



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

January 01, 2018

Ref. # IBA-MC/PD/P&S/217/0122/2017-18

Manager (Enforcement-II)
Sindh Public Procurement Regulatory Authority
Govt. of Sindh
Block-8, Sindh Secretariat No. 4-A
Court Road
Karachi.

Subject: Submission of Bid Evaluation Reports & Other Related Documents

Please find following Documents to be floated on SPPRA website.

1. Tender # PS/05/17-18

Caption: Printing & Supply of Case Study Book for CEIF

- a. Original Bid Evaluation Report
- b. Original Comparative Statement
- c. Minutes of Bid Opening Meeting
- d. Bidder's Qualification Report
- e. Attendance Sheet

Submitted, please

Muhammad Hanif
Sr. Purchase Executive

SPPRA INWARD DIARY
No : MCG
DATED : 01-01-18

Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: PS/05/17-18
3. Tender Description/Name of work/item: Printing & Supply of Case Study Book for CEIF
4. Method of Procurement: Single Stage One Envelope
5. Tender Published: November 29, 2017 on IBA website & SPPRA web site Serial # 35443
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; 03 companies have collected Tender Documents
7. Total Bids Received: 02 companies
8. Technical Bid Opening date: (if applicable) NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: NA
11. Financial Bid Opening date: December 19, 2017

12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s Creative Arts	Rs.289,375.00	Lowest Bidder	Rs.200,000.00	Accepted quoted lowest rate. Comparative Statement Attached.	
2.	M/s Hyder Printer	Rs.471,580.20	Highest Bidder			
3.						

Signatures of the Central Purchase Committee, Members


MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI


CHAIRPERSON
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI


MEMBER (EXTERNAL)
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

Syed Akbar Hussain Rajvi
Finance
IBA, Karachi

DR. S.M. Fouzal Iradat
Assistant Professor
IBA, Karachi

Harris Qureshi
PPRA Advisor
HEJ

COMPARATIVE COST STATEMENT

Printing & Supply of Case Study Book for CEIF

December 19, 2017

S. #	Description	Qty.	M/s. Creative Arts		M/s. Hyder Printers	
			Rate	Amount	Rate	Amount
1	Case Study Book for CEIF Size: 7.5 x 10.5 inch (closed size) Title Cover: 128 Matt Paper Color: 05 + 05 color printing Matt Lamination and Spot UV Pages: 300 pages (approx.) Paper: 100 gsm offset paper Paper Printing : 05 + 05 color printing Inner Cover: 32Oz Gapa Board Outer Cover/Binding Binding: Stitch upper Cover	500 Brochures	578.75	289,375.00	806.12	403,060.00
Total (Rs.)				289,375.00		403,060.00
17% GST (Rs.)				Inclusive of GST		68,520.20
Grand Total (Rs.)				289,375.00		471,580.20

Approval Amount (Rs.) 289,375.00


MEMBER
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

Syed Akbar Hussain Kirzani
Finance
IBA, Karachi


CHAIRPERSON
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

Dr. S.M. Fouzal Irshad
Assistant Professor
IBA, Karachi


MEMBER (EXTERNAL)
CENTRAL PURCHASE COMMITTEE
INSTITUTE OF BUSINESS ADMINISTRATION
KARACHI

Haris Qureshi
PPRA Advisor
HEJ

Muhammad Hanif / Senior Executive (Purchase) @ Main Campus

To: Secretary Procurement Committee @ IBA
Subject: SPPRA - PC Minutes of Bid Opening Meeting

From: Secretary Procurement Committee @ IBA
Sent: Thursday, December 21, 2017 3:29 PM
To: Muhammad Sohail Khan / Senior Manager (Purchase and Stores) @ IBA
Cc: Procurement-Committee; Aamer Shabbir Khan / General Manager Administration @ IBA; Sarwat Ahson \ Senior Program Manager CEIF @ IBA; Moeid Sultan / Director Finance @ Main Campus; Syed Fahad Jawed / Senior Manager Finance (Pre-audit and Budget) @ Main Campus; Dr. Farrukh Iqbal / Dean and Director @ IBA
Subject: Item 5. Approval for 'Printing & Supplying of Case Study Book' for CEIF

Item # 5: Approval for 'Printing & Supplying of Case Study Book' for CEIF

Discussion: Sr. Executive Purchase briefed the committee about the tender proceedings for 'Printing & Supplying of Case Study Book' for CEIF. Two bidders participated. The committee reviewed the attached comparative statement and found that the bid quoted by M/s Creative Arts was the lowest.

Decision: The committee recommended to award the tender of "Printing & Supplying of Case Study Book" for CEIF to M/s Creative Arts at Rs.289,375.00 (inclusive of GST).


Action: Sr. Manager Procurement & Stores will implement the decision in accordance with the prescribed rules & regulations framed by IBA PP&P and SPPRA.

Committee:

1. Dr. S. M. Faisal Iradat (Chairman)
2. Mushtaque Ahmed (Member)
3. Syed Akbar Hussain Kazmi (Member)
4. Haris Quershi (External Member)
5. M. Mabroor Khan (External Member)
6. Muhammad Hanif (Secretary)

Muhammad Hanif,
Secretary Procurement Committee


MEMBER
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INSTITUTE OF BUSINESS ADMINISTRATION
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Syed Akbar Hussain Kazmi
Finance
IBA, Karachi


CHAIRPERSON
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BIDDERS QUALIFICATION REPORT

NIT No: PS/05/17-18
Description of Work: Printing & Supply of Case Study Book for CEIF
Method & Procedure of procurement: Open Competitive Bidding
Single Stage One Envelope

S. No	Eligibility Criteria	M/s Creative Arts	M/s Hyder Printers
1	Is envelop sealed	Yes	Yes
2	Required Bid Security in enclosed	Yes	Yes
3	Form of Tender Signed or not	Yes	Yes
4	Registration in GST / SBR & I. Tax	Yes	Yes
5	Turnover in terms of Financial Statement of last three years	Yes	Yes
6	Tender Fee Received	Yes	Yes
7	5 plus years experience	Yes	Yes
8	Qualified / Disqualified	Qualified	Qualified
9	Any overwriting tender dropped received	No	No
10	Cliental list provided	Yes	Yes
11	Affidavit regarding any litigation or blacklisting	No	No

Recommendations:

- 1 Participated firm is declared as substantially qualified bidders by the Tender opening committee as meet with minimum qualification / eligibility criteria.
- 2 The lowest evaluated bidder is M/s Creative Arts with their bid amount at Rs. 289,375.00
- 3 Recommended to award the work to the lowest bidder to M/s Creative Arts at Rs. 289,375.00


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KARACHI


Harris Qureshi
PPRA Advisor
HES


Institute of Business Administration, Karachi
Tender Opening / Attendance Sheet
December 19, 2017
at 3:30 pm


Statement of Tender for: Printing & Supply of Case Study Book for CEIF	Tender #: PS/05/17-18
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S. #	Company Name	Tender Amount in Figures / in Words	Conditions, if any	Bid Security Pay Order No. / Amount & Date	Contractors / Representative Signature	Remarks
1/	M/s Hyder Printers	Rs. 471520/-	-	PC# 104123382 at 19/12/17 MCB Rs. 2400/-		
01	M/s Creative Arts	Rs. 289375/-	-	PC# 04254067 at 19/12/17 Bank Al-Habib Rs. 15000/-		


M. SOHAIL KHAN
 Manager Purchase & Stores
 Institute of Business Administration
 Karachi-Pakistan


 M. Hanif
 Sr Executive Purchase


 Rauf Ahmed
 Sr. Finance Executive,


 M. Tariq


 Rauf Ahmad
 Sr. Finance Executive
 Institute of Business Administration
 Karachi-Pakistan


 Rauf Ahmad
 Sr. Finance Executive
 Institute of Business Administration
 Karachi-Pakistan


 Rauf Ahmad
 Sr. Finance Executive
 Institute of Business Administration
 Karachi-Pakistan