

## Bid Evaluation Report

1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Tender Reference No: LV/01/16-17
3. Tender Description/Name of work/item: Provide & Supply of Uniform & Liveries for Security Staff
4. Method of Procurement: Single Stage One Envelope
5. Tender Published: January 20, 2017 on IBA website & SPPRA web site Serial # 31286  
*Print & Electronic Media (SPPRA ID No. & News papers names with dates)*
6. Total Bid documents Sold; 04 Companies have collected Tender Documents
7. Total Bids Received: 03
8. Technical Bid Opening date: (if applicable) NA *(Provide details in separate form)*
9. No. of Bid technically qualified (if applicable): NA
10. Bid(s) Rejected: NA
11. Financial Bid Opening date: February 10, 2017

### 12. Bid Evaluation Report:

S #	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6
1.	M/s M. F. Brothers	Rs. 284,924.25	Lowest Bidder	Rs.300,000.00	Accepted. due to lowest bidder in package basis. Comparative Sheet Attached	
2.	M/s Faisal Trading Corporation	Rs.293,207.85	2 <sup>nd</sup> Highest Bidder			
3.	M/s Al-Waqad Enterprises	Rs.300,982.50	3 <sup>rd</sup> Highest Bidder			
4.						


**Note:**

Recommended to award the Work Order to the lowest evaluated bidders i.e. M/s M.F. Brothers The Procurement Committee in its meeting held on February 16, 2017 recommended to go to lowest evaluated bidder subject to the provision in tender clause xxii.

**Signatures of the Central Purchase Committee, Members**

  
MEMBER  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

  
CHAIRPERSON  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

  
MEMBER (GENERAL)  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

Syed Jehanzeb  
Manager Finance  
IBA


Dr. Rameez Khalid  
Assistant- Professor  
IBA


Hazi Qureshi  
PPRA Advisor  
MEJ


**Provide & Supply of Uniform & Liveries for Security Staff**

**Tender # LV/01/16-17**

S. #	Description	Quantity	M/s M. F. Brothers		M/s Faisal Trading Corporation		M/s Al-Waqad Enterprises	
			Rate (Rs.)	Amount (Rs.)	Rate (Rs.)	Amount (Rs.)	Rate (Rs.)	Amount (Rs.)
1	TROUSER	30 units	1,540.00	46,200.00	1,509.00	45,270.00	1,500.00	45,000.00
2	SHIRT Name Tag (embroidered) Wing:	30 units	1,080.00	32,400.00	1,111.00	33,330.00	1,000.00	30,000.00
3	T-SHIRT	30 units	515.00	15,450.00	495.00	14,850.00	500.00	15,000.00
4	SOCKS	30 pairs	140.00	4,200.00	132.00	3,960.00	135.00	4,050.00
5	BOOT / SHOES (BATA / SERVICE or Equivalent) Black Oxford Pattern as per client requirement & approval.	30 pairs	2,790.00	83,700.00	3,190.00	95,700.00	3,450.00	103,500.00
6	Web Belt	15 units	280.00	4,200.00	270.00	4,050.00	280.00	4,200.00
7	Lanyard	30 pairs	135.00	4,050.00	123.00	3,690.00	125.00	3,750.00
8	Cap	30 units	235.00	7,050.00	215.00	6,450.00	225.00	6,750.00
9	Jackets with detachable Hood	15 units	2,380.00	35,700.00	2,199.00	32,985.00	2,300.00	34,500.00
10	Rain Coat	15 units	705.00	10,575.00	688.00	10,320.00	700.00	10,500.00
Total			Rs. 243,525.00		Rs. 250,605.00		Rs. 257,250.00	
17% GST			Rs. 41,399.25		Rs. 42,602.85		Rs. 43,732.50	
Total Amount			Rs. 284,924.25		Rs. 293,207.85		Rs. 300,982.50	

  
 MEMBER  
 CENTRAL PURCHASE COMMITTEE  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 Syed Sehangeb  
 Manager Finance  
 IBA

  
 CHAIRPERSON  
 CENTRAL PURCHASE COMMITTEE  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 Dr. Rameez Khawid  
 Assistant Professor  
 IBA

  
 MEMBER  
 CENTRAL PURCHASE COMMITTEE  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 Hani's Qureshi  
 PPA Advisor  
 HES

## Secretary Procurement Committee @ IBA

To: Secretary Procurement Committee @ IBA  
Subject: SPPRA - PC Minutes of Bid Opening Meeting

From: Secretary Procurement Committee @ IBA  
Sent: Thursday, February 16, 2017 2:43 PM  
To: Muhammad Sohail Khan / Manager Purchase and Stores @ IBA  
Cc: Procurement-Committee; Jami Moiz / Assistant Professor Dept of Marketing & Center for Entrepreneurial Development-CED @ Main Campus; Moeid Sultan / Director Finance @ Main Campus; Syed Fahad Jawed / Manager (Finance) @ Main Campus; Dr. Farrukh Iqbal / Dean and Director @ IBA  
Subject: Item # 1. Approval for Uniform & Liveries for Security Staff

### Item # 1: Approval for "Uniform & Liveries for Security Staff"

Discussion: Sr. Executive Purchase briefed the committee about the tender proceedings of "Uniform & Liveries for Security Staff". The committee reviewed the comparative statement. The committee suggested to go to lowest evaluated bidder subject to the provision in tender Clause xxii.

Decision: The committee approved to award for "Provide & Supply Uniform & Liveries for Security Staff" to M/s M.F. Brothers at Rs. 284,924.25 at the total cost of inclusive of GST being the lowest evaluated bidder.

S.#	Supplier's Name	Amount Inclusive of GST (Rs.)
01	M/s Al-Waqud Enterprises	Rs. 500,982.50
02	M/s M. F. Brothers	Rs. 284,924.25
03	M/s Faisal Trading Corporation	Rs. 293,207.85


Action: Manager Purchase & Stores will implement the decision in accordance with the prescribed rules & regulations framed by IBA PP&P and SPPRA.

### Attendance:

1. Dr. Rameez Khalid (Chairman)
2. Syed Jehanzeb (Member)
3. Haris Quershi (External Member)
4. Ahmed Ali Khan (External Member)
5. Mushtaque Ahmed (Member)
6. Muhammad Hanif (Secretary)

  
MEMBER  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Syed Jehanzeb  
Manager Finance  
IBA

Muhammad Hanif,  
Secretary Procurement Committee

  
CHAIRPERSON  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Dr. Rameez Khalid  
Assistant Professor  
IBA

  
MEMBER (EXTERNAL)  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Haris Quershi  
PPRA Advisor  
HES




**BIDDERS QUALIFICATION REPORT**


NIT No: LV/01/16-17  
 Description of Work: Provide & Supply of Uniform & Liveries for Security Staff  
 Method & Procedure of procurement: Open Competitive Bidding  
 Single Stage One Envelope

S. No	Eligibility Criteria	M/s Al-Waqad Enterprises	M/s M. F. Brothers	M/s Faisal Trading Corporation
1	Is envelop sealed	Yes	Yes	Yes
2	Required Bid Security in enclosed	Yes	Yes	Yes
3	Form of Tender Signed or not	Yes	Yes	Yes
4	Registration in GST / SBR & I. Tax	Yes	Yes	Yes
5	Turnover in terms of Finanacial Statement of last three years	Yes	Yes	Yes
6	Tender Fee Received	Yes	Yes	Yes
7	5 plus years experience	Yes	Yes	Yes
8	Qualified / Disqualified	Qualified	Qualified	Qualified
9	Any overwriting tender dropped received	No	No	No
10	Cliential list provided	Yes	Yes	Yes
11	Affidavit regarding any litigation or blacklisting	No	No	No

**Recommendations:**

- 1 Participated firms are declared as substantially qualified bidders by the Tender opening committee as meet with minimum qualification / eligitbility criteria.
- 2 The lowest evaluated and qualified bidder is M/s M. F. Brothers at Rs. 284,924.25
- 3 Recommended to award the Work Order to the lowest evaluated bidders i.e. M/s M.F. Brothers  
The Procurement Committee in its meeting held on February 16, 2017 recommended to go to lowest evaluated bidder subject to the provision in tender clause xxii.

  
 MEMBER  
 CENTRAL PURCHASE COMMITTEE  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 Syed Schangez  
 Manager Finance  
 IBA

  
 CHAIRPERSON  
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 Dr. Rameez Khalid  
 Assistant Professor  
 IBA

  
 CHAIRPERSON  
 CENTRAL PURCHASE COMMITTEE  
 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI  
 Haris Qureshi  
 PPA Advisor  
 HES

Institute of Business Administration, Karachi

Tender Opening  
 February 10, 2017  
 at 3:30 pm

Statement of Tender for: Provide & Supply of Uniform & Liveries for Security Staff	Tender #: LV/01/16-17
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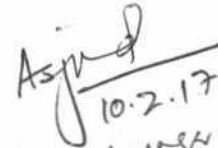
S. #	Company Name	Tender Amount in Figures / in Words	Conditions, if any	Bid Security Pay Order No. / Amount & Date	Contractors / Representative Signature	Remarks
1-	M/s Al Waqad Enterprises	Rs 300,983/-		1181010151 AlBarak Bank Rs 15,100/- Feb 10, 2017	ABSENT	
2-	M/s M.F Enterprises	Rs 284,924/-		04200433 AlBarak Bank Rs 14,500/- Feb 10, 2017	M.F.L.	Fl
3-	M/s Faizal Trading Corp	Rs 293,207/85		106021261 Habib Metro Rs 15,000/- Feb 10, 2017	ABSENT	



**M. SOHAIL KHAN**  
 Manager Purchase & Stores  
 Institute of Business Administration  
 Karachi-Pakistan



M. Hamid  
 Sr. Executive Purchase



As per  
 10.2.17  
 Sr. Manager ICT Proc



Rauf Aneel  
 Sr. Finance Executive

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Institute of Business Administration, Karachi
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Local Govt
- 3) TITLE OF CONTRACT Goods
- 4) TENDER NUMBER LV/01/16-17
- 5) BRIEF DESCRIPTION OF CONTRACT Provide & Supply of Uniform & Liveries for Security Staff
- 6) FORUM THAT APPROVED THE SCHEME Procurement Committee
- 7) TENDER ESTIMATED VALUE Rs.300,000/-
- 8) ENGINEER'S ESTIMATE NA  
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 Month
- 10) TENDER OPENED ON (DATE & TIME) February 10, 2017 (3:30 pm)
- 11) NUMBER OF TENDER DOCUMENTS SOLD FOUR  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED THREE
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS ONE
- 14) BID EVALUATION REPORT Copy Enclosed  
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s M. F. Brothers
- 16) CONTRACT AWARD PRICE Rs.284,924.25
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). M/s M. F. Brothers  
M/s Faisal Trading Corporation  
M/s Al-Waqad Enterprises

18) METHOD OF PROCUREMENT USED :- (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE   Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE   Domestic
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Procurement Committee

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	March 08, 2017 and SPPRA ID # 523/2017
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	
No	<input checked="" type="checkbox"/>

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	✓

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	✓

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	✓

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	✓

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------


37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	✓

Signature & Official Stamp of  
Authorized Officer



Aamer Shahboir  
Wing Commander (Retd)  
General Manager Administration  
Institute of Business Administration (IBA),  
Karachi, Pakistan

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**

**Tele: 021-9205356; 021-9205369 & Fax: 021-9206291**

Print

Save

Reset



## Bid Evaluation Report

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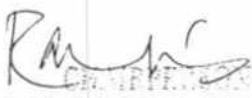
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4.						


**Note:**

Recommended to award the Work Order to the lowest evaluated bidders i.e. M/s M.F. Brothers The Procurement Committee in its meeting held on February 16, 2017 recommended to go to lowest evaluated bidder subject to the provision in tender clause xxii.

**Signatures of the Central Purchase Committee, Members**

  
MEMBER  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

  
MEMBER  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

  
MEMBER  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

Javed Jehangeer

Dr. Ramona

Haris Qureshi



Institute of  
Business Administration  
Karachi

*Leadership and Ideas for Tomorrow*

### List of Buyers

**Tender #** LV/01/16-17

**Caption:** Provide & Supply of Uniform & Liveries for Security Staff

**Number of Tender Documents Sold:** 04

S #	List of Buyers
01	M/s Al-Waqad Enterprises
02	M/s M. F. Brothers
03	M/s Faisal Trading Corporation
04	M/s Cool Enterprises (Pvt) Ltd



Institute of  
Business Administration  
Karachi

Leadership and Ideas for Tomorrow


Letter of Award

**WORK ORDER**

To : M/s M. F. Brothers  
Order No : IBA-MC/PD/LV/208/0066/2016-17  
Date of Issue : March 14, 2017  
Date of Delivery : 20 days after final measurement  
Place of Delivery : IBA, Main Campus  
Total Amount : **Rs.284,924.25 (Including GST)**  
(Rupees Two Hundred Eighty Four Thousand Nine Hundred  
Twenty Four & Paise Twenty Five Only)

S. #	Description	Quantity	Rate (Rs.)	Amount (Rs.)
1	<b><u>TROUSER</u></b> Viscose summer suiting 'A' Quality or better. Dark Blue with stitching / tailoring as per client requirement & approval.	30 units	1,540.00	46,200.00
2	<b><u>SHIRT</u></b> Blended fabric wash n wear 65% x 35%, embroidered logo on front pocket and color light blue 'A' Quality or better as per client requirement & approval with stitching / tailoring. <b>Name Tag (embroidered)</b> 4"x1" Velcro type Sample can be seen at Purchase Office Blue color with IBA logo embroidered. <b>Wing:</b> Standard Velcro type Sample can be seen at Purchase Office Blue color with IBA logo embroidered.	30 units	1,080.00	32,400.00
3	<b><u>T-SHIRT</u></b> Blue Jersey double knit with screen printing at back & front of the T-Shirts. As Per Sample	30 units	515.00	15,450.00
4	<b><u>SOCKS</u></b> Dark blue. Dawson or Equivalent	30 pairs	140.00	4,200.00

Page 1 of 3


	<b><u>BOOT / SHOES</u></b>			
5	SERVICE Don Carlos vide Article Code: DC-MI-0003-Black 	30 pairs	2,790.00	83,700.00
6	<b>Web Belt:</b> Standard Specs. Specimen can be seen at Purchase Office.	15 units	280.00	4,200.00
7	<b>Lanyard:</b> Standard Specimen can be seen at Purchase Office Red color with embroidered logo.	30 units	135.00	4,050.00
8	<b>Cap:</b> Polo Caps (two in number of each IBA guards) of Navy Blue color with embodied "Security" in semi-circle on front face top and "IBA logo" below it. As Per Sample	30 units	235.00	7,050.00
9	<b>Jackets with detachable Hood:</b> <b>Material:</b> - 100% Water Proof TAFFTA of Navy Blue Color 210-T - 125gm polyester wading - Lining cloth of Polyester / TAFFTA Black Color 190-T - Polyester string with stopper and Caps. - Brass buttons. - Plastic Zip # 5. <b>Design:</b> - Full sleeves with 04 pockets 02 on chest & 02 on bottom with flap and button.  - String on waist and bottom with support cap. - Shoulder strap. - Hood attached with collar zip detachment.  - IBA embroidered logo. As per specimen.	15 units	2,380.00	35,700.00




10	<b>Rain Coat:</b> <b>Cloth:</b> Taffata PVC Coated 190-T (100% waterproof) <b>Hood:</b> Fixed <b>Front:</b> Open Zip # 5 plastic Side Pocket (one each side) <b>Cuff:</b> Velcro <b>Color:</b> Dark Blue <b>Note:</b> Specimen must be attached with Tender 5"x5"	15 units	705.00	10,575.00
<b>Total</b>				<b>243,525.00</b>
<b>17% GST</b>				<b>41,399.25</b>
<b>Total Amount</b>				<b>284,924.25</b>

**Terms & Conditions:**

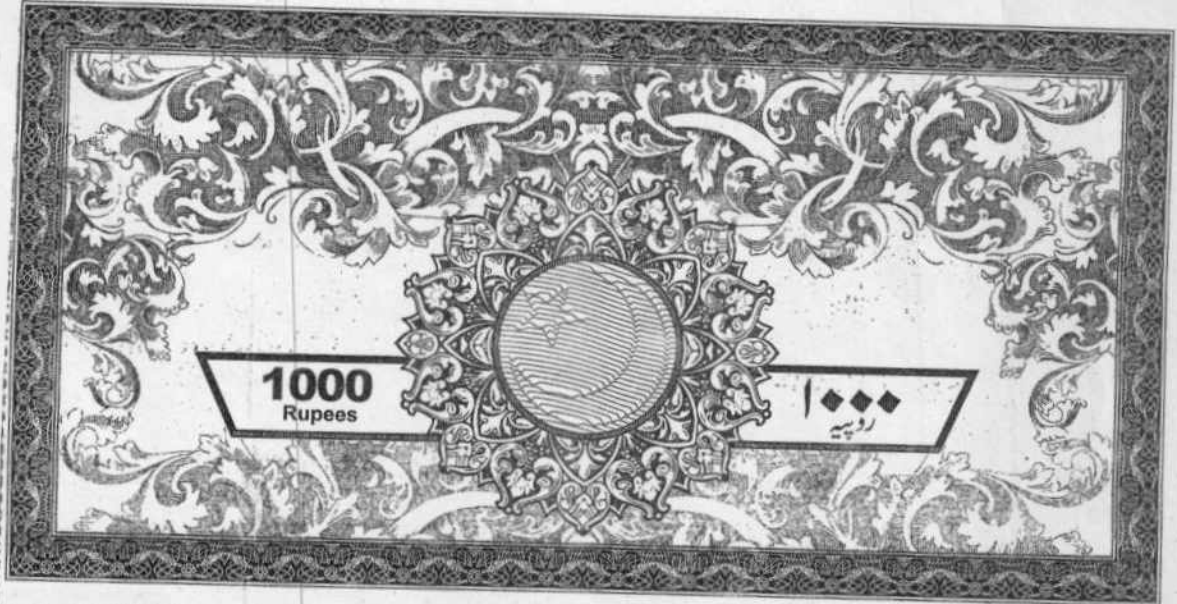
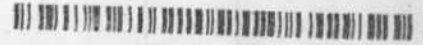
1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity upto 15% without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee.
11. No subletting in any case / item / form will be allowed.
12. 5% of total amount should be submitted as Security Deposit before issue of Purchase Order.
13. Measurement will be strictly according to the provided list. Undersized / Oversized uniform and sub standard shoes will be returned.
14. 2% penalty per month of total cost will be imposed on the company / firm / tailor etc for delayed delivery.
15. No escalation in cost / price is accepted at any stage, after approval of Tender cost & award of Work Order.
16. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
17. Stamp duty 0.35% for Goods against total value of Work Order will be levied accordingly.
18. Shoes size(s) will be the responsibility of supplier.
19. Measurement sheet is attached.

  
 Sr. Manager Purchase & Stores

  
 G. M. Admin

May 14/17

473147



**AMAD JUNAID Stamp Vendor**  
No.77, Shop No.147, Mashraf Centre  
Iqbal Block-14, Karachi

**(RUPEES ONE THOUSAND ONLY)**

**11069**  
DATE ..... **27 JUL 2016**  
To With Address .....  
h With Address .....  
Signature .....  
r Use Free Wi & Divorce Deed  
nt Responsible Any Fake Documentatio

**AGREEMENT**

THIS AGREEMENT is executed at **KARACHI**, on this day March 14 of 2017.

**BETWEEN**

**M/s Institute of Business Administration**, through its Registrar, located at **Main Campus, University Road, Karachi**, hereinafter called and referred to as "**IBA**" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the **FIRST PART**.

**AND**

**M/s M. F. Brothers**, having its office at # **430-431, Hoor Center North Napier Road Karachi**, hereinafter referred to as "**SUPPLIER**" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assigns), through its proprietor **Mr. M. Fahim**, holding CNIC No. **42501-9944451-5** on the **SECOND PART**.

**WHEREAS** "**IBA**" intends to obtain **Uniform & Liveries** for Security staff Total Amount **Rs. 284,924.25** (Inclusive of GST) to Provide & Supply of Uniform & Liveries for Security Staff as per IBA requirement vide Tender # **LV/01/16-17** discussions in respect of the same before the determination of scope of supply will be held with "**IBA**" or as and "**SUPPLIER**" have offered to render all kind of items/ supply of the proposed items up to the satisfaction & handing over the uniform(s) to the "**IBA**" having accepted the offer in finished form complete in all respect.

**NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:**


WITNESSETH

"IBA" hereby offer to appoint "SUPPLIER" for the specific purpose of ITEMS REQUIRED in respect of the same with "IBA" before the determination of scope of supply.

Article I:

DUTIES & SCOPE OF SUPPLIES & AGREEMENT

1.1 This Agreement includes, the "Uniform", as per "IBA" requirement mentioned in Tender BoQ.

S. #	Description	Quantity	Rate (Rs.)	Amount (Rs.)
1	<b><u>TROUSER</u></b> Viscose summer suiting 'A' Quality or better. Dark Blue with stitching / tailoring as per client requirement & approval.	30 units	1,540.00	46,200.00
2	<b><u>SHIRT</u></b> Blended fabric wash n wear 65% x 35%, embroidered logo on front pocket and color light blue 'A' Quality or better as per client requirement & approval with stitching / tailoring. <b>Name Tag (embroidered)</b> 4"x1" Velcro type Sample can be seen at Purchase Office Blue color with IBA logo embroidered. <b>Wing:</b> Standard Velcro type Sample can be seen at Purchase Office Blue color with IBA logo embroidered.	30 units	1,080.00	32,400.00
3	<b><u>T-SHIRT</u></b> Blue Jersey double knit with screen printing at back & front of the T-Shirts. As Per Sample	30 units	515.00	15,450.00
4	<b><u>SOCKS</u></b> Dark blue. Dawson or Equivalent	30 pairs	140.00	4,200.00
5	<b><u>BOOT / SHOES</u></b> SERVICE Don Carlos vide Article Code: DC-MI-0003-Black or Equivalent) 	30 pairs	2,790.00	83,700.00

25 JUL 2016

INAWAR HUSSAIN  
:-Officio Vendor

6	<b>Web Belt:</b> Standard Specs. Specimen can be seen at Purchase Office.	15 units	280.00	4,200.00
7	<b>Lanyard:</b> Standard Specimen can be seen at Purchase Office Red color with embroidered logo.	30 units	135.00	4,050.00
8	<b>Cap:</b> Polo Caps (two in number of each IBA guards) of Navy Blue color with embodied "Security" in semi-circle on front face top and "IBA logo" below it. As Per Sample	30 units	235.00	7,050.00
9	<b>Jackets with detachable Hood:</b> <b>Material:</b> - 100% Water Proof TAFFTA of Navy Blue Color 210-T - 125gm polyester wading - Lining cloth of Polyester / TAFFTA Black Color 190-T - Polyester string with stopper and Caps. - Brass buttons. - Plastic Zip # 5. <b>Design:</b> - Full sleeves with 04 pockets 02 on chest & 02 on bottom with flap and button. - String on waist and bottom with support cap. - Shoulder strap. - Hood attached with collar zip detachment. - IBA embroidered logo. As per specimen.	15 units	2,380.00	35,700.00
10	<b>Rain Coat:</b> <b>Cloth:</b> Taffata PVC Coated 190-T (100% waterproof) <b>Hood:</b> Fixed <b>Front:</b> Open Zip # 5 plastic Side Pocket (one each side) <b>Cuff:</b> Velcro <b>Color:</b> Dark Blue <b>Note:</b> Specimen must be attached with Tender 5"x5"	15 units	705.00	10,575.00
<b>Total</b>			<b>243,525.00</b>	
<b>17% GST</b>			<b>41,399.25</b>	
<b>Total Amount</b>			<b>284,924.25</b>	



- 1.2 "SUPPLIER" agrees to provide item to "IBA" whenever and wherever form is required as per the terms & conditions of this Agreement.
- 1.3 "SUPPLIER" will coordinate with Manager Purchase & Stores, of the "IBA" who will assist "SUPPLIER" in supervision of proposed supply.

**Article II**  
**SCOPE OF PROFESSIONAL SERVICES:**

- 2.1 "SUPPLIER" hereby agreed and acknowledge for the periodic supervision of the supply and to check the delivery of Supplies in accordance with the Description & Specification.
- 2.2 "SUPPLIER" hereby agreed and acknowledge the acceptance of attending the meetings with the Manager Purchase & Stores "IBA" as & when required.

**Article III**  
**REMUNERATION**

- 3.1 The cost offered by the Supplier is Rs. 284,924.25 (inclusive of all taxes) Provide & Supply of Uniform & Liveries for Security Staff but limited to in tender vide # LV/01/16-17 variation may occurred. The cost is inclusive of labor/transportation/supplier/etc.
- 3.2 A liquidity damages @ 2% per month, of the total agreed payment, of the total cost will be imposed in case of delayed delivery.
- 3.3 Payment will be made after delivery and submission of invoice. Advance Payment subject to Bank Guarantee.
- 3.4 All Government taxes (including Income tax and stamp duties), levies and charges will be charged as per applicable rates / denomination of Purchase Order.
- 3.5 Performance Security 5% of total amount of Work Order. The Performance Security shall extend at least three months beyond the Date of Delivery/Completion of work / Contract.

**Article IV:**  
**ARBITRATION**

- 4.1 In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the IBA and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Karachi binding to the parties. The Arbitration proceedings will be governed by the Arbitration Act, 1940 and the Substantive and procedural law of Pakistan. The venue shall be Karachi.

**Article V:**  
**TERMINATION**

- 5.1 "IBA" may terminate this agreement if the supply is not executed according to the requirement at anytime after issuing a 15 day's notice.

**Article VI:**  
**INDEMNITY**

- 6.1 "SUPPLIER" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "SUPPLIER", as a result of any defect in the title of IBA or any fault, neglect or omission by the "SUPPLIER" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

**Article VII:  
NOTICE**

7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

**Article VIII:  
MISCELLANEOUS**

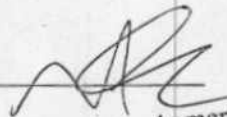
8.1 Material(s) will be handed over by the "IBA" or vet the cost with authentic stamp and signature.

8.2 Copyright of each item shall be reserved with the "IBA".

8.4 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.

8.5 This agreement is effective from the date issue of Work Order.

IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.

  
"IBA" \_\_\_\_\_  
**Aamer Shahbbir**  
Wing Commander (Retd)  
General Manager Administration  
Institute of Business Administration (IBA),  
Karachi, Pakistan

NAME: Aamer Shahbbir  
CNIC # \_\_\_\_\_

Address:  
Acting, Registrar, Institute of Business  
Administration Main Campus  
University Road, Karachi

  
\_\_\_\_\_


M/s M. F. BROTHERS

NAME: M. FAHIM

CNIC # 42501-9944451-5

Address: 430-431, Hoor Center,  
North Napier Road, Karachi

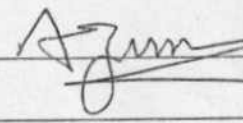
WITNESS:

1.   
\_\_\_\_\_

**M. SOHAIL KHAN**  
Sd. Manager Purchase & Stores  
Institute of Business Administration  
Karachi-Pakistan

CNIC # \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

2.   
\_\_\_\_\_  
\_\_\_\_\_

CNIC # \_\_\_\_\_


Address: K-408 Chapal  
GARDEN ABUL HASN  
DSPhr Road

Bo Q

## TENDER FORM

3.

### Provide & Supply of Uniform & Liveries for Security Staff

S. #	Description	Quantity	Rate (Rs.)	Amount (Rs.)
01	<b>TROUSER</b> Viscose summer suiting 'A' Quality or better. Dark Blue with stitching / tailoring as per client requirement & approval.	30 units	1540/-	46200/-
02	<b>SHIRT</b> Blended fabric wash n wear 65% x 35%, embroidered logo on front pocket and color light blue 'A' Quality or better as per client requirement & approval with stitching / tailoring. <b>Name Tag (embroidered)</b> 4"x1" Velcro type Sample can be seen at Purchase Office Blue color with IBA logo embroidered. <b>Wing:</b> Standard Velcro type Sample can be seen at Purchase Office Blue color with IBA logo embroidered.	30 units	1080/-	32400/-
03	<b>T-SHIRT</b> Blue Jersey double knit with screen printing at back & front of the T-Shirts. As Per Sample	30 units	515/-	15450/-
04	<b>SOCKS</b> Dark blue. Dawson or Equivalent	30 pairs	140/-	4200/-
05	<b>BOOT / SHOES</b> SERVICE Don Carlos vide Article Code: DC-MI-0003-Black or Equivalent) <i>Subject to availability → Serwan</i>  <i>Same as this sample champion leather top and Base rubber</i> <i>Sample of champion submitted</i>	30 pairs	2790/- 2448/-	83700/- 73440/-
06	<b>Web Belt:</b> Standard Specs. Specimen can be seen at Purchase Office.	15 units	280/-	4200/-
07	<b>Lanyard:</b> Standard Specimen can be seen at Purchase Office Red color with embroidered logo.	30 units	135/-	4050/-
08	<b>Cap:</b> Polo Caps (two in number of each IBA guards) of Navy Blue color with embodied "Security" in semi-circle on front face top and "IBA logo" below it. As Per Sample	30 units	235/-	7050/-

2/3

Stamp & Signature

Page 5 of 12

09	<b>Jackets with detachable Hood:</b> <b>Material:</b> <ul style="list-style-type: none"> <li>- 100% Water Proof TAFFTA of Navy Blue Color 210-T</li> <li>- 125gm polyester wading</li> <li>- Lining cloth of Polyester / TAFFTA Black Color 190-T</li> <li>- Polyester string with stopper and Caps.</li> <li>- Brass buttons.</li> <li>- Plastic Zip # 5.</li> </ul> <b>Design:</b> <ul style="list-style-type: none"> <li>- Full sleeves with 04 pockets 02 on chest &amp; 02 on bottom with flap and button.</li> <li>- String on waist and bottom with support cap.</li> <li>- Shoulder strap.</li> <li>- Hood attached with collar zip detachment.</li> <li>- IBA embroidered logo.</li> </ul> As per specimen.	15 units	2380/-	35700/-
10	<b>Rain Coat:</b> <b>Cloth:</b> Taffata PVC Coated 190-T (100% waterproof) <b>Hood:</b> Fixed <b>Front:</b> Open Zip # 5 plastic Side Pocket (one each side) <b>Cuff:</b> Velcro <b>Color:</b> Dark Blue <b>Note:</b> Specimen must be attached with Tender 5"x5"	15 units	705/-	10575/-
Total			243525/-	
17% GST			41399/-	
Total Amount			284924/-	

Total Amount Rupees (in words) Two Lakhs Eighty Four Thousand Nine Hundred Twenty Four Rupees

Note:

a. Rain Coat Minimum Sizes as Follows:

Sizes	Shoulder	Sleeves	Length	Chest
Medium	23	22	41	23
Large	24	23	42	24
XL	25	24	43	25
XXL	26	25	44	26

a. Jacket Sizes as per Standard.

2/3

Stamp & Signature