

MINUTES OF PURCHASE COMMITTEE MEETING HELD ON
5th April, 2014

A meeting of Purchase Committee was held on April 5th, 2014 in the Societies Meeting Room at the Adamjee Academic Block, Main Campus at 10:00 AM. The following attended:

- | | | |
|----|----------------------------|--------------------|
| 1. | Prof. Dr. Nasir Fouheed | Chairperson |
| 2. | Asjad Asad Siddiqui | Member |
| 3. | Syed Jehanzeb | Member |
| 4. | Haris Quershi | Member |
| 5. | Ahmed Ali Khan | Member |
| 6. | Syed Fahimuddin | Member |
| 7. | Syed Muhammad Wajeed Zaidi | Special Invitation |
| 8. | Muhammad Qamer Uddin | Special Invitation |
- Abdul Rehman and Muhammad Ajmal was unable to attend the meeting.*

Item#1: Procurement of Active IT Equipment – Administration Block Main Campus

- 1.1 Syed Muhammad Wajeed Zaidi – Manager IT informed the committee that a tender was made for the Procurement of CISCO IT Equipment. The tender was a 'Single Stage Single Envelope Tender.' The Tender was made for obtaining certain equipments for the Administration Building, which include: Switches & IP Phones.
- 1.2 The Tender was announced on 2nd March 2014 whereas it was opened on 21st March 2014. Four companies had participated in this Tender.
- 1.3 Mr. Ahmed Ali Khan asked how the technical evaluation for the required item was carried out. Mr. Wajeed informed the committee that the product quality was not to be assessed by the Technical Committee since we know exactly the items we need to procure. However, he further added, that the Technical Committee did assess the need for the required part for which the tender is made. Result of the financial opening were as follows

S.No	Company	Price Quoted
1	DWP	9,439,407
2	Arwen Tech	12,123,114
3	Wateen	11,083,229
4	AGCN	13,994,328

45

The four Gold or Tier-1 partners of CISCO participated in the tender. The lowest prices were quoted by DWT. The specifications provided by the company did not exactly match the specifications asked for by Institute of Business Administration. However, compatible specifications were provided and the price quoted were not the lowest in the category.

Decision
1.5

The committee approved the lowest evaluated bidder M/s DWP at Rs.9,439,407 for Active IT Equipment for Administration Building, Main Campus.

Action
1.6

Mr. Asjad Asad Siddiqui – Manager Procurement ICT will implement the decision vide para-1.5 in accordance with the rules framed by SPPRA and IBA's PP&P.

As    

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Institute of Business Administration Karachi
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Provincial
- 3) TITLE OF CONTRACT Procurement of Active Equipments for New Admin Block
- 4) TENDER NUMBER IT/51/2013-14
- 5) BRIEF DESCRIPTION OF CONTRACT Procurement of Active Equipments for New Admin Block
- 6) FORUM THAT APPROVED THE SCHEME Central Purchase Committee (CPC)
- 7) TENDER ESTIMATED VALUE 10,000,000/-
- 8) ENGINEER'S ESTIMATE
(For civil works only) _____
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) Six Weeks approximately
- 10) TENDER OPENED ON (DATE & TIME) 21 March 2014 / 11:30AM
- 11) NUMBER OF TENDER DOCUMENTS SOLD Available on IBA website
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 04 (Four)
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 04
- 14) BID EVALUATION REPORT
(Enclose a copy) _____
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER DWP Technologies
- 16) CONTRACT AWARD PRICE Rs.9,439,407/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID).
1st DWP Technologies
2nd Wateen
3rd ArwenTech

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE _____
- c) TWO STAGE BIDDING PROCEDURE _____
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE _____

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S.No 19196 / 02 March 2014
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Dawn, Express, AAS
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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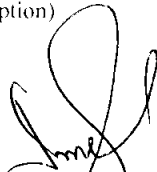
37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	

Signature & Official Stamp of
Authorized Officer


Mr. Imran Batata (Head of IOT)

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Ref: IT/51/2013-14

Dated 18-04-2014

M/s DWP Technologies
11-First Floor, Mandviwalla Chambers,
Talpur Road, Karachi
Tel:021-111-005-006

Attn: Mr. Waseem Sher

Sub: **INSTITUTE OF BUSINESS ADMINISTRATION – KARACHI**
(Procurement of Active Equipments for New Admin Block (Main Campus), KARACHI
"LETTER OF AWARD"

Dear Mr. Waseem Sher,

This is in reference to your bid submitted on 21 March, 2014 for the subject work. The Management is pleased to inform you that your bid has been approved for award of subject work to your firm at price of **Rs.9, 439,407/- (C&F)** for **Procurement of Active Equipments for New Admin Block (Main Campus)**.

This letter of award is based on the following documents and following terms and conditions, which form its part thereof and are the governing documents of the contract:

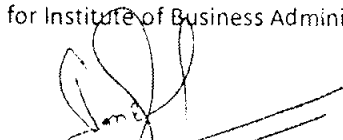
- a. Tender Documents
- b. Priced Bill of Quantity
- c. Tender Drawings. (If apply)
- d. Your bid letter submitted on March 21, 2014

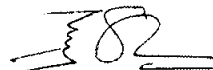

All other Technical and contractual matters are as per Tender Documents and Drawings.

You are advised to please return the duplicate copy of this Letter of Award duly signed as an acknowledgment of its receipt as well as your unqualified acceptance of the same.

Thanking you.

Yours sincerely
for Institute of Business Administration Karachi.


Head of ICT

 **WASEEM SHER**
05/03/2014
Received and Accepted on behalf of M/s. DWP Technologies


Tenders

Committee

Chairman	Member	Member	Member	Member

Review Panel

Chairman

Member

Member

Member

Member

Member

Member

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33 Users Online

03-Mar-14 update

Questions



Bid Evaluation Report

- Procuring Agency: Institute of Business Administration Karachi, (IBA, Karachi)
 Reference No: IT/51/2013-14
 Tender Description/Name of work/item: Procurement of Active Equipments for New Admin Block
 Method of Procurement: Single Stage Single Envelope
 Tender Published: SPPRA website on 02-March-2014, SPPRA-Sr.No 19196
 6. Total Bid documents Sold: Free available on IBA web site
 7. Total Bids Received: Four (04)
 8. Technical Bid Opening date: (if applicable) _____ (Provide details in separate form)
 9. No. of Bid technically qualified (if applicable): 04
 10. Bid(s) Rejected: 0
 11. Financial Bid Opening date: 21-March-2014
 12. Bid Evaluation Report:

S.No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	DWP Technologies	9,439,407	1 st		Qualified as per Eligibility Criteria	Recommended for award the contract
2.	AGCN Pakistan	13,994,329	4 th		Qualified as per Eligibility Criteria	High in Price
3.	ArwenTech	12,123,115	3 rd		Recommended for award the contract	High in Price
4	Water	11,083,229	2 nd		Recommended for award the contract	High in Price

Recommendations: - The offered amount of Rs.9,439,407/- (C&F) by M/s. DWP Technologies has been recommended by the Procurement Committee to award the work on the basis of their technical qualifying and lowest offered price bid

IBA (Internal Member)

Mr. Syed Jehanzeb

Assistant Manager

MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

IBA (Internal Member)

Dr. Nasir Touheed

CHAIRMAN

CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

IBA (External Member)

Mr. Haris Quershi

HFI Karachi University

MEMBER (EXTERNAL)
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

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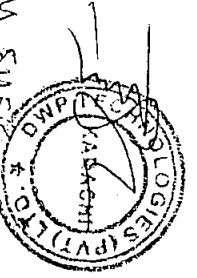
BOQ

Annexure-C Tender # IT/51/2013-14

Price Sheet

Sr. No	Description	Qty	Brand Na	Country of Origin	Unit Price (including margins)	Income Tax on Import	Custom Duty at the time of import / unit	Sales Tax input at the time of import / unit	Freight and other Expenses / unit	Total Final Price
Prices of Hardware										
1	WS-C2960X-48FPS-L: Catalyst 2960-X 48 Gige PoE 740W 4 X 1G SFP LAN Base	15	Cisco	Netherlands	342,397	19,688	20,544	58,208	6,783	5,237,710
2	CON-SNT-WSC294SL: SMARTNET 8X5XNBD Catalyst 2960-X 48 G	15	Cisco	Netherlands	30,872	9,538	9,953	28,199	3,266	463,073
3	WS-C2960X-24PS-L: Catalyst 2960-X 24 Gige PoE 370W 4 X 1G SFP LAN Base	5	Cisco	Netherlands	165,877	9,538	9,953	28,199	3,266	845,817
4	CON-SNT-WSC224SL: SMARTNET 8X5XNBD Catalyst 2960-X 24 G	5	Cisco	Netherlands	14,968	3,269	3,411	9,664	1,126	74,840
5	AIR-CT35011-E-K9: 802.11g/n Ctri-based AP w/CleanAir: Int Ant: E Reg Domain	18	Cisco	Netherlands	56,850	3,269	3,411	9,664	1,126	1,043,571
6	CON-SNT-CAP3511E: SMARTNET 8X5XNBD 802.11g/n Ctri-based AP w/Clean	18	Cisco	Netherlands	3,430	702	732	2,074	242	61,743
7	CP-6921-CL-K9=: Cisco UC Phone 6921 Charcoal Slimline Handset	40	Cisco	Netherlands	12,201	702	732	2,074	242	497,695
8	CON-SNT-21CLK: SMARTNET 8X5XNBD Cisco Unified IP Phone 6921 Char SLIM	40	Cisco	Netherlands	1,247					49,893
9	LIC-CUCM-BASIC-A: Unified Communications Manager Basic Single User-Under 1K	40	Cisco	Netherlands	6,152					246,084
10	CON-ESW-BUSRA1: ESSENTIAL SW Unified Comm Mgr Basic Sgl User Under 1K	40	Cisco	Netherlands	475					18,981
Prices of Services					900,000					800,000
Grand Total					9,439,407					900,000
Prices of SLA after warranty time										

Note: IBA Karachi is exempted from custom duties, sales tax & Import duties



WASEEM SWEI
Regional Manager

[Signature]
21/3/14

[Signature]
21/3/14



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

O/C

Dated: 01-03-2014
Mr. Junaid Ahmed
Manager (Enforcement-II)
SPPRA, Karachi

Subject: Tender "Procurement of Active Equipments for New Administration Block" IT/51/2013-14

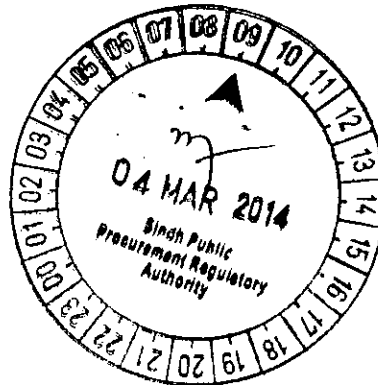
Dear Mr. Junaid Ahmed,

Please find the following documents to upload on SPPRA website.

- Tender Documents (SBD)
- Tender Advertisement
- Constitution of PC

Regards-

Manager Procurement ICT





Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Dated: March 1, 2014

NOTIFICATION

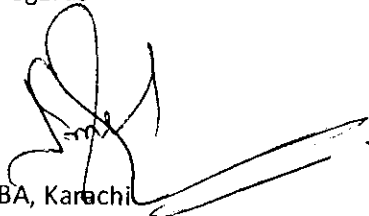
The competent authority is pleased to constitute following committee for upcoming tender "Procurement of Active Equipments for New Administration Block", IT/51/2013-14.

1. Mr. Syed Jehanzeb (Project Accountant, IBA)
2. Dr. Nasir Tauheed (Professor, IBA)
3. Mr. Haris Qureshi **External Member** (PPRA Advisor, HEJ Karachi University)

TORs of committee are;

- Facilitating and recommending approval or rejection for Purchasing Authority,
- Ensure compliance with Procurement Policy and Procedures (PP&P), SPPRA rules, etc,
- Recommend procurement method in case of emergency and direct contracting, etc.
- Declaring award of contracts to the lowest evaluated responsive bidders,
- Approval / preparation of bidding documents.
- Approval / preparation of evaluation report
- Responsible for technical and financial evaluation of the bids,
- Provide views and suggestion on how procurement should be taken forward and may set general rules in advance for certain types of procurements, and,
- Acts as a source of advice on contract guidance and for specific cases raised by staff.

Regards-


IBA, Karachi

SPPRA-ID/S.no:19196

Date:21/3/2014
Close Time:11:00Am
Open Time:11:30Am

TENDER NUMBER:IT/51/2013-14(Cisco Equipment)

S.No	Name of Firm or Bidder	Total Cost offered by the Bidder	Ranking in terms of cost	EM 2.5%	Any Other Conditions	Signatures
1	DWP Technologies	9439407/2	1	350,000/2	No	M. Z. Khan M. A. Khan
2	AGICAL Pakistan PVT. LTD	13994329/2	4	462500/2	No	M. A. Khan
3	Arventear	12123113/2	3	718000/2	No	M. A. Khan
4	Waiteen	11083229/2	2	403650/2	No	M. A. Khan
5	/	/	/	/	/	/
6	/	/	/	/	/	/
7	/	/	/	/	/	/
8	/	/	/	/	/	/
9	/	/	/	/	/	/





Bid Evaluation Report

- Procuring Agency: Institute of Business Administration Karachi.(IBA,Karachi)
 Reference No: IT/51/2013-14
 Description/Name of work/item: Procurement of Active Equipments for New Admin Block
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Recommendations: - The offered amount of Rs.9,439,407/-(C&F) by M/s. DWP Technologies has been recommended by the Procurement Committee to award the work on the basis of their technical qualifying and lowest offered price bid.



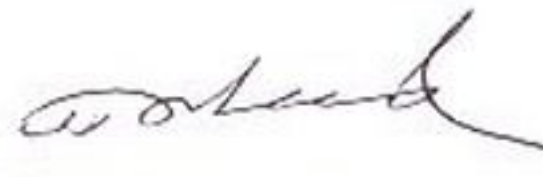
IBA (Internal Member)

Mr. Syed Jehanzeb

Assistant Manager

MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

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& Po



IBA (Internal Member)

Dr. Nasir Touheed

CHAIRPERSON
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

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IBA (External Member)

Mr. Haris Quershi

HEJ Karachi University

MEMBER (EXTERNAL)
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

SPPRA/IT/51/14
NO: 73066

DATED: 8-4-14

IBAG3