REF: TPL/GOS-FD/786

DATED: March 6, 2014

THE SECTION OFFICER (B&A),
Finance Department,
Government of Sindh,
Building No.6, Sindh Secretariat,
A.K Lodhi Block, Shahrah Kamal Attaturk,
Karachi – Pakistan



SUBJECT: TENDER DOCUMENTS

REF: - No. F.D (CTC-1)/04(07)/COMPUTER & PHOTOCOPIER PAPERS/2013-2014

Dear Sir,

With reference to your advertisement published in Dajly News Paper on the above referred tender, please find enclosed Cash Rs. 2,000/- and please issue tender documents.

Thanking you,

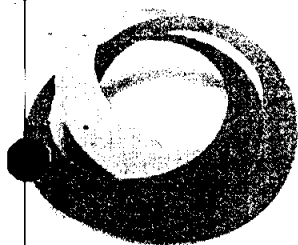
Yours truly,
for THE TIMES PRESS (PVT.) LTD

MANAGER

AAMIR ZIA ISRAN
Section Officer (B&A)
Finance Department
Government of Sindh

ENCL:

- N.T.N Certificate
- S.T Certificate



Computer Circle

Friday, Feb 27, 2014

Section Officer B&A
Finance Department, Ground Floor, Building No 6,
Sindh Secretariat Government of Sindh



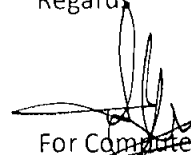
Subject: Request for Tender Documents.

Dear Sir

With reference to your advertisement in Jang Newspaper dated: 19 Feb 2014 regarding tender invited for supply Computer and photocopier Machine Paper. Therefore it is requested to kindly issue its tender documents against Pay order of 2000 rupees.

Thanking you in anticipation.

Regards


For Computer Circle




AAMIR ZIA ISRAN
Section Officer (B&A)
Finance Department
Government of Sindh

CRYSTAL connect



To,
The S. O (B & A)
Finance Department
Govt of Sindh
Karachi.

Date: 27-02-2014

Subject: Issue of Tender Document For Printer Paper

Respected Sir

Reference to your Tender Advertisement regarding supply of Printer Paper for Finance Department Govt of Sindh.

It is that for requested to you that a set of Tender Document may kindly be issued in favors of our firm. Rs.2000 /=- is attached for Tender Fee.

CRYSTAL CONNECT

Thanks

Manager


AAMIR ZIA ISRAN
Section Officer (B&A)
Finance Department
Government of Sindh

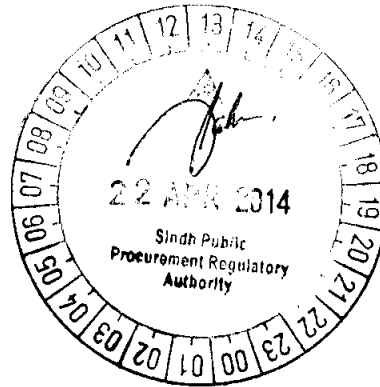
Shop # GD09, Ground Floor Techno city Mall, Hasrat Mohani Road Karachi
Phone: (92-21) 32270787 E-mail: shayan@crystalestore.com



NO.F.D (CTC-I)/04(07)/2013-2014

GOVERNMENT OF SINDH
FINANCE DEPARTMENT

Karachi dated the 22nd April, 2014



To,

The director,
S.P.P.R.A,
Govt. of Sindh,
Karachi.

Subject: BID EVALUATION REPORT REGARDING PROCUREMENT OF PRINTERS & PHOTOCOPIER PAPERS

I am directed to enclose a copy of Bid Evaluation Report; Technical & Financial Minutes regarding the Procurement of Printers & Photocopier & Legal size Papers for Finance Department.

It is therefore, requested to post the same report on S.P.P.R.A Website and release the SPPRA I.D accordingly.

Encl. As above



(AAMIR ZIA ISRAN)
Section Officer (B&A)

D:\C\C-I UMER (2013-2014)\Tenders 2013-2014\Bid Evaluation Report

AAMIR ZIA ISRAN
Section Officer (B&A)
Finance Department
Government of Sindh



GOVERNMENT OF SINDH
FINANCE DEPARTMENT

Bid Evaluation Report

1. Name of Procuring Agency: Finance Department Government of Sindh
2. Tender Reference No: No. FD (CTC-I) 04 (07) / 2013-2014
3. Tender Description/Name of work/item: Purchase of Computer & Photocopier Papers
4. Method of Procurement: Single Stage Two Envelopes Procedure
5. Tender Published: Daily Jung Urdu dt: 22-02-14, Daily Dawn English dt: 21-02-14, Daily Kawish Sindhi dt: 19-02-14.
6. Total Bid documents Sold: Five (05 Nos)
7. Total Bids Received: Three (03 Nos)
8. Technical Bid Opening date: 10th March, 2014
9. No. of Bid technically qualified: Two (02-Nos)
10. Bid(s) Rejected: One (01 No)
11. Financial Bid Opening date: 20th March, 2014



AAMIR ZIA ISHRAN
Section Officer (B&A)
Finance Department
Government of Sindh



2. Bid Evaluation Report:

No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of Cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5
1.	M/s. S.R International	Rs. 3,115,500/-	01 st Lowest	Technically sound in terms of papers quality & other documentary evidence	Proposed for award a contract of papers
2.	M/s. N.M Impex (Pvt) Ltd	Rs. 3,145,420/-	02 nd Lowest	Technically sound in terms of papers quality & other documentary evidence	

(Aamir Zia Isran)
Section Officer (B&A)
Finance Department
(Member)

(Abdur Rasheed Memon)
Additional Director
Industries Department
(Member)

(Nisar Ahmed Shaikh)
Deputy Secretary (Admn/Sr)
Finance Department
(Member)

(Syed Shah Hussain Shah)
Deputy Secretary (Admn)
Works & Services Department
(Member)

(Mohammad Abid Qureshi)
Additional Finance Secretary (Admn/Sr)
Finance Department
(Chairman)

AAMIR ZIA ISRAN
Section Officer (B&A)
Finance Department
Government of Sindh



GENERAL TERMS & CONDITIONS:-

A. Selection Method:

1. Selection Method of Bid is being involved on the basis of *Single-Stage Two-Envelopes Procedure*.
2. The Technical Proposals would be scrutinized by the "Departmental Purchase Committee" and "Financial Proposals" of only technically qualified firms will be considered and opened on the date as announced/conveyed by the DPC/Finance Department and the rest of will be returned unopened.
3. Only one authorized representative per bidder will be allowed to attend the opening of Bids. A representative from a bidder will be required to submit an authority letter in his/her favor by the respective bidders for attending the opening of Bids.
4. The Finance Department will not be responsible for any costs or expenses incurred by the bidders in connection with the preparation or delivery of bid. Bidders shall submit Bids, which comply with the Bidding Documents. Alternative Bids will not be considered.

B. BID SECURITY:

1. A Bid Security, in the shape of a Bank Draft/ Pay order in favor of Section Officer (B&A), Finance Department, Government of Sindh.
2. Equivalent to 3.5% of the total value as earnest money.

C. VALIDITY OF THE PROPOSAL:

The Bid validity period will be (02) months, starting from the last date for receipt of bid submission and all prices shall remain valid for (02) months, however, the responding organization is encouraged to state a longer period of validity for the proposals.

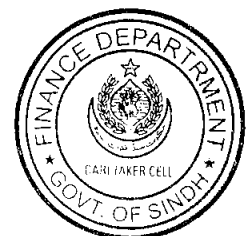
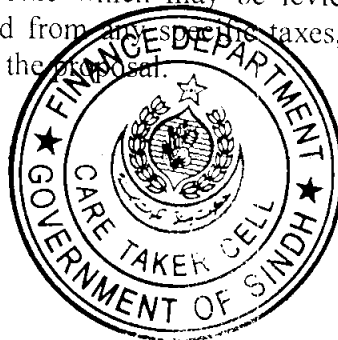
D. CURRENCY:

The Financial Proposals shall be quoted in Pakistani Rupees (PKR) Only.

E. WITH-HOLDING TAX, SALES TAX & OTHER TAXES:

1. The responding Organization is hereby informed that the Government shall deduct Taxes at the rate prescribed under the Tax Laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Government. The responding organization will be responsible for all taxes on transactions and /or income which may be levied by Government. If responding organization is exempted from any of the taxes, then it is advised to provide the relevant documents with the proposal.

AMIR ZIA ISRAH
Section Officer (B&A)
Finance Department
Government of Sindh



- The firm should be registered with Income Tax, Sales Tax (Registration Numbers should be clearly mentioned and valid documentary evidence be attached).

F. WITH DRAWAL OR QUALIFYING OF TENDER:

The last tender received shall supersede and invalidate all tenders previously submitted by the bidder. A tender may be withdrawn at any time up to the Official tender closing date & time.

G. VALIDITY OF TENDER:

Validity of tender will be based on the following:-

- Late Tender -Must be rejected.
- Form of Tender & Envelopes improperly Marked or not used. -Must be rejected.
- Tender not completed in ink or type writer -Must be rejected.
- Restrictions, Qualifications, Omissions or additions made to Tender. -Must be rejected.
- Tender not properly signed. -Must be rejected.
- Arithmetic Errors. -Must be rejected.
- Erasures, overwriting or strike-outs may be accepted, provided that they are clear, prices are legible and any such changes are initiated by the Bidder.
- Despite any other provision in this Tender documents, the Finance Department shall have the right to:
 - Accept or Reject any Tender or Portion thereof;
 - Reject all Tenders;
 - The lowest or any Tender will not necessarily be accepted.

H. MODE OF PAYMENT:

Payment will be received to the Firm against the supply through a Cross Cheque from Accountant General Sindh (AG Sindh).

I. COMMUNICATION:

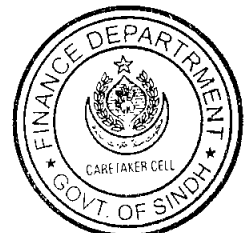
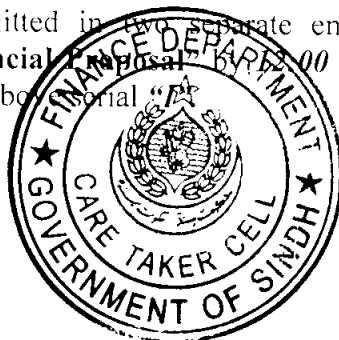
Inquiries regarding this RFQ shall be submitted in writing to:

"SECTION OFFICER (B&A), ROOM NO. 171, GROUND FLOOR, FINANCE DEPARTMENT, A.K LODHI BLOCK, SINDH SECRETARIAT SHAH-R-KAMAL ATTATURK, KARACHI".
Ph No. 021-99222113

J. MODE OF DELIVERY:

Bids must be submitted in two separate envelopes clearly marked as "Technical Proposal" & "Financial Proposal" by 00 Noon on Monday, 10th March, 2014 on address given at above.

AMIR ZIA ISHAN
Section Officer (B&A)
Finance Department
Government of Sindh




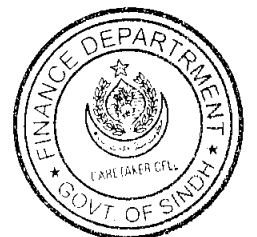
The Bidders should examine carefully the terms & conditions of the Tender. They should also visit the Office of Finance Department at any time during working hours at their own expenses and obtain all necessary information prior to submitting the tender. Clarification if any, about the job may be obtained from the Section Officer (B&A) or Caretaker Cell at any time during working hours before submitting tenders. Once the Tender is submitted, it will be assumed that no further clarification is required.

Finance Department reserves the rights to extend the opening date of the Bids, cancel the Tender or accept/reject any or all Bids without assigning any reasons.

NOTE:-

- Any effort by a bidder to influence the contract in DPC's decision in respect of Bid Evaluation or contract award will result in the rejection of the Bidder's Bid.
- Bidders are required to demonstrate their Papers samples in their "*Technical Proposal*".
- No tolerance will be allowed in Tender sample, sample should be demonstrated at the time of opening of Technical Bids or when desired by the DPC.
- Bidders shall be submitted the Paper Samples in Technical proposal with the firm printed stamp on each & every sample and also attached the rapper of brand which they willing to supply to this department.


AMIR ZIA ISRAN
Section Officer (B&A)
Finance Department
Government of Sindh
Page



Particulars	Description	Remarks
Name of the Firm		
ADDRESS <i>(Telephone, Fax & E-mail)</i>		
YEAR OF ESTABLISHMENT <i>(attach any documentary evidence or furnish a statement on Oath)</i>		
NATIONAL TAX NO & SALES TAX NUMBER <i>(attach documentary evidence)</i>		
Whether Pay order as Earnest Money equal to 3.5% of the total value of bid is enclosed in Financial Proposal.	Yes () No ()	
Banker's Name & Contact Details		
Experience related to the similar assignments		
Annual Turnover supported by sales or Income Tax return		
ENLISTMENT CERTIFICATE <i>(Copy of certificate enlisted with Govt./Semi Govt. organizations, if any)</i>		
CLIENTAGE <i>(Attach as separate Annexure (if Necessary))</i>		
AFFIDAVIT <i>(that the firm has not been blacklisted by private, Govt, Semi Govt, and Autonomous Body)</i>		
Contact Person Date: _____	_____ <i>Name & Designation</i> _____ <i>Authorized Signature & Stamp</i>	

(Handwritten Signature)
AAMIR ZIA ISHRAN
 Section Officer (B&A)
 Finance Department
 Government of Sindh



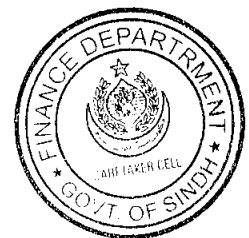
➤ **ASSESSMENT CRITERIA:**

The bids will be evaluated as per the following criteria:-

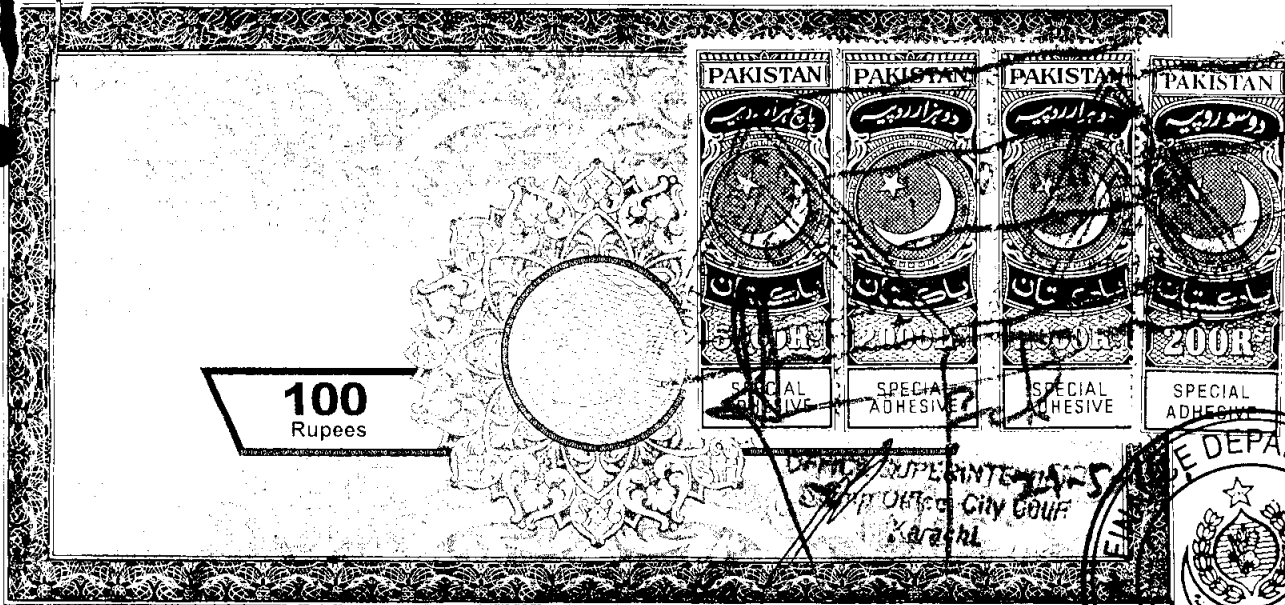
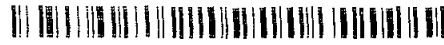
Sr. No	Grading	Marks
1.	Quality of Papers	80
2.	Annual Turnover supported by Income Tax return	05
3.	Assignments in Hand	05
4.	Clientage	05
5.	Experience in related assignment	05

Note: Minimum score required to pass for Technical Proposal is 95%


AMIR ZIA ISRAN
Section Officer (E&A)
Finance Department
Government of Sindh



208



Syed Qader Mohiuddin Stamp Vendor
 Licence # 34, Seat # 10, 11, 12, 13
 City Court, Karachi
 No. 10, 11, 12, 13
 SINDH TO WITH ADDRESS: MALIK SHER AFSAR
 THROUGH WITH ADDRESS: HC-7014 ADV.
 Vendor Signature: *[Signature]*

19 MAY 2014

9350
[Signature]
 Stamp of the Government of Sindh

**GOVERNMENT OF SINDH FINANCE DEPARTMENT
 CONTRACT AGREEMENT**

21 MAY

This AGREEMENT of Contract (hereinafter called the "CONTRACT") is made on this 19th day of May 2014, between FINANCE DEPARTMENT GOVT. OF SINDH (hereinafter called "Procuring Agency") and M/S. S.R INTERNATIONAL, Suit No.C-17, Aman Castle 153/5, Manakjee Street, Garden East, Karachi, Pakistan (hereinafter called the "Contractor").

WHEREAS the Finance Department "Procuring Agency" is desirous that certain works viz supply of printers & photocopiers machines papers reams (A4 size 80-82 grams), (A4 size 70-72 grams) and (Legal size papers 80-82 grams) should be supply by M/S. S.R INTERNATIONAL "Contractor" and the Procuring Agency has accepted a bid offered by the M/S. S.R INTERNATIONAL for the execution and completion of such work and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:-

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.
2. Specification with quantity and rate:

Sr. No	Description	Grammage	Quantity	Unit Price (PKR)	Total Amount (PKR)
1.	Papers for Printers	A-4 Size (80-82) Grams	3000 Reams	Rs.521/-	Rs.1,563,000/-
2.	Papers for Photocopiers Machines	A-4 Size (70-72) Grams	3000 Reams	Rs.412/-	Rs.1,236,000/-
3.	Legal size papers for printers & photocopiers Machine	Legal size (80-82) Grams	500 Reams	Rs.633/-	Rs.316,500/-

Brand Specification:
 Double-A Brand for Printers
 Paper-One brand for copier
 Paper-One brand for legal size

Total Value of this purchase order is Rs.3,115,500/-
 (PAK: RUPEES THREE MILLION ONE LAC FIFTEEN THOUSAND & FIVE HUNDRED ONLY)

3. The specifications of the papers are to be in accordance with the contractor b submitted for this purchase. Any deficiency in the stores will be met by the "Contractor" at no cost to "Procuring Agency".

Contd P.



4. The schedule of the payments against supplies by the Procuring Agency to the contractor should be after completion of the job assigned through this Agreement, the contractor hereby covenant with the Procuring Agency to execute and complete the task and remedy defects therein in conformity and in all respects within the provision of the contract.
5. The Procuring Agency hereby covenant to pay the contractor in consideration of the execution and completion of the task as per provision of the contract, the contract price or such other sum as may become payable under the provision of the contract at the times and in the manner prescribed by the contract.
6. In case of delay attributable to supplier, the contractor should become liable penalties for breach of contract. Such penalties shall be levied at the rate of 0.25% the total purchase order amount per day of delay from original delivery date and of all papers reams included all Government Taxes.
7. Contract period of the above mentioned task, terms and conditions will be commencing from the contract signing date till the complete supply of goods delivered to "Procuring Agency" and payment against supplies to the "Contractor" in consideration of the execution & completion of the task



Signature of the Contractor

Signature of the Procuring Agency

Solcus
 (Seal) 

Muhammad Abid Qureshi
 (Seal)

Muhammad Abid Qureshi
 Additional Secretary (Admn/SR)
 Finance Department
 Government of Sindh

Signed, Sealed and Delivered in the presence of:

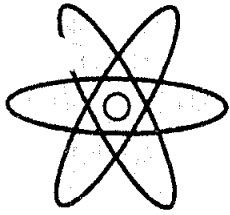
Witness-I *Rizwan*
 Rizwan
 CNIC = 42301-80910912-9
 Accountant
 Street No. 4, Nayabad Lyari
 Karachi

(Name, Title and Address)

Witness-II *Aamir Zia Isran*
 AAMIR ZIA ISRAN
 Section Officer (B&A)
 Finance Department
 Government of Sindh

(Name, Title and Address)





S.R International

IMPORTERS & EXPORTERS

Ref: _____

Date: _____

Date: 02/05/2014

To,

The SECTION OFFICER (B & A)
Finance Department,
Govt of Sindh.



Sub: Letter of Acceptance

Reference: FD (CTC-1) 04(07) /13-14 Dated: 30/04/2014

Dear Sir,

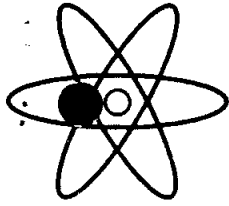
Under the above mention reference, our firm is highly thankful for the issue of supply order. We hereby accept the above mention Purchase Order and assure you to deliver the goods on time.

Thanking You,

For:  S.R International

SR INTERNATIONAL
KARACHI - PAKISTAN


AAMIR ZIA ISRAN
Section Officer (B&A)
Finance Department
Government of Sindh



S.R International

IMPORTERS & EXPORTERS

Ref: _____

Date: _____
Date: 02/05/2014

To,

The SECTION OFFICER (B & A)
Finance Department,
Govt of Sindh.



Sub: Schedule of Requirement

Reference: FD (CTC-1) 04(07) /13-14 Dated: 30/04/2014

Dear Sir,

This to inform you that we are delivers Your Order at 50% Delivery on Dated: 05/05/2014. And other 50% rest of the remaining on Dated: 07/05/2014.

Thanking You,

For: S R International

SR INTERNATIONAL
KARACHI - PAKISTAN

AAMIR ZIA ISHRAN
Section Officer (B&A)
Finance Department
Government of Sindh



Purchase Order

PO NO: FD (CTC-I) 04(07)/13-14

PO Date: 30th April, 2014

Supplier:

S.R International
C-17 Aman Castle 153/5
Manakjee Street, Garden East
Karachi, Pakistan
Phone: 021-32637744

Ship to Location:

Finance Department, Govt of Sindh,
Building No. 06, A-K Lodhi Block,
Sindh Secretariat, Shah-r-Kamal Attaturk
Karachi, Pakistan
Phone: 021-99222113

Delivery Required by:

01 to 07 day

Delivery Date:

May 07, 2014

Bill to Location:

Room No. 171, CTC-I Section, Ground Floor,
Finance Complex, A-K Lodhi Block,
Sindh Secretariat, Shah-r-Kamal Attaturk,
Karachi, Pakistan.

Attention: Mr. Asad Wahab

We are informed to confirm the purchase order on behalf of Finance Department as per details given below:-

Sr. No	Description	Grammage	Quantity	Unit Price (PKR)	Total Amount (PKR)
1.	Papers for Printers	A-4 Size (80-82) Grams	3000 Reams	Rs. 521/-	Rs. 1,563,000/-
2.	Papers for Photocopier Machines	A-4 Size (70-72) Grams	3000 Reams	Rs. 412/-	Rs. 1,236,000/-
3.	Legal Size Papers for Printers & photocopier Machines	Legal Size (80-82) Grams	500 Reams	Rs. 633/-	Rs. 316,500/-

Brand Specification:

Double-A brand for Printers
Paper-One brand for copier
Paper-One brand for legal size

Total value of this purchase order is PAK Rs. 3,115,500/-
(PAK: Rupees Three Million One Lac Fifteen Thousand & Five Hundred only)

- The specifications of the papers are to be in accordance with your bid submitted for this purchase. Any deficiency in the goods will be met by the supplier at no cost to Finance Department.
- Invoice should be addressed to Section Officer (B&A), Finance Department, Govt of Sindh, Karachi with the original invoice (along with photocopy of this P.O and original Delivery Challan).
- In case of delay attributable to supplier, the supplier shall become liable to penalties for breach of contract. Such penalties shall be levied at the rate of 0.25% of the total purchase order amount per day of delay from original delivery date. The above prices include all Govt/applicable Taxes.
- Finance Department reserves the right to cancel/voke this purchase order if delivery is not made within the delivery period.



(AAMIR ZIA ISRAN)
SECTION OFFICER (B&A)

C.C to:

- The Director Sindh Public Procurement Regulatory Authority, Govt of Sindh, Karachi.

SPPRA INWARD CLERK

NO: 15229
DATED: 30/4

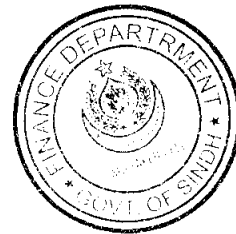
on file pl.
C.C to:
14/5/14
MB-15229



GOVERNMENT OF SINDH
FINANCE DEPARTMENT

Bid Evaluation Report

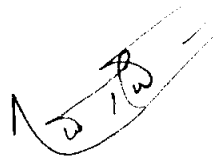
1. Name of Procuring Agency: **Finance Department Government of Sindh**
2. Tender Reference No: **No. FD (CTC-I) 04 (07) / 2013-2014**
3. Tender Description/Name of work/item: **Purchase of Computer & Photocopier Papers**
4. Method of Procurement: **Single Stage Two Envelopes Procedure**
5. Tender Published: **Daily Jung Urdu dt: 22-02-14, Daily Dawn English dt: 21-02-14, Daily Kawish Sindhi dt: 19-02-14.**
6. Total Bid documents Sold: **Five (05 Nos)**
7. Total Bids Received: **Three (03 Nos)**
8. Technical Bid Opening date: **10th March, 2014**
9. No. of Bid technically qualified: **Two (02-Nos)**
10. Bid(s) Rejected: **One (01 No)**
11. Financial Bid Opening date: **20th March, 2014**



12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of Cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5
1.	M/s. S.R International	Rs. 3,115,500/-	01 st Lowest	Technically sound in terms of papers quality & other documentary evidence	Proposed for award a contract of papers
2.	M/s. N.M Impex (Pvt) Ltd	Rs. 3,145,420/-	02 nd Lowest	Technically sound in terms of papers quality & other documentary evidence	

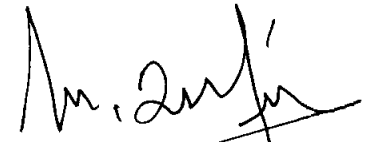
(Aamir Zia Isran)
Section Officer (B&A)
Finance Department
(Member)



(Abdur Rasheed Memon)
Additional Director
Industries Department
(Member)



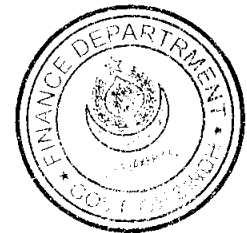
(Nisar Ahmed Shaikh)
Deputy Secretary (Admn/Sr)
Finance Department
(Member)



(Syed Shah Hussain Shah)
Deputy Secretary (Admn)
Works & Services Department
(Member)



(Mohammad Abid Qureshi)
Additional Finance Secretary (Admn/Sr)
Finance Department
(Chairman)





GOVERNMENT OF SINDH
FINANCE DEPARTMENT

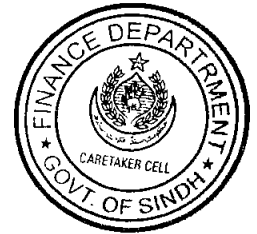
Karachi dated the 19th March, 2014

Subject: **TECHNICAL MINUTES OF THE MEETING OF THE DEPARTMENTAL PURCHASE COMMITTEE FOR PROCURING OF PRINTER & PHOTOCOPIER PAPERS**

Meeting of the Departmental Purchase Committee constituted vide Finance Department's Notification No. FD (CTC-I) 04(07)/ 2013-14 was held on Monday, 10th March, 2014 at 1:00 P.m in the office of Additional Finance Secretary (Admn/Sr)/ Chairman, in order to undertake the Technical Appraisal of the Bids submitted against the Finance Department's Tender Notice Dated 19th February, 2014 published & hoisted on three leading Newspapers as well as Finance Department & SPPRA official websites while the SPPRA I.D will be with held till the original Minutes/ Bid Evaluation report is not hoisted on SPPRA website.

The Following Members of Purchase Committee were present:

1. **Mr. Muhammad Abid Qureshi** *Chairman*
Additional Secretary (Admn/Sr)
Finance Department.
2. **Mr. Nisar Ahmed Shaikh** *Member*
Deputy Secretary (Admn/Sr)
Finance Department.
3. **Mr. Abdur-Rasheed Memon** *Member*
~~ADDITIONAL DIRECTOR~~
Industries Department.
4. **Syed Shah Hussain Shah** *Member*
Deputy Secretary (Works & Services)
Works & Services Department.
5. **Mr. Aamir Zia Isran** *Member*
Section Officer (B&A)
Finance Department.



The Committee members were informed that, in response to the advertisement, the following Five Firms had gotten the bidding documents issued against a cash of Rs. 2,000/- each, however only three firms submitted the Bids by the deadline of 12:00 Noon on 10th March, 2014.

1. *M/s. The Times Press.*
2. *M/s. S.R International.*
3. *M/s. N.M Impex (Pvt) Ltd.*

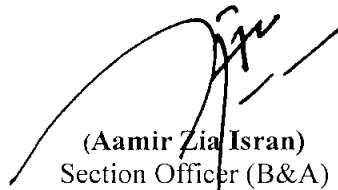
Finance Department had adopted Single Stage-Two Envelopes Procedure as prescribed in SPPRA Rules "Procedure of open Competitive Bidding" for selection of Firms.


The Committee proceeded as per prescribed procedure of rule-46 sub rule (02) of SPPRA-2010, initially, only the envelopes marked as "Technical Proposals" were opened in presence of Bidders and the envelopes marked as "Financial Proposals" retained in the custody of Departmental Purchase Committee without being opened.


The Departmental Purchase Committee evaluated/ examined the Technical Proposals of the three firms wherein samples of papers of each firm checked with the consultation of Sindh Printing Press (Certificate enclosed at Annex-A) and the rest of documentary evidence check on the basis of the attached parameter at Annexure-B.

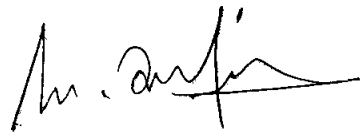
Accordingly, Firms at Sr No. 02 & 03 has qualified in Technical Proposal who obtain 95% & 100% Marks respectively while the firm at Sr No. 01 i.e. M/s. The Times Press obtains 65% Marks which is below the criteria, since the minimum score required as specified in Tender Bidding Documents to pass for Technical Proposal was 95%.


Hence, Departmental Purchase Committee proposed for opened the Financial Proposals of M/s. S.R International & M/s. N.M Impex (Pvt) Ltd and returned the Financial Proposal to technically unsuccessful firm i.e. M/s. The Times Press (Pvt) Ltd as per provision of Rule-46 (2) (h) of SPPRA-2010.

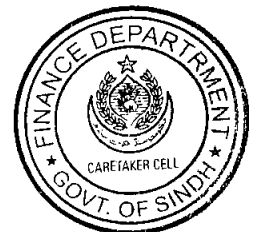

(Aamir Zia Isran)
Section Officer (B&A)
Finance Department
(Member)


(Abdur Rasheed Memon)
Additional Director Industries
Department
(Member)


(Nisar Ahmed Shaikh)
Deputy Secretary (Admn/Sr)
Finance Department
(Member)


(Syed Shah Hussain Shah)
Deputy Secretary (Works & Services)
Works & Services Department
(Member)


(Mohammad Abid Qureshi)
Additional Finance Secretary (Admn/Sr)
Finance Department
(Chairman)





OFFICE OF THE ASISTANTCONTROLLER
STATIONERY & FORMS OFFICE
Gate No. 4, Governor House Compound,
Abdullah Haroon Road, Karachi-75530.

No. AC/MPSO/Finance/2013-14 = 1784

Dated: 18-03-2014

The Section Officer (B & A)
Finance Department,
Government of Sindh,
Karachi.



Sub:- REQUEST FOR EXAMINE THE PAPER SAMPLES

Ref: Your Letter No. FD (CTC-I) 04 (07)/ 2013-14 dated 17.03-2014

I have the honour to inform you that the quality and grammage of the papers as mentioned in Finance Department's letter No. FD(CTC-I)04(07)/2013-14 dated 17.03.2014 have been checked and verified and found in order as below, please.

Sr No.	Firm Name	Description	Substance Provided by Finance Department	Remarks
1.	The Times Press	A-4 Size Paper for Printers	(80-82 gram)	76 gram
		A-4 Size Paper for Photocopiers	(70-72 gram)	66 gram
2.	S.R International	A-4 Size Paper for Printers	(80-82 gram)	84 gram
		A-4 Size Paper for Photocopiers	(70-72 gram)	74 gram
		Legal Size Papers for Printers	(80-82 gram)	82 gram
3.	N.M Impex (Pvt) Ltd	A-4 Size Paper for Printers	(80-82 gram)	84 gram
		A-4 Size Paper for Photocopiers	(70-72 gram)	74 gram
		Legal Size Papers for Printers	(80-82 gram)	80 gram

The original samples of the papers mentioned above are returned herewith for further necessary action, please.

(Fahim Qureshi)

Superintendent
Sindh Government Press

[Handwritten signature]
18/3/14

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"ANNEXURE-B"

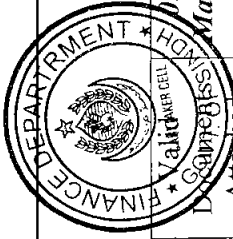
ASSESSMENT CRITERIA



Sr. No	Assessment Criteria	Marks	Grammage of Papers required by F.D	Documentary Evidence Attached by the Firm					
				M/s. The Times Press (Pvt) Ltd (Marks obtain)	M/s. S.R International (Marks obtain)	M/s. N.M Impex (Pvt) Ltd (Marks obtain)			
1.	Paper Quality	15 Marks	A-4 Size Printers Papers (80-82 gram)	76 Grams	7.5 Marks	84 Grams	15 Marks	84 Grams	15 Marks
		15 Marks	A-4 Size Photocopier Machine Papers (70-72 gram)	66 Grams	7.5 Marks	74 Grams	15 Marks	74 Grams	15 Marks
		15 Marks	Legal Size Papers for Printers (80-82 gram)	N/Q	N/Q	82 Grams	15 Marks	80 Grams	15 Marks
2.	Annual Turnover supported by Income Tax	05 Marks	→	Valid Documents Attached	05 Marks	Not Attached	00 Marks	Valid Documents Attached	05 Marks
3.	Assignment in Hands	05 Marks	→	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks
4.	Clientage	05 Marks	→	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks
5.	Experience in related Assignment	05 Marks	→	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks
6.	Company Profile	05 Marks	→	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks

The below Grammage result received from Sindh Printing Press

(Handwritten signatures and initials)



7.	Year of Establishment	05 Marks	→	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks
8.	National Tax Number	05 Marks	→	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks
9.	Sales Tax Number	05 Marks	→	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks
10.	Banker's Details	05 Marks	→	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks
11.	Affidavits (that the firm has not been blacklisted with Govt/Semi Govt and autonomous body)	05 Marks	→	Not Attached	00 Marks	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks
12	Enlistment Certificate	05 Marks	→	Valid Documents Attached	05 Marks	Not Attached	05 Marks	Valid Documents Attached	05 Marks	Valid Documents Attached	05 Marks
	Total Marks:	100		Total Marks obtain	65	Total Marks obtain	95	Total Marks obtain	100		

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GOVERNMENT OF SINDH
FINANCE DEPARTMENT

Karachi dated the 21st March, 2014

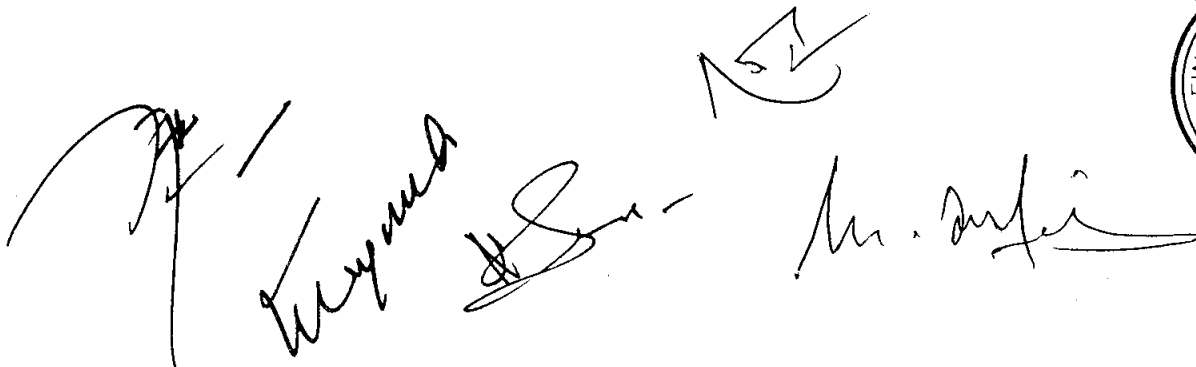
Subject: FINANCIAL MINUTES OF THE MEETING OF THE DEPARTMENTAL PURCHASE COMMITTEE FOR PROCURING OF PRINTER & PHOTOCOPIER PAPERS

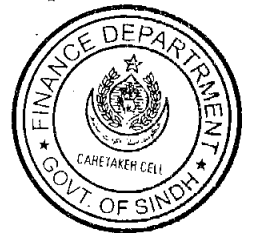
Meeting of the Departmental Purchase Committee was held on Monday, 20th March, 2014 at 1:00 P.m in the office of Additional Finance Secretary (Admn/Sr)/ Chairman, in order to undertake the Financial Appraisal of those Bids who were technically successful against the Finance Department's Tender Notice regarding the purchasing of Printers, Photocopiers & Legal size papers.

The Following Members of Purchase Committee were present:

1. **Mr. Muhammad Abid Qureshi** *Chairman*
Additional Secretary (Admn/Sr)
Finance Department.
2. **Mr. Nisar Ahmed Shaikh** *Member*
Deputy Secretary (Admn/Sr)
Finance Department.
3. **Mr. Abdur Rasheed Memon** *Member*
ADDITIONAL DIRECTOR
Industries Department.
4. **Syed Shah Hussain Shah** *Member*
Deputy Secretary (Works & Services)
Works & Services Department.
5. **Mr. Aamir Zia Isran** *Member*
Section Officer (B&A)
Finance Department.

Accordingly, two Firms namely M/s. S.R International & M/s. N.M Impex (Pvt) Ltd Financial Proposals were opened in presence of the respective bidders. The comparative statement is as under:-





COMPARATIVE STATEMENT

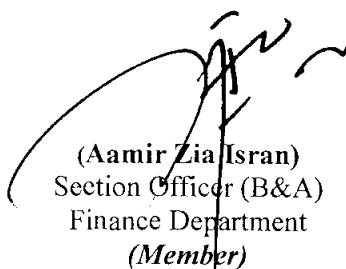
No.	Description	Quantity	M/s. S.R International (Including Taxes)	M/s. N.M Impex (Pvt) Limited (Including Taxes)
1.	Printer Papers A-4 Size (80-82 Grams)	3000 Reams	Rs. 521/- Per Ream	Rs. 527.72/- Per Ream
2.	Photocopier Papers A-4 Size(70-72 Grams)	3000 Reams	Rs. 412/- Per Ream	Rs. 414.92/- Per Ream
3.	Legal Size Papers (80-82 Grams)	500 Reams	Rs. 633/- Per Ream	Rs. 635/- Per Ream
			<i>(1st Lowest)</i>	<i>(02nd Lowest)</i>

Hence, M/s. S.R International found to be lowest in respect of supply of Papers with the unit Prices of (Rs. 521 x 3000 =1,563,000/-), (Rs. 412 x 3000 =1,236,000/-) and (Rs. 633 x 500 = 316,500/-) respectively.

Consequently, the committee proposed that the order should be placed with M/s. S.R International for the supply of 82-Grams Printer papers, 72-Grams Photocopier Papers & 82 Grams legal Size Papers with the total bid amount of Rs. 3,115,500/- (Three Million One Hundred Fifteen Thousand & Five Hundred only).



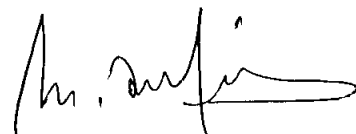
(Abdur Rasheed Memon)
Additional Director Industries
Department
(Member)



(Aamir Zia Isran)
Section Officer (B&A)
Finance Department
(Member)



(Nisar Ahmed Shaikh)
Deputy Secretary (Admn/Sr)
Finance Department
(Member)



(Syed Shah Hussain Shah)
Deputy Secretary (Works & Services)
Works & Services Department
(Member)



(Mohammad Abid Qureshi)
Additional Finance Secretary (Admn/Sr)
Finance Department
(Chairman)

