

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS WORTH 50 MILLION (PKR) OR ABOVE**

- 1) NAME OF THE ORGANIZATION / DEPTT \_\_\_\_\_
- 2) PROVINCIAL / LOCAL GOVT / OTHER \_\_\_\_\_
- 3) TITLE OF CONTRACT \_\_\_\_\_
- 4) TENDER NUMBER \_\_\_\_\_
- 5) BRIEF DESCRIPTION OF CONTRACT \_\_\_\_\_
- 6) FORUM THAT APPROVED THE SCHEME \_\_\_\_\_
- 7) TENDER ESTIMATED VALUE \_\_\_\_\_
- 8) ENGINEER'S ESTIMATE  
(For civil works only) \_\_\_\_\_
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) \_\_\_\_\_
- 10) TENDER OPENED ON (DATE & TIME) \_\_\_\_\_
- 11) NUMBER OF TENDER DOCUMENTS SOLD  
(Attach list of buyers) \_\_\_\_\_
- 12) NUMBER OF BIDS RECEIVED \_\_\_\_\_
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS \_\_\_\_\_
- 14) BID EVALUATION REPORT  
(Enclose a copy) \_\_\_\_\_
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER \_\_\_\_\_
- 16) CONTRACT AWARD PRICE \_\_\_\_\_
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID) \_\_\_\_\_

18) METHOD OF PROCUREMENT USED : - (Tick one)

- |    |   |                          |
|----|---|--------------------------|
| a) | SINGLE STAGE - ONE ENVELOPE PROCEDURE <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b) | SINGLE STAGE - TWO ENVELOPE PROCEDURE <input type="checkbox"/>            | <input type="checkbox"/> |
| c) | TWO STAGE BIDDING PROCEDURE <input type="checkbox"/>                      | <input type="checkbox"/> |
| d) | TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE <input type="checkbox"/>       | <input type="checkbox"/> |

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED I.E. EMERGENCY, DIRECT CONTRACTING / NEGOTIATION ETC. WITH BRIEF REASONS:

DRAFT

No. 6233 MA  
 Date 6/12/13  
 Sindh Public Procurement Regulatory Authority

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?  
 Yes  No

21) ADVERTISEMENT:

i) SPPRA Website  
 (If yes, give date and SPPRA Identification No.)

Yes	08-11-2012 , 9953/2012
No	

ii) News Papers  
 (If yes, give names of newspapers and dates)

Yes	Daily Dawn, Jang, Kawsh, 07-11-2012.
No	

22) NATURE OF CONTRACT

General	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
 (If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
 (If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?  
 (Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	

39) Date of Award of Contract: \_\_\_\_\_  
Signature & Official Stamp of Authorized Officer: \_\_\_\_\_  
**CO-DIRECTOR**  
**Dr. Panjwani Centre For**  
**Molecular Medicine & Drug Research**  
**UNIVERSITY OF KARACHI**  
**Karachi - 75270-Pakistan**

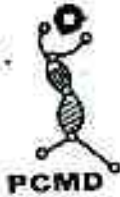
**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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**DR. PANJWANI CENTER FOR MOLECULAR  
MEDICINE & DRUG RESEARCH**  
International Center For Chemical And Biological Sciences  
University of Karachi, Karachi-75270, Pakistan



**PURCHASE ORDER / WORK ORDER**

P.O. No. 3530

Date: 29/01/13.

Messers: Soft World International-

Ref: Your quotation No. SWI/TN/PCMD/12/01/2013 dated: 4/12/12.

Subject: Supply for Dr. Zahid ul Haq Durrani

S. No.	Particulars	Qty	Unit	Rate	Amount
01-	Servers + Rack IBM 3850 X5 Server and all mentioned in quotation -	01	Set.	364430/-	364430/-
				<b>TOTAL</b>	<b>364430/-</b>

*Handwritten signature and date: 30/1/2013*

(Rupees) Thirty Six Lacs Forty Four Thousand & Three Hundred & Three only

Please submit your invoice in duplicate for payment.  
Kindly supply the goods within 8-10 weeks from the date of receipt of this P.O., if you fail to supply the goods within a given time period, a penalty @0.50% per day in the total order amount will be imposed.

*Handwritten signature*  
for PCMD



26523

29 JAN 2013

MIRZA ASHRAF

30 JAN 2013

**FORM OF CONTRACT AGREEMENT**

THIS CONTRACT AGREEMENT (hereinafter called the "Agreement") made on the 29 day of January 2013 between Dr. Panjwani Center for Molecular Medicine and Drug Research (P.C.M.D) International Center for Chemical and Biological Sciences, UNIVERSITY OF KARACHI (hereinafter called the "Procuring Agency" of the one part and Soft World International Pvt Ltd (SWI) (hereinafter called the "Contractor") of the other part.

WHEREAS the Procuring Agency is desirous that certain Works, viz \_\_\_\_\_ should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW this Agreement witnesseth as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.

2. The following documents after incorporating addenda, if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, viz:
- (a) The Letter of Acceptance;
  - (b) The completed Form of Bid along with Schedules to Bid;
  - (c) Conditions of Contract & Contract Data;
  - (d) The period Schedule of prices/Bill of quantities (BoQ);
  - (e) The Specifications; and
  - (f) The Drawing
3. In consideration of the payments to be made by the Procuring Agency to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Procuring Agency to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Procuring Agency hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contractor

  
\_\_\_\_\_  
(Seal)


Signature of the Procuring Agency

  
\_\_\_\_\_  
(Seal)


STOCK ROOM  
Dr. Panjwani Center For Molecular  
Medicine & Drug Research, ICCBS  
University of Karachi

Signed, Sealed and Delivered in the presence of:

Witness :

  
\_\_\_\_\_  
(Name, Title and Address)

Witness:

  
\_\_\_\_\_  
(Name, Title and Address)

## Bid Evaluation Report

1. Name of Procuring Agency: Dr. Panjwani Center for Molecular Medicine & Drug Research  
I.C.C.B.S, University of Karachi, Karachi

2. Tender Reference No: PCMD - 041212

3. Tender Description/Name of work/item: Server & Rack

4. Method of Procurement: Single Stage one envelop procedure

5. Tender Published: 9953/2012, Daily Dawn Jang and Kawish, 07-11-2012  
*Print & Electronic Media (SPPRA ID No. & News papers names with dates)*

6. Total Bid documents Sold: Four

7. Total Bids Received: Three

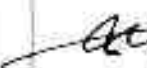
8. Technical Bid Opening date: (if applicable) 04-12-12 *(Provide details in separate form)*


9. No. of Bid technically qualified (if applicable): Three


10. Bid(s) Rejected: Nil


11. Financial Bid Opening date: 04-12-12


### PURCHASE COMMITTEE.

  
\_\_\_\_\_  
PROF. DR. M. SHAIQ ALI  
Convener (ICCBS)

  
\_\_\_\_\_  
PROF. DR. RAHAT AZHAR ALI  
Member (Chemistry Dept)

  
\_\_\_\_\_  
DR. RAZA SHAH  
Member (ICCBS)

  
\_\_\_\_\_  
DR. MUHAMMAD AHMED  
Member (ICCBS)

  
\_\_\_\_\_  
DR. ZAHIDA KARIM  
Member (Chemistry Dept)

5687  
7/1/13  
MA

## 12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Reasons for acceptance/ rejection	Remarks
0	1	2	3	5	6
1.	M/s. Software International	US \$ 36998.00 Rs. 3644303.00	1 <sup>st</sup> Lowest	Selected on the basis of technical qualification and lowest cost	Accepted
2.	M/s. I Window	US \$ 39556.00 Rs. 3916044.00	2 <sup>nd</sup> Lowest	Technical qualified but higher cost	
3.	M/s. Astronotech	US \$ 54741.00 Rs. 5350998.00	3 <sup>rd</sup> Lowest	Technical qualified but higher cost	

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