



پاکستان انسٹیٹیوٹ آف ٹورزم اینڈ ہوٹل مینجمنٹ  
**PAKISTAN INSTITUTE OF TOURISM AND HOTEL MANAGEMENT**



*Tourism Department  
Government of Sindh*

PITHM/A-4/NAVTEC/2011/

August 10, 2011

M/s. Dawn Constructors  
R-18, Khayaban-e-Rizwan  
Phase VII, Defence Housing Authority  
Karachi

Subject: **Award of Contract**

Dear Sirs,

In response to Tender No. PITHM/PID 2597 dated 8<sup>th</sup> May, 2011 and being the lowest bid submitted by M/s. Dawn Constructors for supply of equipments we are pleased to place an order to M/s. Dawn Constructors for the supply of kitchen items on the following terms and conditions:

**01 – Total Price:** The total firm and fixed F.O.R. price at Karachi including all taxes of the item / as Annexure-“A” will be Rs. 1887,900/= . The supplier will have to effect full supply against the order. In case partial supply is made, payment will not be released unless all the ordered items are delivered as Annexure-“A”. The total allocated grant for kitchen equipment procurement is Rs. 1.88 million and the quoted lowed bid amount is Rs. 1.929 million. The committee also recommended that one Standing Chiller should be removed from the tender and be replaced by 8 cooking pots to cover the items within the allocated budget.

**02 – Mode of Payment:** Payment will be made on receipt of following documents through crossed cheque after the successful supply of the ordered items at Annexure-“A” at the Institute’s premises.

- Invoice showing all charges
- Original Delivery Challan
- General Sales Tax Registration
- Guarantee Certificate that stores are as per supply order

**03 – Delivery Time:** 90 days

**04 – Risk/Liquidated Damage:** If you fail to supply the stores up to the requisite quantity, quality and specifications with the delivery date/specified time, purchase will have the right to cancel the order and can purchase the stores elsewhere at your risk and cost for which no notice shall be issued and the purchaser will not be responsible for any loss that you may suffer due to the cancellation of the order, or in such a case the purchaser may either impose a penalty on you to be paid by you by way of liquidated damages @ 2% of the value of un-supplied stores per day for the number of days by which the delivery is delayed and beyond the said/date/specified time up-to a maximum of 10% of the total contract value.

**05 – Warranty:** The supplier will provide warranty certificate for the items. The supplier should also ensure that quality stores is strictly in accordance with the specification given in the attached schedule to this tender and any defective part will be replaced free of all charges (including freight charges from site to supplier's premises and back).

06. The items supplied shall be brand new in manufacturer's packing with all the standard accessories and shall bear the manufacturer's comprehensive guarantee/warranty valid throughout Pakistan as per standard terms and conditions.

07. The Purchaser reserves the right to reject any or all items not found in accordance with given specifications, standard quality, material or size and in case of any dispute the decision of the purchaser shall be final and binding upon you.

08. Kindly acknowledge receipt of this supply order.

  
Muhammad Shaukat Ali  
Deputy Director Incharge

**ANNEXURE A**  
**PURCHASE ORDER OF EQUIPMENT**

| S. No. | Item Name & Specification<br>2   | Req. Qty<br>4 | Rate<br>(Rs) | Total<br>Amount<br>(Rs) |
|--------|--|---------------|--------------|-------------------------|
|        | <b>NAME OF EQUIPMENT</b>   |               |              |                         |
| 1      | • Stainless Steel Working Table with Shelf – 1800 x 650 x 850mm  | 02            | 65000        | 130000                  |
| 2      | • Salamander Grill – 600 x 650 x 500mm   | 01            | 80000        | 80000                   |
| 3      | • Stainless Steel Sink Double Bowl with Drain Board – 1800 x 650 x 850mm   | 01            | 100000       | 100000                  |
| 4      | • Stainless Steel Cooking Range with Oven  | 01            | 120000       | 120000                  |
| 5      | • Six Burner Gas Stove and Oven or Solid Top Gas Burner  | 01            | 120000       | 120000                  |
| 6      | • Refrigerator – 650 LTR 720 x 790 x 2000 mm   | 02            | 70000        | 140000                  |
| 7      | • Freezer – 650 LTR 720 x 790 x 2000 mm  | 02            | 60000        | 120000                  |
| 8      | • Standing Chiller – 720 x 790 x 2000 mm   | 01            | 60000        | 60000                   |
| 9      | • Stainless Steel Almirah – 1200 x 600 x 1680 mm   | 02            | 70000        | 140000                  |
| 10     | • Stainless Steel Rack – 1200 x 600 x 1680 mm  | 02            | 70000        | 140000                  |
| 11     | • Small Equipments – (6 cooking pots, 4 frying pans, 6 strainers, 1 chopping board, 30 cooking & dispensing spoons, lemon press, garlic press, sundry items) | Misc.         | 115000       | 115000                  |
| 12     | • Bain Marie – 20 mm deep (6 round pots, each pot 200 mm dia)  | 01            | 90000        | 90000                   |
| 13     | • Hot Case – 1220 x 460 x 610 mm   | 01            | 100000       | 100000                  |
| 14     | • Exhaust System – 3050 x 920 x 460 mm   | 01            | 100000       | 100000                  |
| 15     | • Handwash Basin – Porcelain   | 01            | 16000        | 16000                   |
| 16     | • Hand Drier – Imported  | 01            | 18000        | 18000                   |
| 17     | • Miscellaneous (8 cooking pots)   | Misc          | 24590        | 24590                   |

|  |                         |  |  |          |
|--|-------------------------|--|--|----------|
|  | Sub Total               |  |  | 1613590  |
|  | Total Including GST 17% |  |  | 274310   |
|  | Grand Total             |  |  | 1887,900 |

Note: Bidder must fulfill the following requirements:

- Equipment should be designed for commercial use as per international standards regularly used by 5 Star Hotels.
- One year warranty and after sale service
- Supplier should have exclusive dealership of the offered product for past 10-15 years.
- Deliver Time 90 days.
- Equipments supply as per Sindh PPRA Rules 2010

  
Muhammad Shaukat Ali  
Dy. Director Incharge

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. PAKISTAN INSTITUTE OF TOURISM AND HOTEL MANAGEMENT, KARACHI
- 2) PROVINCIAL / LOCAL GOVT./ OTHER PROVINCIAL GOVERNMENT (SEMI AUTONOMOUS BODY)
- 3) TITLE OF CONTRACT PURCHASE OF EQUIPMENTS
- 4) TENDER NUMBER PITHM / PID 2597
- 5) BRIEF DESCRIPTION OF CONTRACT PURCHASE
- 6) FORUM THAT APPROVED THE SCHEME PITHM AND NAVTEC
- 7) TENDER ESTIMATED VALUE RS. 1,887,900/=
- 8) ENGINEER'S ESTIMATE  
(For civil works only) N.A.
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) PURCHASE ONLY
- 10) TENDER OPENED ON (DATE & TIME) 2:30 P.M. ON 1ST JUNE, 2011
- 11) NUMBER OF TENDER DOCUMENTS SOLD  
(Attach list of buyers) FOUR (04)
- 12) NUMBER OF BIDS RECEIVED TWO (02)
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS TWO (02)
- 14) BID EVALUATION REPORT  
(Enclose a copy) SELECTED ON LOWEST PRICE BASIS
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/S. DAWN CONSTRUCTORS  
R-18, KHAYABAN-E-RIZWAN, PHASE VII,  
D.H.A., KARACHI
- 16) CONTRACT AWARD PRICE Rs. 1,887,900/=
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). 1st

18) METHOD OF PROCUREMENT USED :- (Tick one)

- |    |  |                          |
|----|--|--------------------------|
| a) | SINGLE STAGE – ONE ENVELOPE PROCEDURE _____      | <input type="checkbox"/> |
| b) | SINGLE STAGE – TWO ENVELOPE PROCEDURE _____ ✓    | <input type="checkbox"/> |
| c) | TWO STAGE BIDDING PROCEDURE _____                | <input type="checkbox"/> |
| d) | TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE _____ | <input type="checkbox"/> |

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT DIRECTOR P.I.T.H.M.

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

|     |           |
|-----|-----------|
| Yes | 4152/2011 |
| No  |           |

ii) News Papers  
(If yes, give names of newspapers and dates)

|     |   |
|-----|---|
| Yes | DAILY EXPRESS, THE NEWS<br>AND DAILY KAWISH |
| No  |   |

22) NATURE OF CONTRACT

|                    |                                     |      |                          |
|--------------------|-------------------------------------|------|--------------------------|
| Domestic/<br>Local | <input checked="" type="checkbox"/> | Int. | <input type="checkbox"/> |
|--------------------|-------------------------------------|------|--------------------------|

23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

|     |   |
|-----|---|
| Yes |   |
| No  | ✓ |

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

|     |   |
|-----|---|
| Yes |   |
| No  | ✓ |

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

|     |   |
|-----|---|
| Yes |   |
| No  | ✓ |

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

|     |   |
|-----|---|
| Yes |   |
| No  | ✓ |

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

|     |   |
|-----|---|
| Yes |   |
| No  | ✓ |

Signature & Official Stamp  
Authorized Officer

  
MUHAMMAD SHAUKAT ALI  
CHAIRMAN

  
MANSOOR IQBAL SIDDIQUI  
MEMBER


  
ABID HUSSAIN  
MEMBER

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

## Bid Evaluation Report

1. Name of Procuring Agency: Pakistan Institute of Tourism and Hotel Management.
2. Tender Reference No: PITHM/PID 2597
3. Tender Description: Procurement of Equipments for PITHM, Karachi
4. Method of Procurement: Single Stage Two Envelopes
5. Tender Published: The Express, The News and Daily Kawish, dated 08<sup>th</sup> May, 2011 SPPRA ID: 4152/2011
6. Total Bid Documents Sold: Four
7. Total Bids Received: Two
8. Technical Bid Opening Date (if applicable): 01<sup>st</sup> June, 2011
9. No. of Bid technically qualified (if applicable): N. A.
10. Bid(s) Rejected: N. I. L.
11. Financial Bid Opening Date: 01<sup>st</sup> June, 2011

  
(Mansoor Iqbal Siddiqui)  
Senior Instructor  
PITHM, Karachi  
Member


  
(Abid Hussain)  
Accounts Officer  
PITHM, Karachi  
Member

  
Muhammad Shaukat Ali  
Deputy Director Incharge  
PITHM, Karachi  
Chairman


## Bid Evaluation Report:

| S. No. | Name of Firm or Bidder | Cost Offered by the Bidder | Ranking in terms of cost | Comparison with Estimated Cost | Reasons for acceptance / rejection                | Remarks                    |
|--------|------------------------|----------------------------|--------------------------|--------------------------------|---|----------------------------|
| 0      | 1                      | 2                          | 3                        | 4                              | 5   | 6                          |
| 1      | M/s. Dawn Constructors | 1,929,330/-                | 1 <sup>st</sup> Lowest   | N. A.                          | Lowest and according to specification             | Recommended for work order |
| 2      | M/s. R. K. H. Traders  | 2,111,850/-                | 2 <sup>nd</sup> Lowest   | N. A.                          | According to the specification but higher in cost | Not Recommended            |
|        |                        |                            |                          |                                |   |                            |
|        |                        |                            |                          |                                |   |                            |
|        |                        |                            |                          |                                |   |                            |

### Signatures of the Members of the Committee:

  
(Mansoor Iqbal Siddiqui)  
Senior Instructor  
PITHM, Karachi  
Member

  
(Abid Hussain)  
Accounts Officer  
PITHM, Karachi  
Member

  
Muhammad Shaukat Ali  
Deputy Director Incharge  
PITHM, Karachi  
Chairman



PAKISTAN INSTITUTE OF TOURISM AND HOTEL MANAGEMENT, KARACHI

COMPARATIVE STATEMENT OF THE TENDER NOTICE NO. PITHM/PID 2597

| S. No. | Item      | M/s. Dawn Constructor | M/s. R. K. H. Traders |
|--------|-----------|-----------------------|-----------------------|
| 1      | Equipment | 1,929,330/-           | 2,111,850/-           |
|        |           |                       |                       |

*Mansoor*

(Mansoor Iqbal Siddiqui)  
Senior Instructor  
PITHM, Karachi  
Member

*Abid Hussain*

(Abid Hussain)  
Accounts Officer  
PITHM, Karachi  
Member

*Muhammad Shaukat Ali*

Muhammad Shaukat Ali  
Deputy Director Incharge  
PITHM, Karachi  
Chairman

**Recommendations of the Technical Committee for the procurement of Kitchen Equipment for the project titled "Centre of Excellence" at PITHM, Clifton, Karachi.**

The Technical Committee for the procurement of Kitchen Equipment for the project titled "Centre of Excellence" of PITHM, Clifton, Karachi visited M/s. Dawn Constructors on 05th July, 2011.

The Technical Committee carefully inspected the facilities at M/s. Dawn Constructors. The management of M/s. Dawn Constructors informed the Technical Committee that they would provide/arrange the items required by PITHM and the items that are required to be produced, M/s. Dawn Constructors would arrange production of the same after acquiring work order, with the stipulated time.



**(Mansoor Iqbal Siddiqui)**  
PITHM, Karachi  
Member



**Muhammad Shaukat Ali**  
Deputy Director Incharge  
PITHM, Karachi  
Chairman