

3 SCOPE OF WORK

Sindh Bank Limited (SNDB) requires proposal from SECP approved Insurance Companies having minimum 10 years experience for providing life insurance coverage to Bank Employees under Group Life Insurance Policy for the year 2012 as per the given detail below.

Contract agreement will be extended / renewed upto 3 years on mutual understanding on same terms & conditions and rates.

GRADE / CATEGORY-WISE STAFF STRENGTH:

A	B	C	D	E	TOTAL EMPLOYEES
PRESIDENT & CEO	SEVP	EVP / SVP / HEAD OF DIVISION / GBH / ADVISOR	VP / AVP	OG-I / OG-II / OG-III / MTO / MANAGER	
1	1	22	91	449	564 (Attached as Annexure "E")

PROPOSED CATEGORY-WISE SUM ASSURED:

Description	A	B	C	D	E
Death Benefit	2,000,000	1,500,000	1,000,000	800,000	500,000
Additional Accidental Death Benefit	2,000,000	1,500,000	1,000,000	800,000	500,000
Accidental Disability Benefit including permanent total and permanent partial disability	2,000,000	1,500,000	1,000,000	800,000	500,000
Temporary Total Disability Benefit	Rs.300,000/= per month	Rs.100,000/= per month	Rs.50,000/= per month	Rs.25,000/= per month	Rs.10,000/= per month
Permanent Natural Disability Benefit	2,000,000	1,500,000	1,000,000	800,000	500,000
Terminal Illness Benefit	2,000,000	1,500,000	1,000,000	800,000	500,000

Terms & Conditions:

- Employees are to be covered upto 65 years of age.
- No age limit restriction on the employees under Plan "A"
- FCL Rs.2,000,000/= and no underwriting / medical requirement.

NOTE:

Detail of deviation, if any, on the benefit limits, eligibility criteria and coverage be enclosed.

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2012-2013)

Name of Bidder _____

Description	Premium Rate per thousand	Total Sum Assured	Amount of Premium
Death Benefit			
Additional Accidental Death Benefit			
Accidental Disability Benefit including permanent total and permanent partial disability			
Temporary Total Disability Benefit			
Permanent Natural Disability Benefit			
Terminal Illness Benefit			
Total			
*Grand Total			

**This amount will be taken as the financial bid offered by the company.*

Note

1. *The tender will stand cancelled after due qualification if any required document is not provided within 7 days of asking by the bank at any stage after winning of the tender.*
3. *The cost must include all taxes, etc.*
6. *Calculation of bid security: 5% of the *Grand Total will be submitted with the tender document as bid security*

Signature & Stamp of Bidder _____



M
 Lic No 110, Shop # 4, Anam Plaza, Plot G.K.8/10
 Bohri Road, Opp: Custom House, Kharadar
 Karachi

21 JUN 2012

ASSISTANT SUPERVISOR
 STAMP OFFICE: CITY GOVA
 KARACHI

S.No. 63936 DATE
 ISSUED TO WITH ADDRESS
 THROUGH WITH ADDRESS PHOENIX ARMOUR (PVT) LTD
 PURPOSE
 VALUE NO. 100/- (ATTACHED)
 STAMP VENDOR'S SIGNATURE

CASH IN TRANSIT AGREEMENT

This Agreement is made at on this 29th day of June, 2012

Between

SINDH BANK LIMITED, banking company existing under companies ordinance 1984 and having its registered office at Sindh Bank Limited, Federation House, Clifton, Karachi, hereinafter referred to as the "Bank" (which expression shall unless repugnant to the context mean and include its successors – in interest and assigns) of the One part.

AND



M/S. Phoenix Armour (Pvt) Ltd, a Company incorporated under the laws of Pakistan and having its registered office at P & O Plaza I.I Chundrigar Road Karachi, Pakistan through its Director Marketing Mr. Abaad Elias hereinafter referred to as "Phoenix Armour" (Which expression shall unless repugnant to the context mean and include his respective heirs, legal representatives, executors and assigns) of the other part.

Whereas the Bank intends to acquire the services of Phoenix Armour for transportation services of Cash / Cheques / Securities and Phoenix Armour agrees to provide the said services to the Bank in accordance with the standard and instructions given by the Bank on the terms and conditions mentioned hereunder:-

EFFECTIVE DATE OF AGREEMENT:

This Agreement shall be effective from 29th June 12 and shall remain in force ONE Year from the effective date as mentioned above.

(2)

This Services and charges shall be governed as per schedule incorporated hereunder:-

SCHEDULE

SERVICE	DAY OR DATE	EXTENT OF LIABILITY	CHARGES
Collection of Cash from State Bank of Pakistan / your nominated Bank Branch and delivery to Sindh Bank Branch.	As and when required during bank hours	Rs.270 million per armoured Vehicle.	Charges per service upto Rs. One Million and Rs. 0.15 on amount in excess of Rs. One Million.
Transportation of cash between Sindh Bank branches or between Sindh Bank branches and its customer.	-do-	-do-	<u>Within 30 Kms</u> Rs. 700/- <u>Between 31-50 Kms</u> Rs. 1000/- <u>Between 51 – 100 kms</u> Rs. 1800/- <u>Between 101- 150 Kms</u> Rs. 3000/-
Service between different cities (Domestic Service).	-do-	-do-	As per Annexure "A"

ADDITIONAL DECLARATIONS :

- The above mentioned distance shall be counted from the Phoenix Armour office / Base to the delivery point.

Sealing Charges: Rs.25/- each.

Vault Charges:

Karachi:

Rs. 500/- per night per night per consignment (if required)

Lahore / Islamabad / Rawalpindi:

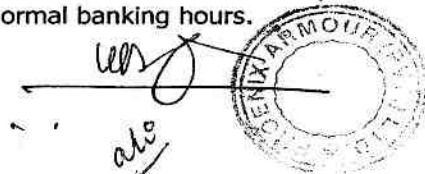
Rs. 1000/- per night per consignment (if required)

Hyderabad/Sukkur/Larkana/Peshawar/Quetta/Faisalabad/Sahiwal/Bahawalpur/Gujranwala/ R.Y. Khan/ Sialkot:

Rs. 1500/- per night per consignment (if required)

Holiday Charges:

The per service Base Charges mentioned in the column of "Charges" of "Price Schedule" except the charges of Annexure "A" shall be doubled during holidays or after normal banking hours.



(3)

1. That Phoenix Armour agrees to call for sealed shipment which may inter alia contain moneys, Cheques and or securities according to the schedule mentioned herein below and give proper receipt thereof and to deliver the same in like conditions to a designated consignee against proper receipt.

2. The list of Branches of the Bank mentioned in Annexure – B is of the branches. The Phoenix Armour shall provide Services for branches that may be subsequently opened by the Bank and for offsite ATMs that may be installed by the Bank during the tenure of the Agreement; the names and locations of which shall be notified to the Phoenix Armour from time.

3. That in the event of inclement weather or some other irregularities, performance shall be as mutually agreed upon. The proposed procedure for cash transportation service under this Agreement is enclosed as Annex "C".

4. (a) That Phoenix Armour has agreed to assume entire liability for any loss of any shipment upto and including the maximum amount stated under the schedule of this Agreement. Phoenix Armour's liability shall commence when any shipment has been received into Phoenix Armour's possession and shall terminate when same has been delivered to the designated consignee or returned to the consignor in the event that delivery cannot reasonably be made. It is specifically understood and agreed that the Phoenix Armour's maximum liability for any loss of any shipment is up to (but not exceeding) aforesaid liability.

(b) It is understood and agreed that in performing the services described herein above, Phoenix Armour shall have no responsibility to ascertain the contents of any shipment received by the Phoenix Armour hereinabove and shall assume no liability for any shortage claimed within any distinctively and securely sealed shipment picked up by Phoenix Armour.

(c) A "distinctively and securely sealed shipment" is one whereby the container (s), used to hold the property to be transported should be closed fastened with the device having distinguishing mark that can be clearly seen and recognized as the consignor's special mark. The said device is attached to a container (s) so that the property is enclosed and firmly fixed therein and said device cannot be removed and reapplied to the container (s) without leaving visible external evidence of tempering with the container (s).

(d) One "Shipment" as used herein, shall be deemed to mean any sealed items received by Phoenix Armour at the same time at one location from a single consignor which is or are the subject of consignment for delivery to another location.


(e) Phoenix Armour will reimburse the amount lost by it due to a criminal attack on it during the service, to the Bank within seven days from the date of proof of loss.

(f) Phoenix Armour in performing the services described hereinabove will exclusively use armoured vehicle designed specifically for this purpose and will not use soft skin vehicle under any circumstances.

5. Phoenix Armour shall obtain and maintain Armour's own expense at all times during the term of the Agreement insurance payable to them in such amounts and against such risks as shall adequately cover the liability the Phoenix Armour assume under this Agreement.

6. Phoenix Armour shall not be liable for non performance or delays not caused by Phoenix Armour's fault or neglect, nor for non-performance or delays caused by strikes / lockouts or other labour disturbances, riots, authority of law, acts of God or means beyond Phoenix Armour's control: but Phoenix Armour agrees to be liable for the safety of any property received into its possession at any time not to exceed the maximum amount stated under the schedule hereof.

7. Bank has agreed to declare to Phoenix Armour contents and / or the value of each sealed shipment to be transported in the event of claim for loss under this Agreement. Bank shall promptly and diligently, assist Phoenix Armour to establish the identity of the property lost or destroyed and take such other steps as may be necessary to assure the maximum amount of salvage at minimum cost; affirmative written proof of maximum amount of salvage at minimum cost; affirmative written proof of the property lost or destroyed shall be furnished to Phoenix Armour and said proof of loss, subscribed and sworn by Bank, shall be substantiated by the books, records and accounts of Bank.

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(4)

8. (a) This Cash in transit Agreement may be altered, amended or superseded by mutual understanding in writing by parties hereto.

(b) The parties may by mutual consent in writing renew the agreement from time to time for such periods and on such terms and conditions as may be agreed between two parties.

(c) The illegality or non validity of any paragraph, clause or provision contained in this Agreement shall not affect or invalidate the remainder of Agreement. Also in the event of any legal action by Phoenix Armour or Bank to enforce any of the provisions hereunder, then the unsuccessful party to such extent shall pay to the prevailing party therein all court costs and reasonable attorney's fees as fixed or allowed by the court.

9. The Phoenix Armour crew (guards) will not be responsible for any shortage or wrong denomination in the packets. If there are any discrepancies within the packet or shortage in the bag then the receiving branch would refer the matter to the consignor without breaking the packet.

10. The Phoenix Armour will supply computerized numbered plastic seal.

11. The bag for all transactions will be provided by Phoenix Armour and will remain their property.

12. Services required for out of city or for the city / Town where Phoenix local services are not available would be served on Adhoc rates.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the date first written hereinabove.

SINDH BANK LIMITED

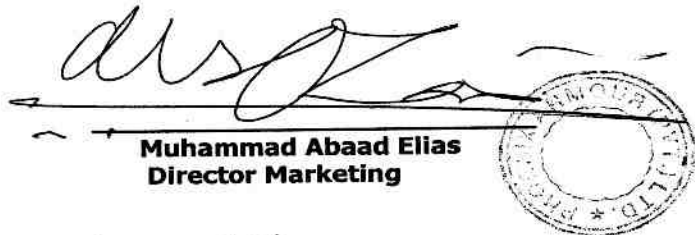
PHOENIX ARMOUR (PVT.) LTD



Lt Col (R)
Shahzad Begg
SVP / Head of Administration
SINDH BANK LTD.



WITNESS



Muhammad Aaad Elias
Director Marketing



WITNESS

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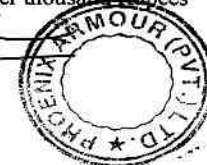
DOMESTIC COURIER CHARGES

Effective July 01, 2008

1	KARACHI	LAHORE OR VICE VERSA	Rs.12,600.00
2	KARACHI	ISLAMABAD OR VICE VERSA	Rs.13,900.00
3	KARACHI	PESHAWAR OR VICE VERSA	Rs.15,700.00
4	KARACHI	FAISALABAD OR VICE VERSA	Rs.12,600.00
5	KARACHI	MULTAN OR VICE VERSA	Rs.10,600.00
6	KARACHI	QUETTA OR VICE VERSA	Rs.10,200.00
7	KARACHI	SARGODHA VIA LAHORE	Rs.17,600.00
8	KARACHI	GUJRANWALA OR VICE VERSA	Rs.16,500.00
9	KARACHI	GUJRAT OR VICE VERSA	Rs.17,600.00
10	KARACHI	SIALKOT OR VICE VERSA	Rs.17,600.00
11	KARACHI	HYDERABAD OR VICE VERSA	Rs.12,000.00
12	KARACHI	SUKKUR OR VICE VERSA	Rs.12,000.00
13	KARACHI	LARKANA OR VICE VERSA	Rs.13,200.00
14	KARACHI	MIRPUR A.K OR VICE VERSA	Rs.21,000.00
15	KARACHI	MUZAFARABAD A.K OR VICE VERSA	Rs.22,000.00
16	KARACHI	BAHAWALPUR OR VICE VERSA	Rs.10,000.00
17	KARACHI	JEHLUM OR VICE VERSA	Rs.18,700.00
18	KARACHI	RAHIMYAR KHAN OR VICE VERSA	Rs.13,200.00
19	LAHORE	RAWALPINDI OR VICE VERSA	Rs.8,600.00
21	LAHORE	PESHAWAR OR VICE VERSA	Rs.8,800.00
22	LAHORE	FAISALABAD OR VICE VERSA	Rs.7,100.00
23	LAHORE	MULTAN OR VICE VERSA	Rs.8,500.00
24	LAHORE	BAHAWALPUR OR VICE VERSA	Rs.8,500.00
25	ISLAMABAD	PESHAWAR OR VICE VERSA	Rs.7,100.00
27	ISLAMABAD	MULTAN OR VICE VERSA	Rs.12,000.00
28	ISLAMABAD	BAHAWALPUR OR VICE VERSA	Rs.14,300.00
29	QUETTA	RAWALPINDI OR VICE VERSA	Rs.12,500.00
30	QUETTA	PESHAWAR OR VICE VERSA	Rs.14,300.00
31	QUETTA	LAHORE OR VICE VERSA	Rs.12,000.00
32	FAISALABAD	MULTAN OR VICE VERSA	Rs.8,500.00
33	FAISALABAD	ISLAMABAD OR VICE VERSA	Rs.15,700.00
34	FAISALABAD	BAHAWALPUR OR VICE VERSA	Rs.14,300.00
35	FAISALABAD	PESHAWAR OR VICE VERSA	Rs.17,600.00
36	GUJRANWALA	MULTAN OR VICE VERSA	Rs.12,300.00
37	GUJRANWALA	PESHAWAR OR VICE VERSA	Rs.15,400.00
38	SIALKOT	MULTAN OR VICE VERSA	Rs.13,900.00
39	SIALKOT	ISLAMABAD OR VICE VERSA	Rs.13,900.00
40	SIALKOT	PESHAWAR OR VICE VERSA	Rs.15,400.00
41	GUJRAT	MULTAN OR VICE VERSA	Rs.12,300.00
42	GUJRAT	ISLAMABAD OR VICE VERSA	Rs.12,300.00
43	GUJRAT	PESHAWAR OR VICE VERSA	Rs.15,400.00
44	GUJRAT	QUETTA OR VICE VERSA	Rs.20,000.00
45	PESHAWAR	MARDAN OR VICE VERSA	Rs.4,500.00
46	PESHAWAR	SWAT OR VICE VERSA	Rs.12,000.00

SURCHARGE SLAB

On amount Rs. 2 million	-Nil-	No surcharge.
On amount exceeding Rs. 2 million upto Rs. 5 million.	--	Rs. 1.40 per thousand Rupees
On amount exceeding Rs. 5 million upto Rs. 10 million.	Rs. 4,200.00 Plus	Rs. 1.30 per thousand Rupees
On amount exceeding Rs. 10 million upto Rs. 25 million.	Rs.10,700.00 Plus	Rs. 1.10 per thousand Rupees
On amount exceeding Rs. 25 million upto Rs. 50 million.	Rs. 27,200.00 Plus	Rs. 0.75 per thousand Rupees
On amount exceeding Rs. 50 million.	Rs 45,950.00 Plus	Rs. 0.50 per thousand Rupees



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SINDH BANK LIMITED**BRANCH LIST**

1	I.I. Chundrigar Road, Karachi
2	Clifton Branch, Karachi
3	Court Road Branch, Karachi
4	Korangi Industrial Area Karachi
5	Hyderi, Nazimabad Karachi
6	26th Street DHA Karachi
7	Cloth Market
8	Memon Ghoth Karachi
9	Paper Market, Karachi
10	Jodia Bazar, Karachi
11	Gulshan-e-Iqbal - Karachi
12	Shahr-e-Faisal - Karachi
13	Tariq Road
14	Saddar Branch, Hyderabad
15	Qasimabad, Hyderabad
16	Hala, District Mititari
17	Tando Muhammad Khan
18	Tando Adam Branch
19	Tando Alahyar
20	Kotri, District Jamshoro
21	Mirpurkhas
22	Mithi, District Mithi
23	Shaheed Benazirabad Branch
24	Naushahro Feroz
25	Sukkur
26	Dadu
27	Sehwan Sharif
28	Khairpur
29	Shikarpur
30	Larkana
31	Ghotki
32	Shahdadkot
33	Kandh Kot, District Kashmore Kandhkot
34	Naudero Branch, Larkana
35	Thatta
36	Badin
37	DHA Lahore
38	Ghurki, District Lahore
39	Bahria Town Lahore
40	Gujranwala
41	Chakghania, District Gujrat
42	Pindibahuddin
43	Lila, District Jehlum
44	Ashrafabad, District Bahawalpur
45	Blue Area Islamabad
46	Bank Road, Rawalpindi
47	Dalwal, District Chakwal
48	Peshawar
49	Quetta
50	Mirpur



100 Upcoming Branches

S. No.	Branch
1	S.I.T.E.
2	New Chali
3	Garden East
4	Jamshed Quarters
5	North Karachi Industrial Area
6	Water Pump, F.B.Area
7	Bahadur Shah Zafar Market
8	Gole Market, Nazimabad
9	North Napier Road
10	Dhorajee Colony
11	M.A.Jinnah Road
12	Hyderabad
13	Jacobabad City
14	Umerkot
15	Matiari
16	Rohri
17	Pano Aqil, District Sukkur
18	Ratorero, District Larkana
19	Moro, District Naushahroferoze
20	Kunri, District Umerkot
21	E-11, Islamabad
22	PWD Housing Society Islamabad
23	Taramari Chowk, Lehtarar Road, Islamabad
24	Dera Murad Jamali
25	Raja Bazar, Rawalpindi
26	Murree Road, Rawalpindi
27	Peshawar Road, Rawalpindi
28	Allama Iqbal Town, Lahore
29	Johar Town, Lahore
30	Gulberg, Lahore
31	Walton Road, Lahore
32	Faisalabad
33	Sargodha
34	Dera Ghazi Khan
35	Lala Musa
36	Kahna Distt. Lahore
37	Chungh, Distt. Lahore
38	Sat Garah, Tehsil & Distt. Okara
39	Manawala, Tehsil & Distt. Faisalabad
40	Harapa, Tehsil & Distt. Sahiwal
41	Kunjah, Distt. Gujrat
42	Main G.T. Road Peshawar City
43	Khayaban-e-Itehad
44	Gizri Clifton
45	West Wharf
46	Malir Cantt.
47	Saddar
48	Buffer Zone near Nagan Chowrangi
49	Gulshan-e-Hadeed
50	Shaheed-e-Millat Road
51	Gulistan-e-Jouhar
52	Sohrab Goth
53	Stock Exchange
54	Shahrah-e-Fatima Jinnah, Lahore
55	Circular Road, Lahore
56	PECO Road, Lahore
57	Jail Road, Lahore
58	Multan



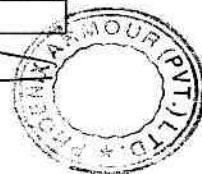
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59	Okara
60	Jhelum
61	Sialkot
62	Rahim Yar Khan
63	Chak 38-D, Tehsil & District Okara
64	Jandiala Dhab wala, Tehsil Wazirabad, District Gugrawala
65	Village Burki, Distt. Lahore
66	Village Lidhar, Distt. Lahore.
67	Morr. Aimanabad, Distt. Gujranwala
68	Kalra Khasa Tehsil & Distt. Gujrat
69	Karkhano Market (Bara Market) Jamrud Road, Peshawar
70	Abbotabad
71	Liaquat Bazar, Quetta
72	Chaman
73	Gawader
74	Timber Market
75	New Karachi
76	Gulshan-e-Maymar
77	Shershah
78	Karachi Administration Society
79	Liaquatabad
80	Gulshan-e-Iqbal University Road
81	Babar Market Landhi
82	New Sabzi Mandi
83	DHA Phase IV
84	Muhammad Ali Society
85	P.I.B. Colony
86	Lea Market
87	Dhark, District Ghotki
88	Qambar, Distt. Qambar Shahdadt
89	Gambat, District Khairpurmirs
90	Mehar, District Dadu
91	Sanghar
92	Kashmore District Kandhkot Kashmore
93	Shahdadpur, Distt. Sanghar
94	Thul District Jacobabad
95	Mirpur Mathalo
96	Sijawal, District Thatta
97	Bhane Saeedabad, Distt. Jamshoro
98	University Road Peshawar
99	Muzaffarabad AJK
100	Zhob



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**PROCEDURE TO BE ADOPTED BY
SINDH BANK LIMITED AND M/S PHOENIX ARMOUR (PVT) LTD
FOR CASH IN TRANSIT SERVICE**

1. Branches would send their requisition for cash a day in advance, to the feeding branch and the feeding branch in turn will inform the Phoenix Armour operations in the afternoon requesting for cash to be delivered the next morning. In addition requisition can also be received on the day of requirement.
2. Bags will be prepared with cash for those branches requiring cash.
3. Phoenix Armour staff collecting the consignment would collect sealed bags. Once the cash has been correctly counted and is placed in the PHOENIX ARMOUR orange canvas bag, it will be sealed by Bank's authorized cashier with a plastic numbered seal of PHOENIX ARMOUR. .
4. The cash to be collected from bank would be 100 pcs each duly stitched and stapled with a covering slip duly endorsed by the bank.

Note. There are no two PHOENIX ARMOUR Plastic Seals with the same number. This is to guard against fraud and tampering. The seal is pulled tight on the neck of the bag.

5. The shipment receipt is prepared in quadruplicate stating the point of collection and point of delivery i.e. feeding and receiving branches, the date and the time the consignment is collected by the PHOENIX ARMOUR staff and then delivered to the consignee.
6. There are five columns in the receipt i.e. each column is meant for one bag and therefore, if five bags are carried then each individual bag, seal number and value is entered separately.
7. The name and signature of the person preparing and handing over the bag to PHOENIX ARMOUR'S crew (guard) is obtained on the left hand corner of the receipt. The receipt states the full value of one or more bags which is considered as one consignment. A separate shipment receipt will be made for each branch.
8. When the PHOENIX ARMOUR staff receives the consignment, one person signs on the receipt while, the second person sign as witness to the signature.
9. At the time of the delivery to the Branch, the bag is taken and placed on the counter where the authorized cashier of the receiving branch along with one other authorized person of the bank inspects the bag and the seal to ensure that it is intact and cuts the plastic seal and undertakes the bundle count. If the bundle count is correct and the bundles are intact, he then signs the receipt, while the second persons signs as witness.
10. The PHOENIX ARMOUR crew (guards) will not be responsible for any shortage or wrong denomination in the packets .If there are any discrepancies within the packet or shortage in the bag, then the receiving branch would refer the matter to the consignor branch without breaking the packet.
11. This entire process of preparation, receipt and delivery of consignment will also undertaken In the reverse direction when the branches have excess cash to send to the related cash feeding Centre.
12. PHOENIX ARMOUR working hours are from 09:00 a.m to 5:00 p.m (bank hours). Ramzan timing are from 08:30 a.m to 02:00 p.m. Cash to be distributed to the branches should be delivered to them as early as possible in the morning in order to avoid delays in the delivery.
13. In case of an adhoc requirement which comes up at Bank branches requiring immediate cash because of heavy withdrawals, it will be catered to by PHOENIX ARMOUR on receipt of telephone call at the PHOENIX ARMOUR Operations Centre.
14. It is requested that the bank's branches should ensure that their next morning cash requirement given to PHOENIX ARMOUR Operations on telephone a day earlier for early preparation a delivery the next day. Further they should indicate collection of excess cash by 01:00 p.m so the charted pattern is followed when collecting cash.

The block contains a handwritten signature in blue ink, a circular stamp with the text 'PHOENIX ARMOUR (PVT) LTD' around the perimeter, and another handwritten mark resembling 'alo'.

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



SNDB/COK/ADMIN/TD/127
29/06/2012

*M/s. Phoenix Armour Pvt. Ltd.
P & O Plaza, I.I. Chundrigar Road,
Karachi.*

Subject: Contract Award – Cash In Transit

Dear Sir,

The management of Sindh Bank Limited is pleased to award the subject contract to M/s. Phoenix Armour Pvt. Ltd.

Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited,

*Mohsin Ali Rahu
Project Manager*

Company Name

M/s. Phoenix Armour Pvt. Ltd.

Eligibility Criteria – Cash In Transit

SNDB shall evaluate proposals using the following eligibility criteria / technical proposal.

S. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Firm's Status	10	10 ✓	Public / Private Ltd.	NTN Certificate / Letter of Incorporation / Company Registration Letter / Certificate of Registration from Registrar of Firm is required to be enclosed	Annexure "A"
		7		Partnership Firm		
		5		Proprietorship		
2	Years in business in the requisite field	10	10 ✓	20 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business with evidence is required to be enclosed	Annexure "B"
		7		10 years and above		
		3		5 years and above		
3	Banks on Cliental List for providing the same service	10	0	20 and above	Letters to be attached duly issued from each concerned Bank	Annexure "C"
		7		10 and above		
		3		5 and above		
4	Turn over in last 3 years	10	10 ✓	3 Billion and above	Audit Report or Tax Return of Last 3 Years	Annexure "D"
		7		2 Billion and above		
		3		1 Billion and above		
5	Availability of Service Locations	10	10 ✓	80 and above	Attach complete detail	Annexure "E"
		8		60 and above		
		6		40 and above		
		0		Below 40		
6	Number of Vehicles	10	10 ✓	600 and above	Attached complete detail	Annexure "F"
		7		400 and above		
		3		200 and above		
		0		Below 200		
7	Availability of Proper Vaults	10	10 ✓	At 15 Locations	Attach Details with their respective Addresses	Annexure "G"
		7		At 10 Locations		
		3		At 5 Locations		
		0		Less than 5 Locations		
8	Make & Type of Vehicle being utilized for provision of services	10	10 ✓	Foreign Made	Give Make & Type	Annexure "H"
		5		Local Made		
9	Duration of Claim Settlement	10	10 ✓	7 Days	Attach Affidavit	Annexure "I"
		7		14 Days		
		3		21 Days		
10	Insurance per Armed Vehicle	10	10 ✓	260 Million	Attach Insurance Policy	Annexure "J"
		7		200 Million		
		3		100 Million		
Total Marks		100	100 ✓	Qualified / Disqualified		

Note

The company will be considered disqualified from the very outset, if not GST registered.

Qualified

Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded. Acquiring of 80% marks of the total score will make the Bidder qualify for participating into ultimate phase of Financial Bid opening

Members Signatures – Pre & Post Evaluation Committee



Muhammad Zeeshan Zahid
Admin Division



Muhammad Farooq
Operation Division



Dilshad Hussain Khan
Finance Division

Company Name

*M/s. Wackenhut Pakistan
Pvt. Ltd.*

Eligibility Criteria – Cash In Transit

SNDB shall evaluate proposals using the following eligibility criteria / technical proposal.

S. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Firm's Status	10	10	Public / Private Ltd.	NTN Certificate / Letter of Incorporation / Company Registration Letter / Certificate of Registration from Registrar of Firm is required to be enclosed	Annexure "A"
		7		Partnership Firm		
		5		Proprietorship		
2	Years in business in the requisite field	10	7	20 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business with evidence is required to be enclosed	Annexure "B"
		7		10 years and above		
		3		5 years and above		
3	Banks on Cliental List for providing the same service	10	0	20 and above	Letters to be attached duly issued from each concerned Bank	Annexure "C"
		7		10 and above		
		3		5 and above		
4	Turn over in last 3 years	10	10	3 Billion and above	Audit Report or Tax Return of Last 3 Years	Annexure "D"
		7		2 Billion and above		
		3		1 Billion and above		
5	Availability of Service Locations	10	0	80 and above	Attach complete detail	Annexure "E"
		8		60 and above		
		6		40 and above		
		0		Below 40		
6	Number of Vehicles	10	0	600 and above	Attached complete detail	Annexure "F"
		7		400 and above		
		3		200 and above		
		0		Below 200		
7	Availability of Proper Vaults	10	10	At 15 Locations	Attach Details with their respective Addresses	Annexure "G"
		7		At 10 Locations		
		3		At 5 Locations		
		0		Less than 5 Locations		
8	Make & Type of Vehicle being utilized for provision of services	10	10	Foreign Made	Give Make & Type	Annexure "H"
		5		Local Made		
9	Duration of Claim Settlement	10	0	7 Days	Attach Affidavit	Annexure "I"
		7		14 Days		
		3		21 Days		
10	Insurance per Armed Vehicle	10	0	260 Million	Attach Insurance Policy	Annexure "J"
		7		200 Million		
		3		100 Million		
Total Marks		100	47	Qualified / Disqualified		

Note

The company will be considered disqualified from the very outset, if not GST registered.

Disqualified

Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded. Acquiring of 80% marks of the total score will make the Bidder qualify for participating into ultimate phase of Financial Bid opening

Members Signatures – Pre & Post Evaluation Committee



Muhammad Zeeshan Zahid
Admin Division



Muhammad Farooq
Operation Division

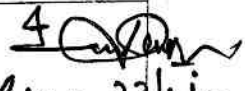
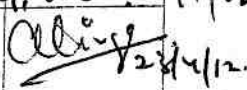
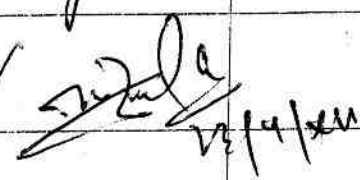


Dilshad Hussain Khan
Finance Division

ATTENDANCE SHEET
 BID OPENING - TECHNICAL PROPOSAL

FOR SELECTION OF CASH IN TRANSIT

Date 23/4/12

S. No.	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
	Wackenhut Pakistan	M. Imvam Damar	0322-9000237	11th Floor Kawish Grown Plaza Shahrah-e-Faisal, W-23/4/12	
	Phoenix Armour (Pvt) Ltd.	S. Ali Raza Shewaji	0333-3172156	P4 O Plaza, 1-1 Chundrigar Road.	
					

Signatures - Procurement Committee Members


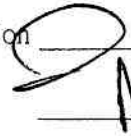

AVP Finance

Head of Administration Division

Head of I. T. Division

Chief Financial Officer

Chief Operating Officer




 23/4/12

EVALUATION REPORT
TECHNICAL PROPOSAL

FOR SELECTION OF Cash in Transit

Date: 2/5/12

S. No.	Company Name	Total Point	Points Obtained	Qualified / Disqualified	Remarks
01	M/S. Phegion Arman Pvt. Ltd.	100	90	Qualified	
02	M/S. Wackenhut- Pakistan Pvt. Ltd.	100	47	Disqualified	

Signatures - Procurement Committee Members

AVP Finance

Head of Administration Division

Head of I. T. Division

Chief Financial Officer

Chief Operating Officer

[Handwritten signatures and dates]
 2/5/12
 2/5/12

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2012-2013)

Name of Bidder _____

S. No.	Category	Collection Points	Charges			
			Within 30 km	31-50 km	50-100 km	101-150 km
1	Transportation of Cash within the City Limits upto Rs. 1 Million and in Excess of Rs. 1 Million per Rs. 1000/-	From State Bank to Sindh Bank Branches and Vice Versa				
2	Transportation of Cash within the City Limits upto Rs. 1 Million and in Excess of Rs. 1 Million per Rs. 1000/-	Sindh Bank to any other Bank / Customer and Vice Versa				
3	Sealing Charges (Each Bag)	--				
Total						
*Grand Total						
Additional Charges						
1	Waiting Charges per hour	--				
2	Vault Charges (Per Night / Per Consignment)	--				
3	Domestic Service Charges	--				
4	Holiday / After Banking Hour Charges	--				

**This Total Amount will be taken as the financial bid offered by the vendor.*

Note

1. *The tender will stand cancelled after due qualification if any required document is not provided within 7 days of asking by the bank at any stage after winning of the tender.*
2. *The cost must include all taxes on countrywide basis.*
3. *Calculation of bid security. The mechanism for calculation of bid security will be as follows:*
 - a. **Total Amount to be multiplied with 150 (Total branches where services will be required)*
 - b. *5% of the total amount calculated at para "a" above be submitted with the tender document as bid security*
4. *The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.*

Stamp & Signature of Bidder _____

3 SCOPE OF WORK

Sindh Bank Limited (SNDB) requires Cash-in-Transit Service for its 50 already in operation and 100 x upcoming branches in country wide regions.

Requirement of service will be depended on the opening of the branches. A notice of 20 days will be given prior to the opening of the branch and it will be expected that the services will be provided on the date of the opening of the branch.

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2012-2013)

Name of Bidder _____

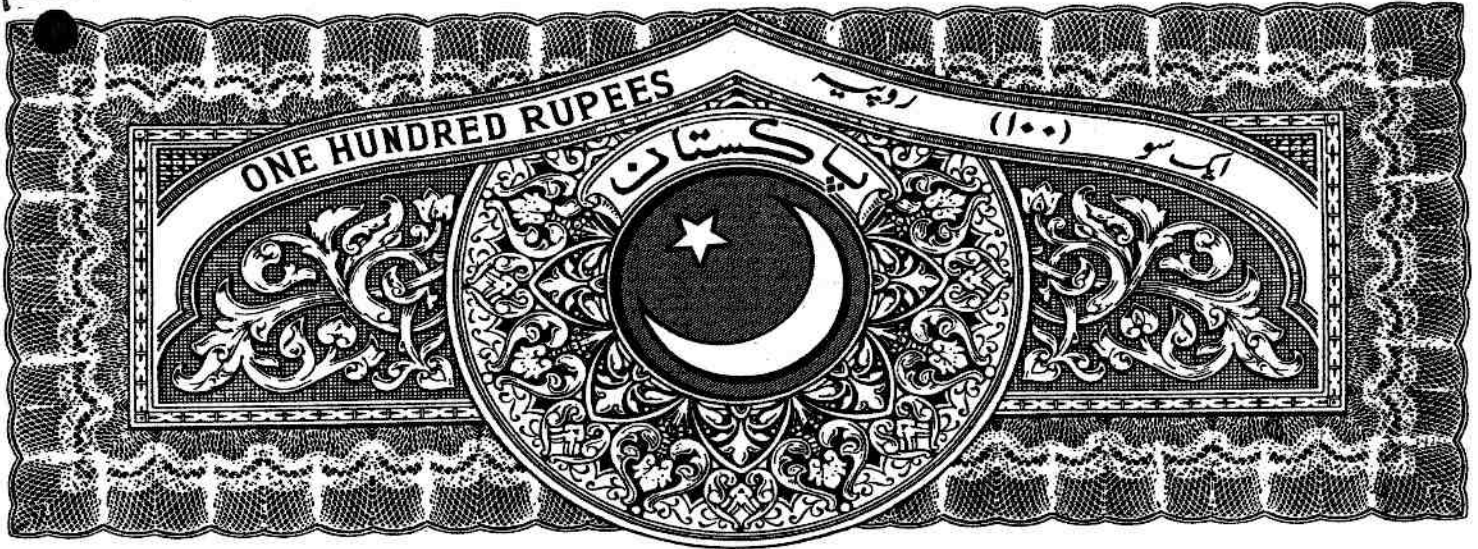
S. No.	Category	Collection Points	Charges			
			Within 30 km	31-50 km	50-100 km	101-150 km
1	Transportation of Cash within the City Limits upto Rs. 1 Million and in Excess of Rs. 1 Million per Rs. 1000/-	From State Bank to Sindh Bank Branches and Vice Versa				
2	Transportation of Cash within the City Limits upto Rs. 1 Million and in Excess of Rs. 1 Million per Rs. 1000/-	Sindh Bank to any other Bank / Customer and Vice Versa				
3	Sealing Charges (Each Bag)	--				
Total						
*Grand Total						
Additional Charges						
1	Waiting Charges per hour	--				
2	Vault Charges (Per Night / Per Consignment)	--				
3	Domestic Service Charges	--				
4	Holiday / After Banking Hour Charges	--				

**This Total Amount will be taken as the financial bid offered by the vendor.*

Note

1. The tender will stand cancelled after due qualification if any required document is not provided within 7 days of asking by the bank at any stage after winning of the tender.
2. The cost must include all taxes on countrywide basis.
3. Calculation of bid security: The mechanism for calculation of bid security will be as follows:
 - a. *Total Amount to be multiplied with 150 (Total branches where services will be required)
 - b. 5% of the total amount calculated at para "a" above be submitted with the tender document as bid security
4. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.

Stamp & Signature of Bidder _____

**MUNAMMAD ISMAIL STAMP VENDOR**

Lic. No. 362, Shop No. 44, Al-Rahman Plaza
Lucky Star, Clifton, Karachi

S.N.
 Date
 Purpose
 Value Rs.
 Stamp Vendor's Signature

This Courier Service

AGREEMENT is entered into at Karachi on this

29th day of JUNE, 2012

BY AND BETWEEN

M/s. TCS Pvt. Ltd. a company / firm incorporated under the laws of Pakistan and having its principal place of business at 101-104, Civil Aviation Club Road, Karachi Airport, Karachi (hereinafter referred to as "TCS", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

SINDH BANK LIMITED, a banking company incorporated under the laws of Pakistan and having its Head office at 3rd Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan. (hereinafter referred to as "BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

WHEREAS:

- SINDH BANK is a banking company involved in the business of providing banking services including Islamic banking to its customers;
- The BANK is desirous to acquire the services of TCS for the provision of domestic and international Courier Service and TCS agrees to provide the said services to the bank in accordance with the description of goods/articles, standard and instructions given by the Bank on the terms and conditions, as mentioned in the tender document issued by the Bank and as per the rate quoted in the financial proposal of the tender document for the said services.
- The BANK desires transportation of mail envelopes packets, packages and goods between Karachi, Lahore, Islamabad, Quetta, Peshawar and other places within the network of the TCS in Pakistan hereinafter referred to as the destination and the BANK agrees to provide these services of transportation on the following terms and conditions:



General Terms & Conditions:

1. This agreement shall become effective and binding upon the parties from the date of signing hereof and shall remain valid for a period of one year unless terminated earlier or extended by either party on the same terms of thirty (30) days prior to the expiry date.
2. The TCS shall not be liable for any delays or non-performance resulting from circumstances or causes beyond its reasonable control, including without limitation, like acts of God, flight dislocation, plane crash, war, hostilities, revolutions, strikes, epidemics, unavoidable accident, fire, flood, earthquake, explosions or any other cause similar in nature or due to any law & order situation or requirement of any governmental agency or authority.
3. Either side on 30 days notice can terminate the Agreement for reasons that will be recorded in writing and/or without assigning any reason.
4. The terms of the Agreement shall be governed by the laws of the Government of the Islamic Republic of Pakistan in vogue and as may be amended from time to time.
5. In case of dispute, the matter shall be sorted out amicably, failing which through arbitration and if still remained disputed or unsolved can be referred to competent court of Law at Karachi who has the jurisdiction over such disputes.
6. This Agreement or any of its terms may be varied, amended, waved or discharged only by mutual consent of the parties in writing.
7. This agreement shall a period of 1-Year commencing from 29th June 2012 till 29th June 2013.
8. The parties to this Agreement, if desirous of renewing the terms of agreement, may do so on the same terms and conditions or with such modification as may be mutually agreed upon between the parties.
9. The BANK shall provide, envelops, packets, packages and goods for transportation to destinations from time to time for delivery in prescribed given period order and condition marking suitable to the mode of transportation.



A handwritten signature in black ink, located in the bottom left corner of the page.

10. The BANK shall provide full name, address, telephone number of Destination prominently on each envelop / packet / package. / Goods etc.
11. The TCS shall transport envelops / packets / packages / goods to destination and deliver the goods overnight (exclusive of holidays) in a timely manner in good order and condition.
12. Envelops / packages / packets / goods shall be delivered by the TCS to the destination on within the prescribed time frame, after receipt of the same by the TCS from the BANK provided the envelops / packages / packets / goods are to be delivered to Karachi, Lahore or Islamabad and/or any other destination all over the country and abroad as per their rates quoted for particular service.
13. The courier charges payable by the BANK to the TCS will be as under:

a. SERVICE CHARGES FOR DOMESTIC/INTERNATIONAL DELIVERIES:

Bank to Bank			
S. No.	Weight	*Rate (Bank to Bank)	
		Within City	City to City
1	Up to 0.5 kg	Rs. 22/-	Rs. 33/-
2	0.6 to 1.0 kg	Rs. 22/-	Rs. 93/-
3	Each Additional kg	Rs. 22/-	Rs. 93/-

Bank to General			
S. No.	Weight	*Rate (Bank to General)	
		Within City	City to City
1	Up to 0.5 kg	Rs. 22/-	Rs. 50/-
2	0.6 to 1.0 kg	Rs. 22/-	Rs. 93/-
3	Each Additional kg	Rs. 22/-	Rs. 93/-

Detained Service		
S. No.	Detained Weight	*Rate (City to City)
1	Up to 3 kg	Rs. 165/-
2	Each Additional kg	Rs. 55/-

CNIC, Debit and Credit Card Pin				
S. No.	Description	Weight	*Rate	
			Within City	City to City
1	CNIC / Debit Cards & Credit Cards Pin	Upto 0.5 kg	Rs. 55/-	Rs. 60/-

International Documents		
S. No.	Description	*Rate
1	For UAE Up to 0.5 Kg	\$10.6
2	Rest of the world 0.5 Kg	\$16.52
3	Each additional 0.5 Kg	\$9.44

- International charges are subjected to (\$) Dollar Exchange Rate of NBP.
- International Retail & Corporate US Dollar Exchange Rate for the Month of June 2012 will be Rs.93.20 as per NBP Selling Rate.



[Handwritten signature]

14. 20% fuel surcharge AND General Sales Tax (GST) and other taxes (if, any) will be applicable as per Govt law on above rates till such period it is applicable and payable to the Govt & any additional duty/tax levied by Federal/Provincial Govt to be charged as per their directives.

Validity of this agreement

The validity period of the instant agreement is upto 1 year from the date of signing hereof.

Renewal & Termination of the Contract

The contract may be renewed for the next year after the expiry date of this contract, upon mutual agreement of Sindh Bank Limited and M/s. TCS Pvt. Ltd. This agreement can be terminated by either party upon giving a 30 days' advance notice in writing to the other party.


Responsibility

The goods / articles / services are required to be provided / supplied / installed by the party of the first part M/s. TCS Pvt. Ltd. at the stipulated period, as mentioned in the purchase order issued by the Bank. The mail/articles shall be collected by TCS from the offices of the Bank by 7:00 p.m.

Payment Terms

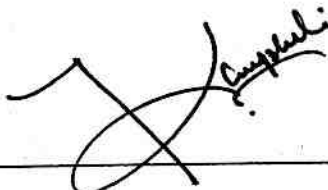
Payment against the provision of Courier Service at the branches will be paid within 7 working days of invoice submission by M/s. TCS Pvt. Ltd.


IN WITNESSES WHERE OF the parties to have set their respective hands at Karachi on the day, month and year first mentioned above.

Signature  **SAQIB ABBAS**
Chief Executive Officer
TCS (Private) Limited

Name: _____
Designation: _____
Company Name: TCS (Pvt) Ltd
Address: 101-104, Civil Aviation Club Road,
Karachi Airport, Karachi

Stamp


Witness- 
Signature _____
Name: Khuwelid Bhatti
Designation: Business Development Manager
Address 101-104, Civil Aviation Club Road,
Karachi Airport, Karachi

Customer's Signature 
Name LT. COL (R) SHAHZAD BEGG

Designation Lt Col (R)
Shahzad Begg
Company Name SVP / Head of Administration
SINDH BANK LTD.

Address _____

Stamp

Witness-Sindh Bank Limited
Signature 
Name MOHSIN ALI RAHU
Designation PROJECT MANAGER
Address _____

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



SNDB/COK/ADMIN/TD/128
29/06/2012

*M/s. TCS Pvt. Ltd.
TCS House, Saqib Hamdani Building,
Iqbal Avenue, Jinnah International Airport,
Karachi*

Subject: *Contract Award – Courier Service*

Dear Sir,

The management of Sindh Bank Limited is pleased to award the subject contract to M/s. TCS Pvt. Ltd.

Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited,

*Mohsin Ali Rahu
Project Manager*

Technical & Financial Proposals Evaluation Report**Courier Service**

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SBL/COK/ADMIN/TD/128/2012
3	Tender Description	Courier Service
4	Method of Procurement	Single Stage Two Envelop Bidding Procedure
5	Tender Published	SPPRA ID No. 7516/2012
6	Total Bid Documents Sold	4
7	Total Bids Received	1
8	Technical Bid Opening Date	23/04/2012
9	Financial Bid Opening Date	14/05/2012

Bid Evaluation Report- Courier Service

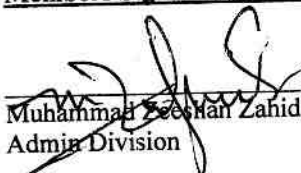
No. of Bid technically qualified 1
 Bid(s) Rejected 0

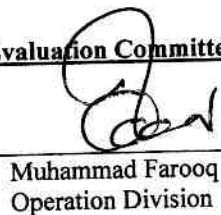
Evaluation Report- Courier Service

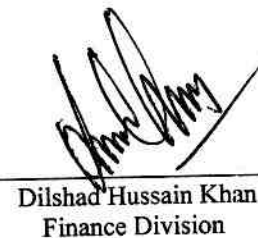
S. No.	Name of Company	Technically Qualified / Disqualified	Bid Offered	Remarks
1	M/s. TCS Pvt. Limited	Qualified	Rs. 5,891.52/- (Detail Attached)	Successful Bidder

M/s. TCS Pvt. Ltd. is selected for the provision of Courier Service.

Members Signatures – Pre & Post Evaluation Committee


 Muhammad Ferooz Khan Zahid
 Admin Division


 Muhammad Farooq
 Operation Division


 Dilshad Hussain Khan
 Finance Division

Members – Procurement Committee**Signature****Date**

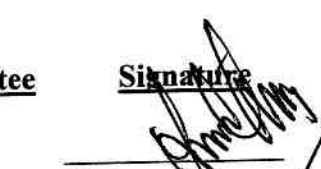

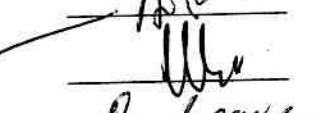
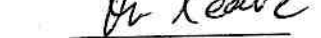
AVP Finance

Head of Administration

Head of I. T. Division

Chief Financial Officer

Chief Operating Officer





 Per Leave

Company Name

M/S. TCS (Pvt.) Limited

Eligibility Criteria – Courier Service

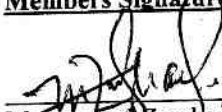
SNDB shall evaluate proposals using the following eligibility criteria / technical proposal.


S. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Banks on Cliental List for providing the same service	20	20	10 and above	Letters to be attached duly issued from each concerned Bank	Annexure "A"
		10	10	6 and above		
		5		3 and above		
2	Offices in Pakistan	10	10	300 and above	Company Profile with complete detail of offices alongwith their addresses and PTCL landline numbers	Annexure "B"
		7		200 and above		
		3		100 and above		
3	ISO 27000 & 2000 Certification	10	0	If both	Certificate	Annexure "C"
		0		If one		
4	Web/Computer based Track and Trace facility of the shipments with 24/7 Call Center services	10	10	Yes	Attach complete detail	Annexure "D"
		0		No		
5	Time in business in requisite field	10	10	10 Years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business with evidence is required to be enclosed	Annexure "E"
		7		5 Years and above		
		3		3 Year and above		
6	Company's authenticity / acceptance in the Court of Law	10	10	Yes	Attach complete detail	Annexure "F"
		0		No		
7	Capability of bulk mail handling	10	10	Yes	Attach complete detail	Annexure "G"
		0		No		
8	Turn Over of Last 3 Years	20	20	3 Billion and above	Attach Audit Report or Tax Return	Annexure "H"
		10		2 Billion and above		
		5		1 Billion and above		
Total Marks		100	80	Qualified / Disqualified	Qualified	


Note

The company will be considered disqualified from the very outset, if not GST registered. Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded. Acquiring of 80% marks of the total score will make the Bidder qualify for participating into ultimate phase of Financial Bid opening.

Members Signatures – Pre & Post Evaluation Committee


 Muhammad Zeeshan Zahid
 Admin Division


 Muhammad Farooq
 Operation Division


 Dilshad Hussain Khan
 Finance Division



3 SCOPE OF WORK

Sindh Bank Limited (SBL) requires the services of Courier Company for its Central Office, 50 already in operation and 100 upcoming branches on countrywide regions.

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2012-2013)

Name of Bidder _____

Bank to Bank			
S. No.	Weight	*Rate (Bank to Bank)	
		Within City	City to City
1	Upto 0.5 kg		
2	0.6 to 1.0 kg		
3	Each additional kg		

Detained Service		
S. No.	Detained Weight	Rate* (City to City)
1	Upto 3 kg	
2	Each additional kg	

Bank to General			
S. No.	Weight	*Rate (Bank to General)	
		Within City	City to City
1	Upto 0.5 kg		
2	0.6 to 1.0 kg		
3	Each additional kg		

CNIC, Debit and Credit Card Pin				
S. No.	Description	Weight	*Rate	
			Within City	City to City
1	CNIC / Debit Cards & Debit Cards Pin	Upto 0.5 kg		

International Documents		
S. No.	Description	*Rate
1	For UAE upto 0.5 kg	
2	Rest of the world 0.5 kg	
3	Each additional 0.5 kg	

*Grand Total _____

**This amount will be taken as the financial bid offered by the company.*

Note

1. The cost must include taxes, transportation and labour charges upto Sindh Bank Limited branches on countrywide basis.
2. The tender will stand cancelled after due qualification if any required document is not provided within 7 days of asking by the bank at any stage after winning of the tender.

3. *All rates given should be inclusive of 20% FAC (Fuel Adjustment Charges) & GST*
4. *Bills will only be processed on Certificate of Satisfaction from the Branch Manager.*
5. *The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.*
6. *Calculation of bid security. The mechanism for calculation of bid security will be as follows:*
 - a. **Grand total to be multiplied with 150 (Total branches where services will be required)*
 - b. *5% of the total amount calculated at para "a" above be submitted with the tender document as bid security*

Signature & Stamp of Bidder _____

IN WITNESS WHEREOF the parties hereto have signed this Agreement on the day month and year above mentioned.

For and in behalf of

SINDH BANK LIMITED

Signed in behalf of

M/S Sindh Bank Limited

By:

Lt. Col@ Shahzad Beg

SVP/ Head of Administration.

Date: _____

For and behalf of

MOTIVATED Consultancy &
Janitorial Services

Signed in behalf of

M/S Motivated Consultancy &

Janitorial Services

By:

Ghulam Murtaza

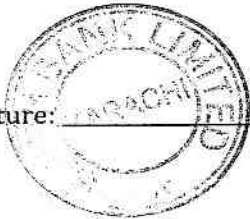
Proprietor

Date: _____



Witnesses:

Signature: _____



Name: _____

Designation: _____

Address: _____

Signature: M. Ramzan

42401-1087679-9

Name: Muhammad Ramzan

Designation: Govt service

Address: Bulchi Town Karachi.



applicable from time to time. It shall keep the Bank fully indemnified and harmless in this regard.

- m. The Contractor shall provide insurance cover for all his staff engaged in carrying out his contractual obligations. He shall be responsible to carry out his obligations and liabilities under the Compensation Act or other relevant laws. The Contractor hereby indemnifies Sindh Bank Limited for any claim whatsoever in respect of any claim, expenses and damages caused by his employees.
- n. The Contractor shall have the complete administrative control over his employees.
- o. The contractor shall be responsible for providing necessary tools and cleaning items / material (Ref. Clause B of the agreement).
- p. The contractor shall also be responsible to exercise and maintain proper record of their employees' attendance and payment of wages as prescribed under the relevant laws of the Country. The Contract shall ensure that is no violation, non-observance and irregularity and kind under the labor laws and the Company will therefore remain absolved from all and every liability on this account.
- q. The Contractor shall be responsible to see that his employees do not interfere in the working of the Company, restrict themselves to the place of their work and do not roam about in the Bank / Branch / Division. The Contractor shall also ensure that his employees do not take part in any meeting or meetings, agitation either of political, social or antisocial and do not indulge in any activities subversive to the Bank's discipline in particular and law and order of the country in general.
- r. The Contractor shall ensure that he and his employees strictly adhere to the relevant rules and regulations of the Bank and security arrangements. The Contractor shall be responsible to see that he and his employee with the security instruction and do not object to personal search etc. Security Guards, designated employees will have full power to satisfy themselves as the material, garbage carried out of the building by the cleaners, the security should thoroughly can check the cleaners before leaving the premises to avoid any complaint regarding missing of BANK'S any belonging.
- s. The Contractor shall be responsible for un-interrupted working of the assigned job and for ensuring that in cases of absence of his employees, insufficient control, strikes or any other reason, the Bank work is not withheld in such cases. The contractor shall be responsible to make alternate arrangements, otherwise the bank has full rights to make alternate arrangements and to impose responsible penalty, and to recover the cost from the contractor.
- t. Contractor's employees shall wear proper uniform, identification badges, indicating that they are Contractor's employees.
- u. The contractor hereby accepts the rights of the Company to Control entry into and exit from the company premises of men and material.
- v. For operational purposes, the Contractor's personnel deployed at any specific premises shall not be used at any other premises without the prior written approval of the contractor.
- w. The Contractor shall provide complete uniform i.e. shirt, trouser to its employees.
- x. Sindh Bank Limited reserves the right to terminate this contract without notice, if the contractor's performance remains constantly poor. Or if the clauses of this contract are violated. The management of the company shall be sole judge of the quality of work of the contractor in this regard and Company reserves the right to terminate this agreement without assigning any reasons.
- y. Sunday, Govt. Holidays and all religious Holidays will be considered as holiday.
- z. The contractor hereby indemnifies the bank any loss theft, damages to the property of the Bank caused by any of the contractor deployed in the Bank.

G. INSPECTION REPORT:

- The M/s Motivated Consultancy & Janitorial Services will get signature of the Branch Manager on monthly basis on the Performa attached as (Annex-B) and at the same time this Performa will be dispatched to Central Office on monthly basis duly filled / signed by the Branch Manager.

H. PENALTY:

In case of repeated complaints from a location and non performing of monthly tasks mentioned in the Task & Frequency Work Plan a fine of Rs.500/- will be deducted from the monthly tasks are as given below:

Dust high and low, including clocks, all surfaces on which dust gathers.

Thoroughly clean, scrub by agitation all ceramic, tiled floors will special attention to grouting, corners of floors etc.

If any property of the Bank is wit fully destroyed, removed, stolen or in any way damaged by contractors employees, the contractor will compensate the Bank for any loss suffered by the Bank as a result of gross negligence acts of the employee. Simultaneously, the contractor will replace such employees

I. Pay & Allowances:

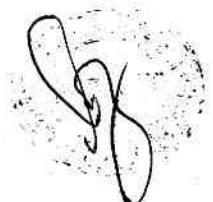
As mentioned in Financial bid/ tender.

The pay of staff deployed to branches/Head Office will be paid at the rate of Rs. 8000 p.m.

Payment to Janitorial staff will be made in their individual account.

J. Name of Contact Persons for service:

Mr. Sheikh Muhammad Attaullah	(Peshawar Region).	03005823599
Mr. Abuzar Ghafari	(Lahore Region)	03004778095
Mr. Khadim Hussain	(SUKKUR Region)	03313101410
Mr. Daram Supervisor	SBL Head Office Federation House, Karachi	03112034338
Miss. Shireen Bibi	Company Office, Manager Admin/Finance Karachi	021-36082549
Mr. Dannish Supervisor	For Karachi City	03212127090



SECURITY

The security Guards, designed employees will have full power to satisfy themselves as the material, garbage carried out of the building by the cleaners; the security should thoroughly check the cleaners before leaving the premises to avoid any complain regarding missing of Bank's any belonging.



IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



SNDB/COK/ADMIN/TD/162
23/07/2012

M/s MOTIVATED
Room No. 420
Zahra Square
Near Memon Masjid.
M.A. Jinnah Road, Karachi

Subject: Contract Award-Janitorial Service

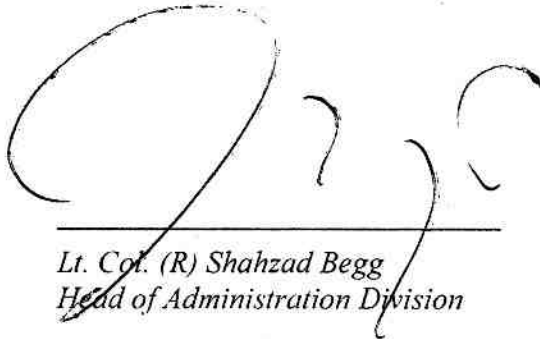
Dear Sir,

The management of Sindh Bank Limited is pleased to award the subject contract to M/s. Motivated.

Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited,



Lt. Col. (R) Shahzad Begg
Head of Administration Division



Technical & Financial Proposals Evaluation Report**Janitorial Service**

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SBL/COK/ADMIN/TD/162/2012
3	Tender Description	Janitorial Service
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published	SPPRA ID No. 7948/2012
6	Total Bid Documents Sold	14
7	Total Bids Received	5
8	Bid Opening Date	15/05/2012

Bid Evaluation Report- Janitorial Service

No. of Bid technically qualified 2


Bid(s) Rejected 0


Evaluation Report- Janitorial Service


S. No.	Name of Company	Technically Qualified / Disqualified	Bid Offered	Remarks
1	M/s. Motivated Consultancy	Qualified	Rs. 11,960/- per Janitorial Staff (Detail Attached)	1 st Lowest Bidder
2	M/s. Remaco Engineers Pvt. Ltd.	Qualified	Rs. 11,997/- per Janitorial Staff (Detail Attached)	2 nd Lowest Bidder
3	M/s. Wackenhut Pakistan Pvt. Ltd.	Disqualified	NIL	Not Fulfilled the Eligibility Criteria
4	M/s. Shine Enterprises	Disqualified	NIL	Not Fulfilled the Eligibility Criteria
5	M/s. Affaf Enterprises	Disqualified	NIL	Not Fulfilled the Eligibility Criteria

M/s. Motivated Consultancy is selected for the provision of Janitorial Services for Sindh Bank Limited.

Members Signatures – Pre & Post Evaluation Committee


Muhammad Zeeshan Zahid
Admin Division


Muhammad Farooq
Operation Division


Dilshad Hussain Khan
Finance Division

Members – Procurement Committee

AVP Finance


Head of Administration


Head of I. T. Division


Chief Financial Officer


Chief Operating Officer


Signature**Date**











ORIGINAL SMD TO SPPRA
No. Dir (AF) No B13/SPPRA
30-4/11-12/301
DATE 25th July 12

Company Name M/s. Motivated Consulting

Eligibility Criteria – Janitorial Service


S. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
2	Banks on Cliental List for providing the same service	30	30	5 and above	Letters (of dates not beyond 2010) to be attached duly issued from each concerned Bank	Annexure "A"
		20		3 and above		
		10		2 and above		
3	Number of Years in the Business in requisite field	30	20	5 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business with evidence is required to be enclosed	Annexure "B"
		20		3 years and above		
		10		2 years and above		
4	Turn Over in Last 3 Years	40	40	30 Million and above	Audit Report or Tax Return of Last 3 Years / Bank Statement	Annexure "C"
		20		20 Million and above		
		10		10 Million and above		
Total Marks		100	90	Qualified / Disqualified	Qualified.	


Note

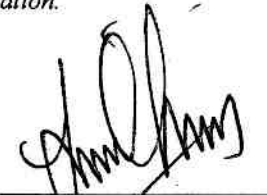
Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded.

Acquiring of 80% marks of the total score is mandatory for qualification.

Members Signatures – Pre & Post Evaluation Committee


Muhammad Zeeshan Zahid
Admin Division


Muhammad Farooq
Operation Division


Dilshad Hussain Khan
Finance Division

- ① Oman International Bank
- ② CBL
- ③ Summit-
- ④ My Bank
- ⑤ Bank Islami
- ⑥ Sindh Bank

Motivated

2.6.5 Eligibility Criteria

SBL shall evaluate the companies using the following eligibility criteria.

S. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
2	Banks on Cliental List for providing the same service	30	30	5 and above	Letters (of dates not beyond 2010) to be attached duly issued from each concerned Bank	Annexure "A"
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		10		2 and above		
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		10		2 years and above		
4	Turn Over in Last 3 Years	40	40	30 Million and above	Audit Report or Tax Return of Last 3 Years / Bank Statement	Annexure "C"
		20		20 Million and above		
		10		10 Million and above		
Total Marks		100	90	Qualified / Disqualified		

Note

- Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded.
- Acquiring of 80% marks of the total score is mandatory for qualification.

2.6.6 Discussions Prior to Evaluation

If required, prior to evaluation of the bid, SNDB may, within 6-7 days of receipt of the bid, call upon any of the Bidders to discuss or to ask for clarification about anything contained in the bid submitted by that Bidder.

2.7 Award of Contract

2.7.1 Award Criteria

Subject to ITB Section [2.7.2], SNDB will award the contract to the successful Bidder, whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

Company Name

M/s. Affaf Enterprises


Eligibility Criteria – Janitorial Service


S. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
2	Banks on Cliental List for providing the same service	30	0	5 and above	Letters (of dates not beyond 2010) to be attached duly issued from each concerned Bank	Annexure "A"
		20		3 and above		
		10		2 and above		
3	Number of Years in the Business in requisite field	30	30	5 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business with evidence is required to be enclosed	Annexure "B"
		20		3 years and above		
		10		2 years and above		
4	Turn Over in Last 3 Years	40	40	30 Million and above	Audit Report or Tax Return of Last 3 Years / Bank Statement	Annexure "C"
		20		20 Million and above		
		10		10 Million and above		
Total Marks		100	70	Qualified / Disqualified	Disqualified	

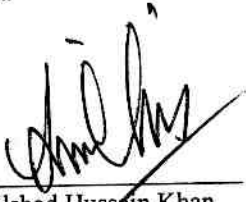
Note

Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded.
Acquiring of 80% marks of the total score is mandatory for qualification.

Members Signatures – Pre & Post Evaluation Committee


Muhammad Zeeshan Zahid
Admin Division


Muhammad Farooq
Operation Division


Dilshad Hussain Khan
Finance Division

Affidavit

2.6.5 Eligibility Criteria

SBL shall evaluate the companies using the following eligibility criteria.

S. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
2	Banks on Cliental List for providing the same service	30		5 and above	Letters (of dates not beyond 2010) to be attached duly issued from each concerned Bank	Annexure "A"
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		20		20 Million and above		
		10		10 Million and above		
Total Marks		100	70	Qualified / Disqualified		

Note

- Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded.
- Acquiring of 80% marks of the total score is mandatory for qualification.

2.6.6 Discussions Prior to Evaluation

If required, prior to evaluation of the bid, SNDB may, within 6-7 days of receipt of the bid, call upon any of the Bidders to discuss or to ask for clarification about anything contained in the bid submitted by that Bidder.

2.7 Award of Contract

Disqualified

2.7.1 Award Criteria

Subject to ITB Section [2.7.2], SNDB will award the contract to the successful Bidder, whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

Company Name

M/s. Waackentul Pvt. Ltd.

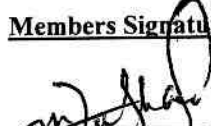
Eligibility Criteria – Janitorial Service

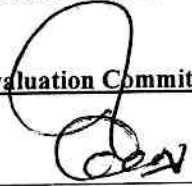
S. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
2	Banks on Cliental List for providing the same service	30	0	5 and above	Letters (of dates not beyond 2010) to be attached duly issued from each concerned Bank	Annexure "A"
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		20		3 years and above		
		10		2 years and above		
4	Turn Over in Last 3 Years	40	40	30 Million and above	Audit Report or Tax Return of Last 3 Years / Bank Statement	Annexure "C"
		20		20 Million and above		
		10		10 Million and above		
Total Marks		100	70	Qualified / Disqualified	Disqualified.	

Note

Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded.
Acquiring of 80% marks of the total score is mandatory for qualification.

Members Signatures – Pre & Post Evaluation Committee


Muhammad Zeeshan Zahid
Admin Division


Muhammad Farooq
Operation Division


Dilshad Hussain Khan
Finance Division

Wackenhut Pac (Pvt) Ltd

2.6.5 Eligibility Criteria

SBL shall evaluate the companies using the following eligibility criteria.

S. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
2	Banks on Cliental List for providing the same service	30	0	5 and above	Letters (of dates not beyond 2010) to be attached duly issued from each concerned Bank	Annexure "A"
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4	Turn Over in Last 3 Years	40	40	30 Million and above	Audit Report or Tax Return of Last 3 Years / Bank Statement	Annexure "C"
		20		20 Million and above		
		10		10 Million and above		
Total Marks		100	70	Qualified / Disqualified		

Note

- Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded.
- Acquiring of 80% marks of the total score is mandatory for qualification.

2.6.6 Discussions Prior to Evaluation


If required, prior to evaluation of the bid, SNDB may, within 6-7 days of receipt of the bid, call upon any of the Bidders to discuss or to ask for clarification about anything contained in the bid submitted by that Bidder.

2.7 Award of Contract

2.7.1 Award Criteria

Subject to ITB Section [2.7.2], SNDB will award the contract to the successful Bidder, whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

Disqualified



Company Name

M/s. Shine Enterprises

Eligibility Criteria – Janitorial Service


S. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
2	Banks on Cliental List for providing the same service	30		5 and above	Letters (of dates not beyond 2010) to be attached duly issued from each concerned Bank	Annexure "A"
		20		3 and above		
		10		2 and above		
3	Number of Years in the Business in requisite field	30		5 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business with evidence is required to be enclosed	Annexure "B"
		20		3 years and above		
		10		2 years and above		
4	Turn Over in Last 3 Years	40		30 Million and above	Audit Report or Tax Return of Last 3 Years / Bank Statement	Annexure "C"
		20		20 Million and above		
		10		10 Million and above		
Total Marks		100	0	Qualified / Disqualified	*Disqualified.	


Note


Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded.
Acquiring of 80% marks of the total score is mandatory for qualification.

* No evidence provided.

Members Signatures – Pre & Post Evaluation Committee


Muhammad Zeeshan Zahid
Admin Division


Muhammad Farooq
Operation Division


Dilshad Hussain Khan
Finance Division

Company Name

M/s Remaco Engineering

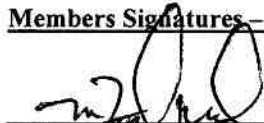
Eligibility Criteria – Janitorial Service


S. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
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		10		2 years and above		
4	Turn Over in Last 3 Years	40	40	30 Million and above	Audit Report or Tax Return of Last 3 Years / Bank Statement	Annexure "C"
		20		20 Million and above		
		10		10 Million and above		
Total Marks		100	90	Qualified / Disqualified	Qualified	


Note

Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded.
Acquiring of 80% marks of the total score is mandatory for qualification.

Members Signatures – Pre & Post Evaluation Committee


Muhammad Zeeshan Zahid
Admin Division


Muhammad Farooq
Operation Division


Dilshad Hussain Khan
Finance Division

1) Faisal Bank

2) HBL

3) State Bank

Rema Co Enjin

2.6.5 Eligibility Criteria

SBL shall evaluate the companies using the following eligibility criteria.

S. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
2	Banks on Cliental List for providing the same service	30		5 and above	Letters (of dates not beyond 2010) to be attached duly issued from each concerned Bank	Annexure "A"
		20		3 and above		
		10	10	2 and above		
3	Number of Years in the Business in requisite field	30	30	5 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business with evidence is required to be enclosed	Annexure "B"
		20		3 years and above		
		10		2 years and above		
4	Turn Over in Last 3 Years	40	40	30 Million and above	Audit Report or Tax Return of Last 3 Years / Bank Statement	Annexure "C"
		20		20 Million and above		
		10		10 Million and above		
Total Marks		100	80	Qualified / Disqualified		

Note

- Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded.
- Acquiring of 80% marks of the total score is mandatory for qualification.

2.6.6 Discussions Prior to Evaluation

If required, prior to evaluation of the bid, SNDB may, within 6-7 days of receipt of the bid, call upon any of the Bidders to discuss or to ask for clarification about anything contained in the bid submitted by that Bidder.

2.7 Award of Contract

Qualify

1 - NBP
2 - SBO

2.7.1 Award Criteria

Subject to ITB Section [2.7.2], SNDB will award the contract to the successful Bidder, whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2012-2013)

Name of Bidder _____

S. No.	Description	Cost
1	Monthly Pay of the Uniformed Janitorial Staff	
2	Monthly Cost of material required to be supplied at Head Office as per the list attached at Scope of Work	
3	Monthly Cost of material required to be supplied at branches as per the list attached at Scope of Work	
4	Taxes	
	*Total	

**This amount will be taken as the financial bid offered by the company.*

Note

1. *The tender will stand cancelled after due qualification if any required document is not provided within 7 days of asking by the bank at any stage after winning of the tender.*
2. *Calculation of bid security. The mechanism for calculation of bid security will be as follows:*
 - a. **Total to be multiplied with 150 (Total branches where staff will be required)*
 - b. *2% of the total amount calculated at para "a" above be submitted with the tender document as bid security*
 - c. *Tendering company will stand disqualified if the bid security amount found to be less than the asked money*
3. *The cost must include all charges and taxes upto Sindh bank Limited branches on countrywide regions*
4. *Bill will only be processed on Certificate of Satisfaction from the Branch Manager*
5. *A fine of Rs. 500 per day will be charged in case of failure to provide the requisite within 10 days after issue of demand order.*

Signature of Bidder _____

3 SCOPE OF WORK

Sindh Bank Limited (SNDB) requires provision of Janitorial Services with all material for its Head Office, 50 already in operation and 100 upcoming branches in countrywide regions for the year 2012. Contract agreement will be extended / renewed upto 3 years on mutual understanding on same terms & conditions and rates.

Requirement of service will depend on the opening of the branches. A notice of 10 days will be given prior to the opening of the branch and it will be expected that the Janitorial staff will be deployed at least 5 days prior to the opening of the branch.

Services to be Provided

1. Daily dusting and cleaning of all workstations.
2. Monthly buffing of tiled floor.
3. Forte nightly cleaning of internal and outside glass panels and blinds.
4. Frequent cleaning and dry / wet moping of all areas including praying area, cafeteria, reception area and stairs etc.
5. Scrubbing / washing (with moderate interval of all washroom floors commode urinal and washbasin with disinfectants.
6. Sweep and clean entrances and small patios.
7. Forte nightly clean and remove smudges from entry door glass.
8. Monthly clean and polish entry handles, sills, doorplates and metal rim.
9. Weekly dust and clean baseboards. Ledges and exit signs.
10. Daily disposal of waste and garbage at designated area.
11. Weekly scrubbing and washing of tiles floors.
12. Hygienic cleaning of washrooms on weekends includes walls.
13. Dry moping periodically.
14. Daily empty trash receptacles.
15. Daily remove debris from landscape pots and planters.
16. Daily clean and sanitize sink and counter tops.
17. Daily upholstery (clean of sofa and other clothing furniture).
18. Forte nightly cleaning of ducts and ventilators.

1. Janitorial Material Required Per Month for Head Office, Clifton, Karachi

S. No.	Description	Quantity
1	Toilet Freshener (Aroma / Room) or equivalent)	18 Pcs
2	Sweep / Shine	3 liter
3	Bleach	4 liter
4	Acid (Tezaab)	3 liter
5	Surf (Bonus or equivalent)	3 Kg
6	VIM (lemon MAX or equivalent)	5 Packet (300 gram each)
7	Phenyl (Caroline)	8 Liter
8	Glint	4 Bottle (1 liter each)
9	Duster (Rough)	24 Pices (2 x 2 feet)
10	Soft Broom	4 Pcs
11	Bathroom Brush	8 Pcs
12	Aluminum Mop	4 Pcs
13	Naphthalene Balls	12 Dozen
14	Soap (Opal or equivalent)	12 Pcs
15	Liquid Soap (Safe Guard or equivalent)	6 Liter
16	Tissue Roll (Royal or equivalent)	450 Pcs
17	Soap (Dove or equivalent)	2 Pcs
18	Air Freshener (Lotion Admire or equivalent)	6 Pcs
19	Scotch Brite or equivalent	4 Pcs
20	Dust Bin Bags	1 Kg
21	Dry Refill (Mob)	2 Pcs

2. In addition to above a vacuum cleaner machine (800 waltz – 50 to 60 htz) is also required to be placed at Head Office, Karachi for cleaning of carpeted area including floor cleaning machine on need basis.

3. Janitorial Material Required Per Month Per Branch

S. No.	Description	Quantity
1	Toilet Freshener (Aroma / Roomi or equivalent)	2 Pes
2	Sweep / Shine	1 liter
3	Bleach	1 liter
4	Acid (Tezaab)	1 liter
5	Surf (Bonus or equivalent)	½ Kg
6	VIM (Lemon MAX or equivalent)	2 Packet (300 gram each)
7	Phenyl (Caroline)	1 Liter
8	Glnt	1 Bottle (1 liter)
9	Duster (Rough)	4 Pices (2 x 2 feet)
10	Soft Broom	1 Pes
11	Bathroom Brush	1 Pes
12	Aluminum Mop	1 Pes
13	Naphthalene Balls	1 Dozen
14	Soap (Opal or equivalent)	3 Pes
15	Liquid Soap (Safe Guard or equivalent)	1 Liter
16	Tissue Roll (Royal or equivalent)	20 Pes
17	Tissue Box (Jasmine or equivalent)	2 Boxes
18	Air Freshener (Lotion Admire or equivalent)	2 Pes
19	Scotch Brite or equivalent	2 Pes
20	Dust Bin Bags	¼ Kg
21	Dry Refill (Mob)	1 Pes

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2012-2013)

Name of Bidder _____

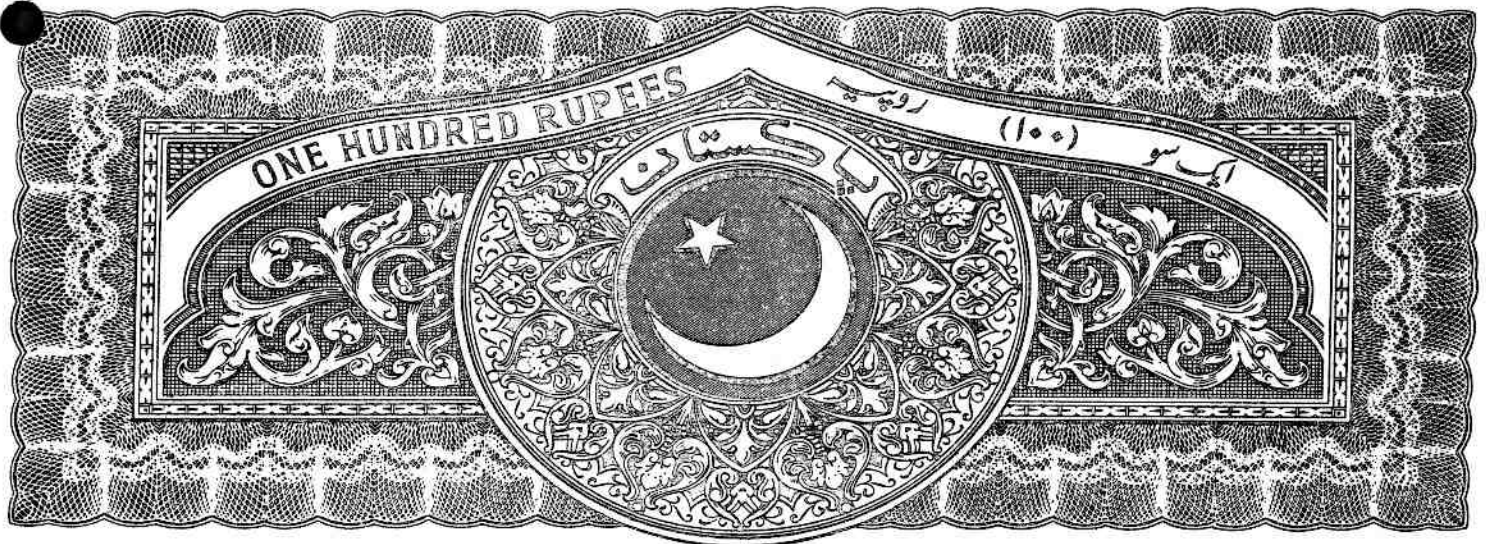
S. No.	Description	Cost
1	Monthly Pay of the Uniformed Janitorial Staff	
2	Monthly Cost of material required to be supplied at Head Office as per the list attached at Scope of Work	
3	Monthly Cost of material required to be supplied at branches as per the list attached at Scope of Work	
4	Taxes	
	*Total	

**This amount will be taken as the financial bid offered by the company.*

Note

- The tender will stand cancelled after due qualification if any required document is not provided within 7 days of asking by the bank at any stage after winning of the tender.*
- Calculation of bid security. The mechanism for calculation of bid security will be as follows:*
 - *Total to be multiplied with 150 (Total branches where staff will be required)*
 - 2% of the total amount calculated at para "a" above be submitted with the tender document as bid security*
 - Tendering company will stand disqualified if the bid security amount found to be less than the asked money*
- The cost must include all charges and taxes upto Sindh bank Limited branches on countrywide regions*
- Bill will only be processed on Certificate of Satisfaction from the Branch Manager*
- A fine of Rs. 500 per day will be charged in case of failure to provide the requisite within 10 days after issue of demand order.*

Signature of Bidder _____



ABDUL AZIZ AHMAD STEEL VENDOR,
No 235 of Keshan Haidri A.S.D. F-7/1, Road Kh.

S No. 025 DATE: 5/6/12

ISSUED TO WITH ADDRESS Sindh Bank AGREEMENT is entered into at Karachi

BOUGHT WITH ADDRESS on this the 29th day of June, 2012

PROPOSED BY

FOR USE OF

NAME OF BANK & BRANCH

BETWEEN

M/S. SCT PVT. LTD., a company / firm incorporated under the laws of Pakistan and having its principal place of business at 81 C, 11th Commercial Street, Phase 2 Extension, Khayaban-e-Itehad, DHA, Karachi, Pakistan, (hereinafter referred to as "Contractor/ Supplier", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

SINDH BANK LIMITED, a banking company incorporated under the laws of Pakistan and having its Head office at 3rd Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan. (hereinafter referred to as "SINDH BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

WHEREAS:

Following the bidding process carried out by Sindh Bank Limited in connection with its tender dated 23/04/2012 for supply & installation of CCTV Cameras, the supplier has been declared successful for awarding the contract by Sindh Bank Limited, for the said goods.

"SINDH BANK" intends to acquire the services of "Supplier" for supply & installation of CCTV Cameras (goods) at branches and supplier agrees to provide the following services to the bank, as per its Letter dated 23/04/2012, along with Price Schedule mentioned in Financial Proposal attached, as Annexure "A".

Terms & Conditions:

1. A notice of 15 days will be given prior to the opening of the branch and the supplier must install the requisite at least 5 days prior to the opening of the branch.
2. The tender will stand cancelled after due qualification if any required document is not provided within 7 days of asking by the bank at any stage after winning of the tender.
3. Supplier will also be bound that in case of any observation arising in respect of quality of the equipment within the warranty period, the Supplier will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the Supplier for non-commitment or cancellation of tender as will be decided by the Procurement Committee.



4. In case the needful relating to supply/ quality of equipment/services/backup/remote monitoring/integration is not fulfilled within one month of signing of this contract, the company will have no objection on forfeiture of the bid security amount and no claim whatsoever will be made by the company at any forum (Copy enclosed as Annexure "B").
5. Penalty of 30% of total bill will be fined in case of failure to supply / fixed the requisite within 10 days after issuance of supply order.
6. The cost must include all taxes, installation, labour including delivery charges upto Sindh Bank Limited branches on countrywide basis.
7. Warranty period of 1 year is mandatory
8. No advance payment for supply of equipment will be made, bills will only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the branch manager.
9. Maintenance of 50 x already in operational branches, commencement date will be the date started from signing this agreement.
10. Supplier will have to integrate the existing Sindh Bank Limited branches within one month of signing of this agreement, the CMS of these branches which is installed in Head Office with the proposed VMS of IP Video Surveillance.
11. Control Room. Control room made available in the B-2, floor of the Federation House should be made operational by August 10, 2012 in all respect as per the terms & conditions given in the subject tender document.
12. Bandwidth Specification. Depending upon the camera specification, M/s. SCT has to determine the bandwidth required to fulfill the monitoring and storage requirement.
13. All terms & conditions given under scope of work / technical specification in the tender document and correspondence there off, will also remain effective/part of this document under this agreement.

Payment Schedule:

- 90 % of the total amount of final bill of Supply & Installation of CCTV Cameras at the branches will be paid within one month of invoice submission to supplier.

Retention Money:

- 10% of the total amount of final bill will be retained by Sindh Bank as "Retention Money" for three months commencing from the date of Supply & Installation of CCTV Cameras, subject to acceptance by Sindh Bank.

Period of Contract:

- This agreement will effect from 29/06/2012 to 28/06/2013 (One Year).

Notice:

- Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
- A party may change its address for notice by giving a notice to the other Party in writing of such change.

Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by Sindh Bank or the Supplier may be taken or executed by their Authorized officials.

Taxes and Duties:

- The Supplier and its Personnel shall be liable to pay such direct or indirect taxes, duties, fees, and other impositions levied under the present Laws applicable at time of signing of contract, the amount of which is deemed to have been included in the Contract Price. Payment shall be made net of withholding taxes where applicable.



Termination of Agreement by Sindh Bank:

- If the performance of the Supplier/Item is not satisfactory this agreement can be terminated by Sindh Bank upon giving a 30 days' advance notice in writing to the Supplier. In such event the Supplier shall refund all advance money to Sindh Bank after adjusting the cost of work done by that date.
- If the Supplier becomes insolvent or bankrupt.
- If the Supplier, in the judgment of the Sindh Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than sixty (60) days; and
- If the Sindh Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.

Termination of Agreement by the Supplier:

- The Supplier may terminate this Agreement, by not less than (30) days' written notice to the Sindh Bank, if the Sindh Bank fails to pay any money due to the Supplier pursuant to this Agreement without Suppliers fault.
- If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

Force Majeure:

- The failure on the part of the parties to perform their obligation under the agreement will not be considered as default if such failure is the result of natural calamities, disasters and circumstances beyond the control of the parties.

Extension of Time:

- Any period within which Party shall, pursuant to this agreement, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

Good Faith:

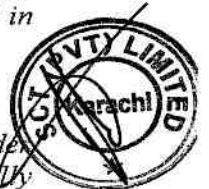
- The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

Obligation of the Supplier:

- The Supplier shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Supplier shall always act, in respect of any matter relating to this Agreement or to the Services, as faithful advisers to the Sindh Bank, and shall at all times support and safeguard the Sindh Bank legitimate interests in any dealing with Sub-Suppliers or third Parties.



Conflict of Interest:

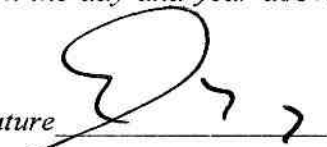
- The Supplier shall hold the Sindh Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

Confidentiality:

- Except with the prior written consent of the Sindh Bank, the Supplier and the Personnel shall not at any time communicate to any person or entity and confidential information acquired in the course of the Services, nor shall the Supplier and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Signature 

Customer's Signature 

Name HASNAIN FAROOQ

Name _____

Designation MANAGER CORPORATE

Designation Lt Col (R) Shahzad Begg

Company Name SCT

Company Name SINDH BANK LTD.

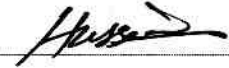
Address 81-C, 11th Commercial Street

Address _____

THABEEL FINANCIAL, KHI

Stamp 

Stamp 

Witness:
Signature 

Witness:
Signature 

Name MUHAMMAD HUSSAIN

Name Mohsin Ali Rahar

Designation MANAGER COMMERCIAL

Designation Project Manager

Address SCT Group BHA

Address Sindh Bank Ltd.

Stamp 

Stamp 

Company Name

M/s. New Radio Traders

Eligibility Criteria – CCTV

SNDB shall evaluate proposals using the following eligibility criteria / technical proposal.

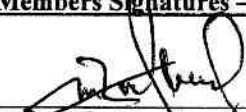
S. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Firm's Status	10		Public / Private Ltd.	NTN Certificate / Letter of Incorporation / Company Registration Letter / Certificate of Registration from Registrar of Firm is required to be enclosed	Annexure "A"
		5		Partnership Firm		
		3	3	Proprietorship		
2	Years in business	10	10	15 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business with evidence is required to be enclosed	Annexure "B"
		7		10 years and above		
		3		5 years and above		
3	Banks on Cliental List	5		10 and above	Letters to be attached duly issued from each concerned Bank	Annexure "C"
		3		7 and above		
		1	1	3 and above		
4	Average turn over in last 3 years	10	10	500 Million and above	Audit Report or Tax Return of Last 3 Years	Annexure "D"
		7		300 Million and above		
		3		200 Million and above		
		0		Below 200 Million		
5	Number of Offices in Pakistan	10	10	More than 8	Give complete address alongwith PTCL landline numbers	Annexure "E"
		7		More than 5		
		4		More than 3		
6	Ability to integrate already installed CCTV systems in Sindh Bank Limited branches with present offered systems (Refer	10	10	Yes	Letter from Manufacturer to be attached	Annexure "F"
		0		No		

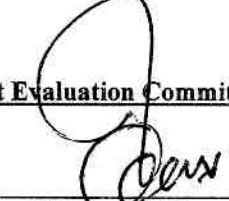
Annexure "E" for detail)						
7	Direct Importer	5	54	Yes	Attach Certificates	Annexure "G"
		0		No		
8	Number of manufacturer for which the company is authorized agent for	5	54	4 and above	Attach Certificates	Annexure "H"
		3		2 and above		
9	Certificate of Representation from manufacturer	5	54	Yes	Attach Certificate	Annexure "I"
		0		No		
10	Country of Origin (Country where the equipment is presently being manufactured)	10	04	USA / Europe / Japan	Attach Certificate	Annexure "J"
		7		Italy / Taiwan/Korea		
11	Company's own Call Center (24x7) Facility	20	20	Yes	Attach Fault Escalation Hierarchy	Annexure "K"
		0		No		
Total Marks		100	(29)	Qualified / Disqualified	Qualified	

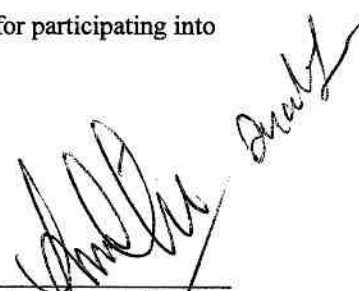
Note

✓ The company will be considered disqualified from the very outset, if not GST & PEC registered. Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded. Acquiring of 70% marks of the total score will make the Bidder qualify for participating into ultimate phase of Financial Bid opening.

Members Signatures – Pre & Post Evaluation Committee


 Muhammad Zeehan Zahid
 Admin Division


 Muhammad Farooq
 Operation Division


 Dilshad Hussain Khan
 Finance Division

Company Name

M/s. Greaves Pak. Pvt Ltd.

Eligibility Criteria – CCTV

SNDB shall evaluate proposals using the following eligibility criteria / technical proposal.

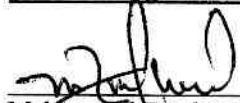
S. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Firm's Status	10	10	Public / Private Ltd.	NTN Certificate / Letter of Incorporation / Company Registration Letter / Certificate of Registration from Registrar of Firm is required to be enclosed	Annexure "A"
		5		Partnership Firm		
		3		Proprietorship		
2	Years in business <i>October 1997</i>	10		15 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business with evidence is required to be enclosed	Annexure "B"
		7	7	10 years and above		
		3		5 years and above		
3	Banks on Cliental List	5		10 and above	Letters to be attached duly issued from each concerned Bank	Annexure "C"
		3		7 and above		
		1	0	3 and above		
4	Average turn over in last 3 years	10	10	500 Million and above	Audit Report or Tax Return of Last 3 Years	Annexure "D"
		7		300 Million and above		
		3		200 Million and above		
		0		Below 200 Million		
5	Number of Offices in Pakistan	10	10	More than 8	Give complete address alongwith PTCL landline numbers	Annexure "E"
		7		More than 5		
		4		More than 3		
6	Ability to integrate already installed CCTV systems in Sindh Bank Limited branches with present offered systems (Refer	10	10	Yes	Letter from Manufacturer to be attached	Annexure "F"
		0		No		

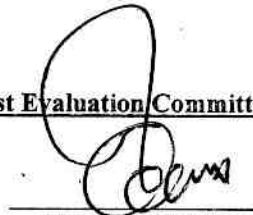
Annexure "E" for detail)						
7	Direct Importer	5	5 ✓	Yes	Attach Certificates	Annexure "G"
		0		No		
8	Number of manufacturer for which the company is authorized agent for	5	5 ✓	4 and above	Attach Certificates	Annexure "H"
		3		2 and above		
9	Certificate of Representation from manufacturer	5	5 ✓	Yes	Attach Certificate	Annexure "I"
		0		No		
10	Country of Origin (Country where the equipment is presently being manufactured)	10		USA / Europe / Japan	Attach Certificate	Annexure "J"
		7	7 ✓	Italy / Taiwan/Korea		
11	Company's own Call Center (24x7) Facility	20	20 ✓	Yes	Attach Fault Escalation Hierarchy	Annexure "K"
		0		No		
Total Marks		100	89	Qualified / Disqualified	Qualified	

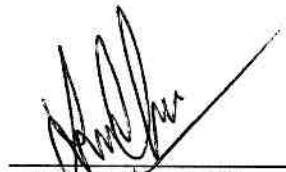
Note

- ✓ The company will be considered disqualified from the very outset, if not GST & PEC registered. Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded.
- Acquiring of 70% marks of the total score will make the Bidder qualify for participating into ultimate phase of Financial Bid opening.

Members Signatures – Pre & Post Evaluation Committee


 Muhammad Zeeshan Zahid
 Admin Division


 Muhammad Farooq
 Operation Division


 Dilshad Hussain Khan
 Finance Division

Company Name

ML SCT (PVT) LTD

Eligibility Criteria – CCTV

SNDB shall evaluate proposals using the following eligibility criteria / technical proposal.

S. No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Firm's Status	10	10	Public / Private Ltd.	NTN Certificate / Letter of Incorporation / Company Registration Letter / Certificate of Registration from Registrar of Firm is required to be enclosed	Annexure "A"
		5		Partnership Firm		
		3		Proprietorship		
2	Years in business	10		15 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business with evidence is required to be enclosed	Annexure "B"
		7		10 years and above		
		3	0	5 years and above		
3	Banks on Cliental List	5		10 and above	Letters to be attached duly issued from each concerned Bank	Annexure "C"
		3		7 and above		
		1	0	3 and above		
4	Average turn over in last 3 years	10	10	500 Million and above	Audit Report or Tax Return of Last 3 Years	Annexure "D"
		7		300 Million and above		
		3		200 Million and above		
		0		Below 200 Million		
5	Number of Offices in Pakistan	10		More than 8	Give complete address alongwith PTCL landline numbers	Annexure "E"
		7		More than 5		
		4	0	More than 3		
6	Ability to integrate already installed CCTV systems in Sindh Bank Limited branches with present offered systems (Refer	10	10	Yes	Letter from Manufacturer to be attached	Annexure "F"
		0		No		

Annexure "E" for detail)						
7	Direct Importer	5	5	Yes	Attach Certificates	Annexure "G"
		0		No		
8	Number of manufacturer for which the company is authorized agent for	5		4 and above	Attach Certificates	Annexure "H"
		3	3	2 and above		
9	Certificate of Representation from manufacturer	5	5	Yes	Attach Certificate	Annexure "I"
		0		No		
10	Country of Origin (Country where the equipment is presently being manufactured)	10	10	USA / Europe / Japan	Attach Certificate	Annexure "J"
		7		Italy / Taiwan/Korea		
11	Company's own Call Center (24x7) Facility	20	20	Yes	Attach Fault Escalation Hierarchy	Annexure "K"
		0		No		
Total Marks		100	73	Qualified / Disqualified	<i>Qualify</i>	

Note

The company will be considered disqualified from the very outset, if not GST & PEC registered. Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded.

Acquiring of 70% marks of the total score will make the Bidder qualify for participating into ultimate phase of Financial Bid opening.

Members Signatures – Pre & Post Evaluation Committee

Muhammad Zeeshan Zahid
Admin Division

Muhammad Farooq
Operation Division

[Signature]

Dilshad Hussain Khan
Finance Division

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2012-2013)

Name of Bidder _____

S. No.	Description	Approximate Quantity Required per branch	Rate/Unit	Amount
1	FIXED IP CAMERA – Indoor	7		
2	FIXED IP CAMERA – Outdoor, IP66	1		
3	32GB SD Card compatible to IP cameras	8		
4	8 Camera NVR Software License, upgradeable to 16 Cameras	1		
5	NVR Hardware with detail specifications and HDD size as per 30 days motion based recording (2TB HDD Approx.)	1		
6	LCD 18.5 (Samsung Or equivalent) inches for monitoring purpose with mouse & key board	1		
7	Dummy DVR (Must appear to be functional)	1		
8	Ethernet Cable with Connectors – (As per Actual will be charged)	RFT		
9	Power cable 3 Core () – (As per Actual will be charged)	RFT		
10	Installation and commissioning of whole system will be responsibility of the successful bidder	8		
11	Connectivity Charges(Internet with Static IP) along with WAN Hardware - One Time Charges	1		
12	Connectivity Charges(Internet with Static IP) along with WAN Hardware - Monthly Charges	1		
13	8x Ports L-2 Ethernet Switch	2		
14	Monthly Maintenance Charges Per Branch (for Existing 50 Branches).	50		
15	Warranty for software, 10% annual. First year included	1		
16	Warranty for all hardware, first year included			
*Total Amount				

**This amount will be taken as the financial bid offered by the vendor.*

Note

1. The tender will stand cancelled after due qualification if any required document is not provided within 7 days of asking by the bank at any stage after winning of the tender.
2. Penalty of 30% of total bill will be fined in case of failure to supply / fixed the requisite within 10 days after issuance of supply order.

3 SCOPE OF WORK / TECHNICAL SPECIFICATION

Sindh Bank Limited (SNDB) requires procurement / implementation of IP Video surveillance and Central Monitoring & Storage System for SNDB Branches throughout Pakistan on turnkey basis installation.

Requirement of items will depend on the opening of the branches. A notice of 15 days will be given prior to the opening of the branch and it will be expected that the requisite will be provided / installed at least 5 days prior to the opening of the branch.

The monitoring and recording of live video streaming of video surveillance system is planned to be rolled out in approximately 100 branches within the geographical limitations of Pakistan, along with the integration of present CCTV system already installed in 50 branches.

TECHNICAL REQUIREMENT

Requisite Specification of Camera is attached as Annexure "E"

A. GENERAL REQUIREMENT

1-03 Level Monitoring and Storage with following configuration:

a) Monitoring:

- i. At Local Branch with 1280x720 resolution at 30fps;
- ii. At Head Office with 640x480 resolution at 30fps.

b) Storage:

- i. At Local Branch with 1280x720 resolution at 30fps;
- ii. At any Designated Branch at 640x480 resolution at 30fps;
- iii. At Head Office on Demand at 1280x720 resolution at 30fps.

2-8- Channel NVR, expandable to 16 Channels at each branch with 30 days storage with motion detection at Full HD (1280x720)

3-Minimum specifications of NVR:

- a. CPU: 3.30GHZ, 3MB Cache, 64bit, Number of Cores-2, Number of Threads-4.
- b. RAM: 4GB
- c. Video Graphics Card: 128bit, 512MB DDR3, 550Mhz.

4-The IP camera must have simultaneous Dual Streams (H.264 and MJPEG) with provision to transmit and control both streams with all of the following resolutions from Central Location at 1-30fps for H.264 and 1-15fps for MJPEG.

- a- 1280x720 b- 640x480. c- 320x240

- 5- Inbuilt 32GB SD Card Storage in IP Camera, for real time capturing to act as backup during LAN Failure, with remote retrieval from Central Location.
- 6- Central Video Management System (VMS) at Head Office must support 200 NVRs and must be expandable to Unlimited NVRs
- 7- Integration must be done with present CCTV surveillance system (CMS) of 50 Branches with proposed Video Management System (VMS). The Model number of Installed DVR is AVTECH AZC796 - 8 channel DVR.
- 8- For required Storage and Monitoring at Central location and remote branches, suitable Internet or intranet Connectivity, with a static IP and all relevant hardware, from a reputed service provider must be provided and maintained by the bidder who wins the contract. List of Branches are enclosed.
- 9- All related equipment, i.e. 8x port Ethernet L-2 Switch, WAN Equipment, Ethernet Cabling along with connectors, Power Cabling must be included in the offer for each branch.
- 10- A separate Service Level Agreement duly verified by service provider for the connectivity must be provided by the successful bidder.
- 11- 24x7 Support required throughout Pakistan
- 12- Maintenance of existing CCTV Surveillance installed at 50 Branches. List enclosed.
- 13- A user friendly interface must be provided at Central Location along with Graphical Representation of IN/OUT of Video Traffic from each NVR. Also, the Central Site must have E-Map which shows status and location of all NVRs and Cameras.

B. NVR FEATURES REQUIRED

- 14- NVR to have Multi Streams option with all basic interface and features, such as:
 - Minimum 16 Channels.
 - 1/4/6/7/8/9/10/13/16 split-screen display
 - Live view / record / Playback /remote view simultaneously
 - Network interface
 - Bandwidth adaptability – support for low and high bandwidth server connections.
 - Built-in VPN: System must be with built-in VPN capability for secure access over LAN and WAN (Internet).
 - Local and Remote Archiving: On-demand and continuous archiving, on both local and remote storage.

- Tamper-proofing: All MPEG4 and H.264 recordings must be tamper-proofed. Application software should be available to detect whether video has been tampered with.
- Streams live camera Matrixes from various systems installed on LAN, WAN or combination of LAN and WAN.
- Secure video transmission – internet connections must be secured using the VPN (Virtual Private Network) technology.
- Graphics rich User Interface for intuitive usage.
- E-Mapping support.
- Defining NVR server groups, each group consisting of selected cameras from different NVRs and extend the view of the cameras configured in the group.
- Support for 1, 4, 6, 8, 9, 10, 13, 16, camera Matrix modes for convenience.
- Assign server cameras to the group by using Drag-and-Drop operation making task of defining a NVR server group easy.
- Double click the live camera inside the matrix to transfer the said camera view to the full screen view to another LCD Screen.
- Supports multiple Client VMS users with password protected logins.
- Event Log: Access recording by event log or directly by specifying camera number, date and time.
- Video Export: Export a section of the video in AVI format. Video can be exported either locally or remotely.
- Log Export: Server log of user actions like configuration changes, login/logout etc. This Log can also be exported in excel sheet.
- I/O Control: Easy to use input and output control panel to remotely trigger digital outputs and monitor input status.
- Two way audio communication.
- Adjustable recording rate and resolution for each camera
- Motion detection / Alarm / Schedule recording for each camera.
- Digital zoom during live view and playback.
- Search by time, alarm, motion, for each NVR and Each Camera.
- Audio alert with pop up video when alarm triggers, both at local Branch and Central Location.
- Snapshot image with send out e-mail or to FTP server
- Support fix or dynamic IPs

- Browser based remote viewing
- Supports mobile viewing
- Auto Recycle: Automatically recycles and reuses disk using FIFO method when the disks gets full. Separate recycle schedule between recordings and log files. The system must generate a warning before auto recycling so that the backup can be made on external storage devices(HDD or DVDs).
- User Authority Management: Supports customizable user privilege for each user.
- Compatible Windows 7 Operating Systems.
- Support for Integration with other systems: APIs for integration with third-party systems such as access control, automation, burglar alarm, video analytics should be provided as required.
- System health monitor for cameras, interface, and servers.

C. VMS FEATURES REQUIRED

- Support 200 NVRs and must be expandable to unlimited number of NVRs
- Integrated with present CCTV surveillance system (CMS)
- Graphics rich User Interface for intuitive usage.
- E-Mapping support.
- System health monitor
- Assign server cameras to the group by using Drag-and-Drop operation making task of defining a NVR server group easy.
- Double click the live camera inside the matrix to switch to the full screen view and back to the current matrix mode.
- Double click the live camera inside the matrix to transfer the said camera view to the full screen view to another LCD Screen.
- Supports multiple Client VMS users with password protected logins.
- Event Log: Access recording by event log or directly by specifying camera number, date and time.
- Video Export: Export a section of the video in AVI format. Video can be exported either locally or remotely.
- Log Export: Server log of user actions like configuration changes, login/logout etc. This Log can also be exported in excel sheet.
- I/O Control: Easy to use input and output control panel to remotely trigger digital outputs and monitor input status.

- Two way audio communication.
- Adjustable recording rate and resolution for each camera
- Motion detection / Alarm / Schedule recording for each camera.
- Digital zoom during live view and playback.
- Search by time, alarm, motion, for each NVR and Each Camera.
- Audio alert with pop up video when alarm triggers, both at local Branch and Central Location.
- Snapshot image with send out e-mail or to FTP server
- Support fix or dynamic IP for IP based cameras and NVRs
- Browser based remote viewing
- Supports mobile viewing
- Auto Recycle: Automatically recycles and reuses disk using FIFO method when the disks gets full. Separate recycle schedule between recordings and log files. The system must generate a warning before auto recycling so that the backup can be made on external storage devices(HDD or DVDs).
- User Authority Management: Supports customizable user privilege for each user.
- Compatible Windows 7 Operating Systems.
- Support for Integration with other systems: APIs for integration with third-party systems such as access control, automation, burglar alarm, video analytics should be provided as required.
- System health monitor for cameras, interface, and servers.

Note

- SNDB may ask the vendor to furnish additional information/ details if required at any point in time.
- The supplier will be responsible for all the related works including Civil, Electrical, Installation, LAN / WAN, Media Connectivity etc.
- The Connectivity, (Fiber / Copper / Wireless / Satellite / DSL), will be as per industry recognized standards. The supplier will be responsible for the submission of test reports.
- Demo to be arranged upon request
- If the company qualifies the eligibility criteria than it will be required to produce the equipment alongwith all relevant brochures at the date/time /location as intimated by the bank for necessary inspection/verification of the above specifications.
- Firms qualifying this inspection stage will only be called upon to participate in next step of financial bidding.

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2012-2013)

Name of Bidder _____

Section "A"

S. No.	Description	Approximate Quantity Required per branch	Rate/Unit	Amount
1	FIXED IP CAMERA – Indoor	7		
2	FIXED IP CAMERA – Outdoor, IP66	1		
3	32GB SD Card compatible to IP cameras	8		
4	8 Camera NVR Software License. upgradeable to 16 Cameras	1		
5	NVR Hardware with detail specifications and HDD size as per 30 days motion based recording (2TB HDD Approx.)	1		
6	LCD 18.5 (Samsung Or equivalent) inches for monitoring purpose with mouse & key board	1		
7	Dummy DVR (Must appear to be functional)	1		
8	Ethernet Cable with Connectors – (As per Actual will be charged)	RFT		
9	Power cable 3 Core () – (As per Actual will be charged)	RFT		
10	Installation and commissioning of whole system will be responsibility of the successful bidder	8		
11	Connectivity Charges(Internet with Static IP) along with WAN Hardware - One Time Charges	1		
12	Connectivity Charges(Internet with Static IP) along with WAN Hardware - Monthly Charges	1		
13	8x Ports L-2 Ethernet Switch	2		
Total Amount				

Section "B"

S. No.	Description	Quantity	Rate/ Unit	Amount
1	Central Video Management System Software License at Head Office only	1		
2	VMS Server Hardware, at Head Office only, Core2Duo with 500GB HDD, 8GB RAM, 192 Bits- 1024MB- DDR5- 920MHZ Graphics Card	3		
3	Integration of VMS with present CMS- charges	1		
4	22 inch LED Monitors for Control Room	2		
5	32 inch LED Monitor for Control Room	1		
Total Amount				

Section "C"

S. No.	Description	Quantity	Rate/ Unit	Amount
1	Monthly Maintenance Charges Per Branch (for Existing 50 Branches).	50		
2	Warranty for software, 10% annual, First year included	1		
3	Warranty for all hardware, first year included			
Total Amount				

Note

1. The tender will stand cancelled after due qualification if any required document is not provided within 7 days of asking by the bank at any stage after winning of the tender.
2. Penalty of 30% of total bill will be fined in case of failure to supply fixed the requisite within 10 days after issuance of supply order.
3. The cost must include all taxes, installation, labour including delivery charges upto Sindh Bank Limited branches on countrywide basis.
4. Warranty period of 1 year is mandatory.
5. No advance payment for supply of equipment will be made, bills will only be processed for necessary payment on receipt of certificate of delivery satisfaction from the branch manager.
6. **Calculation of bid security.** The mechanism for calculation of bid security will be as follows:
5% of the total sum of "Section-A" multiply by 100 (number of branches) plus total sum of "Section-B" above is the amount which is required to be submitted as bid security in shape of pay order bank guarantee in the name of Sindh Bank Limited i.e. (5% of sum of **Section A** x 100 + Sum of **Section B** – Bid Security).
7. In case it is revealed at any stage after installation of the equipment that the asked specification of the tender have not been met, the amount of the total installation of that specific equipment will be fined to the vendor with appropriate action as deemed necessary by the procurement committee.
8. The successful bidder will be the one whose total sum of cost of Section "A" & Section "B" is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
9. Qualified company will also be bound to sign a bond undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.

Signature & Stamp of Bidder _____

Technical & Financial Proposals Evaluation Report		
Supply & Installation of CCTV Cameras		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SBL/COK/ADMIN/TD/132/2012
3	Tender Description	Supply & Installation of CCTV Cameras
4	Method of Procurement	Single Stage Two Envelop Bidding Procedure
5	Tender Published	SPPRA ID No. 7516/2012
6	Total Bid Documents Sold	30
7	Total Bids Received	3
8	Technical Bid Opening Date	23/04/2012
9	Financial Bid Opening Date	25/05/2012

Bid Evaluation Report- Supply & Installation of CCTV Cameras

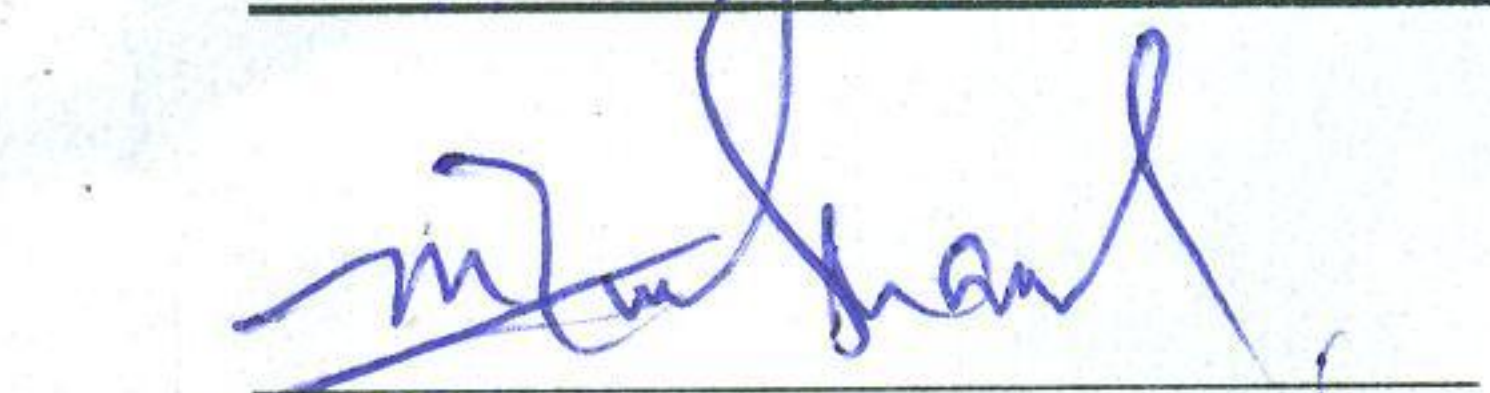
No. of Bid technically qualified 3
 Bid(s) Rejected 0

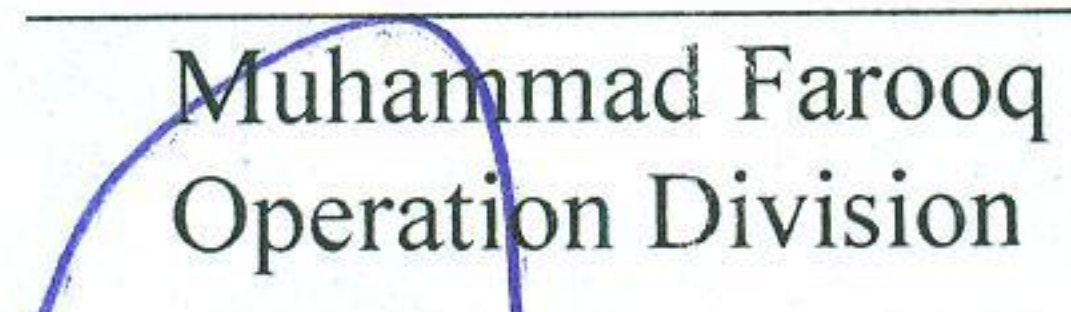
Evaluation Report- Supply & Installation of CCTV Cameras

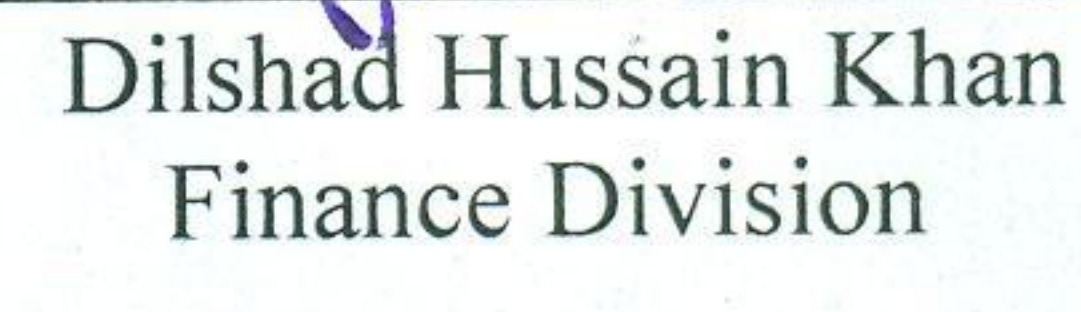
S. No.	Name of Company	Technically Qualified / Disqualified	Bid Offered for 100 Branches	Remarks
1	M/s. SCT Pvt. Ltd.	Qualified	Rs. 33,947,900/- (Detail Attached)	1 st Lowest Bidder
2	M/s. New Radio Traders	Qualified	Rs. 34,068,968/- (Detail Attached)	2 nd Lowest Bidder
3	M/s. Greaves Pakistan Pvt. Ltd.	Qualified	Rs. 46,047,161/- (Detail Attached)	3 rd Lowest Bidder

M/s. SCT Pvt. Ltd. is selected for the supply & installation of CCTV Cameras to Sindh Bank Limited.

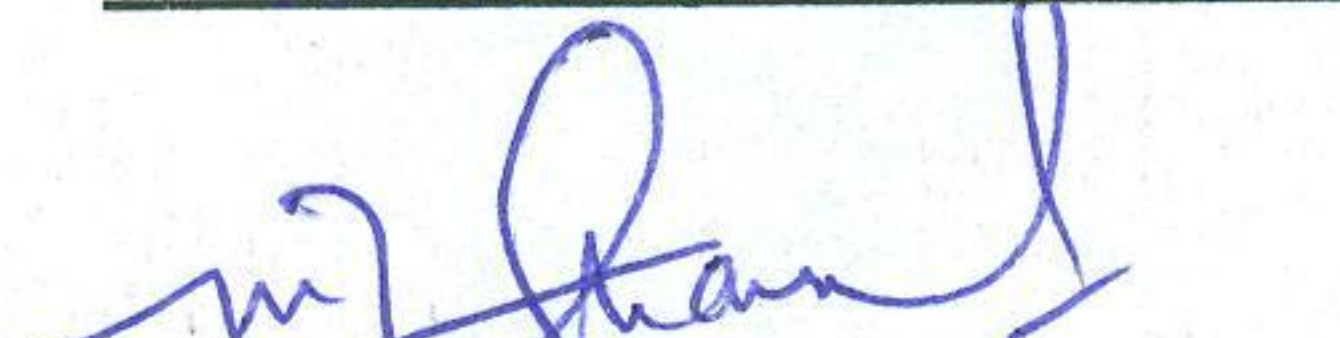
Members Signatures – Pre & Post Evaluation Committee

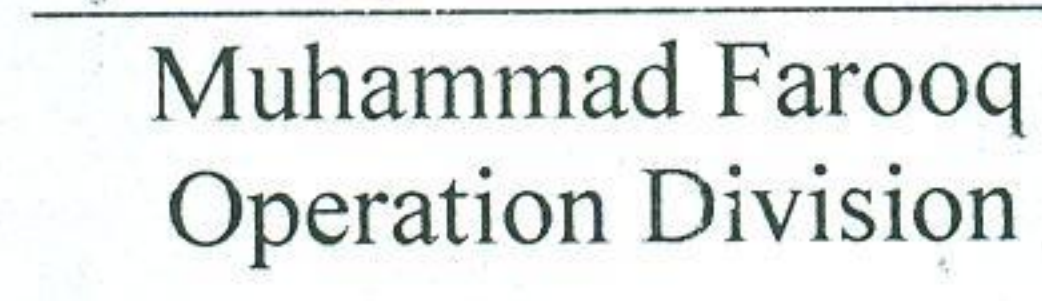

 Muhammad Zeeshan Zahid
 Admin Division

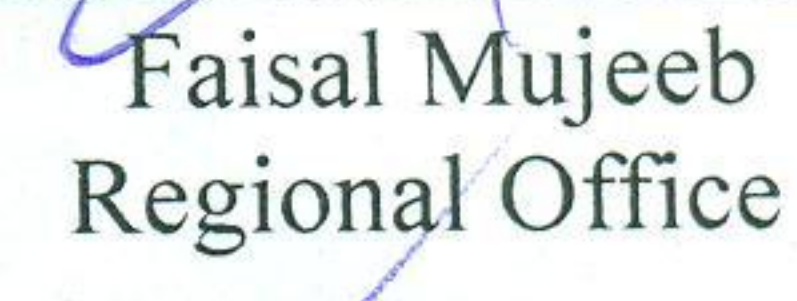

 Muhammad Farooq
 Operation Division


 Dilshad Hussain Khan
 Finance Division

Members Signatures – Pre & Post Specification Confirmation Committee


 Muhammad Zeeshan Zahid
 Admin Division


 Muhammad Farooq
 Operation Division


 Faisal Mujeeb
 Regional Office

Members – Procurement Committee

AVP Finance

Head of Administration

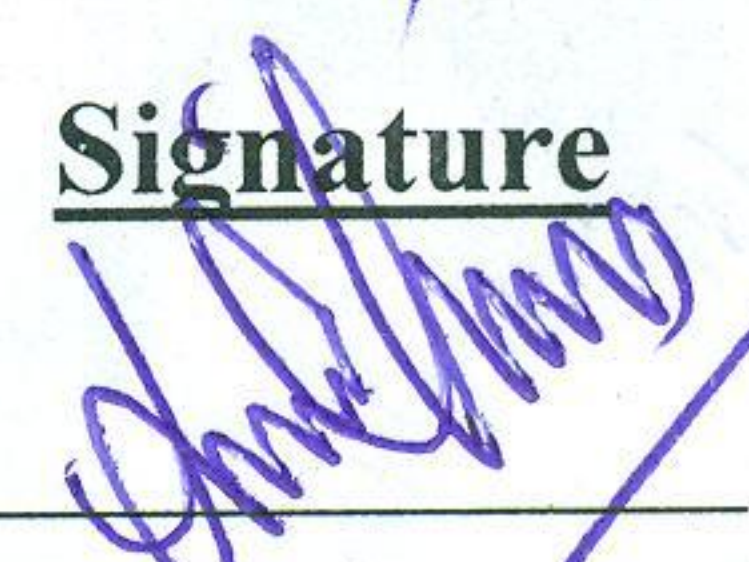
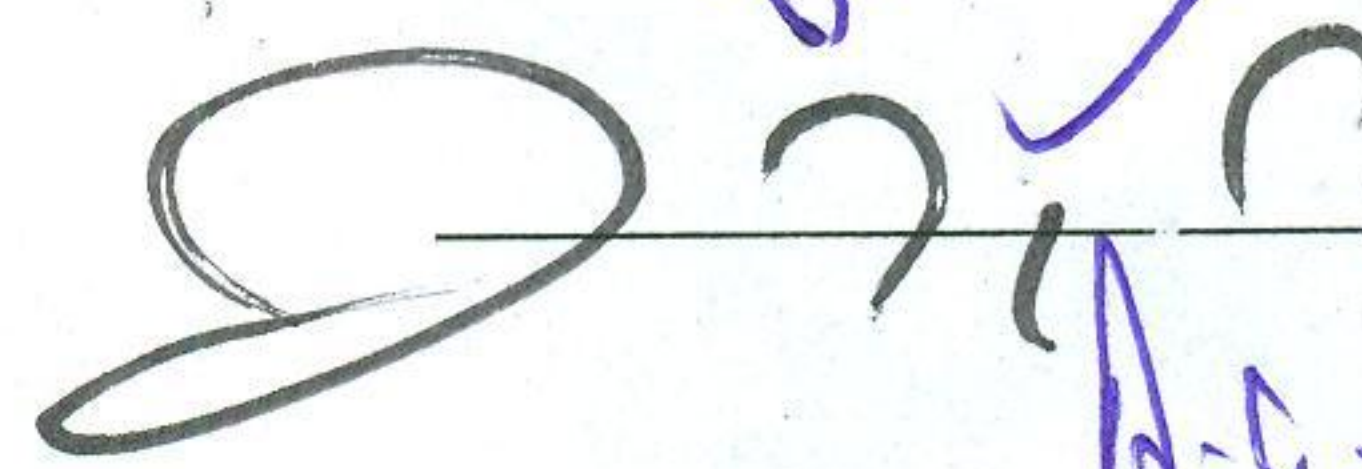
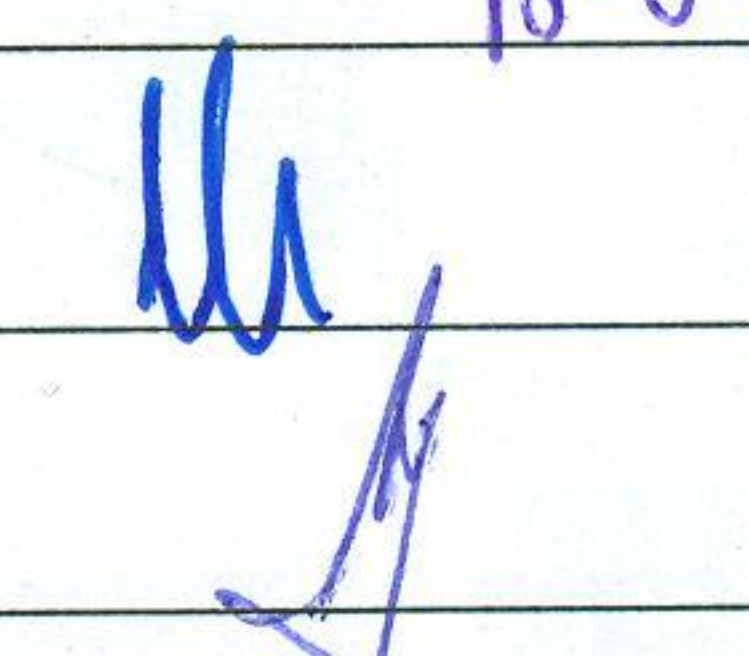
Head of I. T. Division

Chief Financial Officer

Chief Operating Officer

Signature

Date




 Date: 29/05/12

16/05/2012

Technical & Financial Proposals Evaluation Report

Courier Service

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SBL/COK/ADMIN/TD/128/2012
3	Tender Description	Courier Service
4	Method of Procurement	Single Stage Two Envelop Bidding Procedure
5	Tender Published	SPPRA ID No. 7516/2012
6	Total Bid Documents Sold	4
7	Total Bids Received	1
8	Technical Bid Opening Date	23/04/2012
9	Financial Bid Opening Date	14/05/2012

Bid Evaluation Report- Courier Service

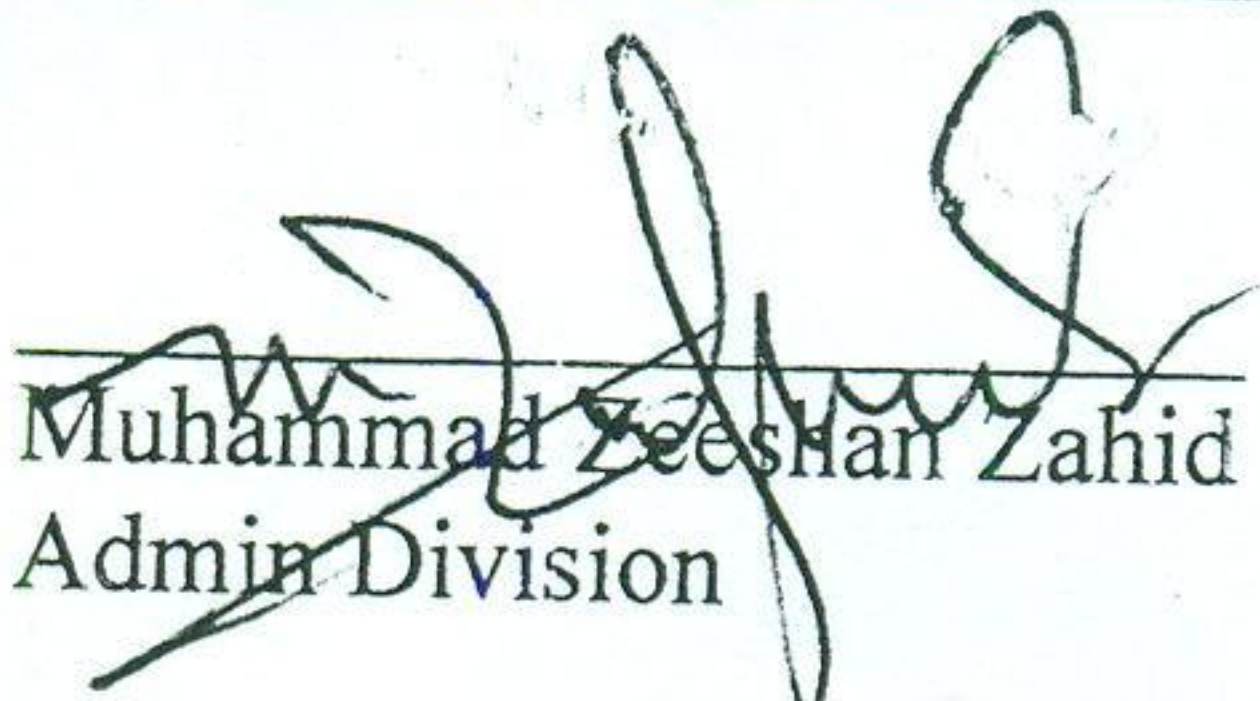
No. of Bid technically qualified 1
 Bid(s) Rejected 0

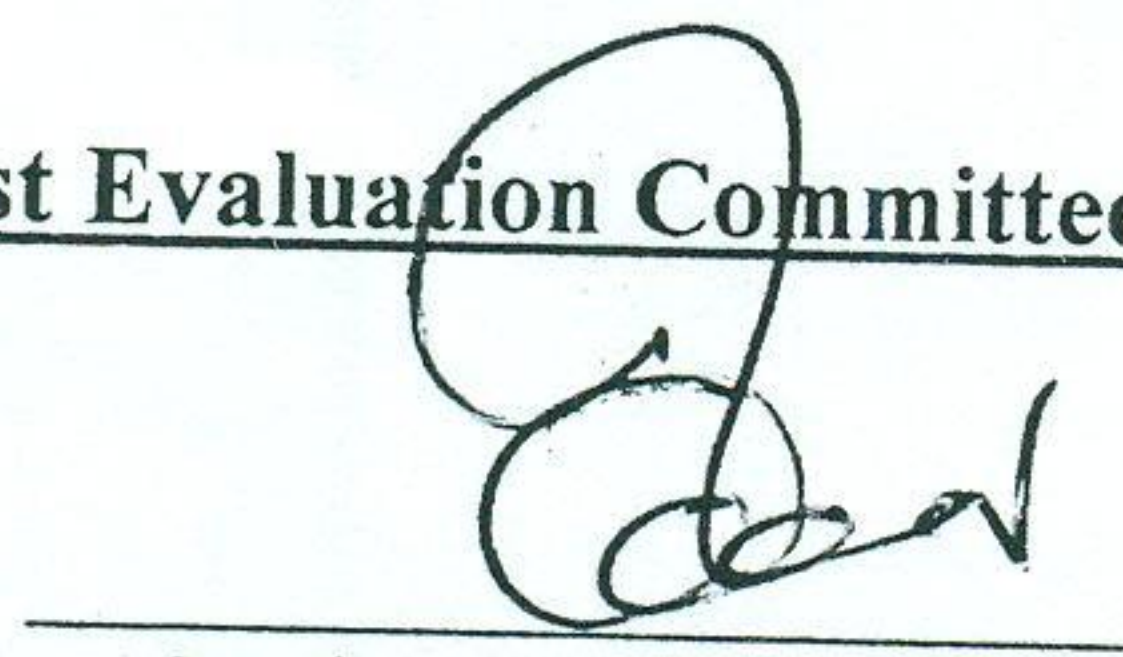
Evaluation Report- Courier Service

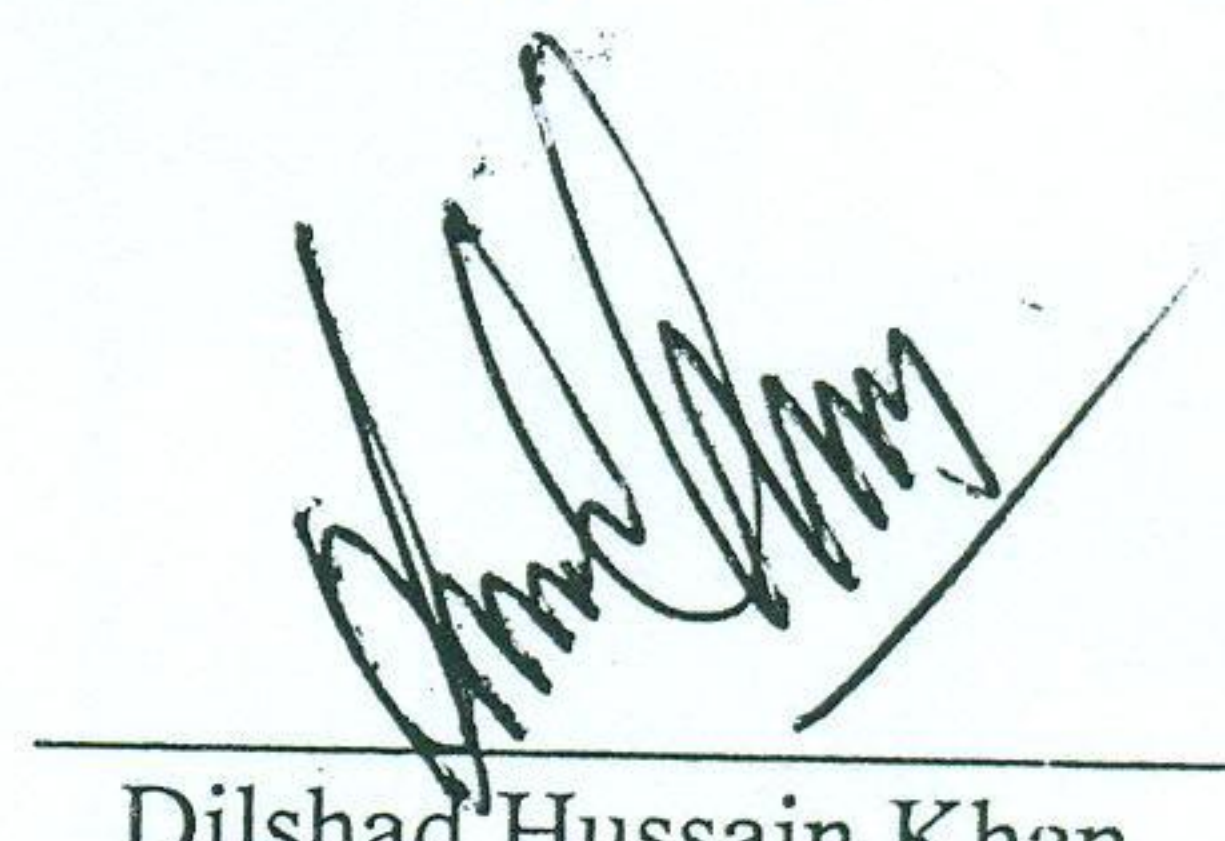
S. No.	Name of Company	Technically Qualified / Disqualified	Bid Offered	Remarks
1	M/s. TCS Pvt. Limited	Qualified	Rs. 5,891.52/- (Detail Attached)	Successful Bidder

M/s. TCS Pvt. Ltd. is selected for the provision of Courier Service.

Members Signatures – Pre & Post Evaluation Committee


 Muhammad Zeeshan Zahid
 Admin Division


 Muhammad Farooq
 Operation Division


 Dilshad Hussain Khan
 Finance Division

Members – Procurement Committee

AVP Finance

Head of Administration

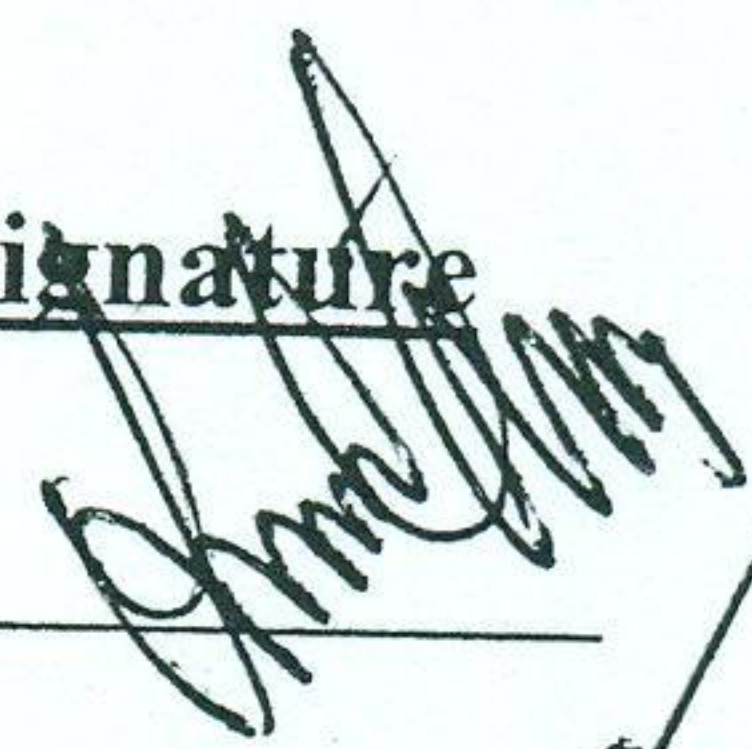
Head of I. T. Division

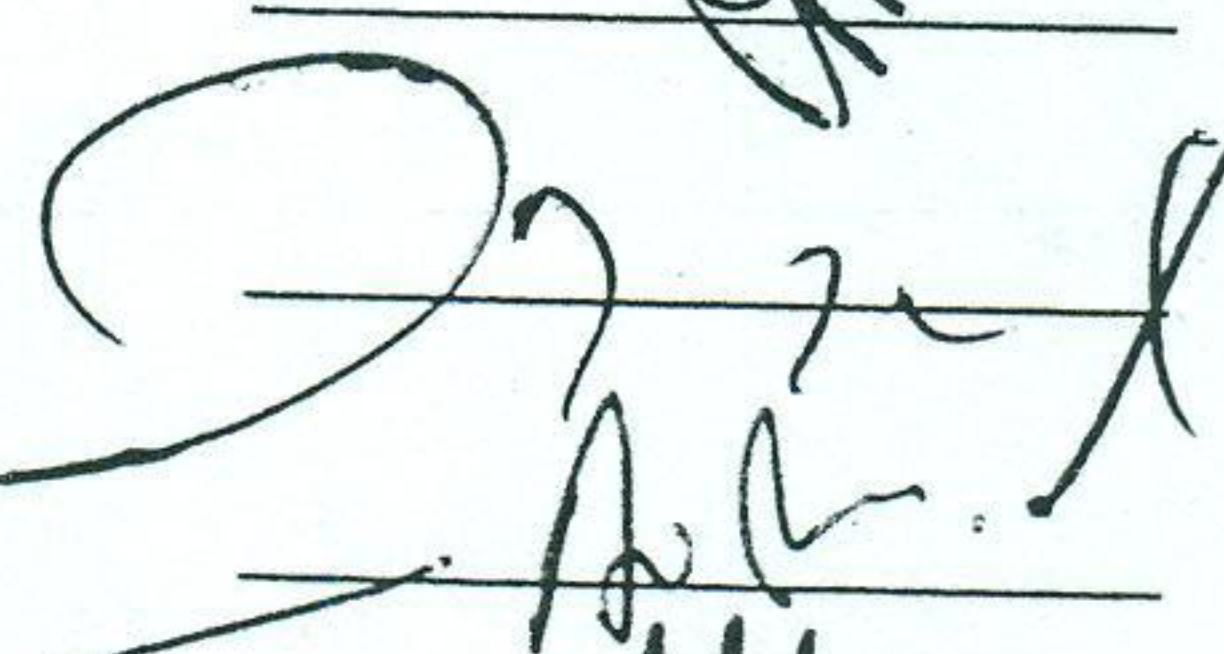
Chief Financial Officer

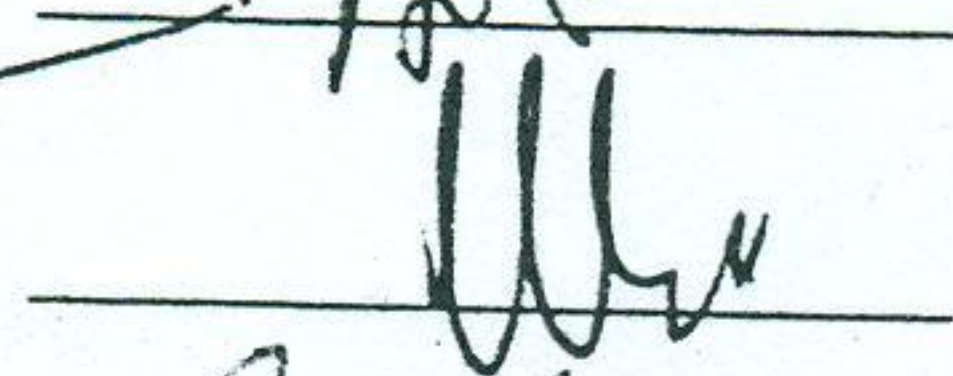
Chief Operating Officer

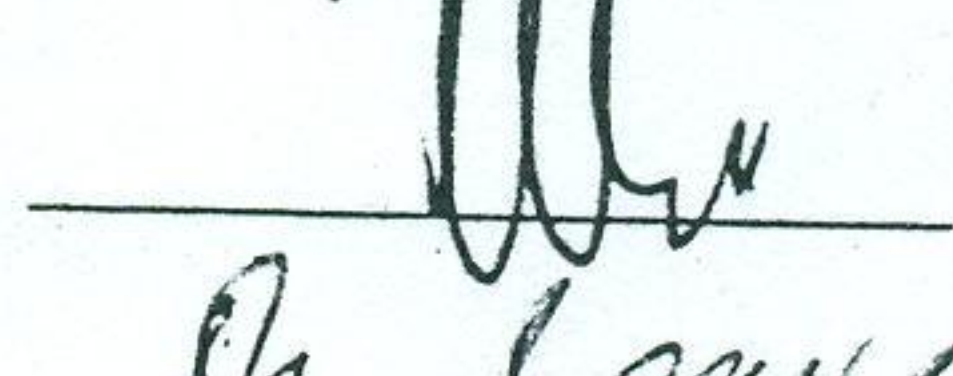
Signature

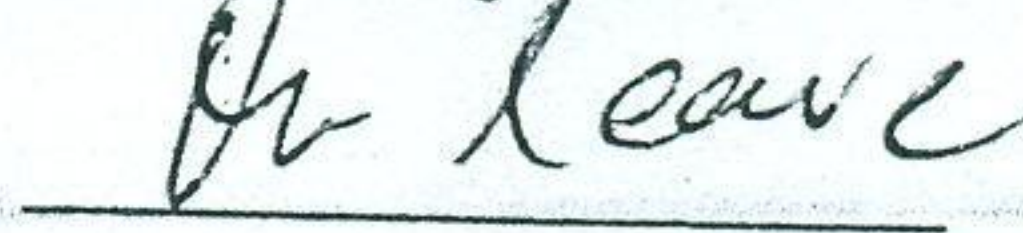
Date











Technical & Financial Proposals Evaluation Report

Cash In Transit

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SBL/COK/ADMIN/TD/127/2012
3	Tender Description	Cash In Transit
4	Method of Procurement	Single Stage Two Envelop Bidding Procedure
5	Tender Published	SPPRA ID No. 7516/2012
6	Total Bid Documents Sold	2
7	Total Bids Received	2
8	Technical Bid Opening Date	23/04/2012
9	Financial Bid Opening Date	04/05/2012

Bid Evaluation Report- Cash In Transit

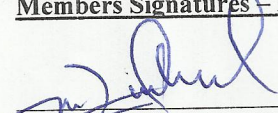
No. of Bid technically qualified 1
 Bid(s) Rejected 0

Evaluation Report- Cash In Transit

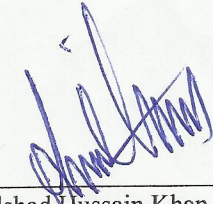
S. No.	Name of Company	Technically Qualified / Disqualified	Bid Offered	Remarks
1	M/s. Phoenix Armour Pvt. Ltd.	Qualified	Rs. 13,101.20/- (Detail Attached)	Successful Bidder
2	M/s. Wackenhut Pakistan Pvt. Ltd.	Disqualified	Financial Bid Not Opened	Not Fulfilled the Eligibility Criteria

M/s. Phoenix Armour Pvt. Ltd. is selected for the provision of Cash In Transit Service to Sindh Bank Limited.

Members Signatures – Pre & Post Evaluation Committee


 Muhammad Zeeshan Zahid
 Admin Division


 Muhammad Farooq
 Operation Division


 Dilshad Hussain Khan
 Finance Division

Members – Procurement Committee

Signature

Date



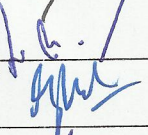
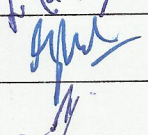
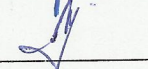
AVP Finance

Head of Administration

Head of I. T. Division

Chief Financial Officer

Chief Operating Officer

21/5/12

21/5/12

TECHNICAL & FINANCIAL PROPOSALS EVALUATION REPORT**LIFE INSURANCE SERVICES TO BANK EMPLOYEES**

1	Name of Procuring Agency	:	Sindh Bank Limited
2	Tender Reference Number	:	SNDB/COK/ADMIN/TD/130/2012
3	Tender Description	:	Life Insurance Services to Bank Employees
4	Method of Procurement	:	Single Stage Two Envelope Bidding Procedure
5	Tender Published	:	SPPRA ID No. 7516 / 2012
6	Total Bid Documents Sold	:	05
7	Total Bids Received	:	02
8	Technical Bid Opening Date	:	20/04/2012
9	Financial Bid Opening Date	:	24/04/2012

BID EVALUATION REPORT – LIFE INSURANCE SERVICE:

No. of Bid(s) technically qualified : 01
 No. of Bid(s) technically disqualified : 01

EVALUATION REPORT – LIFE INSURANCE SERVICE:

S. No.	Name of Insurance Company	Qualified / Disqualified	Annual Premium & Premium Rate per thousand	Remarks
1	M/s. EFU Life Assurance Limited	Qualified	Rs.911,198/= @ Rs.2.93 / 1000	Successful Bidder
2	M/s. State Life Insurance Corporation of Pakistan	Disqualified	Rs.884,925/= @ Rs.2.85 / 1000	Terms & conditions offered to the Bank were not found in conformity with the services required by the Bank as contained in scope of work.

Although annual premium & premium rate quoted by SLIC are slightly lower than the annual premium & premium rate quoted by EFU, but the quotation of SLIC was not found in line with the scope of work and terms & conditions prescribed by the Bank in the Tender Documents, as illustrated below:-

BANK'S PRESCRIBED TERMS & CONDITIONS:

- 1- Coverage of employees upto 65 years of age
- 2- FCL Rs.2,000,000/= without any underwriting / medical requirement
- 3- No age limit restriction on the employees falling under Plan 'A'
- 4- Plan-wise / Grade-wise monthly stipend (variable) under Temporary Total Disability Benefit.

DEFICIENCIES FOUND IN THE QUOTATION OF SLIC:


- 1- Basic quotation of SLIC stipulates coverage of 524 Bank employees' upto 60 years of age without medical requirement and over 60-69 years of age subject to satisfactory medical reports by their approved medical consultants. However, subsequent to opening of financial bids on 24/04/2012, they submitted a supplementary letter dated 25/4/2012, to extend coverage to 551 Bank employees' upto age of 65 years on same rates and conditions offered in their above referred financial proposal.
- 2- Not to provide life coverage to the Executive (President & CEO) falling under Plan 'A', without medical & clinical tests.
- 3- Not to provide plan-wise / grade-wise monthly stipend under Temporary Total Disability Benefit as required by the Bank, instead a flat rate of Rs.6,000/= per month was proposed for all employees, irrespective of their plans / grades.

ADEQUACY FOUND IN THE QUOTATION OF EFU:


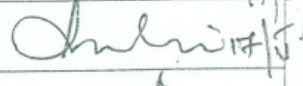

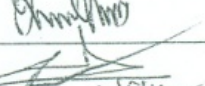
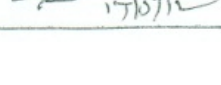
- 1- Basic quotation of EFU stipulates coverage of 551 Bank employees' upto 65 years of age without medical & clinical tests (As required by the Bank).
- 2- Coverage of Executive (President & CEO) falling under Plan 'A', without medical & clinical tests (As required by the Bank).
- 3- Grade-wise / Plan-wise monthly stipend (variable) under Temporary Total Disability Benefit (As required by the Bank).

In view of the above evaluation, the quotation of EFU was found in line with the terms & conditions required by the Bank in Tender Documents and as such approval is solicited for awarding contract to M/s. EFU Life Assurance Limited, to acquire a Group Life Insurance Policy for Bank Employees, for a period of one year and extendable / renewable upto 3 years on mutual understanding on same premium rates and terms & conditions.

If approved, this Evaluation Report will be hoisted at the website of Sindh Bank Limited & SPPRA, as per the Sindh Public Procurement Rules, 2010 (Rule 45).


 Muhammad Saleem
 AVP –HR Division

PROCUREMENT COMMITTEE FOR HR RELATED SERVICES

Name & Designation	Comments / Recommendation	Signature
KH. TAJAMMUL HUSSAIN Head of HR / Convenor		
SHAUKAT ALI LARIK Head of Compliance / Member		
SHAMSUDDIN KHAN Head of Legal Affairs / Member		
DILSHAD HUSSAIN VP (FINANCE) / Member		
MUHAMMAD SALEEM Member / Secretary		

Date: May 15, 2012

**TECHNICAL & FINANCIAL PROPOSALS EVALUATION REPORT
HR RELATED SERVICES (FOR HIRING SUB-ORDINATE STAFF)**

1	Name of Procuring Agency	: Sindh Bank Limited
7	Tender Reference Number	: SNDB/COK/ADMIN/TD/129/2012
3	Tender Description	: HR Related Services (for hiring sub-ordinate staff)
4	Method of Procurement	: Single Stage Two Envelope Bidding Procedure
5	Tender Published	: SPPRA ID No. 7516 / 2012
6	Total Bid Documents Sold	: 10
7	Total Bids Received	: 04
8	Technical Bid Opening Date	: 20/04/2012
9	Financial Bid Opening Date	: 09/05/2012


BID EVALUATION REPORT – HR RELATED SERVICES (FOR HIRING SUB-ORDINATE STAFF)

No. of Bid(s) technically qualified : 01
No. of Bid(s) technically disqualified : 03





S. No.	Name of Company	Technically Qualified / Disqualified	Bid Offered	Remarks
1	M/s. Prime Human Resource Services (Pvt.) Limited	Qualified	Rs. 1,222,706/= (Detail attached)	Successful Lowest Bidder
2	M/s. Abacus Consulting Technology	Disqualified	Financial Bid not opened	Eligibility Criteria not fulfilled
3	M/s. Remaco Engineers (Pvt.) Limited	Disqualified	Financial Bid not opened	Eligibility Criteria not fulfilled
4	M/s. Continental Engineering Services (Pvt.) Ltd.	Disqualified	Financial Bid not opened	Eligibility Criteria not fulfilled

In view of the above evaluation, approval is solicited for awarding the contract to M/s. Prime Human Resource Services (Pvt.) Limited, to acquire HR Related Services (hiring of sub-ordinate staff), for a period of one year and extendable / renewable upto 3 years on mutual understanding on the same terms & conditions and rates.

If approved, this Evaluation Report will be hoisted at the websites of Sindh Bank Limited & SPPRA as per Sindh Procurement Rule 2010 (Rule 45).


Muhammad Saleem
AVP – HR Division

PROCUREMENT COMMITTEE FOR HR RELATED SERVICES (HIRING OF SUB-ORDINATE STAFF)

Name & Designation	Comments / Recommendation	Signature
KH. TAJAMMUL HUSSAIN Head of HR / Convener		
SHAUKAT ALI LARIK Head of Compliance / Member		
SHAMSUDDIN KHAN Head of Legal Affairs / Member		
DILSHAD HUSSAIN VP (FINANCE) / Member		
MUHAMMAD SALEEM Member / Secretary		