

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS WORTH 50 MILLION (PKR) OR ABOVE

- 1) NAME OF THE ORGANIZATION / DEPTT. CAPACITY BUILDING OF TEACHER TRAINING INSTITUTIONS AND TRAINING OF ELEMENTARY SCHOOL TEACHERS IN SINDH
- 2) PROVINCIAL / LOCAL GOVT./ OTHER PSDP
- 3) TITLE OF CONTRACT Procurement of Printing of Activity Report & Ceremonies Pictorial Booklet
- 4) TENDER NUMBER IFB NO.PD/(CIDA)PRO-printing-FTIs/2016
- 5) BRIEF DESCRIPTION OF CONTRACT Procurement of Printing of Activity Report & Ceremonies Pictorial Booklet
- 6) FORUM THAT APPROVED THE SCHEME CDWP
- 7) TENDER ESTIMATED VALUE Rs. 0.900 MILLION
- 8) ENGINEER'S ESTIMATE  
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT)
- 10) TENDER OPENED ON (DATE & TIME) 22-04-2016
- 11) NUMBER OF TENDER DOCUMENTS SOLD 03  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 02
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS: 02
- 14) BID EVALUATION REPORT Copy enclosed  
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s The Times Press (Private) Ltd
- 16) CONTRACT AWARD PRICE: Rs. 720.000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT 1<sup>st</sup>  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID).
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
  - a) SINGLE STAGE – ONE ENVELOPE PROCEDURE \_\_\_\_\_
  - b) SINGLE STAGE – TWO ENVELOPE PROCEDURE \_\_\_\_\_ ✓
  - c) TWO STAGE BIDDING PROCEDURE \_\_\_\_\_
  - d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE \_\_\_\_\_

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING / NEGOTIATION ETC. WITH BRIEF REASONS:



MANAGER (ADMIN & ACCOUNTS)  
Capacity Building of Teachers  
Training Institutions of MIO  
Education and Training of Elementary  
School Teachers in Sindh

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Project Director \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	according to rule 17(1) of SPPRA		
No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

22) NATURE OF CONTRACT

Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes		
No	No	

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes		
No	No	

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes		
No	No	

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes		
No	No	

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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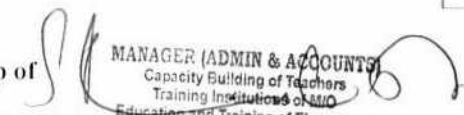
37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes		
No	No	

Signature & Official Stamp of  
Authorized Officer

  
MANAGER (ADMIN & ACCOUNTS)  
Capacity Building of Teachers  
Training Institutions of MEO  
Education and Training of Elementary  
School Teachers in Sindh

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
**Tele: 021-9205356; 021-9205369 & Fax: 021-9206291**



**PROJECT MANAGEMENT UNIT  
CAPACITY BUILDING OF TEACHER TRAINING  
INSTITUTIONS AND TRAINING OF ELEMENTARY  
SCHOOL TEACHERS IN SINDH (CIDA)  
EDUCATION & LITERACY DEPARTMENT  
GOVERNMENT OF SINDH**

Karachi, dated: 9.5.16

To,

M/s The Times Press (Private) Ltd.  
Karachi

**SUBJECT: WORK ORDER FOR THE SUPPLY / PRINTING OF PRINTING OF ACTIVITY REPORT & CEREMONIES PICTORIAL BOOKLET FOR THE YEAR 2015-16.**

I am directed to convey the decision of purchase committee with reference to the financial tender / bid for the purchase / Printing of Activity Report & Ceremonies Pictorial Booklet at the rates quoted by your firm which are hereby accepted and approved by the Competent Authority & also by the Purchase Committee of "Capacity Building of Teacher Training Institutions and Training of Elementary School Teachers in Sindh (CIDA)", Education & Literacy Department.

Being evaluated the lowest bidder for the supply / Printing of Activity Report & Ceremonies Pictorial Booklet as per approved List / specification for Teachers Training Institutions under "Capacity Building of Teacher Training Institutions and Training of Elementary School Teachers in Sindh (CIDA)", Education & Literacy Department, Government of Sindh Karachi.

You are hereby directed to supply / Printing of Activity Report & Ceremonies Pictorial Booklet as per approved scheme for the year 2015-16.

S. #	PARTICULARS	AMOUNT
1.	Printing of Activity Report & Ceremonies Pictorial Booklet For The Year 2015-16	<b>Rs. 720,000/-</b>

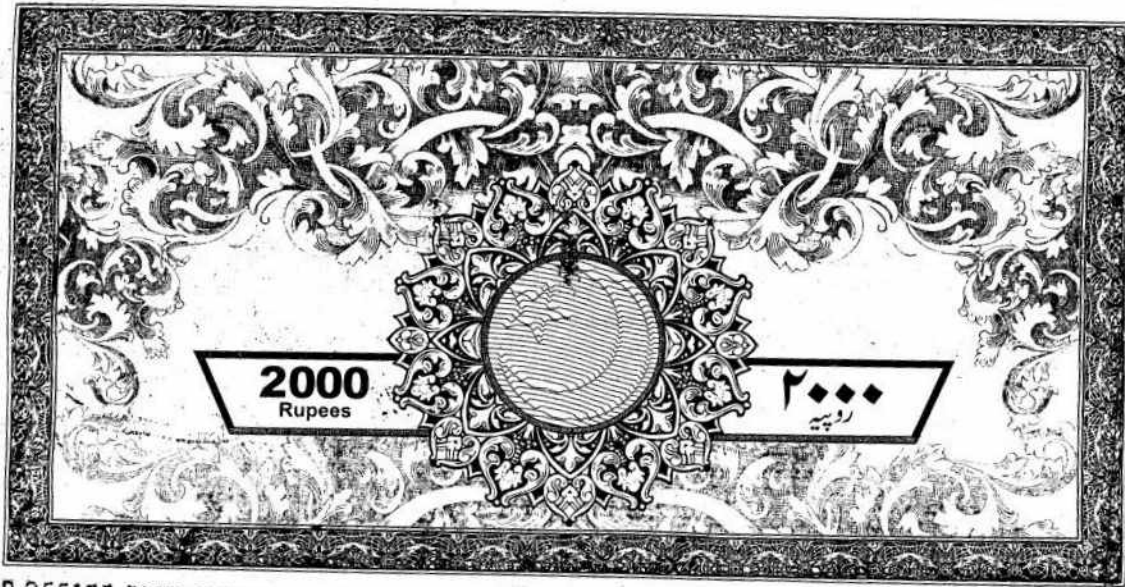
**TERMS & CONDITIONS:**

01. The material will be supplied by the firm at the destination at their own risk and will replace all the defective / missing articles. They will pay the freight, courier and other incidental charges.
02. The store items will be supplied before 30-06-2016.
03. The safe and sound delivery of stores is to be made at the Institutions as per supply orders.
04. Store supplied shall be checked, approved by the experts, Inspection committee. If found not in order /condition the same will be replaced.
05. That the payment shall be made after entire satisfaction of the respective office.

**SYED MASOOM ALI SHAH  
MANAGER ADMIN & ACCOUNTS (CIDA)**

Copy for information to:

1. The Accountant General Sindh ,Karachi
2. Project Director (CIDA) The Project Education & Literacy Dept. Govt. of Sindh.
3. The Office File.



**STAMP OFFICE CITY COURT, KARACHI**

Issued to M/s. Times Press (Pvt) Ltd

NIC/Company Card No. 42101-0357661-9

Vide D.S. No. 16 dated 9-5-16

On beh. 247 Dt. 9-5-16

for the purpose 1400

Ex. No. 16 dated 9-5-16

**(RUPEES TWO THOUSAND ONLY)**

**Contract Agreement**

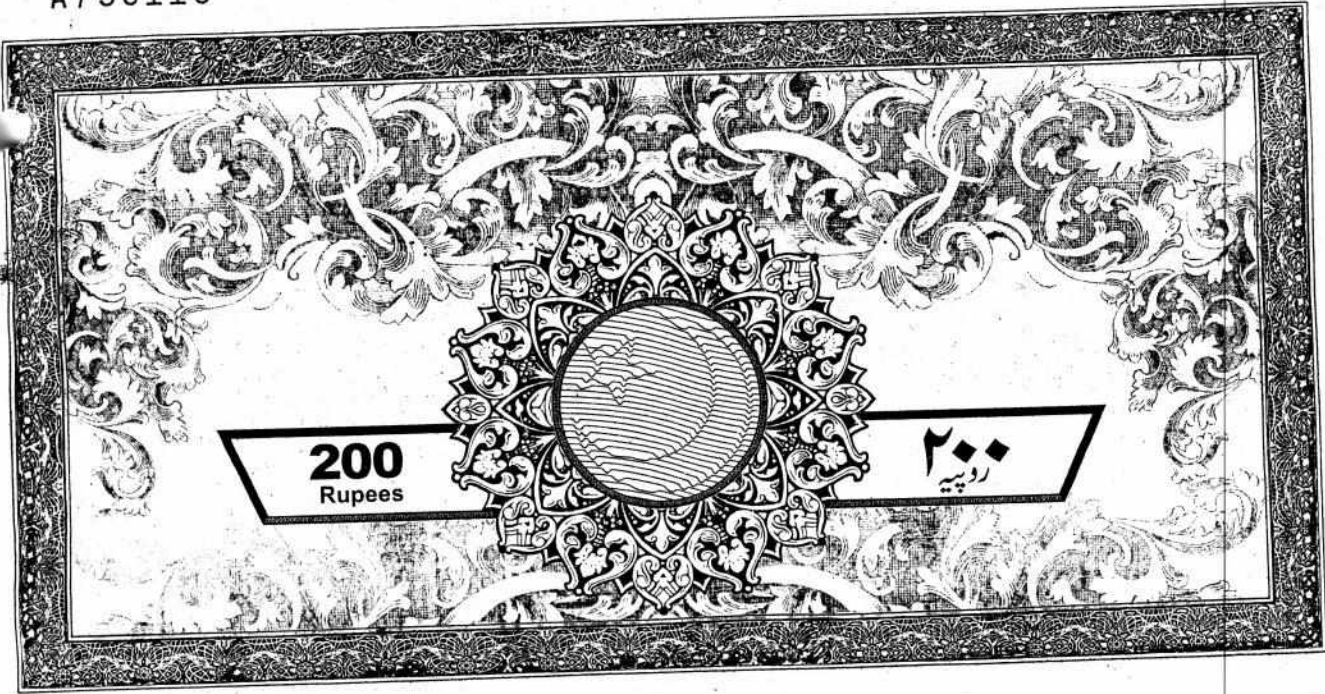
THIS AGREEMENT made the 15/5/16 day of MAY 2016 between Project Director of Capacity Building of Teacher Training Institutions and Training of Elementary School Teachers in Sindh (CIDA), Education & Literacy Department (hereinafter called "the Procuring agency") of the one part and M/s The Times Press (Private) Ltd, Karachi (hereinafter called "the Supplier") of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz. Printing of Activity Report & Ceremonies Pictorial Booklet and has accepted a bid by the Supplier for the supply of those goods and services in the sum of Rs. 720,000/- Seven Lacs & Twenty Thousand only (hereinafter called "the Contract Price").

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.: (a) the Bid Form and the Price Schedule submitted by the Bidder; (b) the Procuring agency's Notification of Award.
3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

**MANAGER (ADMIN. & ACCOUNTS)**  
Capacity Building of Teachers  
Training Institutions of MIO  
Education and Training of Elementary  
School Teachers in Sindh



**STAMP OFFICE CITY COURT, KARACHI**

Issued to M/s. Times Press (Pvt) Ltd  
NIC/Company Card No. 42101-0357681-9  
Vide D.S.R. No. 16 dated 9-5-16  
On behalf of challan No: 247 Dt. 9-5-16  
For the purpose of 1782  
16 Dated 9-5-16

(RUPEES TWO HUNDRED ONLY)

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by Masoom the \_\_\_\_\_

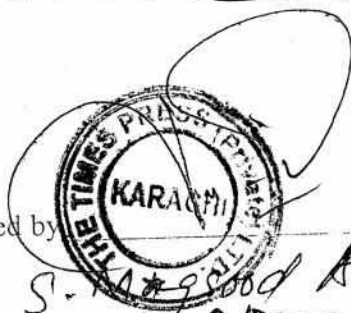
(for the Procuring agency)

*[Handwritten signature]*

**MANAGER (ADMIN & ACCOUNTS)**  
Capacity Building of Teachers  
Training Institutions of M/O  
Education and Training of Elementary  
School Teachers in Sindh

Signed, sealed, delivered by \_\_\_\_\_ the \_\_\_\_\_

(for the Supplier)



*S. A. Q.ood A313*  
*G.M. Operations*  
*THE TIMES PRESS (PVT) LTD,*  
*KARACHI*

92-21-3493 5602

Email: [contacts@timespresspk.com](mailto:contacts@timespresspk.com)  
[amekhi@cyber.net.pk](mailto:amekhi@cyber.net.pk)  
Web Site: [www.timespresspk.com](http://www.timespresspk.com)

PRINTERS TO THE GOVERNMENT OF PAKISTAN

# THE TIMES PRESS (Private) LTD.

PRINTERS, PUBLISHERS  
AND

STATIONERY MANUFACTURERS

C-18, Al-Hilal Society, Off University Road, Karachi-74800

Telephones

3493 2931  
3493 2932  
3493 2933  
3493 5938  
3491 3562  
3492 3259

Dated: April 21, 2016

## Price Schedule in Pak. Rupees

Name of Bidder: THE TIMES PRESS (Private) LIMITED

IFB Number: IFB No. PD/(CIDA) PRO-Printing-TTIS/2016

Page: 1 of 1

S. No.	Items Description	Unit Price
1	Activity Report (60 Copies)	Rs. 9,500/- each
2	Ceremonies Pictorial Booklet (60 Copies)	Rs. 2,500/- each

  
DIRECTOR









CAPACITY BUILDING OF TEACHER TRAINING  
INSTITUTIONS AND TRAINING OF  
ELEMENTARY SCHOOL TEACHERS IN SINDH  
GOVERNMENT OF SINDH  
EDUCATION & LITERACY DEPARTMENT

### Bid Evaluation Report

1. Name of Procuring Agency: Capacity Building of Teacher Training Institutions and Training of Elementary School Teachers in Sindh , Education & Literacy Department, Government of Sindh
2. Tender Reference No: IFB NO.PD/(CIDA)PRO-printing-TTIs/2016
3. Tender Description/Name of work/item: Procurement of Printing of Activity Report & Ceremonies Pictorial Booklet.
4. Method of Procurement: Single Stage – one envelop Procedure
5. Tender Published: SPPRA ID. according to rule 17(1) of SPPRA
6. Total Bid documents Sold; (03)
7. Total Bids Received: (02)
8. Technical Bid Opening date: (if applicable) 22-04-2016 (detail evaluation sheet attached)
9. No. of Bid technically qualified (if applicable): (02)
10. Bid(s) Rejected: (0) zero
11. Financial Bid Opening date: 22-04-2016

#### 12. Bid Evaluation Report:

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s The Time Press (Private) Ltd	See annex – A	1 <sup>st</sup> Lowest	Within the approved cost	Qualified as per Evaluation Criteria	M/s The Time Press (Private) Ltd Recommended for award of contract .
2	M/s Pakistan Post Foundation	See annex – A	1 <sup>st</sup> Lowest	Within the approved cost	Qualified as per Evaluation Criteria	

*Rehan Shukla*



**Signatures of the Members of the Committee.**



SYED MASOOM ALI SHAH  
MANAGER ADMIN & ACCOUNTS (CIDA)  
MEMBER / SECRETARY



NASEEM ABBAS ABBASI  
SECTION OFFICER (DEV-V)  
FINANCE DEPARTMENT  
MEMBER



REHAN IQBAL BALOCH  
ADDITIONAL SECRETARY (GA) /  
PROJECT DIRECTOR (CIDA)  
CHAIRMAN



CAPACITY BUILDING OF TEACHER TRAINING INSTITUTIONS  
AND TRAINING OF ELEMENTARY SCHOOL TEACHERS IN SINDH  
GOVERNMENT OF SINDH  
EDUCATION & LITERACY DEPARTMENT

MINUTES OF THE MEETING REGARDING PROCUREMENT OF PRINTING OF  
ACTIVITY REPORT & CEREMONIES PICTORIAL BOOKLET UNDER "CAPACITY  
BUILDING OF TEACHER TRAINING INSTITUTE AND TRAINING OF ELEMENTARY  
SCHOOL TEACHERS IN SINDH" (CIDA), EDUCATION & LITERACY DEPARTMENT

Meeting of Procurement Committee of Education & Literacy Department, Government of Sindh was held on 22-04-2016 to make technical appraisals and evaluation of bids for purchase of Printing of Activity Report & Ceremonies Pictorial Booklet under "Capacity Building of Teacher Training Institute and Training of Elementary School Teachers in Sindh" (CIDA), Education & Literacy Department.

The Secretary of the Procurement Committee informed the participants that the N.I.T was called on 05-04-2016 according to rule 17(1) of SPPRA. Three 03 Tender Documents were sold accordingly 02 firms participated on the date of opening of tenders. Tenders were opened by Procurement Committee on 22-04-2016 in presence of the bidders / representatives of firms. There after the bids were technically evaluated in the light of the criteria mentioned in the tender document annexed at – A.

The Procurement Committee unanimously decided that the item wise required quality and specification mentioned in the tender document for M/s The Time Press (Private) Ltd & M/s Pakistan Post Foundation would be strictly complied. The comparative statements of rates of firms are annexed at – B.

The following firms mentioned at Page No. 2 along with lowest rates as per respective items are recommended for issuance of work order on the basis of merit.

*Dehan*

*Shukron*

*M*

**List of item-wise successful bidders for the purchase of Printing of Activity Report & Ceremonies  
Pictorial Booklet**

S.No.	Name of Firm	Item recommended for award of contract
1	M/s The Time Press (Private) Ltd	Item No. 1 & 2 only.
2	M/s Pakistan Post Foundation	Item Nos. Nil.

Meeting ended with vote of thanks to & from the chair.



SYED MASOOM ALI SHAH  
MANAGER ADMIN &  
ACCOUNTS (CIDA)  
MEMBER / SECRETARY



NASEEM ABBAS ABBASI  
SECTION OFFICER (DEV-V)  
FINANCE DEPARTMENT  
MEMBER



REHAN IQBAL BALOCH  
ADDITIONAL SECRETARY (GA) /  
PROJECT DIRECTOR (CIDA)



Capacity Building of Teacher Training Institution &  
Training of Elementary School Teachers in Sindh (CIDA)  
Education & Literacy Department  
Government of Sindh

EVALUATION REPORT OF PROCUREMENT OF PRINTING OF ACTIVITY REPORT & CEREMONIES  
PICTORIAL BOOKLET.

FOR THE YEAR 2015-2016

S.No	Required Field	Maximum Max	M/s The Time Press (Private) Ltd.	M/s Pakistan Post Foundation
1	No. of Years in Business	10	10	10
2	Annual Turnover in Millions	15	10	10
3	NTN Registration Certificate	10	10	10
4	Sales Tax Registration Certificate	10	10	10
5	Technical Proposal	10	10	10
6	Income Tax Annual Returns of 5 Years	10	10	10
7	Audited Financial Statements of 5 Years	10	10	10
8	Relevant Field Experience	25	20	20
		100	90	90

  
SYED MASOOM ALI SHAH  
MANAGER ADMIN & ACCOUNTS (CIDA)  
MEMBER / SECRETARY

REHAN IQBAL BALOCH  
ADDITIONAL SECRETARY (GA) /  
PROJECT DIRECTOR (CIDA)

  
NASEEM ABBASI  
SECTION OFFICER (DEV-V)  
FINANCE DEPARTMENT  
MEMBER



**Capacity Building of Teacher Training Institution &  
Training of Elementary School Teachers in Sindh (CIDA)  
Education & Literacy Department  
Government of Sindh**

**COMPARATIVE STATEMENT OF PROCUREMENT OF PRINTING OF ACTIVITY REPORT & CEREMONIES  
PICTORIAL BOOKLET.  
FOR THE YEAR 2015-16**

S. #	Description	M/s The Time Press (Private) Ltd		M/s Pakistan Post Foundation	
		Unit Rate	Bid Security Amount	Unit Rate	Bid Security Amount
1	Activity Report	9,500	15,800	9,850	16,000
2	Ceremonies Pictorial Booklet	2,500		2,850	

*St. O. G.*  
SYED MASOOM ALI SHAH  
MANAGER ADMIN & ACCOUNTS (CIDA)  
MEMBER / SECRETARY



*Rehan*  
REHAN IQBAL BALOCH  
ADDITIONAL SECRETARY (GA) /  
PROJECT DIRECTOR (CIDA)

*M. Abbas*  
NASEEM ABBAS ABBASI  
SECTION OFFICER (DEV-V)  
FINANCE DEPARTMENT  
MEMBER

**ATTENDANCE SHEET OF BIDDERS**

Meeting regarding opening of Proposals for Procurement of Printing of Activity Report & Ceremonies Pictorial Booklet  
is held on 22-04-2016 at 4.00 pm.

Under the Chairmanship of Project Director (CIDA)

S.NO.	NAME OF FIRM	NAME OF REPRESENTATIVE	CONTACT NO.	SIGNATURE
1.	Palislaan Post Foundation Inc	S. Nagri Ahmed	0333-2128004	
2.	The Times Press (Pvt) Ltd	S. Nazir Ahmad	0300 8290748	

*Neha*

*Handwritten signature/initials*