



**SINDH EDUCATION FOUNDATION
GOVT. OF SINDH
(HEAD OFFICE)**



SEF (Plot. No. 21/A, Block No.7& 8 Overseas Cooperative Housing Society,
Ameer Khusro Road) Karachi. 021-34169182 & 184

ATTENDANCE SLIP

Date: 28TH April, 2016.

Tender No. SEF/NP/2015-16/36

RFP FOR: **FINANCIAL PROPOSALS OPENING FOR HIRING OF SHORTLISTING FIRM OF H.R.**

Following firms submitted their Financial Bid.

S.No.	Name Of Participant Firm	Attended By (Name)	Contact (Cell #)	Signatures
1	PTS	Absent		
2	NTS	Absent		
3	NEQEF	Absent		
4	_____	_____	_____	_____

Loudly announced bid information of bidders:

S.No.	Names of Firms	Bid Value in PKR	Bid Security in PKR	Bidder's Signature
1.	PTS	837200/=	25116/=	
2.	NTS	1537200/=	24000/=	
3.	NEQEF	1957200/=	58716/=	
	_____	_____	_____	_____

*NTS Bid security should be Rs: 46116 (3%) but they provided bid security Rs: 24000, which is low. Therefore, the firm disqualified.

Sign: _____
Acting Deputy Director Procurement,
Sindh Education Foundation.

Handwritten signatures and dates:
28/4/16
28/4/16
28/4/2016
28/4/2016
28/4/2016



**SINDH EDUCATION FOUNDATION
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SEF (Plot. No. 21/A, Block No.7 & 8 Overseas Cooperative Housing Society,
Ameer Khusro Road) Karachi. 021-34169182 & 184

MEMBERS OF CONSULTANT SELECTION COMMITTEE

(SEF/NP/2015-16/36)

Sign: _____

Mr. Mubashir Mirza

Assistant Director,
(AASP)

Member of Consultant Selection Committee
Sindh Education Foundation,
Govt. of Sindh,

Sign: _____

Mr. Taufiq Ahmed Sheikh

Planning officer,
Planning & Development Dept.

Member of Consultant Selection Committee
Sindh Education Foundation,
Govt. of Sindh,

Sign: _____

Mr. Syed Wajid Ali Shah,

Deputy Sec. (LF) Finance

Member of Consultant Selection Committee
Sindh Education Foundation,
Govt. of Sindh,

Sign: _____

Mr. Nawab Zafar Ali

Deputy Director (M & E), SEF

Secretary of Consultant Selection Committee
Sindh Education Foundation
Govt. of Sindh,

COUNTERSIGN

_____ X
29/4/16

Mr. Aziz Kabani

Director POR/DMD

Chairman Consultant Selection Committee
Sindh Education Foundation
Govt. of Sindh



SINDH EDUCATION FOUNDATION

Government of Sindh



MINUTES

HIRING OF SHORTLISTING FIRM FOR H.R (SEF/NP/15-16/36)

The Consultant Selection Committee Meeting, SEF, Karachi was held at 02.30 P.M on 28th April, 2016 in the conference room, Sindh Education Foundation, Govt. of Sindh, Karachi.

AGENDA:

Opening of Financial proposals of Hiring of Shortlisting Firm for H.R. (SEF/NP/15-16/36)

(28th April, 2016)

PARTICIPANTS:

The following consultant selection committee members & SEF Officers were participated in meeting:

S.No.	NAME OF OFFICERS	DESIGNATION	AUTHORITY	ATTENDANCE
I	Mr. Aziz Kabani	Director POR / DMD, SEF	Chairman Consultant Selection Committee	Present
II	Mr. Nawab Zafar Ali	Deputy Director (M & E) SEF	Secretary Consultant Selection Committee	Present
III	Mr. Mubashir Mirza	Assistant Director (AASP) SEF	Member of Consultant Selection Committee	Present
IV	Mr. Taufiq Ahmed Sheikh	Planning officer, Planning & Development Dept.	Member of Consultant Selection Committee	Present
V	Mr. Shakeel Representative from Mr. Syed Wajid Ali Shah	Deputy Sec. (LF) Finance	Member of Consultant Selection Committee	Present
V	Shahnawaz Ali Khan	Acting Deputy Director Procurement	Present

HIRING OF SHORTLISTING FIRM FOR H.R (SEF/NP/15-16/36)

Following firms submitted their Profile:

S.No.	NAME OF PARTICIPANT FIRMS
a)	M/s. Pakistan Testing Service.
b)	M/s. National Testing Service
c)	M/s. National Examination & Evaluation Foundation

DICUSSION / DECISION:

- The meeting was commenced by the permission given by Chairman Consultant Selection Committee SEF.
- The Consultant Selection Committee found only Three Financial Proposals of the firms those were submitted by above firms.
- All the Representatives were absent.
- The Consultant Selection Committee put remarks on the bid of NTS that NTS Bid Security should be Rs.46,116/= (3%) but they provided bid security Rs.24,000/= which is low, therefore, the firm is disqualified.
- After evaluation the documents, Deputy Managing Director/Chairman Consultant Selection Committee handed over all related documents & papers to the members of consultant selection committee for further necessary process.


Minutes recorded by:





Shahnawaz Ali Khan
Acting Deputy Director
Procurement Department


HIRING OF SHORTLISTING FIRM FOR H.R (SEF/NP/15-16/36)

MEMBERS OF CONSULTANT SELECTION COMMITTEE

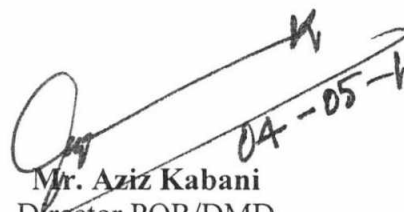
Sign:  03/05/2016
Mr. Nawab Zafar Ali
Deputy Director (M & E)
Secretary of Consultant Selection Committee
Sindh Education Foundation
Govt. of Sindh.

Sign:  03/05/2016
Mr. Mubashir Mirza
Assistant Director, (AASP),
Member of Consultant Selection Committee
Sindh Education Foundation
Govt. of Sindh.

Sign:  02/05/2016
Mr. Taufiq Ahmed Sheikh
Planning officer,
Planning & Development Dept.
Member of Consultant Selection Committee
Sindh Education Foundation,
Govt. of Sindh,

Sign:  03/05/16
Mr. Syed Wajid Ali Shah,
Deputy Sec. (LF) Finance
Member of Consultant Selection Committee
Sindh Education Foundation,
Govt. of Sindh,

COUNTERSIGN

 04-05-16
Mr. Aziz Kabani
Director POR/DMD
Chairman of consultant Selection Committee
Sindh Education Foundation
Govt. of Sindh,

SINDH EDUCATION FOUNDATION GOVERNMENT OF SINDH
HIRING FOR SHORTLISTING OF HR FIRM (Ref. SEE/NP/15-16/36)

Evaluation of Technical Proposal		M/S. National Examination & Evaluation Foundation					M/S. Pakistan Testing Services					M/S. National Testing Services						
Consultant Selection Committee		M-1	M-2	M-3	SEC	CHR	M-1	M-2	M-3	SEC	CHR	M-1	M-2	M-3	SEC	CHR	Average	
Technical Proposal Opening Date March 17th 2016																		
Criteria of Evaluation																		
Technical Approach		15	25%	10	12	11	11	12	12	12	13	12	13	12	13	13	13	12.60
Methodology		30	50%	18	20	18	20	19	19	20	22	20	22	20	23	24	24	23.80
Work Plan		15	25%	12	12	12	12	12	12	11	12	11	11	12	12	13	12	12.20
Total		60																
Team Leader (Manager 01)																		
Qualification		12	40%	10	10	10	10	10	10	9	10	9	10	10	10	10	10	10.40
Competence		6	20%	4	5	6	4	5	6	5	6	5	6	5	5	5	5	4.80
Experience		12	40%	10	9	9	9	9	9	9	10	10	10	10	10	10	10	10.00
Total		30																
Senior Officers (02 in Nos)																		
Qualification		4	40%	3	3	3	3	3	3	3	3	3	3	3	3	3	3	2.80
Competence		2	20%	1	1	1	1	1	1	1	2	1	2	1	1	1	1	1.00
Experience		4	40%	3	3	2	3	3	3	3	2	1	2	1	4	3	3	3.20
Total		10																
GRAND TOTAL		100															76.00	80.80
Minimum 70 marks to qualify, Positions are;																	2nd	1st

NOTE: Above findings have made by the Consultant Selection Committee that M/s. Sindh testing Services has been out from technical evaluation & Disqualified due to not eligible as per our technical criteria
The Consultant Selection Committee recommended above technical evaluation for further process of financial proposals to be opened.

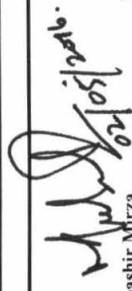


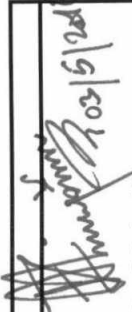


MEMBERS OF CONSULTANT SELECTION COMMITTEE

Mr. Mubashir Mirza Assistant Director (AASP) Member of Consultant Selection Committee Sindh Education Foundation Govt. of Sindh	Mr. Taufiq Ahmed Sheikh Planning officer, Planning & Development Dept. Govt. of Sindh Member of Consultant Selection Committee Sindh Education Foundation Govt. of Sindh	Mr. Syed Wajid Ali Shah, Deputy Sec. (LF) Finance, Govt. of Sindh Member of Consultant Selection Committee Sindh Education Foundation Govt. of Sindh
Mr. Nawab Zafar Ali Deputy Director (M&E) Secretary of Consultant Selection Committee Sindh Education Foundation Govt. of Sindh	Mr. Aziz Kabani Director POR/DMD Chairman Consultant Selection Committee Sindh Education Foundation, Govt. of Sindh	

SINDH EDUCATION FOUNDATION GOVERNMENT OF SINDH			
RFP FOR HIRING OF SHORTLISTING FIRM FOR H.R (Ref. SEF/NP/15-16/36)			
Evaluation Technical & Financial Proposals:			
TECHNICAL EVALUATION:	M/s. National Testing Services	M/s. Pakistan Testing Services	M/s. National Examination & Evaluation Foundation.
Technical Points out of 100	80.80	76.00	73.00
Ranking at Technical score	1st	2nd	3rd
FINANCIAL EVALUATION:			
Financials Prices	1,537,200	837,200	1,957,200
Financials Points out of 100	54.46	100.00	42.78
Ranking at Financial score	2nd	1st	3rd
Consolidate ranking according to the formula to calculate the highest combined achieving Tech & Fin score (S = St x T% + Sf x P%).	M/s. National Testing Services bid has been rejected due to non submission of bid security 3% as per requirement of RPF.	82.00	65.44
Ranking at Consolidate Marks:			
	2nd	1st	3rd

Note:

2)The Consultant Selection Committee recommended M/s. Pakistan Testing Services at top(1st)ranking on the basis of technical & Financial Evaluation as per QCB selection method ,this is for kind approval of Competent Authority of SEF.




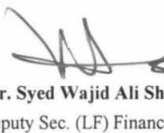
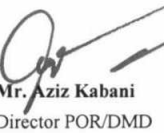
MEMBERS OF CONSULTANT SELECTION COMMITTEE			
 Mr. Mubashir Mirza Assistant Director (AASP) Member of Consultant Selection Committee Sindh Education Foundation Govt. of Sindh,	 Mr. Taufiq Ahmed Sheikh Planning officer, Planning & Development Dept. Govt. of Sindh Member of Consultant Selection Committee Sindh Education Foundation Govt. of Sindh,	 Syed Waqad Ali Shah Deputy Secretary (LF)Finance Member of Consultant Selection Committee Sindh Education Foundation Govt. of Sindh,	 Mr. Nawab Zafar Ali Deputy Director (M&E) Secretary Consultant Selection Committee Sindh Education Foundation Govt. of Sindh,
Approved By  Mr. Naheed S. Durrani Managing Director Sindh Education Foundation Govt. of Sindh,			
 Mr. Aziz Kabani Director POR/DMD Chairman Consultant Selection Committee Sindh Education Foundation Govt. of Sindh,			

Bid Evaluation Report

1. Name of Procuring Agency: Sindh Education Foundation (Govt. of Sindh)
2. Tender Reference No: SEF/NP/15-16/36.
3. Tender Description/Name of work/item: Hiring Of Shortlisting H.R Firm.
4. Method of Procurement: QCBS Method
5. Tender Published: SPPRA ID # 2147483647 (02-03-2016 Jang Urdu 27/02/2016), Dawn English 29/02/2016, Kawish 27/02/2016.
6. Total RFP documents Issued: 5
7. Technical Bid Opening date: (if applicable) 17 March,2016.
8. No. of Bid technically qualified (if applicable): 3
9. Total Bids Received: 3 Bids Received.
10. Financial Bid Opening Date: 28th April,2016.

S No	Name of Firm or Bidder	Total Bid, Cost offered by the Bidder	Ranking in terms of consolidate (Tech & Finan) evaluation	Comparison with Estimated cost	Reasons for acceptance/ rejection Through QCBS selection method and rating calculated of formula ($s = stx\% + sf \times P\%$)	Remarks
0	1		3	4	5	6
1	M/s. Pakistan Testing Service	837,200	1st	1 Million	Because of top in ranking	Recommended to award the contract.
2	M/s. National Testing Service	1,537,200	The Firm is out of competition due to non submission of Bid Security as per requirement of RFP.	1 Million	Bid Security Non Submitted as per RFP	Not Recommended to award the contract.
3	M/s. National Examination & Evaluation Foundation	1,957,200	2nd	1 Million	2nd	Not Recommended to award the contract.

MEMBERS OF CONSULTANT SELECTION COMMITTEE

 Mr. Nawab Zafar Ali Deputy Director (M&E) Secretary of Consultant Selection Committee Sindh Education Foundation Govt. of Sindh	 Mr. Mubashir Mirza Assistant Director (AASP) Member of Consultant Selection Committee Sindh Education Foundation Govt. of Sindh	 Mr. Taufiq Ahmed Sheikh Planning officer, Planning & Development Dept. Govt. of Sindh Member of Consultant Selection Committee Sindh Education Foundation Govt. of Sindh
 Mr. Syed Wajid Ali Shah , 03/05/16 Deputy Sec. (LF) Finance, Govt. of Sindh Member of Consultant Selection Committee Sindh Education Foundation Govt. of Sindh	 Mr. Aziz Kabani Director POR/DMD Chairman of Consultant Selection Committee Sindh Education Foundation Govt. of Sindh	



Sindh Education Foundation

Date: 10/03/2016



Government of Sindh

Ref: SEF/Pro/15-16/03

ORDER

ORDER #. SEF/Procurement/2015-16/03: In pursuance of SEF # Pro/12/15-16 dated March 9, 2016; Mr. Mubashir Mirza, Assistant Director, AASP Unit, SEF, is hereby nominated as the *Member of the Consultant Selection Committee* after Transfer of Mr. Ashfaq Hussain Mirani, Assistant Director RBCS, SEF, with immediate effect.

SEF/Procurement/2015-16/03

Ms. Naheed S. Durrani
Managing Director
Karachi, dated March 10, 2016

Copy to:

4. The Secretary, Education & Literacy Department, Govt. of Sindh.
5. The Secretary, Finance Department, Govt. of Sindh.
6. The Secretary, Planning & Development, Govt. of Sindh.

Committee Members:

- Mr. Aziz Kabani, Director-POR/Deputy Managing Director, SEF (Chairman of Committee).
- Mr. Ashfaq Hussain Meerani, (Assistant Director, RBCS).
- Representative from Planning & Development Department, Govt. of Sindh.
- Deputy Secretary (LF), Finance Department, Govt. of Sindh.
- Mr. Nawab Zafar Ali, Deputy Director, Monitoring and Evaluation Unit, SEF.

Shahnawaz Ali Khan

Shahnawaz Ali Khan
Acting Deputy Director, Procurement
Karachi, dated March 10, 2016



Sindh Education Foundation



Government of Sindh

Date: 15/2/16

Ref. SEF/HR/4939

ORDER

ORDER No. SEF/ORDER-200/.....: In pursuance of SEF Notification # SEF/57/2015 dated August 11, 2015; Mr. Nawab Zafar Ali, Deputy Director, Monitoring and Evaluation Unit, SEF, is hereby nominated as the *Secretary of the Consultant Selection Committee* after resignation of Mr. Hadi Khan, Deputy Director PSDU, SEF, with immediate effect.

Ms. Naheed S. Durrani
Managing Director

SEF/ORDER-200/.....

Karachi, dated February 15, 2016

Copy to:

1. The Secretary, Education & Literacy Department, Govt. of Sindh.
2. The Secretary, Finance Department, Govt. of Sindh.
3. The Secretary, Planning & Development, Govt. of Sindh.

Committee Members:

- Mr. Aziz Kabani, Director-POR/Deputy Managing Director, SEF (Chairman of Committee).
- Mr. Ashfaq Hussain Meerani, (Assistant Director, RBCS).
- Representative from Planning & Development Department, Govt. of Sindh.
- Deputy Secretary (LF), Finance Department, Govt. of Sindh.
- Mr. Nawab Zafar Ali, Deputy Director, Monitoring and Evaluation Unit, SEF.

Shahnawaz Ali Khan
Acting Deputy Director, Procurement
Karachi, dated February 15, 2016



Date: 11-08-2015

Ref: SEP/57/2015

NOTIFICATION

Subject: Formation of Consultant Selection Committee in Accordance with SPPRA Rule # 67.

With reference to above, a Consultant Selection Committee is hereby constituted with following composition:

1. Mr. Aziz Kabani, Director POR/Deputy Managing Director SEF (Chairman of the Committee)
2. Mr. Ashfaq Hussain Meerani, (Assistant Director RBCS)
3. Representative From Planning & Development Department Govt. of Sindh, (not below the rank of BS-18)
4. Deputy Secretary (LF), Finance Department, Govt. of Sindh
5. Mr. Hadi Khan, Deputy Director PSDU, SEF (Secretary of the Committee)

The committee's TORs are:

- Approval of Request for Proposal before issuance;
- Shortlisting of consultants, responding to the Request for Expression of Interest, where applicable, in accordance with the criteria mentioned in Request for Expression of Interest;
- Evaluation of technical and financial proposals, according to the selection method and evaluation criteria, mentioned in the Request for Expression of proposal;
- Finalization of recommendation based on evaluation as mentioned above;
- Perform any other function assign by competent authority;

Ms. NAHEED S. DURRANI
Managing Director,

Copy to:

The Secretary Education & Literacy Department, Govt. of Sindh

The Secretary Finance Department, Govt. of Sindh

The Secretary Planning & Development, Govt. of Sindh

Committee members:

- Mr. Aziz Kabani, Director POR/Deputy Managing Director SEF (Chairman of Committee)
- Mr. Ashfaq Hussain Meerani, (Assistant Director RBCS)
- Representative From Planning & Development Department Govt. of Sindh, (not below the rank of BS-18)
- Deputy Secretary (LF), Finance Department, Govt. of Sindh
- Mr. Hadi Khan, Deputy Director PSDU, SEF (Secretary of the Committee)

Regional Offices:



Sindh Education Foundation



Government of Sindh

Date: 05-05-2016

Ref: SEF/786/2016

To,

Mr, Safdar Ali Sohu
Regional Manager-Sindh
M/s. Pakistan Testing Service
Office # 1, Plot 6C, Rahat Commercial Lane-2,
DHA Phase 6,
Karachi.
Ph: +92-51-2305250-51

Subject: Intimation Letter for Tender of Hiring Of Shortlisting H.R Firm

(SEF/NP/15-16/36

Dear, Mr.Hashir

The evaluation process of submitted tender has been completed; therefore the Bid evaluation report is enclosed for your intimation.

This is for your kind information.

Thanks for understanding.

Best regards,

Acting Deputy Director Procurement,
Sindh Education Foundation,
Govt. of Sindh,
Karachi.

Cc. Director Admin & IT

Regional Offices: