

## Bid Evaluation Report


1. Name of Procuring Agency: Institute of Business Administration, Karachi
2. Re-Tender Reference No: PS/07/17-18
3. Tender Description/Name of work/item: Designing, Composing & Printing of Program Announcement 2018-19
4. Method of Procurement: Single Stage Two Envelope
5. Tender Published: IBA & SPPRA websites on January 01, 2018 SPPRA Serial # 35926  
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold; 02 printers have collected Tender Documents
7. Total Bids Received: 02 printers
8. Technical Bid Opening date: (if applicable) January 07, 2018 (Provide details in separate form)
9. No. of Bid technically qualified (if applicable): 2 printers
10. Bid(s) Rejected: No
11. Financial Bid Opening date: January 30, 2018

### 12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s Hyder Printers	Rs.920,497.50	Lowest bidder	Rs.950,000.00	Accepted due to technical qualification and quoted lowest cost	Technically evaluated 82.67%
2.	M/s Benison Printers	Rs.1,322,989.20	Highest Bidder	----		Technically evaluated 93.67%
3.						

**Note: Minimum eligible percentage for technical qualification was 80%**

**Signatures of the Members of the Committee**

  
MEMBER  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

  
CHAIRPERSON  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

  
MEMBER (EXTERNAL)  
CENTRAL PURCHASE COMMITTEE  
INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI

Syed Arbaas Hussain Kazmi  
Finance  
IBA, Karachi

DR. S.M. Faizal Javedat  
Assistant Professor  
IBA, Karachi


Haris Qureshi  
PPRA Advisor  
HEJ

**Comparative Statement**  
**Designing, Composing & Printing of Program Announcement**  
**Tender # PS/07/17-18**

S#	Specification	Qty	M/s. Hyder Printers		M/s. Benison Printers	
			Rate	Amount	Rate	Amount
1	Size of Document: 11" x 8.5" (closed size) as per sample.  Type of Binding: 2 pin Binding / Hot Glue stitch binding (non shearing)  Type of Printing: 05+05 Color Printing  Total Pages: 270 pages total (Including title page, rear page and 01 Map pull out page) as per sample  Total Leaves: 135 Leaves (approx)  Title Cover of Booklet: 310 gsm art card 05+05 color printing, Lamination, Spot UV Size (10.75 x 8.25) close size  Gramage of Paper & Origin: 128 gsm, matt finish paper (Indonesia)  Total Photographs: Specs will be according to design & art work of 350 pictures and graphics*	1500 Copies & Envelopes	524.50	786,750.00	753.84	1,130,760.00
<b>Total</b>			<b>Rs. 786,750.0</b>		<b>Rs. 1,130,760.00</b>	
<b>17 % GST</b>			<b>Rs. 133,747.50</b>		<b>Rs. 192,229.20</b>	
<b>Grand Total</b>			<b>Rs. 920,497.5</b>		<b>Rs. 1,322,989.20</b>	

  
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 IBA, Karachi

  
 MEMBER (EXTERNAL)  
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 INSTITUTE OF BUSINESS ADMINISTRATION  
 KARACHI

Harris Qureshi  
 PIRA Advisor  
 HET

## Muhammad Hanif / Senior Executive (Purchase) @ Main Campus

**To:** Secretary Procurement Committee @ IBA  
**Subject:** SPPRA - PC Minutes of Bid Opening Meeting

**From:** Secretary Procurement Committee @ IBA

**Sent:** Thursday, February 01, 2018 4:43 PM

**To:** Muhammad Sohail Khan / Senior Manager (Purchase and Stores) @ IBA

**Cc:** Procurement-Committee; Aamer Shabbir Khan / General Manager Administration @ IBA; Muhammad Ather Rana / Senior Executive (General Administration) @ Main Campus; Moeid Sultan / Director Finance @ Main Campus; Syed Fahad Jawed / Senior Manager Finance (Pre-audit and Budget) @ Main Campus; Dr. Farrukh Iqbal / Dean and Director @ IBA

**Subject:** Item 6. Approval for 'Tender for Designing, Composing & Printing of Program Announcement 2018-19'

**Item # 6:** Approval 'Tender for Designing, Composing & Printing of Program Announcement 2018-19'

Discussion: Sr. Executive Purchase briefed the committee on the "Tender for Designing & Printing of Program Announcement 2018-19". Only two bidders (M/s. Benison Printers and M/s. Hyder Printers) collected the tender documents and participated in the bidding process. The PC reviewed the weighted aggregated sheet of the technical proposal submitted by the TEC-Purchase in which both bids were found to be technically qualified. The bid submitted by M/s Hyder Printers was found to be lowest-evaluated-bid after opening of Financial Proposal.

Decision: Recommended to award 'Tender for Designing, Composing & Printing of Program Announcement 2018-19' to M/s Hyder Printers at the total cost of Rs.920,497.50 (including all taxes)\*

\*subject to the availability of budget.

Action: Sr. Manager Procurement & Stores will implement the decision in accordance with the prescribed rules & regulations framed by IBA PP&P and SPPRA.


Committee:

1. Dr. S. M. Faisal Iradat (Chairman)
2. Mushtaque Ahmed (Member)
3. Syed Akbar Hussain Kazmi (Member)
4. Haris Quershi (External Member)
5. M. Mabroor Khan (External Member)
6. Muhammad Hanif (Secretary)

Muhammad Hanif,  
Secretary Procurement Committee

  
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Finance  
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Assistant Professor  
IBA, Karachi

  
MEMBER (EXTERNAL)  
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INSTITUTE OF BUSINESS ADMINISTRATION  
KARACHI  
Haris Quershi  
PPRA Advisor  
HEI



**BIDDERS QUALIFICATION REPORT**

NIT No: PS/07/17-18

Description of Work: Designing, Composing & Printing of Program Announcement 2018-19

Method & Procedure of procurement: Open Competitive Bidding  
Single Stage Two Envelope


S. No	Eligibility Criteria	M/s Hyder Printers	M/s Benison Printers
1	Year in Business	Yes	Yes
2	Cliental list provided	Yes	Yes
3	Manpower / Human Resource	Yes	Yes
4	Detail of Design Section	Yes	Yes
5	Printing Work / Process	Yes	Yes
6	Status of Machineries & Equipments	Yes	Yes
7	Experience of similar printing under mentioned	Yes	Yes
8	Dedicated designer & composer	Yes	Yes
9	Annual Turn over of last three years	Yes	Yes
10	Dedicated designer & composer	Yes	Yes
11	Annual Turn over of last three years	Yes	Yes

**Recommendations:**

- 1 All Participated firms are declared as substantially qualified bidders by the Tender opening committee as meet with minimum qualification / eligitiblity criteria.
- 2 The lowest evaluated and qualified bidder is M/s Hyder Printers with their bid amount Rs. 920,497.50
- 3 Recommended to award the work to the lowest qualified bidder i.e. M/s Hyder Printers

  
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Dr. S.M. Faisal Bradat  
Assistant Professor  
IBA, Karachi

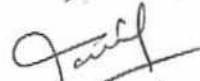
  
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Haris Qureshi  
PPRA Advisor  
HEJ


**Institute of Business Administration, Karachi**  
**Designing, Composing & Printing of Program Announcement 2018-19**  
**Tender # PS/07/17-18**  
**Financial Proposal Opening Date January 30, 2018**  
**at 11:00am**

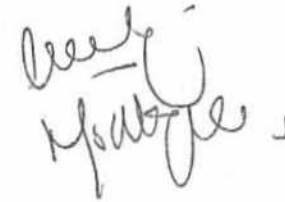
Statement of Tender for: Designing, Composing & Printing of Program Announcement 2018-19	Tender # PS/07/2017-18
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S. #	Company Name	Tender Amount in Figures / in Words	Conditions, if any	Bid Security Pay Order No. / Amount & Date	Contractors / Representative Signature	Remarks
1-	M/s Hyder Printers	Rs 920,497.50		ISS151 MCB RS 47,000/- Jan 16, 2018		
2-	M/s Benson Printers	Rs 1,322,989.00		03551976 Bank Al Habib RS 66,200/- Jan 17, 2018	ABSENT	

  
**M. SOHAIL KHAN**  
 Manager Purchase & Stores  
 Institute of Business Administration  
 Karachi-Pakistan

  
 M. Hamid  
 Sr. Executive Purchase

  
**RAUF AHMED**  
 Sr. Finance Executive



  
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Haris Qureshi  
 PPA Advisor  
 HEJ