

**MINUTES OF THE MEETING OF THE PROCUREMENT COMMITTEE HELD ON 23.01.2017 AT 11:30 A.M FOR SUPPLY OF UNIFORMS & LIVERIES FOR CLASS-IV EMPLOYEES AND TEACHERS GOWNS FOR TEACHING STAFF OF WWBS (EDUCATION SECTION).**

A meeting of the Procurement Committee was held on 23.01.2017 at 11:30 a.m in the office of the Secretary WWBS, Karachi, to open the tenders invited for procurement of Uniforms & Liveries for Class-IV employees and Teachers Gowns for Senior School Teachers/ Lecturers in our all Workers Model Schools (Secondary/ Primary) and Colleges for the existing financial year 2017-18. Following attended the meeting:

- |    |   |                   |
|----|---|-------------------|
| 1. | Syed Anwar Ausaf,<br>Director (Finance) WWB, Sindh.                     | Convener          |
| 2. | Mrs.Nuzhat Habib,<br>Dy: Secretary (A&C) Education Section, WWB, Sindh. | Member/ Secretary |
| 3. | Mr.Khalid Hussain Khokhar<br>Deputy Director (Admin) WWB, Sindh         | Member            |
| 4. | Mr.Abdul Manan<br>Representative of Industries Dept: Govt of Sindh.     | Member            |
| 5. | Mr. Noor-ul-Hadi<br>Deputy Director (NILAT)<br>Government of Sindh.     | Member            |

As informed by Deputy Secretary, (Academic & Co-ordination) SWWB (Education Section) to Convener/ members of the Procurement Committee that Board allocated an amount of Rs.2.00 Million under the Head of A/cs " Purchase of Uniforms and Liveries" in the budget grant for the year 2017-18.

Accordingly, after getting necessary approval from the competent authority invite open tender and published tender notice in leading newspapers as well as hoisted on the Official Website of SPPRA.

In response, Five (05) firms / bidders purchased the tender documents, out of which two (02) tender documents were submitted by the interested bidders on tender opening date. Tender was opened by the Tender Opening Committee on scheduled date & time i.e. 23.01.2018 at 11:30 a.m, in presence of the representatives of competing firms. Following bidders participated in bid and submitted their tenders:

1. M/s. Aamir Traders, Karachi.
2. M/s. Harmain Enterprises, Karachi.

On detailed scrutiny of received bidding documents of the Procurement Committee in the light of term and conditions as mentioned in the bidding documents and found that both participated firms have furnished requisite documents along with tender. Board keep a 100 Nos. marks for evaluation & qualification criteria i-e information of participated firms in term of experience, financial position and other necessary information. However, both firms obtained 70% marks out of 100% which is necessary to qualify.






The Committee has prepared Comparative Statement and found that M/s. Harmain Enterprises quoted lowest rate i.e. Rs.1,091,700/- The summarize detail as given below:-

Name of Firm	Quoted Amount	Marks Obtained in Evaluation & Qualification Criteria	Remarks
M/s. Harmain Enterprises, Karachi	Rs.1,091,700/-	70/100	1 <sup>st</sup> Lowest
M/s. Aamir Traders, Karachi	Rs.1,096,915/-	90/100	2 <sup>nd</sup> Lowest

**Decision:**

Committee has decided to award this tender to M/s. Harmain Enterprises, Karachi with the amount of **Rs.1091,700/--** as per comparative statement.

*The meeting ended with a vote of thanks to and from the Chair.*

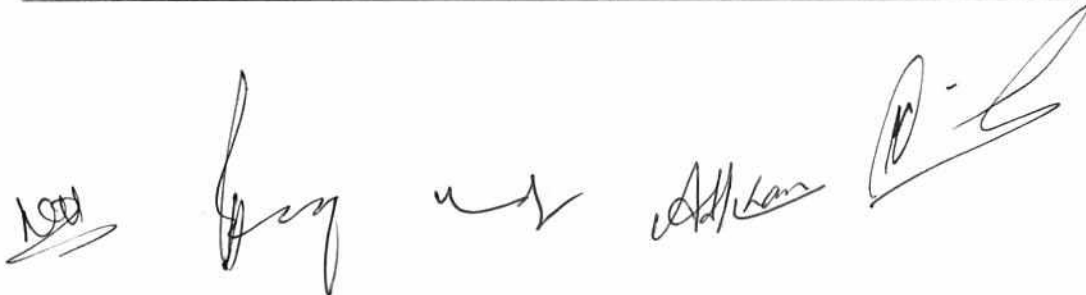
Committee Members	Signature	Committee Members	Signature
<b>(Nuzhat Habib)</b> Dy: Secretary (A&C), WWB, Sindh (E.S), Member/ Secretary.		<b>( Abdul Manan )</b> Examiner of Store, Representative of Industries Dept: Govt. of Sindh/ Member	
<b>( Khalid Hussain Khokhar )</b> Dy: Director (Admin) WWBS/Member		<b>( Mr. Noor-ul-Hadi )</b> Deputy Director (NILAT) Govt. of Sindh/ Member	
<b>(Syed Anwar Ausaf,)</b> Director (Finance), WWB, Sindh/ Convener of Committee			

## BID EVALUATION REPORT






1)	Name of Procuring Agency:	Workers Welfare Board, Sindh.
2)	Tender Reference No.	WWBS/ES/Admin/uni/2(1859)/2017
3)	Tender Description/Name of work/item:	Procurement of Uniform & Liveries for class-IV, employees' and Teacher Gowns for Teaching staff of Workers Welfare Board (Education Section) Sindh, Karachi
4)	Method of Procuring:	Single Stage - One Envelope.
5)	Tender published:	Tender notice published in Newspapers Daily Express (Urdu), Daily The NEWS (English)& Daily Shakti (Sindhi) on 04.01.2018, 05-01-2018 & 05.01.2018 respectively and also hoisted on the website of SPPRA on 04.01.2018 vide Sr.No. 35994.
6)	Total Bids Documents Sold:	Five (05).
7)	Total Bids Received:	Two (02).
8)	No. of Bids Rejected:	NIL
9)	Bid Opening Date:	23.01.2018

### Bid Evaluation Report

Article #	Article Description	Name of Bidding Firm	Quoted Rate (PKR)	Ranking in Terms of Cost
1)	Uniform & Liveries for class-IV, employees' and Teacher Gowns for Teaching staff of Workers Welfare Board (Education Section) Sindh, Karachi	M/s. Harmain Enterprises, , Karachi.	Rs.1,091,700/-	1st Lowest
		M/s. Aamir Traders, Karachi.	Rs.1,096,915/-	2nd Lowest



Following members of Procurement Committee after due consideration has recommended to accept the 1st lowest best evaluated bid in favor of M/s. Harmain Enterprises, Karachi, in amount of **Rs.1,091,700/-**

Committee Members	Signature	Committee Members	Signature
<b>(Nuzhat Habib)</b> Dy: Secretary (A&C), WWB, Sindh (E.S), Member/ Secretary.		<b>( Abdul Manan)</b> Examiner of Store, Representative of Industries Dept: Govt. of Sindh/ Member	
<b>( Khalid Hussain                      Khokhar)</b> Dy: Director (Admin) WWBS/Member		<b>( Mr. Noor-ul-Hadi)</b> Deputy Director (NILAT) Govt. of Sindh/ Member	
<b>(Syed Anwar Ausaf,)</b> Director (Finance), WWB, Sindh/ Convener of Committee			

## COMPARATIVE STATEMENT

Comparative Statement for supply of Uniforms and Liveries to Class VI employees and Teacher Gowns to Teaching staff of Board

Sl. No.	Description	Quantity	Unit	M/S.AAMIR TRADERS		M/S. HARMAN	
				Unit Price (in PKR)	Total Price (in PKR)	Unit Price (in PKR)	Total Price (in PKR)
<b>NAIB QASID/ GARDNER'S</b>							
1	Complete Shalwar Qamiz suits (sky blue or navy blue)	68	Complete Suits	2,250	153,000	2,900	197,200
<b>DRIVERS</b>							
2	Complete Paints/ Shirts for Drivers (Grey Paint and Sky Blue or Dark Blue Shirt)	6	Complete Suits	2,250	13,500	3,200	19,200
<b>SANITARY WORKERS</b>							
3	Complete Paints/ Shirts for Sanitary Workers (Apple Green Paint and light grey shirt)	43	Complete Suits	1,790	76,970	3,200	137,600
<b>CHOWKIDARS</b>							
4	Complete Shalwar Qamiz suits (Dark gray or Dark brown)	49	Complete Suits	2,415	118,335	2,900	142,100
5	Leather belt for waist (as per size)	49	Nos.	590	28,910	800	39,200
<b>TEACHERS GOWN</b>							
6	Teachers Gowns	428	Nos.	1,650	706,200	1,300	556,400
<b>Grand Total:-</b>						1,096,915	1,091,700



**Mrs. Nuzhat Habib**  
Deputy Secretary (A&C). WWBS (E.S)  
Member/ Secretary



**Mr. Khalid Hussain Khokhar**  
Deputy Director (Admin)  
Workers Welfare Board Sindh  
Member



**Syed Anwar Ausaf**  
Director (Finance), WWBS  
Convener



**Mr. Abdul Manan**  
Examiner of Store  
Representative of Industries Dept:  
Govt. of Sindh  
Member



**Mr. Noor-ul-Hadi**  
Deputy Director (NILAT)  
Govt. of Sindh  
Member

### **BID EVOLUTION CRITERIA**

	Description	Points	M/s. Aamir Trader	M/s. Harmain Enterprises.
1.	Overall Business Experience (atleast five years).	30	30	30
2.	Average Annual turnover for last three years: - Upto Rs.3.00 M      5 marks - Upto Rs.6.00 M      10 marks - Above Rs.10.00 M    20 marks	20	20	20
3.	NTN & Sales Tax Registration Certificate	<b>Mandatory</b>	<b>OK</b>	<b>OK</b>
4.	Specific Experience in supply of uniforms & Liveries items (copies of work/purchase orders)	10	5	10
5.	Affidavit of firm that it is not blacklisted.	10	10	10
6.	Annual Income Tax Return for last three years.	10	10	10
7.	Sales Tax Return for last 12 months	10	5	5
9.	Financial Statements of last two years.	10	10	10
	<b>Total :-</b>	<b>100</b>	<b>90</b>	<b>95</b>

**Note:** A firm is required to obtain atleast 70% marks to qualify.

Committee Members	Signature	Committee Members	Signature
<b>(Nuzhat Habib)</b> Dy: Secretary (A&C), WWB, Sindh (E.S), Member/ Secretary.		<b>( Abdul Manan)</b> Examiner of Store, Representative of Industries Dept: Govt. of Sindh/ Member	
<b>( Khalid Hussain Khokhar)</b> Dy: Director (Admin) WWBS/Member		<b>( Mr. Noor-ul-Hadi)</b> Deputy Director (NILAT) Govt. of Sindh/ Member	
<b>(Syed Anwar Ausaf,)</b> Director (Finance), WWB, Sindh/ Convener of			

# Workers Welfare Board Sindh

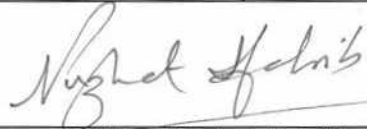
## ATTENDANCE BID OPENING SHEET

Subject: Supply of Uniforms & Liveries and Teachers Gowns

Dated:- 23/1/2018

Time :- 11:30 am

Sr. No.	Name of Participated Firms	Pay Orders No. and Amount of earnest money	Amount Quoted by the Firm	Amount as Calculated by the Procurement Committee	Phone No./ E-mail	Signature of the representative by the participated firms
1	M/s. Al- Farooq Traders.	/	/	/		
2	M/s. Chaudhary Muhammad Ashraf & Brothers	/	/	/		
3	M/s. Hermain Enterprises	32751	1091700		03012448938	Masood
4	M/s. Aamir Traders	35200	1096915		03212574025	
5	M/s. Dua Traders	—	Not Participated	—		



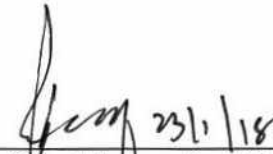
(Mrs. Nuzhat Habib)

Deputy Secretary WWBS (E.S)  
Member/ Secretary



(Abdul Manan)

Representative, Industries Dept: Govt. of Sindh  
Member



(Syed Anwer Ausaf)

Director (Finance), WWBS.  
Convener



(Mr. Khalid Hussain Khokhar)

Deputy Director (Admin) WWBS.  
Member



(Mr. Noor-ul-Hadi)

Deputy Director (NILAT)  
Member





**WORKERS WELFARE BOARD SINDH**  
**GOVERNMENT OF SINDH**  
ESTABLISHED UNDER SINDH WORKERS WELFARE FUND ACT, 2014



## TENDER NOTICE

Supply of Office Uniforms & Liveries for Class-IV Staff Members and Teachers Gowns for teaching, Staff of Workers Welfare Board (Education) Section, Karachi. Sealed bids are invited from reputed/established firms/suppliers/contractors, registered with Income Tax and Sales Tax/SRB authorities, for supply of above mentioned goods and printing articles.

Estimated Bidding cost:	Under (02) Two Million.
Bid Security in the form of PO/DD:	3% of bid/quoted articles value.
Tender Document Collection (Start Date):	Publication/Hoisting of Notice.
Tender Document Collection (End Date):	23-01-2018
Tender Document Submission Date & Time (End Date):	23-01-2018 uptill 11:00am.
Tender/Bid Opening Date & Time.	✓ 23-01-2018 at 11:30 a.m.

### Documents Collection:

Tender documents can be obtained on submission of a written request on company letterhead, supported with copies of GST/SRB & NTN Certificates, during office working hours, on payment of Tender document Cost Rs. 200/- (each) (non-refundable/non-transferable) in form of PO/DD in favour of "Workers Welfare Board Sindh" from the below address:

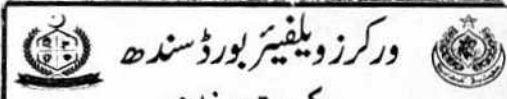
The Assistant Secretary (Admin)  
WORKERS WELFARE BOARD (Education Section), Sindh  
ST-19 Block 6, Gulshan e Iqbal Near Aero Club, Karachi.  
Ph # 021-99244681-2

### Notes:

- Sealed bids with necessary attachments accompanied by the Bid Security should be dropped in Tender Box, marked "Procurement" & (Tender Title) at Workers Welfare Board, Sindh Karachi, on the tender document submission date and time.
- Bid opening procedure will be Single Stage – One Envelop System. The envelope must contain complete material specifications and other documents, as required under bid evaluation criteria or any other information deemed necessary.
- The bids will be opened on the aforementioned date & time in the presence of bidders or their authorized representatives. Prospective bidders are invited to attend the tender opening (single representation). At Office of the Secretary Workers Welfare Board Sindh, 8th floor Marine Faisal Building, Nursery Stop, Main Sharah-e-Faisal, Karachi.
- Incomplete or conditional tenders cannot be considered or entertained.
- Workers Welfare Board, Sindh reserves the right to accept or reject any bid, subject to relevant provisions of Sindh Public Procurement Regulatory Authority Rules, 2010.

Assistant Secretary (Admin)  
For Secretary/C.E.O  
Workers Welfare Board Sindh, Karachi





ورکرز ویلفیئر بورڈ سندھ

حکومت سندھ

سندھ ورکرز ویلفیئر بورڈ ایکٹ 2014 کے تحت قائم شدہ

## ٹینڈر نوٹس

ورکرز ویلفیئر بورڈ (ایجوکیشن سیکشن) کراچی کے کلاس

IV اسٹاف ممبرز کیلئے آفس یونیفارمز اور لیوریز اور

تدریسی عملے کیلئے ٹیچرز گاؤنز کی فراہمی

مندرجہ بالا گڈز اور سروسز پر بیج آرڈرنگ کی فراہمی کیلئے ایم ٹی ٹی اور سٹیٹس آرڈرنگ سروسز سے رجسٹرڈ معروف اہلکاروں کو اپنا رزا کونٹریکٹرز سے سربراہ پیشکشیں مطلوب ہیں۔

تعمینی بڈجٹ لاکھ	(02) دو لاکھ کے اندر
بڈجٹ کی قسم	PODD
ٹینڈر دستاویزات کا حصول (آغازی تاریخ)	پیشکش/پیشکش کردہ آرڈرنگ کی قیمت کا 3%
ٹینڈر دستاویزات کا حصول (آخری تاریخ)	نوٹس کی اشاعت/ہو سکتی
ٹینڈر دستاویزات کی تاریخ اور وقت	23-01-2018
ٹینڈر پیشکش کھلنے کی تاریخ اور وقت	23-01-2018 دن 11:00 بجے تک
ٹینڈر پیشکش کھلنے کی تاریخ اور وقت	23-01-2018 ہفتہ دن 11:30 بجے

### دستاویزات کا حصول

ٹینڈر دستاویزات ڈیل میں درج کردہ سچے سے سچی کے لیے بیڈ پر تعمیری درخواست کے معیاری اور ٹینڈر دستاویز کی قیمت - Rs.2000 (ہر ایک) (قابل ادائیگی/قابل احوال) PO/DD کے معیار پر "ورکرز ویلفیئر بورڈ سندھ" کی ایڈجسٹڈ ٹیکس آرڈرنگ/ GST اور NTN/SRB سرٹیفکیٹس کی منتول کی تائید کیا تاکہ دوران منتول کی جاسکتی ہے۔

اسسٹنٹ سیکریٹری (ایڈمن)

ورکرز ویلفیئر بورڈ سندھ ایجوکیشن سیکشن

ST-19، بلاک 6، گلشن اقبال، خدادید کلب کراچی

فون نمبر: 021-99244681، 021-99244686، فیکس نمبر: 021-99244686

### نوٹس

- بڈجٹ کی ذریعے ضروری ایجنٹ کے ہمراہ سربراہ پیشکشیں، ٹینڈر دستاویزات معیاری کرائے کی تاریخ اور وقت پر ورکرز ویلفیئر بورڈ سندھ، کراچی میں "پروکیورمنٹ" اور (ٹینڈر کا نمونہ) درج شدہ ٹینڈر پاس میں ڈال دی جائیں۔
- پیشکش کھلنے کا طریقہ کار سنگل انجکشن۔ دن انویسٹ سٹیم ہوگا، لٹاؤ مکمل میٹریل کی تصریحات اور دیگر دستاویزات جیسا کہ پیشکش کے معیار جانچ پڑتال یا کسی دیگر ضروری سمجھے والی معلومات کے تحت درکار ہے پر لا زام مشتمل ہو۔
- پیشکشیں، پیشکش دہندگان یا ان کے نمائندوں کی موجودگی میں شدہ کرہ بالا تاریخ اور وقت پر کھولی جائیں گی، اختلافی ہوئی دہندگان کو ٹینڈر کھلنے کے وقت شرکت کیلئے طلب کیا جاتا ہے (واحد نمائندگی)۔
- پاسکل یا شرط ٹینڈرز پر غور یا زبردستی نہیں لائے جاسکتے۔
- ورکرز ویلفیئر بورڈ سندھ کو سندھ پبلک پروکیورمنٹ ریگولیشنز 2010 کی مختلف دفعات سے مشروط کسی پیشکش کو قبول یا مسترد کرنے کا حق حاصل ہے۔

اسسٹنٹ سیکریٹری (ایڈمن)

برائے

سیکریٹری/ C.E.O

ورکرز ویلفیئر بورڈ سندھ، کراچی

ST-19، بلاک 6، سٹیٹس آرڈرنگ، گلشن اقبال، کراچی۔ 75300

فون: 021-99244681 اور 021-99244682، فیکس: 021-99244686

www.besadmin@gmail.com، ای میل: URL: www.swwb.com.pk

INF-KRY: No. 59/2018



