


Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: MISC/28/13-14
3. Tender Description/Name of work/item: Decoration & Catering Services for ICM 2014
4. Method of Procurement: Single Stage Single Envelope
5. Tender Published: April 10, 2014 on leading news papers & IBA website & SPPRA web sites
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; 03 Companies have collected Tender Documents
7. Total Bids Received: 02
8. Technical Bid Opening date: (if applicable) NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: NA
11. Financial Bid Opening date: April 24, 2014

12. Bid Evaluation Report:


S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s LaRosh Caterers	Option-I Rs.2,190,080.00 Option-II Rs.2,860,480.00	Lowest bidder	Rs.2,300,000.00	Accepted due to market based cost	
2.	M/s Manzoor Sons	Option-I Rs.3,010,200.00 Option-II Rs.3,619,200.00	2 nd Lowest			

Signatures of the Central Purchase Committee, Members



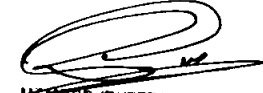
MEMBER (EXTERNAL)
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

Syed Jehanzeb
Project Accountant
IBA



MEMBER (EXTERNAL)
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

Dr. Nasser Tachar
Professor
IBA



MEMBER (EXTERNAL)
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

H. S. H. S.
SPPRA Audit Advisor
H. S.

**Decoration & Catering Services for ICM 2014
Tender # MISC/28/13-14**

S. #	Description	Quantity	Days	M/s Larosh Caterers		M/s Manzoor Sons	
				Rate	Amount	Rate	Amount
(a)	Air Conditioned Setup Requirement Complete canopy sealed for Air Conditioning with round table should be ready at 7:00am on May 03 to May 04, 2014	Setup for 400 guests	02 days	325,000.00	650,000.00	160,000.00	320,000.00
i	Canopy / Marquee Tent, Pole Covers should be Full Red Carpeted from Gate 3 and 4 till auditorium		02 days	30,000.00	60,000.00	75,000.00	150,000.00
iii			02 days	50,000.00	100,000.00	30,000.00	60,000.00
iv	Air Conditioning Units required for chill the setup	Two Chillers each unit 80 ton air flow with backup	02 days			300,000.00	600,000.00
Sub Total (a)					810,000.00		1,130,000.00
(b)	Hi Tea at Lawn from 11.00Am to 11.30 am. Setup should be ready by 10.30am. Half plates, goblets, Table forks, Tea Spoon, napkins, tissue papers, Tea cups and Saucers & allied Crockery & Cutlery. ALL SETUP IS BUFFET STYLE	400 guests	01 day	250.00	100,000.00	300.00	120,000.00
i.	Tea / Coffee / Green Tea						
ii.	Samosas - Chicken						
iii.	Sandwich - Egg						
iv.	Biscuits - Bakery						
v.	Cake Slices - Butter						
Sub Total (b)					100,000.00		120,000.00
(c)	Lunch at Lawn from 1.30pm to 2.30 pm. Setup should be ready by 1.00pm. Full plates, quarter plates, goblets, table forks, spoons, napkins, tissue papers and allied Crockery & Cutlery.	400 guests	01 day	480.00	192,000.00	425.00	170,000.00
i.	Green Salad-along with yogurt, chutney, ratta, kchumbar						
ii.	Chicken Karhai						
iii.	Dal fry						
iv.	Biryani						
v.	Ghulab Jamun						
vi.	Kheer						
vii.	Nan / Taftan						
Sub Total (c)					192,000.00		170,000.00

W. D. L. S.

		M/s Larosh Caterers		M/s Manzoor Sons	
		Rate	Amount	Rate	Amount
(d) Hi Tea- Evening at Lawn at 4.30 pm. Setup should be ready by 4.00pm. Half plates, goblets, Table forks, Tea Spoon, napkins, tissue papers, Tea cups and Saucers & allied Crockery & Cutlery. ALL SETUP IS BUFFET STYLE					
i.	Tea / Coffee / Green Tea				
ii.	Sandwich - Cheese	220.00	88,000.00	225.00	90,000.00
iii.	Biscuits - Bakery				
	400 guests				
	01 day				
	Sub Total (d)		88,000.00		90,000.00
(e) Grand Dinner at 8.00 pm. Setup should be ready by 7.30 pm. i. Carpeting from Gate 3 and 4 till lawn					
	1				
	One Job				
	Sub Total (e)				160,000.00
					30,000.00
					190,000.00
(f) Dinner will be at IBA lawn. Marque and Buffet Setup with Seating of 8 persons Round tables Full plates, quarter plates, goblets, table forks, spoons, napkins, tissue papers and allied Crockery & Cutlery.					
i.	Assorted Salad Bar - along with chilli sauce, ketchup and				
ii.	Beef Siroganoffs				
iii.	Lahori Fried Fish				
iv.	Seekh Kebab				
v.	Singapore Fried Rice				
vi.	Palak Paneer				
vii.	Pasta Chicken Mushroom	700.00	350,000.00	1,050.00	525,000.00
viii.	Nan/Garlic Naan				
ix.	Shahi Tukra				
x.	Kulfi Falluda				
xi.	Souffle				
xii.	Tea - Kashmiri / Green				
	500 guests				
	Sub Total (f)		350,000.00		525,000.00
May 4th, 2014					
(g) Hi Tea at Lawn from 11.00Am to 11.30 Am. Setup should be ready by 10.30am. Half plates, goblets, Table forks, Tea Spoon, napkins, tissue papers, Tea cups and Saucers & allied Crockery & Cutlery. ALL SETUP IS BUFFET STYLE					
i.	Tea / Coffee / Green Tea				
ii.	Spring roll - Chinese				
iii.	Sandwich - Chicken	250.00	100,000.00	275.00	110,000.00
iv.	Assorted Pastries				
	400 guests				
	1				

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		M/s Larosh Caterers		M/s Manzoor Sons	
		Rate	Amount	Rate	Amount
(h) Lunch at Lawn from 1.30pm to 2.30 pm. Setup should be ready by 1.00pm. Full plates, quarter plates, goblets, table forks, spoons, napkins, tissue papers and allied Crockery & Cutlery ALL SETUP IS BUFFET STYLE			100,000.00		110,000.00
Sub Total (g)					
i.	Green Salad-along with yogurt, chutney, raita, kehambar				
ii.	Mutton Kurma				
iii.	Mixed Vegetables				
iv.	Pulao	400 guests	160,000.00	400.00	160,000.00
v.	Fruit Salad				
vi.	Jalaibi				
vii.	Nan / Sheer Mall				
Sub Total (h)			160,000.00		160,000.00
(i) Hi Tea Evening at Lawn at 5.30 pm. Setup should be ready by 5.00 pm. Half plates, goblets, Table forks, Tea Spoon, napkins, tissue papers, Tea cups and Saucers & allied Crockery & Cutlery. ALL SETUP IS BUFFET STYLE					
i.	Tea / Coffee / Green Tea				
ii.	Samosas - Potato	400 guests	88,000.00	220.00	100,000.00
iii.	Pastries (assorted)				
Sub Total (i)			88,000.00		100,000.00
Sub Total (a+b+c+d+e+f+g+h+i)			1,888,000.00		2,595,000.00
16% Sindh Sales Tax			302,080.00		415,200.00
Grand Total Amount			2,190,080.00		3,010,200.00

Option II

All requirement / items /articles will remain same as of Option-I. However, qty would be 600 guests to be served.

Grand Total Amount	Rs.2,860,480.00	Rs.3,619,200.00
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[Signature]
 CENTRAL BOARD OF EXAMINATIONS
 INSTITUTE OF BUSINESS ADMINISTRATION
 Sindh
 11/11/2024

[Signature]
 CENTRAL BOARD OF EXAMINATIONS
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Dr. Naveed
 11/11/2024

[Signature]
 CENTRAL BOARD OF EXAMINATIONS
 INSTITUTE OF BUSINESS ADMINISTRATION
 KARACHI
 Hameed
 11/11/2024

Thursday, April 10, 2014, Dawn (English), Jang (Urdu) & Aas (Sindhi)



TENDER NOTICE

Tender # MISC/28/13-14
Catering & Decoration Services for ICM 2014

The Institute of Business Administration, Karachi (IBA) invites sealed tenders from IBA Pre-Qualified Caterers & Decorators and Event Management Service Providers, registered with Sales Tax and Income Tax Departments for Decoration & Catering Services for ICM 2014. The Tender Documents are comprised on "Single Stage One Envelope" procedure.

Tender Forms are available at the **Office of Manager Purchase & Stores, IBA Main Campus, University Road, Karachi** from April 10, 2014 to April 24, 2014 during 9:00 am to 3:00 pm. The cost of the Tender Forms i.e. Rs. 500/- (Rupees Five Hundred Only) shall be deposited in United Bank Ltd., Karachi University Campus Branch in Account # A/c # 003-0002-5.

The Tender Document should be submitted at Purchase Office between 9:00 am to 3:00 pm upto April 24, 2014 and will be opened on the same date & venue at 3:30 pm in the presence of representatives who may care to attend. In case of any holiday the tender shall be opened on next working day at the same place and time.

Please submit 5% Bid Security of total cost in form of Pay Order or Demand Draft, in favor of Institute of Business Administration, Karachi, along with the Tender Documents.

Kindly mention "Tender Number" at top left corner of the envelopes. IBA reserve the right to accept or reject any or all tender(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA.

For queries and information, contact, "Manager Purchase & Stores" on Ext: 2151

REGISTRAR

IBA, Main Campus, University Road, Karachi 75270
111-422-422 Fax (92-21) 99261508
Email: info@iba.edu.pk Website: www.iba.edu.pk

Size = 15x2col

*Tender Fee: Rs.500/-
(Non-Refundable)*

TENDER FORM

Tender # MISC/28/13-14

DECORATION & CATERING SERVICES FOR ICM 2014

Date of Issue : April 10, 2014
Last Date of Submission : April 24, 2014 (3:00 pm)
Date of Tender Opening : April 24, 2014 (3:30 pm)

Pay Order / Demand Draft #, Drawn on Bank.....

Amount of Rs..... Dated.....

CONTENTS

1. Introduction.....	Page 3
2. Instructions.....	Page 4
3. Tender Form	Page 5
4. Terms & Conditions of Services.....	Page 9
5. Integrity Pact.....	Page 11

1. Introduction

Dear Tenderer:

Thank you the interest shown in response to the advertisement published in leading news papers, IBA & SPPRA websites on April 10, 2014 to provide catering & decoration services for ICM 2014 being held during May 3rd-4th, 2014 at IBA Main Campus, Karachi.

The Institute of Business Administration, Karachi is premiere educational institute in South Asia imparting quality education to the nation. We are interested to avail the services from your esteemed firm / agency to facilitate the ICM 2014 with catering & decoration, edibles & ancillaries items.

Tender Forms are available at the Office of Manager Purchase & Stores from April 10, 2014 to April 24, 2014 during 9:00 am to 3:00 pm.

The Tender Document should be submitted at Purchase Office between 9:00 am to 3:00 pm upto April 24, 2014 and will be opened on same date & venue at same venue at 3:30 pm in the presence of representatives who may care to attend. In case of any holiday the tender shall be opened on next working day at same place and time.

Please mention "Tender Number" at top left corner of the envelopes. IBA reserve the right to accept or reject any or all tender(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA.

Kindly deposit a Pay Order / Demand Draft of 5% of the Bid Security of the offered amount issued in favor of the Institute of Business Administration, Karachi.

For more information, please contact with on 38104700 Ext. 2150

Thank you.

-sd-
Registrar

2. Instructions

- (a) The Institute of Business Administration, Karachi (IBA) expects that aspirant Service Providers should furnish all the required documents to ensure a transparent and genuine presentation. Therefore, it is necessary to fill in the Tender Form meticulously and sign & stamp each and every page. Moreover, attach required supporting document according to the requirement.
- (b) It is of utmost important to fill in the Tender Form in writing in ink or type. Do not leave any column/item blank. If you want to leave the item/column un-answered please, write 'Doesn't Apply/Doesn't Arise'. If you need more space please attach a paper & clearly mention item/column name or number etc that referred the column/item of the Tender Form.
- (c) You can collect the Tender Document from the office of Manager Purchase & Stores, IBA Main Campus, University Road, Karachi from April 10, 2014 to April 24, 2014 during working 9:00 am to 3:00 pm.
- (d) The last date of submit the Tender Document in sealed envelope in April 24, 2014 by 3:00 pm in the Office of the Manager Purchase & Stores, IBA, Main Campus, University Road, Karachi. The Tender will be opened on same day at 3:30 pm in the presence of representatives who may care to attend.
- (e) Bid Security of 5% will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of Institute of Business Administration, Karachi.
- (f) 5% Security Deposit of total amount will be provided by the party before award of Work Order.
- (g) Should you need further any assistance / guidance please feel free to contact with Mr. Muhammad Sohail Khan on the following numbers: 38104700 Ext: 2151.
- (h) Kindly write "Tender Number" at top left corner of the envelope.

Stamp & Signature

3.

TENDER FORM
Catering & Decoration Services for ICM 2014
(May 3rd to May 4th, 2014)

3 rd May 2014					
S. #	Description	Quantity	Days	Rate	Amount
a.	Air Conditioned Setup Requirement Complete canopy sealed for Air Conditioning with round table setup should be ready at 7:00am on May 03 and May 04, 2014	Setup for 400 guests	02 days		
i	Canopy / Marquee Tent, Pole Covers should be of same color				
ii	Full Red Carpeted from Gate 3 and 4 till auditorium				
iii	Air Conditioning units required to chill the setup			Two Chillers each unit 80 ton air flow with backup generator	
Sub Total (a)				Rs.	
b.	Hi Tea at Lawn from 11.00Am to 11.30 am. Setup should be ready by 10.30am. Half plates, goblets, Table forks, Tea Spoon, napkins, tissue papers, Tea cups and Saucers & allied Crockery & Cutlery. ALL SETUP IS BUFFET STYLE				
	Morning Hi- Tea (Before Lunch) Menu - Tea / Coffee / Green Tea - Samosas – Chicken - Sandwich - Egg - Biscuits – Bakery - Cake Slices – Butter	400 guests	1		
Sub Total (b)					

Stamp & Signature

c.	Lunch at Lawn from 1.30pm to 2.30 pm. Setup should be ready by 1.00pm. Full plates, quarter plates, goblets, table forks, spoons, napkins, tissue papers and allied Crockery & Cutlery. ALL SETUP IS BUFFET STYLE				
	Lunch Menu - Green Salad - along with yogurt, chutney, raita, kchumbar - Chicken Karhai - Dal fry - Biryani - Ghulab jamun - Kheer - Nan / Taftan	400 guests	1		
Sub Total (c)					
d.	Hi Tea- Evening at Lawn at 4.30 pm. Setup should be ready by 4.00pm. Half plates, goblets, Table forks, Tea Spoon, napkins, tissue papers, Tea cups and Saucers & allied Crockery & Cutlery. ALL SETUP IS BUFFET STYLE				
	Evening Hi- Tea (After Lunch) Menu - Tea / Coffee / Green Tea - Sandwich – Cheese - Biscuits – Bakery	400 guests	1		
Sub Total (d)					

3th May 2014

S.#	Description	Quantity	Days	Rate	Amount
e.	Grand Dinner at 8.00 pm. Setup should be ready by 7.30 pm.		1		
i	Carpeting from Gate 3 and 4 till lawn	One Job	1		
Sub Total (e)					
f.	Dinner will be at IBA lawn. Marque and Buffet Setup with Seating of 8 persons Round tables Full plates, quarter plates, goblets, table forks, spoons, napkins, tissue papers and allied Crockery & Cutlery. ALL SETUP IS BUFFET STYLE				
	Dinner Menu - Assorted Salad Bar -- along with yogurt, chutney, Raita - Beef Stroganoff's - Lahori Fried Fish - Seekh Kebab - LIVE - Singapore Fried Rice - Palak Paneer - Pasta chicken mushroom - Nan/Garlic Naan - LIVE - Shahi Tukra	500 guests	1		

	- Kulfi falluda - Soufflé - Tea – Kashmiri / Green tea				
Sub Total (f)					
4th May 2014					
S. #	Description	Quantity	Days	Rate	Amount
g.	Hi Tea at Lawn from 11.00Am to 11.30 Am. Setup should be ready by 10.30am. Half plates, goblets, Table forks, Tea Spoon, napkins, tissue papers, Tea cups and Saucers & allied Crockery & Cutlery. ALL SETUP IS BUFFET STYLE				
	Morning Hi- Tea (Before Lunch) Menu; - Tea / Coffee / Green Tea - Spring roll - Chinese - Sandwich – Chicken - Assorted pastries	400 guests	1		
Sub Total (g)					
h.	Lunch at Lawn from 1.30pm to 2.30 pm. Setup should be ready by 1.00pm. Full plates, quarter plates, goblets, table forks, spoons, napkins, tissue papers and allied Crockery & Cutlery. ALL SETUP IS BUFFET STYLE				
	Lunch Menu - Green Salad - along with yogurt, chutney, raita, Kehumbar - Mutton Kunna - Mixed Vegetables - Pulao - Fruit Salad - Jalaibi - Live - Nan /Sheer Mall	400 guests	1		
Sub Total (h)					
i.	Hi Tea Evening at Lawn at 5.30 pm. Setup should be ready by 5.00 pm. Half plates, goblets, Table forks, Tea Spoon, napkins, tissue papers, Tea cups and Saucers & allied Crockery & Cutlery. ALL SETUP IS BUFFET STYLE				
	Evening Hi- Tea (After Lunch) Menu; - Tea / Coffee / Green Tea - Samosa - Potato - Pastries (assorted)	400 guests	1		
Sub Total (i)					
Sub Total (a + b + c + d + e + f + g + h + i)					
16% Sindh Sales Tax					
Grand Total Amount					

Stamp & Signature

Grand Total Amount Rs. _____

Option - II

All requirement / items /articles will remain same as of Option-1. However, qty would be 600 guests to be served.

Charges Rs. _____ including GST

(Rupees in Words) _____

_____ (including GST)

Note:

- Full Carpeted, complete Marque Setup with round table and wall panels should be ready on or before May 2, 2014 at 11:00am
- Round table setup for 8 persons each table.
- Complete decoration arrangement including Luminary, Cutlery, Crockery, Bearer & allied support services are required according to number of guests.
- Wall Panels will be erected according to the need and requirement.
- Marque / Tent / Wall Panels / Pole Cover should be of mono color preference color will be provided later.

Note for Pre-Bid Meeting:

You are requested to attend pre-bid meeting on April 21, 2014 at 12:00noon in IBA, Main Campus, University Road, Karachi.

Stamp & Signature

4. Terms & Conditions of Services

The following terms of the works / services are agreed by the service providers:

- (i) **Receiving/Acceptance of Work Order:** The service provider will sign the copy of the Work Order as acknowledgement.
- (ii) **Date of Event / Execution:** The date of Event or Execution on May 3rd – 4th 2014 on specified venues.
- (iii) **Place of Event:** As specified in the Work Order unless otherwise informed accordingly.
- (iv) **Schedule of Work & Time Line:** Schedule of work and time-line will be framed with mutual consultation of the concerned Department and the Service Provider. However, the Service Provider is liable to abide and strictly adhere to the Schedule of Work and Time Line provide by the IBA.
- (v) **Penalty:** 2% penalty of the total amount will be imposed and deducted for which the company/firm/agency failed to deliver on specified time for each session per day within the delivery/execution period /time.
- (vi) **Quality Factors:** The quality of items must be of prime quality. Material e.g. tent, marquee, crockery, edible items & ancillary article must be of high quality. **Inspection:** Physical inspection will be carried out by IBA authority. Ordered material is subject to final inspection befor approval / delivery.
- (vii) **Quantity Delivered:** Competent Authority reserves the right to change/alter/remove any item or article or reduce/enhance quantity upto 15% without assigning any reason and contractor will abide the instruction.
- (viii) **Condition of Goods / Works:** All items must meet in all respects with the quality & quantity of the Order and must be in fresh / prime condition otherwise they will be liable to reject. Crockery should be of porcelain and cutlery must be glossy polished.
- (ix) **Delivery of Goods / Works:** All the items must be delivered well in time and the IBA authority will sign the receipt with stamp on delivery note.
- (x) **Rejection of Goods / Works:** We reserve the right to cancel any or all the items if material is not in accordance with our specification or if the delivery is delayed.
- (xi) **Sub-letting:** No sub-letting in any case and form will be acceptable.
- (xii) **Termination:** That upon termination of this agreement the service provider shall be permitted to remove all its devices and equipment which may have been placed at premises from the time to time.
- (xiii) **Submission of Bills/Invoices:** Invoice/bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
- (xiv) **Advance Payment:** Advance Payment subject to Bank Guarantee.
- (xv) **Bid Security:** 5% Bid Security should be evaluated on Annexure 'A' and deposited along with the tender form in shape of PAY ORDER / DEMAND DRAFT only in the name of Institute of Business Administration, Karachi.
- (xvi) **Security Deposit:** 5% Security Deposit of total amount will be provided by the party before award of Work Order.

- (xvii) **Arbitration:** In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties.
- (xviii) **Rules, Regulations & Policies:** All rules, regulations and policies will be governed in accordance to the SPPRA & IBA PP&P.
- (xix) **Price / Rate:** Price / rate must be quoted on Tender Form only and submitted in sealed envelope.
- (xx) **General Sales Tax:** General Sales Tax will be paid on applicable items only by the company/firm/agency.
- (xxi) **Government tax(es), levi(es) and charges(s):** It will be charged at actual as per SRO.
- (xxii) **Validity of Bid:** Validity is for ninety (90) days.
- (xxiii) **Rights:** IBA reserve the right to accept or reject any or all tender(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA.
- (xxiv) **Company Profile:** Company Profile be attached with this document.
- (xxv) **Tender Document:** Tender Document available at the Office of Manager Purchase & Stores, IBA Main Campus, University Road, Karachi.
- (xxvi) **Submission of Documents:** Last date for tender submission is April 24, 2014 upto 3:00 pm
- (xxvii) **Opening of Tender:** Tender will be opened on April 24, 2014 on 3:30 pm at IBA Main Campus, University Road, Karachi.
- (xxviii) **Government tax(es), levi(es) and charges(s):** All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
- (xxix) **Stamp Duty:** Stamp duty 0.3% for Goods against total value of Work Order will be levied accordingly.
- (xxx) **Conditional Tender:** It will be categorically rejected.

Note:

This Terms & Conditions is integral part of contract agreement besides other clauses / articles.

Stamp & Signature

IMPORTANT

1. Complete setup in all respect i.e., decoration, electrification, luminaries, sheds, seating arrangement crockery & cutlery and allied make-up will be provided as per Work Order descriptions.
2. Endorsement of deliveries will be made by Manager Purchase & Stores.
3. Sufficient numbers of well dressed butlers for service are required according to numbers of guests to serve the refreshment.
4. Electricity will be available in main lines at IBA, premises. It will be the responsibility of decorator/service provider to provide wire/cable and extend upto the connection points as and where required through their own cable/wire.
5. All the decoration, catering and luminaries / electrical items must be removed by the service provider after conclusion of the event upto May 4th, 2014 by 6:00pm which ever occurred later. Penalty of Rs. 1000/- per day will be imposed if any items found present at IBA premises on May 5th, 2014 onwards.
6. Dumping of goods / items is prohibited.
7. The items especially food, edible items, crockery & cutlery and decoration items must be of higher standard keeping in vie the theme of the function.

5. Integrity Pact

Declaration of Charges, Fees, Commission, Taxes, Levies etc payable by the company/firm/agency works;

M/s _____, the service provider hereby declares that:

- (a) Its intention not to obtain the procurement work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- (b) Without limiting the generality of the forgoing the company/firm/agency represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- (c) The company/firm/agency/ accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.

Stamp & Signature

- (d) Notwithstanding any right and remedies exercised by the IBA in this regard, company/firm/agency agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the company/firm/supplier/agency/service provider as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

Note:

This integrity pact is mandatory requirement other than auxiliary services / works.

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

M/s _____

Contact Person _____

Address _____

Tel # _____ Fax _____

Mobile _____ email _____

Stamp & Signature



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Date: April 5, 2014

NOTIFICATION

The competent authority is pleased to constitute following committee for upcoming tender "Decoration & Catering Services for ICM 2014", Tender Number: MISC/28/13-14.

1. Mr. Syed Jehanzeb (Project Accountant, IBA)
2. Dr. Nasir Tauheed (Professor, IBA)
3. Mr. Haris Qureshi External Member (HEJ, Karachi University)
- 4.
- 5.

TORs of committee are:

- Facilitating and recommending approval or rejection for Purchasing Authority,
- Ensure compliance with IBA Procurement Policy and Procedures (PP&P), SPPRA rules, etc,
- Recommend procurement method in case of emergency and direct contracting, etc.
- Declaring award of contracts to the lowest evaluated responsive bidders,
- Approval / preparation of bidding documents.
- Approval / preparation of evaluation report
- Responsible for technical and financial evaluation of the bids,
- Provide views and suggestion on how procurement should be taken forward and may set general rules in advance for certain types of procurements, and,
- Acts as a source of advice on contract guidance and for specific cases raised by staff.

Regards,

For or on behalf of
IBA, Karachi