



No. POS/Coord/A.Report-17/18 3267

**SECRETARIAT  
PROVINCIAL OMBUDSMAN (MOHTASIB)  
SINDH**

Shahra-e-Kamal Ataturk, Opp: Sindh Secretariat,  
Karachi.

Dated : 13.02.2018

The Managing Director,  
Sindh Public Procurement Regulatory Authority  
Government of Sindh,  
Karachi.

**SUBJECT: UPLOADING THE BID EVALUATION REPORT**


It is to inform that a Notice Inviting Tender (NIT) was hoisted on the website of SPPRA vide S.No 35735 uploaded on 15.12.2017.

Now, Bid Evaluation Report (in original) duly signed by the Procurement Committee is being sent for uploading on the website of SPPRA. Further Photocopies of attendance sheet, minutes of the meeting and Bidder's Qualification Report (BQR) are also forwarded.

It is to clarify that for supplying of Comparative Statement and Technical Report are not applicable in the instant tender for the following reason.

- a) Single tender was received
- b) Single stage one envelop method of invitation of Tender was followed.

However, copy of award of contract shall be provided when the contract materialized.

  
(FIROZ AKHTAR KHAN)  
DIRECTOR GENERAL (FINANCE)

Encl: as above

C.C to:

- i) Mr. Muhammad Zeeshan, Computer Operator, Secretariat Provincial Ombudsman Sindh is advised to upload the Bid Evaluation Report on the website of this Secretariat
- ii) P.S. to Hon'ble Ombudsman
- iii) P.S. to Secretary

  
(MUHAMMAD ZAFAR)  
ASSISTANT DIRECTOR (P.R)

SPPRA INWARD DIARY

NO : 5745


DATED : 13-02-2018

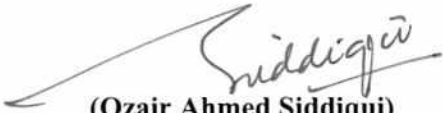
# Bid Evaluation Report

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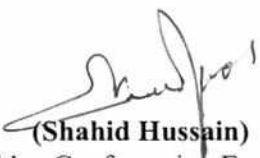
1. Name of Procuring Agency: Secretariat Provincial Ombudsman Sindh
2. Tender Reference No: POS/Coord./A. Report-17/18
3. Tender Description/Name of work/item: Printing of Annual Report 2017
4. Method of Procurement: Single Stage - One Envelop Procedure
5. Tender Published: Tender hoisted at the website of Provincial Ombudsman Sindh and SPPRA (S.No. 35735 /2017)
6. Total Bid documents Sold: 01 No
7. Total Bids Received: 01 No.
8. Technical Bid Opening date: (if applicable) N.A.
9. No. of Bid technically qualified (if applicable): N.A
10. Bid(s) Rejected: Nil
11. Financial Bid Opening date: 10.01.2018
12. Bid Evaluation Report: Given below

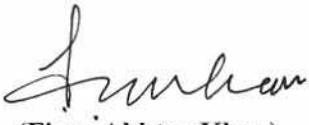
S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s. Al- Hamd Printers	Qty: 600 Nos. Rs. 672/- (finished book 140 pages)  Rate of additional pages, if required. Rs.10.50 per each leaf (printed both side in four color)	Ist	Within budget	Rates found compatible with the market prices	The Procurement Committee considered the bid in light of Rule-48 of SPPRules-2010 and observed that the prices quoted by the bidder is compatible with the market prices and agreed/recommended for acceptance of bid.

  
(Afzal Ahmed)  
Director (Fin), Sectt. P.O.S  
Member, Procurement Committee

  
(Ozair Ahmed Siddiqui)  
Asstt. Director (Admn) Sectt. P.O.S.  
Member, Procurement Committee

  
(Musrat Mukhtar)  
Dy. Dir. Insp. Industries Deptt. GOS.  
Member, Procurement Committee

  
(Shahid Hussain)  
Video Conferencing Engr.,  
Info. Sci. & Tech. Deptt. GOS  
Member, Procurement Committee

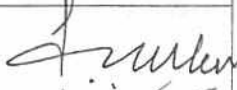




  
(Firoz Akhtar Khan)  
Director General (Fin.) Sectt. P.O.S.  
Chairman, Procurement Committee

**SECRETARIAT PROVINCIAL OMBUDSMAN**  
**(MOHTASIB) SINDH, KARACHI.**

**ATTENDANCE SHEET**

Meeting of Procurement Committee to examine /  
decide the tender opened on 10.01.2018 for printing of  
Annual Report - 2017

Dated 17.01.2018

S.No.	Name of Officer & Cell No.	Designation/Deptt.	Signature
01.	Mr. Firoz Akhtar Khan,	D. Gr. (Finance), Sectt. Pos/ Chairman, Proc. Committee	
02.	Mr. Afzal Ahmed	Director (Finance), Sectt. P.O.S., Member, P.C.	
03.	Mr. Ozair Ahmad Siddiqui	A.D (Admin), Sectt. Pos, Member, P.C.	
04.	SHAHID HUSSAIN 0345-3934384	VCE I.T Deptt Member, P.C.	
05.	Mr. Musrat Mukhtar	Dy. Director Insp. Insd Deptt., Member, P.C.	

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**MINUTES OF THE MEETING OF PROCUREMENT  
COMMITTEE HELD ON 17.01.2018**

**SUBJECT: PRINTING OF ANNUAL REPORT 2017.**

A meeting of Procurement Committee was convened to examine and decide the tender opened on: 10.01.2018 for printing of Annual Report-2017.

Following were present in the meeting.

- |    |  |                 |
|----|--|-----------------|
| a. | <b>Mr. Firoz Akhtar Khan,</b><br>Director General (Fin.) Sectt. P.O.S.       | <i>In chair</i> |
| b. | <b>Mr. Afzal Ahmed,</b><br>Director (Fin), Sectt. P.O.S.                     | <i>Member</i>   |
| c. | <b>Mr. Ozair Ahmed Siddiqui,</b><br>Assistant Director (Admn.) Sectt. P.O.S. | <i>Member</i>   |
| d. | <b>Mr. Musrat Mukhtar,</b><br>Dy. Director Insp., Industries Deptt. GOS.     | <i>Member</i>   |
| e. | <b>Mr. Shahid Hussain,</b><br>V.C.E, Information Science & Tech. Deptt. GOS. | <i>Member</i>   |
| f. | <b>Mr. Muhammad Zafar, A.D. (PR),</b> Sectt. P.O.S.                          |                 |

2. The Committee observed that only one party purchased the tender documents i.e. M/s. Al-Hamd Printers and participated in the tender opened on: 10.01.2018. Representative of M/s. Al-Hamd Printers was present at the time of opening of tender. The bidder quoted rates in the following manners:-

SPECIFICATION	M/s. Al-Hamd Printers
<b>Annual Report 2017 (Qty: 600 Nos.)</b>	
(i) Printing : Four (04) colors on computer to plate Technology	
(ii) Paper : 135 gms Matt Finish	
(iii) Size : 23" x 36" / 8	
(iv) Pages : 140	
(v) Composing : Designing, Graphic & Formatting of complete Annual Report.	
(vi) Title Cover : Art card 300 gm with lamination, Designing, 04 color printing as well as single color foil printing in Golden or Silver color. (if required)	
(vii) Envelope : As per size of Annual Report-2017, single color printed & prepared by good quality paper with net cloth lining.	
(viii) Copy Binding : Perfect hard glue machine binding	
<b>Rate</b> (for finished book as per above specification)	<b>Rs. 672/-</b>
Rate of additional pages, if required. (Printed both side in four color)	Rs. 10.50 per leaf
5% Bid security amount (deposited by the bidder)	Rs.20,160/-

**EVALUATION OF BID**

The Procurement Committee observed that the specification of Annual Report-17 was almost same as that of Annual Report-16 except changes in number of pages and quantity of reports. M/s. Al-Hamd printers have quoted the rate Rs. 672/- for finished book. Regarding the 5% bid security they have enclosed a pay order of Rs. 20,160/- of Askari Bank, Bhora Peer Ranchor Line Branch Karachi. M/s. Al-Hamd printers have provided all the information as required in the tender.

Since there was only one bidder viz: M/s. Al-Hamd Printers, the Procurement Committee considered the same with reference to Rule-48 of SPP Rules 2010 mentioned below:

*"Even when only one bid is submitted, the bidding process may be considered valid, if the bid was advertised in accordance with rules, and price are comparable to the prices or rates of the last awarded contract or the market prices"*

The Committee observed that the prices quoted by the bidder is compatible with the market prices.


**Recommendations:**

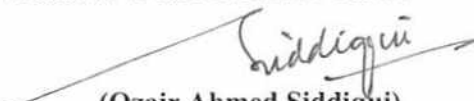
After detailed deliberations, the procurement committee agreed to make the following recommendations.

The committee considered Bid submitted by M/s. Al-Hamd Printers as valid in the light of Rule-48 of SSP Rules-48 (mentioned above) and agreed to accept the bid as under:


- a. For finished book of 140 pages Rs.672/-  
(Rupees. Six Hundred Seventy Two only)
- b. Additional pages, if required.  
Rs.10.50 per each leaf printed both side in four color.


The meeting ended with vote of thanks to and from the Chair.

  
**(Afzal Ahmed)**  
 Director (Fin), Sectt. P.O.S  
 Member, Procurement Committee

  
**(Ozair Ahmed Siddiqui)**  
 Asstt. Director (Admn) Sectt. P.O.S.  
 Member, Procurement Committee

  
**(Musrat Mukhtar)**  
 Dy. Dir. Insp. Industries Deptt. GOS.  
 Member, Procurement Committee

  
**(Shahid Hussain)**  
 Video Conferencing Engr.,  
 Info. Sci. & Tech. Deptt. GOS  
 Member, Procurement Committee

  
**(Firoz Akhtar Khan)**  
 Director General (Fin.) Sectt. P.O.S.  
 Chairman, Procurement Committee


**SECRETARIAT PROVINCIAL OMBUDSMAN (MOHTASIB) SINDH,**  
**KARACHI**

**Bidder's Eligibility / Qualification Report**

SPPRA Vide S. No. 35735 uploaded on 15.12.2017

Name of Work : Printing of Annual Report – 2017

Sr. No	Description of Eligibility / Qualification Criteria	M/s. Alhamd Printers	Remarks
1.	Turnover at least three year	Yes	Only one bidder has submitted their bid
2.	Registration with Federal Board of Revenue (FBR) for Income Tax and Sales Tax	Yes	
3.	At least three years experience in relevant filed	Yes	
4.	Documentary evidence of at least 2 similar assignment completed	Yes	
5.	Amount of bid security 5% of Bid	Yes	
6.	Bid validity period 90 days	Yes	
7.	Deadline for bid submission	Yes	
8.	Affidavit in which bidder under taken that it is not involved in any litigation and has not been black listed by any Govt./Sami Govt./Autonomous body	Yes	
9.	Current bank statement t showing 30% balance of bid cost	Yes	
10.	Bid is signed, named & stamped by the Authorized Person of the firm/contractor and mentioned complete postal address	Yes	

  
**FIROZ AKHTAR KHAN**  
Consultant & Director General  
(Finance)  
Secretariat Provincial Ombudsman  
(Mohtasib) Sindh Karachi